



Committee: Overview and Scrutiny Committee

Date: Tuesday 3 June 2025

Time: 6.30 pm

Venue: 39 Castle Quay, Banbury, OX16 5FD

Membership

Councillor Gordon Blakeway
Councillor Phil Chapman
Councillor Dr Isabel Creed
Councillor Harry Knight
Councillor Zoe McLernon
Councillor Lynne Parsons

Councillor John Broad
Councillor Gemma Coton
Councillor Frank Ideh
Councillor Simon Lytton
Councillor Dr Chukwudi Okeke
Councillor Barry Wood

Substitutes Any member of the relevant political group, excluding
Executive members

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

1. **Apologies for Absence and Notification of Substitute Members**
2. **Appointment of Chairman for the Municipal Year 2025/2026**
3. **Appointment of Vice-Chairman for the Municipal Year 2025/2026**

4. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

5. Minutes (Pages 5 - 12)

To confirm as a correct record the minutes of the meeting held on 18 March 2025.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

8. Housing Delivery Action Plan (Pages 13 - 52)

Report of the Assistant Director Planning and Development.

Purpose of report

To present a draft Housing Delivery Action Plan (HDAP) for consideration.

Recommendations

The Overview and Scrutiny Committee resolves:

- 1.1 To review the draft Housing Delivery Action Plan and identify any comments for consideration by the Executive at its meeting on 10 June 2025.

9. Work Programme Planning for 2025 - 2026

The Chairman and Assistant Director – Law and Governance/Monitoring Officer will advise Members of the process for suggesting items for the 2025-26 work programme, ahead of a detailed discussion at the next meeting of the Committee on 17 June 2025.

For Information - Scrutiny Guide

The Scrutiny Guide is attached for information and reference.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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Queries Regarding this Agenda

Please contact Emma Faulkner / Martyn Surfleet, Democratic and Elections
democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

Published on Friday 23 May 2025