



Committee: Executive

Date: Tuesday 10 June 2025

Time: 6.30 pm

Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor David Hingley
(Chair)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Ian Middleton
Councillor Rob Pattenden

Councillor Lesley McLean (Vice-Chair)

Councillor Chris Brant
Councillor Nick Cotter
Councillor Robert Parkinson

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 12)

To confirm as a correct record the Minutes of the meeting held on 7 April 2025.

5. Chair's Announcements

To receive communications from the Chair.

6. Housing Delivery Action Plan (Pages 13 - 46)

Report of Assistant Director Planning and Development

Purpose of report

To present a Housing Delivery Action Plan (HDAP) and seek agreement to the actions to improve Cherwell's five year housing land supply position.

Recommendations

That, subject to the consideration of any comments from the Overview and Scrutiny Committee, the Executive resolves:

- 1.1 To approve the Housing Delivery Action Plan for publication and to invite comment.
- 1.2 To instruct officers to keep the Housing Delivery Action Plan under review, having regard to comments received, and to make any necessary changes in consultation with the Portfolio Holder for Planning and Development Management.
- 1.3 To instruct officers to present a comprehensive review of the five year housing land supply position to the Executive, should there be evidence of a significant change.

7. A Future for Banbury update including the Banbury Area Priority Plan (Pages 47 - 56)

Report of Corporate Director Communities

Purpose of report

This report provides an update on the work in progress in relation to the Banbury area following the publication of the Banbury 2050 report; and includes the emerging Banbury Area Priority Plan (APP) as part of the developing Area Oversight Framework.

The Banbury APP is a compilation of the Banbury 2050 vision engagement findings and recommendations, whilst also including the priority plans currently under development at Oxfordshire County Council (OCC), with the aim to share one APP for the area.

Recommendations

The Executive resolves:

- 1.1 To note the update.

8. Housing Civil Penalties Policy (Pages 57 - 138)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for the new Housing Civil Penalties Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the new Housing Civil Penalties Policy.
- 1.2 By doing so, approving the changes to the reviewed Housing Standards Enforcement Policy as outlined within the report.

9. Acceptance of Public Sector Decarbonization Scheme (PSDS) 4 Grant (Pages 139 - 210)

Report of Climate Change Programme Manager

Purpose of report

To provide an update to the Executive on the funding attached to the Public Sector Decarbonisation Scheme (PSDS), allocate resources and implement the delivery of the associated building decarbonisation works in line with the Council's Strategic Priorities and carbon emissions reduction to achieve CDC's Carbon Net Zero 2030 target.

Recommendations

The Executive resolves:

- 1.1 To proceed with the implementation of grant funding of £ 1,099,862 from the Public Sector Decarbonisation Scheme (PSDS) 4 as awarded by Salix Finance.
- 1.2 To approve an increase in the capital programme of £1,099,862 in line with the level of grant award, profiled in line with the timetable for receipt of the grant.
- 1.3 To reprofile the Net Zero Capital Projects budget to meet the match funding contribution of £350,911.40 and a further £210,000 to support deliver of the PSDS programme to fund:
 - 1.3.1 Property team capacity and budget resource (personnel and funding) to manage procurement, contracts, installation oversight, and maintenance.
 - 1.3.2 Capacity and budget resource (personnel and funding) to address outstanding rectification works from the previous PSDS-funded projects.

- 1.4 To note the financial implications associated with this report, including that the profile of grant receipts is not flexible and so any slippage in the project will result in a risk that the council's contribution to the scheme increases.

10. Finance and Performance Monitoring Report End of Year 2024-2025 (Pages 211 - 294)

Assistant Director of Finance (S151 Officer) and Assistant Director – Customer Focus

Purpose of report

To report to Executive the council's financial position and performance at the end of Year 2024-25.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial and performance report at the End of Year 2024-25.
- 1.2 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2025/26.
- 1.3 To approve the reserve movements in Appendix 5.
- 1.4 To note outturn for 2024/2025 which is a surplus of (£0.162m) after the proposed contributions to reserves of £2.020m

(Please note that there is no appendix 6 to this report)

11. Appointments to Partnerships, Outside Bodies, Member Champions and Shareholder Committee 2025/2026 (Pages 295 - 318)

Report of Assistant Director Law and Governance

Purpose of report

To appoint representatives to Partnerships, Outside Bodies, where these are executive functions, Member Champions and the Shareholder Committee, for the municipal year 2025/2026.

Recommendations

The Executive resolves:

- 1.1 To make appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2025/2026

municipal year as set out in Appendix 1 to this report.

- 1.2 To delegate authority to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may be required for the 2025/2026 Municipal Year.
- 1.3 To remind appointed members to update their Register of Interests as may be required, to reflect these appointments.

12. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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