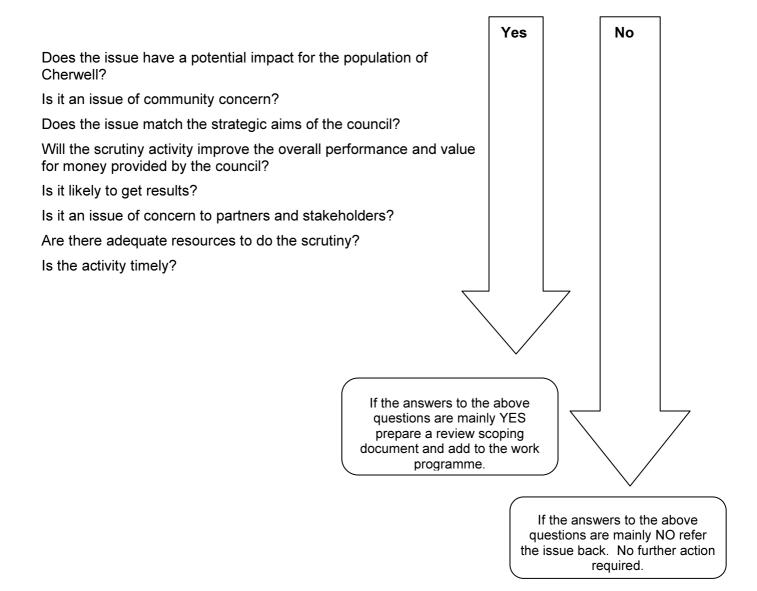


## Deciding when to scrutinise - prioritisation checklist





## Deciding when to scrutinise - scoping the review

Topic	
Name of Scrutiny Review	Youth Engagement in democratic processes.
Name of Schuling Neview	Touth Engagement in democratic processes.
Rationale  Key issues &/ or reason for scrutiny of topic – explain how scrutiny will add value to the decision-making or policy development process	Informing young people of the role of local government in society, encourage involvement in decision making processes, widening knowledge of public services, and encouraging involvement in democratic process (possibly considering becoming Councillors in the future).
Purpose of Review	
Specify clearly what the Scrutiny Review should achieve and refer where possible to VFM issues of service cost, service performance and/or customer satisfaction.	Review would seek to identify ways to better inform young people of the activities of, and encourage involvement in local government in general and Cherwell District Council in particular.
Approach  (a) One-off item at Select Committee	Task and Finish Panel
meeting	Cllrs Sames and Williams
(b) Task & Finish Panel	Seek to complete by December, 2014.
If (b)	
(c) which members and	
(d) how long will it take?	
Key dates Identify key meeting dates and any deadlines for reports or decisions	September, 2014, when Schools return after the summer break.
Resources to support Scrutiny Review	
Identify lead officers and an initial estimate of time and any other resource requirements	To be identified.
Witnesses/ Experts	
Who would need to be interviewed or consulted? Would site visits or external meetings be needed?	Year Heads, School Governors, School Councils, youth groups, and third sector organisations.
	Review would probably require site visits and possibly external meetings.
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Completed by:	Cllrs Bryn Williams and Dan Sames
Date:	August, 2014