



DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Tuesday 4 November 2025**

1. Date of publication of this summary: 5 November 2025
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Tuesday 11 November 2025
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Kerbside Glass Collection Service</p> <p>Report of Assistant Director Environmental Services and Interim Executive Director Neighbourhood Services</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To support the proposed changes to the service, introducing kerbside glass collections from January 2026.</p> <p>1.2 To note the potential impacts of the Environment Act on the waste collection service and that a further report</p>	<p>Resolved</p> <p>(1) That the proposed changes to the waste collection service, introducing kerbside glass collections from January 2026 be supported.</p> <p>(2) That the potential impacts of the Environment Act on the waste collection service and that a further report on other elements of Simpler Recycling will come forward soon be noted.</p>	<p>The council recommends introducing glass recycling from the kerbside by adding it to the blue bin during January 2026 to comply with Simpler Recycling. This approach has several benefits:</p> <ul style="list-style-type: none"> • This should make it easier for residents to recycle their glass and lead to a slight increase in the recycling rate (1-1.5%). • It does not require additional capital for new containers or vehicles or the associated revenue implications of capital expenditure. • It aligns with the method of glass collection used by Oxford City Council, which is essential as the three councils (including West Oxfordshire) move 	<p>Option 1: Collect glass mixed in with the blue bin (Preferred Option) This option involves adding glass to the existing blue bin with other dry-mixed recyclables. It is straightforward, does not require extra vehicles or staff, and is easy for residents to use.</p> <p>Key Financials: This option has no additional capital costs for new containers or vehicles. While there would be a capital cost of around £1.5 million for new bins for each property to comply with Simpler Recycling fully, this specific option does not add to it. However, the financial value of colour-separated glass is lost,</p>	<p>None</p>

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<p>on other elements of Simpler Recycling will come forward soon.</p>		<p>toward a potential new unitary council.</p> <p>Remove the remaining banks in a planned manner. In some areas, the bring banks can be a focus for fly tipping. As kerbside glass collection is introduced, the volume of glass through the glass banks will roll out, and the volume of glass through the bring banks will fall.</p>	<p>and the gate fee at the Materials Recovery Facility (MRF) is the same whether glass is present or not, as of a new contract in August 2025. The gate fee would cover 15,000 tonnes of dry mixed recycling with glass, up from 11,500 tonnes without.</p> <p>Option 2: Collect Glass Separately at the Kerbside (Rejected Option) This method would require residents to have another container, likely a box, specifically for glass. It would also require more staff and vehicles.</p> <p>Key Financials: The option for separate kerbside glass collection has significant capital costs:</p> <ul style="list-style-type: none"> • New vehicles: 	

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			<p>£625,000</p> <ul style="list-style-type: none"> • New kerbside boxes: £316,800 • Total estimated capital cost: £941,800 • The costs include delivery of boxes (£30,000) and removal of bring banks (£25,171). <p>There are also ongoing revenue costs resulting from capital expenditure to consider. Once these are added to the figures in section 4.6, the options relating to separate glass collection become the most expensive to implement. The additional revenue costs are forecast on an incremental basis in the table in the report.</p>	

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			<p>This option also introduces new health and safety risks for collection staff related to manual handling and noise.</p> <p>Option 3: Produce a TEEP assessment and continue using bring banks (Rejected)</p> <p>This option involves a TEEP (Technically, Environmentally & Economically Practical) assessment, which may help to delay the implementation of the new requirements. The current low-cost glass bring bank system captures 70% of household glass. The Kerbside glass collection is significantly more expensive than the current bank system.</p>	

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			A TEEP assessment arguing for a delay in glass collection is unlikely to be robust or accepted. There are no technical or environmental barriers to kerbside collection. The economic argument will likely be considered weak, especially since the council will receive significant EPR funding from November 2025.	
<p>Agenda Item 8 Finance, Performance and Risk Monitoring Report Quarter 2 2025-2026</p> <p>Report of Assistant Director Finance (S151 Officer)</p> <p>Recommendations</p> <p>The Executive resolves:</p>	<p>Resolved</p> <p>(1) That the council's finance, performance, and risk management report as at Quarter 2 be noted.</p> <p>(2) That the reprofiling of projects in the capital programme (Appendix</p>	<p>The report updates the Committee on the projected year-end financial position of the council for 2025/26, Quarter 2 performance position and updated Leadership Risk Register. Regular reporting is key to good governance and demonstrates that the council is actively managing its</p>	<p>Option 1: This report summarises the council's forecast financial position up to the end of End of Year 2026, and a snapshot of our Performance and Risk position for Quarter 2 2025-26, therefore there are no alternative options to consider.</p>	<p>None</p>

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<p>1.1 To consider and note the contents of the council's finance, performance, and risk management report as at Quarter 2.</p> <p>1.2 To approve the reprofiling of projects in the capital programme as set out in Appendix 1.</p> <p>1.3 To approve £0.040m of Rural England Prosperity Funding for the enhancement of Park Hill Recreation Ground in Kidlington.</p> <p>1.4 To approve the transfer of Extended Producer Reliability grant (£1.4m) to sit within Environmental Services</p>	<p>1 to the report) be approved.</p> <p>(3) That £0.040m of Rural England Prosperity Funding for the enhancement of Park Hill Recreation Ground in Kidlington be approved.</p> <p>(4) That the transfer of Extended Producer Reliability grant (£1.4m) to sit within Environmental Services from Executive Matters be approved.</p> <p>(5) That the virement of £85k from Health & Wellbeing (this budget was originally intended for the heating hardship fund,</p>	<p>financial resources sustainably.</p>		

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<p>from Executive Matters (This report has been drafted on the assumption that this has been actioned).</p> <p>1.5 To approve the virement of £85k from Health & Wellbeing (this budget was originally intended for the heating hardship fund, however, the Government re-instated the winter fuel allowance national scheme, so this is no longer required) to Environmental Services for the Councils contribution to the Oxfordshire Waste & Environmental Services Programme.</p> <p>1.6 To approve the proposed write offs as</p>	<p>however, the Government re-instated the winter fuel allowance national scheme, so this is no longer required) to Environmental Services for the Councils contribution to the Oxfordshire Waste & Environmental Services Programme be approved.</p> <p>(Recommendation 1.6 withdrawn)</p>			

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set out in exempt Appendix 8. 1.7				
Agenda Item 10 Finance, Performance and Risk Monitoring Report Quarter 2 2025-2026 - Exempt Appendix	Exempt appendix withdrawn	N/A	N/A	N/A
Agenda Item 11 A New Arts Centre for North Oxfordshire Exempt report of Interim Executive Director Neighbourhood Services and Assistant Director Property	Resolved (1) As set out in the exempt decision notice.	As set out in the exempt decision notice.	As set out in the exempt decision notice.	None
Agenda Item 12 Local Electric Vehicle	Resolved	As set out in the exempt decision notice.	As set out in the exempt decision notice.	None

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Infrastructure (LEVI) - Award of Contract Exempt report of Executive Director for Place and Regeneration (Exempt Appendix 2 to follow)	(1) As set out in the exempt decision notice.			