

# Overview and Scrutiny Committee

## Work Programme items - 2014/2015

(Updated: January 2015)

Item	Description	Reason for / Date of next Consideration	Contact Officer	Further Action / Note
<b>Website (January, 2015)</b>	To consider a scoping document regarding a potential review of the Council's website	Committee request arising July, 2014. Next consideration – January, 2015	Balvinder Heran, Joint Head of ICT Business Services	Cllrs Edwards, Hughes and Lawrie Stratford to prepare scoping document for consideration by the Committee.
<b>2015-16 Business Plan (January, 2015)</b>	Consideration of key objectives and key deliverables for 2015-16	Request of Executive. Next consideration – January, 2015	Jo Pitman, Head of Transformation / Louise Tustian, Acting Corporate Performance Manager.	Lead Member for Banbury Developments, Performance and Communications invited to attend.

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy;

Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

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<b>Business Plans / Service Plans (2015/16) - Review of Street Cleansing and Waste Collection Service Plans (Informal meeting – February, 2015)</b>	To review Street Cleansing and Waste Collection Service Plans	Committee decision. Next consideration due – February, 2015	Ed Potter, Head of Environmental Services	Annual review by Committee of specific Service area for detailed scrutiny at special meeting. All Members invited to attend.
<b>Dial-a-Ride scheme - Future (February, 2015)</b>	Undertake monitoring of Dial-a-Ride service.	Committee request. Next consideration due – February, 2015	Nicola Riley Shared Interim Community Partnerships and Recreation Manager	The Countryside and Communities Manager, and Alexandra Bailey, OCC's Service Manager (Business Development & Fleet) to attend to advise on the future of the scheme. Lead Member for Financial Management and Lead Member with responsibility for Urban and Rural Services to be invited to attend.

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<b>Youth Engagement (February, 2015)</b>	Scrutiny Panel investigation into Youth Engagement in the democratic process.	Committee request arising June, 2014. Initial consideration – September, 2014. Scrutiny Panel established – October, 2014.	Jon Wild Senior Recreation Development Officer	Scoping document prepared by Cllrs Prestidge, Sames and Williams for consideration by the Committee (October). Scrutiny Panel established comprising Cllrs Bell, Prestidge, Rose, Sames and Williams.
<b>Recycling (February, 2015)</b>	Scrutiny Panel investigation into the Councils recycling activities.	Committee request arising June, 2014. Next consideration – February, 2015.	Ed Potter, Head of Environmental Services.	Scoping document prepared by Cllrs Bell and Hughes for consideration by the Committee (October). Scrutiny Panel established comprising Cllrs Bell, Hughes, Sames and Williamson.
<b>Review of Local Plan Process (February, 2015)</b>	Upon completion of the Local Plan examination, to review the process, and consider lessons learnt for future, similar projects.	Request from Cllr Woodcock with support of Executive.	Adrian Colwell, Head of Strategic Planning and the Economy.	The Local Plan inquiry has been suspended for 6 months pending a request for further information. This review should not take place until after the examination is complete (December, 2014)

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<b>Wind Turbines and their locations, and the application of the fracturing mining technique. (February, 2015)</b>	Review and development of policy regarding wind turbines and their locations, and the application of the fracturing ('Fracking') mining technique.	Committee decision – June, 2014. Date of next consideration – February, 2015.	Adrian Colwell, Head of Strategic Planning and the Economy.	The Local Plan inquiry has been suspended for 6 months pending a request for further information. This review should not take place until after the examination is complete (December, 2014)
<b>Q3 Performance Monitoring Report (February, 2015)</b>	Regular review of Performance	Monitoring by Committee. Next consideration due – February, 2015.	Louise Tustian, Acting Corporate Performance Manager.	Lead Member for Banbury Developments, Performance and Communications to be invited to attend.
<b>Report and proposed actions from LGA Study into Business Growth (March, 2015)</b>	Item from Executive Work Programme (August to November, 2014)	Committee request arising July, 2014. Next consideration – January, 2015	Adrian Colwell, Head of Strategic Planning and the Economy.	
<b>Customer Insight Report Q1 (June, 2015)</b>	Regular review of customer insights feedback.	Monitoring by Committee. Next consideration due – June, 2015	Louise Tustian, Acting Corporate Performance Manager.	Lead Member for Banbury Developments, Performance and Communications to be invited to attend.

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<b>Oxfordshire Growth Board (June, 2015)</b>	Initial briefing on work of the Oxfordshire Growth Board	Committee request arising July, 2014. Next consideration – June, 2015. Currently operating as a Shadow Board. Consideration in June, 2015 will allow for six months operating as a fully commissioned body.	Calvin Bell – Director of Development.	
<b>Joint Cherwell District Council / South Northamptonshire Council Travel Plan (2016)</b>	Review of joint Travel Plan which aims to change to the way people travel to their place of work.	Review by both CDC and SNC Scrutiny Committees – November, 2014	Adrian Colwell, Head of Strategic Planning and the Economy. David Allen, Lead Officer Transport Policy (SNC).	Following initial consideration, further information to be submitted to future meeting regarding conference calling during 2015, and comparison information in respect of the number of staff journeys between CDC and SNC.
<b>Combating Female Genital Mutilation in the Thames Valley area (TBC)</b>	Consideration of potential role for CDC in assisting in combating and preventing female genital mutilation.	Committee request arising November, 2014.	Councillor Rose Stratford – CDC representative on Oxfordshire Joint Health O&S Committee.	Councillor Rose Stratford has undertaken to raise this issue with the Chairman of the Oxfordshire Joint Health Overview & Scrutiny Committee (December, 2014)

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<b>Management of the self-build element of the Graven Hill Development (TBC)</b>		Committee request arising February, 2014. Next consideration – TBC.	Karen Curtin (Director (Bicester))and Helen Town (Delivery Manager)	Committee Members to be identified to complete scoping document.
<b>Items retained on Work Programme for update via Briefing Notes</b>				
<b>No items currently retained on Work Programme for update via Briefing Notes</b>	N/A	N/A	N/A	N/A

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