

# Public Document Pack



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Committee:** Special Personnel Committee

**Date:** Friday 21 November 2025

**Time:** 9.30 am

**Venue** 39 Castle Quay, Banbury, OX16 5FD

## Membership

### **Councillor Amanda Watkins (Chair)**

Councillor Rebecca Biegel  
Councillor Phil Chapman  
Councillor Nicholas Mawer  
Councillor Lynne Parsons  
Councillor Chris Pruden

### **Councillor Gemma Coton (Vice-Chair)**

Councillor Chris Brant  
Councillor Harry Knight  
Councillor Fiona Mawson  
Councillor Rob Pattenden  
Councillor Barry Wood

Group Leaders have agreed to reduced attendance for this Special Personnel Committee meeting. Attendees will be: Councillor Amanda Watkins (Chair), Councillor Chris Brant, Councillor Phil Chapman and Councillor Chris Pruden. Apologies will be recorded for other Committee members.

## AGENDA

### **1. Apologies for Absence**

Group Leaders have agreed to reduced attendance for this Special Personnel Committee meeting. Attendees will be: Councillor Amanda Watkins (Chair), Councillor Chris Brant, Councillor Phil Chapman and Councillor Chris Pruden. Apologies will be recorded for other Committee members.

### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

### **3. Chair's Announcements**

To receive communications from the Chair.

#### **4. Exclusion of the Public and Press**

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

#### **5. Interviews for Post of Executive Director Neighbourhood Services**

\*\* The information for this item is private and confidential. It will be circulated under separate cover to those Personnel Committee members who are attending the meeting. The contents should not be discussed with others and copies should not be made. \*\*

**Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Evacuation Procedure**

If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

### **Access to Meetings**

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Webcasting and Broadcasting Notice**

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

Published on Thursday 13 November 2025

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