



Meeting of Council

Monday 20 October 2025

Members of Cherwell District Council,

A meeting of Council will be held at 39 Castle Quay, Banbury, OX16 5FD on Monday 20 October 2025 at 6.30 pm, and you are hereby summoned to attend.

**Monitoring Officer
Friday 10 October 2025**

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications (Pages 7 - 8)

To receive communications from the Chair and/or the Leader of the Council.

4 Petitions and Requests to Address the Meeting

The Chair to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,
- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the agenda item and reason for the address) should be submitted to democracy@cherwell-dc.gov.uk The deadline for requests to address this meeting is noon on Friday 17 October.

The deadline to present a petition to this meeting has passed.

Full details of public participation at meetings is available in the Constitution.

5 Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 9 - 22)

To confirm as a correct record the Minutes of Council held on 21 July 2025.

7 Minutes

- a) Minutes of Executive, Portfolio Holder Decisions and Executive Decisions not included in the 28-day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Portfolio Holder Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council held on 21 July 2025 no key or exempt decisions have been taken by the Executive which were not included in the 28 day notice.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

8 Questions

- a) Written Questions

No written questions have been submitted. In

No written questions have been submitted with advance notice in accordance with the Constitution. The deadline for written questions has now passed.

- b) Questions to the Leader of the Council

The Chair to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

c) Questions to Committee Chairs on the Minutes

The Chair to invite questions to Chairs of Committees on any matter arising from the minutes of their Committee (if any).

Council Business Reports

9 Review of Proportionality and Committee Membership (Pages 23 - 30)

Report of Monitoring Officer

Purpose of report

To note the amendments to the constitution of political groups and amendments to the proportionality calculations and committee membership arising from a change to political Group membership.

Recommendations

Council resolves:

- 1.1 To note the amended constitution of Political Groups (paragraphs 3.2 and 4.2).
- 1.2 To note the amended allocation of seats on committees that are subject to the political balance requirements as set out in Table 1.
- 1.3 To note the amended allocation of seats on committees that are not subject to the political balance requirements as set out in Table 2.
- 1.4 To note the amendments to committee membership, as advised by the respective Leaders of the Cherwell Conservative and Independent Alliance and Labour Group (paragraphs 4.7, 4.8 and 4.9).

10 Motions (Pages 31 - 32)

To receive the following motions which have been submitted with advance notice, in accordance with the Constitution (to be considered in the order submitted). Please note that the deadline to submit motions has passed.

In accordance with Procedure Rule 4.18, as the detail of both submitted motions fall within the remit of Executive, there will be no Council debate on the motions.

The proposer of the motion will propose the motion, the seconder will confirm, the Leader of the Council response and the motions will stand referred to Executive for consideration.

Topic	Proposer	Secunder
Supporting young women's community action for safe public spaces	Cllr Dr Kerrie Thornhill	TBC
Planning support for Town and Parish Councils	Cllr David Rogers	TBC

For information

Please note:

Members are advised that written questions and motions are not included on the agenda for the Special Council on Monday 10 November.

The next scheduled Council meeting at which written questions and motions are included on the agenda is Monday 15 December. Motions and written questions must be submitted to the Assistant Director Law and Governance & Monitoring Officer, democracy@cherwell-dc.gov.uk, by noon on Wednesday 3 December.

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534