

Deciding when to scrutinise - prioritisation checklist

- Does the issue have a potential impact for the population of Cherwell?
- Is it an issue of community concern?
- Does the issue match the strategic aims of the council?
- Will the scrutiny activity improve the overall performance and value for money provided by the council?
- Is it likely to get results?
- Is it an issue of concern to partners and stakeholders?
- Are there adequate resources to do the scrutiny?
- Is the activity timely?

Yes

No

If the answers to the above questions are mainly YES prepare a review scoping document and add to the work programme.

If the answers to the above questions are mainly NO refer the issue back. No further action required.

Deciding when to scrutinise - scoping the review

<p>Topic Name of Scrutiny Review</p>	<p>Recycling</p>
<p>Rationale Key issues &/ or reason for scrutiny of topic – explain how scrutiny will add value to the decision-making or policy development process</p>	<p>For 2013/14 amount of waste sent to landfill exceeded the target set by 2,426 tons. This was suggested to be ‘significantly impacted’ by not being able to recycle street sweepings. Q1 of 2014 shows an improvement. The rationale for scrutiny is to:</p> <ol style="list-style-type: none"> 1) Seek assurance that recent improvement in performance is sustainable and not a seasonal variable, and reviewing whether the current target (57%) is sufficiently challenging. 2) To ascertain the relationship between this target and the 2013/14 target which was expressed in tons rather than as a percentage of total waste. As CDC has to pay a tax on each ton sent to landfill an increase in this costs money. 3) Look at the possibility of involving Schools and Colleges and thereby educating and informing younger people. 4) Investigate possibility of community-wide competition to raise public awareness.
<p>Purpose of Review Specify clearly what the Scrutiny Review should achieve and refer where possible to VFM issues of service cost, service performance and/or customer satisfaction.</p>	<p>Demonstrate what the targets for the two years <i>really</i> mean and how they relate to one another.</p> <p>Provide conformation that current recycling target is appropriate and sufficiently ambitious (whilst still being realistic).</p> <p>Identify what the material is that is not currently being recycled.</p> <p>Identify the areas where recycling is not happening effectively.</p> <p>Identify possible means of increasing recycling rates in all areas.</p> <p>Find out what systems are used by similar</p>

	authorities who have higher recycling rates.
<p>Approach</p> <p>(a) One-off item at Select Committee meeting</p> <p>(b) Task & Finish Panel</p> <p>If (b)</p> <p>(c) which members and</p> <p>(d) how long will it take?</p>	<p>Informal Task & Finish Working Group Members - Councillors Bell and Hughes; plus additional member to be identified (potential member – Cllr Sames)</p> <p>Target completion date – January, 2015</p>
<p>Key dates</p> <p>Identify key meeting dates and any deadlines for reports or decisions</p>	<p>O&S Committee meeting – 13 January, 2015.</p>
<p>Resources to support Scrutiny Review</p> <p>Identify lead officers and an initial estimate of time and any other resource requirements</p>	<p>Appropriate officer input from Environment, Performance and Communications teams.</p>
<p>Witnesses/ Experts</p> <p>Who would need to be interviewed or consulted? Would site visits or external meetings be needed?</p>	<p>Appropriate officers – possibly customer; particularly in areas with low recycling rates. Possible site visit(s) required.</p> <p>Liaison with other authorities and the wider recycling industry</p>
<p>Completed by:</p>	<p>Councillors Bell and Hughes</p>
<p>Date:</p>	<p>6 October, 2014</p>