

| This report is public                                   |   |
|---|---|
| Overview and Scrutiny Committee Annual Report – 2024-25 |   |
| Committee   | Overview and Scrutiny   |
| Date of Committee                                       | 15 July 2025  |
| Portfolio Holder presenting the report                  | Not applicable as this is a report of the Overview and Scrutiny Committee |
| Date Portfolio Holder agreed report                     | N/A   |
| Report of   | Assistant Director – Law & Governance/Monitoring Officer                  |

## Purpose of report

For the Overview and Scrutiny Committee to consider and approve the draft annual report for 2024-25, for submission to full Council.

### 1. Recommendations

The Overview and Scrutiny Committee resolves:

- 1.1 To consider and provide feedback on the draft Overview and Scrutiny Committee Annual Report for 2024-25.
- 1.2 To approve the annual report for submission to full Council.

### 2. Executive Summary

- 2.1 The Overview and Scrutiny Committee (OSC) has a constitutional obligation to “report annually to Council on function of their workings and make recommendations for future work programmes and amended working methods if appropriate” (Constitution Part 4a, Committee Terms of Reference, section 5.2 point C).

## Implications & Impact Assessments

| Implications | Commentary  |
|--------------|---|
| Finance      | There are no financial implications.<br><br>Rachel Ainsworth MAAT, Finance Business Partner (Resources Directorate). 27 June 2025 |

|  |  |         |          |                 |
|--|--|---------|----------|-----------------|
| <b>Legal</b>   | <p>Effective scrutiny is an important part of the decision making process in local government decision making. Having appropriate arrangements in place helps to provide good quality decision making for the Council.</p> <p>The Local Government Act 2000 established the requirement for overview and scrutiny committees in a local government context and our committee and this report help to ensure that we are complying with our statutory requirements.</p> <p>The report sets out the work which it has undertaken and the recommendations and follow-up actions which have been carried out as a result of its reviews.</p> <p>There are no legal implications arising directly as a result of this report.</p> <p>Denzil – John Turbervill<br/>Head of Legal Services, 7 July 2025</p> |         |          |                 |
| <b>Risk Management</b>   | <p>There are no risk implications arising directly from this report. However, agreeing the recommendations of this report mitigates the risk of not being compliant with the Committee and Council's constitutional obligation.</p> <p>Celia Prado-Teeling, Performance Team Leader, 02 July 2025</p>  |         |          |                 |
| <b>Impact Assessments</b>  | Positive   | Neutral | Negative | Commentary      |
| <b>Equality Impact</b>   |  |         |          | Not applicable. |
| <b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?               |  | X       |          |                 |
| <b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users? |  | X       |          |                 |
| <b>Climate &amp; Environmental Impact</b>  |  |         |          | Not applicable. |
| <b>ICT &amp; Digital Impact</b>  |  |         |          | Not applicable. |

|                                      |  |  |  |                 |
|--------------------------------------|--|--|--|-----------------|
| <b>Data Impact</b>                   |  |  |  | Not applicable. |
| <b>Procurement &amp; subsidy</b>     |  |  |  | Not applicable. |
| <b>Council Priorities</b>            | The work of OSC during 2024-25 covered all of the Council's priorities |  |  |                 |
| <b>Human Resources</b>               | N/A  |  |  |                 |
| <b>Property</b>                      | N/A  |  |  |                 |
| <b>Consultation &amp; Engagement</b> | None   |  |  |                 |

## Supporting Information

### 3. Background

- 3.1 The Overview and Scrutiny Committee (OSC) has a constitutional obligation to “report annually to Council on function of their workings and make recommendations for future work programmes and amended working methods if appropriate” (Constitution Part 4a, Committee Terms of Reference, section 5.2 point C).

### 4. Details

- 4.1 The annual report provides a summary of the subjects covered by OSC during the previous Municipal Year, highlighting key observations and outcomes of discussions.
- 4.2 The report also provides a summary of work undertaken by four working groups during the course of the year.

### 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to agree the recommendations. This is rejected, as this would lead to the Committee not meeting its constitutional obligation.

### 6 Conclusion and Reasons for Recommendations

- 6.1 The recommendations as set out are in the best interests of the Council and ensures OSC fulfils its constitutional obligation.

## Decision Information

|   |                                |
|---|--------------------------------|
| <b>Key Decision</b>                       | N/A as not an Executive report |
| <b>Subject to Call in</b>                 | N/A                            |
| <b>If not, why not subject to call in</b> | N/A                            |
| <b>Ward(s) Affected</b>                   | All                            |

## Document Information

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|--|--|
| <b>Appendices</b>  |  |
| <b>Appendix 1</b>  | Overview and Scrutiny Committee Annual Report 2024-25  |
| <b>Background Papers</b>   | None   |
| <b>Reference Papers</b>  | None   |
| <b>Report Author</b>   | Emma Faulkner, Principal Officer – Scrutiny & Democratic Lead                                  |
| <b>Report Author contact details</b>   | <a href="mailto:Democracy@cherwell-dc.gov.uk">Democracy@cherwell-dc.gov.uk</a><br>01295 221534 |
| <b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b> |  |