

# Public Document Pack



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Committee: Executive**

**Date: Monday 3 February 2025**

**Time: 6.30 pm**

**Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

**Councillor David Hingley  
(Chairman)**

Councillor Tom Beckett  
Councillor Jean Conway  
Councillor Ian Middleton  
Councillor Rob Pattenden

**Councillor Lesley McLean (Vice-Chairman)**

Councillor Chris Brant  
Councillor Nick Cotter  
Councillor Rob Parkinson

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Minutes (Pages 7 - 14)**

To confirm as a correct record the Minutes of the meeting held on 6 January 2025.

**5. Chairman's Announcements**

To receive communications from the Chairman.

## 6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## 7. Budget Setting for 2025/26 and the Medium-Term Financial Strategy up to 2029/30 (Pages 15 - 206)

Report of Assistant Director Finance (Section 151 Officer)

### Purpose of report

To consider and approve the Budget Setting for 2025/26 and MTFS 2029/30 as per the recommendations.

### Recommendations

#### The Executive resolves to:

- 1.1 Delegate authority to the Section 151 Officer (S151), following consultation with the Leader of the Council and Portfolio Member for Finance, to complete the legal Council Tax calculations once all the information required has been received and submit as appendices to the budget report to Council.
- 1.2 Delegate authority to the S151, following consultation with the Leader of the Council and Portfolio Holder for Finance, Regeneration and Property to make appropriate changes to the Executive's proposed budget to Council including policies and plans.

#### The Executive resolves to recommend to Council as follows:

- 1.3 Approve the proposed Fees and Charges schedule for 2025/26 (Appendix 7) and statutory notices be placed where required.
- 1.4 Consider and note the Equality Impact Assessments of the Budget (Appendix 8)
- 1.5 In relation to the Corporate Plan (Section 4.1) to:
  - 1.5.1 Approve the Corporate Plan set out in Appendix 1.
  - 1.5.2 Note the Internal Perspectives set out in Appendix 2.
- 1.6 In relation to the Revenue Budget Strategy (Section 4.2) and Medium-Term Financial Strategy (MTFS) (Section 4.5) to approve:
  - 1.6.1 The net revenue budget for the financial year commencing on 1 April 2025, as set out in Table 4.2.1, and further analysed in the Budget Book provided at Appendix 12.
  - 1.6.2 The MTFS and Revenue Budget 2025/26 (Sections 4.5 and 4.2 respectively), including the Savings Proposals and Investments included at Appendices 4 and 5 respectively.

- 1.7 In relation to Council Tax to approve:
  - 1.7.1 An increase in the Basic Amount of Council Tax for Cherwell District Council for the financial year beginning on 1 April 2025 of £5, resulting in a Band D charge of £158.50 per annum.
- 1.8 In relation to the Capital Programme and related strategies (Section 4.3) to approve:
  - 1.8.1 The Capital Bid(s) and Capital Programme at Appendices 17 and 18 respectively.
  - 1.8.2 The Capital and Investment Strategy 2025/26 (Appendix 19), including the Minimum Revenue Provision (MRP) Policy.
  - 1.8.3 The Treasury Management Strategy, including the Prudential Indicators, and Affordable Borrowing Limit for 2025/26 (Appendix 21).
- 1.9 In relation to reserves (Section 4.4) to approve:
  - 1.9.1 A minimum level of General Balances of £7.8m as supported by Appendix 15.
  - 1.9.2 The Reserves Policy (Appendix 14).
  - 1.9.3 The medium-term reserves plan described in Appendix 16.
- 1.10 In relation to the Pay Policy Statement approve:
  - 1.10.1 The Pay Policy Statement, as required by the Localism Act 2010, detailed in Appendix 9.

**8. New Cherwell District Council Housing Strategy 2025-2030** (Pages 207 - 290)

Report of Assistant Director Wellbeing and Housing

**Purpose of report**

To seek approval for the new Cherwell District Council Housing Strategy 2025-2030.

**Recommendations**

The Executive resolves:

- 1.1 To approve the Cherwell District Council Housing Strategy 2025-2030.

**9. Annual Monitoring Report 2024** (Pages 291 - 616)

Report of Assistant Director Planning and Development

**Purpose of report**

To seek approval for publication the 2024 Annual Monitoring Report (AMR) which includes a housing land supply update (December 2024).

To seek approval of the accompanying updates to the Local Plan's Infrastructure Delivery Plan and Brownfield Land Register update (December 2024).

### **Recommendations**

The Executive resolves:

- 1.1 To approve the 2024 Annual Monitoring Report (AMR) presented at Appendix 1 including a Housing Land Supply Statement and a 2023/24 Infrastructure Delivery Plan update for publication.
- 1.2 To approve the 2023/24 Brownfield Land Register presented at Appendix 2 for publication.
- 1.3 To instruct the Assistant Director Planning and Development to prepare a Housing Delivery Action Plan in consultation with the Portfolio Holder for Planning and Development Management.
- 1.4 To authorise the Assistant Director Planning and Development to approve the final presentation of the AMR and Brownfield Land Register and to make any necessary minor administrative amendments and corrections to them prior to formal publication and in consultation with the Portfolio Holder for Planning and Development Management.

## **10. Finance, Performance and Risk Monitoring Report Quarter 3 2024-25 (Pages 617 - 710)**

Report of Assistant Director Finance (Section 151 Officer) and Assistant Director Customer Focus

### **Purpose of report**

To report to Executive the council's forecast financial position, performance and risk as at the end of the Quarter 3 2024-25.

### **Recommendations**

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial, performance and risk report as at the end of Quarter 3 2024 -25.
- 1.2 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.3 To approve the Use of Reserve Requests set out in Appendix 5.
- 1.4 To approve the proposed write offs set out in exempt Appendix 6.

- 1.5 To note the Minimum Revenue Provision (MRP) underspend of (£1.600m) due to the reprofiling of capital projects within the programme and to approve the moving of this to the Projects Reserve as detailed in Appendix 2 and 5.

## **11. Exclusion of the Press and Public**

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## **12. Finance, Performance and Risk Monitoring Report Quarter 3 2024-25 - Exempt Appendix (Pages 711 - 738)**

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts &**

## **Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Webcasting and Broadcasting Notice**

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

Published on Friday 24 January 2025

## **Cherwell District Council**

### **Executive**

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 6 January 2025 at 6.30 pm

Present:

Councillor David Hingley (Leader of the Council & Portfolio Holder for Strategic Leadership) (Chairman)  
Councillor Lesley McLean (Deputy Leader of the Council and Portfolio Holder for Finance, Property & Regeneration) (Vice-Chairman)  
Councillor Tom Beckett, Portfolio Holder for Greener Communities  
Councillor Chris Brant, Portfolio Holder for Corporate Services  
Councillor Jean Conway, Portfolio Holder for Planning and Development Management  
Councillor Ian Middleton, Portfolio Holder for Neighbourhood Services  
Councillor Rob Parkinson, Portfolio Holder for Safer Communities  
Councillor Rob Pattenden, Portfolio Holder for Healthy Communities

Present virtually (no voting rights)

Councillor Nick Cotter, Portfolio Holder for Housing

Also Present:

Councillor Amanda Watkins, Leader of the Opposition, Labour Group

Officers:

Gordon Stewart, Chief Executive  
Ian Boll, Corporate Director Communities  
Stephen Hinds, Corporate Director Resources and Transformation  
Michael Furness, Assistant Director Finance & S151 Officer  
Shiraz Sheikh, Assistant Director Law & Governance and Monitoring Officer  
Natasha Clark, Governance and Elections Manager

Officers Attending Virtually:

Mona Walsh, Assistant Director - Property  
Richard Smith, Head of Housing

## 81 **Declarations of Interest**

There were no declarations of interest.

82 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

The Chairman welcomed Councillor Watkins, Leader of the Opposition, Labour Group to the meeting and invited her to indicate if she wished to speak on any item.

83 **Minutes**

The Minutes of the meeting held on 2 December 2024 and the reconvened meeting held on 5 December 2024 were agreed as correct records and signed by the Chairman.

84 **Chairman's Announcements**

The Chairman made the following statement in response to the Government's English Devolution White Paper, which had been published on 16 December 2024:

"The Cherwell Executive welcomes the English Devolution White Paper, which outlines the Government's ambition "to shift power away from Whitehall into the hands of those who know their communities best." We believe local government works best when it is close to the people it serves, champions important local issues and gives a democratic voice to the communities it represents.

As the Government progresses with its proposals to reorganise local government for two-tier areas such as Oxfordshire, engaging in open discussions and exploring how local councils can maintain strong connections with their communities will be vital, and this commitment to dialogue is the approach we seek to pursue here. As demonstrated by the work of district councils over the past several decades, the value of local connections cannot be overstated.

At the same time, we recognise the Government's focus on Mayoral Combined Authorities and the benefits of delivering at scale. Strong regional leadership, supported by a Combined Authority, has the potential to drive long-term vision, create integrated transport systems, and deliver economic benefits that support growth and prosperity across wider areas. These are opportunities that, if delivered effectively with the input of district councils to ensure local voices are heard, can directly benefit Cherwell and Oxfordshire.

While these proposals are still in the early stages, with many details yet to be clarified, it is clear they bring both opportunities and challenges. We are carefully considering what the proposals could mean for our communities, services, and decision-making in our local area and across Oxfordshire. As a modern and forward-thinking council, our goal at Cherwell is to work



effectively with our neighbouring councils to shape a future structure that will deliver meaningful benefits to residents.

We firmly believe in the power of local government to create positive change and improve places, lives, and opportunities for the people we serve. As devolution moves forward, local government must continue to act in the best interests of residents and deliver the quality public services they expect. What is crucial now is that we engage swiftly and meaningfully with this process, ensuring we get the future right for our communities in this time of significant change for local authorities.”

## 85 **Transformation Contract Extension**

The Corporate Director Resources and Transformation submitted a report to outline a fourth phase of work to progress the Councils transformation programme and obtain approval to extend the contract with our partner to deliver this next phase.

In considering the report, Executive Member commented on the importance of evaluating where interactive AI could be used to make the council more effective. In response to Executive Member comments regarding the feasibility of the transformation programme with current staffing levels and whether the proposals would be flexible enough for future devolution, the Chief Executive advised that the skills and resources needed to undertake the work properly would be reviewed and it may be necessary to bring skills in. The Corporate Director Resources and Transformation explained that the programme of work could be adapted to allow for shorter term gains.

On behalf of Executive, the Portfolio Holder for Resources thanked staff for their hard work on the project.

### **Resolved**

- (1) That a short contract extension be awarded to PA Consulting for a fourth phase and final phase of work to the value of £116,090.
- (2) That the transfer of £116,090 from the reserves earmarked for transformation, to fund this additional phase of work be approved.
- (3) That it be agreed to receive the “Case for Change” and associated outputs, once delivered, to consider whether and how to take forward the proposed transformation programme.

### **Reasons**

The council has identified the key activities required to drive forward transformation. Maintaining momentum is essential to delivering transformation and achieving long-term financial sustainability.

The council possesses a significant amount of capability and knowledge with regard to service delivery and this will be key to transformation. Supported by the expertise and capacity of a trusted partner will ensure that the council is best placed to drive this next phase of transformation forward whilst also achieving best value.

### **Alternative options**

Option 1: Undertake a new competitive procurement exercise for the key deliverables outlined in the Case for Change. The council could undertake a new competitive procurement exercise.

#### Benefits

- Would give other suppliers an opportunity to tender for this work.

#### Dis-benefits

- A new partner would lack the tacit knowledge and understanding that the current partner has gained through the initial three phases of work.
- A competitive procurement exercise would take at least 4-weeks to undertake once Executive approval obtained on 6 January 2025, require more council resources and lead to a loss in momentum.
- A new procurement exercise is unlikely to attract much interest from suppliers as only two including our current partner tendered for the original contract and the other party (if interested) is unlikely to be happy to follow another suppliers approach and they would be required to pick up where they left.
- Opportunity for current partner to challenge this process (phase 4) as it was scoped as an option in their existing contract

This option was discounted due to the dis-benefits outweighing the benefits.

Option 2: Progress with existing resources and without external expertise

#### Benefits

- No immediate budget requirement

#### Dis-Benefits

- The council does not have the expertise and capacity to deliver this next phase so it is likely to take significantly longer as resources will need to develop the necessary capability and this would lead to a loss in momentum. Given this, the assurances on outputs could not be at a level that where the risk of potentially jeopardising the transformation outcomes is minimised, thereby increase the risk of reliance on reducing service levels to meet our financial requirements.
- Additional time would be required to mobilise resources without negatively impacting service delivery, which could include back filling posts to create the capacity needed. A budget would be needed for any back-fill arrangements

This option was discounted due to the need for the council to progress with delivery of the transformation as quickly as possible in order to deliver change with proper skills and resources to enable the transformation.

86 **New Housing Allocations Scheme 2025**

The Assistant Director Wellbeing and Housing submitted a report to seek approval for a new Housing Allocations Scheme.

In considering the report, Executive members thanked officers for their work on the Scheme and commended the changes, highlighting the creation of a banding for survivors of domestic abuse and increased priority for armed forces personnel.

**Resolved**

- (1) That the new Housing Allocations Scheme be approved.

**Reasons**

It is important that the Council has up to date policies and procedures for its statutory and key service areas and it is important that they are legislatively and operationally sound. A periodic review of policies is therefore appropriate.

**Alternative options**

Option 1: Not bring forward a new Allocations Scheme. This is rejected as it is important that the Council has Policies that are up to date with legislation and can respond to current challenges.

87 **Traffic Regulation Order in Pioneer Square**

The Assistant Director Property submitted a report to promote an off-street Traffic Regulation Order on land the Council owns and has responsibility for outside the entrances to Franklin House including the Travelodge Hotel in order to mitigate the risks to the public at large and to the Council itself caused by unsafe parking and traffic movements in the area.

**Resolved**

- (1) That the promotion of an off-street Traffic Regulation Order on land the Council owns and has responsibility for outside the entrances to Franklin House including the Travelodge Hotel be approved in order to mitigate the risks to the public at large and to the Council itself caused by unsafe parking and traffic movements in the area.
- (2) That the Assistant Director – Property be authorised to start formal consultation on the proposed off-street Traffic Regulation Order, and, following due consideration of any representations received at the consultation stage and in consultation with the Monitoring Officer and the Portfolio Holder for Neighbourhood Services, to make any decisions and exercise all powers necessary in respect of whether or not to make and/or seal the proposed Order.

## **Reasons**

Approval of the promotion of an off-street Traffic Regulation Order as described will remove obstructions caused by unregulated parking and obstructions to traffic needing to access service areas.

This will improve safety for pedestrians and ensure that the existing taxi drop offs and disabled parking space are accessible and available to use.

The costs associated with promoting and implementing the Traffic Regulation Order can be met from existing budgets. Enforcement of this Off-Street Traffic Regulation Order and issue of Penalty Charge Notices will be carried out by Oxfordshire County Council at no additional cost to the Council.

## **Alternative options**

Option 1: Do nothing.

This option has been rejected. Not promoting the off-street Traffic Regulation Order means proper enforcement to manage parking will not be available and car users will continue to abuse parking. Furthermore, the Council runs the risk of possible claims from the public if an accident were to happen.

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## **Finance Monitoring Report November 2024**

The Assistant Director of Finance (Section 151 Officer) submitted a report to report to Executive the council's forecast financial position as at the end of the November 2024.

## **Resolved**

- (1) That the contents of the council's financial management report as at the end of November 2024 be noted.
- (2) That the reprofiling of capital projects beyond 2024/25 and the subsequent update to the programme budget for this financial year 2024/25 be approved.
- (3) That the virement of £1.031m from Policy Contingency to services for the Cost of Living award for 2024/25 as agreed in November be approved.
- (4) That the allocation of £0.500m Policy Contingency to cover the cost of appeals be approved.

## **Reasons**

The report updates Executive on the projected year-end financial position of the council for 2024/25. Regular reporting is key to good governance and demonstrates that the council is actively managing its financial resources sustainably.

### Alternative options

Option 1: This report summarises the council's forecast financial position up to the end of March 2025, therefore there are no alternative options to consider.

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### Council Tax Base 2025/2026

The Assistant Director Finance (Section 151 Officer) submitted a report to provide the Council tax Base for 2025/26.

### Resolved

- (1) That the report of the Assistant Director of Finance for the calculation of the Council's Tax Base for 2025/26 be approved.
- (2) That it be agreed that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2025/26 shall be **59,853.6**.
- (3) That it be agreed that for the parishes which form part of its area (as shown in the Annex to the Minutes as set out in the Minute Book), the amount calculated as the Council Tax Base for the year 2025/26 in respect of special items shall be as indicated in the column titled Tax Base 2025/26.
- (4) That it be agreed that for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2025/26 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	57,459.5
Anglian (Great Ouse) Flood Defence Area	1,941.6
Severn Region Flood Defence Area	452.5
<b>TOTAL</b>	<b>59,853.6</b>

### Reasons

The Council must legally set a tax base for the following year by 31 January. This will allow the Council to notify its preceptors of the taxbase in order for them (and the Council) to set their budgets for 2025/26.

### Alternative options

There are no alternative options. The Council has to set a tax base in order to set its council tax for 2025/26.

90 **Urgent Business**

There were no items of urgent business.

The meeting ended at 7.10 pm

Chairman:

Date:

<b>This report is public</b>	
<b>Budget Setting for 2025/26 and the Medium-Term Financial Strategy up to 2029/30</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	3 February 2025
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Finance, Regeneration and Property, Councillor Lesley Mclean
<b>Date Portfolio Holder agreed report</b>	17 January 2025
<b>Report of</b>	Assistant Director of Finance (Section 151 Officer), Michael Furness

## Purpose of report

To consider and approve the Budget Setting for 2025/26 and MTFs 2029/30 as per the recommendations.

## Recommendations

### The Executive resolves to:

- 1.1 Delegate authority to the Section 151 Officer (S151), following consultation with the Leader of the Council and Portfolio Member for Finance, to complete the legal Council Tax calculations once all the information required has been received and submit as appendices to the budget report to Council.
- 1.2 Delegate authority to the S151, following consultation with the Leader of the Council and Portfolio Holder for Finance, Regeneration and Property to make appropriate changes to the Executive's proposed budget to Council including policies and plans.

### The Executive resolves to recommend to Council as follows:

- 1.3 Approve the proposed Fees and Charges schedule for 2025/26 (Appendix 7) and statutory notices be placed where required.
- 1.4 Consider and note the Equality Impact Assessments of the Budget (Appendix 8)
- 1.5 In relation to the Corporate Plan (Section 4.1) to:
  - 1.5.1 Approve the Corporate Plan set out in Appendix 1.
  - 1.5.2 Note the Internal Perspectives set out in Appendix 2.
- 1.6 In relation to the Revenue Budget Strategy (Section 4.2) and Medium-Term Financial Strategy (MTFS) (Section 4.5) to approve:

- 1.6.1 The net revenue budget for the financial year commencing on 1 April 2025, as set out in Table 4.2.1, and further analysed in the Budget Book provided at Appendix 12.
- 1.6.2 The MTFs and Revenue Budget 2025/26 (Sections 4.5 and 4.2 respectively), including the Savings Proposals and Investments included at Appendices 4 and 5 respectively.
- 1.7 In relation to Council Tax to approve:
  - 1.7.1 An increase in the Basic Amount of Council Tax for Cherwell District Council for the financial year beginning on 1 April 2025 of £5, resulting in a Band D charge of £158.50 per annum.
- 1.8 In relation to the Capital Programme and related strategies (Section 4.3) to approve:
  - 1.8.1 The Capital Bid(s) and Capital Programme at Appendices 17 and 18 respectively.
  - 1.8.2 The Capital and Investment Strategy 2025/26 (Appendix 19), including the Minimum Revenue Provision (MRP) Policy.
  - 1.8.3 The Treasury Management Strategy, including the Prudential Indicators, and Affordable Borrowing Limit for 2025/26 (Appendix 21).
- 1.9 In relation to reserves (Section 4.4) to approve:
  - 1.9.1 A minimum level of General Balances of £7.8m as supported by Appendix 15.
  - 1.9.2 The Reserves Policy (Appendix 14).
  - 1.9.3 The medium-term reserves plan described in Appendix 16.
- 1.10 In relation to the Pay Policy Statement approve:
  - 1.10.1 The Pay Policy Statement, as required by the Localism Act 2010, detailed in Appendix 9.

## **2. Executive Summary**

- 2.1 This report is the culmination of the Budget and Business Planning process for 2025/26 to 2029/30 and sets out the Executive's proposed Corporate Plan and related revenue budget for 2025/26, medium term financial strategy to 2029/30, capital programme to 2029/30 and all supporting policies, strategies, and information to recommend to Council.
- 2.2 The council adopts a forward looking and anticipatory approach to its financial management. The council plans for, and continues to succeed in, encouraging and facilitating economic growth across the district. This success flows through to the council's finances, reflected in the level of income received from business rates and the New Homes Bonus grant.



- 2.3 The council has proactively monitored both the economic situation and Government announcements over the past 12 months and devised and implemented a budget and business planning strategy that has delivered within the constraints identified, consulting on a proposed balanced budget in November 2024. The council has considered the risk of interest rate volatility and regularly monitors the change in interest rates. A large proportion of the council's debt is held at fixed rates reducing the council's exposure. However, if interest rates do not fall in line with the forecasts provided by the council's treasury advisor, then it has set aside an interest rate risk reserve as a further mitigation.
- 2.4 The proposed net budget for the council is £26.2m, which is a decrease of £0.8m from 2024/25. The council plans to fund £0.4m of service investments and will deliver £1.4m of savings proposals and operational efficiencies as part of the 2025/26 budget. A Band D Council Tax of £158.50 is proposed for the year which is an increase of £5 compared to 2024/25. The Capital Programme for the period 2025/26 – 2029/30 is proposed to be £33m.

## Implications & Impact Assessments

Implications	Commentary
<b>Finance</b>	<p>The financial implications are set out in this report. The council has a statutory duty to set a balanced budget and could be subject to intervention of the Secretary of State if it failed to do so.</p> <p>Joanne Kaye - Head of Finance 24.12.2024</p>
<b>Legal</b>	<p>The Council is legally required to set a balanced budget each year together with a requirement to produce a Revenue Budget under the various Local Government Finance Acts. The legal framework for which is set out in the main body of this report. Officers consider the recommendations will achieve this if approved by full Council.</p> <p>Section 65 of the Local Government Finance Act 1992 requires that the Council must consult persons or bodies appearing to it to be representative of persons subject to non-domestic rates in its area about the Council's proposals for expenditure (including capital expenditure) in the financial year. The Council must do this each year and do so before the budget decision making meeting (makes it calculations for the council tax requirement) in relation to the financial year.</p> <p>The statutory consultation outlined above has taken place alongside a more general consultation with the wider public on the draft budget and budget priorities. The savings proposals have been consulted upon as appropriate, and further consultations may be required prior to implementing certain proposals.</p> <p>Members must have regard to the s25 report of the s151 officer as to the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves.</p>

	<p><b>The Public Sector Equality Duty S149 (1) requires a Local Authority in exercise of its functions to have due regard to the need to:</b></p> <p><b>(a) Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act.</b></p> <p><b>(b) Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.</b></p> <p><b>(c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.</b></p> <p><b>Decision makers must keep the above requirements in mind when making decisions.</b></p> <p>Shiraz Sheikh, Assistant Director Law and Governance and Democratic Services. 22 January 2025</p>			
<b>Risk Management</b>	<p>The risk of Executive recommending the budget proposals contained in this report is that Council will not approve the proposed budget. This has been mitigated by the Executive having consulted with Budget Planning Committee and the Accounts Audit and Risk Committee on the specific budget proposals, policies, and strategies. This and any further arising risks are being managed and monitored through the service operational risk and the leadership risk register.</p> <p>Shona Ware, Assistant Director Customer Focus, 21 January 2025</p>			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>	X			<p>The Equality Act 2010 imposes a duty on local authorities that, when making decisions of a strategic nature, decision makers must exercise “due regard to the need to eliminate unlawful discrimination... advance equality of opportunity... and foster good relations”.</p> <p>Shona Ware, Assistant Director Customer Focus, 21 January 2025</p>
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		<p>In line with the council’s Equalities framework; Including Everyone services have carried out Equalities Impact Assessments (EIAs) to ensure budget savings proposals will not discriminate or disadvantage the any of the district’s diverse communities. The overarching EIA, taking into account the overall impact of the budget proposals, is published as Appendix 8.</p>
<b>B</b> Will the proposed decision have an impact upon the		X		

lives of people with protected characteristics, including employees and service users?				
<b>Climate &amp; Environmental Impact</b>				Sustainability implications are included in Section 4.6 of this report.  Jo Muskin, Climate Action Manager, 22/01/25
<b>Council Priorities</b>	All			
<b>Consultation &amp; Engagement</b>	<p>The council sought the views of residents and businesses during the period of 22 November 2024 until 23 December 2024.</p> <p>The Budget Planning Committee considered the revenue budget savings proposals, service investments, capital bid(s) and fees and charges in a report on 10 December 2024. Budget Planning Committee had no comments to feed back to the Executive. Budget Planning Committee also considered and recommended the 2025/26 planned reserves levels and Capital and Investment Strategy at its meeting on 21 January 2025.</p> <p>The Accounts, Audit and Risk Committee considered and recommended to full Executive the Capital and Investment and Treasury Management Strategies and the associated Appendices on 15 January 2025.</p>			

## Supporting Information

### 3. Background

- 3.1 The Budget and Business Planning report to Council on 24 February 2025 will be set out in the following sections:
1. Corporate Plan
  2. S151 Officer's Statutory Report
  3. Revenue Budget Strategy
  4. Capital & Investment Strategy
  5. Reserves
  6. Medium-Term Financial Strategy
  7. Climate Action
  8. Council Tax
- 3.2 This report sets out Executive's proposed Corporate Plan for 2025-30, Revenue Budget Strategy, the Capital & Investment Strategy, Reserves and how it intends to address the Medium-Term and Climate Action. Alongside this, the report also sets out the Review of Fees and Charges for 2025/26.
- 3.3 The Executive's proposed Corporate Plan has been prepared to ensure the priorities of the council are clear and set out the direction the organisation is

moving in in order to deliver improved outcomes for its residents. The revenue and capital budget proposals, are informed by the proposed Corporate Plan and the Vision and Strategy within this, whilst taking into consideration the latest information on the council's financial position outlined in this report and comments from the Budget Planning Committee meeting on 10 December 2024. In finalising the proposals, the Executive has also taken into consideration feedback from the public consultation on the proposed Vision and Strategy, capital and revenue budget proposals and Council Tax increase.

- 3.4 The Government's "Local Government Finance Policy Statement 2025 to 2026" which set out how the government believes that "good local government is the foundation of a good state – working in genuine partnership with central government to deliver better outcomes for the public". New Homes Bonus will continue to be allocated on the same basis as 2024/25 with a 1-year allocation in 2025/26. Local authorities are guaranteed a minimum increase in their core spending power of 0%. The Government has said that, "This year's Settlement will begin to put us on the right course, spending taxpayers' money efficiently, and ensuring that funding goes to the places that need it most." The statement can be found here:

<https://www.gov.uk/government/publications/local-government-finance-policy-statement-2025-to-2026/local-government-finance-policy-statement-2025-to-2026>

- 3.5 On Wednesday 18 December 2024, the government published a provisional one-year settlement for Local Government which can be found here:

<https://www.gov.uk/government/publications/local-government-finance-report-2025-to-2026-draft>

- 3.6 The impact for the Council of this one-year settlement can be summarised as follows:

- With a focus of the settlement on the work that it intends to do, it is essentially a "roll-forward" of funding
- Confirmation that Council Tax can be raised by up to 3 percent or £5, whichever is greater (for the council this is £5)
- That a one-year only New Homes Bonus award for 2025/26 has been allocated to the council
- The Funding Guarantee grant has been replaced by the Funding Floor with an allocation for this council of £3.4m to ensure that the Council's core spending power did not decrease after assuming changes in council tax.
- A response to the national pressure on temporary accommodation budgets by introducing additional Homelessness Prevention Grant with £0.246m allocated to this council.
- An indication of how employers will be compensated for the increase in Employer's National Insurance contributions which does not immediately appear to be on a full cost basis.
- In addition the council was notified of the Extended Producer Responsibility Grant of £1.4m to cover the costs of collecting, managing, recycling and disposing of household packaging waste.

- 3.7 The provisional settlement was broadly as expected following announcements in the 28 November 2024 Policy Statement. The variations were due to:
- funding guarantee ensuring no decrease in spending power, whilst in previous years this has guaranteed a 3% increase,
  - initial government announcements indicating that compensation for additional NIC costs would be based on direct staffing costs; the proposed formula allocates based on total local authority spend.
  - In anticipation of some negative variations in assumptions, the council did not assume it would receive any additional funding from Homelessness Prevention Grant as the Government had indicated new funding would be distributed towards those authorities it determined needed it the most.

The council had built its financial models on the indicative information provided at that point.

- 3.8 In order to support the council with its task of approving the budget for 2025/26 this report explains and explores the impacts of the various building blocks that make up the final budget of the council including:

- estimated impact of the financial outturn for the council for 2024/25
- cost of the services that the council provides
- commercial activity and income
- financing the council (borrowing and investments)
- inflationary and other price change impacts
- budget proposals (savings and investments)
- capital investment proposal(s)
- reserves and the use of reserves to support the budget
- an assessment of the financial resilience of the council
- national funding assumptions for future years and the medium-term funding gap

- 3.9 This report also sets out a proposed new Vision for the Council and proposed priorities for the next five years (2025-2030), which has informed the draft 2025/26 budget and the MTFS.

- 3.10 Finally, the report summarises the next steps that will allow the council to consider, approve and set balanced budgets over the MTFS period.

## **4. Details**

### **4.1 Corporate Plan**

- 4.1.1 The council has been working on a new Corporate Plan that reflects its ambitions for the future, addresses potential challenges and maximises the opportunities to provide better outcomes for its residents and key stakeholders. The plan includes a new vision for the Council, which is:

**“A modern council inspiring and enabling positive, lasting change”**

4.1.2 The plan also includes the following four key priorities for the next five years (2025-2030) :

- **Economic Prosperity**
- **Community Leadership**
- **Environmental Stewardship**
- **Quality Housing and Place Making**

4.1.3 These priorities are underpinned by a suite of goals and aims for ensuring clarity and success. The goals are set out below and the full suite of goal and aims are set out in Appendix 1.

Table 4.1.1 Strategic Priorities and Goals

<b>A modern council inspiring and enabling positive, lasting change</b>	
<b>Strategic Priority</b>	<b>Strategic Goal</b>
Economic prosperity	Create vibrant economic centres and thriving rural villages
	Build and inclusive and green economy
Community leadership	Strengthen community collaboration and resilience
	Promote health and wellbeing with a focus on inequality
Environmental stewardship	Safeguard the environment and promote biodiversity
	Promote the circular economy of reduce, reuse and recycle to minimise waste
Quality housing and place making	Deliver sustainable and strategic development that meets Cherwell’s needs now, and in the future
	Achieve more high-quality, secure, and affordable housing that caters for the diverse needs of our residents

4.1.4 A new Corporate Plan incorporating the vision and strategy demonstrates that the council has a clear direction of travel for how it plans to deliver better outcomes for its residents, communities and the district. The council consulted on its vision and key priorities alongside its budget proposals during November and December 2024. The vision was supported by the majority of participants receiving 66% support and there were high levels of support across the board for the proposed priorities and goals ranging between 70% and 86%. The full consultation results can be seen in Appendix 10.

4.1.5 In addition to the outcome focussed Corporate Plan, the council has also developed “internal perspectives” to focus on how the council operates in order to deliver the strategy. The overarching internal approach is:

**“We work as one council”**

4.1.6 The three priorities of the internal perspectives to help deliver the vision are:

- **Achieving the best possible customer and resident outcomes we can**

- **Unlocking our people’s potential to achieve great things**
- **Maximising the value of every pound to deliver our priorities**

4.1.7 The internal perspectives, including goals and aims can be seen at Appendix 2.

## 4.2 Revenue Budget Strategy

### Forecast Financial Outturn 2024/25

4.2.1 The Budget Planning Committee and the Executive regularly review the forecast outturn as part of the monthly Finance Management reports. The financial year 2024/25 has been a challenging year in continuing to deal with the ongoing impact of the Cost-of-Living Crisis whilst continuing to deliver council services.

4.2.2 The forecast outturn position as at 31 December 2024 is an overspend of £0.043m. The council does not anticipate any material deteriorations in this position before the year end and so the 2024/25 outturn should not impact adversely on the council’s reserves position. There are a number of savings proposals from 2024/25 which have not been fully delivered. Where this has been identified and there is an anticipated impact in future years, this has been taken into account within the budget proposals for 2025/26.

4.2.3 Managers have considered their current operational and financial performance when developing their future budget requirements and where necessary included service investments or proposed budget reductions as part of the budget setting process. These are described later in this report. The budget requirements and the changes requested by managers have been scrutinised by senior managers over a number of individual sessions allowing for challenge and consideration across the range of council budgets. This helps to ensure the proposals align with the council’s objectives.

### Net Cost of Services for 2025/26

4.2.4 Having reviewed the impact of prior years’ financial information, the next step in setting a budget is to consider the “Net Cost of Services” which includes the costs and income streams directly attributable to service delivery and commercial activities. Table 4.2.1 summarises the proposed budget for 2025/26 by service area.

Table 4.2.1: Net Cost of Services

Directorate	Net budget 2025/26 £m
Communities	12.120
Resources	7.528
<b>Service Sub-total</b>	<b>19.648</b>
Corporate Costs	3.926
Policy Contingency	2.620
<b>Net Cost of Services</b>	<b>26.194</b>

- 4.2.5 The largest proportion of the expenditure budget, excluding benefits payments, is spent on staffing (35 percent of gross expenditure).
- 4.2.6 Service income streams that are assumed within the net cost of services include fees and charges (e.g. planning fee income, income from car parks, licences etc.), service specific grants and rental income from all council-owned properties. For information on categories of Income and Expenditure, please see Appendix 6 for a summary by type of expenditure and Appendix 12 for more detail at a Directorate level.
- 4.2.7 A thorough review of service levels and budgets has taken place and savings identified at Appendix 4 that will allow the council to operate within the level of resources that it anticipates will be available to it in 2025/26. Full monitoring of the savings programme will take place throughout 2025/26.

## Budget Proposals (Investments and Savings)

### Service Investments

- 4.2.8 The council has identified new service budget investments of £0.608m for 2025/26 and a further £0.076m of savings non-delivery. Service budget investments approved in previous years have reduced by £0.293m resulting in an overall increase in service budget investments of £0.391m. The full schedule of existing and new service investments can be seen at Appendix 5. Table 4.2.2 summarises the service investments which have been included within the Net Cost of Services.

Table 4.2.2: Service Investments

Directorate	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m2	Ongoing Impact £m
Communities	0.179	0.092	(0.093)	0.001	0.001	0.180
Resources	0.212	(0.135)	0.000	0.000	0.000	0.077
<b>Total Investments</b>	<b>0.391</b>	<b>(0.043)</b>	<b>(0.093)</b>	<b>0.001</b>	<b>0.001</b>	<b>0.257</b>
Prior Year Investments	(0.293)	0.171	(0.094)	0.000	0.000	(0.216)
Savings Non-delivery	0.076	0.001	0.001	0.001	0.001	0.080
New Investments	0.608	(0.215)	0.000	0.000	0.000	0.393
<b>Total Investments</b>	<b>0.391</b>	<b>(0.043)</b>	<b>(0.093)</b>	<b>0.001</b>	<b>0.001</b>	<b>0.257</b>

### Service Efficiencies and Income Proposals

- 4.2.9 In total, savings of £1.375m are proposed for 2025/26, of which £0.042m were previously planned. As part of the council's commitment to fulfil its best value duty by delivering value for money, and through a process of continuous improvement and service transformation, operational efficiencies of £1.020m and additional revenue of £0.313m have been identified for 2025/26. These do not have an impact on service delivery or impact Cherwell residents. In December 2024, the council consulted on the new savings proposals. After receiving



consultation responses and considering the level of resources available to it following the Local Government Finance Settlement, the council has not amended its savings proposals. The full schedule of savings can be seen at Appendix 4.

4.2.10 The council invited residents and local businesses to give their views on its budget saving proposals for 2025/26 between 22 November 2024 and 23 December 2024. This opportunity was widely promoted through a multifaceted communications campaign. During the consultation period 165 respondents took the time to give us their views. The council is grateful to everyone that took the time to learn more about its budget proposals and particularly those that provided their views on them. After reviewing the savings proposals and considering consultation responses no changes are proposed to the savings proposals.

4.2.11 Table 4.2.3 provides a breakdown of how the total savings of £1.375m for 2025/26 are allocated across the service areas.

Table 4.2.3: Service Efficiencies and Income Proposals

Directorate	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	Ongoing Impact £m
Communities	(0.523)	(0.141)	(0.002)	(0.002)	(0.002)	(0.670)
Resources	(0.517)	(0.170)	(0.151)	(0.090)	(0.100)	(1.028)
Exec Matters	(0.335)	(0.009)	(0.008)	(0.008)	(0.009)	(0.369)
<b>Total Efficiencies &amp; Income</b>	<b>(1.375)</b>	<b>(0.320)</b>	<b>(0.161)</b>	<b>(0.100)</b>	<b>(0.111)</b>	<b>(2.067)</b>
Prior Year Efficiencies	(0.042)	(0.204)	(0.113)	(0.092)	(0.102)	(0.553)
New Efficiency Savings	(1.020)	(0.052)	(0.048)	(0.008)	(0.009)	(1.137)
Income	(0.313)	(0.064)	0.000	0.000	0.000	(0.377)
<b>Total Efficiencies &amp; Income</b>	<b>(1.375)</b>	<b>(0.320)</b>	<b>(0.161)</b>	<b>(0.100)</b>	<b>(0.111)</b>	<b>(2.067)</b>

4.2.12 All of the service investments and savings proposals are included in the proposed budget for 2025/26 which would allow a balanced and legal budget to be set.

## Corporate Updates

### Inflation

4.2.13 The council has provided for inflation on pay, contracts, and fees and charges within the budget. It assumes that there will be 3.5 percent pay award in 2025/26 as agreed with the local union, and 2.5% for the remaining years of the MTFS period. Contract inflation had been provided for at 2 percent in all years of the MTFS. Fees and charges have been reviewed and increased by a minimum of 2% for 2025/26 (where the fee is set by the council) to reflect cost recovery and

are then assumed to increase by 2 percent annually for the remainder of the MTFS period. A schedule of proposed fees and charges is set out at Appendix 7.

### **Castle Quay**

- 4.2.14 Castle Quay development was part of a long-term wider Banbury regeneration project approved by the Executive on 4 December 2017. The Castle Quay development forecasts income generation across the MTFS period. The latest MTFS forecast takes into consideration:
- The current outturn forecasts for 2024/25
  - The post pandemic economic climate
  - Changes to the retail market and ongoing shopping patterns
- 4.2.15 As a result, the 2025/26 budget has been revised down by £1.17m compared to the 2024/25 MTFS assumptions. The council has made prudent assumptions about lease renewals within the current economic climate and has not factored in the potential benefits from increased footfall associated with the council's head office relocating to Castle Quay.
- 4.2.16 Despite the prudent assumptions around Castle Quay and the finances, the Council is progressing its exciting new plans around the development of Castle Quay. The Council is moving its main administrative base from Bodicote and into Castle Quay in Spring of 2025. It is envisaged that this move will bring significant benefits to the Council, Castle Quay and Banbury Town Centre itself including:
- Anticipated reduction in annual running costs of the main administrative headquarters
  - Creation of a modern work environment
  - A central location improves access for staff and residents
  - Increased footfall from staff and visitors throughout Castle Quay and Banbury town centre, helping to encourage other businesses to locate in Banbury town centre and Castle Quay.
- 4.2.17 Additionally, the Council continues to be in discussions with a number of organisations around letting vacant spaces within Castle Quay at commercial rates. These potential tenants would help to further the Council's vision to use Castle Quay as a mixed-use facility to help with the ongoing regeneration of Banbury town centre, leading to additional footfall within Banbury.

### **Executive Matters**

- 4.2.18 Executive Matters includes non-service costs including borrowing costs, interest receivable, contributions to and from reserves and a Policy Contingency budget. The Executive Matters budget also includes non-ringfenced general grants.
- 4.2.19 The impact of the cost-of-living crisis has continued to have a significant impact on the finances and services of the council in 2024/25. The economic impacts of 2025/26 are unclear and therefore the council has continued with a Policy Contingency in 2025/26 of £1.1m linked to market risk. This contingency is available to protect the council in case it suffers losses of income or increases to contract costs compared to the base budget assumption.

4.2.20 In addition, the council has set aside an inflation contingency and a general contingency. Table 4.2.4 shows the provisions that have been made in the Policy Contingency budget:

Table 4.2.4: Contingencies

Policy Contingency	2025/26 £m
Inflation Contingency	1.045
Market Risk	1.100
General Contingency	0.475
<b>Total</b>	<b>2.620</b>

4.2.21 Table 4.2.5 below shows the movement from the approved 2024/25 budget to the draft budget for 2025/26.

Table 4.2.5: Budget Movement from 2024/25 to 2025/26

Directorate	2024/25 Budget	Service Investments	Savings Proposals	Capital Impact	Corporate Changes	Transfer from Reserves	Use of Reserves	Transfer to Reserves	Grants	Inflation	2025/26 Budget	Increase %
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	
Communities	11.814	0.179	(0.523)	(0.084)	(0.147)	0.546	(0.416)	0.075	(0.246)	0.922	12.120	3%
Resources	8.239	0.212	(0.517)	(0.007)	(1.116)	(0.082)	0.172	0.000	0.000	0.627	7.528	-9%
Exec Matters	4.292	0.000	(0.335)	0.190	(0.120)	(0.294)	(0.250)	2.124	(1.688)	0.007	3.926	-9%
Policy Contingency	2.642	0.000	0.000	0.007	0.541	0.000	0.000	0.000	0.000	(0.570)	2.620	-1%
<b>2025/26 Budget</b>	<b>26.987</b>	<b>0.391</b>	<b>(1.375)</b>	<b>0.106</b>	<b>(0.842)</b>	<b>0.170</b>	<b>(0.494)</b>	<b>2.199</b>	<b>(1.934)</b>	<b>0.986</b>	<b>26.194</b>	<b>-3%</b>
<b>% Increase</b>		<b>+1.4%</b>	<b>-5.1%</b>	<b>+0.4%</b>	<b>-3.1%</b>	<b>+0.6%</b>	<b>-1.8%</b>	<b>+8.1%</b>	<b>-7.2%</b>	<b>+3.7%</b>	<b>-2.9%</b>	

4.2.22 Corporate Changes reflect policy changes which have already been approved by the Executive, such as increasing the premises savings resulting from moving the council offices from Bodicote House to Castle Quay. As decisions have already been taken these did not need to be consulted on.

### Council Financing

4.2.23 In addition to the fees and charges income streams and grant funding recorded in the Net Cost of Services, the council funds the balance of its activities from the following sources:

#### Business Rates Retention

4.2.24 Under the business rates retention scheme, 50 percent of the business rates collected is retained locally and shared between the council (40 percent) as the billing authority, and Oxfordshire County Council (10 percent) as the major precepting authority, the remaining 50 percent goes to central government.

- 4.2.25 The council, as the billing authority, is required to notify the Secretary of State and major precepting authorities the forecast amount of business rates collectable during the year before the beginning of a financial year.
- 4.2.26 The council sets its business rates income budget based on the following:
- The Government deducts a tariff on business rates collected by the council as a way to nationally redistribute business rates collected based on need.
  - A levy is also deducted by the Government on growth in business rates above the baseline set in 2013/14 determined by the Government.
  - The council has entered a pooling arrangement with the other councils in Oxfordshire to ensure that the majority of this growth is retained within the county. The council is able to retain an element of this “pooling benefit”.
  - The council must also take account of the estimated surplus/deficit on its business rates income in 2024/25. This compares the level of business rates expected to be collected in 2024/25 with the estimate it made when setting the budget for 2024/25.
  - Section 31 Grants are paid to compensate the council for government changes to the business rates policy which has resulted in the council generating lower business rates income than it otherwise would have done.
- 4.2.27 The resources retained by the council from business rates are summarised in Table 4.2.6.

Table 4.2.6: Resources retained from business rates related income

<b>Business Rates Breakdown</b>	<b>2025/26 £m</b>	<b>2026/27 £m</b>	<b>2027/28 £m</b>	<b>2028/29 £m</b>	<b>2029/30 £m</b>
Business Rates	(46.528)	(5.303)	(0.807)	(0.812)	(0.827)
Business Rates Deductions	41.660	6.329	0.743	0.775	0.778
Business Rates Pooling Gain	(3.800)	3.800	0.000	0.000	0.000
Transfer to Reserves	1.800	(1.800)	0.000	0.000	0.000
Business Rates Collection Fund (Surplus) / Deficit	1.367	(1.367)	0.000	0.000	0.000
S31 grants	(9.487)	7.739	(0.025)	(0.027)	(0.022)
Impact of Business Rates Reset	0.000	(7.044)	3.522	3.522	0.000
<b>Grand Total</b>	<b>(14.988)</b>	<b>2.354</b>	<b>3.433</b>	<b>3.458</b>	<b>(0.071)</b>

Movements from 2026/27 onwards are annual incremental changes from the previous year

- 4.2.28 Any variance between the actual business rates income billed and accounted for compared to the NNDR1 estimate at the beginning of the year is managed through the Collection Fund.
- 4.2.29 It is estimated that there will be a Collection Fund deficit on business rates of £1.367m which has been taken account of in setting the business rates income budget which is summarised in Table 4.2.7 below.

Table 4.2.7: Business Rates (Surplus)/Deficit Calculation

<b>Business Rates (Surplus)/Deficit</b>	<b>2025/26 £m</b>
2023/24 deficit	1.014
2024/25 deficit	0.353
<b>Business Rates (Surplus)/Deficit</b>	<b>1.367</b>

## **Other Grants**

### **Grants supporting the Net Cost of Services:**

- 4.2.30 New Homes Bonus (NHB): The council expects to receive £0.935m in 2025/26 comprising a payment for 2024/25, but all legacy payments from the scheme are complete. It is not known how the Government intends to replace this regime; a consultation on the future of NHB is expected, but it is not yet clear when this will be issued. With the Business Rates reset expected to be delayed until 2026/27, this payment is currently forecast to be phased out over three years starting in 2026/27.
- 4.2.31 Revenue Support Grant (RSG): Due to the roll forward of funding, the council expects to receive £0.368m in 2025/26 which has increased in line with inflation compared to last year. RSG is then also expected to be zero beginning in 2026/27.

### **Grant Funding within the Net Cost of Services:**

- 4.2.32 The Government announced that they would provide a Funding Floor Grant for 2025/26 to ensure that the council did not suffer a reduction in the allocations of funding received from Government. The council will receive £3.4m from this grant.
- 4.2.33 The council also receives ringfenced grants for specific purposes. These are allocated directly to the Directorates to be spent in line with the grant conditions. A breakdown of all government grant income assumed within the budget is at Appendix 13.

## **Council Tax**

- 4.2.34 The council tax requirement of the council for 2025/26 is £9.487m and the tax base has been set at 59,853.6. A £5 increase to the rate of council Tax has been assumed: from £153.50 to £158.50. This is the maximum increase the council can propose, without the need to hold a referendum.
- 4.2.35 The council has considered the amount of council tax that it anticipates it will collect in 2024/25 compared to the estimate it made when setting the 2024/25 budget. The council expects there to be a surplus to be taken into account of (£0.416m).

Table 4.2.8: Breakdown of Council Tax Income

	<b>£m</b>
Council Tax (Surplus)/Deficit	(0.416)
Council Tax Requirement	(9.487)
<b>Council Tax Income</b>	<b>(9.903)</b>

- 4.2.36 The budget for 2025/26 therefore is balanced by these sources of funding as demonstrated in Table 4.2.9.

Table 4.2.9: Financing of Net Cost of Services 2025/26

Full Budget		£m
Net Cost of Services		26.194
<b>Financed by:</b>		
Revenue Support Grant		(0.368)
Council Tax		(9.903)
Business Rates		(14.988)
New Homes Bonus		(0.935)
<b>Balance</b>		<b>0.000</b>

### 4.3 Capital and Investment Strategy

- 4.3.1 The Capital and Investment Strategy is included at Appendix 19 and reflects the requirements of the Prudential Code including for the S151 to report explicitly on the deliverability, affordability and risks associated with the Strategy.
- 4.3.2 The Capital and Investment Strategy aims to set a clear framework for capital decision making alongside the council's Corporate Plan, vision, and priorities. The Capital Strategy is closely aligned with the council's service plans, asset review and regeneration plans. It also includes the council's Minimum Revenue Provision (MRP) Policy at Annex A.
- 4.3.3 Within the Investment strategy, upper limits are set on the loans and share capital with subsidiaries that the council can hold. Since the strategies were scrutinised by the Accounts, Audit & Risk and Budget Planning committees.

#### Capital Programme

- 4.3.4 The capital programme sets out a plan for expenditure between 2025/26 and 2029/30. It forms an integral part of the council's core activity and is an important part of the MTFS.
- 4.3.5 Capital expenditure can be funded from Revenue, Capital Receipts, Capital Grants, Internal or External Borrowing. External Borrowing is used to manage the cashflow requirements of the council and, whilst it is used to finance the capital programme, it is not linked to individual projects. Details of the council's expected borrowing for 2025/26 are included in the Treasury Management suite of strategies which are scrutinised by the Accounts, Audit and Risk Committee (AARC) and included in Appendix 21. These were reviewed in draft form and were recommended to the Executive at the AARC meeting on 15 January 2025.
- 4.3.6 Table 4.3.1 below details the new capital expenditure proposed for 2025/26 (detailed proposals can be found in Appendix 17). Where these result in a revenue cost or saving, these have been adjusted for in the Net Cost of Services. A list of all projects in the full capital programme (£10.197m in 2025/26) is set out in Appendix 18. The financial implications of these are incorporated into the MTFS.

Table 4.3.1 – Capital Bids 2025/26 through to 2029/30 and beyond

Directorate	2025/ 26 £m	2026/ 27 £m	2027/ 28 £m	2028/ 29 £m	2029/ 30 £m	Future Years £m	Total Project Cost £m	External Funding £m	Balance to be funded by borrowing £m
Communities	4.424	4.579	4.034	2.730	2.605	4.189	22.563	(11.518)	11.045
Resources	5.773	3.783	0.448	0.448	0.000	0.000	10.453	(9.951)	0.502
Total Capital Programme	10.197	8.363	4.483	3.179	2.605	4.189	33.016	(21.469)	11.547

4.3.7 Since 2015/16, the council has incurred significant capital expenditure that has been temporarily financed by internal borrowing (cash received in advance of expenditure) and external borrowing (debt). Borrowing is seen as a temporary source of finance. The extent to which the council has needed to borrow is reflected in the Capital Financing Requirement (CFR) which is a direct measure of the amount of capital outlaid but not financed by grants, capital receipts or revenue resources.

4.3.8 To get an indication of the council's overall capital health, it is useful to examine the ratio of the CFR to the council's total capital asset value and the extent to which the value of these assets could clear the debt through asset disposals, if this became necessary. It should be noted that under the CIPFA code, assets can be capitalised on balance sheet based on the long-term service potential they provide and not necessarily the economic value they generate on sale, particularly assets held at historical cost e.g. intangible assets. The CFR to Long-Term asset ratio should therefore only be treated as an indicator of capital health. Capital asset values and the CFR are shown in Table 4.3.2

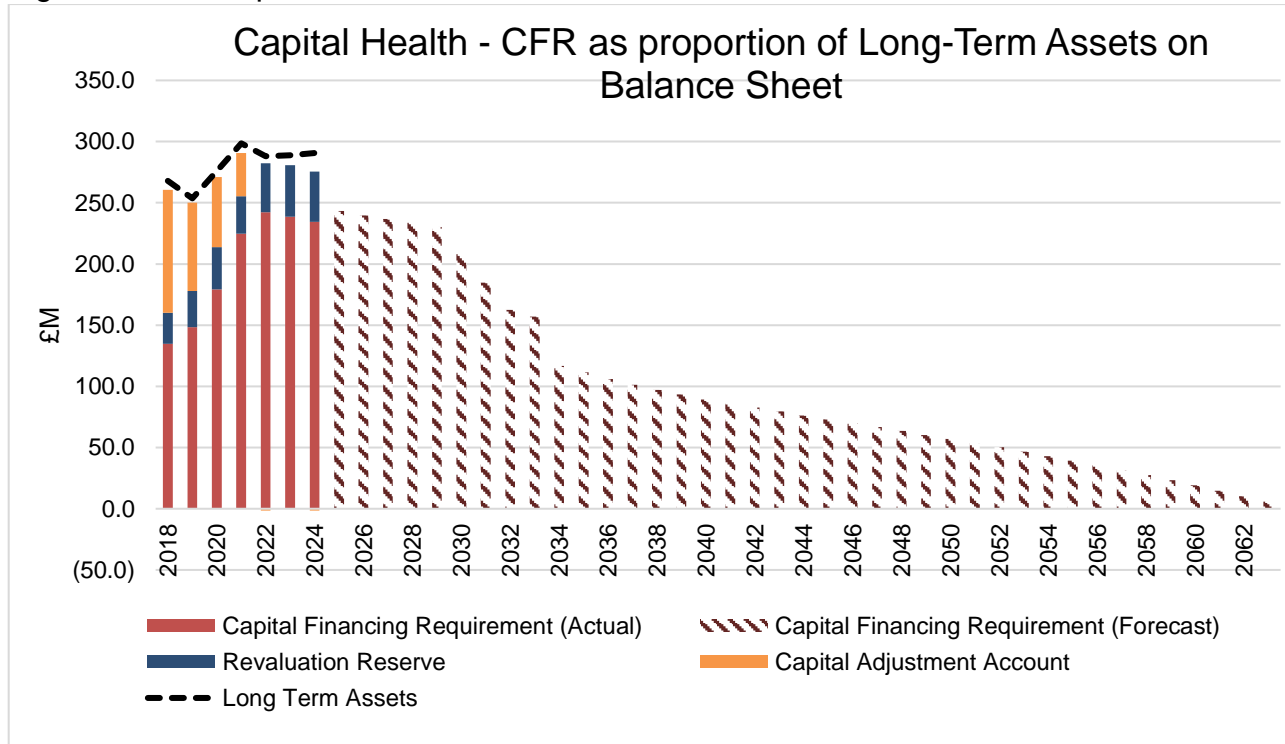
Table 4.3.2 – Capital Health Overall in £ millions

Capital Health (£m)	2017/ 18	2018/ 19	2019/ 20	2020/ 21	2021/ 22	2022/ 23	2023/ 24
	£m	£m	£m	£m	£m	£m	£m
Capital Financing Requirement	134.9	148.2	179.2	224.8	242.1	238.6	234.4
Long-Term Assets (as per statement of accounts)	267.8	253.6	275.8	298.6	288.2	288.8	290.7
CFR to Long-Term Asset Ratio	50%	58%	65%	75%	84%	83%	81%

4.3.9 As of 31st March 2024, the council's CFR amounted to 81 percent of the value of its total capital worth. Figure 4.3.3 shows how this has changed since the council began borrowing to fund its capital programme and a forecast of how the CFR reduces to 2065.

4.3.10 It is important to recognise that Local Government capital investments are a long-term commitment and the extent to which future revenue budgets and taxpayers contribute to the financing of the investments depend on the useful lives of the assets invested in.

Figure 4.3.3 – Capital Health



- 4.3.11 The council’s capital assets are comprised of fixed assets, such as property, and financial assets, such as loan and share capital. Fixed assets and long-term financial assets are less liquid than treasury management investments, as loans and share capital have contractual arrangements and agreed repayment profiles in place, whilst property is utilised in the delivery of corporate priorities. It is important that the council continues to monitor the repayment profiles of loans and valuation of its property assets to ensure that the council can cover its debt obligations through asset sales if required to do so (e.g., in the unlikely event that PWLB refinancing of loans becomes unavailable).
- 4.3.12 The council primarily holds its capital assets to deliver service objectives, such as economic regeneration and local housing, alongside generating income to support the revenue budget. With national trends in operational and investment property showing a decline in book value, it is important to continue to monitor the CFR to long-term asset ratio to consider appropriate next steps if the council’s need to borrow (CFR) exceeds the total value of its capital assets. Table 4.3.2 demonstrates that as at 31<sup>st</sup> March 2024 the overall value of the council’s assets exceeds the capital financing requirement of the council.
- 4.3.13 Actions the council is taking to reduce the CFR include the setting aside of prudent levels of revenue resources (MRP) to repay existing borrowing and using capital grants and receipts to finance new projects wherever possible, keeping future borrowing requirements to a minimum. Based on current forecasts, the CFR is expected to reduce by 50% by 2034 and be cleared by 2065 assuming no further additions to the programme are made. This is mainly due to the effects of MRP in reducing the council’s need to borrow, and principal repayment of capital loans and share capital investments by the council’s subsidiary company Graven Hill.



- 4.3.14 Where borrowing for capital has been deemed necessary to deliver against service objectives or, for example to comply with health and safety regulations, financing costs (revenue expenditure) are incurred by the council. These can be medium to long-term in nature, depending on the useful lives of the assets purchased. Projects financed by borrowing incur a Minimum Revenue Provision (MRP) charge to the revenue account which is made in line with the council's MRP policy and with due regard to government guidance. The council also incurs interest on the borrowing it has taken.
- 4.3.15 Prudential Indicators are set each year to evaluate the affordability of the capital programme and assist the council in consideration of whether the levels of debt taken to support its capital ambitions are also prudent and sustainable. More details on this can be found in the council's Capital Strategy and Treasury Management Strategy appended to this budget report.
- 4.3.16 A summary of these indicators is provided in table 4.3.4 below. It is important the council continues to monitor these indicators such that it can identify when its capital plans may become unsustainable, e.g., because of unaffordable rises in the cost of borrowing or a loss of service investment income.

Table 4.3.4 – Prudential Indicators Summary

Prudential Indicator	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Forecast	Forecast	Forecast
Capital Financing Requirement	£234.4m	£243.2m	£239.8m	£236.9m	£233.7m
Annual Minimum Revenue Provision	£4.4m	£3.9m	£4.4m	£4.8m	£5.0m
Financing Costs as a proportion of the Net Expenditure Budget (A)	29%	32%	35%	40%	47%
Service Investment Income as a proportion of the Net Revenue Stream (B)	31%	38%	42%	47%	55%
Affordability Ratio (A-B)	-2%	-6%	-7%	-7%	-8%

- 4.3.17 The final ratio, the Affordability Ratio, indicates the extent that the taxpayer will be impacted by the revenue cost of capital as a proportion of the council's core funding. While the financing costs are significant, the council generates income within its services to support them. Budgeted interest and MRP represents 35 percent of the £26.2m net council Funding for 2025/26. When the council's total budgeted income, i.e., income generated from service activities and income from local taxation (excluding benefits payments) of £66.4m is compared to budgeted Interest Payable and MRP on borrowing for capital purposes of £9.2m, the result is 14 percent. This demonstrates that the funding of interest payable and MRP is also met by the income from services and not entirely from Council Tax.

## 4.4 Reserves

- 4.4.1 Reserves are held to ensure the council can manage and mitigate current and future risk and spending plans. The council has carried out a review of its reserves requirements as part of the Budget and Business Planning Process and continues to follow its reserves policy attached at Appendix 14. This has enabled the council to hold larger, more strategic reserves, rather than smaller earmarked reserves and allows the council to use its reserves in a more flexible manner. The council will regularly review its level of reserves to ensure they remain adequate and appropriate and will continue to be monitored throughout 2025/26.
- 4.4.2 Table 4.4.1 below shows a summary of the forecast reserves position for 2025/26 to 2029/30. The final outturn position for 2024/25 will be reported to the Executive in June 2025 and the Accounts, Audit and Risk Committee in July 2025, as part of the council's Statement of Accounts. Appendix 16 provides a breakdown of the proposed use of reserves for 2025/26 and an estimate of how reserves are currently expected to be used to 2029/30.

Table 4.4.1 – Forecast Use of Reserves

Reserve Category	Forecast Balance 1 April 2025 £m	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	Expected Balance 1 April 2030 £m
General Balances	(7.853)	0.000	0.000	0.000	0.000	0.000	(7.853)
Earmarked Reserves	(28.848)	(2.750)	(0.399)	(0.449)	(0.449)	(0.449)	(33.344)
Revenue Grants	(1.280)	0.523	0.007	0.007	0.007	0.007	(0.730)
Sub-total Revenue Reserves	(37.981)	(2.227)	(0.392)	(0.442)	(0.442)	(0.442)	(41.927)
Capital Reserves	(5.948)	0.720	3.355	0.000	0.000	0.000	(1.873)
Total Reserves	(43.929)	(1.507)	2.963	(0.442)	(0.442)	(0.442)	(43.800)

- 4.4.3 A risk assessment has been carried out on the level of general balances that the council holds which is detailed in Appendix 15. This sets out that the council should hold general balances of at least £7.852m.
- 4.4.4 It is the duty of the Section 151 Officer to ensure that the council retains reserves at a level which provides the council with financial resilience both in setting the budget for 2025/26 but also looking into the medium term and the MTFs. Reserves can be used for one-off expenditure but should not be used to finance ongoing council activities.

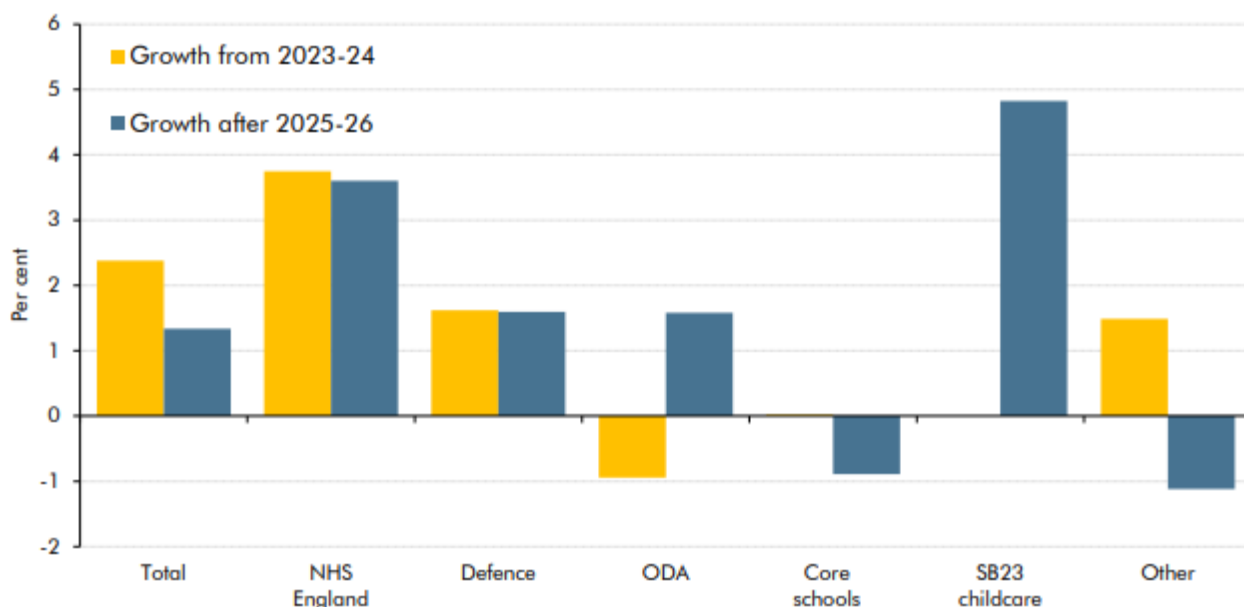
## 4.5 Medium Term Financial Strategy

### Funding Reforms

- 4.5.1 The council expects that local government funding reforms will be implemented in the current Parliament as announced in the Local Government Finance Policy Statement on 28 November 2024. The council is expecting a new Spending Review to be prepared in 2025 to indicate sector-wide spending levels in future years and in particular 2026/27-2027/28. The Government issued a consultation on future funding reforms as part of the Provisional Local Government Finance Settlement with a deadline for responses of 12 February 2025.
- 4.5.2 As part of funding reforms, a reset of the Business Rates baseline is expected. This would impact the council significantly as the council has been consistently collecting income above the baseline and retaining 40 percent of that growth under the current retention scheme. The council is assuming a full reset (whereby all growth above the baseline is redistributed nationally) is introduced in 2026/27, but phased over a period of three years, which will significantly reduce the level of resource available to the council over that period. There are alternative options for how a reset could be implemented, e.g. partial or rolling, so the planning assumption is for a “realistic worst case” scenario, which is in line with the proposals in the Government’s consultation.
- 4.5.3 Government funding of local authorities is based on an assessment of need. This assessment of need has not been fundamentally reviewed since 2013/14. The Government is expected to review the way need is determined and to make the formula more objective and transparent. However, until a detailed consultation on specific proposals is published by the Government there is no way to accurately forecast the impact. Therefore, the council has assumed the impact of its implementation is neutral within the MTFs and has been considered as part of the risk assessment of reserves.
- 4.5.4 In addition to funding reforms, the Office for Budget Responsibility’s analysis at the end of 2024/25 has highlighted that whilst plans for total Government spending are expected to increase in the next spending review period, that it is likely that funding for sectors such as local government (assumed to be within “other”) will reduce in real terms as demonstrated by the chart below.

Chart 4.5.1 – OBR Analysis of 2024 Autumn Statement

Chart 5.9: Implied average annual growth in RDEL spending



Source: Office for Budget Responsibility, Economic and fiscal outlook, October 2024  
[https://obr.uk/docs/dlm\\_uploads/OBR\\_Economic\\_and\\_fiscal\\_outlook\\_Oct\\_2024.pdf](https://obr.uk/docs/dlm_uploads/OBR_Economic_and_fiscal_outlook_Oct_2024.pdf)

### MTFS Funding Gap

- 4.5.5 The MTFS, as presented in Table 4.5.1 below, represents the scenario where the business rates reset is introduced in 2026/27, but the impact is phased over three years rather than the entire impact be felt in 2026/27 in line with the recent consultation from the Government. Planning on this basis is both prudent and sensible, without being overly optimistic, and ensures that the council can respond to any changes coming forward and remain financially sustainable.
- 4.5.6 Previously the Government has consulted on “rolling resets” as its preferred approach. This could result in one year’s growth being taken centrally, but resources available to the council being replaced by a future year’s growth. Whilst this is a model that the council can continue to lobby the Government on introducing but is not certain enough for it to be the main planning assumption of the council.
- 4.5.7 It is important to note that 2025/26 reflects a balanced budget but it should be acknowledged that there are both planned contributions to and uses of one-off funds from some earmarked reserves. The net movement to reserves in 2025/26 is shown above in Table 4.4.1 (net £2.2m to revenue reserves and £0.72m use of capital reserves). A full schedule of the use of reserves can be found in Appendix 16. For 2026/27 an ongoing funding gap has been identified, which increases through to 2028/29, and the council has established a strategy that will shape how it looks to review opportunities to reduce this gap and balance the budget in 2026/27 and future years.
- 4.5.8 Table 4.5.1 below sets out the council’s future funding estimates. There remains much uncertainty regarding this position over the medium term with the expected funding reforms. However, estimates are based on the most recent information

available from the Government. The forecast effects of these changes are the equivalent to a 36 percent reduction in net funding. This is a result of:

- The assumption that the business rates baseline is reset in 2026/27, phased over three years, and average growth of 1.3 percent thereafter (the council has grown business rates significantly in recent years and this baseline reset results in the council losing the benefit of this retained growth)
- the phasing out of New Homes Bonus, with a one-off payment in relation to growth in 2024/25 payable in 2025/26; the Government has previously said it will consult on a replacement NHB scheme, but it is unclear what the financial benefit will be for the council at this stage. Therefore, to be prudent the Council is assumed that NHB at 2025/26 levels is phased out over three years in line with the business rates reset assumptions.
- Time limited grants announced by the Government for the 2025/26 financial year, e.g. Funding Floor, are expected to be received in 2025/26. The prudent assumption here is also to assume a phased reduction over three years in line with Government consultation proposal around transitional arrangements.
- The cessation of core Revenue Support Grant (RSG), Council Tax increases of £5 per annum with on average 1.2 percent annual growth of the Council Tax base from 2025/26.
- Other than the assumption above, no assumptions have been made that the council will receive any additional transitional finance support.
- Taken together, the fallout of New Homes Bonus and time-limited grant funding identified above is assumed to approximate the annual 3.2% real terms reduction in funding that will be required on average by non-protected services as well as any implications from the Fair Funding Review.

4.5.9 The MTFS indicates that, with all of the assumptions around national funding changes, Cherwell will have a gap between its net budget requirement and its funding as shown in Table 4.5.1 below. This is further analysed by gross and net budget by directorate in Appendix 11. It should be noted that other than the high-level analysis of funding in Chart 4.5.1 and the indications included in the Government's consultations, there is no other information available from Government announcements to give an indication of funding levels for 2026/27 and beyond. Therefore, the future resource levels in the MTFS are best estimates but have been developed within significant levels of uncertainty.

4.5.10 Table 4.5.1 below also does not attempt to forecast the outcome of any future spending reviews for local government as these will be based on political priorities at the time. The council, along with our peers across all tiers of local government, will need to provide evidence and arguments about the totality of funding for the council services. The council has always taken an active role in these reviews and will continue to do so both on an individual council basis but also through our professional bodies and professional peer groups including the District Council Network (DCN), the Local Government Association (LGA) and SDCT (Society of District Council Treasurers).

Table 4.5.1: MTFS 2025/26 – 2029/30 (year on year change)

MTFS Movements	2025/26	2026/27	2027/28	2028/29	2029/30	Total
	£m	£m	£m	£m	£m	£m
Base budget b/f	26.987	0.000	0.000	0.000	0.000	26.987
Investments	0.391	(0.043)	(0.093)	0.001	0.001	0.257
Efficiencies & Income	(1.375)	(0.320)	(0.161)	(0.100)	(0.111)	(2.067)
Capital Impact	0.106	0.037	0.208	0.165	0.210	0.726
Corporate changes	(0.842)	(0.090)	0.051	0.176	0.108	(0.597)
Inflation	0.986	0.816	0.835	0.800	0.800	4.237
Use of reserves	(0.494)	(1.396)	0.000	0.000	0.000	(1.890)
Transfer from Reserves	0.170	1.163	0.050	0.000	0.000	1.383
Transfer to Reserves	2.199	(1.198)	0.000	0.000	0.000	1.001
Additional government grants	(1.934)	2.867	0.967	0.966	0.000	2.866
<b>Net Budget Requirement</b>	<b>26.194</b>	<b>1.836</b>	<b>1.857</b>	<b>2.008</b>	<b>1.008</b>	<b>32.903</b>
Revenue Support Grant	(0.368)	0.368	0.000	0.000	0.000	0.000
Council Tax	(9.903)	(0.041)	(0.440)	(0.452)	0.000	(10.836)
Business Rates	(14.988)	2.354	3.433	3.458	(0.071)	(5.814)
New Homes Bonus	(0.935)	0.312	0.312	0.311	0.000	0.000
<b>Total Income</b>	<b>(26.194)</b>	<b>2.993</b>	<b>3.305</b>	<b>3.317</b>	<b>(0.071)</b>	<b>(16.650)</b>
<b>Funding Gap / (Surplus)</b>	<b>0.000</b>	<b>4.829</b>	<b>5.162</b>	<b>5.325</b>	<b>0.937</b>	<b>16.253</b>

### How the MTFS gap is planned to be addressed

4.5.11 The council has developed a strategy to meet the challenges highlighted in the MTFS if funding reductions are implemented as described in paragraph 4.5.8. Whilst the council will develop plans for scenarios that include a full business rates reset phased over three years, it will continue to lobby the Government for a rolling reset to be introduced. It will put forward the case that council's such as Cherwell that have embrace the Government's Business Rates Retention reward scheme should not be disadvantaged following its success in delivering business growth and associated benefits to service delivery. Implementation of savings plans developed will not take place until it is clear that the savings must be achieved. Approaches the council will adopt to identify savings will include:

#### Transformation

4.5.12 The council worked in collaboration with external consultants to provide capacity to supplement the council's approach to identifying transformative approaches to service delivery that would allow the council to maintain service levels, but operate at reduced costs. This process has identified a significant number of opportunities for the council to evaluate further and develop over the MTFS period. The opportunities are made up of a combination of transformation service efficiencies, increased income and indicative potential changes in service levels provided by the council. Some of these proposals were included in the 2025/26 budget where they were fully developed. However, the remainder of the

proposals need to be fully worked up, but initial work has estimated that the efficiencies and income proposals could be worth £5.670m in total. Table 4.5.2 gives a high-level breakdown of the opportunities and how much they could potentially contribute towards the overall forecast budget gap of £16.3m.

Table 4.5.2: Opportunities for Further Efficiencies and Income

Directorate	Efficiencies	Income	Total for MTFS
	£m	£m	£m
Communities	1.654	2.276	3.930
Resources	1.740	0.000	1.740
<b>TOTAL</b>	<b>3.394</b>	<b>2.276</b>	<b>5.670</b>

- 4.5.13 All of these proposals need to be worked up further to be fully refined and it is likely that there will be some implementation costs associated with some of these proposals to support the development of new ways of working, including adopting new technologies where appropriate. This process is currently underway. Once the council has a more refined understanding of the expected savings that these proposals can develop specific business cases and identify the associated implementation costs. Implementation costs will be able to be funded from reserves following approval of a suitable business case. Currently the projected 2025/26 opening balance of the Projects Reserve is £5.5m. This could be made available towards implementation if required.
- 4.5.14 Furthermore, the council will continue to look for future transformation efficiencies through future rounds of the transformation and budget process. The council will continue to look for significant transformation opportunities across its services whilst also looking for more modest savings opportunities that can be implemented in the short term. As and when the significant savings opportunities are fully worked up they will be brought into the MTFS.
- 4.5.15 Transformation will continue to be applied across all services of the council. This will ensure that in the future they are provided in a joined-up way that maximises the delivery of the council's priorities within the resources available to the council.

### **Prioritisation and Service Levels**

- 4.5.16 As part of the 2025/26 budget and transformation process, the council has reviewed its services to consider what levels of service could be provided in the future from statutory minimum through to current levels of service and enhanced. Each of these service levels was also costed. Each level of service can be scored to consider what level of contribution can be made towards the council's priorities.
- 4.5.17 This process allows the council to consider what level of service can be provided at different costs whilst maximising delivery of the council's priorities. As part of the 2026/27 – 2030/31 budget and transformation process this can be further enhanced by breaking each service down into more specific activity units and so being able to generate far more specific options for service level delivery and understanding total spend against the council's priorities.

- 4.5.18 Similarly in setting the 2025/26 budget, all capital schemes have been mapped to the priority that they link most closely to. The transformation and budget process for 2026/27 – 2030/31 will then be developed to maximise the ability to deliver the priorities of the council within the level of resources available to it.
- 4.5.19 Table 4.5.3 below demonstrates at a high level how prioritising the council's service level delivery options, in conjunction with delivering the identified service efficiencies and income opportunities could help to address the MTFS gap.

Table 4.5.3: Service Efficiencies, Income & Service Level Prioritisation

	Communities	Resources	Total
	£m	£m	£m
<b>MTFS Gap</b>			<b>16.650</b>
Efficiencies	1.654	1.740	3.394
Income	2.276	0.000	2.276
Indicative Service Levels			4.500
<b>Potential (Surplus)/Gap</b>			<b>6.480</b>

### Savings Targets

- 4.5.20 Whilst the council will look to deliver savings through transformation, efficiencies and prioritisation wherever possible, the council should retain the option of issuing savings targets. If necessary, then services may be issued with a target number of savings to deliver from their budget which they have control over. So, for example where there are budgets which hold corporate costs in a service area, a savings target should not be applied to this.

### Financial Resilience Assessment

- 4.5.21 CIPFA's Financial Resilience Index is designed to support and improve discussions surrounding local authority financial resilience. It shows a council's performance against a range of measures associated with financial risk, including the level of earmarked reserves and general balances. The Index is a comparative tool to be used to support good financial management and generate a common understanding of the financial position within authorities.
- 4.5.22 The index considers both the value of general balances and earmarked reserves compared to councils' net revenue budget. While earmarked reserves are held for specific purposes, they can be called upon to meet unexpected costs or provide short term funding to enable long term recovery plans to be put in place.
- 4.5.23 The publication of the Financial Resilience Index based on 2023/24 outturn data was shared with Chief Finance Officers in December 2024. This will be considered as part of the Chief Financial Officer's Section 25 statement for Council on the adequacy of the proposed financial reserves and the robustness of the estimates for the purposes of the council tax calculations.

## 4.6 Climate Action



- 4.6.1 In 2020, the council produced its Climate Framework, in which it pledged to become carbon net zero by 2030 and to support the wider district to reduce its emissions. An Action Plan to support these targets has been produced, setting out over 120 actions needed. The actions include those which are already budgeted for and those which are not.
- 4.6.2 The council have allocated an annual capital budget of £250k to support the programme of decarbonisation. This will assist with Public Sector Decarbonisation Scheme grants when for example the council have to make a financial contribution.
- 4.6.3 Reports are currently being produced which will set out the pathway to the council's 2030 net zero target, indicating the interventions required, approximate costs and the residual emissions which will also require investment. Following the results of these reports, further decisions will be required that will impact the MTFS position, if the council wishes to meet the 2030 target.
- 4.6.4 Officers are currently supporting a range of work streams that will support the council in reducing its emissions – these include involvement with planning the local energy grid; the installation of electric vehicle charge points; schemes to support residents to retrofit their properties; support for local businesses to decarbonise; creating a marketplace to invest in the natural environment and support more carbon sequestration.

## **5. Alternative Options and Reasons for Rejection**

- 5.1 It is a legal requirement to set a balanced budget and the recommendations as outlined set out a way to achieve this. The following alternative option has been identified and rejected for the reasons set out below.

### Option 1:

To reject the current proposals and make alternative recommendations.

Members will not be aware of the medium-term financial forecast or implications of alternatives if they choose to take this option.

## **6 Conclusion and Reasons for Recommendations**

- 6.1 This report provides information around the various building blocks that make up the proposed budget for 2025/26 and beyond, allowing members to consider and scrutinise the elements of the budget and provide advice and guidance to council to help further shape both budget setting for 2025/26 and the MTFS up to 2029/30.

## Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	Please note appendices 3 and 20 are not used for the report to Executive
<b>Appendix 1</b>	Corporate Plan
<b>Appendix 2</b>	Internal Perspectives
<b>Appendix 3</b>	Not used for Executive report
<b>Appendix 4</b>	Service Efficiencies & Income Proposals
<b>Appendix 5</b>	Service Investments Proposals
<b>Appendix 6</b>	Budget Summary
<b>Appendix 7</b>	Fees and Charges Schedule
<b>Appendix 8</b>	Overarching Equality Impact Assessment
<b>Appendix 9</b>	Pay Policy Statement
<b>Appendix 10</b>	Consultation Report
<b>Appendix 11</b>	Gross Service Budget, Income, Net Budget and Future Years MTFS Changes by Directorate
<b>Appendix 12</b>	Budget Book
<b>Appendix 13</b>	Government Grants
<b>Appendix 14</b>	Reserves Policy
<b>Appendix 15</b>	Reserves Assessment
<b>Appendix 16</b>	Forecast Use of Reserves
<b>Appendix 17</b>	Capital Bids
<b>Appendix 18</b>	Capital Programme
<b>Appendix 19</b>	Capital and Investment Strategy
<b>Appendix 20</b>	Not used for Executive report
<b>Appendix 21</b>	Treasury Management Strategy
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Joanne Kaye, Head of Finance

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<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Stephen Hinds, Corporate Director for Resources

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# Vision, Strategy and the New Corporate Plan



*Cherwell*  
DISTRICT COUNCIL  
NORTH OXFORDSHIRE

# Vision

“A modern council inspiring and enabling positive, lasting change”



# Four priorities

Economic  
prosperity

Community  
leadership

Environmental  
stewardship

Quality housing and  
place making

# Economic prosperity

## Goals

Create vibrant economic centres and thriving rural villages

Page 48

Build an inclusive and green economy

## Aims

- To foster diverse economic centres and villages that support local businesses, attract investment, and enhance community life.
- To promote sustainable economic prosperity through innovation, resilience, and strategic growth.
- To build an economy that is both inclusive and environmentally sustainable, ensuring equitable opportunities for all while minimising environmental impact.



# Community Leadership

## Goals

Strengthen community collaboration and resilience

Page 49

Promote health and wellbeing with a focus on inequality

## Aims

- To work closely with communities and partners to foster shared solutions to building safe, resilient, and empowered communities.

- To enhance health, wellbeing, and social cohesion across the district and address inequalities through preventive initiatives and targeted interventions.

# Environmental Stewardship

## Goals

Safeguard the environment and promote biodiversity

Promote the circular economy of reduce, reuse and recycle to minimise waste

## Aims

- To implement sustainable policies and practices, protect natural habitats, and support conservation initiatives that enhance ecosystem health and biodiversity while responding to the climate emergency.

- To encourage sustainable consumption, optimise the use of resources, and implement efficient recycling systems that support waste reduction and re-use initiatives.

# Quality housing and Place Making

## Goals

Deliver sustainable and strategic development that meets Cherwell's needs now, and in the future

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Achieve more high-quality, secure, and affordable housing that caters for the diverse needs of our residents

## Aims

- To ensure the right mix of facilities, services and infrastructure for new developments, to create successful, well-designed communities.

- To help all residents access safe places they can make/call their home, including housing that is affordable through direct ownership, private rental and social rent housing.

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# Internal Perspectives of the Strategy: Priorities, Goals, Aims Measures and Actions

# We work as One Council...

Achieving the best possible customer & resident outcomes we can

Unlocking our people's potential to achieve great things

Maximising the value of every pound to deliver our priorities



*Cherwell*

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

# We work as One Council...

## Priorities

## Goals

## Aims

## KPIs

Achieving the best possible customer & resident outcomes we can

Customer & Resident Insight Driven

We are passionate about meeting customer & resident needs, designing our services to achieve our priorities. We have clear service levels that customers can expect us to consistently meet (internal & external). By empowering individuals & teams, and working with partners, customer & resident issues are owned & resolved

Customer & Resident Satisfaction

Data and Digitally Enabled

We have efficient policies and processes to deliver services, enabled by the best use of data and digital technology for those that can use it. This enables us to have a shared view of customer issues and needs from our data and systems

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Unlocking our people's potential to achieve great things

Values Led

We are proud of our council and constantly strive to improve "the way we do things." We have a distinct Cherwell identity with clarity over our direction and people really want to work, develop and thrive here

Employee Engagement

Performance Focused

We consistently deliver on the things we say we'll do. Strong leadership and effective management helps us to unlock people's potential with a relentless focus on recognition and performance

Maximising the value of every pound to deliver our priorities

Priority and Outcome Focused

We have a clear prioritisation of outcomes, across the council, based on the Council Plan. We agree a medium term financial strategy to maximise the delivery of outcomes within a balanced budget

Balanced Budget

Financially Aware

We understand the full impact of every pound we spend & generate (both revenue and capital) and are rigorous in our financial & performance management. We have a commercial mindset around our contracts, cost recovery & delivering our plans

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Appendix 4 - Service Efficiencies & Income Proposals

Figures are shown as an incremental, year on year change to the budget

Communities										
Reference	Existing, New or Income	Service	Title	Description	2025/26 (£m)	2026/27 (£m)	2027/28 (£m)	2028/29 (£m)	2029/30 (£m)	Total MTF5 (£m)
SBCON221	Existing	Building Control	Building Control fees	Increase Building Control fees	(0.001)	(0.001)	(0.001)	(0.001)	(0.001)	(0.005)
SMUSE221	Existing	Banbury Museum	Reduction in Banbury Museum grant	Reduce the grant funding to the Banbury Museum Trust - delayed by 1 year to 2025/26	(0.025)	(0.050)	-	-	-	(0.075)
SMUSE231	Existing	Banbury Museum	Gradual reduction in support to Banbury Museum	We are proposing a gradual reduction in the funding we give to Banbury Museum - delayed by 1 year to 2025/26	(0.020)	(0.025)	-	-	-	(0.045)
SBICR231	Existing	Bicester Regeneration	Gradual reduction in grant to Bicester Vision	We currently contribute £15k towards the work on Bicester Vision, which is the only contribution we make to organisations leading similar projects across the district. By tapering this contribution off over three years as a saving we can ensure we are treating these organisations equally and provide resilience for Bicester Vision to adapt its funding streams	(0.005)	-	-	-	-	(0.005)
SECON233	Existing	Economic Growth	Cutting grant to Experience Oxfordshire	Continuation of phased reduction of grant to Experience Oxfordshire	(0.005)	-	-	-	-	(0.005)
SADGE241	Existing	Growth & Economy	Recharge staff time to projects	A proportion of staff time will be recharged, for the relevant financial year, to externally funded projects	0.017	-	-	-	-	0.017
SDMAN242	Existing	Development Management	National agreed increase in planning fees	National agreed increase in planning fees	(0.001)	(0.001)	(0.001)	(0.001)	(0.001)	(0.005)
SECON241	Existing	Economic Growth	One Year delay of Economic Prosperity Strategy	The proposal is to delay the Economic Prosperity Strategy for one year	0.041	-	-	-	-	0.041
SECON242	Existing	Economic Growth	Officer time recharged to projects	Selected and proportionate recharging of revenue costs to one off grants (Bicester Garden Town Capacity fund and UKSPF)	0.127	-	-	-	-	0.127
EEV22503	New	Environmental	Development Monitoring	Charging developers for extra monitoring and defect checks	(0.006)	-	-	-	-	(0.006)
DHW2503	New	Housing & Wellbeing	Leisure Contracts	Reducing costs in our leisure contracts	(0.350)	-	-	-	-	(0.350)
EHW2501	New	Housing & Wellbeing	Youth Activator Mileage	Using electric pool cars to save on mileage expenses and reduce carbon emissions	(0.006)	-	-	-	-	(0.006)
DHW2502	New	Housing & Wellbeing	Holiday Programme	Transferring the 5 to 11 year olds' holiday programme to our leisure provider	(0.006)	-	-	-	-	(0.006)
ERG2504	New	Regulatory	Health Protection and Compliance	Removing vacant job posts where possible	(0.025)	-	-	-	-	(0.025)
IPD2501	Income	Planning & Development	Land Drainage	Increase Land Drainage Recovery Costs	(0.008)	-	-	-	-	(0.008)
IPD2502	Income	Planning & Development	Street Naming Fees	Street Naming Fee Increase	(0.009)	-	-	-	-	(0.009)
IPD2504	Income	Planning & Development	Planning Pre-applications	Review of Pre-application Service	(0.044)	-	-	-	-	(0.044)
IPD2505	Income	Planning & Development	Planning Performance Agreements	Planning Performance Agreements	(0.050)	-	-	-	-	(0.050)
IREG2501	Income	Regulatory	Primary Authority Scheme	Primary Authority Scheme Increase	(0.004)	-	-	-	-	(0.004)
	Income	Environmental	Garden Waste	Garden Waste Subscription fee increase from £49 to £55 (12%) then £59 (7%)	(0.143)	(0.064)	-	-	-	(0.207)
				<b>Total</b>	<b>(0.323)</b>	<b>(0.143)</b>	<b>(0.002)</b>	<b>(0.002)</b>	<b>(0.002)</b>	<b>(0.670)</b>

Appendix 4 - Service Efficiencies & Income Proposals

Figures are shown as an incremental, year on year change to the budget

Resources										
Reference	Existing, New or Income	Service	Title	Description	2025/26 (£m)	2026/27 (£m)	2027/28 (£m)	2028/29 (£m)	2029/30 (£m)	Total MTF5 (£m)
SELEC221	Existing	Elections	Parish Election Charges	Review of recharges to Parishes for CDC running Parish Elections	-	(0.002)	(0.001)	-	-	(0.003)
SINVP221	Existing	Property	Commercial Rents	Change in rental income from commercial council properties through contractual lease reviews	0.020	(0.035)	-	-	-	(0.015)
SCARP222	Existing	Car Parking	Car park fees	Increase annual car parking charge of no more than 10p per hour	(0.100)	(0.100)	(0.100)	(0.100)	(0.100)	(0.500)
SFCOS231	Existing	Finance	Ensure services funded through external grants reflect the costs of support services required	Through adopting a new approach to allocating any grants we receive towards services we can deliver savings on existing and future grants by ensuring they take into account all the costs of providing the services	(0.080)	-	-	-	-	(0.080)
SPERF231	Existing	Performance	Performance System Contract	Our performance system contract needs to be renewed every other year	(0.010)	0.010	(0.010)	0.010	-	0.000
EFI2503	New	Finance	Vacant Post	Removing vacant job posts where possible	(0.140)	-	-	-	-	(0.140)
EDI2502	New	Digital & Innovation	Laptops as Corporate Assets	Centralising our computer budgets and making our equipment replacement programme more efficient	(0.010)	-	-	-	-	(0.010)
EHR2503	New	Human Resources	Review JE system	Simplifying the job evaluation process by using one scheme instead of two	(0.010)	-	-	-	-	(0.010)
EHR2504	New	Human Resources	Removal of Apprenticeship	Removing vacant job posts where possible	(0.019)	-	-	-	-	(0.019)
EHR2507	New	Human Resources	Overtime Review	Reducing weekday overtime rates to standard pay	(0.081)	-	-	-	-	(0.081)
ELG2501	New	Law & Governance	Electronic Sealing and Signing	Introducing a secure electronic document signing and sealing system to save time and money	(0.004)	(0.003)	-	-	-	(0.007)
EPROP2504	New	Property	Facilities Management	Finding efficiencies within facilities management	(0.018)	(0.040)	(0.040)	-	-	(0.098)
EPROP2506	New	Property	Community Assets	Clarifying tenant's responsibilities to avoid extra work and costs	(0.005)	-	-	-	-	(0.005)
EHW2504	New	Property	Maintenance Contractor Framework	Exploring a shared contractor framework covering property, wellbeing and housing repairs to reduce costs	(0.005)	-	-	-	-	(0.005)
ICF2501	Income	Customer Focus	Land Charges	Increase of new Land Charges to supplement an income which declines	(0.005)	-	-	-	-	(0.005)
IPROP2501,2,3,6	Income	Property	Leasehold Management	Leasehold Management	(0.050)	-	-	-	-	(0.050)
<b>Total</b>					<b>(0.517)</b>	<b>(0.170)</b>	<b>(0.151)</b>	<b>(0.090)</b>	<b>(0.100)</b>	<b>(1.028)</b>

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Exec Matters										
Reference	Existing, New or Income	Service	Title	Description	2025/26 (£m)	2026/27 (£m)	2027/28 (£m)	2028/29 (£m)	2029/30 (£m)	Total MTF5 (£m)
EFI2501 EFI2504	New	Exec Matters	Balance Sheet Review	After reviewing our balance sheet, using available resources to help lower borrowing costs	(0.335)	(0.009)	(0.008)	(0.008)	(0.009)	(0.369)
<b>Total</b>					<b>(0.335)</b>	<b>(0.009)</b>	<b>(0.008)</b>	<b>(0.008)</b>	<b>(0.009)</b>	<b>(0.369)</b>
<b>Total Existing Efficiencies</b>					<b>(0.042)</b>	<b>(0.204)</b>	<b>(0.113)</b>	<b>(0.092)</b>	<b>(0.102)</b>	<b>(0.558)</b>
<b>Total New Efficiencies</b>					<b>(1.020)</b>	<b>(0.052)</b>	<b>(0.048)</b>	<b>(0.008)</b>	<b>(0.009)</b>	<b>(1.137)</b>
<b>Total Income</b>					<b>(0.113)</b>	<b>(0.064)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0.377)</b>
<b>Total Savings</b>					<b>(1.375)</b>	<b>(0.320)</b>	<b>(0.161)</b>	<b>(0.100)</b>	<b>(0.111)</b>	<b>(2.067)</b>

Appendix 5 - Service Investments Proposals

Figures are shown as an incremental, year on year change to the budget

Communities											
Reference	Existing, Savings Non-Delivery, or New	Service	Title	Description	2025/26 (£m)	2026/27 (£m)	2027/28 (£m)	2028/29 (£m)	2029/30 (£m)	Total	MTFS (£m)
SBCON221	Savings Non-delivery	Building Control	Building Control fees	Increase Building Control fees	0.001	0.001	0.001	0.001	0.001	0.001	0.005
PWAST231	Existing	Waste & Recycling	Additional crew and vehicle for growth of the district	Housing growth in the district is rising rapidly, which means a new waste crew is required approximately every 3 years. As this is entirely dependent on the level of housing growth we cannot predict exactly when this need will arise. We anticipate needing an additional crew in 2026/27 and we have identified an additional vehicle through the vehicle replacement programme.	-	0.170	-	-	-	-	0.170
PEMPL231	Existing	Emergency Planning	Inflationary costs in relation to the Council's Emergency Planning responsibilities	Cherwell District Council is supported by Oxfordshire County Council to prepare for and respond to emergency incidents that may arise in the district. Cherwell District Council pays for this support through a service level agreement with the County Council which includes provision for the rise in staffing costs	0.001	0.001	0.001	-	-	-	0.003
PPPOL241	Existing	Planning Policy	Local Plan	Increasing the budget to reflect the true costs of Local Plan Examinations - to be offset by use of other reserves	(0.125)	-	-	-	-	-	(0.125)
PAFFH242	Existing	Affordable Housing	Change in income	Revised profile of income due to the building being vacant whilst roof is repaired	(0.066)	-	-	-	-	-	(0.066)
MOTION	Existing	Planning Policy	Kidlington & Yarnton Vision 2050	To develop a holistic strategy for Kidlington's Infrastructure	(0.020)	-	(0.095)	-	-	-	(0.115)
MOTION	Existing	Environmental Strategies	Solar Energy Strategy	To commission a robust, research-based strategy for solar electricity production in Cherwell, in order to achieve the optimum balance of power generation by solar farms, by roof panels on new commercial and residential developments, and, crucially, their retrofitting on existing public, business and domestic buildings.	(0.020)	-	-	-	-	-	(0.020)
DEV22501	New	Environmental	Tree Inspections	Tree inspections required more frequently to minimise risks to the public in line with legislation	0.035	-	-	-	-	-	0.035
DHW2502	New	Housing & Wellbeing	Temporary Accommodation	Demand for temporary accommodation rising throughout this year and expected to continue into 2025/26. Placements create financial pressure.	0.250	-	-	-	-	-	0.250
DPD2503	New	Planning & Development	Community Infrastructure Levy	One off implementation costs of CL is required	0.079	(0.080)	-	-	-	-	(0.001)
DPD2504	New	Planning & Development	Conservation Areas	To support a new programme of Conservation Area Appraisals	0.020	-	-	-	-	-	0.020
DRG2501	New	Regulatory	Environmental Enforcement/Dog Service	The costs for the collection and kennelling of stray dogs has increased	0.024	-	-	-	-	-	0.024
<b>Total</b>					<b>0.179</b>	<b>0.092</b>	<b>(0.093)</b>	<b>0.001</b>	<b>0.001</b>	<b>0.001</b>	<b>0.180</b>

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Resources											
Reference	Existing, Savings Non-Delivery, or New	Service	Title	Description	2025/26 (£m)	2026/27 (£m)	2027/28 (£m)	2028/29 (£m)	2029/30 (£m)	Total	MTFS (£m)
SAV2193	Existing	Property	Commercial Rent	Forecast change in rental incomes for Council owned properties	0.012	-	-	-	-	-	0.012
PPREV241	Existing	Property	Asset Management Plan Condition Surveys	As part of the creation of the Council's property asset management plan condition surveys of all of the corporate and commercial property stock. To be offset by use of property reserve.	(0.075)	-	-	-	-	-	(0.075)
	Savings non-delivery	Finance	Grant Top Slicing	The Pan Regional Partnership which contributes the majority of this target grant top slice to contribute to overheads is expected to end in 24/25	0.075	-	-	-	-	-	0.075
DFI2501	New	Finance	Financial System Upgrade	The Unit4 financial management system requires an upgrade as the version we are currently using will cease to be supported	0.050	(0.050)	-	-	-	-	0.000
DHR2501	New	Human Resources	Graduate Trainees x 2	One off funding for graduate training positions	0.075	(0.075)	-	-	-	-	0.000
DLG2501	New	Law & Governance	Committee Management System (CMS) Hosting Arrangements	Enable cloud hosting environment	0.024	(0.010)	-	-	-	-	0.014
DLG2504	New	Law & Governance	Increase in Legal Services Budget	One additional Solicitor	0.051	-	-	-	-	-	0.051
<b>Total</b>					<b>0.212</b>	<b>(0.135)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.077</b>

<b>Total Existing Investments</b>					<b>(0.293)</b>	<b>0.171</b>	<b>(0.094)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0.216)</b>
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				Total New Investments	0.608	(0.215)	-	-	-	0.393
				Total Savings Non-Delivery	0.076	0.001	0.001	0.001	0.001	0.080
				Total	0.391	(0.043)	(0.093)	0.001	0.001	0.257

Appendix 6 - Budget Summary

Directorate	Expenditure										Income									Net Expenditure
	Employee Costs	Premises Related Expenditure	Transport Related Expenditure	Supplies and Services	Third Party Payments	Transfer Payments	Capital Charges	Capital Financing	Transfers to Reserves	Total Expenditure	Customer and Client Receipts	Fees and Charges	Rental Income	Government Grant Income	Other Grants and Reimbursements	Interest Income	Recharges to Other Accounts	Transfers from Reserves	Income total	
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	
<b>Communities</b>	18.585	2.922	1.972	3.989	2.396	-	-	-	0.075	<b>29.939</b>	(1.006)	(7.325)	(1.859)	(1.972)	(4.065)	-	(0.885)	(0.708)	<b>(17.818)</b>	<b>12.120</b>
<b>Resources</b>	11.360	2.965	0.186	2.375	2.057	25.000	-	-	0.025	<b>43.969</b>	(0.033)	(4.120)	(5.952)	(25.235)	(0.346)	-	-	(0.755)	<b>(36.441)</b>	<b>7.528</b>
Services Sub-total	29.946	5.887	2.158	6.364	4.452	25.000	-	-	0.100	73.908	(1.039)	(11.445)	(7.810)	(27.207)	(4.412)	-	(0.885)	(1.463)	(54.260)	19.648
<b>Corporate Costs</b>	1.953	-	-	-	0.335	-	4.352	5.682	2.042	<b>14.363</b>	-	-	-	(5.175)	-	(5.009)	-	(0.252)	<b>(10.436)</b>	<b>3.926</b>
<b>Policy Contingency</b>	-	-	-	-	2.620	-	-	-	-	<b>2.620</b>	-	-	-	-	-	-	-	-	-	<b>2.620</b>
<b>Net Cost of Services</b>	<b>31.899</b>	<b>5.887</b>	<b>2.158</b>	<b>6.364</b>	<b>7.407</b>	<b>25.000</b>	<b>4.352</b>	<b>5.682</b>	<b>2.142</b>	<b>90.890</b>	<b>(1.039)</b>	<b>(11.445)</b>	<b>(7.810)</b>	<b>(32.382)</b>	<b>(4.412)</b>	<b>(5.009)</b>	<b>(0.885)</b>	<b>(1.715)</b>	<b>(64.696)</b>	<b>26.194</b>

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<b>Lawyer Hourly Rates / Fees</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT) National 1</b>	<b>Proposed Fee 25-26 (Excl. VAT) National 1</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Solicitors and legal executives with over 8 years qualified experience	£261.00	£278.00	£17.00	6.5%	Discretionary
Solicitors and legal executives with over 4 years qualified experience	£218.00	£233.00	£15.00	6.9%	Discretionary
Other solicitors or legal executives and fee earners of equivalent experience	£178.00	£190.00	£12.00	6.7%	Discretionary
Trainee solicitors, paralegals and other fee earners	£126.00	£134.00	£8.00	6.3%	Discretionary

# Planning

Fees and Charges	Fee 24-25 (Excl. VAT)	Proposed Fee 25-26 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Planning Application fees</b>					
<b>1. Erection of dwellings</b>					
(1) Where the application is for outline planning permission and:					
(a) Site Area less than 0.5 hectares, £578 per 0.1ha	£462.00	£578.00	£116.00	25.1%	Statutory
(b) Site Area between 0.5 and 2.5 hectares, £624 per 0.1 ha	£462.00	£624.00	£162.00	35.1%	Statutory
(c) Site exceed 2.5 hectares (£15,433; and an additional £186 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £202,500) (No VAT)	£11,432.00	£15,433.00	£4,001.00	35.0%	Statutory
(1A) Where the application is for permission in principle (£503 for each 0.1 hectare of the site area) (No VAT)	£402.00	£503.00	£101.00	25.1%	Statutory
(2) In other cases (full and reserved matters; or Technical Details Consent):					
(a) Where the number of dwellinghouses to be created by the development is less than 10 (£578 for each dwellinghouse) (No VAT)	£462.00	£578.00	£116.00	25.1%	Statutory
(a) Where the number of dwellinghouses to be created by the development is 50 or fewer (£624 for each dwellinghouse) (No VAT)	£462.00	£624.00	£162.00	35.1%	Statutory
(b) Where the number of dwellinghouses exceeds 50 (£30,860 and an additional £186 for each dwellinghouse, subject to a maximum in total of £300,000) (No VAT)	£22,859.00	£30,860.00	£8,001.00	35.0%	Statutory
<b>2. The erection of buildings</b>					
(1) Where the application is for outline planning permission and:					
(a) Site area less than 1 ha, £578 per 0.1 ha	£462.00	£578.00	£116.00	25.1%	Statutory
(b) Site area between 1ha and 2.5ha	£462.00	£624.00	£162.00	35.1%	Statutory
(c) Site exceed 2.5 hectares (£15,433; and an additional £186 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £202,500) (No VAT)	£11,432.00	£15,433.00	£4,001.00	35.0%	Statutory
(1A) Where the application is for permission in principle (£402 for each 0.1 hectare of the site area) (No VAT)	£402.00	£503.00	£101.00	25.1%	Statutory
(2) In other cases:					
(a) Where no floor space is to be created by the development (No VAT)	£234.00	£293.00	£59.00	25.2%	Statutory
(b) Where the area of gross floor space to be created by the development does not exceed 40 square metres (No VAT)	£234.00	£293.00	£59.00	25.2%	Statutory
(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 1000 square metres, £578 for each 75sqm (No VAT)	£462.00	£578.00	£116.00	25.1%	Statutory
(d) where the area of the gross floor space to be created by the development between 1000 and 3750 square metres (for each 75 square metres of that area) (No VAT)	£462.00	£634.00	£172.00	37.2%	Statutory
(e) where the area of gross floor space to be created by the development exceeds 3750 square metres. £30,680 plus £186 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £405,000	£22,859.00	£30,680.00	£7,821.00	34.2%	Statutory
<b>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes.</b>					
(1) where the application is for outline planning permission and:					
Site area is less than 1 ha, for each 0.1 ha of the site	£462.00	£578.00	£116.00	25.1%	Statutory
site area is between 1 and 2.5ha, for each 0.1 ha of the site	£462.00	£624.00	£162.00	35.1%	Statutory
site area exceeds 2.5ha , £15,433 + £186 for each additional 75 sqm (or part thereof) in excess of 4,215 square metres. Maximum fee of £202,500	£11,432.00	£15,433.00	£4,001.00	35.0%	Statutory
(2) where the application is for Full planning permission and:					
(a) gross floorspace not more than 465 square metres	£96.00	£120.00	£24.00	25.0%	Statutory
(a) gross floor space more than 465sqm but not more than 540sqm	£462.00	£578.00	£116.00	25.1%	Statutory
gross floorspace more than 540 sqm but less than 1,000 sqm, £578 per 75sqm	£462.00	£578.00	£116.00	25.1%	Statutory
gross floorspace between 1000 sqm and 4215sqm, £624 per 75sqm	£462.00	£624.00	£162.00	35.1%	Statutory
gross floorspace more than 4215 sqm , £30,860 + £186 for each additional 75 sqm (or part thereof) in excess of 4,215 square metres. Maximum fee of £405,000	£11,432.00	£30,860.00	£19,428.00	169.9%	Statutory
(1A) Where the application is for permission in principle. Per each 0.1 hectare of the site area.	£402.00	£503.00	£101.00	25.1%	Statutory
(2) In other cases:					
<b>4. The erection of glasshouses on land used for the purposes of agriculture.</b>					
(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres	£96.00	£120.00	£24.00	25.0%	Statutory
(2) where the area of gross floor space to be created by the development exceeds 465 sqm but less than 1000 sqm	£2,580.00	£3,225.00	£645.00	25.0%	Statutory
(2) where the area of gross floor space to be created by the development exceeds 1000sqm	£2,580.00	£3,483.00	£903.00	35.0%	Statutory
<b>5. The erection, alteration or replacement of plant or machinery.</b>					
(1) Where the site area is less than 1 ha. Per each 0.1 hectare of the site area	£462.00	£578.00	£116.00	25.1%	Statutory
(1) Where the site area is between 1 and 5 hectares. Per each 0.1 hectare of the site area	£462.00	£624.00	£162.00	35.1%	Statutory
(2) where the site area exceeds 5 hectares. £30,860 plus £186 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £405,000.	£22,859.00	£30,860.00	£8,001.00	35.0%	Statutory
<b>6. The enlargement, improvement or other alteration of existing dwellinghouses.</b>					
(1) Where the application relates to one dwellinghouse.	£206.00	£258.00	£52.00	25.2%	Statutory
(2) where the application relates to two or more dwellinghouses	£407.00	£509.00	£102.00	25.1%	Statutory
<b>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</b>					
	£206.00	£258.00	£52.00	25.2%	Statutory
<b>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</b>					
	£234.00	£293.00	£59.00	25.2%	Statutory



<b>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</b>					
(1) Where the site area does not exceed 7.5 hectares, £686 for each 0.1 hectare of the site area;	£508.00	£686.00	£178.00	35.0%	Statutory
(2) where the site area exceeds 7.5 hectares. £51,395 plus £204 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £405,000	£38,070.00	£51,395.00	£13,325.00	35.0%	Statutory
<b>9A. The carrying out of any operations for the winning and working of oil or natural gas.</b>					
Where the site area:					
(a) Less than 15 hectares. Per each 0.1 hectare of the site area	£257.00	£347.00	£90.00	35.0%	Statutory
(b) exceeds 15 hectares. £52002 plus £186 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £105,300.	£38,520.00	£52,002.00	£13,482.00	35.0%	Statutory
<b>10. The carrying out of any operations not coming within any of the above categories.</b>					
(1) In the case of operations for the winning and working of minerals (excluding oil and natural gas)					
(a) where the site area does not exceed 15 hectares. Per each 0.1 hectare of the site area	£234.00	£316.00	£82.00	35.0%	Statutory
(b) where the site area exceeds 15 hectares. £47161 plus £204 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £105,300	£34,934.00	£47,161.00	£12,227.00	35.0%	Statutory
(2) in any other case. Per each 0.1 hectare of the site area, subject to a maximum in total of £2,028	£234.00	£293.00	£59.00	25.2%	Statutory
<b>11. The change of use of a building to use as one or more separate dwellinghouses.</b>					
(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:					
(a) where the change of use is fewer than 10 dwellinghouses, for each additional dwellinghouse	£462.00	£578.00	£116.00	25.1%	Statutory
(a) where the change of use is between 10 and 50 dwellinghouses, for each additional dwellinghouse	£462.00	£624.00	£162.00	35.1%	Statutory
(b) where the change of use is to use as more than 50 dwellinghouses. £30,860 plus £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £405,000	£22,859.00	£30,860.00	£8,001.00	35.0%	Statutory
<b>12. The use of land for:</b>					
(a) the disposal of refuse or waste materials;					
(b) the deposit of material remaining after minerals have been extracted from land; or					
(c) the storage of minerals in the open.					
(1) Where the site area does not exceed 15 hectares, for each 0.1 hectare of the site area	£234.00	£316.00	£82.00	35.0%	Statutory
(2) where the site area exceeds 15 hectares, £47,161 plus £186 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £105,300	£34,934.00	£47,161.00	£12,227.00	35.0%	Statutory
<b>13. The making of a material change in the use of a building or land</b>	£462.00	£578.00	£116.00	25.1%	Statutory
<b>Fees for Advertisements</b>					
1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters:					
(a) the nature of the business or other activity carried on on the premises;	£132.00	£165.00	£33.00	25.0%	Statutory
(b) the goods sold or the services provided on the premises; or					
(c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.					
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.					
	£132.00	£165.00	£33.00	25.0%	Statutory
3. All other advertisements.					
	£462.00	£578.00	£116.00	25.1%	Statutory
<b>Lawful Development Certificate</b>					
Application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out. Same as Planning Application fee for that use or operation.	same as full	same as full	same as full	same as full	Statutory
Application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed on a planning permission.	£234.00	£293.00	£59.00	25.2%	Statutory
Application for a certificate to state that a proposed use would be lawful. Half as Planning Application fee for that use or operation.	half the normal planning fee	half the normal planning fee	half the normal planning fee	half the normal planning fee	Statutory
<b>Prior Approval</b>					
Larger Home Extensions	£96.00	£120.00	£24.00	25.0%	Statutory
Additional storeys on a home	£96.00	£120.00	£24.00	25.0%	Statutory
Agricultural and Forestry buildings & operations	£96.00	£120.00	£24.00	25.0%	Statutory
Demolition of buildings	£96.00	£120.00	£24.00	25.0%	Statutory
Communications	£462.00	£578.00	£116.00	25.1%	Statutory
Changes of use	£96.00	£120.00	£24.00	25.0%	Statutory
Change of Use of a building and any land. £258 if it includes building operations in connection with the change of use	£96.00	£120.00	£24.00	25.0%	Statutory
Other prior approvals	£96.00	£120.00	£24.00	25.0%	Statutory
<b>Reserved Matters</b>					
Application for approval of reserved matters following outline approval. Full fee due, but if full fee already paid £578m.	£462.00	£578.00	£116.00	25.1%	Statutory
<b>Approval/Variation/Discharge of Condition</b>					
Application for removal or variation of a condition following grant of planning permission	£234.00	£293.00	£59.00	25.2%	Statutory
Request to discharge one or more planning conditions (Householder)	£34.00	£43.00	£9.00	26.5%	Statutory
Request to discharge one or more planning conditions (Non Householder)	£116.00	£145.00	£29.00	25.0%	Statutory
Application for a non-material amendment following a grant of planning permission					
(a) Applications in respect of householder developments	£34.00	£43.00	£9.00	26.5%	Statutory
(b) Applications in respect of other developments	£234.00	£293.00	£59.00	25.2%	Statutory

<b>Pre-Application Charges</b>					
The Council has reviewed its pre-application offer to ensure that we continue to offer a suitable avenue for prospective applicants to obtain feedback on their proposals before making a formal application, at a fee that reflects the impact it has on our resources. The variation of the fee structure outlined below will ensure that proportionate fees will be charged so that this service is appropriately funded.					
<b>Category A (Householder)</b>					
Written Advice only (Desktop Assessment)	£153.00	£156.06	£3.06	2.0%	Discretionary
<b>Category B (1-9 Dwellings)</b>					
Meeting and Written Advice - 1 Dwelling	£382.50	£390.15	£7.65	2.0%	Discretionary
Meeting and Written Advice - Per each additional dwelling	£75.00	£76.50	£1.50	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category C (10-99 dwellings)</b>					
Meeting and Written Advice - 10 dwellings	£1,000.00	£1,020.00	£20.00	2.0%	Discretionary
Meeting and Written Advice - Per additional dwelling	£30.00	£30.60	£0.60	2.0%	Discretionary
Meeting and Written Advice - Maximum	£4,500.00	£4,590.00	£90.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category D (250+ Dwellings)</b>					
Minimum Charge	£5,000.00	£5,100.00	£100.00	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£85.00	£86.70	£1.70	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£102.00	£2.00	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£120.00	£122.40	£2.40	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£135.00	£137.70	£2.70	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category E (Hotels, HMOs, Communal housing of elderly &amp; disabled)</b>					
Meeting and Written Advice - Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	£120.00	£122.40	£2.40	2.0%	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	£360.00	£367.20	£7.20	2.0%	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	£4,500.00	£4,590.00	£90.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category F (Listed building and Conservation Area advice)</b>					
Bespoke charge agreed in advance based on agreed assumptions on hourly rate for officer(s)					
Officer hourly rate - Conservation Officer	£78.65	£80.22	£1.57	2.0%	Discretionary
Officer hourly rate - Senior Conservation Officer	£102.85	£104.91	£2.06	2.0%	Discretionary
Officer hourly rate - Manager	£151.25	£154.28	£3.03	2.0%	Discretionary
Site Visit (Set charge in addition to hourly rate)	£80.00	£81.60	£1.60	2.0%	Discretionary
<b>Category G - Shopfronts</b>					
Written Advice only (Desktop Assessment)	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category H - Advertisements</b>					
Written Advice only (Desktop Assessment)	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category I (Telecommunications)</b>					
Written Advice only (Desktop Assessment)	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category J (Agricultural, forestry &amp; glasshouse devt – less than 465 sqm)</b>					
Written Advice only (Desktop Assessment)	£150.00	£153.00	£3.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£204.00	£4.00	2.0%	Discretionary
<b>Category K (Agricultural, forestry &amp; glasshouse devt – more than 465 sqm)</b>					
Meeting and Written Advice - Up to 540 sqm	£200.00	£204.00	£4.00	2.0%	Discretionary
Meeting and Written Advice - Per each additional 75 sqm (or part thereof)	£120.00	£122.40	£2.40	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category L (Change of use of land to equestrian)</b>					
Written Advice only (Desktop Assessment)	£150.00	£153.00	£3.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Meeting - Bespoke charge based on agreed assumptions on hourly rate for officer(s)	£0.00	£0.00	£0.00	0.0%	Discretionary
Officer hourly rate - Planning Officer	£85.00	£86.70	£1.70	2.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£100.00	£102.00	£2.00	2.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£120.00	£122.40	£2.40	2.0%	Discretionary
Officer hourly rate - Team Leader	£135.00	£137.70	£2.70	2.0%	Discretionary
Officer hourly rate - Senior Manager	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category M (Anemometer masts or single wind turbines of less than 100 m in height)</b>					
Meeting and Written Advice	£600.00	£612.00	£12.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category N (Wind and solar farm developments)</b>					
Minimum charge	£4,000.00	£4,080.00	£80.00	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£93.50	£95.37	£1.87	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£110.00	£112.20	£2.20	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£132.00	£134.64	£2.64	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£148.50	£151.47	£2.97	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£165.00	£168.30	£3.30	2.0%	Discretionary
<b>Category O (Other developments inc change of use: floorspace less than 200 sqm and the site area is less than 0.1 hectares)</b>					
Meeting and Written Advice	£200.00	£204.00	£4.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category P (Other developments inc change of use: floorspace less than 1000 sqm and the site area is less than 0.5 hectares)</b>					
Meeting and Written Advice	£350.00	£357.00	£7.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category Q (Other developments inc change of use: floorspace less than 5000 sqm and the site area is less than 1 hectare)</b>					
Meeting and Written Advice	£1,500.00	£1,530.00	£30.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary
<b>Category R (Other developments inc change of use: floorspace less than 10000 sqm and the site area is less than 2 hectares)</b>					
Meeting and Written Advice	£2,750.00	£2,805.00	£55.00	2.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£204.00	£4.00	2.0%	Discretionary
Follow-up Written Clarification	£150.00	£153.00	£3.00	2.0%	Discretionary

<b>Category S (Other developments inc change of use: floorspace more than 10000 sqm and the site area is more than 2 hectares)</b>					
Meeting and Written Advice	£4,000.00	£4,080.00	£80.00	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£93.50	£95.37	£1.87	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£110.00	£112.20	£2.20	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£132.00	£134.64	£2.64	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£148.50	£151.47	£2.97	2.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£165.00	£168.30	£3.30	2.0%	Discretionary
<b>Category T (Written requests for information)</b>					
Bespoke charge based on levels of officer input with minimum of £300 (ex VAT)	£300.00	£306.00	£6.00	2.0%	Discretionary
Officer hourly rate - Officer	£65.00	£66.30	£1.30	2.0%	Discretionary
Officer hourly rate - Senior Officer	£85.00	£86.70	£1.70	2.0%	Discretionary
Officer hourly rate - Principal Officer	£100.00	£102.00	£2.00	2.0%	Discretionary
<b>Category U (Parish/Town Council developments and other exemptions)</b>					
Fee	£0.00	£0.00	£0.00	0	Discretionary
<b>Planning Performance Agreements</b>					
Setting up PPA (Administration charge)	£550.00	£561.00	£11.00	2.0%	Discretionary
Meetings (assumptions on hourly rate of officer preparation, attendance and follow-up) plus set,	£66.00	£67.32	£1.32	2.0%	Discretionary
Officer hourly rate - Planning Officer	£93.50	£95.37	£1.87	2.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£110.00	£112.20	£2.20	2.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£132.00	£134.64	£2.64	2.0%	Discretionary
Officer hourly rate - Team Leader	£148.50	£151.47	£2.97	2.0%	Discretionary
Officer hourly rate - Senior Manager	£165.00	£168.30	£3.30	2.0%	Discretionary
Officer hourly rate - Assistant Director	£209.00	£213.18	£4.18	2.0%	Discretionary
<b>Development Monitoring</b>					
Registration charge for S106 agreements (per agreement)	£550.00	£561.00	£11.00	2.0%	Discretionary
S73 Variations, linking agreements and modifications - Bespoke charge	£0.00	£0.00	£0.00	0.0%	Discretionary
Less than 10 dwellings and/or 1,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £500 (exc VAT)	£550.00	£561.00	£11.00	2.0%	Discretionary
10 - 100 dwellings and/or 1,000 - 10,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £1,000 (exc VAT)	£1,100.00	£1,122.00	£22.00	2.0%	Discretionary
100 - 250 dwellings units and/or 10,000 - 75,000sqm of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £5,000 (exc VAT)	£5,500.00	£5,610.00	£110.00	2.0%	Discretionary
251+ dwellings units and/or 75,001sqm+ of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £10,000 (exc VAT)	£11,000.00	£11,220.00	£220.00	2.0%	Discretionary
Desktop records check and guidance on compliance issued via email (per request)	£220.00	£224.40	£4.40	2.0%	Discretionary
Fee for remedial inspections for on-site provisions (Monitoring officer only)	£220.00	£224.40	£4.40	2.0%	Discretionary
<b>High Hedges</b>					
Application fee for High hedges complaint	£435.60	£444.31	£8.71	2.0%	Discretionary
<b>Planning Enforcement</b>					
Confirmation of closure of enforcement case where it was found not expedient to take action (available for a 12-month period following closure of the case)	£93.50	£95.37	£1.87	2.0%	Discretionary
Confirmation that an Enforcement Notice had been complied with	£220.00	£224.40	£4.40	2.0%	Discretionary
Request to withdraw enforcement notice	£220.00	£224.40	£4.40	2.0%	Discretionary
<b>Supplementary Fees</b>					
Administration charges for invalid submissions not made valid.					
Householder, Minor and Other applications with no planning officer input	£44.00	£44.88	£0.88	2.0%	Discretionary
Major Applications and applications where officer input required	£99.00	£100.98	£1.98	2.0%	Discretionary

<b>Building control</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>New Dwellings</b>					
1 Dwelling	£925.00	£1,000.00	£75.00	8.1%	Discretionary
2 Dwellings	£1,225.00	£1,350.00	£125.00	10.2%	Discretionary
3 Dwellings	£1,550.00	£1,700.00	£150.00	9.7%	Discretionary
4 Dwellings	£1,725.00	£1,900.00	£175.00	10.1%	Discretionary
5 Dwellings	£1,950.00	£2,150.00	£200.00	10.3%	Discretionary
<b>Other New Builds</b>					
New Garage <40m2	£375.00	£400.00	£25.00	6.7%	Discretionary
New Garage 40m2 - 60m2	£475.00	£525.00	£50.00	10.5%	Discretionary
<b>Extensions</b>					
Extn<10m2	£375.00	£500.00	£125.00	33.3%	Discretionary
Extn 10m2-40m2	£643.50	£750.00	£106.50	16.6%	Discretionary
Extn 40m2-80m2	£764.50	£850.00	£85.50	11.2%	Discretionary
<b>Conversions</b>					
Garage Conversion	£375.00	£400.00	£25.00	6.7%	Discretionary
Loft conversion <80m2	£625.00	£700.00	£75.00	12.0%	Discretionary
Loft Conversion 80m2-100m2	£675.00	£750.00	£75.00	11.1%	Discretionary
<b>Miscellaneous Works</b>					
Underpinning	£425.00	£467.50	£42.50	10.0%	Discretionary
Up to 6 doors/windows	£160.00	£180.00	£20.00	12.5%	Discretionary
Each additional door/window	£30.00	£36.00	£6.00	20.0%	Discretionary
Heating Appliance	£625.00	Quotation on request			Discretionary
Electrical Appliance	£625.00	Quotation on request			Discretionary
Thermal upgrade	£250.00	£300.00	£50.00	20.0%	Discretionary
Up tp 6 Solar Panels	£625.00	£700.00	£75.00	12.0%	Discretionary
<b>Based on Construction Value</b>					
£0-£5K	£0.00	Quotation on request			Discretionary
£5K-£10K	£375.00	£400.00	£25.00	6.7%	Discretionary
£10K-£40K	£600.00	£650.00	£50.00	8.3%	Discretionary
£40K-£100K	£900.00	£1,000.00	£100.00	11.1%	Discretionary
Building notice supplement	10%	10%	£0.00	0.0%	Discretionary
<b>Supplementary Fees</b>					
Additional Visits per hour	£75.00	£80.00	£5.00	6.7%	Discretionary
Copies of Certificates	£45.00	£50.00	£5.00	11.1%	Discretionary
Reopening applications after less than 3 years	£60.00	£60.00	£0.00	0.0%	Discretionary
Reopening applications after more than 3 years	£120.00	£120.00	£0.00	0.0%	Discretionary

<b>Housing Standards</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
HMO Licence category A - Higher rate new application (where the HMO has been unlicensed for 6 weeks or more)	£1,260.60	£1,285.00	£24.40	1.9%	Discretionary
HMO Licence category B - Standard new application (where the HMO was acquired or became licensable within 6 weeks, or change of existing licence holder)	£781.00	£800.00	£19.00	2.4%	Discretionary
HMO Licence category C - Higher rate renewal (where we have concerns about the HMO management or conditions)	£781.00	£800.00	£19.00	2.4%	Discretionary
HMO Licence category D - Standard rate renewal (valid application made and paid on time with no compliance issues)	£540.10	£550.00	£9.90	1.8%	Discretionary
Landlord advice visits (per visit)	£176.00	£180.00	£4.00	2.3%	Discretionary
Desktop review of plans etc.	£121.00	£125.00	£4.00	3.3%	Discretionary
Copy of HMRO Register	£48.40	£50.00	£1.60	3.3%	Discretionary
Empty Homes VAT-exemption letter	£48.40	£50.00	£1.60	3.3%	Discretionary
Housing Act 2004 - serving an Improvement Notice	£528.00	£540.00	£12.00	2.3%	Discretionary
Housing Act 2004 - making a Prohibition Order	£528.00	£540.00	£12.00	2.3%	Discretionary
Housing Act 2004 - taking emergency remedial action	£528.00	£540.00	£12.00	2.3%	Discretionary
Housing Act 2004 - Making an emergency prohibition order	£528.00	£540.00	£12.00	2.3%	Discretionary
Housing Act 2004 - Reviewing suspended improvement notice or prohibition order	£264.00	£270.00	£6.00	2.3%	Discretionary

<b>Housing Allocations</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Fee charged to Registered Providers for advertising available lettings	£85.83	£87.55	£1.72	2.0%	Discretionary

<b>Land Drainage</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Consent Application fee	£50.00	£50.00	£0.00	0.0%	Statutory

<b>Street Naming and Numbering</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Assigning official address's to properties	£40.00	£50.00	£10.00	25.0%	Discretionary

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>SPECIAL COLLECTIONS</b>					
Special Collections - Clearout (Garden waste or waste package)	£84.99	£86.99	£2.00	2.4%	Discretionary
Special Collections - Clearout (Garden waste or waste package)	£140.00	£143.00	£3.00	2.1%	Discretionary
Special Collections - Any (3 Items Collected)	£29.99	£33.99	£4.00	13.3%	Discretionary
New: Special Collection - 1 item	£10.99	£12.99	£2.00	18.2%	Discretionary
New: Special Collection - 1 large item	£16.99	£19.99	£3.00	17.7%	Discretionary
Premium Collection (Within 72 hours of booking) - Any (3 Items Collected)	£74.99	£74.99	£0.00	0.0%	Discretionary
Special Collections - Any (3 Items Collected) During Blitz Weeks	£20.00	£22.00	£2.00	10.0%	Discretionary
<b>BINS AND WASTE SACKS</b>					
Blue Wheeled Bins	£40.00	£41.00	£1.00	2.5%	Discretionary
240L Additional Green Bin - Annual Charge	£132.00	£135.00	£3.00	2.3%	Discretionary
Bundles of 25 Trade Waste Sacks	£68.50	£71.00	£2.50	3.6%	Both Statutory and Discretionary elements
Bundles of 25 Trade Recycling Sacks	£49.50	£51.00	£1.50	3.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL REFUSE COLLECTION - PER LIFT</b>					
240 litre bin	£8.25	£8.50	£0.25	3.0%	Both Statutory and Discretionary elements
360 litre bin	£10.50	£10.80	£0.30	2.9%	Both Statutory and Discretionary elements
660 litre bin	£15.00	£15.50	£0.50	3.3%	Both Statutory and Discretionary elements
1100 litre bin	£19.50	£19.50	£0.00	0.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£5.25	£5.50	£0.25	4.8%	Both Statutory and Discretionary elements
360 litre bin	£7.00	£7.30	£0.30	4.3%	Both Statutory and Discretionary elements
660 litre bin	£9.75	£10.00	£0.25	2.6%	Both Statutory and Discretionary elements
1100 litre bin	£12.50	£12.50	£0.00	0.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL GLASS RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£6.00	£6.25	£0.25	4.2%	Both Statutory and Discretionary elements
360 litre bin	£7.50	£7.75	£0.25	3.3%	Both Statutory and Discretionary elements
<i>* Discount of 10% for &gt;5 bins, 20% for &gt;10 bins</i>					
<b>COMMERCIAL FOOD RECYCLING - PER LIFT</b>					
140 litre bin	£5.00	£5.50	£0.50	10.0%	Both Statutory and Discretionary elements

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Schedule II Collections - Schools</b>					
240L Wheeled Bin Package	£190.00	£195.00	£5.00	2.6%	Both Statutory and Discretionary elements
360L Wheeled Bin Package	£260.00	£270.00	£10.00	3.8%	Both Statutory and Discretionary elements
660L Wheeled Bin Package	£390.00	£400.00	£10.00	2.6%	Both Statutory and Discretionary elements
1100L Wheeled Bin Package	£507.00	£515.00	£8.00	1.6%	Both Statutory and Discretionary elements
<b>Trade Glass Collection (1 bell)</b>					
Trade Glass Collection (1 bell)	£137.50	£139.00	£1.50	1.1%	Discretionary
<b>Garden Waste Charges - 240L Brown Wheeled Bin</b>					
Garden Waste Subscription Charges	£49.00	£52.00	£3.00	6.1%	Both Statutory and Discretionary elements
Bundles of 25 Biodegradable Garden Waste Sacks	£49.50	£53.00	£3.50	7.1%	Discretionary
Roll of 52 Compostable Liners	£4.95	£5.10	£0.15	3.0%	Discretionary
<b>Dog bin emptying charge</b>					
For parishes with more than 20 bins	£1.85	£1.90	£0.05	2.7%	Discretionary
For parishes with more than 5 bins	£2.00	£2.05	£0.05	2.5%	Discretionary
For parishes with less than 5 bins	£2.15	£2.20	£0.06	2.6%	Discretionary
<b>MOT's</b>					
Class IV for Trade, Staff and Account Customers	£47.00	£47.00	£0.00	0.0%	Discretionary
Class IV for General Public	£52.00	£52.00	£0.00	0.0%	Discretionary
Class V for Trade, Staff and Account Customers	£52.00	£52.00	£0.00	0.0%	Discretionary
Class V for General Public	£57.00	£57.00	£0.00	0.0%	Discretionary
Class VII for Trade, Staff and Account Customers	£52.00	£52.00	£0.00	0.0%	Discretionary
Class VII for General Public	£57.00	£57.00	£0.00	0.0%	Discretionary
<b>Other</b>					
Hourly Rate - Workshop (External)	£65.00	£65.00	£0.00	0.0%	Discretionary
Use of Washdown facility at Thorpe Lane Depot	£60.00	£60.00	£0.00	0.0%	Discretionary
Use of Public Conveniences - Bicester	£0.20	£0.20	£0.00	0.0%	Discretionary
Use of Public Conveniences - Banbury and Kidlington	£0.20	£0.20	£0.00	0.0%	Discretionary
Pitch Fees 'Casual'	£35.20	£35.20	£0.00	0.0%	Discretionary
Pitch Fees 'Regular'	£28.99	£27.00	£-1.99	-6.8%	Discretionary
Pitch Fees 'Charity/Community'	£17.05	£16.00	£-1.05	-6.2%	Discretionary
Highway Closures	£102.30	£110.00	£7.70	7.5%	Discretionary



<b>Car Parking</b>					
Fees and Charges	Fee 24-25 (excl. VAT)	Proposed Fee 25-26 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Short Stay (Charges apply 8am-6pm. Free Parking after 6pm)</b>					
<b>Market Place Monday To Saturday</b>					
0 -30 minutes	£1.30	£1.40	£0.10	8.30%	Discretionary
0 - 1 hour	£1.90	£2.10	£0.20	11.80%	Discretionary
<b>Market Place Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Horsefair West Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Horsefair West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Calthorpe Street West (part) Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Calthorpe Street West (part) Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Calthorpe Street East Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Calthorpe Street East Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Monday To</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Sunday and Bank</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>North Bar East Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>North Bar East Sunday and Bank Holidays</b>					
	<b>North Bar East Sunday and Bank Holidays</b>	<b>North Bar East Sunday and Bank Holidays</b>	<b>North Bar East Sunday and Bank Holidays</b>	<b>North Bar East Sunday and Bank Holidays</b>	<b>North Bar East Sunday and Bank Holidays</b>
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>The Mill Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary

<b>Car Parking</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>The Mill Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Chamberlaine Court Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Chamberlaine Court Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Bridge Street (Blue Badge Holders Only)</b>					
Monday To Saturday	£0.00	£0.00	£0.00	0.00%	Discretionary
Sunday and Bank Holidays	£0.00	£0.00	£0.00	0.00%	Discretionary
Free of charge up to maximum stay permitted		£0.00			
<b>Banbury Long Stay (charges apply 8am-6pm. Free</b>					
<b>Riverside Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>Riverside Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>South Bar East and West Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>South Bar East and West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>North Bar West Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>North Bar West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Calthorpe Street West Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary

<b>Car Parking</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Calthorpe Street West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Windsor Street Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>Windsor Street Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Bolton Road Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>Bolton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
£0.00					
<b>Cherwell Drive Monday to Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
£0.00					
<b>Cherwell Drive Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Compton Road Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>Compton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Drop Off - Pick Up Points</b>					
Bridge Street (all week)					
0 - 15 minutes	£0.50	£0.50	£0.00	0.00%	Discretionary
Horsefair East - Coaches Drop Off/Pick Up - no charge	£0.00	£0.00	£0.00	0.00%	Discretionary
<b>Permits Banbury &amp; Bicester</b>					
-					
<b>5 Day Permit Valid Monday - Friday</b>					
Annual	850.00	938.00	88.00	10.40%	Discretionary
Quarterly	230.00	252.00	22.00	9.50%	Discretionary
Monthly	90.00	101.00	11.00	12.50%	Discretionary
<b>7 Day Permit Valid Monday - Sunday</b>					
Annual	£1,100.00	£1,200.00	£100.00	9.10%	Discretionary
Quarterly	£300.00	£330.00	£30.00	10.00%	Discretionary
Monthly	£110.00	£120.00	£10.00	9.10%	Discretionary

<b>Car Parking</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Bicester Short Stay (Charges apply 8am-7pm. Free</b>					
<b>Market Square Monday To Saturday</b>					
0 - 30 Minutes	£1.30	£1.40	£0.10	8.30%	Discretionary
0 - 1 Hour	£1.90	£2.10	£0.20	11.80%	Discretionary
<b>Market Square Sunday and Bank Holidays</b>					
0 - 1 Hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Claremont Monday To Saturday</b>					
		£0.00			
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Claremont Sunday and Bank Holidays</b>					
		£0.00			
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Chapel Brook Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Chapel Brook Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Victoria Road Monday To Saturday</b>					
		£0.00			
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
<b>Victoria Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Bicester Long Stay</b>					
<b>Cattle Market Monday To Saturday</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
1 - 2 Hours	£2.40	£2.60	£0.20	9.10%	Discretionary
2 - 3 Hours	£3.30	£3.60	£0.30	10.00%	Discretionary
3 - 4 Hours	£4.20	£4.60	£0.40	10.50%	Discretionary
Day rate up to 6pm	£6.00	£6.50	£0.50	9.10%	Discretionary
<b>Cattle Market Sunday and Bank Holidays</b>					
0 - 1 hour	£1.30	£1.40	£0.10	8.30%	Discretionary
Over 1 hour flat rate	£1.80	£2.00	£0.20	12.50%	Discretionary
<b>Kidlington</b>					
Curtis Place (all week) - no charge	£0.00	£0.00	£0.00	0.00%	Discretionary

<b>Land Charges</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Full Search Fee (LLC1 & CON29R)	£215.00	£222.00	£7.00	3.3%	Both Statutory and Discretionary elements as combination of LLC1 and CON29
Additional parcel CON29	£25.00	£26.00	£1.00	4.0%	Discretionary
Additional parcel LLC1	£2.00	£2.00	£0.00	0.0%	Statutory
Additional parcel Q22	£1.33	TBC	TBC	TBC	Discretionary - Fee set by OCC
LLC1 Only (Register search )	£50.00	£52.00	£2.00	4.0%	Statutory
CON 29R only (no LLC1)	£165.00	£170.00	£5.00	3.0%	Discretionary
CON29O (Optional enquiries Question 4-21)	£18.00	£20.00	£2.00	11.1%	Discretionary
CON29O (Question 22) Administration Charge	£10.00	£10.00	£0.00	0.0%	Discretionary
CON29O Question 22	£44.17	TBC	TBC	TBC	Discretionary - Fee set by OCC
PART 3 Own worded enquiries	£30.00	£30.00	£0.00	0.0%	Discretionary

<b>Electoral Services - Electoral Register - Statutory Charges*</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Electoral Register Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory
Electoral Register Data format - per 1000 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory
Electoral Register Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register Print format - per 1000 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Data format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Data format - per 1000 names or part thereof	£1.00	£1.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Print format - per 1000 names or part thereof	£2.00	£2.00	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Data format - per 100 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Print format - per transaction	£5.00	£10.00	£5.00	100.00%	Statutory
Electoral Register - Overseas elections - Print format - per 100 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory

\*Prescribed fees as set out in the Representation of the People (England and Wales) Regulations 2001

<b>Returning Officer (RO)* - Local Elections (scheduled &amp; unscheduled)**</b>					
<b>Fees and Charges</b>	<b>Current fee</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
For each district ward (3 seats) - 1 seat uncontested	£49.32	£51.29	£1.97	4.00%	Statutory role - personal appointment
For each district ward (3 seats) - 2 seats uncontested	£98.64	£102.59	£3.95	4.00%	Statutory role - personal appointment
For each district ward (3 seats) - 3 seats uncontested	£147.96	£153.88	£5.92	4.00%	Statutory role - personal appointment
For each district ward (3 seats) - 1 seat contested	£102.75	£106.86	£4.11	4.00%	Statutory role - personal appointment
For each district ward (3 seats) - 2 seats contested	£205.50	£213.72	£8.22	4.00%	Statutory role - personal appointment
For each district ward (3 seats) - 3 seats contested	£308.25	£320.58	£12.33	4.00%	Statutory role - personal appointment
Deputy Returning Officer*** (district elections contested and uncontested)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 1 seat	£61.65	£64.12	£2.47	4.00%	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 2 seats contested	£123.30	£128.23	£4.93	4.00%	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 3 seats contested	£184.95	£192.35	£7.40	4.00%	Statutory role - personal appointment
Returning Officer - recount fee for each recount	£25.69	£26.72	£1.03	4.00%	Statutory role - personal appointment
Deputy Returning Officer*** count fee district elections	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment
For each Parish Council / Parish Council Ward - uncontested	£35.96	£37.40	£1.44	4.00%	Statutory role - personal appointment
For each Parish Council / Parish Council Ward - contested	£71.93	£74.80	£2.88	4.00%	Statutory role - personal appointment
Deputy Returning Officer*** (parish elections contested and uncontested)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate under 1000	£46.24	£48.09	£1.85	4.00%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 1000 - 2000	£51.38	£53.43	£2.06	4.00%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 2000 - 3000	£56.51	£58.77	£2.26	4.00%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate greater than 3000	£61.65	£64.12	£2.47	4.00%	Statutory role - personal appointment
Returning Officer - recount fee for each recount	£25.69	£26.72	£1.03	4.00%	Statutory role - personal appointment
Deputy Returning Officer count fee*** (parish elections)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment

\*Returning Officer, fee for conducting the election and generally performing the duties required by any enactments relating to the election, other than any duties for which separate fees are provided

\*\*Returning Officer fees for county elections and national are set by the body responsible for funding the election

\*\*\*The CDC Returning Officer fee is increased in line with staff cost of living increase

\*\*\*\*Appointed for the purposes of conducting and generally performing the duties assigned by the Returning Officer, other than duties for which separate fees are provided.

The Returning Officer has delegation to agree the fees their staff working on elections. The Oxfordshire County Council fee schedule for staff working on elections is adopted by all Oxfordshire districts/City, subject to local amendments for local circumstances by the respective Returning Officer

Parish Elections - Uncontested Election					
Fees and Charges	Fee 24-25 (excl. VAT)	Proposed Fee 25-26 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
Uncontested Election recharge - scheduled-election	£200.00	£200.00	£0.00	0.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts
Uncontested Election recharge - by-election	£200.00	£200.00	£0.00	0.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts

Parish Elections - Contested Scheduled Election (combined)*					
Fees and Charges	Fee 24-25 (excl. VAT)	Proposed Fee 25-26 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
Adderbury	£2,642.75	£2,695.61	£52.86	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ambrosden	£2,160.69	£2,203.90	£43.21	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ardley with Fewcott	£1,857.88	£1,895.04	£37.16	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Arncott	£1,978.50	£2,018.07	£39.57	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe North Ward	£3,832.98	£3,909.64	£76.66	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe South Ward	£3,323.24	£3,389.71	£66.46	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington North Ward	£1,960.85	£2,000.07	£39.22	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington South Ward	£3,309.68	£3,375.87	£66.19	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Grimsbury Ward	£4,241.56	£4,326.39	£84.83	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick East Ward	£2,052.50	£2,093.55	£41.05	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick West Ward	£4,629.67	£4,722.26	£92.59	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop North Ward	£2,832.16	£2,888.80	£56.64	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop South Ward	£2,783.23	£2,838.90	£55.66	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Park Road Ward	£3,405.20	£3,473.31	£68.10	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Ruscote Ward	£6,118.01	£6,240.37	£122.36	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Town Centre Ward	£3,477.62	£3,547.17	£69.55	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Barford St John and St Michael	£2,026.66	£2,067.20	£40.53	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Begbroke	£1,976.93	£2,016.47	£39.54	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - East Ward	£4,985.27	£5,084.97	£99.71	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - North Ward	£4,055.62	£4,136.74	£81.11	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - South Ward	£6,750.96	£6,885.98	£135.02	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - West Ward	£5,053.71	£5,154.78	£101.07	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Blackthorn	£1,879.48	£1,917.07	£37.59	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bletchington	£2,025.42	£2,065.93	£40.51	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bloxham	£3,093.74	£3,155.61	£61.87	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bodicote	£2,252.81	£2,297.87	£45.06	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bourton	£1,968.20	£2,007.56	£39.36	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Broughton	£1,892.59	£1,930.45	£37.85	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bucknell	£1,920.94	£1,959.36	£38.42	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Caversfield	£3,895.00	£3,972.90	£77.90	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

**Appendix 4 - Fees and Charges Schedule**

Charlton-on-Otmoor	£1,913.22	£1,951.48	£38.26	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Chesterton	£2,047.60	£2,088.55	£40.95	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Claydon with Clattercot	£1,937.22	£1,975.97	£38.74	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Cropredy	£1,968.42	£2,007.79	£39.37	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Deddington	£2,421.68	£2,470.12	£48.43	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Drayton	£1,916.00	£1,954.32	£38.32	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Duns Tew	£1,998.25	£2,038.21	£39.96	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Epwell	£1,886.83	£1,924.57	£37.74	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fencott & Murcott	£1,935.13	£1,973.83	£38.70	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Finmere	£1,911.80	£1,950.04	£38.24	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fringford	£1,975.33	£2,014.83	£39.51	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fritwell	£1,945.80	£1,984.72	£38.92	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Gosford & Water Eaton	£2,416.12	£2,464.44	£48.32	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hanwell	£1,958.94	£1,998.11	£39.18	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hethe	£1,913.59	£1,951.86	£38.27	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Heyford Park	£2,180.41	£2,224.02	£43.61	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hook Norton	£2,382.05	£2,429.69	£47.64	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horley	£1,888.19	£1,925.96	£37.76	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hornton	£1,892.76	£1,930.61	£37.86	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horton-cum-Studley	£1,939.28	£1,978.06	£38.79	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Islip	£2,022.54	£2,062.99	£40.45	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Dogwood Ward	£2,662.66	£2,715.91	£53.25	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Exeter Ward	£2,307.45	£2,353.60	£46.15	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Orchard Ward	£2,826.48	£2,883.01	£56.53	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - St Mary's Ward	£2,789.51	£2,845.30	£55.79	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Roundham Ward	£2,390.63	£2,438.44	£47.81	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kirtlington	£1,955.44	£1,994.55	£39.11	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Launton	£2,088.58	£2,130.35	£41.77	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Lower Heyford	£1,981.44	£2,021.07	£39.63	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Merton	£1,916.13	£1,954.46	£38.32	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Middleton Stoney	£1,898.26	£1,936.22	£37.97	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Milcombe	£1,999.14	£2,039.12	£39.98	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Mollington	£1,989.67	£2,029.46	£39.79	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
North Newington	£2,071.98	£2,113.42	£41.44	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Piddington	£1,926.76	£1,965.30	£38.54	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shenington with Alkerton	£1,906.14	£1,944.26	£38.12	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shipton-on-Cherwell & Thrupp	£1,978.48	£2,018.05	£39.57	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shutford	£1,923.72	£1,962.20	£38.47	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Ferris	£1,922.56	£1,961.01	£38.45	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Gower	£1,935.64	£1,974.35	£38.71	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Somerton	£1,934.92	£1,973.62	£38.70	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level



#### Appendix 4 - Fees and Charges Schedule

Souldern	£1,961.05	£2,000.27	£39.22	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
South Newington	£1,905.76	£1,943.88	£38.12	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Steeple Aston	£2,036.08	£2,076.80	£40.72	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stoke Lyne	£1,906.70	£1,944.83	£38.13	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stratton Audley	£2,017.22	£2,057.57	£40.34	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Swalcliffe	£1,859.97	£1,897.17	£37.20	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Tadmarton	£1,937.87	£1,976.63	£38.76	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Upper Heyford	£1,929.90	£1,968.49	£38.60	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wardington	£2,005.09	£2,045.19	£40.10	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wendlebury	£1,895.34	£1,933.25	£37.91	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Weston-on-the-Green	£1,937.94	£1,976.69	£38.76	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wigginton	£1,895.72	£1,933.63	£37.91	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wroxton	£1,932.84	£1,971.50	£38.66	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Yarnton	£2,664.53	£2,717.82	£53.29	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

\*The increases reflect actual costs but with a fixed maximum amount to enable parish councils to budget accordingly. Going forward, recharges will be reviewed and increased annually.

Parish Elections - By-Election*, excludes poll cards**					
Fees and Charges	Current fee	Proposed Fee 25-26 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
Adderbury	£3,308.84	£3,375.02	£66.18	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ambrosden	£2,524.41	£2,574.90	£50.49	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ardley with Fewcott	£2,155.01	£2,198.11	£43.10	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Arncott	£2,306.62	£2,352.76	£46.13	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe North Ward	£4,203.05	£4,287.11	£84.06	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe South Ward	£4,382.36	£4,470.00	£87.65	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington North Ward	£2,339.50	£2,386.29	£46.79	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington South Ward	£4,391.09	£4,478.91	£87.82	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Grimsbury Ward	£5,788.10	£5,903.86	£115.76	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick East Ward	£2,494.22	£2,544.10	£49.88	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick West Ward	£6,507.14	£6,637.28	£130.14	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop North Ward	£3,701.97	£3,776.01	£74.04	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop South Ward	£3,527.66	£3,598.21	£70.55	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Park Road Ward	£5,195.22	£5,299.13	£103.90	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Ruscote Ward	£9,455.23	£9,644.33	£189.10	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Town Centre Ward	£4,886.90	£4,984.64	£97.74	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Barford St John and St Michael	£2,463.98	£2,513.26	£49.28	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Begbroke	£2,357.37	£2,404.51	£47.15	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - East Ward	£7,239.78	£7,384.58	£144.80	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - North Ward	£5,544.51	£5,655.40	£110.89	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - South Ward	£8,940.77	£9,119.58	£178.82	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - West Ward	£7,362.36	£7,509.60	£147.25	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Blackthorn	£2,183.92	£2,227.60	£43.68	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bletchington	£2,432.90	£2,481.56	£48.66	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bloxham	£3,767.52	£3,842.87	£75.35	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bodicote	£2,669.88	£2,723.27	£53.40	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bourton	£2,339.91	£2,386.71	£46.80	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Broughton	£2,210.15	£2,254.36	£44.20	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bucknell	£2,273.99	£2,319.47	£45.48	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Caversfield	£4,129.09	£4,211.67	£82.58	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Charlton-on-Otmoor	£2,244.24	£2,289.13	£44.88	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Chesterton	£2,484.41	£2,534.09	£49.69	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Claydon with Clattercot	£2,299.40	£2,345.38	£45.99	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Cropredy	£2,340.35	£2,387.16	£46.81	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Deddington	£2,981.95	£3,041.58	£59.64	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Drayton	£2,235.52	£2,280.23	£44.71	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Duns Tew	£2,414.30	£2,462.59	£48.29	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Epwell	£2,198.61	£2,242.59	£43.97	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fencott & Murcott	£2,302.38	£2,348.42	£46.05	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Finmere	£2,241.42	£2,286.24	£44.83	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

Appendix 7 - Fees and Charges Schedule

Fringford	£2,361.30	£2,408.53	£47.23	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fritwell	£2,295.11	£2,341.01	£45.90	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Gosford & Water Eaton	£3,078.16	£3,139.73	£61.56	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hanwell	£2,349.99	£2,396.98	£47.00	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hethe	£2,259.29	£2,304.48	£45.19	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Heyford Park	£2,549.56	£2,600.55	£50.99	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hook Norton	£2,952.83	£3,011.89	£59.06	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horley	£2,201.35	£2,245.38	£44.03	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hornton	£2,210.48	£2,254.69	£44.21	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horton-cum-Studley	£2,296.37	£2,342.30	£45.93	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Islip	£2,455.74	£2,504.85	£49.11	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Dogwood Ward	£3,362.98	£3,430.23	£67.26	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Exeter Ward	£2,844.06	£2,900.94	£56.88	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Orchard Ward	£3,683.47	£3,757.14	£73.67	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - St Mary's Ward	£3,568.82	£3,640.19	£71.38	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Roundham Ward	£2,962.85	£3,022.11	£59.26	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kirtlington	£2,307.23	£2,353.37	£46.14	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Launton	£2,415.94	£2,464.26	£48.32	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Lower Heyford	£2,380.70	£2,428.31	£47.61	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Merton	£2,257.22	£2,302.37	£45.14	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Middleton Stoney	£2,221.48	£2,265.91	£44.43	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Milcombe	£2,408.93	£2,457.11	£48.18	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Mollington	£2,397.15	£2,445.10	£47.94	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
North Newington	£2,568.92	£2,620.30	£51.38	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Piddington	£2,278.47	£2,324.04	£45.57	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shenington with Alkerton	£2,230.09	£2,274.69	£44.60	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shipton-on-Cherwell & Thrupp	£2,381.92	£2,429.56	£47.64	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shutford	£2,265.26	£2,310.57	£45.31	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Ferris	£2,270.07	£2,315.47	£45.40	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Gower	£2,289.09	£2,334.87	£45.78	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Somerton	£2,294.81	£2,340.71	£45.90	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Souldern	£2,347.05	£2,393.99	£46.94	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
South Newington	£2,243.64	£2,288.51	£44.87	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Steeple Aston	£2,406.36	£2,454.49	£48.13	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stoke Lyne	£2,245.51	£2,290.42	£44.91	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stratton Audley	£2,452.26	£2,501.31	£49.05	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Swalcliffe	£2,152.05	£2,195.09	£43.04	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Tadmarton	£2,293.54	£2,339.41	£45.87	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Upper Heyford	£2,284.74	£2,330.44	£45.69	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wardington	£2,420.85	£2,469.26	£48.42	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wendlebury	£2,208.50	£2,252.67	£44.17	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Weston-on-the-Green	£2,293.68	£2,339.55	£45.87	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wigginton	£2,223.55	£2,268.02	£44.47	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

## Appendix 7 - Fees and Charges Schedule

Wroxton	£2,283.50	£2,329.17	£45.67	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Yamton	£2,895.90	£2,953.82	£57.92	2.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

\*Parish recharges reflect actual costs but with a fixed maximum amount to enable parish councils to budget accordingly.

\*\* If a parish council requests poll cards for a by-election, the actual cost of poll cards (production and postage will be recharged)

<b>Public Protection, Environmental Health, Licensing</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Environmental Health, Environmental Protection and Licensing</b>					
<b>Gambling Act</b>					
Premises	Various				Statutory
<b>Animal Licensing</b>					
Animal Boarding Establishment Licence	£460.35	£469.55	£9.20	2.0%	Discretionary
Pet Shop Licence	£460.35	£469.55	£9.20	2.0%	Discretionary
Riding Establishment Licence	£460.35	£469.55	£9.20	2.0%	Discretionary
Dog Breeding Establishment Licence	£460.35	£469.55	£9.20	2.0%	Discretionary
Dangerous Wild Animals Licence	£460.35	£469.55	£9.20	2.0%	Discretionary
Zoo Licence	£687.50	£701.25	£13.75	2.0%	Discretionary
<b>Skin Piercing, Tattooing, Acupuncture, Electrolysis etc.</b>					
Registration Fee	£126.50	£129.00	£2.50	2.0%	Discretionary
Registration of Premises	£187.00	£190.75	£3.75	2.0%	Discretionary
<b>Scrap Metal</b>					
Variation of scrap metal dealers licence type Collector - Dealer	£247.50	£252.45	£4.95	2.0%	Discretionary
Variation of scrap metal dealers licence - Admin, change of name or replacement	£124.85	£127.35	£2.50	2.0%	Discretionary
Scrap metal dealers site	£572.00	£583.45	£11.45	2.0%	Discretionary
Scrap metal collectors licence	£338.25	£345.00	£6.75	2.0%	Discretionary
<b>Street Trading consent charges</b>					
12 month period	£1,380.50	£1,408.00	£27.50	2.0%	Discretionary
6 month period	£687.50	£701.25	£13.75	2.0%	Discretionary
3 month period	£352.00	£359.00	£7.00	2.0%	Discretionary
1 month period	£198.00	£201.95	£3.95	2.0%	Discretionary
<b>Table and Chairs consent charges</b>					
12 month period (per chair)	£18.70	£19.07	£0.37	2.0%	Discretionary
Pavement licences (per chair- licences cannot extend beyond 30/09/2023)					Statutory
<b>Private Hire and Hackney Carriage DRIVER Fees and Charges</b>					
Grant of Licence 1 Year	£142.45	£145.25	£2.80	2.0%	Discretionary
Grant of licence 3 Years	£233.20	£237.85	£4.65	2.0%	Discretionary
Renewal of existing licence 1 year	£118.80	£121.15	£2.35	2.0%	Discretionary
Renewal of existing licence 3 years	£205.15	£209.25	£4.10	2.0%	Discretionary
DBS (was CRB) check and DVLA check	£77.00	£78.55	£1.55	2.0%	Discretionary
Knowledge Test	£34.65	£35.35	£0.70	2.0%	Discretionary
Cost of badge/ replacement badge	£38.50	£39.25	£0.75	1.9%	Discretionary
Cost of replacement paper licence	£18.70	£19.10	£0.40	2.1%	Discretionary
Disability and Safeguarding Awareness Training		0	£0.00	0.0%	Fee set by OCC
English Testing	£50.05	£51.05	£1.00	2.0%	Discretionary
<b>Hackney Carriage VEHICLE Fees and Charges</b>					
Grant of licence	£358.60	£365.75	£7.15	2.0%	Discretionary
Renewal of existing licence	£311.30	£317.50	£6.20	2.0%	Discretionary
Replacement licence plate	£27.50	£28.05	£0.55	2.0%	Discretionary
Replacement bracket	£27.50	£28.05	£0.55	2.0%	Discretionary
Change of vehicle only	£135.30	£138.00	£2.70	2.0%	Discretionary
Transfer of licensee only	£68.75	£70.00	£1.25	1.8%	Discretionary
Change of vehicle and licensee	£204.05	£208.00	£3.95	1.9%	Discretionary
<b>Private Hire VEHICLE Fees and Charges</b>					
Grant of new licence	£327.25	£333.70	£6.45	2.0%	Discretionary
Renewal of licence	£300.85	£306.80	£5.95	2.0%	Discretionary
Internal Plate Replacement	£13.75	£14.00	£0.25	1.8%	Discretionary
Plate or bracket replacement	£27.50	£28.00	£0.50	1.8%	Discretionary
Cost of replacement paper licence	£18.70	£19.10	£0.40	2.1%	Discretionary
Change of vehicle only	£135.30	£138.00	£2.70	2.0%	Discretionary
Transfer of licensee only	£68.75	£70.00	£1.25	1.8%	Discretionary
Change of vehicle and licensee	£204.05	£208.00	£3.95	1.9%	Discretionary
<b>Private Hire OPERATOR Fees and Charges</b>					
Operator's Licence (one vehicle only) - 1 year	£172.70	£162.50	-£10.20	-5.9%	Discretionary
Operator's Licence (one vehicle only) - 5 year	£159.50	£176.00	£16.50	10.3%	Discretionary
For each additional vehicle	£25.30	£25.80	£0.50	2.0%	Discretionary
<b>Sex Establishment Venue</b>					
Application	£1,919.50	£1,958.00	£38.50	2.0%	Discretionary
Renewal	£1,270.50	£1,296.00	£25.50	2.0%	Discretionary
<b>Contaminated land enquiry</b>					
Charge per hour or part thereof	£82.00	£84.00	£2.00	2.4%	Discretionary

<b>Public Protection, Environmental Health, Licensing</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Health Protection</b>					
Food Export/Hygiene Certificates	£139.00	£142.00	£3.00	2.2%	Discretionary
Food Hygiene Rating Scheme Rescore Visit	£341.00	£345.00	£4.00	1.2%	Discretionary
Food Surrender Certificates	£150.00	£153.00	£3.00	2.0%	Discretionary
Copies of Food Premises Register (a) Single Entry	£5.23	£5.35	£0.12	2.4%	Discretionary
Copies of Food Premises Register (b) Full Register	£390.50	£399.00	£8.50	2.2%	Discretionary
Factual Statements for Civil Proceedings	£192.50	£197.00	£4.50	2.3%	Discretionary
Reports provided under the Environmental Information Regulations	£165.00	£165.00	£0.00	0.0%	Statutory
<b>Water Sampling</b>					
Large/Commercial use supplies (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Risk assessment (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Sampling (each visit)	£100.00	£100.00	£0.00	0.0%	Statutory
Investigation	£100.00	£100.00	£0.00	0.0%	Statutory
Granting an authorisation	£100.00	£100.00	£0.00	0.0%	Statutory
Analysing a sample:					
Taken under regulation 10	£25.00	£25.00	£0.00	0.0%	Statutory
Taken during Check monitoring	£100.00	£100.00	£0.00	0.0%	Statutory
Taken during Audit monitoring	£500.00	£500.00	£0.00	0.0%	Statutory
<b>Water Sampling Fees:</b>					
Lab Fees (Depending on criteria)	£101.75	£103.75	£2.00	2.0%	Discretionary
Pools (basic swimming pool test)	£39.60	£40.50	£0.90	2.3%	Discretionary
Sampling and admin cost recovery hourly rate	£55.00	£56.50	£1.50	2.7%	Discretionary
Courier charge	£39.60	£40.50	£0.90	2.3%	Discretionary
<b>Health Protection - Food Safety</b>					
Level 2 Food Safety in Catering Course					
Taught Course	£89.65	£92.00	£2.35	2.6%	Discretionary
Taught - Voluntary Groups	£50.60	£51.99	£1.39	2.7%	Discretionary
Taught - Unemployed	£50.60	£51.99	£1.39	2.7%	Discretionary
E-learning (all level 2 courses)	£30.50	£33.50	£3.00	9.9%	Discretionary
Level 2 Personal license Holder elearning and invigilated exam	£99.00	£101.00	£2.00	2.0%	Discretionary
Invigilated exam resit	£31.35	£32.00	£0.65	2.1%	Discretionary
Level 3 Food Hygiene Course Taught Course	£352.00	£359.00	£7.00	2.0%	Discretionary
Cost recovery - Commercial & Business Support					
Basic cost recovery (qualified officer)	£84.70	£86.50	£1.80	2.1%	Discretionary
Full cost recovery (qualified officer)	£93.50	£95.50	£2.00	2.1%	Discretionary
Mileage cost per mile	£0.50	£0.51	£0.02	3.0%	Discretionary
Strive for 5	£305.80	£312.00	£6.20	2.0%	Discretionary
SFBB Packs (without diary)	£19.25	£19.99	£0.74	3.8%	Discretionary
SFBB 48 week diary refills	£18.15	£18.99	£0.84	4.6%	Discretionary
SFBB Pack with 48 week diary refill	£30.25	£31.00	£0.75	2.5%	Discretionary
<b>Mobile Home Sites Fees</b>					
New Application					
1 to 10 pitches	£361.35	£368.50	£7.15	2.0%	Discretionary
11 to 30 pitches	£530.75	£541.25	£10.50	2.0%	Discretionary
31 to 99 pitches	£688.60	£702.50	£13.90	2.0%	Discretionary
100 or more pitches	£858.00	£875.00	£17.00	2.0%	Discretionary
Annual Fee					
1 to 10 pitches	£282.70	£288.25	£5.55	2.0%	Discretionary
11 to 30 pitches	£361.35	£368.50	£7.15	2.0%	Discretionary
31 to 99 pitches	£446.05	£455.00	£8.95	2.0%	Discretionary
100 or more pitches	£530.75	£541.25	£10.50	2.0%	Discretionary
Transfer/amendment	£199.65	£203.65	£4.00	2.0%	Discretionary
Replacement paper licence	£18.70	£19.10	£0.40	2.1%	Discretionary
Lodging rules	£68.64	£70.00	£1.36	2.0%	Discretionary

<b>Public Protection, Environmental Health, Licensing</b>					
<b>Fees and Charges</b>	<b>Fee 24-25 (Excl. VAT)</b>	<b>Proposed Fee 25-26 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Environmental Enforcement</b>					
Unwanted vehicle	£39.00	£39.75	£0.75	1.9%	Discretionary
Rats & Mice, Per consultation - 3 visits	£68.75	£70.25	£1.50	2.2%	Discretionary
Additional visit	£22.55	£23.00	£0.45	2.0%	Discretionary
Fleas, cockroaches ants, carpet beetles, and other household insects	£87.00	£88.75	£1.75	2.0%	Discretionary
Bedbugs	£123.75	£126.25	£2.50	2.0%	Discretionary
Wasps Nests	£74.55	£76.25	£1.70	2.3%	Discretionary
Collection of stray dogs	£189.00	£285.00	£96.00	50.8%	Both Statutory and Discretionary Elements
Kennel Costs (per day/part of)	£22.50	£28.00	£5.50	24.4%	Discretionary

<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2024-25 (excl. VAT)</b>	<b>Proposed Fee 2025-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>NORTH OXFORDSHIRE ACADEMY ATP BANBURY</b>					
<b>ATP/GRASS INNER PITCH</b>					
Senior Match	£68.45	£69.85	£1.40	2.0%	Discretionary
Junior Match	£34.10	£34.80	£0.70	2.1%	Discretionary
Senior Training Whole Pitch	£49.45	£50.45	£1.00	2.0%	Discretionary
Senior Training Half Pitch	£30.75	£31.40	£0.65	2.1%	Discretionary
Junior Training Whole Pitch	£26.40	£26.95	£0.55	2.1%	Discretionary
Junior Training Half Pitch	£15.50	£15.80	£0.30	1.9%	Discretionary
<b>NORTH OXFORDSHIRE ACADEMY ATP FOR KEYHOLDERS</b>					
<b>60 Minutes Hire</b>					
Senior Match	£58.75	£59.95	£1.20	2.0%	Discretionary
Junior Match	£21.60	£22.05	£0.45	2.1%	Discretionary
<b>NORTH OXFORDSHIRE ATHLETICS TRACK BANBURY</b>					
<b>Fixtures</b>					
Non Cherwell Based Clubs Fixtures	£53.60	£54.70	£1.10	2.1%	Discretionary
Cherwell Clubs – Seniors Fixtures	£40.90	£41.75	£0.85	2.1%	Discretionary
Cherwell Clubs – Juniors Fixtures	£32.40	£33.05	£0.65	2.0%	Discretionary
Seniors Training	£42.60	£43.45	£0.85	2.0%	Discretionary
Juniors	£22.00	£22.45	£0.45	2.0%	Discretionary
<b>PAVILION/CHANGING/CLUB ROOM HIRE</b>					
Pavilion/Changing/Club Room Hire	£17.35	£17.70	£0.35	2.0%	Discretionary
<b>COOPER SCHOOL, BICESTER</b>					
<b>ATP – 60 Minutes</b>					
Senior Whole Pitch	£53.70	£54.80	£1.10	2.0%	Discretionary
Senior Half Pitch	£35.30	£36.00	£0.70	2.0%	Discretionary
Senior Quarter Pitch	£29.55	£30.15	£0.60	2.0%	Discretionary
Junior Whole Pitch	£45.30	£46.20	£0.90	2.0%	Discretionary
Junior Half Pitch	£28.20	£28.75	£0.55	2.0%	Discretionary
Junior Quarter Pitch	£19.75	£20.15	£0.40	2.0%	Discretionary
<b>Hockey Club – Whole Pitch</b>					
Senior Match – 90 Minutes	£94.60	£96.50	£1.90	2.0%	Discretionary
Senior Training – 60 Minutes	£54.00	£55.10	£1.10	2.0%	Discretionary
Junior Match – 90 Minutes	£49.35	£50.35	£1.00	2.0%	Discretionary
Junior Training – 60 Minutes	£31.90	£32.55	£0.65	2.0%	Discretionary
Public Liability Insurance re-charge charged at 10% of total hire fee.					



<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2024-25 (excl. VAT)</b>	<b>Proposed Fee 2025-26 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>STRATFIELD BRAKE</b>					
Cricket Pitch Hire (per match)	£112.97	£115.25	£2.28	2.0%	Discretionary
Cricket Pitch Hire (per match) - junior	£55.94	£57.05	£1.11	2.0%	Discretionary
Rugby Pitch Hire - Adult Matches (per match)	£81.57	£83.20	£1.63	2.0%	Discretionary
Rugby Pitch Hire - Adult Training (per hour)	£52.47	£53.50	£1.03	2.0%	Discretionary
Rugby Pitch Hire - Junior Matches (per match)	£44.28	£45.15	£0.87	2.0%	Discretionary
Rugby Pitch Hire - Junior Training (per hour)	£27.94	£28.50	£0.56	2.0%	Discretionary
Rugby Pitch Hire - Mini Matches (per match)	£19.80	£20.20	£0.40	2.0%	Discretionary
Rugby Pitch Hire - Mini Training (per hour)	£11.66	£11.90	£0.24	2.1%	Discretionary
GAB Adult Pitch Hire - Match	£65.23	£66.55	£1.32	2.0%	Discretionary
GAB Adult Pitch Hire - Training	£44.28	£45.15	£0.87	2.0%	Discretionary
GAB Junior Pitch Hire - Match	£36.14	£36.85	£0.71	2.0%	Discretionary
GAB Junior Pitch Hire - Training	£24.48	£24.95	£0.47	1.9%	Discretionary
GAB Mini Pitch Hire - Match	£16.34	£16.65	£0.31	1.9%	Discretionary
GAB Mini Pitch Hire - Training	£11.66	£11.90	£0.24	2.1%	Discretionary
Football Pitch Hire - Adult Matches (per match)	£81.57	£83.20	£1.63	2.0%	Discretionary
Football Pitch Hire - Adult Training (per hour)	£52.47	£53.50	£1.03	2.0%	Discretionary
Football Pitch Hire - Junior Matches (per match)	£44.28	£45.15	£0.87	2.0%	Discretionary
Football Pitch Hire - Junior Training (per hour)	£29.10	£29.70	£0.60	2.1%	Discretionary
Football Pitch Hire - Mini Matches (per match)	£19.80	£20.20	£0.40	2.0%	Discretionary
Football Pitch Hire - Mini Training (per hour)	£11.66	£11.90	£0.24	2.1%	Discretionary
KYFC Football Pitch Hire - Junior Matches (per match) 9v9 & 11v11	£35.04	£35.75	£0.71	2.0%	Discretionary
KYFC Football Pitch Hire - Junior Training(p.hr) 9v9 & 11v11	£28.00	£28.55	£0.56	2.0%	Discretionary
KYFC Football Pitch Hire - Mini Matches (per match) 5v5 & 7v7	£16.34	£16.65	£0.31	1.9%	Discretionary
KYFC Football Pitch Hire - Mini Training (p.hr) 5v5 & 7v7	£11.66	£11.90	£0.24	2.1%	Discretionary
Function Room Hire - per hour	£30.86	£31.50	£0.64	2.1%	Discretionary
Running Club Showers	£1.54	£1.55	£0.01	0.6%	Discretionary
Changing Room Hire (per hour)	£11.66	£11.90	£0.24	2.1%	Discretionary

<b>HOLIDAY ACTIVITIES</b>					
<b>Fees and Charges</b>	<b>Fees 2024-25 (excl. VAT)</b>	<b>Proposed Fees 2025-26 (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
Day booking for holiday activity (8:45am to 3:00pm)	£22.50	£23.00	2.22%	0.5	Discretionary

**Cherwell District Council**  
**Equality and Climate Impact Assessment**  
**Budget Proposals 2025/26**

**Section 1: Summary details**

<b>Directorate and Service Area</b>	All Directorates and Service Areas
<b>What is being assessed?</b> (e.g. name of policy, procedure, project, service or proposed service change).	This assessment sets out the overall impact that the budget and business planning proposals have on a range of equality and diversity characteristics, including the nine protected characteristics defined under the Equality Act 2010, and against our climate change commitments, setting out any mitigations that have been put in place against possible negative impacts.
<b>Is this a new or existing function or policy?</b>	This impact assessment provides an overview of the 2025/26 budget and business planning proposals and so comments on changes to existing programmes as well as new proposals.
<b>Summary of assessment</b> Briefly summarise the policy or proposed service change and its possible impacts. Does the proposal bias, discriminate or unfairly disadvantage individuals or groups within the community? (Following completion of the assessment).	<p>This assessment covers the overall budget and business planning proposal for Cherwell District Council and seeks to highlight key evidence and intelligence that the Council has used to assess the impact of its budget proposals on the nine protected characteristics set out in the Equality Act 2010. The Council has also assessed the impact on those living in rural areas, those living with social deprivation, armed forces communities and carers.</p> <p>An initial review of all proposals was completed by the Performance and Insight Team to review their potential impact and determine where mitigations would be required. This overarching impact assessment has been carried out taking into account any individual Equalities Impact Assessments plus the combined impact of proposals for the budget.</p> <p>After assessing the and their com we have determined that none of the proposals will have an impact on residents within the protected characteristics.</p>
<b>Completed by</b>	Celia Prado-Teeling – Performance & Insight Team Leader
<b>Authorised by</b>	Stephen Hinds, Corporate Director of Resources and Transformation
<b>Date of Assessment</b>	28 November, 2024

## Section 2: Detail of proposal

**Context / Background**

Briefly summarise the background to the policy or proposed service change, including reasons for any changes from previous versions.

The Council's budget and business planning proposals are designed to enable us to deliver the key priorities in our Council's Plan supporting our communities to thrive and businesses to grow, inspiring and enabling positive, lasting change. Our strategic priorities are:

- Economic prosperity.
- Community leadership.
- Environmental stewardship.
- Quality housing and place making.

In addition, key themes including climate action, operational excellence and addressing inequality will be critical in supporting the delivery of the Council's overarching priorities and vision.

Cherwell Council has faced significant challenges in planning the 2025–2026 budget due to uncertainties in government funding, rising costs, and increased service demands. Despite needing to find £1.020m in savings, the council is proposing a balanced budget, reflecting our commitment to financial responsibility and service protection. We acknowledge the financial pressures on residents and, through careful planning and over £1 million in back-office savings, have managed to protect vital frontline services and minimise cost increases.

This budget and business planning round has been impacted by ongoing uncertainty in major funding streams such as Business Rates. In addition, significant budget pressures have arisen due to the cost of living crisis and the associated high levels of inflation. In combination, this is resulting in a challenging budgeting and business planning process which is hoping to address some of these pressure through a transformation programme that has been part of this Budget and Business Planning process to make sure we are making the most of our current resources.

Every proposal considered was required to undertake an initial Equalities Impact Assessment, completed by the service manager, to indicate whether they had identified any potential impacts of their savings proposals on protected characteristics. Please note that completing an individual

	<p>Equalities Impact Assessment is mandatory for all new projects, policies, strategies, and proposals presented by council services.</p> <p>Changes to fees and charges are addressed in the associated Fees and Charges schedule. Any increase to fees and charges may impact on those with more need to use a service, including due to an individual having one or more of the protected characteristics. Changes to fees and charges are proposed after consideration of inflation, service need, benchmarking, and market opportunities. Where material service impact has been assessed from changes in charges these will be addressed through the equality impact assessment process that supports decision making on the budget and business planning report or the later specific decision making process associated with review and any subsequent proposed change.</p>
<p><b>Proposals</b> Explain the detail of the proposals, including why this has been decided as the best course of action</p>	<p>The overall budget proposals for 2025-26 have been developed with the objective of effectively targeting services, so that we continue to meet the needs of the most vulnerable and fulfil our statutory duties. They are mixture of efficiency savings proposals which have been reviewed:</p> <ul style="list-style-type: none"> <li>• Charging developers for extra monitoring and defect checks.</li> <li>• Reducing costs in our leisure contracts</li> <li>• Using electric pool cars to save on mileage expenses and reduce carbon emissions.</li> <li>• Transferring the 5 to 11-year-olds’ holiday programme to our leisure provider.</li> <li>• Exploring a shared contractor framework for property, wellbeing and housing repairs to reduce costs.</li> <li>• Removing vacant job posts where possible.</li> <li>• After reviewing our balance sheet, using available resources to help lower borrowing costs.</li> <li>• Centralising our computer budgets and making our equipment replacement programme more efficient.</li> <li>• Simplifying the job evaluation process by using one scheme instead of two.</li> <li>• Reducing weekday overtime rates to standard pay.</li> <li>• Introducing a secure electronic document signing and sealing system to save time and money.</li> <li>• Finding efficiencies in facilities management.</li> <li>• Clarifying tenants’ responsibilities to avoid extra work and costs.</li> </ul> <p>Our income proposals for 2025-26 include our income sources, fees and charges, most fees will increase by 2% to match inflation; however, we are considering higher increases in some fees which</p>

	<p>have been reviewed from an Equalities point of view, ensuring there is no impact to residents within the protected characteristics.</p>
<p><b>Evidence / Intelligence</b> List and explain any data, consultation outcomes, research findings, feedback from service users and stakeholders etc, that supports your proposals and can help to inform the judgements you make about potential impact</p>	<p>In considering the impact of budget proposals before they are formally agreed, the Council undertakes a detailed process of democratic and community engagement. This includes:</p> <ul style="list-style-type: none"> <li>• Using the Oxfordshire Joint Strategic Needs Assessment (JSNA) of health and wellbeing needs, the associated Equalities Briefing and Cherwell District Profile and the results of the 2021 Census, to consider the making of our communities, and the possible impact of the proposals as they are drawn up.</li> <li>• A public consultation process, the results of which are published alongside the Budget and Business Planning proposals.</li> <li>• A democratic process including agreement of proposals by Executive, analysis and comment on those proposals by Budget and Business Planning Committee, and adoption of the budget by Full Council. Each of these stages provides an opportunity to invite comment and engagement from the public and representatives of particular organisations or population groups.</li> </ul>

**Section 3: Impact Assessment - Equalities Impact**

<p><b>Assessing the evidence and impact on those within the protected and additional characteristics</b></p>	<p><b>Age:</b> According to the 2021 Census there are 161,016 residents in Cherwell, of which 2.3% (3,751) are aged 85+. Cherwell’s population is ageing with the 85+ population predicted to increase by 88% by 2037. No specific issues relating to resident’s age have been identified as likely to arise as a result of these proposals.</p> <p><b>Disability:</b> Around 15% of Cherwell’s population have a disability, according to the Census 2021. No specific issues relating to disabilities have been identified as likely to arise as a result of these proposals.</p> <p><b>Gender Reassignment:</b> During the 2021 Census, a total of 657 residents stated that their gender identity is different from the sex registered at birth. No specific issues relating to gender reassignment have been identified as likely to arise as a result of these proposals.</p>
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**Pregnancy and Maternity:** There were 1,784 live births in Cherwell in 2022, a higher fertility rate in comparison with the county average. No specific issues relating to pregnancy nor maternity have been identified as likely to arise because of these proposals.

**Marriage and Civil Partnership:** According to the 2021 Census 48.6% of residents in Cherwell were married or in a civil partnership and 682 registered same-sex civil partnerships. No specific issues relating to marriage and civil partnership have been identified as likely to arise as a result of these proposals.

**Race including ethnic or national origin, colour or nationality:** In the 2021 Census, 88.7% of Cherwell's residents identified as white, 6% as Asian/Asian British or Asian Welsh, 2.9% as mixed or multiple ethnic groups, 1.8% were Black/Black African/ Black Caribbean or Black British and 1.3% were other ethnic groups. The majority of ethnic minority populations in Cherwell are based in Banbury. In regard to nationality 86.7% of residents only have UK national identity, 11% has a non-UK identity and 2.3% has UK identity and a non-UK identity (simultaneously). No specific issues relating to race including ethnic or national origin, colour or nationality have been identified as likely to arise as a result of these proposals.

**Religion or belief:** Regarding religion and belief, in the 2021 Census 50% of Cherwell residents identified as Christians, 38% as having no religion, 6.1% did not answer, 3.2% as Muslim, 0.8% as Hindu, 0.6% as Buddhist, 0.4% as Sikh, 0.5% other religion and 0.1% Jewish. No specific issues relating to religion or belief have been identified as likely to arise as a result of these proposals.

**Sex:** In the 2021 Census, Cherwell reported to have a population composed by 81,112 females (50.4%) and 79,904 (49.6%) males. No specific issues relating to sex have been identified as likely to arise as a result of these proposals.

**Sexual Orientation:** According to the Census 2021, of all over 16 years old Cherwell residents, 90.3% identified as heterosexual, 1.3% as gay or lesbian, 1.1% bisexual, 0.2% pansexual, 0.1 asexual and 6.8% did not respond. No specific issues relating to sexual orientation have been identified as likely to arise as a result of these proposals.

**Rural Communities:** Oxfordshire is the most rural county in the South East at 2.6 people per hectare and 40% of our population live in smaller towns and villages. No specific issues relating to rural communities have been identified as likely to arise as a result of these proposals.

**Armed Forces:** According to the Census 2021 there are 4,214 residents in Cherwell that have previously served in regular UK armed forces. No specific issues relating to the armed forces have been identified as likely to arise as a result of these proposals.

**Carers:** In 2021 there were a total of 11,597 unpaid carers in Cherwell. No specific issues relating to carers have been identified as likely to arise as a result of these proposals.

**Carer leavers:** Care Leavers face many challenges as they move into adulthood, such as those relating to careers, education, accommodation, and personal change. This assessment has identified no specific impact of our budget and business planning proposals on Care Leavers.

**Areas of Social Deprivation:** Although Oxfordshire is generally considered to be relatively affluent, there are pockets of deprivation and a number of these are located in Cherwell wards. Parts of Banbury Cross and Neithrop, Banbury Ruscote, Bicester South and Ambrosden, Bicester West, Kidlington East, and Launton and Otmoor are within the 20% most deprived areas of Cherwell.



## Section 4: Impact Assessment - Climate Change Impacts

CDC aim to be carbon neutral by 2030. How will your proposal affect our ability to reduce carbon emissions related to

Climate change impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Timescale and monitoring arrangements
Energy use in our buildings or highways	<input type="checkbox"/>	x	<input type="checkbox"/>	Bodicote House currently produces around 6% of overall CDC emissions. It is likely that this will fall following the move to Castle Quay.	The biggest source of buildings emissions is from our four leisure centres where investment in energy efficiency measures will have the biggest impact.	It will require a year's worth of energy usage at Castle Quay before we will begin to have an idea of the size of reduction in emissions.
Our fleet	<input type="checkbox"/>	x	<input type="checkbox"/>	Assuming that there is an allowance to continue to replace small vehicles with EVs, this will support overall emissions reductions.	The biggest source of emissions from fleet is from our RCVs and where investment in new technology could have a significant impact.	Current plans for investment in our RCVs is predicted to be no earlier than 2026.
Staff travel	<input type="checkbox"/>	x	<input type="checkbox"/>	Emissions from staff travel currently make just over 1% of overall emissions. It is an area where CDC can have an impact however, so investments which encourage lower carbon forms of travel are useful.		An EV car has been trialled during 2024 with limited success, however the move to Castle Quay provides an opportunity to review staff travel, given the more central location of CQ.
Purchased services and products (including construction)	x	<input type="checkbox"/>	<input type="checkbox"/>	A high-level estimate of emissions from purchased goods and services was done in early 2024. Changes in CDC procurement will need to be introduced in order for us to see reductions in our supply chain.	We are intending to work with OCC as they already have experience in understanding their supply chain and reducing emissions.	In March 2025, we will have updated figures on emissions, and depending on capacity, may be in a position to introduce new procurement rules.

We are also committed to enable Cherwell to become carbon neutral by 2030 and Oxfordshire by 2050. How will your proposal affect our ability to:

Climate change impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Timescale and monitoring arrangements
Enable carbon emissions reduction at district/county level?	<input type="checkbox"/>	<b>x</b>	<input type="checkbox"/>	The increase in the size of the climate team during 2024, is enabling CDC to play a greater role in supporting emissions reductions across both the district and the county.		Currently very difficult to measure this impact or to give a timescale.

### Section 5: Review

Where bias, negative impact or disadvantage is identified, the proposal and/or implementation can be adapted or changed; meaning there is a need for regular review. This review may also be needed to reflect additional data and evidence for a fuller assessment (proportionate to the decision in question). Please state the agreed review timescale for the identified impacts of the policy implementation or service change.

<b>Review Date</b>	28 November 2024
<b>Person Responsible for Review</b>	Celia Prado -Teeling Performance & Insight Team Leader Jo Miskin – Climate Action Manager
<b>Authorised By</b>	Stephen Hinds, Corporate Director of Resources and Transformation, 28 November 2024



DISTRICT COUNCIL  
NORTH OXFORDSHIRE

## **Cherwell District Council Pay Policy Statement**

This policy statement will be subject to review annually and in accordance with new or proposed legislation to ensure that it remains relevant and effective. It is effective from 1<sup>st</sup> April 2025

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## 1. Introduction, Overview and Purpose

Under Section 112 of the Local Government Act 1992, the Council has the “power to appoint officers on such reasonable terms and conditions as the authority thinks fit”. This Pay Policy Statement (the ‘statement’) sets out the Council’s approach to pay policy in accordance with the requirements of Section 38-43 of the Localism Act 2011 and due regard to the associated Statutory Guidance including the Supplementary Statutory Guidance issued in February 2013 and guidance issued under the Local Government Transparency Code 2015.

The purpose of this statement is to provide transparency with regard to the Council’s approach to setting the pay of its employees, excluding employees working in alternative service delivery models.

Thus, this statement details the methods by which salaries for all roles are determined, and the detail and the level of remuneration of its most senior employees. This statement will be published on the Council’s public website and will be available in other formats upon request.

Procedural and approval requirements set down in the Council’s Constitution will be applied as required.

In determining the pay and remuneration of all its employees, the Council takes account of the need to ensure value for money in respect of the use of public expenditure.

The Council develops and implements reward systems and structures which meet the following requirements:

- Allow the Council to recruit and retain high calibre employees to provide high quality services
- Maintain levels of pay which are in line with the Council’s financial policies and provide value for money
- Are open, transparent and accountable
- Are fair and consistent

Once approved, this policy statement will come into effect on 1 April 2025 superseding the 2024/25 statement and will continue to be reviewed on an annual basis.

## 2. Definitions

To support the transparency of the Pay Policy Statement, below are definitions for common words/phrases that are used throughout.

## **2.1. Remuneration**

For the purposes of this statement remuneration includes three elements – basic salary, pension and all other allowances arising from employment.

## **2.2. Chief Officers**

The definition of Chief Officers is defined as the officer designated as the Head of the Authority's Paid Service; a statutory chief officer – which under the Local Government and Housing Act 1989 means the Section 151 Officer and Monitoring Officer.

The definition of a non-statutory Chief Officer which under section 2 (7) of the 1989 Act means direct reports of the Head of Paid Service (HOPS), a person in a senior level position, for whom the HOPS is directly responsible; a person who, as respects all or most of the duties of his/her post, is required to report directly or is directly accountable to the HOPS; and any person who, as respects all or most of the duties of his/her post, is required to report directly or is directly accountable to the local authority themselves or any committee or sub-committee of the authority.

In the case of the Council these posts are:

- Chief Executive (Head of Paid Service)

### Statutory Chief Officers

- Assistant Director of Finance and Section 151 Officer
- Assistant Director of Law and Governance and Monitoring Officer

### Non-Statutory Chief Officers

- Corporate Director of Communities
- Corporate Director of Resources and Transformation

## **2.3. Lowest Paid Employees**

According to the pay scales, the lowest pay employees receive is on Grade A, Scale Point 3 which is the lowest standard pay point. The salary on this grade is currently payable to staff carrying out cleaning roles. Lowest paid employees exclude apprentices due to their trainee status and exclude staff who may have transferred into the Council under TUPE protected rates.

## 2.4. Pay Multiples

The pay multiples detail the relationship between two different pay amounts, showing the number of times one value is contained within another value. The relationships will be shown between:

- the highest paid taxable earnings (including base salary, variable pay, bonuses, allowances and cash value of any benefits in kind) and the lowest paid taxable earnings.
- the highest paid taxable earnings (including base salary, variable pay, bonuses, allowances and the cash value of any benefits in kind) and the median earnings figure of the whole workforce.
- the average median salary of Chief Officers and the median earnings figure of the whole workforce.

## 3. Pay Strategy

We undertake a review of the remuneration of all staff each year, taking into consideration hourly pay rates and other significant benefits such as annual leave entitlement (benchmarked), employer pension contributions, and training and development opportunities and a flexible approach to agile working. We believe that taking a holistic view to remuneration ensures that our staff are rewarded fairly and encourages us all to think of total reward packages rather than a single component such as base pay. At the point the Pay Policy Statement was published in 2024, the annual cost of living award had not been agreed. A local 2-year pay deal was negotiated with UNISON. For 2024-25, the cost-of-living award was agreed at 4% and implemented in December 2024 salary payments, backdated to 1 April 2024. In addition to a 4% increase, where this percentage increase did not equate to the national agreement for the sector of £1,290, non-consolidated payments of the difference between 4% and the national agreement of £1,290 for the national pay scales were provided to CDC employees. A copy of the 2024/25 pay scales are at appendix 1.

For 2025-26, the second year of the 2-year pay deal, an increase of 3.5% was agreed, effective from 1 April 2025. Based on 2025-26 pay scales, our lowest hourly rate is currently £12.02 which is 1.5% below the April 2025 rates for UK Living Wage of £12.21. Hourly rates for grade A and the first spine point of grade B will be uplifted to £12.21 to reflect the national living wage. Future cost-of-living awards will be applied to the original pay rates, not the national living wage rate but where hourly rates do not exceed the national living wage rate, then this rate would still apply. A copy of the pay rates is at appendix 2.

## 4. Pay Design

There is a single pay scale in operation at the Council. This was developed in 2018

by external reward specialists as part of a harmonisation process and in conjunction with a review of the job evaluation schemes in use. The harmonisation process was subject to a full consultation process with the trade unions.

The Council ensures that all pay arrangements can be objectively justified through the use of Job Evaluation methods. These are:

- Greater London Provincial Council (GLPC) scheme for roles that score under 560 points when evaluated.
- Roles that score 560 points and above are subject to HAY evaluation.

Grading structures for all groups of employees are implemented in line with agreed published pay scales and agreed relevant local terms and conditions of employment where applicable.



## 5. Appointments

The Personnel Committee is the appointing body for appointments to the role of Head of Paid Service.

The statutory role of s151 officer is held by the Assistant Director of Finance and the Monitoring Officer held by the Assistant Director of Law and Governance. The Head of Paid Service can appoint to Assistant Director level roles, subject to ratification of Executive members but Full Council ratify appointments of statutory officers.

The Personnel Committee is the appointing body for non-statutory Chief Officers.

The Executive consultation procedure is utilised as required by regulations for Chief Officer posts and Assistant Director roles. Information relating to Chief Officer roles and direct reports can be found at appendix 3.

<b>Post</b>	<b>Regulatory Description</b>	<b>Appointment under Constitution</b>
Head of Paid Service	Head of Paid Service	Personnel Committee with recommendation to Full Council
(s151 Officer) Assistant Director of Finance	Statutory Chief Officer	Head of Paid Service for the appointment of Assistant Director role, ratified by Executive members, with Full Council appointing to s151 Officer
(Monitoring Officer) Assistant Director of Law and Governance	Statutory Chief Officer	Head of Paid Service for the appointment of Assistant Director role, ratified by Executive members, with Full Council appointing to Monitoring Officer
Corporate Director of Communities	Non-statutory Chief Officer	Personnel Committee, ratified by Executive members
Corporate Director of Resources	Non-statutory Chief Officer	Personnel Committee, ratified by Executive members

Any pay or grading changes for Chief Officers are considered and, if agreed, approved by the Personnel Committee.

## 6. Pay Structures

### 6.1. Pay Grades and Progression

Most jobs have a grade with at least four and a maximum of five incremental points. When an employee is appointed to a new role it is typically at the bottom of the grade, unless they have significant experience in a similar role.

Annually and usually with effect from 1<sup>st</sup> April, pay awards are implemented following local negotiation with the trade unions and are broadly in line with national recommendations.

Employees also progress to the next incremental point within their pay scale on the 1 April following their completion of a full years' service. This system recognises their increasing experience and performance, and progression continues until they reach the top of the grade.

### **6.2. High levels of performance are expected from all employees and where standards are not satisfactory, prompt managerial action will be taken to improve performance. Increments may be withheld as a result of these actions arising from disciplinary or capability situations.**

From time to time it may be necessary to pay special allowances or supplements to individual employees as part of their employment contract where specific circumstances require this and where it can be justified in accordance with Council policies. The Council uses the following:

- Honoraria are paid where an employee has taken on additional duties and responsibilities for a defined period, for example covering a vacancy due to maternity leave or other staff absence.
- Market supplements are paid where there are exceptional circumstances or sudden changes in market forces deeming it necessary in order to recruit and retain staff.

The Council will ensure that the requirement for additional allowances or supplements is objectively justified by reference to clear and transparent evidence.

Pay Supplements are subject to reviews as appropriate in accordance with agreed procedures.

## **7. Other Employment Related Arrangements**

### **7.1. Local Government Pension Scheme (LGPS)**

Subject to qualifying conditions, employees have a right to belong to the LGPS.

The Employee contribution rates which are defined by statute, currently range between 5.5% and 12.5% of pensionable pay depending on actual salary levels.

The Employer contribution rates are set by actuaries and reviewed on a triennial basis in order to ensure the scheme is appropriately funded. The current average rate is 15.9% based on making an upfront payment of £5.7m to cover a 3-year period until 2025/26.

### **7.2. Benefits Schemes**

As part of the Reward Strategy to recruit and retain high calibre employees, the Council provides a wide range of benefits including the Cycle Scheme and Childcare Voucher salary sacrifice schemes and has now introduced an Electric Vehicle salary sacrifice scheme.

A full review of the benefits offered by the council is continuing in 2025.

### **7.3. Expenses**

Subsistence and out of pocket expenses are based on national joint council rates. Car mileage is based on the HM Revenue & Customs approved rate, currently 45 pence per mile falling to 25 pence, for miles travelled in excess of 10,000 per annum.

## **8. Pay Arrangements for Senior Management**

The Council does not apply any bonuses or performance related pay to its Chief Officers.

The Assistant Director of Finance and Section 151 Officer and the Assistant Director of Legal and Democratic and Monitoring Officer each receive an allowance for statutory duties of £13,417.97 per annum.

Where Officers receive fees for undertaking elections duties, these will be shown separately to salary. Election fees are reviewed by the Returning Officer.

## **9. Pay Multiples and Medians as at 1st April 2025**

Cherwell District Council is required to report on the pay multiples between its lowest and highest paid members of staff.

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**Table 1** shows the ratio between the lowest paid and the highest paid and the ratio between the median salary of the workforce and the highest paid.

<b>Pay Multiples</b>	<b>2025/26</b>
Highest Paid - Chief Executive	£161,460
Lowest Paid	£23,557
Pay Multiple between the lowest paid and the highest paid	6.9:1
Median Salary	£56,382
Pay Multiple between median and highest paid	2.9:1

**Table 2** shows the ratio between the median salary of the workforce and the average salary of its Chief Officers.

<b>Pay Multiples using the average salary of Chief Officers</b>	<b>2025/26</b>
Average Salary of Chief Officers	£116,512
Lowest Paid	£23,557
Pay Multiple between the lowest paid and the Average Salary of Chief Officers	4.9:1
Median Salary	£56,382
Pay Multiple between Median salary and Average salary of Chief Officers	2.1:1

## **10. Payments on Termination of Employment**

The Cherwell District Council Redundancy Scheme applies to all employees and is one week's statutory entitlement based on actual pay per year of service for employees under the age of 41 years and one and half week's statutory entitlement based on actual pay for those aged 41 years and above where redundancy payments are due. A maximum of 20 years' service can be taken into account for redundancy payments.

All employees who have received a redundancy payment in relation to the termination of their contracts of employment will be subject to the provisions of the Redundancy Modification Order and will be subject to Local Government Pension Scheme (LGPS) Regulations.

Where severance payments are appropriate such payments will be approved by the Monitoring Officer, Assistant Director of Finance (s151) and Head of Paid Service and will be the subject of a Settlement Agreement for the purpose of compromising any compensation for which the Council may otherwise be legally liable. Severance payments will be discussed with legal advisors and a 'Best Value' note obtained based on the merits of the individual case. Severance payments over £100,000 require Full Council approval.

## **11. Publication of Senior Salaries Statement**

In accordance with publication requirements, a table showing information on the pay of all officers earning over £50,000 per annum will be published on the Council's website. All allowances and other payments will also be shown, as well as services and functions each role is responsible for, inclusive of budget held and number of staff managed.

Claire Cox  
Assistant Director of Human Resources  
December 2024

## Appendix 1 - Cherwell District Council Pay Scales for 2024/25

Pay structure is effective as at 1 April 2024.

CHERWELL DISTRICT COUNCIL PAY SCALES - 2024/25								
Grade	Levels	Annual	Hourly		Grade	Levels	Annual	Hourly
Grade A	1	£21,414.50	£11.10	* with effect from 01/04/2024, salaries on Grade Aspine point 1 will be uplifted to £11.44 per hour (£22,071 full-time annual salary) to reflect the national living wage.	Grade J	1	£54,476.00	£28.24
	2	£22,190.50	£11.50			2	£55,353.50	£28.69
	3	£22,411.00	£11.62			3	£56,231.00	£29.15
Grade B	1	£22,411.00	£11.62			4	£57,108.50	£29.60
	2	£23,035.00	£11.94			5	£57,986.50	£30.06
	3	£23,659.00	£12.26		Grade K	1	£57,986.50	£28.90
4	£24,282.50	£12.59	2			£59,079.00	£29.44	
5	£24,907.00	£12.91	3			£60,171.50	£29.99	
Grade C	1	£24,907.00	£12.91			4	£61,265.00	£30.53
	2	£25,530.50	£13.23			5	£62,358.00	£31.08
	3	£26,154.50	£13.56		Grade L	1	£62,358.00	£32.32
4	£26,778.00	£13.88	2			£63,417.50	£32.87	
5	£27,402.00	£14.20	3			£64,478.50	£33.42	
Grade D	1	£27,402.00	£14.20			4	£65,538.50	£33.97
	2	£28,026.50	£14.53			5	£66,599.00	£34.52
	3	£28,650.50	£14.85	Grade M	1	£66,599.00	£33.19	
4	£29,274.00	£15.17	2		£67,660.00	£33.72		
5	£29,898.00	£15.50	3		£68,719.50	£34.25		
Grade E	1	£29,898.00	£15.50		4	£69,780.00	£34.78	
	2	£30,522.50	£15.82		5	£70,840.50	£35.31	
	3	£31,146.00	£16.14	Assistant Director Level 1	1	£77,449.50	£40.14	
4	£31,769.50	£16.47	2		£78,685.50	£40.78		
5	£32,393.50	£16.79	3		£79,921.00	£41.43		
Grade F	1	£32,393.50	£16.79		4	£81,155.50	£42.06	
	2	£33,642.00	£17.44		5	£82,391.50	£42.71	
	3	£34,889.50	£18.08	Assistant Director Level 2	6	£87,333.50	£43.53	
4	£35,825.00	£18.57	7		£88,569.00	£44.14		
5	£37,073.00	£19.22	8		£89,805.00	£44.76		
Grade G	1	£37,073.00	£19.22		9	£91,040.50	£45.37	
	2	£38,321.00	£19.86		10	£92,276.50	£45.99	
	3	£39,569.00	£20.51	Executive Director - Level 1	1	£96,628.00	£50.08	
4	£40,817.50	£21.16	2		£97,892.00	£50.74		
5	£42,064.50	£21.80	3		£99,155.00	£51.39		
Grade H	1	£42,064.50	£21.80		4	£100,419.50	£52.05	
	2	£43,312.50	£22.45		5	£101,684.00	£52.71	
	3	£44,560.50	£23.10	Executive Director - Level 2	6	£109,599.00	£54.62	
4	£45,808.50	£23.74	7		£112,034.00	£55.84		
5	£47,055.50	£24.39	8		£115,688.00	£57.66		
Grade I	1	£47,055.50	£24.39		9	£121,138.50	£60.37	
	2	£48,304.00	£25.04		Chief Executive	1	£145,600.00	£75.47
	3	£49,551.50	£25.68	2		£149,066.50	£77.26	
4	£50,800.00	£26.33	3	£152,533.00		£79.06		
5	£52,048.00	£26.98	4	£156,000.00		£80.86		

Apprenticeship pay rates:

Levels	Annual Pay	Hourly rate
1 (under 18 or in first year)	£14,195.00	£7.36
2 (18-20)	£17,746.50	£9.20
3 (21 & over)	£22,190.50	£11.50
4 (23 & over)	£22,411.00	£11.62

## Appendix 2 - Cherwell District Council Pay Scales for 2025/26

Pay structure is effective as at 1 April 2025.

CHERWELL DISTRICT COUNCIL PAY SCALES - 2025/26								
Grade	Levels	Annual	Hourly		Grade	Levels	Annual	Hourly
Grade A	1	£22,164.50	£11.49	*with effect from 01/04/2025, salaries on Grade A spine point 1 to Grade B spine point 1 will be uplifted to £12.21 per hour (£23,556 full-time annual salary) to reflect the national living wage.	Grade J	1	£56,383.00	£29.22
	2	£22,967.50	£11.90			2	£57,291.00	£29.70
	3	£23,195.50	£12.02			3	£58,199.50	£30.17
Grade B	1	£23,195.50	£12.02			4	£59,107.50	£30.64
	2	£23,841.50	£12.36			5	£60,016.50	£31.11
	3	£24,487.50	£12.69		Grade K	1	£60,016.50	£30.06
4	£25,132.50	£13.03	2			£61,147.00	£30.62	
5	£25,779.00	£13.36	3			£62,277.50	£31.19	
Grade C	1	£25,779.00	£13.36			4	£63,409.50	£31.76
	2	£26,424.50	£13.70			5	£64,541.00	£32.32
	3	£27,070.00	£14.03		Grade L	1	£64,541.00	£33.45
	4	£27,715.50	£14.37			2	£65,637.50	£34.02
5	£28,361.50	£14.70	3			£66,735.50	£34.59	
Grade D	1	£28,361.50	£14.70			4	£67,832.50	£35.16
	2	£29,007.50	£15.04			5	£68,930.00	£35.73
	3	£29,653.50	£15.37		Grade M	1	£68,930.00	£34.52
4	£30,299.00	£15.70	2			£70,028.50	£35.07	
5	£30,944.50	£16.04	3			£711,255.00	£35.62	
Grade E	1	£30,944.50	£16.04			4	£72,222.50	£36.17
	2	£31,591.00	£16.37			5	£73,320.00	£36.72
	3	£32,236.50	£16.71	Assistant Director Level 1	1	£80,160.50	£41.55	
	4	£32,881.50	£17.04		2	£81,439.50	£42.21	
5	£33,527.50	£17.38	3		£82,718.50	£42.88		
Grade F	1	£33,527.50	£17.38		4	£83,996.00	£43.54	
	2	£34,819.50	£18.05		5	£85,275.50	£44.20	
	3	£361,115.00	£187.17	Assistant Director Level 2	6	£90,390.50	£45.27	
	4	£37,079.00	£19.22		7	£91,669.00	£45.91	
5	£38,371.00	£19.89	8		£92,948.50	£46.55		
Grade G	1	£38,371.00	£19.89		9	£94,227.00	£47.19	
	2	£39,662.50	£20.56		10	£95,506.50	£47.83	
	3	£40,954.00	£21.23	Executive Director - Level 1	1	£100,010.00	£51.84	
	4	£42,246.50	£21.90		2	£101,318.50	£52.52	
5	£43,537.00	£22.57	3		£102,625.50	£53.19		
Grade H	1	£43,537.00	£22.57		4	£103,934.50	£53.87	
	2	£44,828.50	£23.24		5	£105,243.00	£54.55	
	3	£46,120.50	£23.91	Executive Director - Level 2	6	£113,435.00	£56.81	
	4	£47,412.00	£24.57		7	£115,955.50	£58.07	
5	£48,702.50	£25.24	8		£119,737.50	£59.96		
Grade I	1	£48,702.50	£25.24		9	£125,378.50	£62.79	
	2	£49,995.00	£25.91		Chief Executive	1	£150,696.00	£78.11
	3	£51,286.00	£26.58	2		£154,284.00	£79.97	
	4	£52,578.00	£27.25	3		£157,872.00	£81.83	
	5	£53,870.00	£27.92	4		£161,460.00	£83.69	

Apprenticeship pay rates:

Levels	Annual Pay	Hourly rate
1 (under 18 or in first year)	£14,692.00	£7.62
2 (18-20)	£18,368.00	£9.52
3 (21 & over)	£22,967.50	£11.90
4 (23 & over)	£23,195.50	£12.02



### Appendix 3 – Chief Officers and Direct Reports

The positions listed below are core establishment and are Chief Officers outlined in the Pay Policy Statement and posts that report directly to Chief Officers.

Position Name	Department	Directorate	Grade Name	Salary Range
Chief Executive	Corporate Leadership Team	Chief Executive	CHIEF EXEC	£150,696 – 161,460
Corporate Director of Communities	Corporate Leadership Team	Communities	EXEC DIR GRD	£113,435 – 125,378.50
Corporate Director of Resources and Transformation	Corporate Leadership Team	Resources and Transformation	EXEC DIR GRD	£113,435 – 125,378.50
Assistant Director of Finance and Section 151 Officer	Corporate Leadership Team Finance	Resources and Transformation	AD 2	£90,390.50 – 95,506.50
Assistant Director of Law and Governance and Democratic Services and Monitoring Officer	Corporate Leadership Team & Law and Governance, and Procurement	Resources and Transformation	AD 2	£90,390.50 – 95,506.50
Assistant Director of Wellbeing and Housing Services	Wellbeing and Housing Services	Communities	AD 2	£90,390.50 – 95,506.50
Assistant Director of Environmental Services	Environmental Services	Communities	AD 2	£90,390.50 – 95,506.50
Assistant Director of Growth and Economy	Growth and Economy	Communities	AD 2	£90,390.50 – 95,506.50
Assistant Director of Planning and Development	Planning and Development	Communities	AD 2	£90,390.50 – 95,506.50
Head of Regulatory Services and Community Safety	Regulatory Services	Communities	C Grade M	£68,930 - £73,320
Assistant Director of Customer Focus	Customer Focus	Resources and Transformation	AD 2	£90,390.50 – 95,506.50
Assistant Director of HR	HR OD and Payroll	Resources and Transformation	AD 1	£80,160.50 - £85,275.50
Assistant Director of Property	Property	Resources and Transformation	AD 2	£90,390.50 – 95,506.50
Head of Legal and Democratic Services	Law and Governance, and Procurement	Resources and Transformation	C Grade M	£68,930 - £73,320
Head of Digital and Innovation	ICT and Digital	Resources and Transformation	C Grade M	£68,930 - £73,320
Head of Finance	Finance	Resources and Transformation	C Grade M	£68,930 - £73,320
Head of Revenues and Benefits Services	Finance	Resources and Transformation	C Grade M	£68,930 - £73,320

\* Statutory Officer Allowance of £13,417.97 per annum paid in addition to salary

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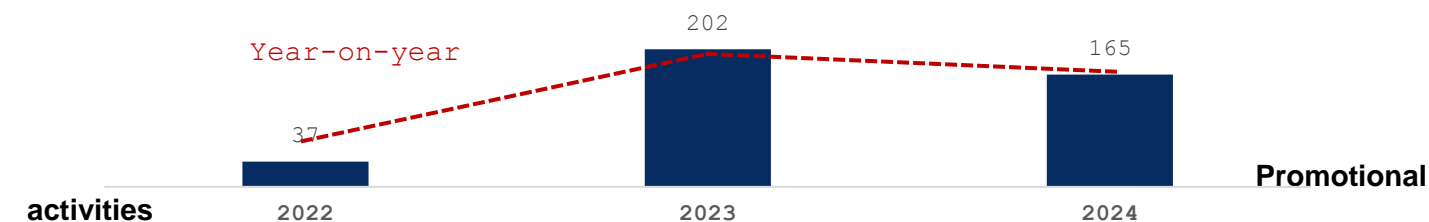
## Cherwell District Council budget and business plan consultation results 2025/26

This report sets out key findings from Cherwell District Council’s budget consultation, conducted between 22 November 2024 and 23 December 2024, to support the 2025/26 budget and business planning setting processes, and procedures.

### Executive summary

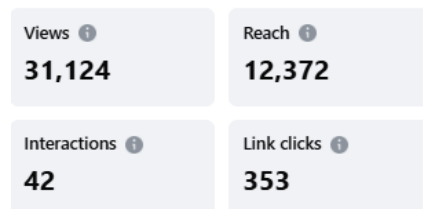
#### Responses and respondent profile

- The final counted score accumulated 165 participant responses (with a **18.31%** decrease in comparison to the previous year engagement from our targeted audience), with a final less than **1%** difference from last update provided to Financial Services, in 2024.
- In terms of year-on-year progressions, however, engagement increased to **134%**, in average, enabled by the new consultation tool, strategic planning and partnership with our communications service team.



The communications team issued numerous callouts to inform people of the budget consultation and encouraged them to participate. This included press releases of media covers, posters, e-flyers to different audiences, emails, Cherwell Link, e-newsletter stories and social media posts, on all available council channels.

- For better understanding of the extent of reach and effort in recruiting engagement, here you can see an example of results of one social media post:



#### Approach to savings results

This year, 8 proposals were offered to residents opposed to the 9 proposals from our last survey, and we note an overall tendency to positive feedback from survey respondents, which suggests the affirmation that ‘efficiency proposals are contributing year-on-year to the council’s savings, and reflect a positively among residents as overall outcome response, enabled because:

- of how healthy the budget management has been set year-on-year,
- how it is reflected by the numbers of participation in engagement for this survey and,
- the outcomes reflected in the figures shown in this document.

After gathering this survey’s results, we can confirm that respondents accumulated an average of **83.79%** acceptance, or in other words, more than **83%** approval rate to efficiencies proposed for 2025/26.

It can also be mentioned that the most recognized or highest scoring proposal in respondent’s views was related to the:

- “Increase by £10 per unit (25%) the fee we charge to developers for assigning postal addresses to their newly built properties” and
- “Increase the fees, we charge for Planning Performance Agreements (PPAs). The increase would cover inflation and increased running costs by generating £0.050m. PPAs are usually put in place with larger developers when submitting planning applications to assist the process”.

Both, accumulating a **91.52%** approval rate and average, however, at the opposite side of the range acknowledging the lowest scoring proposal or least acceptance proposal was set to the increase in garden

waste subscriptions, considering:

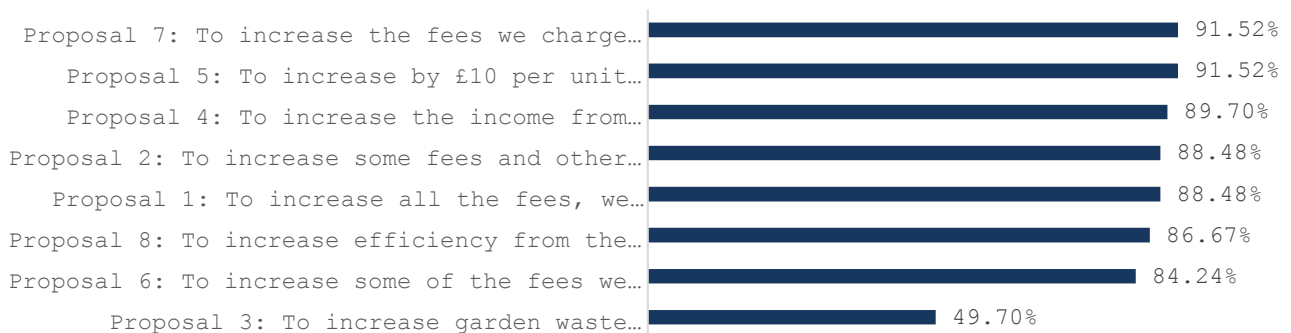
- “Increase in garden waste subscriptions from £49 to mitigate rising cost pressures due to fuel, staff and vehicle costs increasing beyond inflation. We have compared our service with neighbouring areas across Oxfordshire, which charge an average of £65 for 2024/25”. With an overall approval rate of **49.70%** (or less than half of respondent’s acceptance to the proposal), divided by:
  - The option to selecting £55, as the value to be charged, with approval rate of **41.82%**, or
  - The option to selecting £59 as the value to be charged, with approval rate of **7.88%**,

Making £55 the most accepted charge option chosen, but still below 50% of the overall acceptance of respondents within the results of this survey.

### Popularity of saving proposals in ranking

The top three saving proposals with the highest respondents’ support rate, were respectively:

1. Proposal 7: To increase the fees, we charge for Planning Performance Agreements (PPAs). The increase would cover inflation and increased running costs by generating £0.050m. PPAs are usually put in place with larger developers when submitting planning applications to assist the process. – **supported by 151 respondents.**
2. Proposal 5: To increase by £10 per unit (25%) the fee we charge to developers for assigning postal addresses to their newly built properties. – **supported by 151 respondents.**
3. Proposal 4: To increase the income from partner agencies to increase capacity for delivering the Land Drainage and Flood Risk Management Agency Agreement that we undertake on their behalf. This does not impact the cost of services to residents and would allow the council to better resource responses to flood impacts. It would bring in a potential new income of £0.008m during 2025/26. – **supported by 148**



### respondents.

Taking that the median value was **83.78%**, for all proposals recorded, we can safely suggest that all but one of proposals offered were accepted positively by participating respondents.

### Council tax

- Overall, **65.45%** of the respondents (108) supported to the proposed £5 increase, while about a third of respondents or **33.94%**, rejected it.
- 100% Council Tax Premium on "Second Homes" will be applied and payable. The 100% Council Tax Premium for "Second Homes", which would mean that owners of these properties would pay double the standard Council Tax if:
  - The property is not anyone’s main or sole residence, and
  - The property is substantially furnished, with over **88%** overall approval and.
- Long-Term Empty Properties’ Premium that was applied for properties unfurnished and unoccupied for two years, which would have the premium applied at the one-year mark instead, with over **92%** overall approval.

### Fees and Charges

72.02% was recorded for support and/or approval of proposed increment of proposed fees and charges, aligning with costs, inflation impact and government directives. Taking that the median value for those reached the 82.01% mark, we can safely suggest that most proposals have been well accepted.

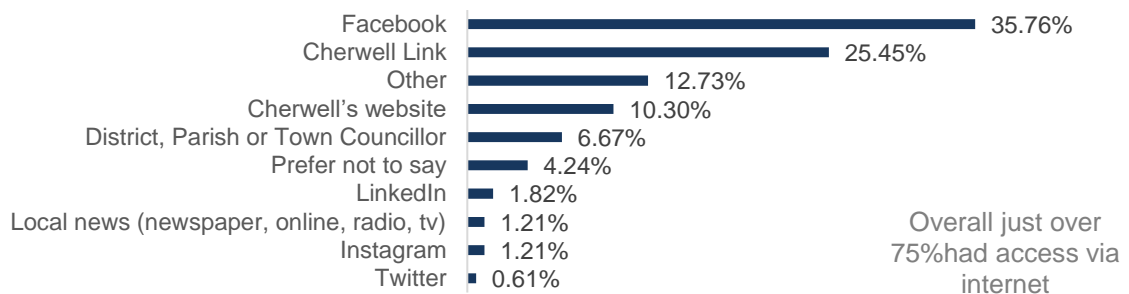
## Report Details

### 1. Approach

1.1 Between 22 November 2024 and 23 December 2024, the council invited comments on its budget proposals for 2025/26, including its council tax, fees and charges increases, with residents and stakeholders signposted to supporting documents for detailed information on proposed increment to fees and charges.

1.2 Feedback was primarily collated using an online survey from the council’s digital consultation and engagement platform, Citizen Space, with participants able to give comments by email or paper copies, if necessary, and on request.

1.3 The budget consultation was actively promoted to a wide range of audiences using multiple channels (of media, social media, digital platforms, our website, and advertising) with staff and councillors helping ‘spread the word’. Also, posters were distributed and placed across the district.

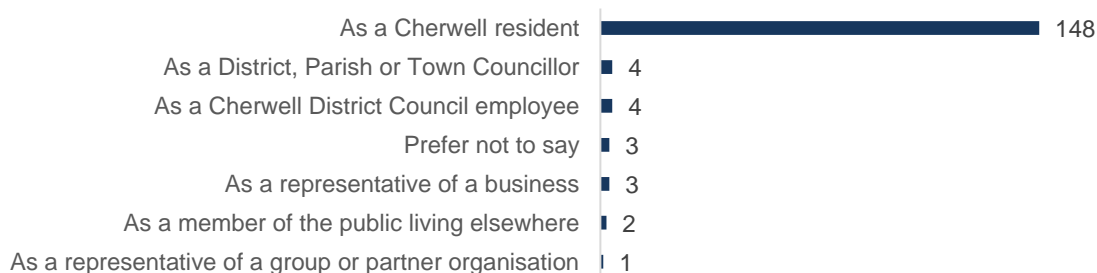


In terms of point of access: for the question ‘How did you find out about this consultation?’, internet interactions dominated the way in which people accessed the consultation, at 75.01% combined.

### 2. Respondent’s Profile

2.1 Of the 165 online survey responses received, with no emails or paper copies

2.2 Of those, 148 named themselves as ‘Cherwell’ residents, with:



- Four identified as ‘a District, Parish or Town Councillor’, and
- Four as ‘a Cherwell District Council employee’ with
- Three as ‘Prefer not to say’
- Three as ‘a representative of a business’
- Two as ‘a member of the public living elsewhere’
- One ‘as a representative of a business’
- One ‘as a representative of a group or partner organisation’.

2.3 In terms of respondent’s demographic profile (where information was provided), to most significant

aspects, were:

- **Age:** with respondents age range from 16 to 75 or over, as the highest engagement rate, congregating between the 55 to 74-years old, and accumulating nearly 51% of participants. A mention here to very little participation from young adults (here in the range of 16 to 34-years of age), with only over 5% participation, whilst overall, a 'mature' audience (aged 35 and over) had more to say, accumulating nearly 95% of respondents who participated in this survey.
- **Sexual identity:** with most respondents being men (88), representing over 53% of participation, whilst women (61), represented nearly 37% in participation, with the remainder responding as 'preferred not to say' (15 people or only over 9%) and 'non-binary' (1 person or 0.61%).
- **Sexual orientation:** with most respondents being Straight/Heterosexual (111), representing over 67% of participation, followed by Gay or Lesbian (7 or 4.24%), Bisexual (3 or 1.82%), with the remainder (37 or nearly 23%), responding as 'prefer not to say', 'other' or simply did not answer the question.
- **Descent or ethnic group:** with most respondents being white or of white mixed background, accounting for 129 entries (just over 78%), followed by those not willing to share this information with (27), responding 'prefer not to say' (at over 16%), with another 2 responding 'other or not answered', (or just over 1.2%).
- **Religion:** with most respondents (83) willing to share their religion, at over 50% self-designated as 'Christian' in some way, followed by those who are 'Buddhist' (2 or 1.21%), however, those not willing to share such information (nearly 49% or 80 of them), selected 'other' or 'prefer not to say', or simply not answering the question.
- **Consent to publish responses:** When asked whether respondents were "happy for their responses to be made public", most of them (over 95%) consented, however, 44 respondents (26.67%) made it clear that only part of their information can be made public, and details must comply with such specification, whilst eight respondents (4.85%), did not want their responses made public in any way.
- **Regular updates sign up:** were accepted by 53 respondents (32.12%)

### 3. Approach to savings

3.1 Survey respondents were informed that "Like many councils across the country, Cherwell faced significant challenges in planning its 2025–2026 budget, having to navigate uncertainties in government funding, rising costs, and growing services demands, resulting in the need to find savings of £1.020m.

3.2 Through 'careful planning', over £1 million in new back-office savings was managed, maintaining vital frontline services and keeping cost increases to a minimum."

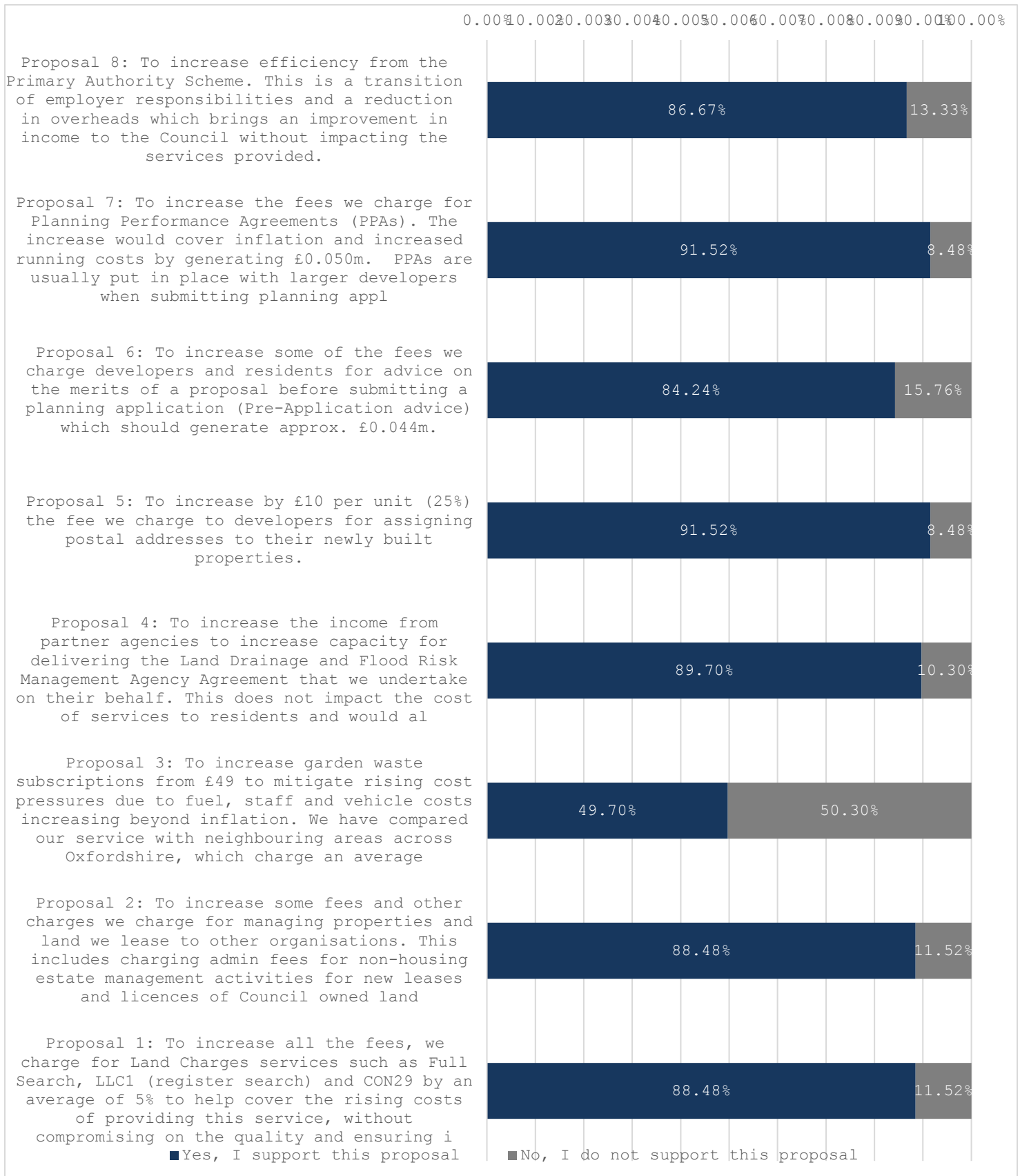
3.3 Consequently, respondents were presented with a further eight proposed approaches to savings and asked if they supported, each, or should they not support those proposals, which alternatives could they provide (If you do not support this proposal, please can you explain why, and do you have an alternative proposal?).

3.4 To demonstrate these alternative responses across those eight proposals, a comprehensive chart, listing the most significant mentions, was set up in this document to demonstrate impact regarding view of respondents while offering their reasons and/or suggestions.

3.5 The highest scoring proposal was proposal seven, related to Planning Performance Agreements (PPAs), to increase fees and charges, to cover inflation and increased running costs, able to generate up to £0.050m. The support or approval rate reaching 91.52%, a score also shared with the proposal to increase by £10 per unit (25%) the fee we charge to developers for assigning postal addresses to their newly built properties.

3.6 The lowest scoring proposal, related to the increase of garden waste subscriptions from £49 to

mitigate rising cost pressures due to fuel, staff and vehicle costs increasing beyond inflation. Only achieve an overall support of 49.70%, less than half of the overall participation, and, historically, the most common item to encounter engagement resistance towards support or acceptance.



**Proposal 1:**

'To increase all the fees, we charge for Land Charges services such as Full Search, LLC1 (register search) and CON29 by an average of 5% to help cover the rising costs of providing this service, without





Comment (with 20 valid entries, of which)	Mentions
Simply no	2
Unclear/ unknown/ not detailed	2
As long as it does not affect something else	1
Mismanagement	13

With mismanagement concerns as the main driver of disapproval.

**Proposal 5:**

'To increase by £10 per unit (25%) the fee we charge to developers for assigning postal addresses to their newly built properties'.

Comment (with 17 valid entries, of which)	Mentions
Too much/too expensive/ less people will pay	2
Simply no	2
Must follow inflation	1
Will be passed on	2

With concerns as the main driver of disapproval.

costs

**Proposal 6:**

'To increase some of the fees we charge developers and residents for advice on the merits of a proposal before submitting a planning application (Pre-Application advice) which should generate approx. £0.044m'.

Comment (with 24 valid entries, of which)	Mentions
Simply no	3
Affects other aspects	8
Mismanagement	9

With mismanagement concerns and fear to affect something else within the service as the main drivers of disapproval.

**Proposal 7:**

'To increase the fees, we charge for Planning Performance Agreements (PPAs). The increase would cover inflation and increased running costs by generating £0.050m. PPAs are usually put in place with larger developers when submitting planning applications to assist the process'.

Comment (with 13 valid entries, of which)	Mentions
unclear/ unknown/ not detailed	2
Affects other aspects	2
mismanagement	3
why should I pay	1

With mismanagement concerns and fear to affect something else within the service, and lack of clarity as the main drivers of disapproval.

**Proposal 8:**

'To increase efficiency from the Primary Authority Scheme. This is a transition of employer responsibilities and a reduction in overheads which brings an improvement in income to the Council without impacting the services provided'.

Comment (with 20 valid entries, of which)	Mentions
Simply no	1
Unclear/ unknown/ not detailed	14
Affects other aspects	2
Mismanagement	1

With lack of clarity as the main driver of disapproval, and all comments are available on request.

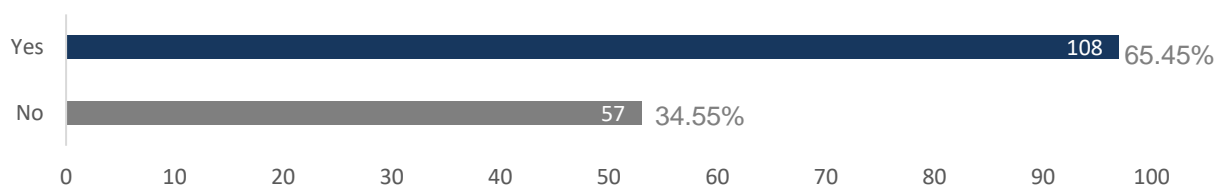
#### 4. Proposed council tax increase

4.1 In this section of the survey, respondents were informed that, in 2025/26, Cherwell District Council proposed £5 increase which would work at less than 10p per week for an average band D property, remaining in line with the maximum increase the government will currently allow. Respondents answered whether they would be prepared to support this proposed increase or not and, if not, to provide with an alternative proposal.

4.2 Of the total **165** respondents, where over 65% (108) said yes, they were prepared to support the proposed council tax increase, whilst over 34% (57 respondents) said no.

4.3 The chart below, shows the approval proportion (responding yes) higher than the disapproval proportion (responding no), to the council tax increase:

**Chart 5: Would you be prepared to support the proposed council tax increase? (All respondents)**



4.4 Focusing specifically on Cherwell residents which responded ‘no’ to the council tax increase, just over 34% (57 respondents), saying they were not prepared to support the proposal, alternatively, offering their reasons for not supporting the proposal as:

Comment (with 46 valid entries, of which)	Mentions
Too much/too expensive/ less people will pay/pull out	17
Simply no	7
Unclear/ unknown/ not detailed	2
Must follow inflation	4
Affects other aspects	2
Mismanagement	14
Why should I pay	5

With cost, simply no agreement of the proposal, the sense that charges need to follow inflation and lack of clarity as the main drivers of disapproval.

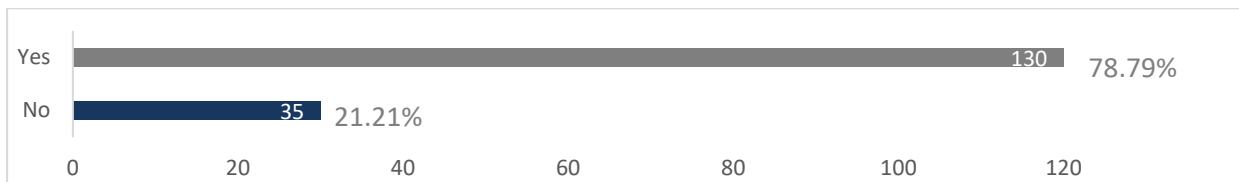
#### 5. Proposed Fees and Charges increase.

5.1 Respondents were informed, that “to ensure and maintain a balanced budget while continuing to provide and improve services, we need to review our fees and charges. Most fees will increase by 2% to match inflation; however, we are considering higher increases in some fees. We are also reviewing our income sources where there’s potential to generate more funding”.

5.2 Of the total 165 survey respondents, **78.79%** (130) said yes, they were prepared to support the proposed efficiencies, whereas **21.21%** (35) of respondents said no.

5.3 The chart below, shows the approval proportion (responding yes) higher than the disapproval proportion (responding no), to the proposed increases:

**Chart 6: Would you be prepared to support the proposed efficiencies? (All respondents)**



5.4 Focusing specifically on Cherwell residents which responded 'no', just over 21% (35 respondents), to the proposed efficiencies, and having a closer look at the reasons given by them:

Comment (with 9 valid entries, of which)	Mentions
Electric cars cost	3
Why or how would it improve?	3
Curb glass collection	1
Contractors	1
Computer upgrades	1
Housing	1

With electric cars cost, and lack of clarity as the main drivers of disapproval.

## 6. Final comments on the council's budget proposals

6.1 All survey respondents had the opportunity to add final comments, on our budget proposals. Some respondents used this opportunity to make general comments.

6.2 From all respondents **only 10.9%** (18), added valid final comments to their survey regarding budget, with below summary of most common themes that emerged:

Comment	Mentions
Suggestion does not justify increase	2
Services need to change approach	2
Time elapsed for charges does not reflect real life problems	4
Proposed increases are not affordable	6
Charges should be set up earlier	3
Not enough information	1
Other	3

With affordability, time set up not aligning with real life problems, and lack of clarity as the main drivers of disapproval.

## 7. Overall take aways:

Based on the comments, we can offer a breakdown of main concerns raised within respondent's overall comments:

- Services do not justify increases, within the concerns expressed, some attention was given to new housing not contributing to better services and actual inefficiency of existing services (e.g., waste collection, traffic management), and several comments focus on the ineffectiveness of services versus costs (e.g., citing poor road conditions and waste collection, as main points of contention).
- Respondents feel they are taxed enough already, with many, feeling overtaxed without a corresponding service improvement, or is delivered satisfactorily, particularly regarding housing with numerous references found citing the heavy tax burden, especially considering rising housing density, and the real-life struggles such as probates time elapsed to resolve empty houses or simply time taken to sell an empty house, currently.

- Respondents do consider proposed increases not affordable, expressing real concern regarding new taxes or fees associated with service improvements, and many comments express doubt about the feasibility of some if not all proposed budget increases.
- Suggestions have been made to reduce wasteful spending, but there is no clear path to what that would intel, however, suggestions have been made particularly on management, traffic schemes, and administrative costs, with recommendations emphasizing cutting costs and eliminating inefficient practices, which is already part of the proposal, but not within the level of acceptance of some respondents.
- Respondents instead suggested on calls for increased transparency regarding budget allocations and operational efficiencies, particularly for clearer financial reporting and accountability.
- There is a considerable frustration with traffic Management and infrastructure, such as traffic schemes, road maintenance, and the strain on local infrastructure due to new housing. Many residents argue for more effective solutions instead of temporary fixes.
- And there is a strong overall sense that the council need to reduce business rates and support local businesses, particularly local retailers and hospitality entities facing hardships.
- Regarding waste management and recycling, most residents are pushing for improved recycling options, particularly pavement glass collection, reflecting an increased concern about waste management effectiveness, lack of satisfactory standard and costs.
- Respondents frequently mention perceived council inefficiencies in operations and call for review of staffing, especially regarding interim managers and administrative roles.
- And, finally, respondents emphasise the necessity for support in traffic management, waste collection, and healthcare services, indicating that these essential services are declining while costs are rising.

## 8. Proposed vision and strategy feedback

The new vision, "A modern council inspiring and enabling positive, lasting change," received approval from two-thirds (66%) of respondents. Among the priorities, "Environmental Stewardship" garnered the highest support at 86%, while "Economic Prosperity" received the lowest support at 71%.

A table summarises the feedback from 165 participants, detailing support levels, rejections, and comments for each priority.

Priority/Goals	Support	Reject	Support %	Reject %	Open comments' summary
<b>Priority 1 Economic prosperity –</b> Reported an average approval rate of <b>83%</b>					
prosperity. To create vibrant economic centres and thriving rural villages.	132	33	80%	20%	<ol style="list-style-type: none"> <li>1. Create small business supportive initiatives.</li> <li>2. Ensure communities benefit from developments.</li> <li>3. Streamlining processes, minimising planning bureaucracy.</li> <li>4. Create and implement responsible housing density policies.</li> <li>5. Better infrastructure for investment.</li> </ol>

To build an inclusive and green economy.	117	48	71%	29%	<ol style="list-style-type: none"> <li>1. The need for improved transport and transport system.</li> <li>2. A renewed and sensible planning process.</li> <li>3. Balance between environment and economy.</li> <li>4. Enhanced community support and improved integration.</li> <li>5. Stop bureaucracy that hinder timely decision-making.</li> </ol>
<b>Priority 2 Community Leadership –</b> Reported an average approval rate of <b>78%</b>					
To strengthen community collaboration and resilience.	132	33	80%	20%	<ol style="list-style-type: none"> <li>1. Clearer communication.</li> <li>2. Balancing growth with support.</li> <li>3. Defining responsibilities.</li> <li>4. Focus on resident understandable council delivered outcomes.</li> <li>5. Encouraging more community engagement</li> </ol>
To promote health and wellbeing with a focus on inequality.	125	40	76%	24%	<ol style="list-style-type: none"> <li>1. To have immediate attention to healthcare accessibility which is critical.</li> <li>2. Ensure that all community members needs are considered.</li> <li>3. Re-evaluation of Local Authority Roles.</li> <li>4. Pragmatic solutions (realistic and achievable).</li> <li>5. Promoting Community Cohesion.</li> </ol>
<b>Priority 3 Environmental Stewardship –</b> Reported an average approval rate of <b>83%</b>					
To safeguard the environment and promote biodiversity.	131	34	79%	21%	<ol style="list-style-type: none"> <li>1. Push for Sustainable Development</li> <li>2. Community-centred focused housing.</li> <li>3. Attention to Infrastructure.</li> <li>4. Realistic recognition of agricultural land importance.</li> <li>5. Avoid red tape</li> </ol>
To promote the circular economy of reduce, reuse and recycle to minimise waste.	142	23	86%	14%	<ol style="list-style-type: none"> <li>1. Make recycling cost-effective.</li> <li>2. Enhance accessibility.</li> <li>3. Create consistent recycling programs.</li> <li>4. Evaluate Fee Structures.</li> <li>5. Address broader environmental context.</li> </ol>
<b>Priority 4 Quality housing and Place Making –</b> Reported an average approval rate of <b>83%</b>					
To deliver sustainable and strategic development that meets Cherwell's needs now, and in the future.	138	27	84%	16%	<ol style="list-style-type: none"> <li>1. Prioritise infrastructure.</li> <li>2. Ensure developer accountability.</li> <li>3. Increase affordable housing options.</li> <li>4. Emphasise sustainable practices.</li> <li>5. Reinvigorate town centres.</li> </ol>
To achieve more high-quality, secure, and affordable housing that caters for the diverse needs of our residents.	135	30	82%	18%	<ol style="list-style-type: none"> <li>1. Limit overdevelopment.</li> <li>2. Focus on council housing.</li> <li>3. Re-think affordable housing definitions.</li> <li>4. Protect green belts.</li> <li>5. Balance environment and safety.</li> </ol>

## 9. Vision and strategy take aways

The respondents who disagreed with the proposed aims were asked to offer an alternative suggestion. Several critical concerns and expectations were raised regarding local governance, particularly relating to housing, infrastructure, community engagement, and environmental sustainability, these have been grouped in overarching themes and proposed actions as per below:

1. The need for a clearer and more effective council-resident communication, by:
  - Simplifying language in council communications to enhance understanding and foster trust.
  - Ensuring proposals are detailed, in a way common people can understand and asses, with specific, measurable outcomes that residents can evaluate.

2. Update the community-centered approach.

- Residents expressed their desire for greater involvement in shaping policies that affect their lives, and this includes more workshops, public forums, and avenues for feedback to ensure that community voices influence decision-making, more recurrent and more often.
- Addressing inequalities and ensure all community members feel represented and included.

3. Infrastructure and supporting services must be a Priority.

- Ensuring infrastructure such as healthcare, transport, and education facilities are keeping up the pace with housing developments to prevent service strain and community dissatisfaction.
- Encourage engagement in a meaningful, responsive, minded towards investment vs benefits to residents' way, to address current infrastructure deficits before approving further developments.

4. Sustainable development and environmental considerations.

- Respondents expressed their desire to have the council incorporate clear sustainability standards into new housing projects to preserve green spaces and ensure ecological balance.
- Address environmental policies with equal consideration to social needs, ensuring that ecological initiatives do not inadvertently marginalise community concerns.

5. Support for local businesses and create economic viability.

- Develop initiatives to support small businesses, including tax breaks and reduced bureaucratic burdens to foster economic growth and community vitality.
- Recognise the importance of businesses as partners in economic development rather than mere revenue sources.

6. Create a balanced approach to housing.

- To ensure the construction of various housing types, including high-quality affordable and council housing, to meet diverse community needs.
- Rethink definitions of "affordable housing" to align with residents' realities, making it more accessible for average earners.

7. Streamlining bureaucratic processes.

- Simplifying planning and development procedures, by reducing red tape, enabling a more responsive and efficient governance model that supports local initiatives.
- Regularly review and adjust regulatory measures to avoid unnecessary hindrances to community projects.

8. Enhanced social support systems.

- The main interest here is to address pressing social challenges, including homelessness and community integration, through dedicated initiatives that offer tangible support.
- And create an environment where is possible to foster a strong community spirit by promoting engagement and cohesion, especially amidst new developments.

9. Transparency and Accountability.

- Also previously mentioned, but also related to establishing regular, systematic, and inclusive updates, with and having accountability mechanisms regarding how taxpayer money is spent and how proposed changes are implemented.
- Create a way to involve residents into the monitoring progress, so they can also celebrate successes, build trust, and ensure alignment with community goals.

10. Encourage and act towards initiative-taking healthcare improvements.:

- Focusing on enhancing the availability and quality of local healthcare services, including GP access, to meet growing community demands, especially with population increases.

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Gross Budget, Income, Net Budget and Future Years MTFS Changes by Directorate

Appendix 11

Directorate	Gross Expenditure	Gross Income	Total	Net Change to	Net Change to	Net Change to	Net Change to	Net Budget at end of Period
	2025/26	2025/26	2025/26	2026/27	2027/28	2028/29	2029/30	
	£m	£m	£m	£m	£m	£m	£m	£m
Communities	29.939	(17.818)	12.120	(0.175)	(0.079)	(0.015)	(0.015)	11.836
Resources	43.969	(36.441)	7.528	(0.163)	(0.026)	(0.090)	(0.100)	7.149
<b>Service Sub-Total</b>	<b>73.908</b>	<b>(54.260)</b>	<b>19.648</b>	<b>(0.338)</b>	<b>(0.105)</b>	<b>(0.105)</b>	<b>(0.115)</b>	<b>18.985</b>
Corporate Costs	14.363	(10.436)	3.926	1.583	1.163	1.314	0.324	8.310
Policy Contingency	2.620	0.000	2.620	0.591	0.799	0.799	0.799	5.608
<b>Cost of Services</b>	<b>90.890</b>	<b>(64.696)</b>	<b>26.194</b>	<b>1.836</b>	<b>1.857</b>	<b>2.008</b>	<b>1.008</b>	<b>32.903</b>
Council Tax	0.000	(9.903)	(9.903)	(0.041)	(0.440)	(0.452)	0.000	(10.836)
Business Rates	43.460	(58.448)	(14.988)	2.354	3.433	3.458	(0.071)	(5.814)
New Homes Bonus	0.000	(0.935)	(0.935)	0.312	0.312	0.312	0.000	0.001
Revenue Support Grant	0.000	(0.368)	(0.368)	0.368	0.000	0.000	0.000	0.001
<b>Funding Sub-total</b>	<b>43.460</b>	<b>(69.654)</b>	<b>(26.194)</b>	<b>2.993</b>	<b>3.305</b>	<b>3.318</b>	<b>(0.071)</b>	<b>(16.648)</b>
<b>Total</b>	<b>134.350</b>	<b>(134.350)</b>	<b>(0.000)</b>	<b>4.829</b>	<b>5.162</b>	<b>5.326</b>	<b>0.937</b>	<b>16.255</b>

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Appendix 12 - Budget Book

Directorate	Service	Division	Gross		Net Expenditure / (Income)
			Expenditure £m	Gross Income £m	
Communities	Wellbeing & Housing	Communities	1.278	(0.127)	1.151
		AD Wellbeing and Housing	0.120	-	0.120
		Strategic Housing	1.067	(1.093)	(0.026)
		Healthy Place Shaping	0.244	(0.040)	0.204
		Leisure	0.481	(0.263)	0.218
		Sport	1.392	(1.585)	(0.193)
		Housing Needs	1.483	(0.183)	1.300
		Affordable Rents	0.179	(1.319)	(1.140)
		Private Sector Housing	0.585	(0.224)	0.362
		Shared Ownership	0.292	(0.437)	(0.145)
		Refugee Resettlement	0.898	(0.898)	-
	<b>Wellbeing &amp; Housing Total</b>		<b>8.020</b>	<b>(6.169)</b>	<b>1.851</b>
	Environmental	Environment and Waste	0.337	-	0.337
		Landscaping	2.043	(0.940)	1.104
		Street Cleansing	2.052	(0.692)	1.360
		Vehicle Maintenance and MOTs	1.323	(1.255)	0.068
		Waste and Recycling	7.566	(4.294)	3.271
		Climate Change	0.180	-	0.180
	<b>Environmental Total</b>		<b>13.501</b>	<b>(7.181)</b>	<b>6.320</b>
	Growth & Economy	AD Econ Regen	0.123	-	0.123
		Bicester Regen Programme	0.348	(0.315)	0.033
		Economic Dev	0.654	(0.335)	0.319
		Banbury Regeneration	0.164	(0.125)	0.039
		Kidlington Masterplan	0.095	-	0.095
	<b>Growth &amp; Economy Total</b>		<b>1.384</b>	<b>(0.775)</b>	<b>0.609</b>
	Planning & Development	Building Control	0.571	(0.480)	0.091
Conservation		0.418	-	0.418	
Development Control		2.916	(2.621)	0.295	
Planning Policy		1.305	-	1.305	
<b>Planning &amp; Development Total</b>		<b>5.210</b>	<b>(3.101)</b>	<b>2.109</b>	
Regulatory	Enforcement	0.330	(0.032)	0.298	
	Environment Health Licensing	1.267	(0.184)	1.084	
	Licensing	0.228	(0.377)	(0.149)	
<b>Regulatory Total</b>		<b>1.825</b>	<b>(0.593)</b>	<b>1.232</b>	
<b>Communities Total</b>			<b>29.939</b>	<b>(17.818)</b>	<b>12.120</b>
Resources	HR & OD	HR OD & Payroll	1.315	(0.457)	0.857
		<b>HR &amp; OD Total</b>		<b>1.315</b>	<b>(0.457)</b>
	Customer Focus	Contact Centre Services	1.478	-	1.478
		Land Charges	0.120	(0.254)	(0.134)
		Insight & Corporate Progs	1.156	(0.656)	0.500
		Strategy	0.401	-	0.401
		Assistant Director	0.119	-	0.119
		Communications & Media	0.401	-	0.401
		<b>Customer Focus Total</b>		<b>3.675</b>	<b>(0.910)</b>
	Finance	Finance	2.660	(0.075)	2.586
		Fraud Team	0.069	-	0.069
		Revenue and Benefits	27.147	(26.308)	0.839
	<b>Finance Total</b>		<b>29.876</b>	<b>(26.383)</b>	<b>3.494</b>
	Legal & Democratic	Civic Ceremonies	0.003	-	0.003
		Democratic	0.775	-	0.775
		Elections	0.340	(0.007)	0.333
		Legal	1.482	(0.075)	1.407
	<b>Legal &amp; Democratic Total</b>		<b>2.600</b>	<b>(0.082)</b>	<b>2.518</b>
	Digital & Innovation	Information Technology - Revenue	-	-	-
		Information Technology - Revenue: Infrastructur	1.635	(0.060)	1.575
<b>Digital &amp; Innovation Total</b>		<b>1.635</b>	<b>(0.060)</b>	<b>1.575</b>	
Property	Property	3.313	(4.641)	(1.327)	
	Castle Quay Development	1.555	(3.908)	(2.353)	
	<b>Property Total</b>		<b>4.868</b>	<b>(8.549)</b>	<b>(3.681)</b>
<b>Resources Total</b>			<b>43.969</b>	<b>(36.441)</b>	<b>7.528</b>
<b>Services Sub-total</b>			<b>73.908</b>	<b>(54.260)</b>	<b>19.648</b>
Corporate Costs	Corporate Costs	Corporate Costs	14.363	(10.436)	3.926
		<b>Corporate Costs Total</b>		<b>14.363</b>	<b>(10.436)</b>
Policy Contingency	Policy Contingency	Policy Contingency	2.620	-	2.620
		<b>Policy Contingency Total</b>		<b>2.620</b>	<b>-</b>
<b>Net Cost of Services</b>			<b>90.890</b>	<b>(64.696)</b>	<b>26.194</b>

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## Appendix 13 - Government Grants

Directorate	Grant Name	£m
Communities	Afghan Relocations and Assistance Policy	(0.244)
	Asylum Accommodation Dispersal	(0.029)
	Homeless Prevention Grant	(0.763)
	Syrian Resettlement Scheme	(0.183)
	Homes for Ukraine	(0.417)
	UK Shared Prosperity Fund	(0.335)
	<b>Communities Total</b>	<b>(1.972)</b>
Resources	NNDR Cost of Collection Allowance	(0.231)
	Rent Allowances	(25.004)
	<b>Resources Total</b>	<b>(25.235)</b>
<b>Services Sub-total</b>		<b>(27.207)</b>
Corporate	Extended Producer Responsibility	(1.400)
	Funding Floor	(3.400)
	National Insurance Contribution Compensation	(0.375)
	<b>Corporate Total</b>	<b>(5.175)</b>
<b>Cost of Services total</b>		<b>(32.382)</b>
Funding	Business Rates Retained Scheme	(9.488)
	New Homes Bonus	(0.935)
	Revenue Support Grant	(0.368)
	<b>Funding Total</b>	<b>(10.791)</b>
<b>Government Grants Total</b>		<b>(43.173)</b>

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**DOCUMENT CONTROL**

<b>Organisation(s)</b>	Cherwell District Council (CDC)
<b>Policy title</b>	Reserves Policy
<b>Owner</b>	Finance
<b>Date of implementation</b>	February 2020

**DOCUMENT APPROVALS**

This document requires the following committee approvals:

<b>Committee</b>	<b>Date of meeting pending approval</b>
Executive	09 September 2024

**DOCUMENT DISTRIBUTION**

This document will be available on the Finance intranet page.

**DATE FOR REVIEW**

No later than 31 March annually but sooner if required.

**REVISION HISTORY**

<b>Version</b>	<b>Revision date</b>	<b>Summary of revision</b>
2.0	05 July 2023	Addition of section 6.2
2.1	09 September 2024	Amendment of section 6.1 to delegate authority of use of capital receipts reserve to the S151 officer

## **CHERWELL DISTRICT COUNCIL RESERVES POLICY**

### **1. Background**

- 1.1. The purpose of this policy is to set out how Cherwell District Council (CDC) will determine and review its overall level of reserves and how it uses them.
- 1.2. Sections 31A and 42A of the Local Government Finance Act 1992 require authorities to have regard to the level of balances and reserves needed for meeting estimated future expenditure when calculating the council tax requirement.
- 1.3. CDC has usable reserves and unusable reserves on its Balance Sheet. The unusable reserves are as a result of accounting adjustments and are not therefore available to spend. This policy will concentrate on usable reserves.

### **2. General Policy**

- 2.1. Usable reserves can be split into the following categories:
  - General Balances
  - Earmarked Reserves
  - Revenue Grant Related Reserves
  - Capital Reserves
- 2.2. CDC maintains usable reserves primarily for the following reasons:
  - The need to put aside sums in case of unexpected or unplanned events or emergencies.
  - To smooth out the impact of payments on the revenue account
  - To cover timing differences such as grant money received in any given year where expenditure takes place in a later year
  - To provide pump prime funding for projects to deliver changes in working practices on an invest to save basis. Any approved use on this basis must include an agreed repayment plan
  - A means of building up funds to meet known or predicted liabilities
- 2.3. Reserves can only be used on a one-off basis which means that their application does not offer a permanent solution to delivering savings or reductions in the level of expenditure.

### **3. Usable Reserves**

#### **3.1. General Balances**

- 3.1.1. These are funds that do not have restrictions as to their use. CDC can use them for any purpose within the General Fund. The purpose of general



reserves is to manage the impact of exceptional emergencies and unforeseen events. Without such reserves the potential financial impact of these unforeseen events could cause a financial deficit in the General Fund, which would be severely disruptive to the effective operation of the authority.

### 3.2. Earmarked Reserves

3.2.1. Earmarked Reserves enable CDC to set aside sums to meet specific future anticipated liabilities. Funds could be set aside for items such as (but not limited to):

- cyclical maintenance,
- cyclical events such as elections,
- income generated that must be spent on specific purposes,
- managing market volatility (e.g. commercial rent)
- insurance.

3.2.2. Earmarked reserves should not be held for a sustained period of time as they are held for a specific purpose<sup>1</sup>. Where earmarked reserves are no longer required for their original purpose or are not expected to be spent over the medium term they should be reviewed and a decision made on using for alternative purposes.

3.2.3. In line with financial regulations, where a service has generated a service underspend as part of its day to day running, this should not be requested to be set aside as an earmarked reserve without a specific purpose; it should contribute to the overall benefit of CDC's financial position and the achievement of its corporate objectives.

3.2.4. The request to use earmarked reserves, create new earmarked reserves or contribute to existing earmarked reserves (where not approved as part of the budget) must be approved by the Executive. The allocation of Earmarked Reserves will be made when services can demonstrate that the funding is required for that particular purpose.

### 3.3. Revenue Grant Related Reserves

3.3.1. These reserves relate to the unused element of grant support for which the conditions of the grant are expected to be met. The reserves will be used to meet future years' expenditure for the service for which the grant was awarded. These reserves are managed by Directors.

3.3.2. CDC holds various Section 106 reserves which were contributed by private companies to improve the local community. The fund must be used for the specific scheme and within the agreed timescale. If funds are not used they need to be returned back to the contributors.

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<sup>1</sup> with the exception of insurance reserves held to manage risk for which it is difficult to forecast when they will be called upon

3.3.3. Use of these reserves should be planned as part of the budget setting process. Use of these reserves during the financial year requires approval by the Section 151 Officer.

### 3.4. Capital Reserves:

3.4.1. These are reserves that have been set aside to finance capital schemes and cannot be used to support revenue expenditure without the consent of the Secretary of State for Local Government. These reserves comprise:

- Capital Receipts Reserve reflects the income received from the disposal of capital assets prior to being used to fund future capital expenditure or for the redemption of debt. Capital receipts cannot be used to fund revenue expenditure except where allowed by statute. CDC will allocate resources from the Capital Receipts Reserve in line with its priorities
- Capital Grants Unapplied reflects the unused element of capital grants or capital contributions awarded to CDC, for which the conditions of the grant support are expected to be met or for which there are no conditions. The reserve will be used to meet future years' capital expenditure in a way which best fits with CDC's priorities.

## 4. **Determining the Level of General Balances and Earmarked Reserves**

4.1. CDC must maintain sufficient general balances and earmarked reserves to cover the key financial risks and contingencies.

4.2. Section 25 of the Local Government Finance Act 2003 requires that when a local authority is agreeing its annual budget and council tax precept, the Chief Finance Officer must report on the adequacy of the proposed financial reserves

4.3. As part of the budget setting process the Section 151 Officer will consider and assess the level of general balances and earmarked reserves. Consideration will be given to the strategic, operational and financial risks facing CDC.

4.4. Major factors to be considered when evaluating the level of general balances and earmarked reserves, include but are not limited to the following:

<b>Budget Assumptions</b>	<b>Issues to Consider</b>
Inflation and interest rate volatility	The overall financial standing of CDC
Scale of budget gap over the medium term	The trend of CDC's financial management and the robustness of the MTFS – i.e. is it balanced over the medium term and delivered annually?

Savings delivery	Size, scale, complexity and pace of the savings programme and risks around slippage or non-delivery.
The availability of other funds to deal with major contingencies and the adequacy of provisions	The adequacy of CDC's arrangements to cover major unforeseen risks.
Income streams	Volatility in levels of income
Government funding	Political landscape and approach to allocating funding across local government

### 5. Governance and Review

- 5.1. The Council recognises the need to hold and maintain adequate reserves that meet the needs of the organisation. However, there is an opportunity cost as a result of the Council allocating resources away from other potential uses. It is therefore essential for the Section 151 Officer to regularly review the purpose and level of reserves.
- 5.2. All anticipated use of reserves should be understood and recognised as part of the budget setting process and agreed when Council approves the budget.
- 5.3. Any identified use of, or contribution to, reserves after the budget has been set should be approved by the Executive, or the Section 151 Officer in the case of grant reserves, prior to the budget being changed. Uses should be for specific purposes for which reserves have been set aside and not to address savings non-delivery or budget pressures. Contributions to reserves should be for specific costs expected to be incurred in the future.
- 5.4. The reserves position is reported quarterly as part of the revenue monitoring process. The planned usage of reserves is also included as part of the budget setting process. In addition the level and use of reserves is reported and reviewed during the closedown process.
- 5.5. The reserves policy will be reviewed annually as part of the budget setting process.

### 6. Use of Reserves Approval

- 6.1. Table 1 below shows the level of approval required to use or contribute to usable reserves.

Table 1 Level of approval required for requested use of or contribution to reserves

Type of Reserves	Level of Approval Required*
General Reserves and Balances	Executive
Earmarked Reserves	Executive
Revenue and Capital Grant Related Reserves	Section 151 Officer
Capital Receipts Reserves	Section 151 Officer**

\* Unless previously approved by Full Council as part of approval of the budget

\*\* If the Section 151 officer feels there is benefit to using the flexible use of capital receipts direction to fund revenue costs then in line with the statutory guidance a flexible use of capital receipts strategy will be taken to full council for approval.

- 6.2 The current trend for external audits to extend beyond the end of the next financial accounting year can result in changes to the accounts which could have an impact on useable reserves. Therefore, for changes to and from useable reserves which come about as a result of external audit following the submission of the annual outturn report, the Section 151 Officer will have delegated authority, in consultation with the Portfolio Holder for Finance, to manage the impact on useable reserves of such changes to ensure the long-term resilience of the Council. Any such changes made under this delegated power will be reported to the Executive when the audit is complete.

## Appendix 15 - General Balances Risk Assessment

Risk	Mitigation	Likelihood	Probability Weighted potential impact
Business Rates Appeals being 1% Greater than current assumptions	Provision has been made for a prudent level of appeals.	15%	0.420
Business Rates Growth Forecasts optimistic	Business rates forecast based on latest intelligence of businesses included on the ratings list.	25%	0.098
Council Tax growth forecasts optimistic	Council tax forecasts are based on Land Supply Data from Planning.	25%	0.000
Council Tax Support Claimants greater than budgeted	The taxbase projections have assumed the current level of CTS claimants continues.	25%	0.042
Outcome of the Government Fair Funding Review	The outcome may not be in line with current financial planning assumptions of neutral in real terms. There is potential for both improvements and deterioration. But not expected to take place until 2025/26 at the earliest.	80%	3.440
Inflation runs at higher than rate assumed in MTFS	Budget assumes inflationary impacts.	25%	0.022
Pay Inflation runs at 1% higher than rate assumed	Budget assumes inflationary impact of pay award.	25%	0.085
1% unbudgeted rise in short-term and long-term interest rates	The Council has factored in to the budget prudent assumptions about interest rates at which it will borrow in 2024/25.	50%	0.200
Delivering the savings programme and identifying future savings	The Council has scrutinised the savings proposals included within the budget, but anticipate having to identify significant savings in the medium term.	25%	1.475
Commercial Risk	Regular reviews take place of the Council's commercial interests and the latest estimates have been used when setting the budget.	25%	1.000
Loans, Guarantees and Bonds	Regular reviews take place with the companies that loans and guarantess are given to in order to ensure that they are on a stable financial footing.	1%	1.030
Exceeding the 5% Partial Exemption VAT limit	VAT Returns are carried out monthly to HMRC and the VAT position monitored appropriately.	10%	0.040
<b>TOTAL</b>			<b>7.852</b>

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**Appendix 16 - Forecast use of earmarked reserves**

	Actual Balance 1 April 2024	Forecast Transfer FROM/ (TO) reserves	S151 Review of Reserves	Forecast Balance 1 April 2025	2025/26	2026/27	2027/28	2028/29	2029/30	Expected Balance 1 April 2030
General Balances	(6.153)	0.000	(1.700)	(7.853)	0.000	0.000	0.000	0.000	0.000	(7.853)
Earmarked Reserves	(28.325)	(2.224)	1.700	(28.848)	(2.750)	(0.399)	(0.449)	(0.449)	(0.449)	(33.344)
Revenue Grants	(2.552)	1.272	0.000	(1.280)	0.523	0.007	0.007	0.007	0.007	(0.730)
<b>Total Revenue Reserves</b>	<b>(37.029)</b>	<b>(0.952)</b>	<b>(0.000)</b>	<b>(37.981)</b>	<b>(2.227)</b>	<b>(0.392)</b>	<b>(0.442)</b>	<b>(0.442)</b>	<b>(0.442)</b>	<b>(41.927)</b>
Capital Reserves	(6.293)	0.345	0.000	(5.948)	0.720	3.355	0.000	0.000	0.000	(1.873)
<b>TOTAL RESERVES</b>	<b>(43.322)</b>	<b>(0.606)</b>	<b>(0.000)</b>	<b>(43.929)</b>	<b>(1.507)</b>	<b>2.963</b>	<b>(0.442)</b>	<b>(0.442)</b>	<b>(0.442)</b>	<b>(43.800)</b>

Appendix 16 - Forecast use of earmarked reserves

Description	Owner	Opening	Forecast 24/25		Closing	Forecast use over MTFS Period					Forecast Balance at end of Period
		Actual Closing Balance 31 March 2024 £m	Transfer FROM / (TO) Reserve 2024/25 £m	S151 Review of Reserves £m	Forecast Closing Balance as at 31 March 2025	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	£m
<b>General Balances</b>											
General Fund Balance	S151 Officer	(6.153)	-	(1.700)	(7.853)	-	-	-	-	-	(7.853)
<b>Earmarked Reserves</b>											
Country Park Reserve	Corporate Director - Communities	(0.025)	0.025	-	-	-	-	-	-	-	-
Elections	Corporate Director - Resources	-	-	-	-	-	-	-	-	-	-
Licensing	Corporate Director - Communities	(0.108)	0.020	-	(0.088)	0.030	-	-	-	-	(0.058)
Planning & Development	Corporate Director - Communities	(0.239)	0.070	(0.176)	(0.345)	(0.025)	(0.025)	(0.075)	(0.075)	(0.075)	(0.620)
Planning Control	Corporate Director - Communities	(0.209)	0.209	(0.183)	(0.183)	-	-	-	-	-	(0.183)
Pensions Deficit	S151 Officer	(1.900)	0.252	-	(1.648)	0.252	0.252	0.252	0.252	0.252	(0.388)
Bicester reserve	Corporate Director - Communities	(0.148)	-	0.148	-	-	-	-	-	-	-
Transformation Reserve	Corporate Director - Resources	(1.705)	0.949	-	(0.756)	0.656	-	-	-	-	(0.100)
Health & Safety - Public Food	Corporate Director - Communities	(0.046)	-	0.046	-	-	-	-	-	-	-
Cherwell Lottery - Revenue	Corporate Director - Communities	(0.006)	-	-	(0.006)	-	-	-	-	-	(0.006)
Dilapidations, Garage Project and Canalside	Corporate Director - Resources	(0.395)	(0.024)	-	(0.419)	0.064	(0.025)	(0.025)	(0.025)	(0.025)	(0.455)
Capital Reserve	S151 Officer	(2.066)	-	2.066	-	-	-	-	-	-	-
Projects	S151 Officer	(4.027)	(1.225)	(0.291)	(5.543)	(0.358)	-	-	-	-	(5.901)
Transformation Implementation Reserve	S151 Officer	(4.974)	-	-	(4.974)	(1.262)	-	-	-	-	(6.236)



Appendix 16 - Forecast use of earmarked reserves

Description	Owner	Opening	Forecast 24/25		Closing	Forecast use over MTFS Period					Forecast Balance at end of Period
		Actual Closing Balance 31 March 2024 £m	Transfer FROM / (TO) Reserve 2024/25 £m	S151 Review of Reserves £m	Forecast Closing Balance as at 31 March 2025	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	£m
Market Risk Reserve	S151 Officer	(8.300)	(0.396)	-	(8.696)	(0.372)	(0.811)	(0.811)	(0.811)	(0.811)	(12.312)
Growth Deal	Corporate Director - Communities	(0.226)	-	0.226	-	-	-	-	-	-	-
Bicester Youth Bus	Corporate Director - Communities	(0.013)	0.008	-	(0.005)	-	-	-	-	-	(0.005)
Sport and Physical Activities	Corporate Director - Communities	(0.055)	-	-	(0.055)	0.055	-	-	-	-	-
Courtyard Youth Arts	Corporate Director - Communities	(0.003)	0.003	-	-	-	-	-	-	-	-
Housing & Planning Reserve	Corporate Director - Communities	(0.322)	0.139	0.183	-	-	-	-	-	-	-
Home Improvement Agency	Corporate Director - Communities	(0.075)	0.035	-	(0.040)	-	-	-	-	-	(0.040)
Development management Casework	Corporate Director - Communities	(0.200)	0.024	0.176	-	-	-	-	-	-	-
Revenues and Benefits New burdens	S151 Officer	(0.080)	0.010	-	(0.070)	0.010	0.010	0.010	0.010	0.010	(0.020)
Climate action reserve	Corporate Director - Communities	(0.067)	-	0.005	(0.062)	-	-	-	-	-	(0.062)
Business Rates Equalisation reserve	S151 Officer	(0.586)	(1.819)	-	(2.405)	(1.800)	0.200	0.200	0.200	0.200	(3.405)
Banbury Health Centre Sinking Fund	Corporate Director - Resources	(0.073)	0.019	-	(0.054)	-	-	-	-	-	(0.054)
Work in Default	Corporate Director - Communities	(0.077)	-	-	(0.077)	-	-	-	-	-	(0.077)
Interest Rate Equalisation	S151 Officer	(2.400)	(0.522)	-	(2.922)	-	-	-	-	-	(2.922)
Legal Project Reserve	Monitoring Officer	-	-	(0.500)	(0.500)	-	-	-	-	-	(0.500)
<b>Revenue Grants</b>											

Appendix 16 - Forecast use of earmarked reserves

Description	Owner	Opening	Forecast 24/25		Closing	Forecast use over MTFS Period					Forecast Balance at end of Period	
		Actual Closing Balance 31 March 2024 £m	Transfer FROM / (TO) Reserve 2024/25 £m	S151 Review of Reserves £m	Forecast Closing Balance as at 31 March 2025	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	£m	
COMF - general allocation remainder of £913k	Corporate Director - Communities	(0.071)	0.071	-	-	-	-	-	-	-	-	-
Garden Community Capacity Funding	Corporate Director - Communities	(0.125)	-	-	(0.125)	-	-	-	-	-	-	(0.125)
SPARK	Corporate Director - Communities	(0.010)	-	-	(0.010)	-	-	-	-	-	-	(0.010)
Rough Sleep Initiative	Corporate Director - Communities	(0.043)	0.038	-	(0.005)	-	-	-	-	-	-	(0.005)
Homelessness Prevention	Corporate Director - Communities	(0.824)	0.622	-	(0.202)	0.201	-	-	-	-	-	(0.001)
Police & Crime Commissioner	Corporate Director - Communities	(0.064)	-	-	(0.064)	-	-	-	-	-	-	(0.064)
Bicester Garden Town	Corporate Director - Communities	(0.655)	0.333	-	(0.322)	0.315	-	-	-	-	-	(0.007)
Bicester Village Roundabout	Corporate Director - Communities	(0.189)	0.007	-	(0.182)	0.007	0.007	0.007	0.007	0.007	-	(0.148)
Hanwell Fields S106 funding revenue	Corporate Director - Communities	(0.096)	0.009	-	(0.087)	-	-	-	-	-	-	(0.087)
Community Initiative Fund (S106)	Corporate Director - Communities	(0.028)	-	-	(0.028)	-	-	-	-	-	-	(0.028)
Land at White Post road S106 funding revenue	Corporate Director - Communities	(0.049)	-	-	(0.049)	-	-	-	-	-	-	(0.049)
Milton Road, Ayres Drive S106 funding revenue	Corporate Director - Communities	(0.213)	0.005	-	(0.208)	-	-	-	-	-	-	(0.208)
Discretionary Housing Payments matched funding	S151 Officer	(0.187)	0.187	-	-	-	-	-	-	-	-	-
<b>Capital Reserves</b>												
Disabled Facilities Grants	Chief Executive	(0.123)	-	-	(0.123)	-	-	-	-	-	-	(0.123)

Appendix 16 - Forecast use of earmarked reserves

Description	Owner	Opening	Forecast 24/25		Closing	Forecast use over MTFS Period					Forecast Balance at end of Period
		Actual Closing Balance 31 March 2024 £m	Transfer FROM / (TO) Reserve 2024/25 £m	S151 Review of Reserves £m	Forecast Closing Balance as at 31 March 2025	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	£m
Capital Receipts Reserve	S151 Officer	(0.606)	-	-	(0.606)	-	-	-	-	-	(0.606)
Cherwell Local Lottery - Play Well in Cherwell	Chief Executive	(0.165)	0.165	-	-	-	-	-	-	-	-
Capital Grants & Contributions	S151 Officer	(5.014)	0.180	-	(4.834)	0.720	3.355	-	-	-	(0.759)
Hanwell Fields S106 funding capital	Corporate Director - Communities	(0.046)	-	-	(0.046)	-	-	-	-	-	(0.046)
Land White Post road S106 funding Capital	Corporate Director - Communities	(0.340)	-	-	(0.340)	-	-	-	-	-	(0.340)
		(43.322)	(0.606)	0.000	(43.929)	(1.507)	2.963	(0.442)	(0.442)	(0.442)	(43.800)

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Directorate	Service	Funding Source	Strategic Priority	Detail	Expenditure (£m)							Total	
					2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		
					£m	£m	£m	£m	£m	£m	£m		
Resources - Capital	ICT - Capital	Borrowing	Running the Business	ESRI Software Upgrade		0.030							0.030
<b>Grant Total</b>					-	<b>0.030</b>	-	-	-	-	-	-	<b>0.030</b>

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Strategic Priority	Expenditure (£m)						Total Expenditure	Financing (£m)						Total Borrowing (£m)	
	2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		Total Financing
Community Leadership	0.920	1.679	1.154	0.000	0.000	0.000	3.753	(0.841)	(1.568)	(1.154)	0.000	0.000	0.000	(3.563)	0.190
Running the Business	4.365	0.000	0.000	0.000	0.000	0.000	4.365	(5.896)	0.000	0.000	0.000	0.000	0.000	(5.896)	(1.531)
Environmental Stewardship	1.431	1.191	1.191	1.191	1.066	0.000	6.072	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6.072
Economic Prosperity	1.283	3.803	0.448	0.448	0.000	4.189	10.172	(0.796)	(3.335)	0.000	0.000	0.000	0.000	(4.131)	6.041
Quality Housing and Place Making	2.198	1.689	1.689	1.539	1.539	0.000	8.654	(1.723)	(1.539)	(1.539)	(1.539)	(1.539)	0.000	(7.879)	0.775
<b>Total Capital Programme</b>	<b>10.197</b>	<b>8.363</b>	<b>4.483</b>	<b>3.179</b>	<b>2.605</b>	<b>4.189</b>	<b>33.016</b>	<b>(9.256)</b>	<b>(6.442)</b>	<b>(2.693)</b>	<b>(1.539)</b>	<b>(1.539)</b>	<b>0.000</b>	<b>(21.469)</b>	<b>11.547</b>

Service	Project	Strategic Priority	Expenditure (£m)						Total Expenditure	Financing (£m)						Total Borrowing (£m)	
			2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		Total Financing
	Burnehyll- Bicester Country Park	Community Leadership	0.114						0.114							0.000	0.114
	Depot Fuel System Renewal	Running the Business	0.035						0.035							0.000	0.035
	Investing in Additional commercial waste containers	Environmental Stewardship	0.025						0.025							0.000	0.025
	Kidlington Public Convenience Refurbishment	Environmental Stewardship	0.090						0.090							0.000	0.090
	Landscape Software Upgrade	Running the Business	0.025						0.025							0.000	0.025
	Net Zero Capital Projects (Business Cases Required)	Environmental Stewardship	0.250	0.125	0.125	0.125			0.625							0.000	0.625
	Upgrade of Street Cleansing IT System	Running the Business	0.025						0.025							0.000	0.025
	Vehicle Replacement Programme	Environmental Stewardship	1.066	1.066	1.066	1.066	1.066		5.332							0.000	5.332
	<b>Environmental - Capital Total</b>		<b>1.630</b>	<b>1.191</b>	<b>1.191</b>	<b>1.191</b>	<b>1.066</b>		<b>6.271</b>							<b>0.000</b>	<b>6.271</b>
	East West Railways	Economic Prosperity	0.039	0.020				4.189	4.248							0.000	4.248
	UK Shared Prosperity Fund (UK SPF) Year Two Investment Plan Programme	Economic Prosperity	0.076						0.076	(0.076)						(0.076)	0.000
	<b>Growth &amp; Economy - Capital Total</b>		<b>0.115</b>	<b>0.020</b>				<b>4.189</b>	<b>4.324</b>	<b>(0.076)</b>						<b>(0.076)</b>	<b>4.248</b>
	Bicester Leisure Centre Extension	Community Leadership		0.079					0.079							0.000	0.079
	Discretionary Grants Domestic Properties	Quality Housing and Place Making	0.150	0.150	0.150				0.450							0.000	0.450
	Graven Hill Community and Infrastructure Projects	Community Leadership							0.000	(0.080)						(0.080)	(0.080)
	Longford Park Art	Community Leadership	0.045						0.045							0.000	0.045
	S106 - Ambrosden Outdoor Sports	Community Leadership	0.130						0.130	(0.130)						(0.130)	0.000
	S106 - Bicester Leisure Centre Extension	Community Leadership			1.154				1.154		(1.154)					(1.154)	0.000
	S106 - Hook Norton Sport And Social Club Project	Community Leadership	0.080						0.080	(0.080)						(0.080)	0.000
	S106 - Horley Cricket Club Pavilion Project	Community Leadership	0.110						0.110	(0.110)						(0.110)	0.000
	S106 - Kidlington & Gosford Leisure Centre	Community Leadership	0.020						0.020	(0.020)						(0.020)	0.000
	S106 - Milton Road Community Facility and Sports Pitch Project	Community Leadership	0.371						0.371	(0.371)						(0.371)	0.000
	S106 - The Hill Improvements Project	Community Leadership	0.050						0.050	(0.050)						(0.050)	0.000
	Disabled Facilities Grants*	Quality Housing and Place Making	1.723	1.539	1.539	1.539	1.539		7.879	(1.723)	(1.539)	(1.539)	(1.539)	(1.539)		(7.879)	0.000
	NOA 3G Pitch Development**	Community Leadership	0.000	1.600					1.600	0.000	(1.568)					(1.568)	0.032
	<b>Wellbeing &amp; Housing - Capital Total</b>		<b>2.679</b>	<b>3.368</b>	<b>2.843</b>	<b>1.539</b>	<b>1.539</b>		<b>11.968</b>	<b>(2.564)</b>	<b>(3.107)</b>	<b>(2.693)</b>	<b>(1.539)</b>	<b>(1.539)</b>		<b>(11.442)</b>	<b>0.526</b>
	<b>Communities - Capital Total</b>		<b>4.424</b>	<b>4.579</b>	<b>4.034</b>	<b>2.730</b>	<b>2.605</b>	<b>4.189</b>	<b>22.563</b>	<b>(2.640)</b>	<b>(3.107)</b>	<b>(2.693)</b>	<b>(1.539)</b>	<b>(1.539)</b>		<b>(11.518)</b>	<b>11.045</b>
	Council Website & Digital Service	Running the Business	0.122						0.122							0.000	0.122
	Digital Futures Programme (Business Cases Required)	Running the Business	0.217						0.217							0.000	0.217
	ESRI Software Upgrade	Running the Business	0.030						0.030							0.000	0.030
	Robotic Process Automation (RPA)	Running the Business	0.037						0.037							0.000	0.037
	<b>ICT - Capital Total</b>		<b>0.406</b>						<b>0.406</b>							<b>0.000</b>	<b>0.406</b>
	Bicester Depot Building	Running the Business	3.874						3.874	(0.750)						(0.750)	3.124
	Castle Quay	Economic Prosperity	0.448	0.448	0.448	0.448			1.793							0.000	1.793
	Council Office Relocation and Development	Running the Business							0.000	(5.146)						(5.146)	(5.146)
	Fairway Flats Refurbishment	Quality Housing and Place Making	0.325						0.325							0.000	0.325
	Transforming Bicester Market Square	Economic Prosperity	0.720	3.335					4.055	(0.720)	(3.335)					(4.055)	0.000
	<b>Property - Capital Total</b>		<b>5.367</b>	<b>3.783</b>	<b>0.448</b>	<b>0.448</b>			<b>10.047</b>	<b>(6.616)</b>	<b>(3.335)</b>					<b>(9.951)</b>	<b>0.096</b>
	<b>Resources - Capital Total</b>		<b>5.773</b>	<b>3.783</b>	<b>0.448</b>	<b>0.448</b>			<b>10.453</b>	<b>(6.616)</b>	<b>(3.335)</b>					<b>(9.951)</b>	<b>0.502</b>
	<b>Grand Total</b>		<b>10.197</b>	<b>8.363</b>	<b>4.483</b>	<b>3.179</b>	<b>2.605</b>	<b>4.189</b>	<b>33.016</b>	<b>(9.256)</b>	<b>(6.442)</b>	<b>(2.693)</b>	<b>(1.539)</b>	<b>(1.539)</b>		<b>(21.469)</b>	<b>11.547</b>

\* DFG budget subject to confirmation of funding allocations by the Department of Levelling Up, Housing and Communities (DLUHC)  
 \*\* North Oxfordshire Academy 3G pitch subject to the receipt of external funding before the project can commence

**Cherwell District Council - Capital Programme 2025-2030**  
**Pipelined Projects** *(subject to business cases and receipt of external funding)*

**Appendix 18**

Project	Strategic Priority	Expenditure (£m)						Total Expenditure	Financing (£m)						Total Borrowing (£m)	
		2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		2025/26	2026/27	2027/28	2028/29	2029/30	Future Years		Total Financing
Development of new Learner Pool at Bicester Leisure Centre	Community Leadership			3.994				3.994			(3.994)				(3.994)	0.000
Development of BMX Pump Track	Community Leadership			0.200				0.200			(0.200)				(0.200)	0.000
<b>Total Pipelined Projects</b>		<b>0.000</b>	<b>0.000</b>	<b>4.194</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>4.194</b>	<b>0.000</b>	<b>0.000</b>	<b>(4.194)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>(4.194)</b>	<b>0.000</b>



# CAPITAL AND INVESTMENT STRATEGY 2025/2026



*Cherwell*

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

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## A. Capital Strategy

### A1. Introduction

As part of its annual budgeting cycle, Cherwell District Council proposes a capital programme that sets out the capital expenditure that is expected to take place over the next 5 years. The programme is a series of projects undertaken by service departments for which there has been an identified business need.

Capital expenditure is money spent on acquiring and enhancing non-current assets that are used in the delivery of services and providing economic benefits to the council and its residents.

The council has had, and continues to put forward, an ambitious programme that seeks to deliver on its key corporate priorities as detailed in the 2025-26 Business plan, namely:

- Economic prosperity
- Community leadership
- Environmental stewardship
- Quality housing and place making

The council also incurs capital costs to facilitate the delivery of its support services and smooth running of council functions.

To ensure that the council can deliver upon these priorities, a medium to long-term view is taken of planned capital expenditure to ensure that the programme is prudent, affordable, sustainable, and deliverable.

Owing to the nature of capital spend, there are financial and non-financial factors that need to be evaluated and monitored to ensure council stakeholders and decision makers are kept fully informed, in line with the CIPFA Prudential Code for Capital Finance.

The Prudential Code for Capital Finance sets out that to demonstrate that the authority takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability, authorities should have in place a capital strategy. The capital strategy should set out the long-term context in which capital expenditure and investment decisions are made and gives due consideration to both risk and reward and impact on the achievement of priority outcomes. The Strategy must be approved by Full Council.

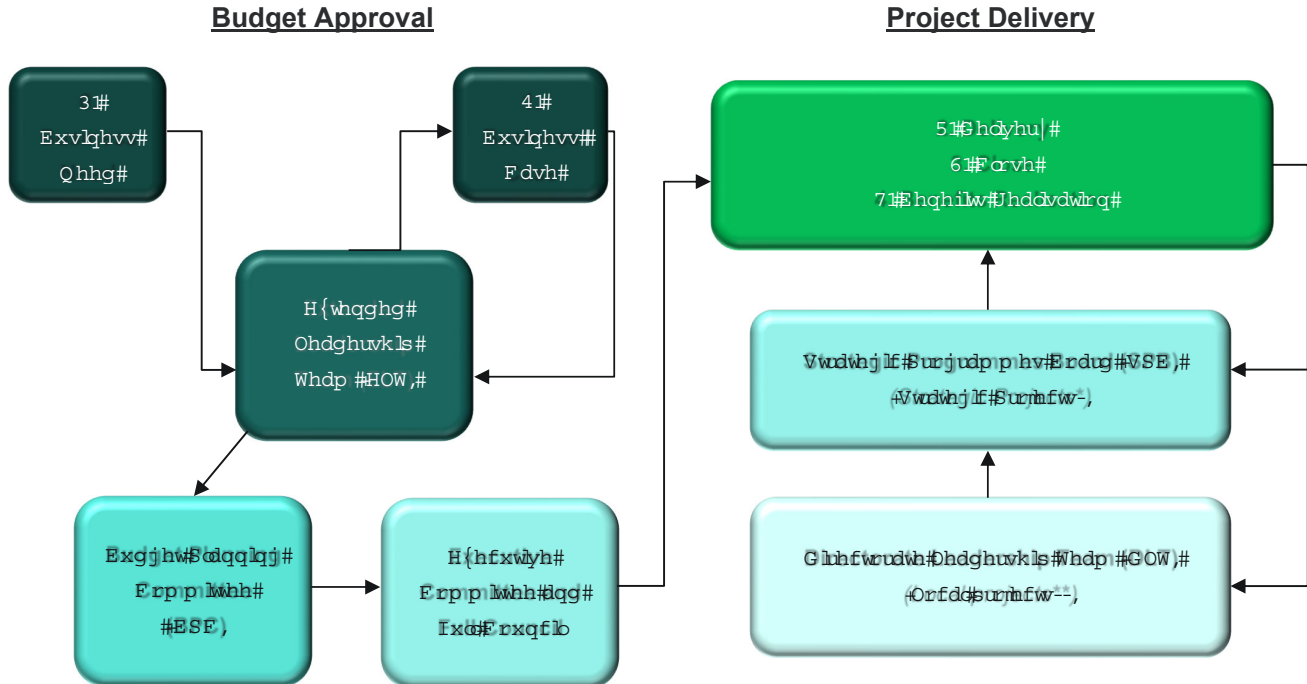
## A2. Capital Planning and Project Governance

Starting in the Spring of each new budget cycle for the next financial year, service managers are tasked with conceptualising and developing capital proposals that are linked to corporate or service priorities as part of the Budget & Business Planning process.

For the 2025/26 financial year, the council is adopting an enhanced project framework that seeks to provide improved governance and accountability for capital projects. It is expected that the framework will help to better define and manage the outputs, outcomes and benefits from projects within the capital programme. The framework will complement the capital budget setting process and will help the council to exert effective decision making to manage the financial and technical elements of projects.

In prior years, the Strategic Place Shaping, Transformation and Strategic Programme Boards provided oversight and scrutiny for the capital budget process. Whilst projects are encouraged to be brought to these boards initially, for 2025/26, responsibility for reviewing and progressing capital proposals has transferred to the Extended Leadership Team (ELT), with recommendations considered by the Corporate Leadership Team (CLT) alongside the Budget Planning Committee. Approval of capital projects and the capital programme is made by Full Council. Capital projects may occasionally be approved outside of the annual budget cycle in line with the Council’s Financial Regulations but are subject to the same level of scrutiny and appraisal by ELT and CLT.

Diagram A2.1: Capital Project Governance Framework

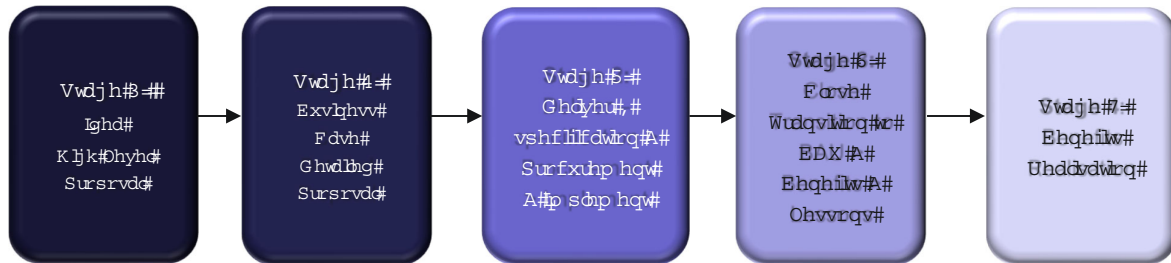


**\*Strategic Projects** are those that are identified to be key to achieving a strategic objective or be underpinned by significant financial investment or result in a change on a significant number of customers and/or staff. A project board will be responsible for appropriate project governance to oversee, ensure and support successful delivery.

**\*\*Local Projects** are important to achieving the Council’s strategic objectives, but carry less risk and therefore, responsibility for project governance and oversight will be with the directorate and relevant service area.

The capital process has five stages which are depicted in the diagram below:

**Diagram A2.2: Capital Process**



### Stage 0 - Business Need – High Level Proposal

Capital proposals first and foremost, must have a demonstrable business need. Officers must put forward rationale for why undertaking a project is necessary, including the corporate priorities it aligns with and a high-level budget outline, estimating both capital and revenue impact and any identified sources of capital funding. Bids are first considered by the Directorate Leadership Team level (DLT) and then discussed at the Executive Leadership Team (ELT) meeting, which takes a decision on progression of the scheme to stage 1.

### Stage 1 - Business Case: Detailed Proposal

Progression through stage 1 requires the development of a more detailed business case which should include options for the scheme, ensuring that the council can deliver projects that offer value for money. The business case will include information that will assist officers in appraising the project. Within each option, an analysis of the benefits and drawbacks must be provided, alongside a summary of key risks, a project timeline and more detailed budget proposal. The business case must discuss carbon and climate impact, and any stakeholder engagement. ELT will consider business cases and provide feedback to officers, with recommendations made on progression of the project to stage 2. subject to consultation and formal approval by the Executive and Full Council. If the business case requires further work, the project may be paused and reworked for discussion at a future ELT, or postponed. As part of stage 1, finance officers conduct a review of the affordability of the project and prepare revenue budget figures for inclusion in the Medium-Term Financial Strategy (MTFS).

Projects proposed to be included in the Council's capital programme are consulted on externally via public consultation and appraised by the Budget Planning Committee which provides comments to the Executive on the proposals. The Executive then, taking into consideration any comments, propose which schemes to include in the Capital Programme ahead of the final capital programme being presented to Council in February each year. Once approved by Full Council, budgets are uploaded to the financial system and project officers can commence work on the approved schemes.

### Stage 2 – Delivery

Approved projects in the capital programme are overseen by project managers that are responsible for delivering projects on time and within budget. This responsibility extends to risk management and escalation of issues to ensure that projects remain on track. Project managers are required to report progress and escalate issues through the Strategic Programmes Board for Strategic level projects, and the Directorate Leadership Team for Local Projects. All capital projects and programmes are reviewed monthly as part of routine budget management, which provides an opportunity to review project costs against budget and escalate potential areas of concern with senior management. The outputs from routine budget

management processes feed into the Finance Capital reporting to the Executive, this reporting includes narrative which provides non-financial updates on capital projects.

### **Stage 3 – Close**

When the project has delivered the expected outputs, the project can be closed. At stage 3, the project manager will produce a project closure report that includes a summary of delivery and outputs, a benefits realisation plan, lessons learnt and agreed outstanding actions. The project closure report will be presented to the relevant governance board/group to gain approval to close the project.

### **Stage 4 - Benefits Realisation**

Stage 4 covers benefits realisation. In some cases, projects deliver benefits that can only be measured post closure of the project, the details of which are included in the benefits realisation plan produced at stage 3.

## **A3. Capital Expenditure**

### **Regulations**

Local Authorities operate under a capital prudential framework and under a statutory legal environment through the Local Government Act 2003.

Expenditure can only be capitalised (i.e., recorded as an asset on the Council's balance sheet) under these regulations, if the spend is incurred in:

- Acquiring, constructing, or enhancing physical or intangible assets, such as land, buildings, plant, vehicles, and equipment
- Acquiring share capital in a third party
- Advancing a loan to a third party that would be for capital purposes if incurred by the council
- Granting of funds to a third party which is to be used for a capital purpose
- Purchasing or enhancing assets from which the council does not have the legal right to economic or service benefits from but would otherwise be capital if the council had those rights (Revenue Expenditure Funded by Capital Under Statute).

As part of the capital governance and approval process outlined in section A2, projects are appraised on whether proposed expenditure falls into the above categories. Proposed expenditure that does not meet capitalisation regulations as determined by the Capital Accountant and/or S151 Officer, is then considered as a potential revenue pressure as part of the revenue budget setting process.

Expenditure on assets that are capital in nature and in the same class, but do not aggregately meet the council's capital de minimis threshold of £10,000, are normally charged as a revenue expense. Occasionally the council may be required to capitalise expenditure below this threshold in order to comply with grant conditions.

Project officers are provided with guidance that outlines the requirement for expenditure being treated as capital. The below table demonstrates how the council typically treats expenditure that are related to capital projects:

**Table A3.1: Accounting Treatment of Project Expenditure\***

H {shqg lwuh#  sh#	D ffrxqwjqj #uhdwp hqw#
Thdvlelv#/#wglv#	Uhyhqxh#I {shqvh#
R swlrqv#Dssudlvdc#	Uhyhqxh#I {shqvh#Dh {shqg lwuh#qfxuhg#r#q#kh#rswlrq#kdw#v#surfhghg#z lk#p d #eh#ds lddvng#h1j 1/#kkuh#rswlrqv#duh#Dssudlvng/#z#r#kh#r#rvw#p d #eh#ds lddvng#
Iqvhudc#/#wli#F rvw#	Uhyhqxh#kqdv#h1j lhf#frqwlvxwrg#lv#p dgh#r#kh#surj uhv#lj#r#kh#fundwrg/#dftxlvwrg#r#h#qkdqfhp hqw#r#dg#lvvhw#R iifhw#duh#htxlvhg#r#frp sdvh#h#p rqwq#lv#hvkh#w#lj#g#e #p dgdjhu#r#Dvvlwdq#E lhfwr#
Iqvhuv#F rvw#r#g#Suxghqwd#E rurz lj#	Uhyhqxh#I {shqvh#
Ghvlg#/#Dufk lhf#/#qg#Iqj ljhhu#F rvw#	F ds ldc#I {shqvh#
F rqudfwrw#F rvw#	F ds ldc#I {shqvh#
Ohjd#Ehhv#	F ds ldc#I {shqvh#h {fnsw#q#h#owwrg#r#r#qyh  lj#kh#vdc#r#dg#lvvhw#

\*This is not an exhaustive list of expenditure types

It is therefore vital that project officers correctly classify spend for revenue and capital purposes to avoid unforeseen budget pressures. Aborted projects which no longer meet capitalisation requirements are subsequently charged to revenue.

### Capital Programme

The council has a sizeable capital budget with committed spend of £30m across the programme. Projects already in the existing capital programme, prior to the inclusion of 2025/26 proposals, include:

- Transforming Bicester Market Square - £4m
- S106 Community Infrastructure Projects across the District - £3.5m
- Construction of a New Waste Services Depot - £3.9m
- Vehicle Replacement Programme - £5.3m
- Development of Castle Quay - £1.8m

All projects exist to further the Council's delivery against its corporate objectives or to improve service delivery and council operations. A summary of planned capital spend in accordance with the corporate objectives is outlined in table A3.2 below:

**Table A3.2: Capital Programme across Corporate Priorities in £m**

F rusrudvh#Suruw# #	535627# D fwxdc#	535728# Exgjhw#	535829# Exgjhw#	535925: # Exgjhw#	535: 25; # Exgjhw#	535: 25<# Exgjhw#
F rp p xql#/#Dhdghwks#	2.3#	2.5#	0.9#	1.7#	1.2#	0.0#
Uxqqlj#kh#Exvqhvw#	0.5#	5.9#	4.4#	0.0#	0.0#	0.0#
Hqylrqp hqwd#/#wz dugvks#	3.8#	1.7#	1.4#	1.2#	1.2#	1.2#
T xdd#/#K rxvlj#/#qg#Sdfh#P dnlj#	14.8#	5.3#	2.2#	1.7#	1.7#	1.5#
Hfrqrp lf#Suvshuw#	0.4#	1.8#	1.3#	3.8#	0.4#	0.4#
Wrwd#F ds ldc#I {shqg lwuh-#	541; #	4: 15#	43 15#	; 17#	7 18#	6 15#

\*Not including pipeline projects for which funding has not yet been received

As part of the 2025/26 budget setting process, Full Council is requested to approve additions to the capital programme to further progress against corporate objectives. For 2025/26 one project is proposed to be added to the programme:

£0.030m of Spatial Software Upgrades

The council also has projects in the pipeline which are being planned, but for which capital funding has not yet been fully identified or received.

This includes the development of a New Learner Pool at Bicester Leisure Centre (£5.2m) and the BMX Pump Track (£0.2m). It is expected that future S106 receipts will be received to fully fund these projects and enable progress to stage 2. These items are included in the capital programme but are not able to proceed until all funding has been identified for them.

### **Statement on Leases and IFRS 16**

As at the time of publication, the council is finalising its review of assets it has the right to use as a lessee as part of adopting International Financial Reporting Standard 16 (IFRS 16), which became mandatory in the 2024/25 financial year.

Under IFRS 16, all assets the council leases need to be brought on balance sheet unless they are of low value (the asset value is less than £10,000 over the term) or short-term in nature (less than 1 year in duration). The impact of this is that assets previously assessed as being an operating lease (revenue expenditure) under IAS17 become capital expenditure, and therefore transition from revenue into the Council's capital plans.

Practically, for existing leases identified within the revenue account that need to be brought on balance sheet, the revenue rental payments move from the service area's budget to the Council's corporate capital financing revenue budget. Payments are then split between interest (which may be implicit in the lease) and MRP (see A4 and Annex A) which acts as the financing of the principal balance of the lease. The resultant revenue impact of reclassification from revenue to capital is therefore nil.

The assessment made by finance officers on leases to date is that no material impact is expected on the Council's capital financing position. However, should any leases be identified as having a material impact on capital financing, revised prudential indicators will be published as part of the Council's Treasury Management reporting.

## **A4. Capital Financing and Affordability**

### **Financing the Capital Programme**

Capital expenditure included in the capital programme is financed from various sources – these sources can either be external (from third party contributions such as grants and Section 106 contributions) or internal (making use of reserves and capital receipts). Borrowing may be used as a temporary source of finance – as such the council may borrow externally within the prudential framework to acquire and enhance assets, including lease arrangements under IFRS16. Alternatively, it can borrow internally, making use of cash balances it holds in advance of expenditure to temporarily finance its capital spend. Internal borrowing is usually the preferred route - where possible - as interest payable on external borrowing is typically higher than interest receivable on surplus cash balances. A reduction in interest receivable will therefore be outweighed by the cost avoidance benefit in not borrowing externally. More information on this can be found in the Council's Treasury Management Strategy.

Borrowing results in an increase to the Council's Capital Financing Requirement (CFR) which needs to be carefully managed. Table A4.1 shows the expected use of receipts and the effects on the council's need to utilise borrowing as a temporary source of finance:



**Table A4.1: Sources of Capital Finance**

	535627#	535728#	535829#	535925:#	535:25;#	535;25<#
I lqdgflqj#Vrxufh#	D fwdx#	Exgjhw#	Exgjhw#	Exgjhw#	Exgjhw#	Exgjhw#
Fds ldd# { shgg lwuh#	541;#	4:15#	4315#	;17#	718#	615#
Capital Receipts#	(15.1)#	(0.4)#	(5.9)#	0.0#	0.0#	0.0#
Grants#	(4.8)#	(2.0)#	(2.5)#	(4.9)#	(1.5)#	(1.5)#
S106 Grants#	(0.4)#	(2.0)#	(0.8)#	(1.6)#	(1.2)#	0.0#
Grqdwng#Dvhw#	(1.0)#	0.0#	0.0#	0.0#	0.0#	0.0#
Wrwd# lqdgflqj#	+5416;#	+717;#	+16;#	+917;#	+51;#	+418;#
Iqfuhdvh2Ghfuhdvh,#q#F IU#ehiruh#P US,#	317#	451;#	31<#	41<#	41;#	419#

\*Figures may not match between tables due to rounding.

Capital receipts are a permanent source of finance i.e., it is funding the council controls and does not have to repay. Capital receipts typically arise from the disposal of a non-current asset. Examples of capital receipts include:

- Proceeds from the sale of land or a building
- Repayment of a capital loan from a borrowing entity
- Disposal of a financial interest in a capital asset, such as a re-sale covenant on a house

Once received, capital receipts can be used to finance new capital expenditure or applied to existing expenditure to reduce the council's need to borrow. The council's default position is to apply capital receipts arising from disposal of assets to the Capital Adjustment Account to reduce debt in the year of receipt. This reduces the Council's need to borrow and corresponding financing costs, which helps to reduce the capital financing burden on the taxpayer. This does not prevent the council from introducing new capital proposals but does ensure that the financial implications of each proposal are fully considered and understood. Application of capital receipts falls under the delegation of the S151 Officer as per the Council's Reserves Policy. Capital receipts may also be used to fund certain revenue costs that deliver ongoing savings or efficiencies under the flexible use of capital receipts direction as laid out by the Ministry of Housing, Communities and Local Government. The council does not currently have plans to use this flexibility, however if the S151 officer feels there would be a benefit to using this direction then a proposed strategy will be brought to Full Council to approve in line with the guidance.

Capital grants are generally received for a specific expenditure purpose and are recognised as a council resource when reasonable assurance has been received that the council will meet any conditions attached to the use of the funds. Capital grants are used for financing in the financial year the spend is incurred, with unspent balances transferred to capital reserves which can be used to finance spend in future years.

To finance capital expenditure that has no permanent source of finance such as capital receipts or grants, and that has utilised borrowing as a temporary source of finance, revenue resource must be provided for over the lifetime of the underlying asset or enhancement made. This is known as the Minimum Revenue Provision (MRP) and is a statutory requirement for councils that have utilised prudential borrowing. MRP is provided for annually and acts to reduce the council's need to borrow money, i.e., its CFR. The MRP charge must demonstrate prudence and be made with due regard to statutory guidance published by central government. The Council's MRP statement can be found in Annex A to this document. The Council's MRP forecast is outlined in table A4.2.

**Table A4.2: Minimum Revenue Provision Forecast**

P US#~p,#	535627#	535728#	535829#	535925:#	535:25;#	535;25<#
D fwdx#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#
P lq xp #Jhyhqxh#Burylvrg#P US,#	(4.4)#	(3.9)#	(4.4)#	(4.8)#	(5.0)#	(5.2)#

## Capital Financing Requirement

The level of capital expenditure not yet permanently financed is measured through the Capital Financing Requirement (CFR). The CFR indicates the extent to which the council has needed to borrow (incur debt) and is calculated by taking the Council's total spend for capital purposes and deducting capital grants, receipts and revenue resource applied against the expenditure. Forecasting the CFR is a vital part of revenue budget management as it determines the level of prudent MRP.

**Table A4.3: Capital Financing Requirement Actuals and Estimates**

#IU#~p, #	535627#	535728#	535829#	53592:#	535:2;#	535;2<#
F IU#	Dfwdq#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#	Iruhfdvw#
F IU#	567D#	576B#	56<1;#	569k#	5661:#	563B#

## A5. Treasury Management and Prudential Borrowing

### Prudential Borrowing

The council as a local authority can borrow for purposes that comply with the CIPFA Prudential Code for Capital Finance. As part of this capital strategy a series of indicators are provided to help demonstrate that borrowing is incurred in-line with the Prudential Code. Prudential indicators are provided in section A6 of this strategy.

Under the revised code, the council *cannot* borrow for commercial purposes i.e., make capital investments primarily for financial return. The council takes decisions on its capital programme with the fundamental principle that the capital project must deliver against corporate priorities as its primary objective. The council will therefore comply with this requirement.

### Treasury Management

Treasury management is concerned with the management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

Surplus cash is invested until required, while a shortage of cash will be met by borrowing, to avoid excessive credit balances or overdrafts in the bank current account. The council typically has surplus cash in the short-term as revenue income is received before it is spent and has borrowed cash for the long-term as capital expenditure is incurred before being financed. The revenue cash surpluses are offset against capital borrowing requirements to reduce overall borrowing. At 30 November 2024 the Council had borrowings of £180m at an average interest rate of 2.54%, and £35m of investments at an average interest rate of 4.94%. The borrowing position is reported regularly to Accounts, Audit & Risk Committee as part of the Treasury Management reports.

### Borrowing Strategy

The Council's main objective when borrowing is to achieve a low but certain cost of finance while retaining flexibility should plans change in future. To meet this objective the council must review the current market conditions alongside the long-term forecasts from its treasury advisors to determine how to structure borrowings. Short term loans, which usually have lower interest rates and offer excellent flexibility, are suitable for stable market conditions or when interest rates are forecast to fall. Medium to long term loans offer a certain cost of finance but are generally more expensive and inflexible. The council must therefore seek to strike a balance between short and medium to long term loans, to meet its objectives, by anticipating both its borrowing need and the forecast interest rates.

## A6. Prudential Indicators

Under the Prudential Code, the council is required to ensure that all capital expenditure, investments and borrowing decisions are prudent and sustainable. In doing so the council must take into account arrangements for the repayment of debt (including through MRP) and consideration of risk, and the impact and potential impact on the council's overall fiscal sustainability.

A series of prudential indicators are set each year as part of the Capital Strategy to demonstrate that the council has due consideration of these factors when determining its capital programme.

### A6.1 Debt and the CFR

The council can only borrow to support a capital purpose, and borrowing should not be undertaken for revenue or speculative purposes. The council should ensure that gross debt does not, except in the short-term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for the current and the next two financial years.

Projected levels of the Council's total outstanding debt (which comprises borrowing and leases) are shown below, compared with the capital financing requirement (see table A4.3)

Wdeh#D914 #Ehew#v#F IU#~p ,#	5356257# dfwcd#	5357258# iruhfdv#	5358259# iruhfdv#	535925:# iruhfdv#	535:25;# iruhfdv#
Jurv#Erurz bj#lfd#II# hndvhv,#	4;4B#	4;3B#	4;<B#	4:;B#	4:6B#
Fdsld#lhdqf#Uhtxlnp hqv#	567I#	576B#	56<I;#	569k#	566l:#

As per the table, the council expects that its gross borrowing will not exceed its CFR across the MTF5 period.

### A6.2 Borrowing Boundaries and Limits

The council is legally obliged to determine and keep under review an affordable borrowing limit (also termed the authorised limit for external debt) each year. In line with statutory guidance, a lower "operational boundary" based on the council's estimate of the maximum level of external debt in the most likely scenario is also set. The operational boundary reflects the level above which the council does not expect to require borrowing based on current cashflow projections and capital programme, and so acts as a warning level should there be a sustained or regular trend of external debt above the boundary. The operational boundary and authorised limit set by the council are outlined in table A6.2 below:

Wdeh#D915 #Rshudwrqdd#rxggdu  #v# Dxwkrulvhg#Dp l#~p ,#	5357258#Dp l#	5358259#Dp l#	535925:#Dp l#	535:25;#Dp l#
Rshudwrqdd#rxggdu ##	5<3B#	533B#	4<<B#	4<;B#
Dxwkrulvhg#Dp l##	643B#	643B#	643B#	643B#

#

As part of the review of the capital and investment strategy for 2025/26 it was identified that the previous operational boundary of £290m was not reflective of the maximum external debt in the most likely scenario. The council has reviewed its approach to setting the operational boundary and has adopted an expected value approach to commitments (such as bonds, guarantees, revolving credit facilities) that are unlikely to materialise in the financial year. Instead of including the total potential liability in the worst case, as the previous approach had, the council estimates the likelihood of the commitment being called upon and the likely amount. An amount based on this assessment is included in the operational boundary to reflect that while it is very unlikely that all of these commitments be called upon in full, there is a likelihood that on average across all the commitments there may be some impact on the council's cashflows. This change to the operational boundary also does not change the council's ability to borrow. It is the most likely maximum level of borrowing based on the council's current capital programme and forecast cashflows. All future capital proposals will be considered on a case-by-case basis and the operational boundary will be reviewed

each year to ensure it includes any borrowing required for new capital projects that are considered to be affordable. The authorised limit however remains unchanged.

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**A6.3 Financing Cost to Net Revenue Stream**

Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and MRP are charged to revenue. Together these are referred to as financing costs and it is useful to compare this to the net revenue stream, i.e., the amount funded from Council Tax, business rates and general Government grants, to determine that capital financing costs are proportionate and affordable.

Wdech#D916#H lqdgf lqj #F rvw#Hr#Qhv# Uhyhqxh#/whdp #~p ,#	5356257# Dfwdd#	5357258# iruhfdv#	5358259# iruhfdv#	535925:# iruhfdv#	535:25;# iruhfdv#
Iqvhuhw#Sd ded#	7B#	71#	7k#	7B#	7I#
P ljp xp #Uhyhqxh#Surylvrq#	7I#	6k#	7I#	7i;#	8B#
Wrwd#H lqdgf lqj #F rvw#	;I#	;19#	<15#	<I#	<I#
Qhv#Uhyhqxh#/whdp #	5<14#	5:13#	5915#	5615#	4<1k#
Wrwd#H xgg lqj #	5<14#	5:13#	5915#	5615#	4<1k#
Udwr#:#H lqdgf lqj #F rvw#	5;1k ( #	6513 ( #	6815 ( #	7316 ( #	7:15 ( #

This indicator shows that the ratio of financing costs to net revenue streams is high and increasing across the MTFs, which is primarily due to the forecast in reduction in revenue resources. What this ratio doesn't consider is that a large proportion of the Council's financing costs are offset by the interest from on-lending to the Council's subsidiaries, and income generated by assets acquired as part of the Council's regeneration programme. This "non-treasury investment" income is not included in the net revenue stream as it does not form part of the Council's core funding but is nonetheless a key resource for the council.

**A6.4 Net Income from Service Investment Income to Net Revenue Stream**

This Indicator shows the financial exposure of the authority to the loss of its non-treasury investment income, i.e., income from financial investments (e.g., share and loan capital in council subsidiaries) and income from property assets:

Wdech#D917#Udwr#:#H/huylfh#qyhw# hqw# Iqfrp h#r#Qhv#Uhyhqxh#/whdp #~p ,#	5356257# Dfwdd#	5357258# iruhfdv#	5358259# exgjhw#	535925:# exgjhw#	535:25;# exgjhw#
Qhv#Iqfrp h#urp #H lqdgf lqj #F rvw#	7B#	7k#	7B#	7B#	7B#
Qhv#Iqfrp h#urp #Sushw#Dvhw#	719#	8B#	9k#	:13#	:14#
Wrwd#H/huylfh#qyhw# hqw#Iqfrp h#	<14#	4316#	43k#	4413#	4413#
Qhv#Uhyhqxh#/whdp #	5<14#	5:13#	5915#	5615#	4<1k#
Wrwd#H xgg lqj #	5<14#	5:13#	5915#	5615#	4<1k#
Udwr#:#H/huylfh#qyhw# hqw#Iqfrp h#	6416 ( #	6;16 ( #	741: ( #	7:16 ( #	8813 ( #

Investment income represents a significant proportion of the net revenue stream and therefore the risks around loss of this income should be monitored closely. The council conducts regular reviews of projected levels of income as part of monthly budget management and provides regular updates to senior management via performance and aged debt reporting. Risks associated with income loss can therefore be identified early and plans can be implemented to mitigate the impact so the council can continue to deliver a balanced budget.

Whilst financing costs are high, the overall picture is incomplete without factoring the contribution investment income makes towards these costs. Deducting the ratio of net income from Service Investments from the Ratio of Financing costs reveals the affordability ratio, which demonstrates the net revenue impact to the taxpayer as a result of the Council's capital investment decisions.

### A6.5 Affordability Ratio

There is no established Local Authorities benchmark for this ratio as activities differ significantly. Interest earned on Treasury investment is not considered in either of the calculations and therefore it is not unexpected to see a positive percentage when the two are netted off against each other.

The affordability ratio shows that after taking into account the income relating to the capital expenditure that is being financed the council has an affordable net cost of capital financing:

Wdeh# 918 #D iirugde lwl #Jdwr	535627# D fwxdc#	535728# iruhfdw#	535829# exgjhw#	53592:# exgjhw#	535:2:# exgjhw#
Udwr# #H lqdfbj #frvw#	5;2 ( #	65B ( #	68B ( #	73B ( #	7:5 ( #
Udwr# #H huylfh #qyhvp hqwfgrp h#	64B ( #	6;B ( #	741: ( #	7:16 ( #	88B ( #
D iirugde lwl #dwr#	C5B ( #	C9B ( #	C9B ( #	C:3 ( #	C;16 ( #

The Section 151 Officer is satisfied that the proposed capital programme is prudent, affordable, and sustainable.

The council will continue to monitor this ratio and report to senior management and members via its regular Treasury Management review. Should the affordability ratio move adversely, the council will need to review whether this is sustainable and what actions may be required to mitigate the impact to the taxpayer as part of its budget management and Medium-Term Financial Strategy.

## A7. Capital Health

To get an indication of the Council's overall capital health, it is useful to examine the ratio of the CFR to the Council's total long-term asset value to determine the extent to which the council's assets could clear its debt through asset disposals, if necessary.

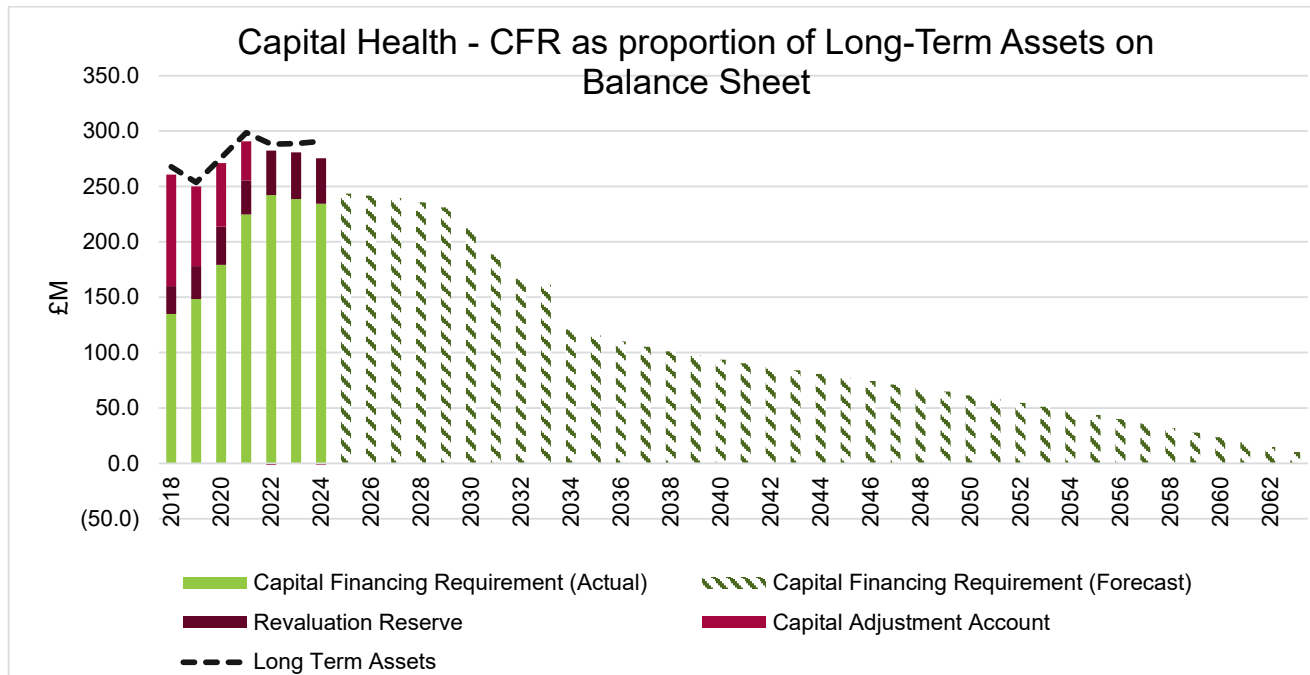
**Table A7.1 – Capital Health in £ millions**

Fds ldc# Hdok# ~p ,#	534:24;#	534;24<#	534<23#	535324#	535425#	535526#	535627#
Fds ldc# lqdfbj #Jhtxlnp hqwf#	4671<#	47;15#	4:<15#	5571;#	57514#	56;19#	56717#
Orgj Qwhp #Dvhw## +dv#shuvdhp hqwf# lffrxqw,#	59:1;#	58619#	5:81;#	5<;19#	5;;15#	5;;1;#	5<31: #
F IU#r#Orgj Qwhp #Dvhw#Jdwr#	83 ( #	8; ( #	98 ( #	:8 ( #	;7 ( #	;6 ( #	;4 ( #

As of 31<sup>st</sup> March 2024, the Council's CFR amounted to 81% percent of the value of its total capital worth (Long-term asset value), demonstrating that the Council's total capital worth exceeds its borrowing requirement. It should be noted that under the CIPFA code, assets can be capitalised on balance sheet based on the long-term service potential they provide and not necessarily the economic value they generate on sale, particularly assets held at historical cost e.g. intangible assets. The CFR to Long-Term asset ratio should therefore only be treated as an indicator of capital health.

Figure A7.2 demonstrates how this has changed since the council began borrowing to fund its capital programme and includes a forecast of the Council's CFR up to 2063 based on the current 5-year capital programme and no future additions to this.

Figure A7.2– Capital Health: CFR as proportion of Long-Term Assets



The Council's capital assets are comprised of fixed assets, such as property, and financial assets, such as loan and share capital. Fixed assets and long-term financial assets are less liquid than treasury management investments, as loans and share capital have contractual arrangements and agreed repayment profiles in place, whilst property is utilised in the delivery of corporate priorities. It is important that the council continues to monitor the repayment profiles of loans and valuation of its property assets to ensure that the council can cover its debt obligations through asset sales if required to do so (e.g. in the unlikely event that PWLB refinancing of loans becomes unavailable).

Based on current forecasts, the CFR is expected to be cleared by 2064. This is mainly due to the effects of the annual minimum revenue provision set aside by the council and principal repayment of capital loans and share capital investments, which are to be treated as capital receipts and are expected to be used to clear the outstanding CFR balances associated with these assets. The council continues to ensure that wherever possible, new capital projects are fully funded by capital grants, capital receipts or S106 receipts, keeping additional borrowing requirements to a minimum level and on projects whether there is a demonstrable business need or statutory duty.

## A8. Asset Management and Commercial Risk

### Asset Management

To ensure that capital assets continue to be of long-term use, the council is in the process of preparing a revised Asset Review, where the purpose of each asset held, is challenged, and these properties will be underpinned by policy documents which detail how each category of property is managed. This is a multi-level approach structured as follows:

- At a property level this will comprise of the preparation of an asset management plan which are then subject to periodic review and updating. This process is ongoing and informs the property strategy as a whole.

- At a tenancy level the Comprehensive Asset Register (a database of key lease events) is being updated and used to identify forthcoming lease events such as expiries, rent reviews and breaks. These are allocated to specific Property Managers to progress whose work schedules are reviewed periodically.

When a capital asset is no longer needed, it may be sold to generate a capital receipt. Receipts from capital grants, loan repayments and investments also classed as capital receipts under Local Government accounting regulations.

### Commercial Risk

To drive leadership of place within Cherwell, stimulate growth, pursue economic regeneration and to generate income to support the revenue activity, the council holds commercial property assets that are subject to commercial risks. The council continues to make investments in enhancing and adapting these assets to ensure they remain fit for purpose and to maximise their service and economic potential in what has been a turbulent financial environment for commercial property nationwide in recent years.

The council recognises that the investments made in commercial property are higher risk than treasury investments. The principal risk exposures are listed below in table A8.1 together with an outline of how those risks are managed:

**Table A8.1 – Commercial Risk Management**

<p><b>Wkxqf l#fngqrz dng j hv#</b></p>	<p>Wkxqf l#fngqrz dng j hv#... p l#j dvhg#   #kh#r#z lqj #vudhj l#v#</p> <p>d, Wkxqf l#fngqrz dng j hv#... v h#</p> <p>e, Vrp h#r #kh#f rxqf l#fngqrz dng j hv#... ixggde# #h1#r#v# #kh#   #f#x#g#e#h#x#l#d#e#h#r#u#g#h#e#d#f#n#g#q#y#h#v#w#</p> <p>f, Wkxqf l#fngqrz dng j hv#... z k l#v#j h d u b j #g r h v #g r w #g f u d v h #d#x#l#g#l# #s#h#h# #f#d#g#h# {s#r#v#h#d#q#r#z#q#h#r#j#u#d#h#u#l#n#r# #v#h#d#j#d#q#d#x#l#g#l# #v#h#v#d#l#g#q#r#s#r#u#x#g#h#p#h#</p>
<p><b>Wnqdq#ghidxo#</b></p>	<p>Wkxqf l#fngqrz dng j hv#... vz r#z d v#</p> <p>d, Wnqdq#ghidxo#... p d #h#r#x#j#k#</p> <p>e, U l#n#v#p d q d j h g #e   #g#y#h#v#l#f#d#w#r#q#d#v#r#q#d#i#v#p d#e#s#r#u#w#r#q#r# #h#q#d#q#w#p#d #e#h#h#{s#h#f#h#g#r# #i#l#g#d#q #j#y#h#g# #h#d#u#</p> <p>f, D#e#r#d#f #f#r#q#w#j#h#q#f #e#x#g#j#h#v#k#h#g#z#l#k#l#k#h#f#r#x#q#f#l#v#d#q#x#d#e#h#y#h#q#x#h#e#x#g#j#h#v#d#e#r#q#j#v#j#h# #d#p#d#u#h#v#n#d#u#p#d#u#h#g#h#v#h#y#h#z#k#l#f#k#f#r#x#g#e#h#p#d#g#h#y#d#l#e#d#e#r#p#h#h#w#h#k#r#w#i#d#e#q#l#q#f#r#p#h# #w#k#d#p#d #e#h#h#h#g# #h#d#u#p#x#h#r# #h#q#d#q#w#ghidxo#</p>
<p><b>R evr#v#f#h#g#f#h#</b></p>	<p>D#v#j#q#l#f#d#q#w#e#s#r#u#w#r#q#r# #kh#f#r#x#q#f#l#v#r#u#w#r#d#f#e#r#p#s#u#h#v#h#g#x#v#w#l#d#e#z#d#u#k#r#x#v#h#e#x#l#g#l#j#v#d#q#f# #u#w#l#d#v#h#w#z#k#l#f#k#k#d#y#h#h#d#w#y#h#d#e#r#z# #e#v#r#d#v#f#h#g#f#h#e#r#p#s#d#u#h#g#r#r#e#i#f#h#s#u#p#l#h#v#h#w#k#l#v#h#e#h#f#d#x#v#h# #r#i#f#h#v#h#g#j#h#g#h#u#d#e#h#t#x#l#h#v#j#q#l#f#d#q#w#q#y#h#v#p#h#q#w#r#p#d#l#q#w#l#k#h#d#q#g#r#u#v#l#v#x#w#h#f#i#f#d#w#r#q#d#q#h# #z#l#k#p#d#u#h#v#h#p#d#q#g#v#</p> <p>Z kh#h#p#d#u#h#v#h#r# #f#r#x#q#f#l#v#r#d#f# #r#y#h#l#g#h#e#r#p#h#u#f#b#e#f#r#q#f#h#u#v# #kh#f#r#x#q#f#l#v#r#u#w#r#d#f#e#r#p#r#h# #y#x#g#h#u#d#e#h#i#j#l#z#kh#h#v#j#q#l#f#d#q#w#r#x#w#l#p#d #e#h#h#t#x#l#h#g#r#q#s#d#q#w#d#q#g#p#d#f#k#l#g#h#u# #e#h#h#h#g#g#r# #w#k#h#l#v#h#i#x#h#e#f#r#q#r#p#l#f#h#v#h#v#k#l#z#l#e#h#f#r#q#v#h#h#u#g#d#q#k#h#d#v#h#w#p#d#q#d#j#h#p#h#q#w#e#d#q#r#u#h#d#f#k#l#v#h#w#</p>

<p>F ds l d c # h { sh q g l w u h #</p>	<p>S d n d v h # h h # d e r y h # e x w # l o r # r v h # k d w # k h # f r x q f l d l p v # r # h w # v s d f h # r q # x c # U h s d l u j j # h u p v # z k l f k # p d n h v # k h # h q d q w # l k h u h { s d f l d j # h v s r q v l e d # r u t # d l g v d l g j j # k h # d v v h # r u # l o r z v # F G F # r # h f r y h u # w k h # f r v w # # i h s d l u # k u r x j k # k h # h u y l f h # f k d u j h # s u r y l v r q v # r # k h # h d y d q w # d n d v h #</p>
<p><b>Market risk</b></p>	<p>W z r # h   # p d u n h w # l v n v # d u h # d o j j # h q w # g # h v s r q v h # r # g h f d g l j j # h f r q r p l f # f r g g l w r q v # l g g # h { w h q g h g # p d u n h w l g j # r l g v # z k h q # d n d v h # h q g # r u # h q d q w # d l d # w k h v h # l v n v # d u h # p l w j d w h g # g # k u h # p d l g # z d   v #</p> <p>41 O h d v h # h q j w k v # k r x o # e h # # # B #   h d u v # . # z k l f k # r e y l d v h # p r v w # p d u n h w # l v n v # g x u l j j # k h # s h u l g # r # # w k h # h q d q f   # #</p> <p>51 O r q j h u # d n d v h # z k l f k # f r q w l g # h j x o # h q w # h y l z # s u r y l v r q v # r u p d o j # h t x l h # k h # h q w # r # e h # h y l z h g # g # l g # k s z d u g v # r q d # g l h f w l r q # # #</p> <p>61 W h q d q w # d l b x h # , # h h # d e r y h # k g g h u # h q d q w # h i d x o # h # h y h w l g j # l g g # g l y h u # l f d w l r q # s r d f l v # o x v # h d u p d u n h g # h v h u y h v # k h o j # #</p> <p>D # x u w k h # l v n v # f r p p h u f l d # d n d v h # z l k # f d s s h g # h u y l f h # f k d u j h v # p h d q l j j # k h # d o g g a r u g # v # r w # d e d # w # h f r y h u # k h # x o # p r x q w # h o w l g j # r # d n d v h # v s d f h # w k h # f r x q f l # k d v # d l # p l w g # x p e h u # # d n d v h # z l k # w k h v h # f o x v h v # d g g # g r h v # r w # r x w l g h d # l j u h # k h p # k q d v v # w k h u h # v # d f r p p h u f l d # p s h u d y h #</p> <p>D q # l g g l w r q d # l v n v # v r y h u h { s r v x u # r # z r z q # f h q w h # h w d l g j # d v # k h # s r u w i r d r # v # o u j h v # d v v h w # d u h # k h # F d v o h # f x d   # f h q w h # l g g # z d n u w l g h # g # e d q e x u   # l v # z h o # v # s l r q h h u # / t x d u h # g # e l f h v h u # # w k h # l v n v # d u v l g j # r u p # k h v h # g y h v p h q w # z l o # e h # p d q d j h g # l v # e d u w # r # k h # v w d u h j l f # v v h # p d q d j h p h q w # o l g # d q g # d v v h # d f w l r q v # s o l q v # r u # d f k # l v v h w # #</p>
<p><b>Returns eroded by inflation</b></p>	<p>P r v # s u r s h u # l v # d u h # h w # r # q # d n d v h # h u p v # z k l f k # f r q w l g # k s z d u g v # r q d # h q w # h y l z v # l g g # r p h # d u h # l g g h { h g # d q n g # j x d u d q w h l g j # h q w d o j u r z w k # d o k r x j k # g j # h q h u d # h q w d o # h y h o # d o j # d j d l v w # g i o w l r q # e r w # z k h q # l v l g j # l g g # d o j j # g x h # r # h y l z v # r u # h q n z d o # e h l g j # j h q h u d o # h y h u   # 0 #   h d u v # h q w # d u h # k l w r u l f d o j # f r q v l g h u n g # r # e h # p r u h # v d e d # z l k # h v v # o x f w d w l r q v # #</p>
<p><b>Rising interest rates</b></p>	<p>I q w h u v # d u h # l v n v # d u h # p d q d j h g # e   # k h # f r x q f l v # # h d v x u   # p d q d j h p h q w # x q f w l r q # z k l f k # l v x s s r u w h g # e   # s u r i n v l r q d # g y l h u v # w k h # f r x q f l # s e d v k h v # w # i s s u r d f k # r # l g w h u v # d u h # p d q d j h p h q w # g # w # t x d u h u d # # h d v x u   # p d q d j h p h q w # U h s r u # l g g # l g q x d o # h d v x u   # p d q d j h p h q w # v w d u h j   # z k l f k # k r x o # # e h # h d g # g # f r q w l r q v # z l k # k l v # v w d u h j   # # #</p>

**Commercial Governance**

Decisions on investment in assets with commercial risk are made by Members and Statutory Officers in line with the criteria and limits approved by Full Council in the Investment Strategy. Acquisitions of property are made in-line with strategic priorities of the council, are capital in nature and will therefore form part of the council’s capital programme.

The council also has commercial interests in trading companies, indirectly exposing it to normal commercial risks. These risks are managed by the governance structure in place. The Shareholder Committee is regularly informed of the progress of each company. The Shareholder representative meets with the directors both formally and informally to ensure there is a consistent dialog between the companies and the council.

Further details on commercial investments and limits on their use can be found in the Investment Strategy (Section B of this report).

**A9. Knowledge and Skills**

The council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions. For example, the Section 151 Officer is a qualified accountant with many years of experience and several other members of the Finance team are CIPFA members and fully qualified accountants. Two members of the Property team are registered



surveyors with the Royal Institute of Chartered Surveyors (RICS). The council also pays for junior staff to study towards relevant professional qualifications, including CIPFA, to support professional development and team resilience. Where council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field.

## B. Investment Strategy

### B1. Introduction

The CIPFA Prudential Code for Capital Finance outlines that in the Investment Strategy presented to Full Council each year, it should report on all financial investments of the authority, together with other non-financial investments such as those held for service purposes or for financial return.

Local authority investments (including commercial property) may be categorised in accordance with the primary purpose of the investment. The chief financial officer makes a judgement as to the primary purpose of the investment. For the purposes of this strategy, all investments and investment income must be attributed to the following purposes as per the prudential code:

- ‘Investments for **treasury management** purposes’ (or treasury management investments) are those investments that arise from the organisation’s cash flows or treasury risk management activity, and ultimately represent balances that need to be invested until the cash is required for use in the course of business.
- ‘Investments for **service** purposes’ (or service investments) are taken or held primarily and directly for the delivery of public services (including housing, regeneration and local infrastructure) or in support of joint working with others to deliver such services.
- ‘Investments for **commercial** purposes’ (or commercial investments) are taken or held primarily for financial return and are not linked to treasury management activity or directly part of delivering services.

In line with the above definitions, the council invests its money for three broad purposes:

- because it has surplus cash as a result of its day-to-day activities, for example when income is received in advance of expenditure (known as **treasury management investments**),
- to support local public services by lending to or buying shares in other organisations, such as subsidiaries and local community groups (**service investments**) and
- to deliver against corporate priorities as detailed in the council’s annual business plan (**service investments**)

The council does not invest *primarily* for financial return (commercial purposes) – for the council to do so, it is likely the council would need to incur borrowing. The prudential code does not permit borrowing for commercial purposes.

The council realises the benefits of its investments either through direct delivery towards corporate priorities, or by generating additional income that supports service delivery and the revenue budget.

The below table summarises how each type of investment benefits the council and its residents:

**Table B1.1: Investment types and Benefits**

Iqyhvvp hqvw#	Sxusrvh#	H { dp sdrv#	Vwdwvj lf #dgg# Vhuylfh#E hqh l w#	Hfrqrp lf #hgh l w#
Wuhdvxul # Iqyhvvp hqvw#	Wr#p dgdjh#xusoxv# fdvk#edwqfhw#khg#qj# dgydqfhw#r#h {shqglxuh#	P rqh   #P dunhw Ixqgv/#z lk#kh#KN# J ryhuqo hqwy/d# wkh#Ghew# P dgdjhp hqvw# R ilfh#uhhuhg#r# dv#kh#G P D G I ,/# rwkhu#Orfd# Dxwkrulhv#dgg# I {hg#ghsrvlw#z lk# edqnv#	Hihfwyh#uhdvxul # p dgdjhp hqvw# #h# ghsrvlw#fdvk#qj# if l wlv#kdw#huh# vhfxuh/#dxlg#dgg# j hghudw#h#dgdqf l d# uhwqj#	Iqwhuvw#hfhlyhg#dgg#h# xvhg#r#xssruw#d   Orqgd   # uhyqhxh#vshqg#kh#frxqf l # lqfxuw#qj#ghdyhulj #w# vhuylfhv#
Vhuylfh# Iqyhvvp hqvw# Sxufkdv l qj #r # Vkdwh#F ds l d#	Wr#hqdcd#xevgl d l # frp sdq l v#xfk#lv# J udyhg#K l w#r#ghdyhu# vhuylfh#reimfwyhv#dgg# eh#frp p huf l w#y l dcd# hqwusulvhv#	J udyhg#K l w# Furz q#K rxvh#	Wkh#xevgl d l #w# surylg#dgdqf l d# uhvrxfh#r#ghdyhu# krxvlqj #ru#kh# glwulfw#	Iqyhwlqj #q#xevgl d l v# fdq#khs#ghdyhu#vhuylfh# reimfwyhv#kdw#p sdfw#kh# ordd#frqrp   #dgg#khs#r# wlp xolw#frqrp lf#j urz wk# h l j l #q#surylg l qj #krxvlqj # dwdw l w l qj #xvlg h v h v #/ h q f r x u d j l q j #s u l y d w h # l q y h v p h q w l qj #k h #j l w u l f w # # # Wkh#frxqf l d   #hfhlyh#d# g l y l g h g g # d   p h q w # u r p # k h # s u r l w # j h q h u d w g # k d w # d d g # v x s s r u # h y h q x h # v s h q g l #
Vhuylfh# Iqyhvvp hqvw# Dgydqf l qj #r # F ds l d#Ordqv#	Ordqv#huh#dgydqfhw#r# ruj d q l d w r q v # x f k # l v # wkh#F rxqf l w # v x e v g l d l v # # r f d # s d u l k h v # l q g # r f d # f k d u l w h # r # x s s r u # a r f d # x e d f # h u y l f h v # d g g # w l p x o l w # r f d # h f r q r p l f # j u r z w k #	J udyhg#K l w# Furz q#K rxvh# Orfd#F kdu l w h # d g g # rwkhu#ruj d q l d w r q v #	Wr#hqdcd#frqw l p x d # ghdyhu   #r#krxvlqj # dgg#qj d w v w x f w u h # r # wkh#rfd#erp p x q l # # # Wr#hqdcd#rfd# j u r x s v # r # g h d y h u # r e i m f w y h v # l q g # s u l r u l w h # z k l f k # d d j q # z l k # k h # F r x q f l w # #	Dgydqf l qj #rdqv#d q # hqdcd#rfd#ruj d q l d w r q v # w#d f l d w h # f r q r p l f # j u r z w k # # # Wkh#frxqf l d # h f h l y h v # l w h u h w # r q # k h # r d q # d g y d q f h v # O r d q v # h u h # h s d l g # w # k h # F r x q f l d # r q # p d w u l w # #
Vhuylfh# Iqyhvvp hqvw# Surshw#	Wr#khs#kh#frxqf l w # ghdyhu#vhuylfhv#p hhw# lw#Frusrudw#sulru l w h # dgg#j hghudw#qjfrp h# w#xssruw#h#hyhgxh# dfwylw#	E l f h v w h # G h s r w # F d w h # l x d   # Wulp z d   #dggxvuld# Hwdw#	D # j l h f w # p s d f w # p d g h # r q # k h # j l w u l f w # w k u r x j k # w u d w j l f # s o l f h # k d s l q j # u n j h q h u d w i r q # d g g # r w k h # u r p v # r # v h u y l f h # g h d y h u l #	Surshw   #Iqyhvvp hqvw# vxssruw#x edf #vhuylfhv# dgg#khs#r#dwdw l w # r # r f d # dgg#gdw l r q d d e x v l g h v h v # g u y l q j # f r q r p l f # s u r v s h u l w # # # Wkh#frxqf l d # d d g # j h q h u d w h # l q f r p h # u r p # h w l q j v # r # v s d f h # k d w # l g r h v # j r w # r f f x s   # h l j l # h w l b # d g g # l q g x v u l d # v s d f h #

## B2. Treasury Management Investments

The council typically receives its income in cash (e.g. from taxes and grants) before it pays for its expenditure in cash (e.g. through payroll and invoices). It also holds reserves for future expenditure and collects local taxes on behalf of other local authorities and Central Government. These activities, plus the timing of borrowing decisions, lead to a cash surplus which is invested in accordance with guidance from the Chartered Institute of Public Finance and Accountancy. The balance of treasury management investments is expected to be an average of £27.56m during the 2025/26 financial year.

Full details of the Council's policies and its plan for 2025/26 for treasury management investments are covered in a separate document, the Treasury Management Strategy.

## B3. Service Investments: Loans

### Contribution

The council lends money to third parties (e.g., its subsidiaries, local parishes, local charities) to support local public services and stimulate local economic growth. The main loans issued are to the council's subsidiaries – the Graven Hill Village companies and Crown House Banbury Ltd. Graven Hill is a housing development providing significant housing in Bicester. Crown House is a redeveloped derelict office building in the centre of Banbury which is providing significant residential rental opportunities in the town centre.

### Security

The main risk when making service loans is that the borrower will be unable to repay the principal lent and/or the interest due. To limit this risk, and ensure that total exposure to service loans remains proportionate to the size of the council, upper limits on the outstanding loans to each category of borrower have been set as follows:

**Table B3.1: Fair Value of Loans**

F dwhj ru  # r i e r u r z h u # + p , #	535627# f w x d o r #			535829#
	E d d q f h #	O r v v # l o r z d q f h #	Q h w # i j x u h # q # d f f r x q w #	D s s u r y h g # O p l w #
V x e v j b u h v #	98 B #	3 B #	98 B #	; 5 B #
S d u b k h v #	3 B #	3 B #	3 B #	3 B #
O r f d c # k d u l v #	3 B #	3 B #	3 B #	3 B #
R w k h u #	4 B #	3 B #	3 B #	4 B #
W R W D O #	991 : #	31 : #	99 #	; 61 : #

Accounting standards (IFRS 9) require the council to set aside loss allowance for loans, reflecting the likelihood of non-payment. The figures for loans in the Council's statement of accounts are shown net of this loss allowance. The council, however, makes every reasonable effort to collect the full sum lent and has appropriate credit control arrangements in place to recover overdue repayments.

### Risk Assessment

The council assesses the risk of loss before entering into and whilst holding service loans by approaching each loan request individually. The bulk of the council's loans are to its subsidiaries. When the council considers whether or not to create or acquire a subsidiary a full business case is prepared which sets out the optimal financing of the company. This will include an assessment of the market in which it will be competing, the nature and level of competition, how that market may evolve over time, exit strategy and

any ongoing investment requirements. External advisors are used where appropriate to complement officer expertise and second opinions from alternate advisors is sought in order to monitor and maintain the quality of advice provided by external advisors.

Other service loans are evaluated against a set of criteria designed to demonstrate:

- Evidence of project objectives and needs analysis is provided
- The loan must have a demonstrable community impact
- The loan would provide up to 50% of the whole project cost
- Such a loan can only be applied for by constituted voluntary organisations with their own bank account; Town or Parish councils; charitable organisations
- The loan cannot be applied retrospectively
- The applicant has provided evidence of its financial stability and of its ability to manage the proposed scheme.
- Appropriate checks have been carried out on the owners of the organisations to be satisfied as to their integrity and to avoid any potential embarrassment to the Council.
- The applicant has demonstrated that the proposed scheme has been developed following good practice in terms of planning, procurement, and financial appraisal.
- The applicant has provided evidence the affordability of their proposed scheme and the loan repayments
- That the project furthers the council's priorities as reflected in its Business Plan

## **B4. Service Investments: Share Capital**

The council invests in the shares of its subsidiaries to support local public services and stimulate local economic and housing growth. The council currently holds shares in Graven Hill Holding Company Ltd, Graven Hill Development Company Ltd and Crown House Banbury Ltd.

One of the risks of investing in shares is that the initial outlay may not be recovered. To limit this risk, upper limits on the sum invested in each category of shares are set as part of the Investment strategy. For 24/25, this limit was raised by £10m to allow for a potential increase in the equity investment in Crown House, however the council decided in 24/25 not to increase this equity investment and so the approved limit has returned to the £35.7m it was previously. Table B4.1 below shows the most recent values and the limit.

**Table B4.1: Fair Value of Share Capital Investments**

F dwhj ru   # i#frp sdq   #	64™#P dufk#5357#blfwcd#			535829#
	Dp rxqw# lyhvwhg#	J dlqv#ru#rvvhv#	Ydoxh#g# dffrxqw#	Dssuryhg#Dlp lw#
Subsidiaries	35.7	0	35.7	35.7
<b>TOTAL</b>				

The council assesses the risk of loss before entering into and whilst holding shares by maintaining close links with the Boards of Directors of the companies through an established Shareholder Committee. Risk is assessed as above in Service Loans.

The maximum periods for which funds may prudently be committed are assessed on a project-by-project basis. The decision will balance both the long-term viability of the subsidiary and the revenue and capital requirements of the council.

Shares are the only investment type that the council has identified that meets the definition of a non-specified investment in the Government guidance. The limits above on share investments are therefore also the Council's upper limits on non-specified investments. The council has not adopted any procedures for determining further categories of non-specified investment since none are likely to meet the definition.

## B5. Service Investments: Property

The council invests in local property in two ways: by acquiring new assets and by enhancing existing assets to help provide and meet the needs of its residents and businesses. For example, the council has recently acquired land to relocate and expand its Environmental Services Depot in Bicester to accommodate growth across the district. The Capital Programme includes significant investment over the next five years, which includes:

- Development of the new Bicester Depot
- Transforming Bicester Market Square
- Investing in Solar Panels and Solar Photovoltaic car ports at the Council's leisure and community centres
- Commitment of funding to net zero carbon projects

The council also continues to hold strategic assets that have received significant investment in recent years to regenerate town centres and generate income for the council, the largest of which include,

- Castle Quay Centre and Waterfront, Banbury;
- Pioneer Square, Bicester;
- Tramway Industrial Estate; Banbury.
- Town Centre House, Banbury

### Security

Under the statutory guidance on investments published by Central Government, the council should evaluate the security of its investments by conducting a fair value assessment against the capital invested. A fair value assessment is possible for assets held at fair value, i.e. properties valued annually as investment property (IAS 40 as adapted by the CIPFA code) or operational assets valued under Existing Use Value (EUV) where there is an active market for these types of assets.

Under the CIPFA code, operational assets are valued under the Existing Use Value approach. Existing Use valuations are conducted on assets that have service benefits, such as in provision of housing or in the delivery of regeneration objectives. Existing Use (EUV) valuations may in some circumstances be lower than Market Value due to EUV disregarding potential alternative uses of the asset. An assessment of the security of these assets is therefore made against valuations in Existing Use where Market Value is unavailable. Table B5.1 shows the latest fair value assessments of the council’s high value strategic investments made in recent years:

**Table B5.1: Fair Value of High Value Investments in the Council’s Strategic Assets**

Dvvhw#Q dp h#	Iqyhvvp hqw# Frwv# +~p ,#	Errn#Y doxh# 642625356# +~p ,#	P ryhp hqw#q# Errn#Y doxh# +Uhydoxdwrg# ,# Ghsuhfhdwrq ,# +~p ,#	Errn#Y doxh# #642625357# +~p ,#	J dlqv2Orvvh v ,#q#Errn# Y doxh# Uhf rj qlvng# lq#D ffrxqw# +~p ,#	Odvw# H {whugd# Y doxdwrg# G dwh# #
F dwh#T xd   #Z dwhuirqw# Krvhd#lqg#Vxshup dunhw#	9 ; 16#	5 < 17#	+61 ; ,#	581 ; #	+7519 ,#	642625357#
F dwh#T xd   #Vkrsslqj# F hqwh#	971 ; #	461 ; #	31 ; #	4718#	+8315 ,#	642625357#
Wudp zd   #lqgxvuld#Hvwdh#	< 19#	< 14#	+315 ,#	; 1#	+31 ; ,#	642625356#
S lrgghu#Vtxd#	; 15#	717#	31#	816#	+51#	642625357#
Wrwd#	4831 ; #	891 ; #	+516 ,#	8717#	+<917 ,#	#

The decline in book values have been driven by multiple factors, particularly the changing nature of town centres and the retail market nationwide.

Book gains and losses are recognised in the Council’s statutory accounts to reflect fluctuations in asset values and represent a snapshot of the Council’s financial position as at a balance sheet date. Cash movements against the original capital investment are therefore not realised until an asset is disposed of.

The council recognises that property valuations are important. In the long term, valuations generally increase as a factor of the economy. With careful management of assets and lets, the council anticipates that, over time, income rental yields will improve and be reflected in the valuations. Notwithstanding, the council continues to realise property investment benefits through other non-financial factors such as regeneration and place shaping, and through revenue receipts which will help finance the capital investment.

Whilst strategically important, property valuations do not have a direct impact on the council’s day-to-day financial standing. The council has prudently budgeted for the debt servicing costs on these investments and continues to receive income from the assets to support the financing of the investments. Many of the assets are long-term for the council, with current and future service benefits that also need to be taken into consideration in evaluation of the investment. As detailed in section A6 of the capital strategy, the council deems its capital investment plans to be affordable, prudent, and sustainable.

The Council’s strategic asset review is still in progress, and whilst no firm decisions have been made, action is being taken to identify ways to maximise the economic and service benefits from the Council’s property. Repurposing of space is a key factor the council is considering for its assets. For example, the repurposing of retail units to office space as part of the council office relocation to Castle Quay project, which was approved in the previous financial year, is well underway and due to complete in February 2025. In moving to Castle Quay, it is expected that the Council’s current headquarters Bodicote House will be

sold to generate a capital receipt. As discussed in section A4 of the Capital Strategy, standard practice is for capital receipts to be used to reduce the Council's existing debt (the CFR).

By reconsidering asset use of and repurposing space to maximise service and economic benefits delivered by property assets, the council anticipates that the corresponding valuations will increase in the future. Valuations will, however, depend on market sentiment and national economic conditions.

It should be noted that the security of investment is not only considered through annual fair value assessment. Assets that generate income to the council contribute to the overall business case and therefore whilst capital values may fluctuate, income generated from property assets may be considered secure in accordance with the lease terms granted, tenant performance, and asset obsolescence.

## **Risk assessment**

The council assesses the risk of loss before entering and whilst holding property investments by cash flow modelling the income and expenditure profile of each investment and interrogating that model across a range of scenarios to test the robustness of the investment. The modelling exercise is informed by the likelihood of tenant default and the chances that individual units will become empty during the hold period.

The property investment market is dynamic, and the council is kept abreast of developments by frequent communication and established relationships with local and national agents, supplemented by in-house investigations and reading of published research. The Council's focus is on assets that are local and help to deliver the strategic aims of the council.

In all acquisitions the council takes external advice from acknowledged experts in the field and sense-check their input against our in-house knowledge, experience, and expertise. The advice sourced covers market value but also, letting risk, marketability and occupational demand, and likely expenditure over the hold period.

The council uses a number of local and national advisors and cross reference their views periodically. There is no single party or firm which expects to be instructed by the council without competition.

Credit ratings are used on acquisitions, new lettings and when tenants request consent to assign their leases. The council uses D&B ratings as well as reviewing the published accounts of tenants or potential tenants.

A number of other strategies are used to mitigate risk:

- Tenant rent payment histories are analysed on any acquisition.
- Tenant rent payment patterns and arrears are examined in the existing portfolio.
- to the investment.
- Introducing agents advise the council throughout the acquisition process and their advice includes market commentary at a national and a local level and commentary on perceived risks
- In tandem with the above every acquisition is subject to a third-party RICS Red Book valuation by qualified surveyors who are independent i.e., not acting for the council or the vendor on the acquisition.
- Performance of due diligence enquiries about potential incoming tenants and occupiers
- Use of mechanisms such as rent deposits and guarantees to reduce risk.

### Liquidity

Compared with other investment types, property is relatively difficult to sell to convert to cash at short notice and can take a considerable period to sell in certain market conditions. To ensure that the invested funds can be accessed when they are needed, for example to repay capital borrowed, the council acknowledges illiquidity as a risk in property and whilst it cannot be avoided the risk is mitigated by the following strategies:

- The council invests across a diverse range of sectors and lot sizes. This affords the council the ability to access a range of purchaser types e.g., small local investors, listed property companies or institutions.
- The council does not invest in high-risk assets which can be the most illiquid of all other than for the purposes of delivering regeneration which has a different investment objective from pure revenue or capital return.
- Some of the Council’s investments are not what is termed ‘Investment Grade’, but they are fundable – i.e., if sold they could be suitable for debt backed investors
- The council does not invest in specialist properties (other than those that are for service purposes, such as community centres), where the market tends to be most illiquid.
- The Council’s assets are uncharged. It is often lenders who require assets to be sold and whilst gearing does not increase illiquidity per se, it can expose an owner to greater risk of selling an illiquid asset at an inopportune time.
- The Council’s plans do not require the sale of assets (except in the case of relocating council headquarters to Castle Quay, which requires the sale of Bodicote House to fully finance)

## B6. Loan Commitments and Financial Guarantees

Although not strictly counted as investments, since no money has exchanged hands yet, loan commitments and financial guarantees carry similar risks to the council and are included here for completeness.

The council has contractually committed to the following loan, bond, and guarantee amounts:

**Table B6.1: Loan Commitments, Bonds and Guarantees**

Erurcz hu#	Sxusrvh#	~p # Frqwdfwcd # Dydlleoh #
J udyhq#K lq# lqj h#G hyharsp hqv# F rp sdq  #Dvg#	Uhyrylqj #F unglw#Idf lw #dydlleoh#r #kh#frxqflw#vxevljdu # xqwl5359#	4 : B#
J udyhq#K lq# lqj h#G hyharsp hqv# F rp sdq  #Dvg#	Erqgv#lqg#J xduqwhhv#lq#solfh#	4 I#
J udyhq#K lq# lqj h#G hyharsp hqv# F rp sdq  #Dvg#	Erqg#lqg#J xduqwhhv#lq#uhhg#lq#subflsdh#	43 I6#
WR WD O#	#	5 ; 1 : #



## B7. Capacity, Skills and Culture

### Elected members and statutory officers

The senior statutory officers are qualified to degree level and have appropriate professional qualifications. Their shared business experience encompasses both the public, private and third sectors.

Training and guidance are provided to support members in delivering their roles and support effective decision making.

### Investments

Negotiations are either undertaken directly by Assistant Directors or at a senior level with Assistant Director direct involvement and oversight, alongside input from Directors and Lead Members where required. Assistant Directors are aware of the regulatory regime and convey that to all junior staff.

### Corporate governance

There are appropriate corporate governance measures in place which comprise end to end decision making procedures. These include risk assessments within the organisation; presentation to relevant committees including Members, statutory officers' approvals, and relevant project boards.

## B8. Investment Indicators

The Council has set the following quantitative indicators to allow elected members and the public to assess the Council's total risk exposure resulting from its investment decisions.

### Total risk exposure

The first indicator shows the council's total exposure to potential losses in investment book value (i.e. losses not already recognised on balance sheet) which includes amounts the council is contractually committed to lend but have yet to be drawn down and guarantees the council has issued over third-party loans and the council's high value property assets. These risks are managed by the council operating within the Treasury Management, Capital and Investment Strategies and strict governance arrangements around the council subsidiary Companies.

**Table B8.1: Total investment exposure in £ millions**

Wrwdd#qyhvwp hqw# {srvxuh#	642625357# Dfwdd#	642625358# Iruhfdw#	642625359# Iruhfdw#
Whdvxu  # dcdjhp hqw# qyhvwp hqw-#	54k#	61;#	99#
Vhuylfh#qyhvwp hqw#Drdqv--#	8:15#	8:14#	891k#
Vhuylfh#qyhvwp hqw#Wkduhv#	681: #	681: #	681: #
Vhuylfh#qyhvwp hqw#Surshw  ---#	877#	9413#	9416#
WRWDO#Q YHVWP HQWV#	49<15#	48:19#	49315#
F r p p l p hqw#r#hgg#	4:13#	4:13#	4:13#
Erqgv#) #J xduqwhv#q#s#afh#lqg#l j uhg#q# subf l s#	557#	441: #	614#
WRWDO#Q YHVWP HQW#H [SR VXUH#	53;19#	4;915#	4;316#

\*The investment forecast for 2025/26 is as per the MTFs budget and includes a forecast loan necessary for the Council to maintain its professional client status with its providers of financial services. This figure will differ from table 1.3 in the Treasury Management Strategy, as that only takes loans already committed to, into account.

\*\*Loans as per the investment funded by borrowing (excluding interest income) as per Table B8.2

\*\*\*As per the net book value in Table B5.1 for 2023/24 of high value property investments

### How investments are funded

Government guidance is that these indicators should include how investments are funded. Since the Authority does not normally associate specific assets with specific liabilities, this guidance is difficult to comply with. However, the following investments could be described as funded by borrowing. The remainder of the Authority's investments are funded by usable reserves and income received in advance of expenditure.

**Table B8.2: Investments funded by borrowing in £ millions**

Iqyhvw hqw#xqghg#   #rurz lqj#	64262357# #fwdc#	64262358## Iruhfdvw	64262359## #ruhfdvw
Vhuylfh#qyhvw hqw#Drdqv#	57.2#	57.1#	56.9#
Vhuylfh#qyhvw hqw#Wkdhv#	35.7#	35.7#	35.7#
Vhuylfh#qyhvw hqw#Surshw #	172.9#	168.1#	168.7#
<b>Wrwdc#xqghg#   #rurz lqj-#</b>	<b>265.8#</b>	<b>260.9#</b>	<b>261.3#</b>

\*The total funded by borrowing represents the gross expenditure incurred on these types of investments which form part of the Council's CFR. MRP (see Annex A) made to date on these investments has not been included in this total.

### Rate of return received

This indicator shows the investment income received less the associated costs, including the cost of borrowing where appropriate, as a proportion of the sum initially invested by the council. Note that due to the complex local government accounting framework, not all recorded gains and losses affect the revenue account in the year they are incurred

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**Table B8.3: Investment rate of return (net of all costs)**

Iqyhvw hqw#qhw#dvh#   #hwcuq#	535627## Dfwdc#	535728## #ruhfdvw#	535829## Iruhfdvw#
Wdhvdxu #dqjhp hqw#Iqyhvw hqw#	81 ( #	83 ( #	718 ( #
Vhuylfh#qyhvw hqw#Drdqv#	:13 ( #	91; ( #	81k ( #
Vhuylfh#qyhvw hqw#Surshw #	0.6%#	1.3%#	1.6%#

Treasury management investments are made to deposit cash balances in facilities that offer security, liquidity and a financial return (in that order of priority). Service loan investments are required to be made at a rate of interest that complies with subsidy control regulations, and whilst financial return is not the primary purpose, may generate a higher return than treasury and property investments. The rate of return on property assets represents the return across property service investments in housing, car parks, property bought with regeneration objectives and other property. The council has invested in local housing projects which generate income at a below market rate, e.g., Affordable Housing. It is therefore not unexpected that Property investments may generate a lower return than other forms of investment the council undertakes as set out in this strategy.

# Annex A – Annual Minimum Revenue Provision (MRP) Statement

## MRP Summary

Where the council finances capital expenditure by debt, it must put aside resources to repay that debt in later years. The amount charged to the revenue budget for the repayment of debt is known as Minimum Revenue Provision (MRP). The council is required by statute to charge an amount of MRP to the General Fund Revenue account each year for the repayment of debt. The MRP charge is how capital expenditure which has been funded by borrowing is paid for by council taxpayers. Legislation requires local authorities to draw up a statement of their policy on the annual MRP, for full approval by Council before the start of the financial year to which the provision will relate.

The statutory guidance<sup>[1]</sup> on MRP outlines 4 ready-made options for calculating prudent provision:

- Option 1 – Regulatory Method
- Option 2 – CFR Method
- Option 3 – Asset Life method a and b
  - Option 3a – *Straight Line*
  - Option 3b – *Annuity*
- Option 4 – Depreciation Method

Options 1 and 2 can only be used for capital expenditure incurred prior to 1 April 2008 (supported capital expenditure). These options are therefore unavailable to the council as it has no supported capital balances within its Capital Financing Requirement (CFR).

## MRP Statement

The council is recommended to approve the following statement:

- For unsupported capital expenditure incurred on fixed assets after 31st March 2008 and not acquired under a finance leasing arrangement, MRP will be determined using **option 3b (Annuity method)** of the statutory guidance on MRP starting in the *year after* the asset becomes operational.
- MRP on the acquisition of share capital in a subsidiary company will also be calculated using **option 3b** of the statutory guidance.
- For capital expenditure incurred in the advancing of loans to third parties that are delivering service objectives on behalf of the council, such as subsidiary companies, MRP will be charged at an amount equal to any increase in expected credit losses on the loans recognised in the financial year in accordance with IFRS 9.
- Repayments of loan principal on capital loans will be treated as capital receipts and applied to the capital adjustment account to clear any unfinanced capital spend associated with the original loan advancement, reducing the Council's overall capital financing requirement.
- Capital expenditure incurred on acquiring assets under finance leases will have an MRP charge made equal to the capital rent payment made to reduce the lease liability in year.

- Capital expenditure incurred in 2025/26 will not be subject to an MRP charge until 2026/27 at the earliest.

For **option 3b**, under statutory guidance:

- “MRP is the principal element for the year of the annuity required to repay over the asset’s useful life the amount of capital expenditure financed by borrowing or credit arrangements, using an appropriate rate of interest.” In simpler terms, this is equivalent to the MRP charge matching the capital repayment profile of a mortgage or a finance lease arrangement, with payments taking place over the life of the asset and using an appropriate rate of interest to determine the annual amount.
- Adjustments to the calculation to take account of repayment by other methods during repayment period (e.g., by the application of capital receipts) will be made as necessary.

As external debt balances cannot be directly linked to specific capital expenditure (external debt is a Treasury Management function) the council has determined an *appropriate* interest rate to be the Public Works Loans Board (PWLB) rate available for an annuity-based loan, with a repayment lifetime that matches the estimated useful life of the underlying asset. The PWLB rate used is taken from on the PWLB website<sup>[2]</sup> and will be the rate available on the first working day of the financial year in which the expenditure is incurred.

Indicative annuity rates used in the Council’s MRP calculation are shown below which are then further reduced by 0.2% for use in the MRP calculation, in accordance with the borrowing discount available to Local Authorities:

SZ OE #Erurz lqj #Jdwhv#	Ordq#Whup 2D vvhw#Olih#					
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3423725347#15=>48=>84#	5347248#	51<9 ( #	61<8 ( #	7167 ( #	717: ( #	7183 ( #

### Calculation of the CFR

As per the requirements of the CIPFA Prudential Code, the council calculates its Capital Financing Requirement by consolidating the following elements of the balance sheet:

- Non-current tangible assets (i.e. property, plant and equipment, heritage assets, investment properties and non-current assets held for sale);
- Intangible assets – non current;
- Long-term debtors relating to capital transactions (where applicable);
- investments that treated as capital expenditure under proper practices or applicable regulations;
- Revaluation reserve;
- Capital adjustment account;
- Donated assets account;

- Other items on the Balance Sheet that relate to capital expenditure but excluding the underlying liability.

This is known as the balance sheet CFR.

The CFR can also be calculated year-on-year by taking the opening CFR and consolidating with in-year:

- Capital expenditure (acquisitions, enhancements, loans and investments)
- Capital financing applied to the capital adjustment account (capital grants, receipts, loan repayments)
- Donated assets
- Minimum Revenue Provision

This is the method prescribed by the CIPFA code on Local Authority Accounting and is disclosed as part of the Council's annual statement of accounts. Reconciliation of the two CFR methods is undertaken annually as part of year-end accounting procedures.

### **Amounts in the CFR excluded from MRP**

In-line with the revised guidance from government published 10<sup>th</sup> April 2024<sup>[1]</sup>, the council has opted to not charge MRP in relation to the CFR for service loans to its subsidiary companies beyond the expected credit losses on the loans recognised in year. The council expects all service loans to be repaid in full and therefore the borrowing in relation to these loans will be financed by the capital receipt upon repayment. However, in line with International Financial Reporting Standard 9, the council should make an allowance for expected credit losses – that is an allowance reflecting the risk that the council does not receive all interest and principal due to them under the loan agreement – even if the risk of this is very low. It is therefore prudent to charge minimum revenue provision in line with the expected credit loss allowance to reflect the small chance that the council does not receive all of the principal at the end of the loan and so is not able to repay its borrowing. As the expected credit loss allowance for each loan is remeasured each year, any change in the risk of default is captured and therefore is also reflected in the MRP charge. As the current risk of default is low the council is satisfied that this approach is prudent, however if the risk of default becomes significant then the council would consider whether a further MRP charge would be required.

### **MRP Factors and Assumptions**

As part of the 2023/24 Capital Strategy, Full Council approved a change of MRP approach from option 3a (Straight-line) to 3b (Annuity) for Fixed Assets, Capital Loans and Share Capital investments. The annuity approach helps to more fairly distribute capital financing costs to the taxpayer over the lifetimes of the assets invested in when factoring the time value of money. This was in recognition that the council has primarily invested in assets which are expected to have long-term benefits to the taxpayer, with benefits expected to be realised over 50 years, meaning that the effects of the time value of money are significant.

#### **The Time Value of Money**

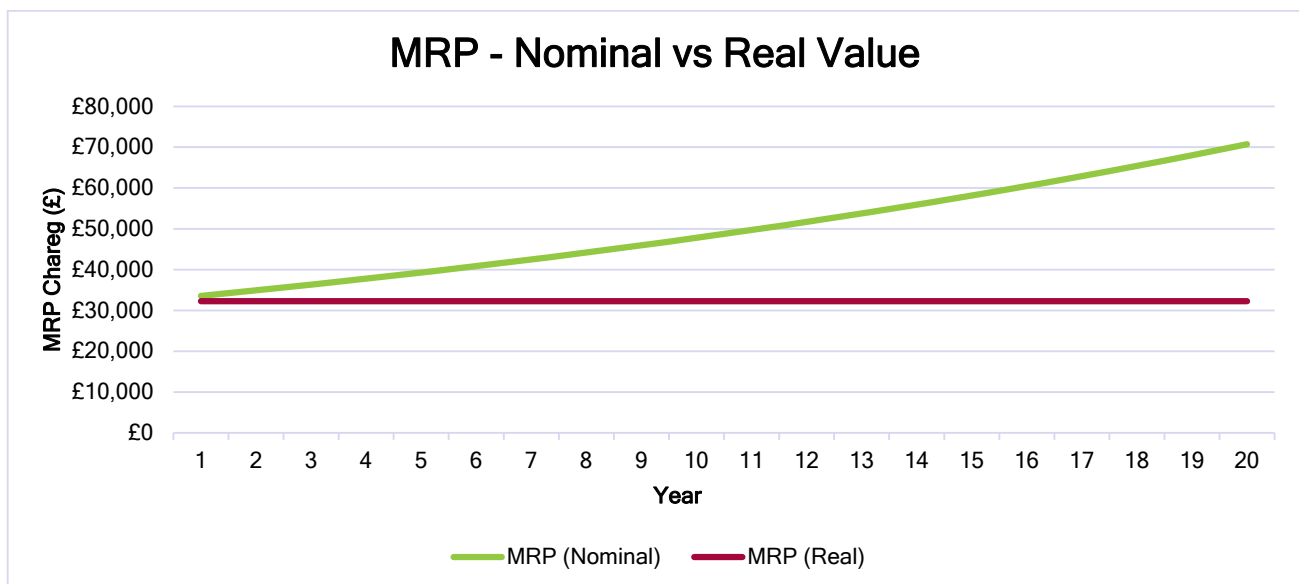
An annuity based MRP approach enables a fairer distribution of MRP across the lives of the assets invested in due to the time value of money – i.e. that the money is worth more today than in the future. The value of money can be thought of in terms of its nominal value, what money is worth in today's terms, and its real value – its actual worth at a given point in the future based on current expectations around interest rates and inflation. When interest rates are high, the effects of the time value of money are more prominent.

MRP is one of two elements that make up the cost of capital financing, the other being interest payable. When examining an annuity approach, it useful to compare the repayment profile to that of a mortgage

agreement. Whilst a mortgage has a fixed repayment profile over a given period (assuming a fixed rate of interest), the split between the amount paying off interest (revenue) and the amount paying off the capital element of the mortgage changes with time. At the start of the loan, a greater proportion of the total cost of borrowing is paid towards interest, as the principal balance outstanding on the loan is higher. The interest element decreases over time as the principal balance reduces, and as the interest reduces, more capital is paid towards the principal. MRP therefore represents the capital element of the mortgage in this scenario. The effect of this is that the MRP charge is factoring in the time value of money, and whilst the nominal value of MRP increases with time, its real value remains constant, meaning there is no increased burden on the future taxpayer.

The below table and graph demonstrate this effect for a capital investment of £1m at an interest rate of 5% with an asset life of 20 years.

**Figure AN1.0 : Example Financing Costs Graphical Representation**



### Interest Rates

The assumption made for the MRP calculation is that the interest rate remains fixed over the life of the asset and that it matches the presiding PWLB rate at the time the expenditure was incurred.

In practice, decision on loans from the PWLB are taken as part of the treasury management, therefore actual loans may have different rates of interest, repayment profiles and maturity dates. Loans may not necessarily be repaid in instalments, but instead repaid in full on a fixed maturity date. The council in setting aside MRP, may not necessarily have any loan principal payment obligations until far into the future. MRP therefore acts as provision to repay external debt rather than as an actual repayment. In making MRP independent of actual loan principal repayments, the council is setting aside cash balances that can generate interest receivable. This has the effect of reducing the net capital financing costs to the corporate revenue budget in years when no principal repayments are due, having a similar effect to that of a capital repayment of a loan in instalments reducing interest payable.

The council recognises that the loans it takes from PWLB are in some cases going to mature earlier than when MRP can be fully provided to repay the loan and will therefore require refinancing in the future to meet existing loan obligations. This does expose the council to future interest rate and refinancing risks which are addressed and managed as part of the Council's Treasury Management Strategy and function.

### Asset Lives in the MRP Calculations

The statutory guidance on MRP provides maximum useful lives for the purposes of calculating MRP. To simplify the MRP calculation, the council applies approximated useful lives based on the type of expenditure incurred. This results in a less labour-intensive calculation whilst ensuring the MRP is materially accurate and commensurate with the period over which the expenditure is expected to provide benefits. These lives will not exceed the maximum permitted by the guidance.

The useful life ranges are detailed in the table below:

Expenditure Type	Useful Life
Acquisition of Land	50 years
Acquisition of Buildings	20-50 years
Acquisition of Plant	10-20 years
Acquisition of Equipment	5-20 years
Enhancements to buildings (fitting out of space, replacement roofs etc.)	15-20 years
Home Adaptions under the Disabled Facilities Grants Scheme	5-15 years
Acquisition of Share Capital in a Subsidiary	20 years
Acquisition and Enhancement of on-premises Computer Software	1-5 years

### Future MRP Considerations

The council recognises that the interest rates and inflation determine the time value of money and are likely to fluctuate over the lifetime of MRP for long-term assets. As such, the council will review the suitability of the annuity based method annually to ensure it remains appropriate. If interest rates decrease significantly, the current annuity model may no longer be the most appropriate methodology.

[1] – Statutory Guidance on Minimum Revenue Provision

<https://www.gov.uk/government/publications/capital-finance-guidance-on-minimum-revenue-provision-third-edition/capital-finance-guidance-on-minimum-revenue-provision-5th-edition>

[2] – PWLB Lending Facility Rates

<https://www.dmo.gov.uk/responsibilities/local-authority-lending/historical-interest-rates/>

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# **Treasury Management Strategy Statement 2025/2026**



**Cherwell**

**DISTRICT COUNCIL  
NORTH OXFORDSHIRE**

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## 1. Introduction

The council is required to operate a balanced revenue budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low-risk counterparties or instruments commensurate with the council's low risk appetite, providing adequate liquidity initially before considering investment return.

The other main function of the treasury management service is the funding of the council's capital plans. These capital plans provide a guide to the borrowing need of the council, essentially the longer-term cash flow planning, to ensure that it can meet its capital spending obligations. This management of longer-term cash may involve arranging long or short-term loans or using longer-term cash flow surpluses. On occasion, when it is prudent and economic, any debt previously drawn may be restructured to meet risk or cost objectives.

The contribution the treasury management function makes to the Authority is critical, as the balance of debt and investment operations ensure liquidity or the ability to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects. The treasury operations will see a balance of the interest costs of debt and the investment income arising from cash deposits affecting the available budget. Since cash balances generally result from reserves and balances, it is paramount to ensure adequate security of the sums invested, as a loss of principal will in effect result in a loss to the General Fund Balance.

CIPFA defines treasury management as:

*“The management of the local authority's borrowing, investments and cash flows, including its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”*

Whilst any commercial initiatives or loans to third parties will impact on the treasury function, these activities are generally classed as non-treasury activities, (arising usually from capital expenditure), and are separate from the day-to-day treasury management activities.

### 1.1 Treasury Management Reporting

The aim of the strategy is to ensure that all the council's elected members fully understand the overall long-term policy objectives and resulting Treasury Strategy requirements, governance procedures and risk appetite.

The council is currently required to receive and approve, as a minimum, three main treasury reports each year, which incorporate a variety of policies, estimates and actuals. All of these reports will first be reviewed Accounts, Audit and Risk Committee before being recommended to council.

- a. **Treasury indicators and treasury strategy** (this report) - The first, and most important report is forward looking and covers how the investments and borrowings are to be organised and setting treasury indicators
- b. **A mid-year treasury management report** – This is primarily a progress report and will update members on the Treasury position, prudential indicators, and whether any policies require revision.
- c. **An annual treasury report** – This is a backward-looking review document and provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

### **Scrutiny**

The above reports are required to be adequately scrutinised before being recommended to the Full Council. This role is undertaken by the Accounts, Audit and Risk Committee.

**Quarterly reports** – In addition to the three major reports detailed above, from 2023/24 quarterly reporting (end of June/end of December) has also been required. However, these additional reports do not have to be reported to Full Council but do require to be adequately scrutinised. This role is undertaken by the Accounts, Audit and Risk Committee.

## **1.2 Treasury Management Strategy for 2025/26**

The strategy for 2025/26 covers the following Treasury management issues:

- the current treasury position
- treasury indicators which limit the treasury risk and activities of the council
- prospects for interest rates
- the borrowing strategy
- policy on borrowing in advance of need
- debt rescheduling
- the investment strategy
- creditworthiness policy; and
- the policy on use of external service providers

These elements cover the requirements of the Local Government Act 2003, MHCLG Investment Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code.

### **1.3 Training**

The CIPFA Treasury Management Code requires the Section 151 Officer, as the responsible officer, to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny.

Furthermore, pages 47 and 48 of the Code state that they expect “all organisations to have a formal and comprehensive knowledge and skills or training policy for the effective acquisition and retention of treasury management knowledge and skills for those responsible for management, delivery, governance and decision making. The scale and nature of this will depend on the size and complexity of the organisation’s treasury management needs.

As a minimum, the council should carry out the following to monitor and review knowledge and skills:

- Record attendance at training and ensure action is taken where poor attendance is identified.
- Prepare tailored learning plans for treasury management officers and board/council members.
- Require treasury management officers and board/council members to undertake self-assessment against the required competencies. CIPFA’s Better Governance Forum and Treasury Management Network self-assessment by members responsible for the scrutiny of treasury management will be used.
- Have regular communication with officers and board/council members, encouraging them to highlight training needs on an ongoing basis.

The training needs of treasury management officers are periodically reviewed.

### **1.4 Treasury Management Consultants**

The council uses MUFG Corporate Markets (previously known as Link Treasury Services) as its external treasury management advisors.

The council recognises that responsibility for treasury management decisions always remains with the organisation and will ensure that undue reliance is not placed upon the

services of our external service providers. All decisions will be undertaken with regards to all available information, including, but not solely, our treasury advisers.

It also recognises that there is value in employing external providers of treasury management services to acquire access to specialist skills and resources. The council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to regular review.

## 1.5 Treasury Management Portfolio

1.5.1 The overall treasury management portfolio as at 31.3.24 and for the forecast position as at 31.03.25 are shown below for both borrowing and investments.

Table 1: Overall treasury management portfolio

<b>TREASURY PORTFOLIO</b>				
	actual	actual	forecast	forecast
	<b>31.3.24</b>	<b>31.3.24</b>	<b>31.3.25</b>	<b>31.3.25</b>
<b>Treasury investments</b>	£000	%	£000	%
Banks		0%		0%
Building societies - unrated		0%		0%
Building societies - rated		0%		0%
Local authorities	13,000	59%	5,000	39%
DMADF (H.M.Treasury)		0%		0%
Money Market Funds	8,920	41%	7,821	61%
Certificates of Deposit		0%		0%
<b>Total managed in house</b>	<b>21,920</b>	<b>100%</b>	<b>12,821</b>	<b>100%</b>
Bond Funds		0%		0%
Property Funds		0%		0%
<b>Total managed externally</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>Total treasury investments</b>	<b>21,920</b>	<b>100%</b>	<b>12,821</b>	<b>100%</b>
<b>Treasury external borrowing</b>				
Local Authorities	15,000	8%	35,000	19%
PWLB	166,000	92%	145,000	81%
LOBOs		0%		0%
<b>Total external borrowing</b>	<b>181,000</b>	<b>100%</b>	<b>180,000</b>	<b>100%</b>
<b>Net treasury investments / (borrowing)</b>	<b>(159,080)</b>	<b>-</b>	<b>(167,179)</b>	<b>-</b>

## 1.6 Balance sheet summary and forecast

1.6.1 The underlying need to borrow for capital purposes is measured by the Capital Financing Requirement (CFR), while usable reserves and working capital are the underlying resources available for investment. The council's current strategy is to maintain borrowing and investments below their underlying levels, sometimes known as internal borrowing.

1.6.2 CIPFA's *Prudential Code for Capital Finance in Local Authorities* recommends that the council's total debt should be lower than its highest forecast CFR over the next three years. The table above shows that the council expects to comply with this recommendation.

Table 2: Balance sheet summary and forecast

	31.3.24 Actual £m	31.3.25 Estimate £m	31.3.26 Forecast £m	31.3.27 Forecast £m	31.3.28 Forecast £m
General Fund CFR	234.4	243.2	239.8	236.9	233.7
Less: External borrowing	(181.0)	(180.0)	(179.0)	(178.0)	(173.0)
Less: Service Loans and lease liability	0.0	0.0	0.0	0.0	0.0
<b>Internal/(over) borrowing</b>	<b>53.4</b>	<b>63.2</b>	<b>60.8</b>	<b>58.9</b>	<b>60.7</b>
Usable reserves	(50.7)	(43.6)	(44.9)	(45.5)	(46.6)
Working capital	(24.6)	(23.6)	(22.6)	(21.6)	(20.6)
Usable reserves and working capital less internal borrowing equals <b>Investments / (borrowing)</b>	<b>21.9</b>	<b>4.0</b>	<b>6.7</b>	<b>8.2</b>	<b>6.5</b>

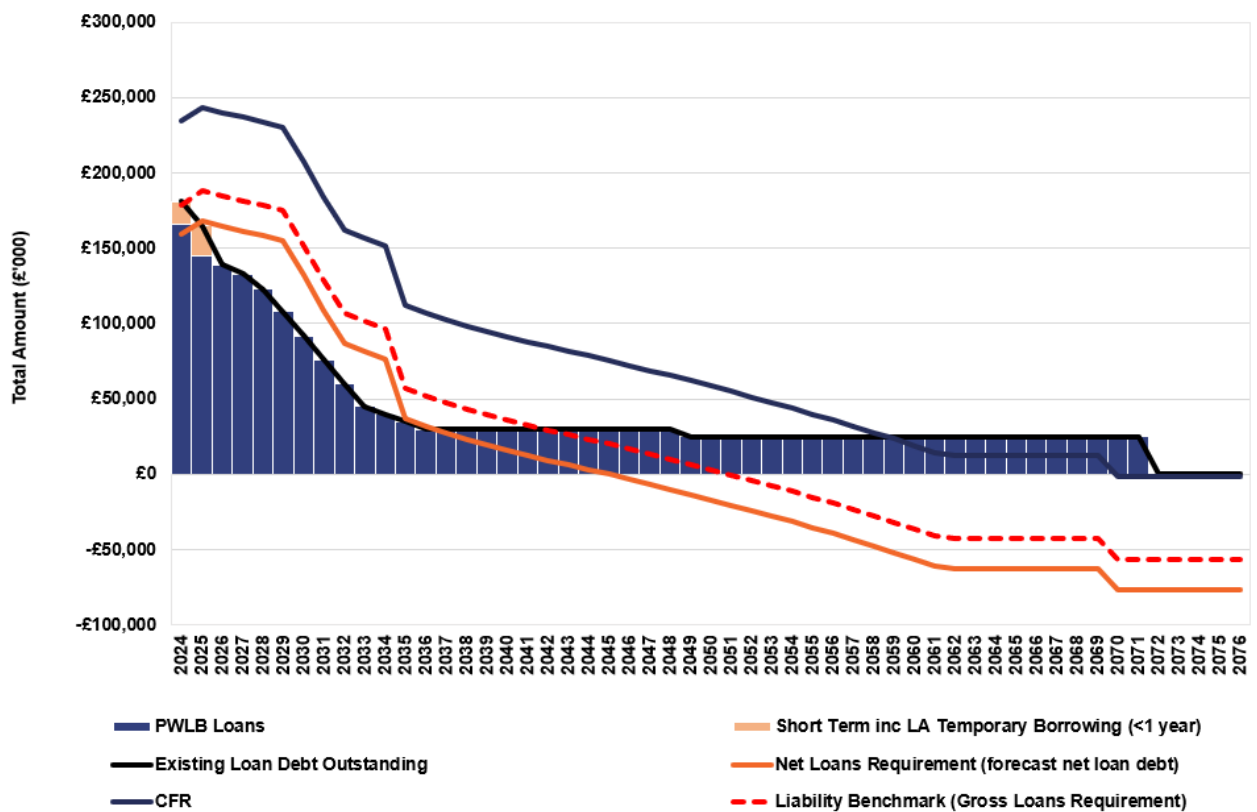
## 1.7 Liability Benchmark

1.7.1 The council is pleased to include the Liability Benchmark (LB) as a prudential indicator for 2025/26 in this report. The council is required to estimate and measure the LB for the forthcoming financial year and the following two financial years, as a minimum.

1.7.2 There are four components to the LB:

- a.) **Existing loan debt outstanding:** the council's existing loans that are still outstanding in future years.
- b.) **Loans CFR:** this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned Minimum Revenue Provision (MRP.)
- c.) **Net loans requirement:** this will show the council's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.
- d.) **Liability benchmark (or gross loans requirement):** this equals net loans requirement plus short-term liquidity allowance.

Table 3: Liability Benchmark



1.7.3 This graph is based only on approved activities in the current and proposed capital programme and it therefore assumes there are no future capital investments beyond what is included in the capital programme. This graph is not a forecast but a snapshot of the council's current commitments and loans. The difference between net loan requirement and CFR is made up of internal borrowing.



1.7.4 The LB graph above demonstrates that the council is in an under borrowed position until 2044. Using the current data available the CFR may be nil by 2068 and the estimated internal borrowing currently used to finance the CFR can be invested as the CFR reduces.

## 1.8 General Balances & Reserves and Expected Investment Balances

1.8.1 Internal borrowing is possible because of the council's General Balances and reserves as laid out in the table below. These funds can be used to finance capital expenditure or other budget decisions to support the revenue budget, but it is important that there is enough liquidity to ensure that should the funds be called upon that the council would not be forced to borrow in an unfavourable position.

1.8.2 The other component within this table is working Capital which is made up of a combination of debtors, creditors, long term liabilities and non-capital deferred credits / receipts.

Table 4: General Balances & Reserves and Expected Investment Balances

Year End Resources £m	2023/24 Actual	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate
Collection Fund Adjustment Account	1.5	(0.1)	0.0	0.0	0.0
General Balances	6.1	6.2	6.2	6.2	6.1
Earmarked Reserves	30.9	28.6	29.8	30.4	31.5
Revenue Grants	5.9	5.9	5.9	5.9	6.0
Capital Reserves	6.3	3.0	3.0	3.0	3.0
<b>Usable reserves</b>	<b>50.7</b>	<b>43.6</b>	<b>44.9</b>	<b>45.5</b>	<b>46.6</b>
Working capital*	24.6	23.6	22.6	21.6	20.6
Internal/(over) borrowing	53.4	63.2	60.8	58.9	60.7
Usable reserves and working capital less internal borrowing equals <b>Investments / (borrowing)</b>	<b>21.9</b>	<b>4.0</b>	<b>6.7</b>	<b>8.2</b>	<b>6.5</b>

\*Working capital balances shown are estimated year-end; these may vary midyear

## 1.9 Treasury Management Indicators

The council measures and manages its exposures to treasury management risks using the following indicators.

- 1.9.1 **Interest rate exposures for both borrowing and investing:** This indicator is set to control the council's exposure to interest rate risk. The impact of a change in interest rates is calculated on the assumption that maturing loans and investments will be replaced at current rates. The upper limits on the one-year revenue impact of a 1% rise or a 0.75% fall in interest rates will be:

Table 5: Interest rate exposures for both borrowing and investing in 25/26

Interest rate risk indicator	Impact	Limit
Upper limit on one-year revenue impact of a 1% rise in interest rates	Borrowing: The revenue impact would only affect the cost of refinancing maturing loans	£290,000
	Investments: As the council maintains short investment terms (average 32 days in 24/25) this would increase in revenue for investments	£262,500
Upper limit on one-year revenue impact of a 0.75% fall in interest rates	Borrowing: Falling interest rates would result in a savings in the cost of refinancing maturing loans	£217,500
	Investments: As the council maintains short investment terms (average 32 days in 24/25) this would decrease investments returns	£196,875

\*calculations based on the 25/26 budget

- 1.9.2 **Maturity structure of borrowing:** The council monitors its exposure to refinancing risk with the maturity structure of borrowing indicator. The practice of setting a 'maturity structure of borrowing' aims to profile the maturity dates of borrowing so that loans don't all mature at once as this exposes the council to refinancing risk. As an example, if all of the council's loans had matured in the last 6 months, the council would have been forced to refinance at the higher interest rates than budgeted for. Instead, the council's loan maturity dates are spread out. Even if rates are still high when the council needs to refinance some of the first loans in the portfolio to mature, at least the council is only exposed to the higher interest rates on those loans, and not all loans. The upper and lower limits on the maturity structure of borrowing will be as per Table 6 below:

Table 6: Maturity structure of borrowing limits in 25/26

Refinancing rate risk indicator	Upper limit	Lower limit
Under 12 months	50%	0%
12 months and within 24 months	50%	0%
24 months and within 5 years	60%	0%
5 years and within 10 years	70%	0%
10 years and above	80%	0%

- 1.9.3 The upper limit should always be reviewed in line with the Liability benchmark to ensure that refinancing risk is mitigated. While it is important to have flexibility to navigate changing market conditions it is critical that loan repayments are spread appropriately. The lower limit has been considered but kept at zero to ensure that the council is not forced into taking borrowings in a particular category that would lock us into an unfavourable borrowing situation. The council feels that having no set lower limit gives officers the best flexibility to react to the economic climate. For example, if a lower limit for 10-year borrowing was set it may force the council to take out loans of that term when rates are high, rather than the council's preferred strategy of borrowing for shorter periods (still spread out) until rates begin to settle at the level the council's advisors believe will be the new "normal".
- 1.9.4 Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment. The upper and lower limits as shown above provide the scope to accommodate new loan(s) in the most appropriate maturity band at the time of borrowing.
- 1.9.5 **Investment treasury indicator and limit** - total principal funds invested for greater than 365 days. These limits are set with regard to the council's liquidity requirements and to reduce the need for early sale of an investment and are based on the availability of funds after each year-end. The council is asked to approve the following treasury indicator and limit:

Table 7: Long term investment limits

	2024/25	2025/26	2026/27
Upper limit for principal sums invested for longer than 365 days	£5m	£5m	£5m
Current investments as at 31.12.2024 in excess of 1 year maturing in each year	Nil	Nil	Nil

## 1.10 Financial implication of the 25/26 Treasury budget

- 1.7.1 The budget for treasury investment income in 2025/26 is £0.886m, based on an average investment portfolio of £26m at an average interest rate of 3.38%. This is a decrease from the £1.150m budgeted for in 2024/25, based on an average investment portfolio of £28m at an average interest rate of 5.08%.
- 1.7.2 The budget for committed debt interest payable in 2025/26 is £4.851m, based on an average debt portfolio of £179m at an average interest rate of 2.71%. This is an increase from the 2024/25 budget of £4.711m, based on an average debt portfolio of £187m an average interest rate of 2.52%.
- 1.7.3 If actual levels of investments and borrowing, or interest rates, differ from those forecasts, performance against budget will be correspondingly different.

## 2 Borrowing

### 2.1 Borrowing Strategy

- 2.1.1 The council is currently maintaining an under-borrowed position. This means that the capital borrowing need, (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the council's reserves, balances and cash flow has been used as a temporary measure (as detailed in table 4.) This strategy is prudent as medium and longer dated borrowing rates are expected to slowly start reducing until they settle at around 3% in 2027/28.
- 2.1.2 Against this background and the risks within the economic forecast, caution will be adopted with the 2025/26 treasury operations. The S151 Officer, using information supplied by the council's Treasury Advisors, will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances for example:
- *if it was felt that there was a significant chance of a sharp FALL in borrowing rates, then long term borrowing will be postponed.*
  - *if it was felt that there was a significant risk of a much sharper RISE in borrowing rates than that currently forecast, fixed rate funding will be drawn whilst interest rates are lower than they are projected to be in the next few years.*

It is important to note that decisions can only be taken based on the best information available at the time and cannot be taken with the benefit of hindsight.

2.1.3 Any significant decisions made by the S151 officer will be reported to the Accounts, Audit and Risk Committee (AARC) at the next available opportunity. In addition, the council may borrow further short-term loans to cover unplanned cash flow shortages.

2.1.4 **Forecast of borrowing rates:** It is expected that the Bank of England base rate will slowly reduce from its current forecast rate of 4.50% in March 2025 to 3.75% by March 2026.

## 2.2 Approved Sources of Long and Short-term Borrowing

	Fixed	Variable
Public Works Loan Board (PWLB) and any successor body	●	●
Any other UK public sector body e.g., other councils	●	●
Any other bank or building society authorised to operate in the UK	●	●
Any institution approved for investments (see below)	●	●
UK private and public sector pension funds (except Oxfordshire County Council Pension Fund)	●	●
Insurance Companies	●	●
UK Infrastructure Bank	●	●
Overdraft	●	
Internal borrowing (capital receipts & revenue balances)		●

2.2.1 **Other sources of debt finance:** In addition, capital finance may be raised by the following methods that are not borrowing, but may be classed as other debt liabilities:

	Fixed	Variable
Finance Leases	●	●
Hire purchase	●	●
Private Finance Initiative	●	●
Crowd Funding	●	●

## 2.3 Policy on Borrowing in Advance of Need

2.3.1 The council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be taken in consideration of the forecast Capital Financing Requirement, forecast interest rate changes, and will be considered carefully to ensure that value for money can be demonstrated and that the council can ensure the security of investing such funds.

- 2.3.2 Risks associated with any borrowing in advance of activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

## 2.4 Debt Rescheduling

- 2.4.1 As the council's PWLB loan portfolio has an average interest rate of 2.23% the PWLB would currently reward early repayment due to the discount rates on offer. For example, if the council repaid the £25m loan maturing in 2071 the PWLB would offer a 4.43% discount rate which would equate to £13.5m discount. However, a statutory override would require any discount to be amortised to revenue over 10 years, which reduces the initial revenue benefit. In addition, the council is currently in an under borrowed position and premature repayment would be problematic as loans at higher rates would need to be taken and this would create additional revenue cost. The option to reschedule existing loans will be reviewed on a regular basis and any decision making would be supported by a net present value appraisal, which would provide expected whole life net General Fund benefit.
- 2.4.2 If any loan rescheduling is to be undertaken, it will be reported to the Accounts, Audit and Risk Committee, at the earliest meeting following its action.

## 3 Investing

### 3.1 Investment strategy

- 3.1.1 The council's investment priorities will be **security first, portfolio liquidity second and then yield (return)**. The council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with regard to the council's risk appetite.
- 3.1.2 The council's strategy is to have regard to the **Environmental, Social and Governance** ("ESG") risks presented by its Counterparties. The Treasury function will favour any counterparty that offers "ESG" or 'green' investments as long as all investment criteria as laid out in this strategy are met.

It is important to note that excluding any one counterparty, on social norms or standards, will likely mean others will similarly have to be avoided and thus impact the council's capacity to mitigate risk through diversification.

- 3.1.3 In the current economic climate, it is considered appropriate to maintain a degree of liquidity to cover cash flow needs but to also consider "laddering" investments for periods up to 12 months with high credit rated financial institutions, whilst investment rates remain elevated, as well as wider range fund options.

3.1.4 This council has adopted a prudent approach to managing risk and defines its risk appetite by the following means:

- a.) Minimum acceptable **credit criteria** are applied in order to generate a list of highly creditworthy counterparties. This also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the short-term and long-term ratings.
- b.) **Other information sources** used will include the financial press, share price and other such information pertaining to the financial sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.
- c.) **Lending limits**, (amounts and maturity), for each counterparty will be set through applying the matrix table in paragraph 3.1 (Table 8.)
- d.) **Transaction limits** are set for each type of investment in 3.2 (Table 9.)
- e.) This council will set a limit for its investments which are invested for **longer than 365 days**, (see point 1.9 Treasury Management indicators).
- f.) All investments will be denominated in **sterling**.
- g.) As a result of the change in accounting standards from 2022/23 under IFRS 9, this council will consider the implications of investment instruments which could result in an adverse movement in the value of the amount invested and resultant charges at the end of the year to the General Fund.
- h.) However, this council will also pursue **value for money** in treasury management and will monitor the yield from investment income against appropriate benchmarks for investment performance. Monthly monitoring of investment performance will be carried out during the year.

The above criteria are *unchanged* from last year.

### 3.2 Creditworthiness policy and approved counterparties limits

- 3.2.1 The council will only invest with counterparties with a long-term rating of A and above. The council's treasury advisors publish a bespoke approved counterparty list which is updated weekly. There is a limit of £3m per counterparty.
- 3.2.2 All other councils (Local Authorities) are approved counterparties subject to there not being a Section 114 notice in place. There is a limit of £5m per counterparty.
- 3.2.3 The council may invest unlimited amounts with the UK Government via the Debt Management Office (referred to as the DMADF.)

3.2.3 The council may invest its surplus funds with any of the counterparty types in the table below, subject to the cash limits (per counterparty) and the time limits shown.

Table 8: Approved investment counterparties and limits

Credit rating	Banks unsecured	Banks secured	Government	Corporates	Registered Providers
UK Govt	n/a	n/a	£ Unlimited 50 years	n/a	n/a
AAA	£3m 5 years	£3m 20 years	£5m 50 years	£3m 20 years	£3m 20 years
AA+	£3m 5 years	£3m 10 years	£5m 25 years	£3m 10 years	£3m 10 years
AA	£3 m 4 years	£3m 5 years	£5m 15 years	£3m 5 years	£3m 10 years
AA-	£3m 3 years	£3m 4 years	£5m 10 years	£3m 4 years	£3m 10 years
A+	£3m 2 years	£3m 3 years	£5m 5 years	£3m 3 years	£3m 5 years
A	£3m 13 months	£3m 2 years	£5m 5 years	£3m 2 years	£3m 5 years
A-	£3m 6 months	£3m 13 months	£5m 5 years	£3m 13 months	£3m 5 years
None*	None	None	£5m 2 years	None	None
<b>Pooled funds</b>		£5m per fund or trust			

\* Any other UK public sector body e.g. other councils

This table must be read in conjunction with the notes below:

**Credit rating:** Investment limits are set by reference to the lowest published long-term credit rating from a selection of external rating agencies. Where available, the credit rating relevant to the specific investment or class of investment is used, otherwise the counterparty credit rating is used. However, investment decisions are never made solely based on credit ratings, and all other relevant factors including external advice will be taken into account.

**Banks unsecured:** Accounts, deposits, certificates of deposit and senior unsecured bonds with banks and building societies, other than multilateral development banks. These investments are subject to the risk of credit loss via a bail-in should the regulator determine that the bank is failing or likely to fail. See below for arrangements relating to operational bank accounts.



**Banks secured:** Covered bonds, reverse repurchase agreements and other collateralised arrangements with banks and building societies. These investments are secured on the bank's assets, which limits the potential losses in the unlikely event of insolvency, and means that they are exempt from bail-in. Where there is no investment specific credit rating, but the collateral upon which the investment is secured has a credit rating, the higher of the collateral credit rating and the counterparty credit rating will be used to determine cash and time limits. The combined secured and unsecured investments in any one bank will not exceed the cash limit for secured investments.

**Government:** Loans, bonds and bills issued or guaranteed by national governments, regional and councils and multilateral development banks. These investments are not subject to bail-in, and there is generally a lower risk of insolvency, although they are not zero risk. Investments with the UK Central Government may be made in unlimited amounts for up to 50 years.

**Corporates:** Loans, bonds and commercial paper issued by companies other than banks and registered providers. These investments are not subject to bail-in but are exposed to the risk of the company going insolvent. Loans to unrated companies will only be made following an external credit assessment.

**Registered providers:** Loans and bonds issued by, guaranteed by or secured on the assets of registered providers of social housing and registered social landlords, formerly known as housing associations. These bodies are tightly regulated by the Regulator of Social Housing (in England), the Scottish Housing Regulator, the Welsh Government and the Department for Communities (in Northern Ireland). As providers of public services, they retain the likelihood of receiving government support if needed.

**Pooled funds:** Shares or units in diversified investment vehicles consisting of any of the above investment types, plus equity shares and property. These funds have the advantage of providing wide diversification of investment risks, coupled with the services of a professional fund manager in return for a fee. Short-term Money Market Funds that offer same-day liquidity and very low or no volatility will be used as an alternative to instant access bank accounts, while pooled funds whose value changes with market prices and/or have a notice period will be used for longer investment periods.

Bond, equity and property funds offer enhanced returns over the longer term but are more volatile in the short term. These allow the council to diversify into asset classes other than cash without the need to own and manage the underlying investments. Because these funds have no defined maturity date, but are available for withdrawal after a notice period, their performance and continued suitability in meeting the council's investment objectives will be monitored regularly.

**Financial Derivatives:** The council will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to

reduce the overall level of the financial risks that the council is exposed to. Financial derivative transactions may be arranged with any organisation that meets the approved investment criteria. The current value of any amount due from a derivative counterparty will count against the counterparty credit limit and the relevant foreign country limit.

**Operational bank accounts:** The council may incur operational exposures, for example through current accounts, collection accounts and merchant acquiring services, to any UK bank with credit ratings no lower than BBB- and with assets greater than £25 billion. These are not classed as investments, but are still subject to the risk of a bank bail-in, and balances will therefore be kept below £50,000 per bank wherever possible e.g. except for overnight balances where funds are received during the day and it is too late to transfer to another counterparty. The Bank of England has stated that in the event of failure, banks with assets greater than £25 billion are more likely to be bailed-in than made insolvent, increasing the chance of the council maintaining operational continuity.

**Risk assessment and credit ratings:** Credit ratings are obtained and monitored by the council's treasury advisers, who will notify changes in ratings as they occur. Where an entity has its credit rating downgraded so that it fails to meet the approved investment criteria then:

- no new investments will be made until it improves sufficiently to meet our minimum criteria,
- consideration of risk of default of existing investments and whether they can be recalled or sold at no cost will be made, and
- full consideration will be given to the recall or sale of all other existing investments with the affected counterparty.

Where a credit rating agency announces that a credit rating is on review for possible downgrade (also known as “rating watch negative” or “credit watch negative”) so that it may fall below the approved rating criteria, then only investments that can be withdrawn on the next working day will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating.

**Other information on the security of investments:** The council understands that credit ratings are good, but not perfect, predictors of investment default. Full regard will therefore be given to other available information on the credit quality of the organisations in which it invests, including credit default swap prices, financial statements, information on potential government support, reports in the quality financial press and analysis and advice from the council's treasury management adviser. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may otherwise meet the above criteria.

When deteriorating financial market conditions affect the creditworthiness of all organisations, as happened in 2008 and 2011, this is not generally reflected in credit ratings but can be seen in other market measures. In these circumstances, the council will restrict its investments to those organisations of higher credit quality and reduce the maximum duration of its investments to maintain the required level of security. The extent of these restrictions will be in line with prevailing financial market conditions. If these restrictions mean that insufficient commercial organisations of high credit quality are available to invest the council's cash balances, then the surplus will be deposited with the UK Government via the Debt Management Office or invested in government treasury bills for example, or with other councils. This will cause a reduction in the level of investment income earned but will protect the principal sum invested.

**Investment limits:** In order that the council's revenue reserves available to cover investment losses are not put at risk in the case of a single default, the maximum that will be lent to any one organisation (other than the UK Government) will be £5 million. A group of banks under the same ownership will be treated as a single organisation for limit purposes. Limits will also be placed on fund managers, investments in brokers' nominee accounts, foreign countries and industry sectors as below. Investments in pooled funds and multilateral development banks do not count against the limit for any single foreign country, since the risk is diversified over many countries.

### **3.3 Investment limits**

3.3.1 Decisions on treasury management investment and borrowing are made daily and are therefore delegated to the Assistant Director of Finance (S151 Officer) and staff, who must act in line with the treasury management strategy approved by council. Reports on treasury management activity are presented to the Accounts, Audit & Risk Committee. The Accounts, Audit & Risk Committee is responsible for scrutinising treasury management decisions.

3.3.2 To reduce risk, investment limits have been set, as laid out in Table 9 below:

Table 9: Monetary limit for investment types

	<b>Investment limit</b>
UK Central Government	Unlimited
Any single organisation, including UK public sector body e.g. other councils	£5m each
Any group of organisations under the same ownership	£5m per group
Any group of pooled funds under the same management	£5m per manager
Negotiable instruments held in a broker's nominee account	£3m per broker
Registered providers and registered social landlords	£10m in total
Unsecured investments with building societies	£10m in total
Loans to unrated corporates	£5m in total
Money market funds	£20m in total
Real estate investment trusts	£5m in total

3.3.3 The investment limit on money market funds has been increased from £15m in total to £20m. The council currently uses 5 money market funds that offer liquidity at very competitive market rates. The increase in the total investment limit would allow flexibility in determining whether to invest funds overnight in the DMADF (UK Debt Management Office) or in Money Market Funds which have built in diversification, allocating funds invested across at least 10 high credit quality counterparties.

### 3.4 Related Matters

3.4.1 **Markets in Financial Instruments Directive (MiFID II):** The council has opted up to professional client status with its providers of financial services, including advisers, banks, brokers and fund managers, allowing it access to a greater range of services but without the greater regulatory protections afforded to individuals and small companies. Given the size and range of the council's treasury management activities, the Assistant Director of Finance (S151 Officer) believes this to be the most appropriate status.

3.4.2 This requires the council to have a minimum investment balance £10 million and the person making investment decisions on behalf of the council to have at least one year's relevant professional experience. Investments as well as cash deposits are count towards meeting the £10 million threshold.

3.4.3 **General Data Protection Regulation 2018:** Relationships with external providers covered by the Treasury management Practices are governed by and operated in accordance with the act.

## 4 Appendices

### 4.1 Interest Rates forecasts 2024-2027

Interest Rate Forecasts								
Bank Rate	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26	Dec-26
Link	4.50%	4.25%	4.00%	4.00%	3.75%	3.75%	3.75%	3.50%
Cap Econ	4.50%	4.25%	4.00%	3.75%	3.50%	3.50%	3.50%	3.50%
<b>5Y PWLB RATE</b>								
Link	4.90%	4.80%	4.60%	4.50%	4.50%	4.40%	4.30%	4.20%
Cap Econ	5.10%	4.90%	4.80%	4.60%	4.60%	4.50%	4.50%	4.40%
<b>10Y PWLB RATE</b>								
Link	5.10%	5.00%	4.80%	4.80%	4.70%	4.50%	4.50%	4.40%
Cap Econ	5.30%	5.10%	5.00%	4.80%	4.80%	4.70%	4.60%	4.60%
<b>25Y PWLB RATE</b>								
Link	5.50%	5.40%	5.30%	5.20%	5.10%	5.00%	4.90%	4.80%
Cap Econ	5.70%	5.50%	5.30%	5.00%	4.90%	4.90%	4.80%	4.70%
<b>50Y PWLB RATE</b>								
Link	5.30%	5.20%	5.10%	5.00%	4.90%	4.80%	4.70%	4.60%
Cap Econ	5.30%	5.20%	5.20%	5.10%	5.00%	4.90%	4.80%	4.80%

### 4.2 Economic backdrop - 31<sup>st</sup> December 2024

The Bank of England (BoE) kept Bank Rate unchanged at 4.75% at its December meeting. While the result was in line with market expectations, the vote was not, with two more members voting for a cut. The 6-3 vote provided a dovish tilt to the result, with those in favour of a reduction citing concerns over the economic outlook, which could pull inflation below target over the medium term. The meeting also saw the Bank lower its Q4 growth forecast from 0.3% to 0%.

Regarding higher than expected private sector wage increases in the latest print, the Bank merely noted that this "tends to be volatile". Further, those members who voted for no change also reiterated that they still expected to deliver cuts in 2025, with Governor Bailey saying that "we think a gradual approach to future interest rate cuts remains right, but with heightened uncertainty in the economy, we cannot commit to when or by how much we will cut rates in the coming year." This pushed back on a hawkish shift in market sentiment seen in the run-up to the decision. Market sentiment regards the future policy path did see some fresh extension of rate cut expectations, but the first move has drifted back to the meeting in May. Thereafter, markets expect a second cut by September but remain shy of pricing in a further move before the close of the year.

### 4.3 Glossary of terms

Counterparties - an opposite party in a contract or financial transaction. This may include the central Government, councils, Banks and Building societies to name a few.

Cost of Carry - The difference between the interest payable on borrowing on debt and the interest receivable from investing surplus cash.

Debt Rescheduling - A change in the terms of outstanding loans. The rescheduling can take the form of an entirely new loan, or it could mean repaying the debt early for a discount if the current market rates are higher than the fixed interest on the loan.

General Balances and Reserves – The General balance has been created by keeping aside surplus funds during an accounting period to meet contingencies or offset future losses. Reserves however are created for a specific purpose. This may be funds that have been received and earmarked for a specific purpose in the future.

Internal Borrowing – Instead of taking external loans to fund activities such as Capital expenditure, the council may use income and grants received in advance, to fund these activities. Usually, surplus funds are invested to earn interest, however it is prudent to use these funds instead of loaning money as loans generally cost more than could be earned by investing the funds.

Laddering – is an investment technique that requires investors to purchase multiple financial products with different maturity dates. The aim is to produce steady cash flow by deliberately planning investments.

Liability Benchmark – demonstrates how a council's existing debt maturity profile and other cash flows affect their future debt requirement. Its aim is to show whether the council is in an over-borrowed position (existing debt maturity profile is greater than their forecast debt requirement) or an under-borrowed position (existing debt maturity profile is less than their forecast debt requirement.) In monitoring this position the council can aim to secure interest rates at the acceptable rates and manage interest payable costs.

<b>This report is public</b>	
<b>New Cherwell District Council Housing Strategy 2025-2030</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	3 February 2025
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Housing – Councillor Nick Cotter
<b>Date Portfolio Holder agreed report</b>	14 January 2025
<b>Report of</b>	Assistant Director Wellbeing and Housing – Nicola Riley

## Purpose of report

To seek approval for the new Cherwell District Council Housing Strategy 2025-2030.

### 1. Recommendations

The Executive resolves:

- 1.1 To approve the Cherwell District Council Housing Strategy 2025-2030.

### 2. Executive Summary

- 2.1 The Housing Strategy outlines the approach that Cherwell plans to take to meet its housing objectives and challenges over the coming 5 years and sets objectives, targets and policies for how the authority intends to manage and deliver its strategic housing role.
- 2.2 The new strategy reflects local and national context in developing its priorities and objectives.
- 2.3 The new strategy, in draft form underwent public and stakeholder consultation in October and November 2024. It also was presented at the October Overview and Scrutiny meeting. A summary of the comments from the consultation and Overview and Scrutiny are presented within the appendix of the report.

## Implications & Impact Assessments

Implications	Commentary
<b>Finance</b>	There are no new financial implications outlined in the report as the existing arrangement is captured in the base revenue budget.

<p><b>Legal</b></p>	<p>Kelly Wheeler, Finance Business Partner, 6 January 2025</p> <p>There is no specific statutory duty for the Council to produce a Housing Strategy. Section 87(1) of the Local Government Act 2003 previously granted the Secretary of State the power to require local authorities to have a housing strategy and to specify what the contents of this should be. This power was never exercised by the Secretary of State in relation to England. Consequently, section 29 of the Deregulation Act 2015 removed this power for all English Authorities meaning that this provision only now applies to Welsh Authorities.</p> <p>Under section 8 of the Housing Act 1985 every local housing authority is required to consider and review on a periodic basis the housing conditions in their area along with the housing needs of the area with respect to the provision of further housing accommodation. This means that local authorities are under a duty to assess the housing needs of their population and plan strategically to meet that need. Section 3 of the Housing Act 2004 imposes a further duty on all local housing authorities to keep housing conditions in their area under review. The production of a Housing Strategy provides a mechanism through which the Council can satisfy these statutory requirements.</p> <p>Although the statutory provisions under section 87(1) of the Local Government 2003 no longer apply in England the Explanatory Notes to section 87 of Local Government Act 2003 (detailed at paragraph 215) provide a useful description of what a housing strategy is:  <i>'A local housing strategy is the local housing authority's vision for housing in its area. It sets out objectives and targets and policies on how the authority intends to manage and deliver its strategic housing role and provides an overarching framework against which the authority considers and formulates other policies on more specific housing issues.'</i></p> <p>Despite there being no specific statutory requirement to produce a Housing Strategy it is considered best practice for a local authority to set out its future strategic plan for housing in a Housing Strategy and for that strategy to be developed by evidence and consultation.</p> <p>Shiraz Sheikh, Monitoring Officer/ AD Law &amp; Governance, 6 January 2025</p>
<p><b>Risk Management</b></p>	<p>As it is part of our housing duties, we should review current policy to ensure it is compliant with legislation, is fair and inclusive and is meeting the needs of the district.</p> <p>Therefore, a regular review of this policy is prudent as part of mitigating actions of non-compliance. This and any further risks will be managed through the Service Operational Risk and will be escalated to the Leadership Risk Register as and when deemed necessary.</p>



Celia Prado-Teeling, Performance Team Leader, 6 January 2025				
Impact Assessments	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>	x			An Equalities and Climate Impact Assessment is included as an Appendices of the report. This review has been developed in line with the principles of our Equalities, Diversity and Inclusion framework. Celia Prado-Teeling, Performance Team Leader, 29 July 2024.
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?	X			
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?	x			
<b>Climate &amp; Environmental Impact</b>	x			The Housing Strategy supports existing or proposed activities to improve the quality of new housing. It also includes activities that will have a positive impact on the Council reducing the climate and environmental impact of housing activities that relate to existing property.
<b>ICT &amp; Digital Impact</b>		x		Not applicable
<b>Data Impact</b>		x		Not applicable
<b>Procurement &amp; subsidy</b>		x		Not applicable
<b>Council Priorities</b>	Housing that meets your needs			
<b>Human Resources</b>	Not applicable			
<b>Property</b>	Not applicable			
<b>Consultation &amp; Engagement</b>	The Housing Strategy underwent public and stakeholder engagement, as outlined in the Executive Summary.			

## Supporting Information

### 3. Background

- 3.1 The Council develops and delivers a Housing Strategy as part of its role as the local housing authority. The last strategy span was from 2019 to 2024. Therefore, a review and development of a new strategy is required to reflect changing national and local context over recent years and develop new priorities and objectives to deliver.
- 3.2 The September Executive approved for the Housing Strategy to proceed to consultation, as is required for a document of this type. As outlined in the Executive Summary, this took place and the results are outlined within the Appendix.

### 4. Details

- 4.1 The Housing Strategy provides a strategic overview of local housing issues and set out what both the Council and our partners will need to do, or consider, to address them. It will help shape the housing services and policies, from our role in providing services to vulnerable people, to how we ensure appropriate management of housing within the district and taking into account our role as the local planning authority.
- 4.2 The strategy has 3 main priorities for delivery and on which actions are based. These 3 priorities are
- Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community.
  - Improving the existing condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero.
  - Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.
- 4.3 The priorities have been produced following a review of the housing pressures and challenges nationally and locally. These include, affordability of housing, supply of affordable and social housing, increasing homelessness rates and the discrepancy locally between earnings and housing costs.
- 4.4 The consultation that took place concentrated on the 3 key themes and their alignment to achieving the objectives of the strategy. The consultation also gave opportunities for comments and suggestions from those participating. The results of the consultation are within Appendix 3.
- 4.5 Following the consultation, an Action Plan has been developed, that is now attached to the strategy document.

## 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not bring forward a new Housing Strategy. This is rejected as it is a best practice that the Council produces and reviews its housing strategy.

## 6. Conclusion and Reasons for Recommendations

- 6.1 It is important that the Council has up to date policies for its key service areas and it is important that they are legislatively and operationally sound. A periodic review of policies is therefore appropriate.

### Decision Information

<b>Key Decision</b>	Yes, community threshold met
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All Wards

### Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Cherwell District Council Housing Strategy 2025-30
<b>Appendix 2</b>	Equalities and Climate Impact Assessment
<b>Appendix 3</b>	Consultation Outcomes
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Richard Smith – Head of Housing
<b>Report Author contact details</b>	richard.smith@cherwell-dc.gov.uk 01295 221640
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Ian Boll, Corporate Director – Communities, 6 January 2025.

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## **Cherwell District Council Housing Strategy 2025-2030**

### **Foreword**

*It is with great pleasure that I present the new Housing Strategy for the Cherwell district.*

*Cherwell is a great place to live. Our district provides a great mix of beautiful countryside and peaceful rural life with urban settlements that provide a strong local economy with growing employment opportunities and connectivity to other parts of the Country.*

*Housing is of paramount importance to our quality of life, health, wellbeing and overall opportunities and outcomes. We recognise and are acutely aware of the challenges that people face currently and in the years ahead. Cost of living pressures have caused financial stress for many households. Improving the quality of housing, to reduce negative health impacts and the move towards net zero are also challenges that the sector faces.*

*The Housing Strategy, which is one of our key strategic documents, aims to identify and plan to address these challenges. It is therefore important that the Housing Strategy focuses its priorities on working towards a position where people are living in safe, sustainable homes that are suitable for their needs.*

*The strategy acknowledges that there are big overarching issues, such as homelessness and the affordability and supply of housing, that the Council cannot resolve alone. But we are committed to working in partnership with our partners and across our other Council Portfolios to make an important contribution and taking the right steps to put the Council and the local area on the right path.*

*I want to thank all our partners and colleagues and everyone that contributed to the Housing Strategy and look forward to your continuing engagement over the next 5 years as we look to deliver on the objectives that we have set out.*

Councillor Nick Cotter

Portfolio Holder – Housing

## **Introduction**

The Housing Strategy sets out Cherwell District Council's plans for the Housing Service for the period 2025-2030.

The previous Housing Strategy (2019-24) brought about the following key achievements

- 1344 new affordable homes delivered in partnership with Registered Providers
- Delivery of 32 properties of affordable housing directly by the Council through the BUILD! programme. Totalling 270 over the last decade.
- Partnered with Hook Norton Community Land Trust to develop 12 Passivhaus homes at Hook Norton on previously underutilised Council land.
- Provided 57 landlord grants and 45 homeowner grants to provide improvements and essential repairs to properties within the district.
- Accessing the Local Authority Housing Fund Rounds 1 and 2 to bring 56 units of accommodation back into use within Cherwell to assist in rehousing those in resettlement schemes. This is being delivered in partnership with South Oxfordshire Housing Association and Sanctuary. This includes the redevelopment of Town Centre House, Banbury, which the Council now owns.
- Delivering a refurbishment and reconfiguration programme for Town Centre House, Banbury. Bringing 1, 2 and 4 bedroom properties back into use for refugees.
- 2949 lets through the housing register
- Completed 1005 homelessness preventions between 2019 and 2024.
- Launched a Tenancy Relations drop in service, where landlords and tenants in the private sector can go for advice
- Launched a new Tenants' Charter, making a number of commitments to our tenants but also taking a lead role in what we expect from other landlords, social and private
- Reviewing and launching a new Housing Allocations Scheme.
- Launching a new Tenancy Strategy

- Responded to nearly 3000 enquiries from landlords and tenants regarding housing, landlord or tenant issues. Serving 859 notices, identifying 225 category 1 hazards, issuing 40 financial penalties and prosecuting 2 landlords for illegal evictions.
- Produced a new Homelessness and Rough Sleeping Strategy for the Cherwell District. The new strategy outlines the approach to tackling homelessness within the district between 2024-29.
- Completed 923 disabled facilities adaptations and 1756 minor works and small repairs jobs.
- In partnership with the other Oxfordshire Councils, establishing the Alliance joint commissioning contract for rough sleeping support services, including prevention, supported accommodation and outreach. This County, District and City partnership is one of the only models in the Country where services are provided using a cross-Council tier and district line model.
- Establishing the Single Homelessness Team, providing specialised homelessness support and response to rough sleepers and those at risk of rough sleeping
- Establishing a new 28 unit supported accommodation scheme at Mawle Court in partnership with Sanctuary and Homeless Oxfordshire, providing accommodation for single homeless people in Cherwell.
- Accessing the governments RSAP funding following the COVID pandemic, providing supported accommodation services for rough sleepers at Oxford House, Bicester.
- Creating a Money Advice service contract in partnership with Citizens' Advice, assisting households in financial hardship. Typically returning £30 in direct financial gains to Cherwell residents for every £1 invested by Cherwell District Council.
- Increasing the portfolio of self-contained temporary accommodation, leading to more suitable units of temporary accommodation for homeless people.
- Establishing the Resettlement Team within Wellbeing and Housing. Providing advice, support and accommodation services to those in Cherwell who are fleeing conflict and seeking asylum in the UK.
- Partnering with the Ministry of Defence (MoD) to bring accommodation within their portfolio back into use for the purposes of assisting those within the asylum pathway. These are providing more housing into the affordable housing system that is ready for occupation.

- Continued to support the Graven Hill Development Company, who manage the Graven Hill site, which the Council purchased from the Ministry of Defence, which is the largest self-build development in the Country.

Cherwell District Council's new Housing Strategy brings together in a single document the various elements that comprise the Council's strategic housing function. The purpose of the housing strategy is to identify and horizon scan for the key housing issues and challenges that face or could be faced within the next five years. To overcome or mitigate these challenges, high level strategic priorities and objectives are set across the broad range of strategic housing functions that the Council delivers.

As a local authority, we want to be ambitious and deliver great outcomes for residents of the district. Whilst delivering these ambitions, we need to ensure that this strategy is financially sustainable and thus we will only achieve our outcomes by working in partnership with others.

Our vision for the new Housing Strategy is

**For all Cherwell residents to live in a safe, secure, quality and affordable home that is suitable for their needs and fit for the future.**

In order to achieve this vision, we have identified 3 strategic priorities. These are

1. Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community
2. Improving the existing condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero.
3. Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.

### **The Structure of the Strategy**

The new Housing Strategy begins by outlining the main changes and challenges relating to housing within the national and local contexts, understanding that strategic housing intertwines with health, welfare, economic and planning policy.

As part of reviewing these contextual factors, it also analyses housing need locally, including population trends, house prices, rental prices, affordable housing supply and demand, income and affordability and the underlying socio-economic factors within the local area.

The 3 priority areas that underpin the strategy are then set out in more detail. With an analysis of the contextual information, data analysis, trends and findings as well as the activity of relevant partnerships. In each priority area, a high level assessment of the needs and challenges is provided, a summary of the work that has been



undertaken already where relevant and the principle actions to undertake over the next 5 years to deliver.

### **Development and Shaping of the Housing Strategy**

In the development of the Housing Strategy, information and data from a range of sources and other documentation have been developed

- Detailed evidence, analysis and findings from a number of key strategic plans and policies, including
  - The Cherwell District Council's Business Plan 2024-2025
  - The Cherwell District Council draft Local Plan
  - The Homelessness and Rough Sleeping Strategy 2024-2029
  - The Tenancy Strategy and Affordability Statement 2021
  - The Cherwell District Council Allocations Scheme 2025
- Analysis of recent demographic and housing data for the local area and national trends
- The most recent information from our housing waiting list and approaches to our housing options service

The Housing Strategy brings together all areas of strategic housing plans and related documents. It covers affordable housing delivery, housing for older people and those with support needs, tackling homelessness and rough sleeping and private sector housing, including adaptations for disabled people and the standards of properties available for rent within Cherwell. The strategy reflects the Council's role as an enabler in certain areas where it has less direct control and influence, such as within services provided by Registered Providers, who provide 99% of the social housing within Cherwell.

The strategy also links and reflects the priorities and actions identified within other key strategic documents, outlined in the above section. These include the current Cherwell District Council Business Plan. The Business Plan sets out a series of high level aspirations, this includes "housing that meets your needs".

#### *Housing that meets your needs*

- *Support the delivery of affordable and green housing*
- *Ensure minimum standards in rented housing*
- *Work with partners supporting new ways to prevent homelessness*
- *Support our most vulnerable residents*
- *Deliver a Local Plan*

*Cherwell District Council Business Plan 2024-25*

The Housing Strategy is the main delivery mechanism for the Council's housing objectives. It supports the Business Plan and other related documents by setting out

detailed plans for how the priorities will be achieved and delivered. This includes how we will develop new initiatives and deliver services that meet the local need, how we will make best use of our resources and how we will address current and future demands on the services that we deliver.

As the Council is only a small provider of housing locally, as it transferred its housing stock as part of a Large Scale Voluntary Transfer process in the late 1990's and early 2000's, and thus is not a large Registered Provider or a large direct enabler and landlord for new affordable housing, the scope of the strategy is far wider than just the services that the Housing Team at the Council delivers. Other statutory services are also delivered by other teams or partner organisations, such as planning and health and social care.

Much of the data, analysis and evidence required to inform the housing strategy is already published and available within other related strategic documents, such as Office of National Statistics Data. However, up to date housing register analysis and analysis of homelessness data, such as our DELTA returns, have also been used.

### **National Context**

It is important to acknowledge the national and local (including regional) context when developing this strategy. The strategy has been developed at a time when there has been some flux with regard to future housing legislation and legislation that relates and affects housing. For instance, the 2024 General Election timing has meant that some policies that would affect the housing sector at a local and national level, such as the Renters (Reform) Bill and amendments to leasehold arrangements have not progressed or been delivered as may have been anticipated.

There is an established narrative nationally that the Country faces significant housing pressures and challenges. This is caused by a lack of supply and, in turn, rising housing costs across tenures. National government has been attempted to tackle these issues through legislation, new or planned, regarding reducing homelessness, boosting housing supply, making home ownership more accessible, reducing carbon emissions in both new and existing homes and improving the services received by tenants from their landlords.

The housing pressures and challenges that are faced nationally are as follows.

#### **Lack of adequate supply of housing**

Supplying enough housing to meet the demands of a growing and ageing population has been a challenge that successive governments have faced for many years. Supply targets have been made and not met and balancing the competing or contradictory needs of different stakeholders and those with a local interest are challenging.

There have been a number of proposed changes during the lifespan of the previous housing strategy, such as the Planning for the Future White Paper, which have culminated in the Levelling Up and Regeneration Act 2023. This aimed to

“speed up the planning system, hold developers to account, cut bureaucracy, and encourage more Councils to put in place plans to enable the building of new homes”

Gov.uk press release, ‘Levelling up and Regeneration Bill becomes law’

Within these strategies, the government has committed to building 300,000 new homes per year. This commitment has not been met.

The Levelling Up and Regeneration Act 2023 committed to

*“deliver more homes in for communities across the Country and unleash levelling up in left behind places”*

Michael Gove, Former Secretary of State for Levelling Up, Housing and Communities (2023)

Measures included boosting services and infrastructure on new developments, more powers to Councils for tackling empty homes and compulsory purchasing, more powers for Councils to tackle empty retail units, speeding up housing delivery on developments once started and allowing local people greater powers to influence local development.

In 2024, following the General Election and a change in government, there was a manifesto pledge to increase house building over the course of the Parliament and a reintroduction of housing targets. To enable this, the new government has made changes to the National Planning Policy Framework (NPPF), (December 2024) Changes to the NPPF include

- Reintroduction of mandatory housing targets
- Restoration of 5 year housing land supply rules
- Standardising the method for assessing housing needs locally
- Implement a standard calculation that uses housing stock to set a baseline figure with a view to directing housing where it is most needed
- Increase the affordability adjustment threshold
- Change the definition and approaches to development on brownfield and green belt development. Including certain previously developed land in the green belt (grey belt)
- Changes to affordable housing requirements
- Greater accountability around build out rates on housing sites

The new NPPF includes transitional arrangements for local plans that are at advanced stages of their development.

In announcing the changes, the government advised that

*“new flexibilities for councils will boost the number of social and affordable homes, and give working families a better route to a secure home”*

Angela Rayner MP, Secretary of State for Housing, Communities and Local Government (2024)

Additional measures announced by the government related to supply of affordable housing include a proposal for a new taskforce to deliver new towns, creating new largescale communities of at least 10,000 new homes in each, governed by a “New Towns Code”.

Whilst general supply into the housing system is an issue, the supply of affordable housing is also an issue for those who are first time buyers or for those on low incomes seeking affordable housing options.

The Local Authority Housing Fund has brought about the potential for more properties to be brought into the affordable housing estate across the Country, with a combination of Councils directly, or Councils in partnership with Registered Providers, developing new, refurbishing existing or purchasing additional units with government grants. This has been successful in boosting delivery quickly, but in small numbers compared to need, and is targeted at the cohorts that have been part of national resettlement schemes.

### **Tackling homelessness and rough sleeping**

Homelessness is a rising national issue. The Homelessness Reduction Act 2017 provided the most significant change in service provision in a generation. It introduced new duties regarding the prevention of homelessness, to extend timescales that local authorities would be offering and providing support.

During COVID 19, the “Everyone In” initiative provided a drive to house rough sleepers, who were a group that were seen as particularly vulnerable. On the back of this initiative, new funding and accommodation programmes, such as NSAP, RSAP and SHAP have supplemented services provided through the Rough Sleeper Initiative (RSI) funding, to provide additional support to those rough sleeping.

This has been accompanied by additional commitments such as those within the ‘Ending Rough Sleeping for Good’ policy paper in 2022, which built on the manifesto commitment of the then government to end rough sleeping by 2024.

The rough sleeping snapshot nationally shows a national increase of 27% between 2022 and 2023 in rough sleeping numbers, to 3898. As these are based on known rough sleepers, the actual number is likely to be higher. There has also been an increase in people who are homeless, a rise in 14% in the same period, meaning 309,000 or 1 in 182 people are homeless in England. (source, Shelter and Crisis)

Homelessness and rough sleeping, combined with the lack of supply, has a knock-on effect on people in temporary accommodation and how long they spend within it. Government figures advise that 47% of families that are homeless and in temporary accommodation have been there for 2 years or longer. The impact locally on Cherwell is outlined in the Local Context section.

### **Improving housing standards and the rights of tenants**

Registered Providers of Social Housing have faced sharp focus over recent years with high profile failures associated with their services that contributed to tragic events, such as the Grenfell Tower Fire and the death of Awaab Ishak in Rochdale, linked to damp and mould within his property.

The Social Housing (Regulation) Act gives the Regulator stronger powers to act on underperforming social landlords. Unlimited fines can be levied against the worst performers and where improvements are not being made. There is a new inspection regime combined with new transparency measures for tenants to scrutinise their landlords. Particularly through the published performance and Tenant Satisfaction Measures, the way in which complaints are handled and the new tenant rights around access to their data and information. The Act also reaffirms the importance of compliance and safety within Social Housing stock and the appointment of Health and Safety lead officers.

An associated impact of the Grenfell Tower Fire has been the difficulties faced by leaseholders, particularly relating to the costs associated with remedying building safety issues associated with fire spread, particularly usage of combustible building materials. The Leasehold and Freehold Reform Act 2024 makes it easier for leaseholders to purchase freeholds or extend leaseholds, provides greater transparency over service charges and providing greater control and improving leaseholders rights and access to redress. Further leasehold legislation is part of the 2024 Labour government's programme.

The Renters (Reform) Bill following the fairer private sector white paper had the headline of removing Section 21 "no fault" evictions, tackle blanket bans that tenants can face whom are in receipt of benefits and provide greater sector transparency through a new decent homes standard in the private sector and a new ombudsman. The Renters (Reform) Bill received widespread support during its publication but failed to pass through Parliament before the General Election of 2024. The new government is bringing forward new legislation of its own, with similar themes, called the Renters' Rights Bill.

### **Reducing housing's carbon footprint**

The need to achieve "Net Zero" in the UK for all sectors of the economy is outlined within the 'Net Zero – Build Back Greener' policy paper. This outlines policy approach to achieve Net Zero by 2050. Homes, both new and existing, account for 20% of emissions (Future Homes Standard 2019 consultation)

The Future Homes Standard 2019 committed to a new standard for new build properties by 2025. Specifically, a planned change in Building Regulations to increase energy efficiency and low carbon heating. The goal of the standard is that the average new home would have 75-80% less carbon emissions than one built to current energy efficiency requirements. This is achieved by installing heat pumps, triple glazing and wall, floor and roof construction that significantly limits heat loss.

In addition to new homes, the government has pledged £3.8 billion over a 10 year period to improve energy performance of social rented homes through the Social Housing Decarbonisation Fund from 2021. The Heat and Buildings Strategy 2021

sets out the government's plans to cut carbon emissions from the UK's 30 million homes and workplaces, including the phasing out fossil fuel heating systems and the investment of roll out of heat pumps.

### **Local Context**

In 2021, there were 161,800 residents living in Cherwell. This increase from 150,500 in 2019, an increase of around 7%. Bicester and Banbury are the areas that are experiencing the highest population growths as the main areas of employment, commerce and house building.

### **Affordability of housing**

Affordability of housing is a significant issue, particularly for first time buyers and those on lower incomes. House prices and market conditions have experienced some turbulence over the lifespan of the previous housing strategy, due to COVID 19 and cost of living pressures affecting interest rates, for instance.

However, despite some turbulence, the overall trajectory of house prices is that they are increasing. Cost of living pressures, namely high inflation rates (driven in part by household energy costs) and interest rates, have limited the amount of money being able to be borrowed from lenders or the amount of disposable income that individuals have, as wages have largely not increased at the same rate.

The median property price in Cherwell District is around £396,000 (2023), this is significantly higher than the UK average of £282,000 (2024). The Cherwell level is however lower than the Oxfordshire wide and South East wider level. Sold houses data from 2023-24 suggests that the average price for properties sold in Bicester and Kidlington were around 21% higher than those sold in Banbury. (source: Zoopla)

The estimated median income from a job within Cherwell is £30,749, which is lower than the Oxfordshire median of £34,005 but is higher than the national level of £29,669. The workplace earnings to house price ratio within Cherwell is wider therefore than at a national level. In 2021, the house price to workplace earnings ratio was over 10 times, and this gap has widened. This means that purchasing a home is out of the reach of many working households.

Overall, Cherwell is a prosperous area, it ranks at 220 on the Local Authority rank out of 317 (there are 219 more deprived Local Authority areas) within the Index of Multiple Deprivation (2019). However, it does have some areas of acute deprivation when compared locally and nationally. Cherwell has areas that are within the bottom 20% of most deprived areas nationally. These ward areas are all within Banbury.

Affordability is not just an issue for homeowners and those seeking homeownership. It is a cross tenure issue, and the issues facing the private rented sector are similarly challenging.

The median rental cost per month for a property in Cherwell is £975. This is below the Oxfordshire level of £1100 but higher than the overall national and South East

levels (2022). Median rents in Cherwell rose over 11% over the 3 prior years, which is a faster acceleration than the County as a whole.

The private rented sector locally is a challenging market. There is a high demand for accommodation and a buoyant market. Therefore, those that are on the lowest incomes face the most significant challenges in accessing private rented sector tenancies. As Cherwell is adjacent to Oxford City, prices have been pushed up by the Oxford City market and its thriving rental market, driven by its location, commerce and the student market, particularly in Houses of Multiple Occupation. Median rents in Oxford City are around £300 per month more than they are in Cherwell.

As Cherwell has some population centres close to Oxford, such as Kidlington and Bicester, competition is high for properties, and this influences prices. Cherwell District has two Local Housing Allowance (LHA) rates, the Oxford Rate and Cherwell Valley Rate. Local Housing Allowance is the rate up to which housing benefit can be paid within a certain area, this is calculated nationally and is linked to the local market.

Banbury and Bicester are within the Cherwell Valley Rate, whilst areas such as Kidlington are within the Oxford Rate. The Oxford Rate is higher than the Cherwell Valley Rate, which is to be anticipated. However, Bicester due to its expansion, improving transport links and associated employment opportunities has seen a greater acceleration in housing market and prices than in Banbury, for example. Bicester therefore has acute affordability challenges within the private rental market because of the greater difference between the market and LHA rates than in other areas in Cherwell.

### **Social housing demand**

There are at present just over 2000 households on the housing register, and this has increased by almost 100% in the last 5 years, which is the lifespan of the previous housing strategy.

There were 546 lettings through the housing register during 2023-24. There is an increasing need for 1 bedroom accommodation within the district, with 50% of new applicants within a 12 month period requiring a 1 bedroom property and 84% of new applicants require smaller (1 and 2 bedroom accommodation). However, supply of smaller accommodation is stronger, both through new delivery and through relets, so the waits for this type of accommodation are shorter than for larger 4 bedroom or larger accommodation, regardless of what priority band you are in. The average wait for a larger property (4-bedroom+) through the housing register is 1065 days.

The majority of new applications to the housing register cite their reason for applying and thus their housing needs to be that their current accommodation is too small. This reason is nearly twice as prevalent as any other single reason. Therefore, this coupled with supply issues of larger accommodation outlined above, there are significant numbers of households that are living in properties that are unsuitable and overcrowded.

## **Homelessness**

Cherwell has a level of homelessness that is similar to the other Districts within Oxfordshire. In 2022-23, of the households assessed as being owed a homelessness duty, Cherwell assessed 419. This is lower as a total number than Oxford (439) and South Oxfordshire (476) as an apportionment of overall numbers, but more in West Oxfordshire (342) and the Vale of the White Horse (415).

In terms of the crisis presentations and those requiring temporary accommodation, Cherwell ranks routinely higher than South Oxfordshire and Vale of the White Horse, both of whom have less than 50 households accommodated in temporary accommodation and reports similar to the levels in West Oxfordshire. Oxford City has considerably more pressure in this area, with nearly 250 households, which is more than the rest of the County combined.

However, Cherwell has a higher number of rough sleepers in the County (outside Oxford City). There are routinely more than 10 people sleeping rough within Cherwell on a single night and this number has risen over the last two years by a third. Cherwell has also seen an increasing trend of those in employment rough sleeping. Support services for those rough sleeping is provided through a County and City "Alliance". This is where funding and services are pooled. It is one of the only models in the Country where these services are provided in this way as funding is calculated on a local authority area by area basis.

## **Private rented housing standards**

As previously indicated, Cherwell has a buoyant housing market. There are approximately 9300 properties that are private rented within the district, which makes up around 18% of all households within the district.

The Council additionally licences 222 Houses in Multiple Occupation (HMO) across the district. The Council however does not have an additional or selective licencing scheme in accordance with Part 2 and 3 of the Housing Act 2004. This is opposed to Oxford City Council, for instance, who require all dwellings that are being used for private rented accommodation to be licenced.

The Council does not hold comprehensive stock condition data for all homes within the district. It is estimated that that 20% of the private rented stock has the presence of Category 1 hazards, 11% suffer excess cold and 13% of the occupants are in fuel poverty.

## **Local economy**

Cherwell has a thriving local economy and has seen growth opportunities in recent decades. Compared to the national and regional average, Cherwell has less unemployment, with 2.6% of people unemployed compared to 2.9 across the South East and 3.7% nationally. Cherwell has a higher rate than the national average of people in skilled professional occupations, but also has an above average proportion of people completing unskilled manual labour occupations.



Cherwell therefore has fewer people claiming Universal Credit across all population metrics compared to the national average, 2.3% compared to 3.9%. (ONS 2021)

### **Environment and climate change**

Like many Councils, a climate emergency has been declared in Cherwell. As part of this declaration, Cherwell has committed to

- Ensuring our own operations and activities are carbon net zero by 2030
- Do our part to support the district to become carbon net zero

Since 2008-09, our greenhouse gas emissions have reduced by 40% and in 2022-23, we reduced our emissions by a further 3%. The Cherwell District Council Climate Change Action Plan 2023-2024 outlines 17 goals within an Action Plan which support the Council and the wider district's ambitions to become carbon net zero. The action plan includes actions for Council buildings, fleet, staff behaviour and procurement as well as supporting transport, housing and businesses to reduce emissions.

### **Cherwell Local Plan Review**

A Local Plan sets out the strategic priorities of the district, addressing the homes needed, and provision for other development, supporting infrastructure and social and environmental considerations. It is underpinned by detailed economic, environmental and social evidence. A Local Plan and the Housing Strategy and their associated evidence basis and objectives have synergy.

Cherwell is in the process of developing a new Local Plan which will cover the period up to 2042. It is now at the pre-submission stage (Regulation 19) and is currently undergoing consultation until February 2025. The new draft Local Plan therefore sets out the vision and proposes homes, employment land, infrastructure and other essential services required to support our local communities over the plan period.

The draft Local Plan has three overarching themes

1. Meeting the challenge of climate change and ensuring sustainable development
2. Maintaining and developing a sustainable local economy
3. Building health and sustainable communities

The plan presents a strategy, policies and proposals for meeting these objectives and delivering the vision.

### **Oxfords Unmet Housing Need**

The Oxfordshire Strategic Market Assessment, published in 2014 identified the need for provision of around 5000 homes a year over the period 2011-31. Following this, it was accepted that Oxford cannot fully meet its own needs outlined, which had a potential requirement of 28,000 additional homes by 2031. There was then collective agreement from Council's across Oxfordshire to consider the extent how the need might be sustainably distributed to neighbouring districts. As part of this, Cherwell was asked to consider the accommodation of 4,400 new homes in addition to any

other Local Plan commitments. These developments would be concentrated around the area close to the Oxford city boundary, at the southern end of the Cherwell district. The Cherwell Local Plan Partial Review was subsequently adopted in 2020. This Plan identifies sites for 4,400 new homes in the south of the district to meet Cherwell's agreed apportionment of Oxford's unmet need.

The affordable housing delivered on these developments to help with Oxford's Unmet Housing Need would be delivered with preference for those applicants with an Oxford City connection. Allocations of these units however are matters for housing and not planning policy. The Council's housing team will therefore work closely with Oxford City Council and the relevant registered providers to develop any appropriate local lettings plans and allocate the units accordingly.

### **Housing services in Cherwell**

Since the 2019-24, the Council itself and the housing department have undergone a number of significant changes in their structure and operation. The last strategy was written during the reorganisation and termination of the arrangements between Cherwell and South Northamptonshire District Council and the new partnership between Cherwell and Oxfordshire County Council being formed.

As part of these arrangements, the Housing department and service was coupled with Adult Social Care Commissioning and was overseen by an officer that oversaw these two teams. During the lifetime of the previous strategy, these shared arrangements between Oxfordshire County Council and Cherwell District Council also ceased.

Cherwell District Council and its housing functions are therefore now acting as an independent entity, no longer in coupled arrangements with other Council's. The new Housing Strategy is therefore for Cherwell District Council alone and addresses Cherwell specifically.

### **Conclusion**

National policies and legislation provide a changing and sometimes challenging environment for delivering housing service and producing a housing strategy. These changes and challenges can produce new duties and new workstreams. Equally as important as understanding national policy and legislation is the understanding of local socio-economic factors and demographics that are impacting on housing or could have an impact on housing in the future.

Cherwell is a place of relative affluence, economic activity and productivity and low unemployment. Despite this, there are some pockets of significant deprivation and challenge that are reflective in national deprivation figures and are even more pronounced when compared to the surrounding County.

Despite the area being economically active and affluent, there are increasing pressure on housing services and the housing market. Cherwell has relatively high homelessness and rough sleeping figures. The affordability of housing, both rental and sale, are challenging. There is also quite a unique rental market in Cherwell with

the split in LHA rates and the differences and acuteness of market pressures within the Cherwell area.

A summary of the national and local contextual factors that have informed the three priority areas within the Housing Strategy are outlined below.

- House price increases and the rental market are making housing increasingly unaffordable within Cherwell
- There is a widening gap between property prices and earnings
- Affordability challenges are likely to have a knock-on effect in the future on those in lower income jobs due to the lack of affordable housing and the wider affordability of housing
- Rising homelessness, rough sleeping and temporary accommodation usage means that there are more households in Cherwell living in poor housing conditions and seeking permanent and suitable housing. Further demonstrating affordability and supply pressures.
- The housing register is growing, showing there is greater demand for social and affordable housing in Cherwell. The largest group of people applying to the register state that they are living in overcrowded conditions. This could be due both to natural growth and children being at home for longer due to the accessibility of the market. The supply of larger properties is an issue, meaning longer waits.
- The growing profile of issues relating to housing standards in the rental sector and proposed legislative changes will put pressure on housing services within the Council
- The growing need to achieve net zero and achieve better environmental outcomes from the built environment will become increasingly important priorities over the lifetime of this strategy.

## **Delivering the priorities**

### **Priority 1**

***Prioritise the delivery of homes that people can afford and that are suitable for needs of the community***

A shortage of suitable homes to meet a range of needs and incomes can result in higher levels of homelessness, higher levels living in unsustainable housing conditions and increased poverty. It is also in turn linked to a reduction in life chances and opportunities, such as children being unable to move out of home.

*Increase the delivery of new homes*

The Council has a range of responsibilities in support the delivery of new housing projects. These responsibilities include the preparation of a Local Plan, which involves the assessment of future needs for homes, the type, size and tenure of housing needed on future residential developments and ensuring sufficient land is allocated for housing.

The Council understands that much of the existing and future proposed housing is unaffordable for many people within our district. We therefore understand that it is important to increase opportunities for affordable home ownership, particularly for first time buyers, close to amenities and public transport. At the same time, the Council must address the growing demand and pressure of those on lower incomes and those who are more vulnerable who rely on social housing. This will require the delivery of more affordable housing for rent, particularly social rent, to work to address the supply and demand gap.

The Council has made some positive strides in enabling affordable housing delivery, delivering 618 properties over a 3 year period. However, the Council is aware that there is a lot more work to do to ensure that more housing across tenure is available, particularly at social rent. Over the same 3 year period, only 23 of the 618 new properties have been brought forward at social rent, which has the highest demand on the Housing Register.

Whilst there has been some positive affordable housing delivery, the true affordability of affordable housing in Cherwell is of concern. There is a significant disparity between social and affordable rent levels, as affordable rents are available at up to 80% of market rent. As the Oxfordshire rental market and housing market generally is buoyant, the market rent level is out of reach of lower income households. Larger affordable housing rented units should be considered for priority towards social rent given the considerable gap between market, social and affordable rents on larger properties.

The majority of new affordable homes will be delivered on new private developments and we will continue to work proactively with developers to secure the provision of affordable housing through our Local Plan and associated housing delivery engagement and help developers find solutions to viability concerns. We will also work closely with registered providers and developers to align affordable housing proposals to local needs, agree the distribution of tenures and formulate local lettings plans for sites. This will also include a review of our own assets, particularly our stock of supported accommodation, to ensure that we are aligning with the housing needs and priorities of the district.

Whilst we will prioritise social housing for rent to meet the needs of those on low incomes who have more limited housing opportunities, we will enable those who aspire to own their own home by enabling new low cost home ownership opportunities. Whilst providing incentives and support for first time buyers or home buyers generally is a matter for national policy, the Council will continue to enable the delivery of shared ownership schemes, with a focus on smaller family units.

### *Addressing the need for adapted dwellings*

Cherwell has a higher rate of households containing a person with a health problem than the rest of Oxfordshire, with 27.6% of people within this category. Whilst the housing needs of these groups will be very different, depending on the nature and the severity of their disability, they are also more likely to be homeowners.

In response to this, it is important to ensure that future development provides a continued supply of accessible and adapted properties for all tenures that responds to the identified need. The new draft Local Plan advises a minimum of M4 (2) of Building Regulations is encouraged and on larger sites, at least 10% of the dwellings should be built to M4(3). Increasing the overall numbers of properties built to Part M4 (3) of Building Regulations will be encouraged.

### *New types of housing developments*

Cherwell has been at the forefront of delivering growth areas. Over the last two decades, Bicester has been transformed from being a quiet market town into a flourishing new Garden Town. A key area for growth, it has provided a range of desirable and innovative housing developments within well planned communities. None more innovative than the site at Graven Hill, which is the largest self-build site in the Country and one of the largest in Europe.

The Council is working in partnership with a Community Land Trust to provide homes Rural Exception Sites at Hook Norton. These homes provide an affordable housing and private market housing mix to develop 12 Passivhaus homes.

Additionally, through the Council's Build! Team, 270 affordable housing properties were developed between 2013 and 2022. These properties saw underutilised Council assets or other assets from the public estate transformed into housing. Many of these properties were developed using new or innovative methods, including self build/finish at The Orchard, Banbury and Newton Close, Bicester. Both of these sites were offered at Low Cost Home Ownership. In addition, Hope Close Banbury was developed to Passive House Standards, delivering homes built for energy efficiency, comfort and affordability.

Cherwell is committed to continuing to enable innovative ways of developing high quality housing. An emerging method off quickly and cheaply increasing housing development is through off-site modular construction methods. Whilst this method may not be suitable in all situations, the method does offer opportunities to innovatively promote delivery and support carbon reduction and other sustainability objectives. It could also help the Council to alleviate some of its housing pressures, particularly those faced by certain groups.

### *Best use of existing homes and buildings*

Whilst there is understandably a focus on new housing delivery when it comes to supply, the usage of existing stock and buildings is also important to meet the varied housing demands of the district.

Having homes that sit empty when there is such a high demand for housing is a wasted resource. Long term empty homes can also have a detrimental impact on the wider community and feel of a neighbourhood. It is therefore important that the Council works to identify these properties and when identified, dis-incentivises them from being left empty for long periods.

The Council is committed to ensuring the effective use of available social housing stock within the district. It maintains a housing register that enables people to apply for social housing in the local area providing that they meet the eligibility criteria. The Council relies on nominations to Registered Providers to enable applicants on the housing register to access Social Housing, as it does not retain a large stock holding itself.

The Council is required to publish a Housing Allocations Scheme. This sets out how social housing in the district will be allocated, informed by the Housing Act 1996. The Council reviews this Allocations Scheme periodically, most recently in 2024. Within these reviews, the Council considers whether the groups in the greatest need are being prioritised for the available social housing properties within the district in the most appropriate way.

Over recent years, the Council has become aware of a trend of social housing properties also sitting as empty, or void, for long periods. There are a variety of reasons to which could occur, but we are aware that a main cause for this is the cost increases attached to capital investment due to inflation and the amount of capital investment required to bring the home up to modern standards, as many social housing units are now up to and approaching 100 years old. The Council is working with Registered Providers to bring some of these properties back into use through opportunities provided by the Local Authority Housing Fund, and it will continue to endeavour to ensure that all social housing stock within the district is occupied.

We recognise that those offered a secure housing tenancy by a social housing provider should have their security respected. It is also for the individual housing provider, in consultation with the Cherwell District Council Tenancy Policy, to manage their own tenancies within their own frameworks. However, the Council understands that larger social housing properties are often underoccupied, because family dynamics within them change over time. The Council is therefore committed to working with Registered Providers to create mobility within the social housing stock within the district to enable larger properties to be more fully utilised.

Similarly, the Council will act with similar flexibility and in partnership with Registered Providers on its provision of temporary accommodation. The Council will work to secure new partnerships with Registered Providers to increase supply of self-contained temporary accommodation in efforts to meet rising demand and also to reduce long term hotel use.

What the Council will do in the future to tackle these issues

- Work with planning colleagues, developers, Registered Providers and other partners to ensure affordable housing delivery and ensure that the delivery of affordable housing within the district reflects the demands, property types, tenures and sizes that are required, including developments being delivered as part of Oxford's Unmet Housing Need.
- Ensuring appropriate challenge to planning viability and challenging developers where they propose to deliver schemes that are not delivering affordable housing in accordance with policy. Increasing the number of properties provided within district at Social Rent, as a proportion of the affordable housing contribution.
- Widen our engagement with Registered Providers, to align our strategic needs and explore new opportunities in partnership. This includes new housing, temporary accommodation and ensuring the most appropriate usage of existing housing.
- Development of a collaborative approach to "right sizing" properties, managing potential under occupancy and providing assistance to move with stock of Registered Providers.
- Review Council assets with a view to delivery of more housing that meets the needs of the district.
- Work with our partner Council's in Oxfordshire to explore wider partnership initiatives, funding and new business opportunities to ensure the development of housing schemes that can meet our collective needs
- Work collectively and use our collective powers to bring more empty properties back into use, considering a new policy approach
- Strive for the new homes provided in district to be as adaptable and accessible as possible, designing in basic accessibility requirements.
- Ensure that the most vulnerable disabled households with the most acute needs are given the best option through the Housing Register and the needs of the customer are collectively understood and addressed
- To continue to promote a wide tenure mix of properties within the district, including continued opportunities for self build, self finish and custom build housing.
- Review our allocations scheme annually to ensure that the housing needs of the district with regard to affordable housing are understood and responded to.

**Priority 2**

***Improving the existing condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero.***

Everyone has the right to live in a decent home and whilst we want to ensure that we are delivering more new homes in future years, we also want to acknowledge that the majority of residents live in existing homes within the district. In addition, older properties are more likely to be in poorer condition, be less well insulated and be more expensive to heat and maintain.

*Ensuring social homes are of high standard and well managed and maintained*

The Council has a small stock holding of its own that it retains following a Large Scale Voluntary Transfer of Council owned housing that was concluded in 2004, to what is now Sanctuary Housing. Around 99% of social housing within the district is provided by Registered Providers independently from the Council. There are currently around 10,500 social housing properties provided within the district and the majority are owned and managed by Sanctuary Housing as the stock transfer landlord.

The government over recent years has consulted on and implemented a new regulatory framework called the Social Housing (Regulation) Act. This gives the new regulator greater powers and frameworks to scrutinise and enforce housing standards on underperforming landlords. This is aimed at securing better outcomes for residents following well publicised failures by social housing providers, particularly in addressing poor housing conditions.

It is therefore the role of the Regulator to monitor performance of Registered Providers across the Country, and within Cherwell. However, the Council considers the raising of standards of accommodation within the district as important and wants to ensure that properties meet the Decent Homes Standard, and tenants have a good relationship with their landlord. The Council brought forward a Tenants' Charter to underline its commitments to this. We want to ensure through our engagement with Registered Providers that tenants concerns are being responded to and that standards of accommodation are being raised, using our enforcement powers and influence as the Local Authority to bring about these outcomes.

*Private Sector Housing*

Local Authorities must review housing conditions in their area and identify where action is necessary in accordance with legislation. These action areas include;

- Taking a cross rented tenure enforcement role to housing standards in the rented sector
- Regulating Houses of Multiple Occupation (HMO) with regard to their standards and management
- Investigating empty homes
- Licensing caravan and park home sites
- Regulating the standards of private rented housing, addressing hazards identified through the Housing, Health and Safety Rating System. (HHSRS)

The regulatory requirements for private landlords are also less stringent and codified than social housing providers. There have been plans to bring forward reforms in legislation for the private sector and regulatory standards, but these are not as



advanced at the time of launching this strategy as they are for social providers. The reforms proposed included a ban on Section 21 'no fault' evictions, to reduce the number of non-decent private rented sector dwellings and apply the Decent Homes Standard to the private rented sector for the first time and to establish a new ombudsman to oversee the sector. The new ombudsman would seek to resolve disputes between tenants and landlords and also introduce a new registration system for private landlords, giving greater accountability and transparency.

It is therefore unclear what the potential introduction of the Decent Homes Standard for the private rented sector will include and what the affect will be on the oversight and resources required by local authorities in addition to the current responsibilities we have for identifying Category hazards.

The Council has a strong track record of taking a pro-active approach to housing standards and is committed to raising the standards of rented properties within the district.

The Council operates grant schemes to assist both landlords to improve the standard of their properties, benefitting tenants in turn but also help owner occupiers that are on low incomes undertake essential home repairs. Over the last 5 years, 57 properties in the private rented sector have benefitted from our landlord grants and 45 households benefitted from our owner occupier grants.

As well as working to improve properties through grants, we take our statutory role regarding housing standards seriously and use our regulatory tools and powers when necessary. Over the last 5 years, we have issues 40 financial penalties for housing offences totalling £133,657 and have convicted two landlords of illegally evicting their tenants. We have investigated 3380 service requests at private rented homes, serving 859 notices, taking action on 225 Category 1 hazards and 591 Category 2 hazards.

We work closely and communicate with landlords through Landlords Forums and through other mediums to advise landlords of their responsibilities and how legislative changes may affect them. We also work closely with other partners, such as the Fire Service, to ensure that residents properties and converted properties are safe. The Council takes appropriate action against landlords where standards fall below what is expected.

Cherwell also leads the Oxfordshire Housing Standards Forum, which ensures good practice and close working relationships between the other Districts and the City Council are maintained.

As part of our partnership work, we are part of Better Housing Better Health (BHBH). BHBH is a service that supports residents keep warm and improve the energy efficiency of their homes. It provides impartial advice to help improve the energy efficiency of homes with an associated goal of saving residents' money.

Following the death of Awaab Ishak in Rochdale, the Council has received a growing number of cross rented tenure concerns about damp and mould within rented property. The Council is committed to continuing to provide help and advice to

tenants and escalating these matters with landlords to ensure they are remedied, and actions are coordinated where possible.

*Tackling climate change and reducing carbon footprint*

The Council is committed and takes its role in tackling climate change seriously. Like many Councils, a climate emergency has been declared and as part of this, have committed to ensuring our operations and activities are carbon net zero by 2030 and ensuring that we do our part in supporting the district to become carbon net zero.

To promote sustainable construction, Cherwell has promoted renewable energy, decentralised energy systems, sustainable construction and a general focus on mitigation and adapting to climate change within all new developments. Cherwell has seen successes in developments in and around Bicester, such as Graven Hill and North West Bicester. Requirements have included zero carbon developments, reducing water usage and some properties being commissioned to Passivhaus standards.

The Oxfordshire Energy Statement advises that the pathway to a low carbon future within greenhouse gas emissions projections assumes that by 2030, 4000 existing homes must be renovated every year to reduce energy requirements to 60kWh/m<sup>2</sup> per year. A retrofitting programme will therefore be required to bring all homes in the County up to a minimum of EPC band C by 2035.

Projects to help in the delivery of this are already underway. BHBH supports residents living in fuel poverty, which is around 1 in 10 residents across the County, to address the immediate issues that they are facing within their homes. Cherwell was also part of a successful joint bid with the other Districts within Oxfordshire and partnered with Oxfordshire County Council to deliver the second phase of the Home Upgrade Grant (HUG2). The HUG2 grant is available to all owner occupiers and private renters living in the worst performing, off gas grid homes.

Enforcement of the Minimum Energy Efficiency Standards (MEES) requires all eligible private rented residential and non-domestic properties to meet a minimum standard of an EPC band E. Over the last 5 years, the Council has proactively investigated 234 potential MEES breaches, issuing 99 notices and 16 financial penalties to landlords with substandard properties.

Rapidly rising costs of energy over recent years has led to an increasing number of residents in the district facing fuel poverty. Using our existing partnerships, we want to ensure that we help to deliver a coordinated approach to identify households that are living in fuel poverty. We also want to improve our intelligence of the energy efficiency status of households within the district and to understand where the more energy inefficient homes may be.

In addition to homes in the private sector, we want to ensure that homes that are socially rented are decarbonising. We will expand our existing Registered Provider engagement to include progress on stock condition and retrofitting programmes to ensure progress on the decarbonisation of the social housing estate managed by Registered Providers.

Additionally, as a Registered Provider itself with a de minimis stock holding, the Council wants to ensure that it is contributing towards decarbonisation of its estate. The Council will undertake a strategic review of its assets to ensure that stock that is retained and used by the Council for housing is achieving its highest potential of energy efficiency. The Council has led the way locally in using innovative construction techniques and delivering greater energy efficiency from properties developed. Some of the properties we own and manage already have air source heat pumps installed, for instance.

What the Council will do in the future to tackle these issues

- Engage developers in reducing the carbon emissions of new homes and ensuring new homes have a high level of thermal efficiency
- To develop a coordinated approach across the County to better identify households living in fuel poverty and in poor housing conditions
- To more greatly understand the energy performance and efficiency of stock in the private rented sector and the general stock condition of housing in district, including a review of Council owned residential assets
- To more greatly understand and coordinate the response to decarbonisation of social housing, ensuring that decarbonisation initiatives and measures are part of our cross rented tenure landlord engagement
- Provide advice and assistance to the most vulnerable and improve fuel poverty advice, support and signposting to improve the energy efficiency of homes and to provide support for most affected by high fuel costs.
- Continually identify, where available, and bid or support wider bids for funds to promote energy efficiency and tackle fuel poverty for private owners and landlords
- To continue to support and promote services such as Better Housing Better Health and HUG2 to ensure continued support for those requiring support keeping warm and well at home
- Continue to ensure that landlords are compliant with the Minimum Energy Efficiency Standards (MEES)
- Using our agreed Tenants' Charter, ensure that the services that are provided to tenants across rented tenure improve, the tenant voice is heard and poor landlord practices are held to account
- To support the implementation of the Social Housing (Regulation) Act and the new potential renter's legislation, understanding and utilising the Council's role as a strategic influence and enforcement body
- To continue to evolve our private landlord engagement to ensure that the Council is playing a strategic enabling role and an enforcement role.
- To review the grants offered by the Council to ensure that they are meeting the evolving needs and demands of the private rented sector and to maximise their effectiveness in raising the overall standards of properties within the district as well as promoting greater energy efficiency.

### **Priority 3**

#### ***Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.***

Housing is a key part of a person's wellbeing and health. Poor and/or unsuitable housing, homelessness and/or rough sleeping and lack of appropriate support or community infrastructure can have a significant impact on people.

#### *Homelessness and rough sleeping*

Preventing and tackling homelessness and rough sleeping requires a partnership response. Cherwell District Council has its own Homelessness and Rough Sleeping Strategy which was published in 2024, in which a full review of homelessness was undertaken in 2023 which informed the strategy and action plan.

The review of homelessness in Cherwell took place as part of delivering this strategy which drew the following conclusions.

1. That the overall trend of homelessness in Cherwell is downward from where it was in 2018-19 in terms of the full picture. However, the amount of homelessness preventions has fallen at a rate that is faster than the other duties.
2. The most prevalent group in of homelessness person is single males, which follows a national trend. Females or couples with children are more common in the Prevention Duty.
3. The service of Section 21 "no fault eviction" notices have become increasingly more prevalent. There has been a significant increase, which could be linked to economic factors and upcoming changes in legislation.
4. Domestic Abuse prevalence is increasing.
5. Friends and family and the breakdown of these relationships and living arrangements is a major contributing factor to homelessness within the district.
6. An offer of social housing is the main way in which our homelessness duties are discharged. The ability of the Council to be able to discharge to the Private Sector has fallen over the last two years.
7. The number of lettings of Social Housing that have been made through the Choice Based Lettings system have fallen and have not recovered to pre COVID levels. This creates additional waiting list pressures making it more difficult to discharge duties to social housing.

8. The supply of one-bedroom units is slowing in favour of a greater number of 2- and 3-bedroom units. This is therefore meeting certain areas of Cherwell demand regarding homelessness, particularly families with children, the number of single people who are homeless have more limited options through the general housing pathway.
9. There has been a reduction in the lets and availability of the largest properties. Larger properties are also the most difficult to source through the private sector because of affordability issues within Cherwell. If families approach requiring these larger properties, such as 4-bedroom houses, it can be particularly difficult to discharge duties.
10. There is an increasing use of supported accommodation as a way of discharging homeless duties, this suggests the client group is more vulnerable and therefore may be more susceptible to repeat homelessness and rough sleeping.
11. Rough sleeping figures within Cherwell have increased, showing a growing national trend. These are predominantly single men. Since COVID lockdowns ended, there has been a particularly significant increase.
12. Affordability of accommodation is an issue within Cherwell.

The Action Plan is based around the following key priorities

1. Identify the causes of homelessness, facilitating early interventions to ensure a pathway to housing and reducing rough sleeping
2. Ensure that our service is accessible to all; engaging and assisting households who have difficulty receiving our services
3. Deliver long term housing solutions and help sustain tenancies for the most vulnerable, creating resilience
4. Improve access to quality and affordable accommodation across all sectors, for homeless households

Additionally, Cherwell is part of a countywide partnership to deliver supported accommodation and support services for those at risk of homelessness and rough sleeping and is also part of the Oxfordshire Countywide Homelessness and Rough Sleeping Strategy. This partnership was brought about principally by the additional funding provided by government and the Rough Sleeping Initiative (RSI) to help meet the government's aim of ending rough sleeping by 2027.

The prevention of homelessness is a key objective of both of these strategies and Cherwell's Homelessness and Rough Sleeping Strategy action plan sets out how we

will do this. Homelessness and rough sleeping are a rising national housing issue, and the actions focus on working with partners to ensure a strong focus on intervening early, targeting prevention and key support services and improving access to suitable accommodation.

### *Temporary accommodation*

Linked to homelessness is the rise in usage of temporary accommodation for those facing homelessness. This has increased significantly in Cherwell within 2024 with an increase from around 35-40 households typically accommodated to a rise to around 70.

This increase is typical when we compare with other surrounding areas and similar local authorities, and we are seeing a rise of single homeless people that are in priority need and therefore requiring temporary accommodation. There is also rising pressure from new cohorts of applicants, such as those fleeing conflict through the various resettlement schemes.

The increase in numbers has meant both increasing times spent in temporary accommodation by applicants but also an increasing number of applicants spending more time in hotel accommodation. The Council is taking steps to address this through by carrying out a review of temporary accommodation with a view to increasing its supply of self-contained temporary accommodation.

### *Appropriate move on and support options*

Once in an accommodation offer as a vulnerable person or household, it is important that support continues to ensure that the tenancy and home is sustained.

Accommodation with support is provided through the Countywide Adult Homeless Pathway. The Council also refers into supported accommodation in the wider region where clients feel able to go, to ensure that they receive the support they need, and they are supported to move on from rough sleeping.

When a client is moving into a home for the first time or they have a significant vulnerability that makes them susceptible to tenancy failure or repeat homelessness, tenancy sustainment is offered or engaged from a variety of providers, including the Council's in house team.

Housing First is a relatively new approach to housing vulnerable people with multiple and complex needs, who are at risk of homelessness. It involves providing a secure home, together with personalise support, to enable people into housing, deliver positive outcomes and prevent street homelessness. Cherwell is committed through the Countywide Alliance partnership to increasing the number of properties for Housing First within the district.

Timely and appropriate move on from supported accommodation into a general needs tenancy remains a challenge that is linked to housing supply. Additionally, the provision of step down or transitioning support from supported to general needs can prove to be a gap in provision.

### *Domestic Abuse*

Domestic Abuse is an issue with increasing prevalence within our communities. Cherwell records the highest rates of domestic abuse cases across the Oxfordshire area. The Domestic Abuse Act 2021 aimed to increase the support and protection for survivors and included new duties for local authorities. Cherwell District Council is part of the Oxfordshire Domestic Abuse Strategy and Countywide commissioning approach to services. The Council has also set up a Domestic Abuse specialist role within the Housing service, to review and improve our service offer and create new partnership opportunities.

### *Health, wellbeing and housing*

As the majority of a person's time is spent within the home, preventing health problems caused by poor housing conditions is important for staying well. The ability to live independently for as long as possible and have access to a home within a quality wider environment and thriving community is important. It is also important to acknowledge that providing the right type of housing is important to easing pressure on the wider health and social care system.

Cherwell's population by age shows that 17.5% of people living in the district are over 65 (2021), which is slightly less but comparable with the Oxfordshire average. It is anticipated that the proportion will increase by 52% by 2040. This will mean many more people will not only be over 65, but may well be over 75 in turn. This shows a growing need to provide homes that are suitable for an older population.

Cherwell remains committed to working with partners to improve the integration of housing, health and social care services, including within the planning and delivery of new housing schemes. Cherwell will continue to maximise and improve the services provided by the grants team through Disabled Facilities Grants and the Home Improvement Agency.

Cherwell works closely with Adult Social Care at Oxfordshire County Council to ensure that the needs of those within the housing pathways and the social care pathways are linked and mutually beneficial partnership outcomes are achieved. Cherwell will support the wider needs of those requiring specialist and supported housing through its housing enabling role where there is an identified need and opportunity.

There is a growing recognition that Extra Care provision should be more greatly enabled rather than a reliance on residential care. There are requirements in the draft Local Plan for provisions of affordable Extra Care housing being provided on sites. Extra Care Housing allows greater independence for individuals and also reduces care costs. Cherwell will work closely with Oxfordshire County Council to enable more Extra Care placements within the district but also to enable greater access pathways into this provision, in light of the growing need now and in the future.

The inclusion and integration of different groups within Cherwell is important to a thriving community. Through the wellbeing and resettlement teams, Cherwell actively explores new opportunities for interagency inclusion work and provides grants to



voluntary and community groups whilst help to bring people together and improve their overall quality of life.

Despite the Council not being a significant housing stockholder within the district, the Council does understand the importance of the role of Registered Providers and the positive impact that good quality housing services has on the health and wellbeing of social housing tenants. The Council therefore works closely with Registered Providers to improve and maximise these partnership opportunities. In 2023, the Council also brought in a Tenants' Charter for its own tenants, with a view to influencing other landlords to follow its positive themes of quality homes, help and support and engagement and being responsive.

Further measures relating to housing standards within Cherwell are within Theme 2.

*Poverty, inequality and the cost of living*

At the time of this strategy being launched, the Country faces a cost of living crisis due to a rise in energy, food and other costs which in turn drove inflation throughout 2022 and 2023. Whilst inflation fell in 2024, fuel costs remained high in comparison to traditional and historic levels.

As outlined in the context sections, there are factors that make affordability challenging in Cherwell. As a result, a growing number of households in Cherwell have financial and welfare support needs and the likelihood of more people requiring an affordable housing tenure, for instance, is growing. This is a contributory factor in homelessness and rough sleeping rates and a rising waiting list number.

Cherwell also recognises that it has some acute pockets of deprivation within its main population centres, particularly within areas of Banbury.

Cherwell will continue to assist vulnerable households through its role in service provision but also by strengthening local partnerships within its enabling role. This could be by the services offered directly, such as Discretionary Housing Payments (DHP), funded partnerships with local agencies such as Citizens Advice and Faithworks or by tackling specific area based issues, such as through the Brighter Futures partnership project, which focuses on the three most deprived wards within Banbury.

What the Council will do in the future to tackle these issues

- Implement the Action Plan of the Homelessness and Rough Sleeping Strategy, bringing about better prevention of homelessness, and improved accommodation opportunities for those facing homelessness and/or rough sleeping
- Greater understand the needs of the district regarding support needs of applicants and available accommodation, addressing gaps in provision
- Improving pathways into accommodation with support, to ensure that the most vulnerable can sustain their accommodation
- Reviewing pathways out of supported accommodation, to improve timely move on balanced with some continuing support to ensure sustainment of new accommodation
- Ensure commissioned services evolve and develop to respond to the needs and pressures on housing options services
- Strengthen partnerships to ensure that there is appropriate support and provision available to meet increasing demand from those suffering from multiple complex needs and health issues
- Deliver transformed temporary accommodation options, reducing the prevalence of those living in nightly charged hotel accommodation
- Raise awareness of domestic abuse issues, enabling those to access support available
- Ensure our Home Improvement Agency delivers enhanced services and an adaptations service that can best respond to the needs of households to enable them to remain in their homes, where possible and appropriate
- Reviewing our service offers and opportunities to deliver services using new models to engage more positively with vulnerable and hard to reach groups
- Continue to support and explore new partnerships linked to health, financial hardship and housing that could deliver improved outcomes to residents and help them secure and maintain housing.

**Delivering and monitoring**

The Housing Strategy highlights the priorities for the Council and a high level plan to address and deliver them.

An operations delivery action plan will be developed which will be regularly monitored and reviewed.

An annual report on progress will be presented to the Overview and Scrutiny Committee.

## Appendix 1

The Council as part of its County wide partnership working within homelessness will also feed in progress made on the operational delivery of the Alliance services into the Health and Wellbeing Board.

**Housing Strategy 2025-30 Action Plan**

<b>Priority</b>	Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community
<b>Contributing to overall Cherwell objectives</b>	Housing that meets your needs
<b>Responsibility</b>	Strategic Housing Team Planning and Development
<b>Outcomes/Aims</b>	<ul style="list-style-type: none"> <li>• Work with planning colleagues, developers, Registered Providers and other partners to ensure affordable housing delivery and ensure that the delivery of affordable housing within the district reflects the demands, property types, tenures and sizes that are required, including developments being delivered as part of Oxfords Unmet Housing Need.</li> <li>• Ensuring appropriate challenge to planning viability and challenging developers where they propose to deliver schemes that are not delivering affordable housing in accordance with policy. Increasing the number of properties provided within district at Social Rent, as a proportion of the affordable housing contribution.</li> <li>• Widen our engagement with Registered Providers, to align our strategic needs and explore new opportunities in partnership. This includes new housing, temporary accommodation and ensuring the most appropriate usage of existing housing.</li> <li>• Development of a collaborative approach to “right sizing” properties, managing potential under occupancy and providing assistance to move with stock of Registered Providers.</li> <li>• Review Council assets with a view to delivery of more housing that meets the needs of the district.</li> </ul>

	<ul style="list-style-type: none"> <li>• Work with our partner Council's in Oxfordshire to explore wider partnership initiatives, funding and new business opportunities to ensure the development of housing schemes that can meet our collective needs</li> <li>• Work collectively and use our collective powers to bring more empty properties back into use, considering a new policy approach</li> <li>• Strive for the new homes provided in district to be as adaptable and accessible as possible, designing in basic accessibility requirements.</li> <li>• Ensure that the most vulnerable disabled households with the most acute needs are given the best option through the Housing Register and the needs of the customer are collectively understood and addressed</li> <li>• To continue to promote a wide tenure mix of properties within the district, including continued opportunities for self build, self finish and custom build housing.</li> <li>• Review our allocations scheme annually to ensure that the housing needs of the district with regard to affordable housing are understood and responded to.</li> </ul>	
<p><b>Actions and Progress/Timescales</b></p>	<p><b>Action</b></p>	<p><b>Timescale and Progress</b></p>
<p>Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community</p>	<p>Social rent is the tenure of choice from the housing team due to the growing waiting list and affordability pressures</p>	<p>When the Housing Strategy Team are consulted on incoming new planning applications, Social Rent is the default tenure for our comments due to our demonstratable demand.</p> <p>The draft Local Plan references the need for and importance of Social Rent and advises the expectation that social rent can be viably considered across the site as the primary affordable tenure before others are considered.</p>
	<p>Develop new partnerships with registered providers to increase delivery of homes to meet housing pressures</p>	<p>The Council has utilised recent funding rounds of the Local Authority Housing Fund to deliver more social</p>

		<p>homes within Cherwell that are managed by registered providers.</p> <p>The Council has accessed all 3 rounds of this funding thus far.</p> <p>The Council will continue to look at similar opportunities in the future, particularly to deliver temporary accommodation.</p>
	<p>Develop a “right sizing” scheme, to release more family homes that are underoccupied</p>	<p>A pilot scheme has been launched in partnership with Sanctuary in 2024. The effectiveness of this approach will be monitored and outcomes assessed before assessing the potential of further roll out. (2026)</p>
	<p>Review Council housing assets, ensuring our needs and its usage is aligned</p>	<p>The Council has changed use of some of its properties to convert to temporary accommodation. Approximately 40 units have been brought into temporary accommodation during 2024-25.</p> <p>The Council does have other housing assets and a best use review will take place on each scheme and tenure as part of a review.</p>
	<p>Explore existing partnerships, including those with other districts, to deliver new housing opportunities</p>	<p>New opportunities to be developed</p> <p>Partnership with South Oxfordshire Housing Association and Sanctuary has enabled new delivery of units through S106 commuted sums and Local Authority Housing Fund.</p>

		<p>There are existing partnership arrangements underway with Oxford City Council through Oxforde Unmet Housing Need sites and the delivery of the allocation of the affordable housing units delivered on the sites.</p>
	<p>Develop new approaches and strategies for bringing more empty properties back into use</p>	<p>New process and protocol to be developed and explored.</p> <p>Potential of a grant scheme pertaining to empty homes to be explored. (2027)</p> <p>Target 2027-28.</p>
	<p>Ensuring that new homes are delivered and designed to be accessible to physically disabled customers</p>	<p>The proposed Local Plan encourages developers to meet a minimum provision of M4(2) and that on larger site, M4(3) is standards are used for at least 10% of the dwellings.</p> <p>The Strategic Housing Team will work to fully understand the needs of all disabled households on the waiting list and develop additional recording mechanisms where necessary. In turn, when informing and commenting on incoming new planning applications, the team will ensure that the needs of those specific households on the waiting list are being met adequately by the affordable housing element that is being delivered on the sites.</p>
	<p>Improving options and access to housing through the waiting list for disabled and other vulnerable customers</p>	<p>Review of Allocations Scheme has taken place.</p> <p>Reviewing monitoring arrangements through the Civica system and alternative methods to ensure correct understanding of needs of most vulnerable customers</p>

	Ensuring tenure mix or opportunities for alternative tenure	The draft Local Plan includes provisions that housing developments of 100 or more dwellings should include 5% of the residential plots to be made available for self build or self finish
	Regular review of Allocations Scheme	Last full review in 24-25

<b>Priority</b>	Improving the overall condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero
<b>Contributing to overall Cherwell objectives</b>	Housing that meets your needs
<b>Responsibility</b>	Housing Grants and Standards Team Planning and Development
<b>Outcomes/Aims</b>	<ul style="list-style-type: none"> <li>• Engage developers in reducing the carbon emissions of new homes and ensuring new homes have a high level of thermal efficiency</li> <li>• To develop a coordinated approach across the County to better identify households living in fuel poverty and in poor housing conditions</li> <li>• To more greatly understand the energy performance and efficiency of stock in the private rented sector and the general stock condition of housing in district, including a review of Council owned residential assets</li> <li>• To more greatly understand and coordinate the response to decarbonisation of social housing, ensuring that decarbonisation initiatives and measures are part of our cross rented tenure landlord engagement</li> </ul>



	<ul style="list-style-type: none"> <li>• Provide advice and assistance to the most vulnerable and improve fuel poverty advice, support and signposting to improve the energy efficiency of homes and to provide support for those most affected by fuel costs.</li> <li>• Continually identify, where available, and bid or support wider bids for funds to promote energy efficiency and tackle fuel poverty for private owners and landlords</li> <li>• To continue to support and promote services such as Better Housing Better Health and HUG2 to ensure continued support for those requiring support keeping warm and well at home</li> <li>• Continue to ensure that landlords are compliant with the Minimum Energy Efficiency Standards (MEES)</li> <li>• Using our agreed Tenants’ Charter, ensure that the services that are provided to tenants across rented tenure improve, the tenant voice is heard and poor landlord practices are held to account</li> <li>• To support the implementation of ‘Renters Rights’ legislation, understanding and utilising the Council’s role as a strategic influence and enforcement body</li> <li>• To continue to evolve our private landlord engagement to ensure that the Council is playing a strategic enabling role and an enforcement role.</li> <li>• To review the grants offered by the Council to ensure that they are meeting the evolving needs and demands of the private rented sector and to maximise their effectiveness in raising the overall standards of properties within the district as well as promoting greater energy efficiency</li> </ul>	
<p><b>Actions and Progress/Timescales</b></p>	<p><b>Action</b></p>	<p><b>Timescale and Progress</b></p>
<p>Improving the overall condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero</p>	<p>Ensure sustainable development through promoting net-zero carbon new developments</p>	<p>The draft Local Plan has a priority theme of “Meeting the Challenge of Climate Change and Ensuring Sustainable Development”</p> <p>This includes promoting net-zero carbon new developments, with the highest possible sustainable construction standards.</p>

		The draft Local Plan should therefore deliver the aim of reducing the carbon emissions of new developments and assist in working towards net zero.
	To understand the progress of decarbonisation of the social housing stock in Cherwell and how we can support this	Mapping exercise to be completed (Target 2027)
	To produce or support the production of a new retrofit strategy for Cherwell/Oxfordshire.	Discussions underway with partner districts, City and County regarding own initiatives and potential for a joint strategy in the future.  There is currently limited understanding of the stock condition of property that is within private ownership, which would need to be understood and addressed as part of a potential strategy.
	Support and develop new partnership initiatives for tackling fuel poverty within Cherwell/Oxfordshire	The Council currently supports initiatives such as Better Housing Better Health, that supports residents keep warm and offers advice to improve energy efficiency within their homes.  The Council is part of the HUG partnership with the other districts and County.
	To continue our active engagement and enforcement role in ensuring a high standard or rented accommodation, both in the private and social rented sector.	New practice and guidance issued through the Renters Rights legislation will impact the enforcement role of the Housing Standards Team. Implementation plan to be developed when legislation is further advanced and all the required information is available.

	<p>To continue to promote and refer to our Tenants' Charter. reviewing where appropriate</p>	<p>Continue to enforce proactively the responsibilities within legislation, such as the Minimum Energy Efficiency Standards.</p> <p>Established role of the team, particularly the Tenancy Relations Officer, to ensure that landlords know and are updated on their responsibilities within legislation.</p> <p>Establishing better working relationships with registered providers within the district to ensure that repairs and maintenance issues within properties managed by registered providers are of high quality and providers are responding to concerns. (Target 2026)</p> <p>Mapping registered provider performance against the new Social Housing Regulation Act and the new regulatory inspection regime to understand how registered providers are performing within the district. (Target 2027)</p>
	<p>Develop an implementation plan for new Renters Rights legislation when full details available</p>	<p>Implementation plan to be developed when legislation is further advanced and all the required information is available.</p>
	<p>To hold regular landlord forums to ensure that we are engaging with private landlords, taking a leadership role in ensuring good practice, but also exploring new opportunities for partnership work</p>	<p>Next landlord forum scheduled for January 2025.</p> <p>Ongoing process of improving our engagement.</p>
	<p>Consider future role of Flexible Home Improvement Loans (FHIL) or similar</p>	<p>FHIL is an established product that the Council has been engaged with for some time, in conjunction with</p>

	product, for delivering wider improvements to properties through financial assistance	<p>other district across Oxfordshire and Berkshire and elsewhere. FHIL assists older residents with home improvements primarily.</p> <p>Potential for similar scheme to be used for wider uses in the future.</p> <p>Target 2027-28.</p>
	Ensure Discretionary Grants Policy is offering appropriate grants that meet demands and objectives are being offered	<p>Policy and grant offering reviewed in 24-25 and implementation ongoing.</p> <p>Usage and effectiveness of grants is monitored and reviewed regularly.</p>

<b>Priority</b>	Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.
<b>Contributing to overall Cherwell objectives</b>	Housing that meets your needs
<b>Responsibility</b>	Strategic Housing Team Housing Options Team Housing Management Team
<b>Outcomes/Aims</b>	<ul style="list-style-type: none"> <li>• Implement the Action Plan of the Homelessness and Rough Sleeping Strategy, bringing about better prevention of homelessness, and improved accommodation opportunities for those facing homelessness and/or rough sleeping</li> <li>• Greater understand the needs of the district regarding support needs of applicants and available accommodation, addressing gaps in provision</li> </ul>

	<ul style="list-style-type: none"> <li>• Improving pathways into accommodation with support, to ensure that the most vulnerable can sustain their accommodation</li> <li>• Reviewing pathways out of supported accommodation, to improve timely move on balanced with some continuing support to ensure sustainment of new accommodation</li> <li>• Ensure commissioned services evolve and develop to respond to the needs and pressures on housing options services</li> <li>• Strengthen partnerships to ensure that there is appropriate support and provision available to meet increasing demand from those suffering from multiple complex needs and health issues</li> <li>• Deliver transformed temporary accommodation options, reducing the prevalence of those living in nightly charged hotel accommodation</li> <li>• Raise awareness of domestic abuse issues, enabling those to access support available</li> <li>• Ensure our Home Improvement Agency delivers enhanced services and an adaptations service that can best respond to the needs of households to enable them to remain in their homes, where possible and appropriate</li> <li>• Reviewing our service offers and opportunities to deliver services using new models to engage more positively with vulnerable and hard to reach groups</li> <li>• Continue to support and explore new partnerships linked to health, financial hardship and housing that could deliver improved outcomes to residents and help them secure and maintain housing.</li> </ul>	
<b>Actions and Progress/Timescales</b>	<b>Action</b>	<b>Timescale and Progress</b>
Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.	Implement fully the outcomes within the Cherwell Homelessness and Rough Sleeping Strategy	Action plan developed and in progress 2024-29, monitored separately.
	Continue to support “The Alliance” partnership for homelessness services and the delivery of the Countywide	Alliance partnership is mid contract term. Current end date is 2027.

	<p>Homelessness and Rough Sleeping Strategy</p>	<p>Action plan currently being delivered across the city, districts, other statutory partners and commissioned services. This action plan covers many of the objectives outlined within this strategy section.</p> <p>Supporting the ‘transformation’ of the commissioned homelessness services of Outreach, Prevention and Supported Accommodation.</p>
	<p>Fully understand and review all client journeys through the homelessness and housing systems, to fully understand the option and provisions of services for each, identifying gaps as necessary. Such as young people under 25.</p>	<p>Target 2026.</p>
	<p>To use all available funding options to deliver more temporary accommodation units, reducing the reliance on hotel accommodation</p>	<p>13 new and additional self contained units brought forward in 2024-25 thus far (Dec 24)</p> <p>Agreements in place to deliver a further 9 in 25-26 through new partnerships established through Local Authority Housing Fund rounds and using S106 commuted sums.</p> <p>Maximising our existing agreement with Sanctuary to deliver the units part funded by CDC that were converted to permanent accommodation due to low demand previously. Full delivery targeted for 25-26.</p> <p>Delivery of 24 units at Town Centre House in 24-25.</p>

		Reviewing our nightly charged options, capacity and demand dependent, to ensure that best value and quality is achieved for applicants (Due 2025)
	To complete domestic abuse project work following receipt of grant funding, considering new funding for the continued development of this work	Project underway to obtain DAHA (Domestic Abuse Housing Alliance) accreditation. Project currently funded to mid/late 2025. Ongoing funding potential and opportunities being assessed.
	Ensure that needs and requirements of the housing register, particularly relating to disability needs, are fully understood to enhance the role of the Home Improvement Agency.	Target 2026.
	To continue partnerships and explore new opportunities for improving outcomes for vulnerable groups	Partnership to provide money advice services with Citizens Advice established and contract extended into 2026.  Homeless drop in and furniture project supported by Housing through grant.  Continue to review potential new opportunities to work across housing, health and wellbeing





## **Cherwell District Council Housing Strategy Consultation Results Summary**

Thank you for those who participated in the Cherwell District Council Housing Strategy Consultation

### **Introduction**

This consultation was undertaken to help Cherwell District Council develop a new Housing Strategy to help shape how the Council will deliver housing services during the period 2025-2030. Councils are required to undertake a consultation when a new strategy is developed.

The Council is required to consult a range of key partners, including statutory, voluntary and third sector organisations.

### **Methodology**

The consultation ran between September and November 2025. The consultation was carried out in the form of an online survey that was available on the Council's website. The Council also used its associated website of HomeChoice, where applicants manage their housing waiting list application, to further raise awareness of the consultation. The Council directly contacted some of its key housing stakeholders, such as the tenants of its small stock holding.

Press and social media communications were used to promote the survey and encourage responses. Council staff also held and attended housing events in the community within the consultation period in which the strategy was promoted. Key partner agencies were also engaged and directly approached to participate.

The strategy was also discussed at the Council's Overview and Scrutiny Committee during the consultation period.

The survey asked for views on the vision and three priorities identified as part of the strategy and asked whether there was anything they wanted to see included in the strategy that wasn't covered in the priorities. Respondents were then asked regarding the alignment to the Council's current Business Plan priorities. There was also general opportunity for suggestions regarding any other actions suggested that are not covered by other questions, to allow for further comments from respondents.

The vision within the Housing Strategy that views were requested on, in terms of the extent to which the respondent agreed, is outlined below

“For all Cherwell residents to live in a safe, secure, quality and affordable home that is suitable for their needs and fit for the future.”

The three main themes within the Housing Strategy that views were requested on, in terms of the extent to which the respondent agreed, were

1. Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community

2. Improving the existing condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero.
3. Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities.

Questions on the vision and the themes reflected question 1-4 of the survey. In questions 1-4, respondents were asked to what extent they agreed with the theme or statement.

The vision requested a yes/no response. In response to the themes, responses were graded from “Strongly Agree” to “Strongly Disagree” through 5 responses and respondents were asked to choose one.

Question 5 asked respondents

*Would you like to add any other comments to the 3 priorities above or any further suggested amendments?*

A free text box was then provided for respondents to type their answer.

Question 6 asked respondents to what extent the new Housing Strategy and its priorities reflected and delivered the Business Plan priorities.

Respondents could provide their views by scoring from 1 to 10, 10 being the most positive response.

*Are there any priorities that you feel that we should include instead? If yes, please tell us what you would like for us to include.*

A free text box was then provided for respondents to type their answer.

Question 7 asked respondents whether there were any other actions that respondents felt should be adopted within the Housing Strategy that are not covered.

This was a Yes/No question that was followed by a free text box.

Surveys were anonymised to ensure impartial views were obtained. Documents were made accessible and other ways to participate were made available if and when requested.

### **Survey Response and Results**

A total of 18 responses were received to the consultation. 17 of those completed a survey and there was 1 additional submission. Thank you to everyone that took part

In response to the three proposed themes and the vision, respondents were broadly supportive and agreed with their importance. The responses to these are shown in Table 1, 2, 3, 4 and 5 below

**Vision**

“For all Cherwell residents to live in a safe, secure, quality and affordable home that is suitable for their needs and fit for the future.”

94% of people respondents advised that they agreed with the vision statement.

**Priorities**

**Priority 1**

In response to priority one, “Prioritise the delivery of homes that people can afford and that are suitable for the needs of the community”, 76% of respondents have advised that they are supportive of the statement or have expressed no negative preference.

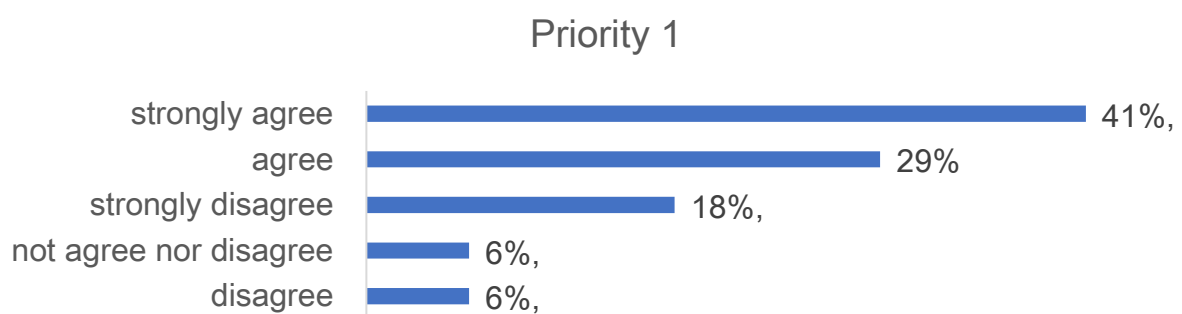


Table 1

**Priority 2**

In response to Priority 2, “Improving the existing condition of properties within Cherwell. Ensuring high property standards and properties that are fit for the future, working towards net zero”, 76% of respondents have advised that they are supportive of the statement or have expressed no negative preference.

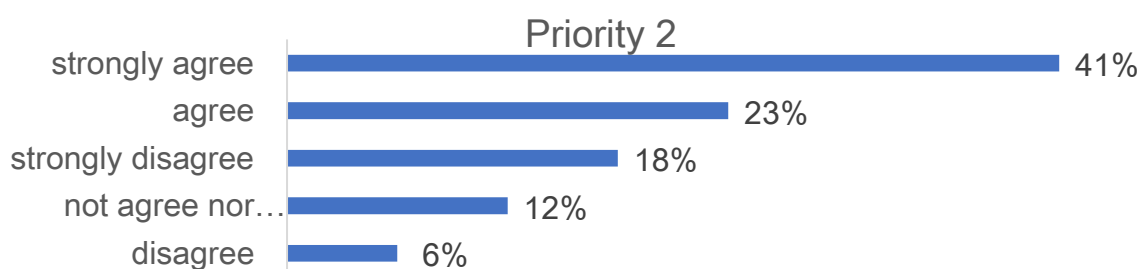


Table 2

**Priority 3**

In response to Priority 3, “Promoting health and wellbeing through housing, tackling homelessness, improving support. Helping to create sustainable communities”, 82% of respondents have advised that they are supportive of the statement or have expressed no negative preference.

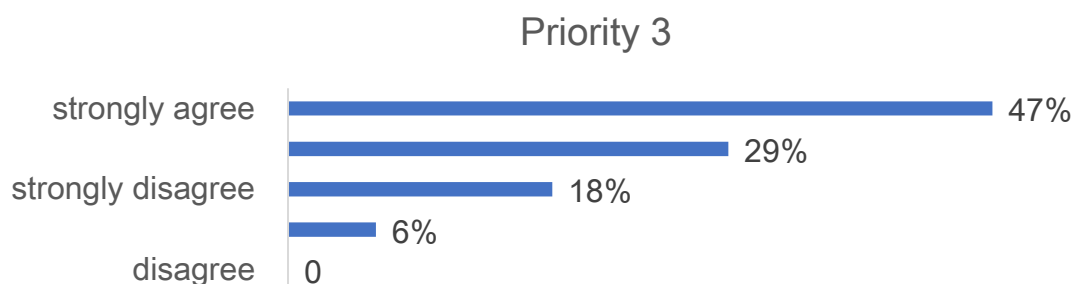


Table 3

Wider Corporate Objectives

Consultees were asked for their comments on the wider alignment with the Council Business Plan 2024-2025.

A summary of these responses are below

- 94% of the respondents consider that to some extent that the priorities reflect and align with the business plan objective, “Housing that meets your needs”
- 82% of the respondents consider that to some extent that the priorities reflect and align with the business plan objective, “supporting environmental sustainability”
- 70% of the respondents consider that to some extent that the priorities reflect and align with the business plan objective, “an enterprising economy with strong and vibrant local centres”
- 76% of the respondents consider that to some extent that the priorities reflect and align with the business plan objective, “healthy, resilient and engaged communities”

**How the consultation feedback has helped to shape the Strategy**

From the responses received both as part of the resident and stakeholder strategy along with the comments made by the Overview and Scrutiny Committee, there has

been general support that the vision and the priority themes that inform the actions that will be taken through the action plan.

As a result of the comments received, the following changes or additions have been made.

- Reference to the Oxfordshire Plan 2050 has been removed
- Clearer and further reference has been made to Oxford's Unmet Housing Need.
- A proposed method of monitoring registered provider performance of those operating within Cherwell has been added to the action plan.
- Action plan action added that specifically references housing options for vulnerable groups
- The Equalities and Climate Impact Assessment that accompanies the strategy has been more appropriately reflected within the final report.

As outlined in the Methodology, the Council as part of the consultation process asked for comments from those completing the consultation survey. A summary of these comments is provided below. Where multiple comments have been received that are similar, this is indicated.

Additionally, the comments and questions posed by the Overview and Scrutiny Committee are also reflected in the below table, with a summary of the responses provided at the Committee by Officers.

Due to the time gap between the consultation draft, the consultation and potential implementation dates, some matters affecting context changed in response to wider context change, such as government policy but also the evolving Cherwell Local Plan process. These changes have been made for accuracy in the final version but do not make any changes or affect any of the proposed actions and objectives.

**Summary of Consultation Comments**

**Would you like to add any comments to the 3 Priorities or suggest further amendments?**

**Summary of comments made by respondents**

**Officer Response**

“Environment and infrastructure requirements are not specified”.

Matters that relate to infrastructure and the context of individual development schemes or the wider context of urban and rural centres within Cherwell are matters for the Cherwell District Council Local Plan as they are planning processes.

“Any new builds should be exempt from Right to Buy”

Right to Buy and related policy relates to national government policy and the tenancy arrangements of individual providers.

The Council, whilst supporting the delivery of affordable housing, cannot make stipulations regarding this matter.

“Incentives in order to deliver more truly affordable (social rents)?”

It is not clear from the comment what is meant by “incentives” and who for, developers, buyers etc.

As outlined in the Housing Strategy, the Council recognises the significant housing demand it has for social rented properties and this is shown, in part, by the growing waiting list.

<p>Greater commitment to social rent in all rental accommodation delivered through s106 agreements (1 similar comment)</p>	<p>As outlined in the strategy document, the Council's housing team works to prioritise the delivery of social rent within the affordable housing allocation. This is also reflected in the Council's draft Local Plan.</p>
<p>"Explore with RP partners to acquire more homes for use as temporary accommodation" (1 similar comment)</p>	<p>The Council has partnered with different Registered Providers to deliver temporary accommodation over recent years. Providing funding for their purchase or development directly.</p> <p>It has most recently done this through applying to the governments Local Authority Housing Fund and by using some S.106 commuted sums.</p> <p>Should opportunities similar arise in the future and the Council be in the position to support through Capital grant, these opportunities will be explored.</p>
<p>"On Priority 2, ask for copies of regulatory assessments of your RP partners rather than asking for a separate reporting system, to make best use of existing systems."</p>	<p>The strategy has been reviewed to reflect this suggestion within the Action Plan.</p>
<p>"Great to see allocations policy will be reviewed annually" (1 similar comment)</p>	<p>Noted. It is important that we understand whether our scheme is responding to changes in local need.</p>
<p>"It is of concern that there is no mention of facilities/amenities</p>	<p>These are matters that are addressed through planning and</p>

<p>being increased considering a potential increase in population”.</p>	<p>development processes and through strategic documents such as the Local Plan.</p>
<p>“How are you going to help listed buildings achieve net zero when we occupants are not allowed to make changes without full planning consent?”</p>	<p>Changes to any planning rules are not within the scope of the Housing Strategy and therefore any requirements for consent because of the type of building owned will remain.                  If it difficult to comment on individual circumstances and fully understand the contexts and circumstances involved.</p> <p>All buildings, homes, commercial, public buildings etc are within the scope of the national Heat and Buildings Strategy and will still need to take steps to decarbonise, as alluded to in the strategy document. This strategy document was brought forward by a previous government administration, so further measures or changes could be announced in the future following the change in government.</p>
<p>“Affordability is essential, safe housing away from crime and within green, sustainable neighbourhoods with trees would go a long way to ensuring people with health conditions could access work more easily through the therapeutic benefits of good quality shelter.”</p>	<p>The Housing Strategy and its priorities would seem to be compatible with the general tone of this statement.</p>
<p>“Please try to lobby Westminster for the funds and legislation to stop failures from government.”</p>	<p>The Council does communicate with central government directly, and also through its partnerships with other similar Council’s, to express views and comment on local and common pressures.</p>



<p>“Feel it is key to improve the situation of housing for those who need it first prior to working towards net zero as the situation of affordable housing is dire in the district and the country.”</p>	<p>Working to provide more affordable housing and improving housing outcomes and working towards net zero are separate priorities within the Strategy. The commitment to net zero is a wider commitment and is therefore not just something that this strategy alone is committing to.</p>
<p>“Homelessness should not be allowed. However, some people just need some help to get onto the housing ladder.”</p>	<p>Homelessness is a growing national issue and the Council works to improve housing outcomes for those that face homelessness as part of its wider strategy.</p> <p>The Council, through planning processes, enables the delivery of a mix of tenures, including tenures such as Shared Ownership, to enable certain groups to access lower cost home ownership.</p>
<p>“Delivery of new homes should not be at the detriment of rural communities”</p>	<p>The Local Plan processes and planning policy frameworks determine what houses are built and can be built and where, balancing local needs.</p>
<p>“Families that require affordable homes to do not respect their neighbourhoods and are disruptive to their neighbours”</p>	<p>People can have negative experiences with neighbours, regardless of location or tenure of occupants. It is unfortunate when these circumstances occur, but there is legislation that the Council or Police as appropriate can use to tackle neighbourhood issues.</p>
<p>“There are many vacant properties that would benefit from modernisation and provide ideal affordable homes or</p>	<p>The Council would like to see more empty properties brought back into use and this is referenced within the Housing</p>

<p>shelters for homeless individuals. This would be a great initiative for sustainability and working towards net zero. Recycling and reusing extant properties is a smart use of funds.”</p>	<p>Strategy.</p> <p>Some vacant buildings have been utilised for accommodation in the past within Cherwell and these have been used to help homeless people. Where the opportunity arises and funding is available, the Council will consider these opportunities.</p>
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**Are there any other actions you feel should be adopted within the Housing Strategy which are not covered?**

**Summary of comments made by respondents**

**Officer Response**

“More small or single developments. Too many large-scale projects destroying the countryside and farmland. No development allowed unless infrastructure in place, i.e., sewage systems able to cope”.

There have been similar responses within the above section where the response to this has been outlined.

“Limited mention of the Oxfordshire Homelessness Alliance, just wondering if this is intentional? Many actions within the countywide action plan fall within the remit of the Alliance provision.”

The Cherwell District Council Homelessness and Rough Sleeping Strategy 2024-2029 has more mention of the Council’s strategy and response to homelessness.

There are however more references within the Action Plan regarding how some of the objectives of Priority 3 are going to be addressed in practical terms.

<p>“Help landlords realistically achieve better energy especially if listed or other restraints. Also consider those who owns and live in listed under similar restrictions as they are also entitled to be warm.”</p>	<p>It is difficult to comment on individual circumstances and understand what help may be available that applies.</p> <p>There are grants available, such as the HUG through Oxfordshire County Council, the Great British Insulation Fund and the Energy Company Obligation (ECO4) funding that can assist in certain circumstances with the costs associated with retrofitting properties for tenants and landlords in turn.</p>
<p>“Trees, greenery, well designed and managed landscapes which are simple, understandable, within close proximity with a high degree of safety from the onset of design.</p> <p>Semi-natural environment with human elements... attractive safe surroundings... not too heavily vegetated... evidence of management... well maintained hard surfaces for pedestrians, cyclists and people with wheelchairs and pushchairs... well-designed low lighting to avoid harsh shadows and dark corners.</p> <p>This would greatly enhance the living environment of the tenants and provide an interdependent relationship with nature and wildlife.”</p>	<p>What properties are built and the design of neighbourhoods are matters for Local Plan processes.</p> <p>However, safer and more accessible neighbourhoods that create sustainable communities and living environments are general and supported principles of the Housing Strategy.</p>
<p>“Allow asylum seekers to work and engage with the community”.</p>	<p>The status and rights of individuals to live and work in the UK are matters for HM Government and not locally determined.</p>

<p>“We fully support Cherwell's three overarching priorities for the Housing Strategy and look forward to working together in partnership to deliver against these.”</p>	<p>Thank you for the welcome support</p>
<p>“We recognise the need for new homes to be genuinely affordable to Cherwell residents. The strategy makes reference to increasing the delivery of new affordable homes, including making a contribution to addressing Oxford City Council's unmet housing need.</p> <p>The Housing Strategy should explicitly set out how local lettings plans for sites provided for Oxford's unmet need will be developed, how management standards will be upheld and to set a common standard across similar sites adjacent to Oxford city.”</p> <p>(1 similar response regarding Oxford's unmet housing need)</p>	<p>The strategy has been updated to apply in further detail some of the arrangements to Oxford's unmet housing need.</p> <p>Practical development of Local Lettings Plans on individual sites is something that the Housing Strategy would or can influence in a strategic and broad sense, and is mentioned in Priority 1's section, but it is not the role of the strategy to define specific arrangements on specific sites, as they would depend on the nature of the scheme and the partners involved.</p>

**Comments from the Overview and Scrutiny Committee – 15 October 2024**

**Summary of comments made and responses given at Overview and Scrutiny (October 2024)**

**Summary of comments made by the Committee**

**Officer Response**

Consultation

Beyond what is stated on the Council Consultations pages, are there any specific key questions/areas that the consultation is seeking input on?

The consultation will focus on the views of residents and stakeholders on the priority themes

What key stakeholders are being engaged with for their views on the consultation? How are they being engaged?

The consultation will be available on the consultation pages of the website and there will be press releases and social media posts inviting people to participate.

How will the results of the consultation be taken into account? How exactly will the results of the consultation impact on the final Housing Strategy?

We will also aim to reach people on our housing register and those who are residents within our small stock holding with more targeted communication

There will also be a face-to-face consultation event during November.

How and when will the views of the Overview and Scrutiny Committee be taken into account? Will the views be incorporated with the results of the Consultation?

Consultation responses will be an appendix to the final report with a response from officers as to how they have been addressed.

<p><u>National Policy Context</u></p> <p>To what extent does the new Housing Strategy dovetail with the current National Policy Planning Framework (NPPF) consultation? What impact does the new NPPF have on the current strategy?</p> <p>Are there any funding opportunities from government initiatives that have not been explored in relation to Housing in Cherwell?</p>	<p>The Housing Strategy dovetails with the current Local Plan and therefore the current NPPF.</p> <p>In relation to the current NPPF consultation, it would be to be determined, as the status of this is not confirmed.</p> <p>The Council has accessed the Local Authority Housing Fund (LAHF) to bring back into use/bring forward 56 units of additional affordable housing. We have accessed the 3 iterations of the LAHF thus far.</p> <p>New homes on new developments are developed through other providers, such as Registered Providers of Social Housing, and they access grants available to develop these sites.</p> <p>The Council has a history of delivering from previous funding initiatives.</p>
<p><u>Local Policy Context</u></p> <p>To what extent does the new Housing Strategy dovetail with the current CDC Local Plan? Are there any areas that need to be updated/aligned?</p>	<p>Services within the Council will and are liaising regarding the production of the separate documents and ensuring that they dovetail and do not contradict.</p> <p>It should be noted that they are delivering different things and have objectives.</p>

<p><u>Scope of the Policy</u></p> <p>Have there been any changes to the strategy since the previous iteration was published?</p> <p>The Strategy refers to the Oxfordshire Plan 2050, which has subsequently been scrapped, can you provide clarification on this?</p> <p>Is the categorisation of Grey Belt within Green Belt land a CDC decision or a Government decision?</p> <p>Does the strategy take into account young men aged 18-25 years who may be sofa surfing and are vulnerable/have additional needs?</p>	<p>There have been significant changes to the previous strategy but the overall strategic themes remain similar as the Council's statutory duties in relation to housing remain the same.</p> <p>The reference to the 2050 plan will be removed from the strategy. It was placed within for context since the last strategy was produced. This will be removed to provide clarity.</p> <p>The NPPF will define what is classed as grey and green belt, and as this remain in consultation, it is difficult to clarify at this point.</p> <p>Sofa surfing individuals are more within the scope of the Homelessness and Rough Sleeping Strategy or the Allocations Scheme. There is a priority within the strategy relating to vulnerable groups and this is within Priority 3.</p> <p>Young vulnerable people also have their own pathways through as potential care leavers or through the Young Persons Supported Accommodation Pathway (YPSA)</p> <p>An action will be placed within the Action Plan will have an action regarding the provision of services of services for vulnerable groups that are homeless or threatened with homelessness and the support that is provided.</p> <p>There is partnership work ongoing with other Districts, City and County Council regarding the provision and commissioning of supported accommodation</p>
<p><u>Existing Housing Stock</u></p>	<p>Records within the Council advised that there are between 1600-1700 properties that may be vacant within Cherwell.</p>

<p>What is the current number of empty/vacant properties within Cherwell?</p> <p>What policies are in place for restoring and repairing housing stock for re-letting?</p>	<p>The Council does take action to try and bring empty properties back into use where it is practical to do so, and the new draft strategy is supportive of these aims.</p>
<p><u>Types of Housing Development</u></p> <p>Can we clarify incentives for the development of particular local need and affordable housing?</p> <p>There is a large demand for 1 bedroom properties, is there any incentives or initiatives to increase the number of 1 bedroom properties being built?</p> <p>With house prices within Cherwell being 10x salaries on average, are there further incentives for affordable housing, and is there opportunities to focus on these types of developments to tackle supply issues within Cherwell?</p> <p>Whilst the attempts at “affordable”, as in purchase price, is attempted to be covered, the “affordability” should include in use. In other words, I question the lack of detail on reducing the load at the point of use of housing and employment of course. By requiring ALL buildings to have forms of energy generation such as solar PV panels and Solar Thermal panels, the demand from the grid is reduced and hence the cost of running the property is also reduced making the dwelling more “affordable” in use.</p> <p>Good to read that the huge opportunities that Modular Housing can provide in speed of delivery, accuracy of build and super</p>	<p>The Local Plan dictates what is developed and what is required in each location. Partnership work is ongoing with other Districts, City and County Council regarding the increasing of supply of one bedroom accommodation in the wider system, to assist more vulnerable people.</p> <p>Shared Ownership and First Homes are targeted at those on more modest earnings who wish to become a home owner. There are also schemes that are offered by government to assist first time buyers.</p> <p>Affordable housing is nationally defined.</p> <p>It would be likely that properties would be more expensive to produce and therefore purchase if they had more facilities provided as standard, understanding that there is long term pay back periods potentially for those living within.</p> <p>There are no modular units currently being planned or developed in Cherwell. But the Housing Team and Strategy supports the delivery of more affordable housing and understands that modular housing can deliver housing more quickly to meet housing pressures more quickly. The Council is appraised of some of the challenges in delivering modular products.</p>



<p>efficiency with huge reductions in carbon and waste are to be investigated. However, what plans are there to increase opportunities for those developers to get onto proposed sites?</p>	
<p><u>Social and Physical Infrastructure</u></p> <p>To what extent are the social and physical infrastructure planned and anticipated to coincide with the planned new housing development? What provisions need to be incorporated into the Local Plan and local health and social services provision – eg access to schools/GP/transport/roads infrastructure</p> <p>The requirement for other infrastructure such as major road upgrades requires the “plan” to have been worked with these other bodies; Has this been done?</p> <p>How will Thames Water manage to supply drinking water and sewage removal within the time scales of the plan?</p>	<p>These are matters for the Local Plan and not for the Housing Strategy</p>
<p><u>Environmental Impact</u></p> <p>Please can we clarify further to what extent the carbon impact of new housing and impact on the natural environment and ecology by fully assessed? What further work ay be required on this?</p> <p>To what extent has the carbon impact of new housing – and associated population increase and social and physical infrastructure – been taken into account? Surely the increased</p>	<p>These are matters for the Local Plan and not for the Housing Strategy.</p> <p>The Climate and Environmental Impact will be updated following the comments of the Committee.</p>

<p>housing and associated infrastructure will necessarily increase carbon emissions impact?</p> <p>To what extent has the impact on the natural environment been fully assessed? Including, specifically, the impact on local ecology and wildlife?</p> <p>The requirement for green corridors, i.e. connected routes for wildlife seems to have been omitted?</p>	
<p><u>Targets, Metrics and Measuring Success</u></p> <p>The Housing Strategy highlights the priorities for the Council and a high level plan to address and deliver them. Please can we clarify further the timescales for the development of the delivery action plan and when and how this will be monitored and reviewed, including the targets for tackling homelessness?</p> <p>What are the metrics for measuring success of the Housing Strategy over time? What mechanisms are there for monitoring progress and impact?</p> <p>Out of the 300,000 target for house building nationally in Cherwell how much has actually been delivered?</p>	<p>How the Housing Strategy will be monitored is within the draft strategy and will be through an Action Plan. This will be reviewed throughout the life of the strategy.</p> <p>The Annual Monitoring Report will show how many houses have been built across Cherwell.</p>

<p><u>Targets for Housing Development</u></p> <p>What are the targets for Cherwell District House Building over the next 5 years and over the period of the Strategy?</p> <p>With the withdrawal of the Oxford City Local Plan due to too high housing numbers, will the Cherwell requirement for the “unmet” need also be reduced?</p> <p>To what extent are the targets for housing: Realistic? Sufficient to meet rising demand? Fully assessed for impact on physical environment / carbon emissions/net zero?</p>	<p>These are matters for the Local Plan and not for the Housing Strategy.</p> <p>The Council is confident in its modelling that has been done as part of the Local Plan.</p> <p>This is the purpose of the Local Plan and ensuring this is aligned and answered.</p>
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**Cherwell District Council  
Equality and Climate Impact Assessment**

**Cherwell District Council Housing Strategy 2025-30**

Appendix 2

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## Section 1: Summary details

<b>Directorate and Service Area</b>	Wellbeing and Housing – Housing Services
<b>What is being assessed</b> (e.g. name of policy, procedure, project, service or proposed service change).	Cherwell District Council Housing Strategy 2025-30
<b>Is this a new or existing function or policy?</b>	Revised policy to cover existing service function
<b>Summary of assessment</b> Briefly summarise the policy or proposed service change. Summarise possible impacts. Does the proposal bias, discriminate or unfairly disadvantage individuals or groups within the community? (following completion of the assessment).	<p>The Housing Strategy is the overarching policy document that informs housing services within the district and provided by the Council.</p> <p>It covers local and national context issues and how the housing needs required by the district may be met over the coming years. It also outlines some new initiatives.</p> <p>The Housing Strategy should not affect any group directly in terms of bias or disadvantage. The strategy looks at factors that affect the provision of housing and outlines approaches to tackle them. However, factors that affect housing could be as a result of potential underlying bias or disadvantage within wider society. Any of these wider factors that may be present are not tackled through this document.</p>
<b>Completed By</b>	Richard Smith
<b>Authorised By</b>	Nicola Riley
<b>Date of Assessment</b>	January 2025

## Section 2: Detail of proposal

<p><b>Context / Background</b></p> <p>Briefly summarise the background to the policy or proposed service change, including reasons for any changes from previous versions.</p>	<p>The previous Housing Strategy covered the period from 2019-2024 and a new housing strategy should be produced every five years. This is to address changes in demand or supply pressures and other contextual factors within that period.</p> <p>The previous strategy therefore addressed and set targets for the context as was in 2018-19 and that could be foreseen in the coming years. There have been significant changes in the period from 2018-19 to today, including COVID 19 and cost of living pressures from high inflation, high interest rates and energy prices. Additionally, the resettlement schemes have widened the groups and cohorts of people that require housing assistance. There have also been changes in legislation or proposed changes that affect the housing services that are provided by the Council.</p> <p>The new strategy therefore acknowledges achievements made in the previous 5 years by the Council but also outlines the new priorities for the coming 5 years.</p>
<p><b>Proposals</b></p> <p>Explain the detail of the proposals, including why this has been decided as the best course of action.</p>	<p>The new strategy proposes 3 overarching themes that seek to address the most pressing housing issues identified by the contextual review. These are, broadly;</p> <ul style="list-style-type: none"> <li>• The supply and affordability of housing</li> <li>• Issues relating to private sector housing, including quality of accommodation and net zero</li> <li>• Rising homelessness and the vulnerability of those requiring housing support</li> </ul>
<p><b>Evidence / Intelligence</b></p> <p>List and explain any data, consultation outcomes, research findings, feedback from service users and stakeholders etc, that supports your proposals and can</p>	<p>A public consultation was carried out prior to implementation. This focussed on the 3 priority themes. Stakeholders and partners also had the opportunity to contribute to this consultation.</p> <p>The data gathered and relied upon for the production of the housing strategy has all come from published documents that are publicly available, such as government data sources.</p>



<p>help to inform the judgements you make about potential impact on different individuals, communities or groups and our ability to deliver our climate commitments.</p>	<p>Some market data to illustrate the housing market locally, such as Zoopla, has also been used to allow comparisons.</p>
<p><b>Alternatives considered / rejected</b></p> <p>Summarise any other approaches that have been considered in developing the policy or proposed service change, and the reasons why these were not adopted. This could include reasons why doing nothing is not an option.</p>	<p>The following alternative options have been identified and rejected for the reasons as set out below.</p> <p>Option 1: Not bring forward a new Housing Strategy. This is rejected as it is a best practice that the Council produces and reviews its housing strategy.</p>

**Section 3: Impact Assessment - Protected Characteristics**

Protected Characteristic	No Impact	Positive	Negative	Description of Impact	Any actions or mitigation to reduce negative impacts	Action owner* (*Job Title, Organisation)	Timescale and monitoring arrangements
<b>Age</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Analysis of population trends shows that the population is ageing. Older people have different accommodation needs and the housing strategy acknowledges these accordingly	Planning processes ensure appropriate delivery of new housing types and sizes and location	Head of Housing	Annual monitoring
<b>Disability</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The housing strategy acknowledged the importance of providing properties that are suitable for people with disabilities and ensuring that certain proportions of properties developed meet disability standards	Planning processes ensure appropriate delivery of new housing types and sizes and location and facilities	Head of Housing	Annual monitoring
<b>Gender Reassignment</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Marriage &amp; Civil Partnership</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A

Appendix 2

<b>Pregnancy &amp; Maternity</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Race</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Sex</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Sexual Orientation</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Religion or Belief</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A

### Section 3: Impact Assessment - Additional Community Impacts

Additional community impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
Rural communities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Housing Strategy looks at the contextual challenges within Cherwell and provides actions to tackle or develop different service areas. The needs and challenges faced by some communities or cohorts are therefore acknowledged where relevant	None	Head of Housing	N/A
Armed Forces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	N/A	N/A	N/A
Carers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	N/A	N/A	N/A
Areas of deprivation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Housing Strategy acknowledged the deprivation that is present within certain pockets of the district and acknowledges that the supply and affordability of housing are issues to address through the strategy and associated documents and processes	None	Head of Housing	N/A

### Section 3: Impact Assessment - Additional Wider Impacts

Additional Wider Impacts	No Impact	Positive	Negative	Description of Impact	Any actions or mitigation to reduce negative impacts	Action owner* (*Job Title, Organisation)	Timescale and monitoring arrangements
Other Council Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
Providers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The housing strategy will inform strategic housing comments on planning applications relating to the numbers, types, tenures and characteristics of housing developed within new developments. This will impact social housing providers as they will be the managing agent of some of these properties. Whilst it will have an impact, whether the impact is positive or negative will depend on the provider and their business models.	Annual monitoring	Head of Housing	Annual monitoring

Additional Wider Impacts	No Impact	Positive	Negative	Description of Impact	Any actions or mitigation to reduce negative impacts	Action owner* (*Job Title, Organisation)	Timescale and monitoring arrangements
Social Value <sup>1</sup>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Housing Strategy takes account of the social, economic and environmental needs of the district in relation to housing and outlines the development of new and existing initiatives to help tackle issues and improve the overall outcomes and opportunities for those within district	Annual monitoring	Head of Housing	Annual Monitoring

<sup>1</sup> If the Public Services (Social Value) Act 2012 applies to this proposal, please summarise here how you have considered how the contract might improve the economic, social, and environmental well-being of the relevant area

### Section 3: Impact Assessment - Climate Change Impacts

CDC aim to be carbon neutral by 2030. How will your proposal affect our ability to reduce carbon emissions related to

Climate change impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
<b>Energy use in our buildings or highways</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Housing Strategy includes provisions that relate to our own retained housing. The need to decarbonise will therefore have a positive impact.	N/A	Head of Housing	Strategy lifespan
<b>Our fleet</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Staff travel</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Purchased services and products (including construction)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
<b>Maintained schools</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A

We are also committed to enable Cherwell to become carbon neutral by 2030. How will your proposal affect our ability to:

Climate change impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner (*Job Title, Organisation)	Timescale and monitoring arrangements
Enable carbon emissions reduction at district/county level?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>The Housing Strategy has steps for the Council to take towards achieving net zero and improving overall housing quality as one of its key themes and outcomes with the draft strategy.</p> <p>There are therefore strategies within that assist with the Council in achieving net zero.</p>	Annual monitoring	Head of Housing	Annual monitoring



### Section 4: Review

Where bias, negative impact or disadvantage is identified, the proposal and/or implementation can be adapted or changed; meaning there is a need for regular review. This review may also be needed to reflect additional data and evidence for a fuller assessment (proportionate to the decision in question). Please state the agreed review timescale for the identified impacts of the policy implementation or service change.

<b>Review Date</b>	Annual
<b>Person Responsible for Review</b>	Head of Housing
<b>Authorised By</b>	<b>Assistant Director – Wellbeing and Housing</b>

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<b>This report is public</b>	
<b>Annual Monitoring Report 2024</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	3 February 2025
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Planning and Development Management, Councillor Jean Conway
<b>Date Portfolio Holder agreed report</b>	22 January 2025
<b>Report of</b>	Assistant Director Planning and Development, David Peckford

## Purpose of report

To seek approval for publication the 2024 Annual Monitoring Report (AMR) which includes a housing land supply update (December 2024).

To seek approval of the accompanying updates to the Local Plan's Infrastructure Delivery Plan and Brownfield Land Register update (December 2024).

## 1. Recommendations

The Executive resolves:

- 1.1 To approve the 2024 Annual Monitoring Report (AMR) presented at Appendix 1 including a Housing Land Supply Statement and a 2023/24 Infrastructure Delivery Plan update for publication.
- 1.2 To approve the 2023/24 Brownfield Land Register presented at Appendix 2 for publication.
- 1.3 To instruct the Assistant Director Planning and Development to prepare a Housing Delivery Action Plan in consultation with the Portfolio Holder for Planning and Development Management.
- 1.4 To authorise the Assistant Director Planning and Development to approve the final presentation of the AMR and Brownfield Land Register and to make any necessary minor administrative amendments and corrections to them prior to formal publication and in consultation with the Portfolio Holder for Planning and Development Management.

## 2. Executive Summary

- 2.1 This report seeks the Executive's approval of the 2024 Annual Monitoring Report (AMR), presented at Appendix 1, and the Brownfield Land Register presented at Appendix 2. Should these factual documents be approved, they will then be made publicly available on the Council's website. In addition, given the Council's overall housing land supply position, the Executive is asked to instruct the Assistant Director – Planning and Development to prepare a Housing Delivery Action Plan as explained at paragraph 4.9 of this report.

### Implications & Impact Assessments

Implications	Commentary			
<b>Finance</b>	There are no direct financial implications arising from this report. The work collecting data and preparing the AMR is met within existing budgets. There are risks of costs associated with unsuccessful refusals of planning permission upon appeal and this risk can be reduced through having a robust AMR. Kelly Wheeler, Finance Business Partner, 4 December 2024			
<b>Legal</b>	The production of a monitoring report, 5-year land supply statement, and Brownfield Land Register are statutory requirements. Their availability, and that of the IDP update, also assists the Council in making informed decisions Shahin Ismail, Interim Head of Legal. 4 December 2024			
<b>Risk Management</b>	There are no identified risks arising directly as a consequence of the publication of the documents. Any related risks that may arise in the future will be managed, as per our risk strategy, within the service operational risk register and escalated to the Corporate Leadership Risk Register as and when deemed necessary. Celia Prado-Teeling, Performance Team Leader 4 December 2024			
Impact Assessments	Positive	Neutral	Negative	
<b>Equality Impact</b>		X		This report in itself makes no recommendations for change in policy but recommends publication of the Annual Monitoring Report. The recommendations do not raise equalities or inclusion implications. Equalities Impact Assessments will be undertaken as an integral part of the preparation of the Local Plan Review 2042.
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?				N/a

<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?				N/a
<b>Climate &amp; Environmental Impact</b>				N/a
<b>ICT &amp; Digital Impact</b>				N/a
<b>Data Impact</b>				N/a
<b>Procurement &amp; subsidy</b>				N/a
<b>Council Priorities</b>	Business plan priorities for 2024-2025: <ul style="list-style-type: none"> <li>• Housing that meets your needs (including prepare the Local Plan)</li> <li>• Supporting environmental sustainability</li> <li>• An enterprising economy with strong and vibrant local centres</li> <li>• Healthy, resilient and engaged communities</li> </ul>			
<b>Human Resources</b>	N/a			
<b>Property</b>	N/a			
<b>Consultation &amp; Engagement</b>	N/a			

## Supporting Information

### 3. Background

- 3.1 The Council has a statutory obligation to produce a planning (authorities) monitoring report. An Annual Monitoring Report (AMR) has been prepared for the period 1 April 2023 to 31 March 2024 and is presented at Appendix 1 to this report.
- 3.2 The AMR presents information on development that took place or was permitted from 1 April 2023 to 31 March 2024.
- 3.3 The AMR reviews progress in preparing the Council's planning policy documents as well as assessing whether current adopted development plan policies are effective. It therefore incorporates the monitoring indicators and targets from the adopted Cherwell Local Plan 2011-2031 and the Cherwell Local Plan 2011-2031 (Part 1) Partial Review for Oxford's unmet needs.
- 3.4 Subject to approval, the information contained in the AMR will be used to inform policy making, planning consultation responses and in decision making on planning

applications. The AMR will be made publicly available but is not subject to consultation as it is a factual update.

- 3.5 The monitoring work undertaken to prepare the AMR has also informed the preparation of a 2023/24 update to the Council's Brownfield Land Register. This is presented at Appendix 2 to this report for approval.

## 4. Details

- 4.1 Section 5 of the Annual Monitoring Report summarises its main monitoring results. Key findings are presented below.

### *Housing Delivery / Housing Land Supply*

- 4.2 The AMR's key findings for housing delivery include:

- i. A total of 805 (net) housing completions were recorded in 2023/24. Recorded housing completions have been significantly lower this year than previously recorded annually between 2015 and 2023. This slow down reflects trends across the country and is likely to be as a result of a number of factors both locally and nationally. Total completions for 2011 to 2024 are 13,117 dwellings. However, this includes a four-year period before adoption of the Cherwell Local Plan in 2015. Completions from 2015 to 2024 have been 11,065, an average of 1,229 per annum;
- ii. There were 266 net affordable housing completions in 2023/24 secured through a Section 106 legal agreement. This is an annual increase recorded since 2021/22. The tenure mix was: 174 affordable rent, 11 social rent and 81 shared ownership.
- iii. 26% of the 805 homes delivered during the monitoring year were on previously developed land. 28% were at Bicester, 24% at Banbury and 48% elsewhere.
- iv. The district can no longer demonstrate a five-year housing land supply for Cherwell's requirements. Furthermore, it cannot demonstrate a five-year supply for the district's contribution to Oxford's requirements, but the sites identified are making good progress through the planning system.
- v. Following recent appeal decisions, the five-year housing land supply calculation has been combined. The combined calculation reduces the five-year land supply figure to 2.3 years.

- 4.3 The national standard method for assessing housing need has been applied to the district's housing land supply calculations since February 2023 in accordance with the National Planning Policy Framework (NPPF) as the 2015 Local Plan is more than 5 years old. In December 2024 the Government revised the NPPF and the standard method. This has increased the local housing need for Cherwell from 706 homes per annum to 1118. Table 1 below sets out the land supply calculations for deliverable housing sites measured against this need.

**Table 1: Cherwell Only Housing Land Supply Calculation**

Description	5-year Period 2024 to 2029
Annual Requirement Standard Method	1118
5 Year Requirement Standard Method	5590
5% Buffer	280
5 Year Requirement Plus Buffer	5870
Revised Annual Requirement (Over next 5 years)	1174
Deliverable Supply Over Next 5 Years	3689
Total Years Supply Over next 5 Year	<b>3.1</b>

- 4.4 The Partial Review of the Local Plan, which provides for housing to help meet Oxford's unmet housing needs was adopted in September 2020 so is therefore less than five years old. The Council has to date monitored a separate land supply for this as set out in Policy PR12a of that Plan. Policy PR12a states: '*The Council will manage the supply of housing land for the purpose of constructing 4,400 homes to meet Oxford's needs. A separate five-year housing land supply will be maintained for meeting Oxford's needs.*'
- 4.5 Table 2 below sets out the housing land supply position for the Partial Review against its housing requirement.

**Table 2: Partial Review Only Housing Land Supply**

Step	Description	Five-year period 2024 to 2029
a	Partial Review requirement 2021- 26	1,700
b	Annual Requirement 2021-26	340
c	Partial Review Requirement 2026-31	2,700
d	Annual Requirement (c/5)	540
e	Requirement to date (b x 3 years)	1,020
f	Completions 2021-24	0
g	Shortfall at 31/3/24 (f -e)	1,020
h	Base requirement over next 5 years (b x 2) + (d x 3)	2,300
i	Base requirement over next 5 years plus shortfall	3320

j	Base requirement over next five years plus 5% buffer (i x 1.05)	3486
k	Revised Annual Requirement over next 5 years (j/5)	697
l	Deliverable supply over next 5 years	650
m	Total years supply over next 5 years (l/k)	0.9

4.6 This is the fourth AMR which reports on the monitoring framework for the Partial Review of the Local Plan. To date no homes have been delivered on the allocated sites. Nevertheless, work towards delivery has been progressing at pace. Planning permission has been granted for PR9 (at appeal) and the Council has resolved to approve applications at sites PR6a, PR7a and 7b, and PR8.

4.7 However, as a result of appeal decisions in 2024 and a recent High Court judgement a combined assessment of the district's housing land supply position must now be taken into account in considering relevant planning applications. Table 3 below presents this assessment.

**Table 3: Combined 5 Year Housing Land Supply Table at 31/03/2024**

<b>Description</b>	<b>5-year Period 2024 to 2029</b>
Combined base requirement over next 5 years plus buffers	9356
Revised Annual Requirement (Over next 5 years)	1871
Deliverable Supply Over Next 5 Years	4339
Total Years Supply Over next 5 Year	<b>2.3</b>
Shortfall	<b>-5017</b>

4.8 Table 3 shows that the district can only presently demonstrate deliverable land supply of **2.3** years for the period 2024 to 2029.

4.9 In this context – a higher local housing need and combined assessment - it is recommended that an action plan is prepared to support the requisite level of land supply. The Government encourages the preparation of such action plans as a matter of good practice. The action plan could consider such matters as:

- barriers to early commencement after planning permission is granted and whether such sites are delivered within permitted timescales;
- barriers to delivery on sites identified as part of the five-year housing land supply (such as land banking, scheme viability, affordable housing requirements, pre-commencement conditions, lengthy section 106 negotiations, infrastructure and utilities provision, involvement of statutory consultees etc.);
- whether sufficient planning permissions are being granted and whether they are determined within statutory time limits;
- whether the mix of sites identified is proving effective in delivering at the anticipated rate.



- whether proactive pre-planning application discussions are taking place to speed up determination periods;
- the level of ongoing engagement with key stakeholders (for example, landowners, developers, utility providers and statutory consultees), to identify more land and encourage an increased pace of delivery;
- whether particular issues, such as infrastructure or transport, could be addressed at a strategic level - within the authority, but also with neighbouring and upper tier authorities where applicable.

#### *Policy Villages 2 –Distributing Growth across the Rural Areas*

- 4.10 Policy Villages 2 of the adopted Cherwell Local Plan 2011-2031 provides for an additional 750 dwellings at Category A villages (between 2014-2031) in addition to the rural allowance for small site ‘windfalls and planning permissions as of 31 March 2014. New planning permissions at the Category A villages from 1 April 2014 and completions on those sites therefore contribute to the requirement of 750 dwellings.
- 4.11 During 2023/24 there were 178 dwellings completed at Category A Villages that contribute to the Policy Villages 2 requirement of 750 dwellings. This means that since 2014 there has now been a total of 970 completions with a further 66 dwellings under construction but not completed at 31 March 2024. This gives a total of 1051 dwellings. There are also an additional 294 dwellings with planning permission on sites with planning permission but where construction has not yet started. The requirement to deliver 750 new dwellings at Category A villages set out in Policy Villages 2 has therefore been met and exceeded.

#### *Travelling Communities*

- 4.12 The Council has commissioned a new Gypsy and Traveller Accommodation Assessment jointly with the other Oxfordshire authorities. The study has been completed and a new five-year housing land supply position has been prepared.
- 4.13 The current supply of Gypsy and Traveller pitches in Cherwell is 73. The assessment identifies a need for a further 25 pitches from 1 April 2023 to 31 March 2042. The district has some expected supply which is set out in the AMR and reflected in the land supply calculation in Table 4 below.

**Table 4: Calculation of 5 Year Land Supply for Gypsy and Traveller Pitches (2024 GTAA)**

		<b>Five Year Period 2024-29 (from 1 April 2024)</b>
<b>a</b>	Plan Requirement (2023/24 to 2041/42)	25
<b>b</b>	Annual Requirement (a/19)	1.32
<b>c</b>	Requirement to date (b x years)	1.32
<b>d</b>	Completions	0

<b>e</b>	Shortfall at 31/3/24 (c-d)	1.32
<b>f</b>	Base Requirement over next 5 years (b x 5)	6.6
<b>g</b>	Base Requirement over next 5 years plus shortfall (f + e)	7.92
<b>h</b>	Revised Annual Requirement over next 5 years (g/5)	1.58
<b>i</b>	Deliverable Supply over next 5 Years	13
<b>j</b>	Total years supply over next 5 years (i/h)	8.23
<b>k</b>	Shortfall (g- i)	0

### *Employment*

4.14 The AMR's key findings on employment generating development during 2023/2024 include:

- i. Completion of 63,900sqm of employment floorspace across the district
- ii. No net loss of employment land recorded during the monitoring period
- iii. Further delivery of employment development at Oxford Technology Park, Bicester Gateway and land to the North East of Junction 11, Banbury

### *Natural Environment*

4.15 Key findings for the natural environment include:

- i. the total area of Priority Habitat in the district has increased.
- ii. During 2023/24 61 planning applications were approved for renewable energy schemes, an increase from 42 in 2022/23.
- iii. 78.9% of the Sites of Special Scientific Interest (SSSI) units are in "favourable condition". This means that the habitats and features are in a healthy state and are being conserved by appropriate management.

### *Local Development Scheme*

4.16 The AMR reports on the progress in preparing the Council's planning policy documents as set out in the Local Development Scheme (LDS). The latest approved LDS is dated December 2024. The LDS contains the overall programme for the Local Plan. Work has progressed on the Cherwell Local Plan Review 2042 with consultation on the submission plan (Regulation 19) currently.

### *Neighbourhood Planning*

4.17 The AMR provides the updated position on Neighbourhood Planning in Cherwell. During the monitoring year the district had five made neighbourhood plans. Deddington Neighbourhood Plan was subsequently made in May 2024.

## *Infrastructure Delivery Plan (IDP) Update*

- 4.18 The Infrastructure Delivery Plan (IDP) which supports the adopted Local Plans is maintained and monitored and includes updates from the County Council and other infrastructure providers. An updated 2024 IDP is included at Appendix 3 of the AMR.

### **2023/24 Brownfield Land Register**

- 4.19 The Town and Country Planning (Brownfield Land Register) Regulations 2017 require local planning authorities to prepare and maintain a register of brownfield sites. Local planning authorities must review the register at least once within each register year. An updated Register, which is the eighth BLR prepared by the Council, is presented at Appendix 2.
- 4.20 The Register has been reviewed alongside the AMR to include new qualifying sites and to remove sites that are being developed.

## **5. Alternative Options and Reasons for Rejection**

- 5.1 *Deferment to seek significant amendment of the: 2024 Annual Monitoring Report, Infrastructure Delivery Plan or Brownfield Land Register*

Officers consider the documents to comprise robust factual reporting and updating against relevant indicators and requirements, supported by data and research. Members are therefore asked to consider amendment through delegation and consultation with the Portfolio Holder should they consider significant changes to be necessary.

- 5.2 *Not to approve the documents for publication*

Production of an Authorities Monitoring Report is a statutory requirement and the AMR's wider information supports the Local Plan implementation and review. Updating the Brownfield Land Register is also a statutory requirement. The Infrastructure Delivery Plan is required to monitor and support delivery of the adopted Cherwell Local Plan 2011-2031 and its Partial Review.

## **6 Conclusion and Reasons for Recommendations**

- 6.1 The Annual Monitoring Report provides important information to measure the effectiveness of planning policies and to assist policy making and development management decision making. It is the statutory mechanism for monitoring housing delivery.
- 6.2 Its most significant conclusions are that Cherwell continues to deliver homes and employment land, albeit fewer homes than in recent years. Affordable housing completions has increased. The Council cannot however, now demonstrate a five-year supply of deliverable housing land and the preparation of an action plan to assist housing delivery is recommended.
- 6.3 It is recommended that the AMR and Brownfield Land Register be approved for publication.

## Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	2024 Annual Monitoring Report, including Infrastructure Delivery Plan Update 2024.
<b>Appendix 2</b>	2024 Brownfield Land Register
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
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<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Ian Boll, Corporate Director Communities, 22 January 2025

Appendix 1

**Annual Monitoring Report 2024  
(01/04/2023 - 31/03/2024)**

**December 2024**

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## 1. Introduction

### What is the Annual Monitoring Report?

The Cherwell District Council Annual Monitoring Report (AMR) reviews progress in preparing the Council's planning policy documents and assesses whether its existing development plan policies are effective. It provides monitoring information, amongst other things, on employment, housing, and the natural environment.

This AMR covers the period 1 April 2023 – 31 March 2024. A base date of 31 March 2024 is used for monitoring performance against specified indicators. The AMR also includes an up-to-date report on Local Plan progress when measured against the Local Development Scheme (LDS) (September 2023). Of note outside of the monitoring period an updated LDS will be taken to Executive Committee on 2<sup>nd</sup> December 2024.

The Cherwell Local Plan 2011-2031 Part 1 was formally adopted by Cherwell District Council on 20 July 2015. The Local Plan provides the strategic planning policy framework for the district. Policies within the Plan replace some of the saved policies of the previously adopted Cherwell Local Plan 1996. Policy Bicester 13 of the Local Plan was re-adopted on 19 December 2016 following the outcome of a legal challenge. The re-adopted policy is identical to that originally adopted by the Council on 20 July 2015, other than the deletion of the words, '*That part of the site within the Conservation Target Area should be kept free from built development*' from the third bullet point of the policy's key site-specific design and place shaping principles.

This is the tenth AMR to monitor against the indicators and targets from the adopted Local Plan 2011-2031 Part 1. However, as the Plan was adopted on 20 July 2015 which is partly through the monitoring period of 2015/16 this is the eighth AMR that fully reports on these indicators. Some data is unavailable therefore not all indicators can be reported.

The Cherwell Local Plan 2011-2031 Part 1 Partial Review – Oxford's Unmet Housing Need was adopted by Cherwell District Council on 7 September 2020. The Plan provides the strategic planning framework and sets out strategic site allocations including a housing trajectory to provide Cherwell District's share of the unmet housing needs of Oxford to 2031.

This is the fourth AMR to monitor against the indicators and targets from the adopted Local Plan 2011-2031 (Part 1) Partial Review – Oxford's Unmet Housing Need. However, as the Plan's adoption on 7 September 2020 was partly through the monitoring period of 2020/21, this is the third AMR to report on these indicators.



## Purpose of the Annual Monitoring Report

The purpose of the AMR is to:

- Monitor the preparation of Cherwell's Local Plan against timetables in the Local Development Scheme (LDS);
- Assess the extent to which policies are being achieved; and
- Review key actions taken under the duty to co-operate.

## Legislative Background

The Council has a statutory obligation to produce an authority monitoring report which monitors the implementation of the Local Development Scheme and the extent to which the policies in Local Plans are being achieved. Subject to these requirements, it is a matter for individual Councils to decide the content on their monitoring reports.

## Structure of the Cherwell Annual Monitoring Report

- **Section 2** reports on the delivery of Cherwell District's Local Plan and other supporting documents, providing a review of progress against the targets and milestones set out in the Local Development Scheme.
- **Section 3** looks at the progress made on neighbourhood planning within the district.
- **Section 4** sets out detailed monitoring results using specific indicators from the adopted Local Plan 2011-2031 Part 1.
- **Section 5** sets out detailed monitoring results using specific indicators from the adopted Local Plan 2011-2031 (Part 1) Partial Review – Oxford's Unmet Housing Need.
- **Section 6** looks at progress on infrastructure delivery.

For further information relating to the AMR, please contact the Council's Planning Policy team:

Tel: 01295 221779

Email: [planning.policy@cherwell-dc.gov.uk](mailto:planning.policy@cherwell-dc.gov.uk)

## 2. Cherwell Planning Policy Documents

The existing statutory Development Plan comprises:

- Cherwell Local Plan 2011-2031 Part 1 (July 2015 incorporating Policy Bicester 13 re-adopted December 2016);
- Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need;
- The saved policies of the adopted Cherwell Local Plan 1996; and
- The made (adopted) Neighbourhood Plans for:
  - Adderbury;
  - Bloxham;
  - Deddington (Made 22/05/2024 -post monitoring period)
  - Hook Norton;
  - Mid Cherwell; and
  - Weston-on-the-Green

The Development Plan also includes the saved policies of the Oxfordshire Minerals and Waste Local Plan 1996, the production of which is an Oxfordshire County Council function. A new Minerals and Waste Core Strategy Part 1 was adopted on 12 September 2017. Progress on the Minerals and Waste Local Plan Part 2 – Site Allocations is reported by Oxfordshire County Council.

### Local Development Scheme Progress

The Local Development Scheme (LDS) is a rolling business plan for the preparation of key planning policy documents relevant to future planning decisions. An updated LDS was published in September 2023, reflecting revisions to the timetable of the Cherwell Local Plan Review. Outside of the monitoring period an updated LDS will be taken for approval to Executive in December 2024. It provides for:

- **Cherwell Local Plan Review** – a review of the adopted Cherwell Local Plan 2011-2031 to ensure key planning policies are kept up to date for the future, to assist the implementation of the 2015 Cherwell Local Plan 2011-2031 (Part 1) and replace the remaining saved policies of the 1996 Local Plan.
- **Community Infrastructure Levy Charging Schedule** which would (if implemented) raise funds to deliver off-site infrastructure that will support the development proposed within Cherwell and alter the Council’s approach to only asking for ‘Section 106’ developer contributions.

### Cherwell Local Plan Review

Progress on the preparation of the Cherwell Local Plan Review continued in the 2023/24 monitoring year.

Since 1 April 2023, a regulation 18 consultation on the draft Cherwell Local Plan Review has taken place. This occurred between 22 September and 3 November 2023.

During the monitoring period work progressed on the Regulation 19 Local Plan, it is envisaged that consultation will take place during the winter of 2024/2025.

### **Community Infrastructure Levy (CIL) Charging Schedule**

In the 2023/24 monitoring year, work was carried out with a view to bringing forward a Community Infrastructure Levy charging schedule. Consultation on a Draft Charging Schedule, Infrastructure Funding Statement and Viability Assessment were consulted on that a new Draft CIL Charging Schedule was undertaken between July and August 2024 which is outside this monitoring period. Responses to the consultation are being reviewed with further progress anticipated in early 2025.

### **Supplementary Planning Documents**

No work on Supplementary Planning Documents (SPDs) was undertaken during the 2023/24 monitoring year.

### **Duty to Co-operate**

Local Councils are expected to consider strategic issues relevant to their areas through a statutory 'Duty to Co-operate' established by the Localism Act (2011) and described in the National Planning Policy Framework (NPPF).

During the monitoring period 2023/24 the Council:

- Continued to work with the Oxfordshire authorities within the Future Oxfordshire Partnership to implement the final stages of the extended Oxfordshire Housing and Growth Deal 2018.
- Jointly commissioned a County-wide Oxfordshire Gypsy and Travellers and Boat Dwellers Assessment.; Continued to meet its statutory obligations under the Duty to Cooperate as set out in the Duty Cooperate Statements accompanying each stage of the Cherwell Local Plan Review 2042.

## **3. Neighbourhood Planning**

Neighbourhood Development Plans ("Neighbourhood Plans") were introduced in 2011 as a way for communities to decide the future of the places where they live and work. They are intended as a tool for communities to come together and say where they think new houses, businesses and shops should go within their neighbourhood, and what they should look like.

A Neighbourhood Development Plan that has been adopted as a part of the development plan for a local authority's area is known as a "made" Neighbourhood Plan. As indicated in paragraph 0 above, there were five "made" Neighbourhood Plans in Cherwell District up to

31/03/2024. Deddington Neighbourhood Plan was “made” outside of the monitoring period on 22<sup>nd</sup> May 2024.

**Table 1 "Made" Neighbourhood Development Plans in Cherwell District**

Neighbourhood Plan Area	Designated Date	Date plan “made”	Monitoring Year
<b>Adderbury</b>	3 June 2013	16 July 2018	2018/19
<b>Bloxham</b>	3 June 2013	19 December 2016	2016/17
<b>Hook Norton</b>	3 June 2013	19 October 2015	2015/16
<b>Mid Cherwell</b>	7 April 2015	14 May 2019	2019/20
<b>Weston-on-the-Green</b>	2 November 2015	19 May 2021	2021/22

In addition to the made neighbourhood plans listed at Table 1 above, ten Parish Councils have had their administrative areas designated as Neighbourhood Areas. During the monitoring period from 1 April 2023 to 31 March 2024, one new neighbourhood area has been designated: Chesterton in February 2024. In addition, but outside the monitoring year Heyford Park became a designated area, and consequential changes were made to the designated Mid Cherwell neighbourhood area in June 2024.

**Table 2 Designated Neighbourhood Area in Cherwell District**

Neighbourhood Plan Area	Designated Date	Monitoring Year
<b>Bodicote</b>	04 January 2016	2015/2016
<b>Chesterton</b>	21 February 2024	2023/2024
<b>Deddington</b>	02 December 2013	2013/2014
<b>Hampton Gay &amp; Poyle, and Bletchingdon</b>	25 October 2022	2022/2023
<b>Islip</b>	17 February 2022	2021/2022
<b>Merton</b>	02 December 2013	2013/2014
<b>Milcombe</b>	03 January 2023	2022/2023
<b>Stratton Audley</b>	03 June 2013	2013/2014
<b>Shipton on Cherwell &amp; Thrupp</b>	11 February 2019	2018/2019

#### 4. Monitoring Results – Cherwell Local Plan 2011-2031 Part 1

For each policy in the Cherwell Local Plan 2011-2031 (Part 1), there is an indicator, and a target used to measure the policy's effectiveness. This section sets out the detailed monitoring results using indicators from the adopted Local Plan 2011-2031 (Part 1). The Monitoring Framework is included at Appendix 5.

##### Theme One: Developing a Sustainable Local Economy

Cherwell Local Plan 2011-2031 (Part 1) Policy SLE 1 seeks to protect existing employment land and buildings for employment (B class) uses. The Policy supports the delivery of employment development on allocated sites. Since the adoption of the Local Plan, there have been changes to the use classes order. As of 1 September 2020, 'Class E' has replaced those uses in Classes A1, A2 and A3, B1 (Office) and D1a-b (Classes B2 and B8 remain valid). As applications are determined using the use class in effect at the point the application was submitted, there is now an increasing number of Class E applications. This impacts the effectiveness and accuracy of the monitoring for office accommodation (new floorspace and floorspace lost).

The strategic employment allocations (including mixed-use sites for housing and employment) in the 2015 Local Plan, as well as development on non-allocated sites, are monitored. Employment (non-commercial) monitoring for 2023/24 was only carried out on sites where more than 200 sqm of employment floor space is proposed.

**Table 3 Employment completions on non-allocated land during 2023/24 (sqm)**

Location	E(g)	B2	B8	Mixed B Use	Total
Banbury	0	0	0	0	0
Bicester	0	0	0	0	0
Kidlington	0	362		5231	5593
Rural Areas	13,898	97	1600	12,500	28,095
<b>Cherwell Total</b>	13,898	459	1600	17,731	33,688

**Table 4 Employment commitments on non-allocated land on 31 March 2024 (sqm)**

Location	E(g)	B2	B8	Mixed B Use	Total
Banbury	-2666	823	4301	3800	6258
Bicester	10,195	57,429.1	-5003.21	0	62,620.89
Kidlington	5222	0	0	575.4	5797.4
Rural Areas	7367.92	80.7	74	546	8068.62
<b>Cherwell Total</b>	20,118.92	58,332.8	-628.21	4921.4	82,744.91

**Employment Completions**

Table 3 shows the total employment floorspace completed during 2023/24 (net). The 'net' figures reflect the overall completion totals considering any losses which include redevelopments and changes of use away from commercial use.

Tables 3 – 5 will only include commitments and completions which have been made within Class E(g). Of Note: Former Use Class B1 is now included as E(g)

**Table 5 Employment completions during 2023/24 (sqm)**

Location	E(g)	B2	B8	Mixed B Use	Total
Banbury	0	0	0	15,840	15840
Bicester	9668.6	0	0	0	9668.6
Kidlington	4706	362	0	5231	10,299
Rural Areas	13,898	97	1600	12,500	28095
<b>Cherwell Total</b>	<b>28,272.60</b>	<b>459</b>	<b>1600</b>	<b>33,571</b>	<b>63,902.6</b>

**Employment Commitments**

Table 6 shows the total employment floorspace commitments at 31/03/2024. Employment commitments include sites which have been granted planning permission in the past and remain extant, this includes development on allocated and non-allocated sites.

As of 31 March 2024, there remains employment floorspace to be implemented equating to 385,431.91 sqm. Development at Bicester contributed to most of the total commitment for employment floorspace (83%), followed by the Rural Areas (11%), Banbury (2%), and Kidlington (less than 5%).

**Table 6 Employment commitments on 31 March 2024 (sqm)**

Location	E(g)	B2	B8	Mixed B Use	Total
Banbury	-2666	823	4301	3800	6258
Bicester	120,740	57,429.1	142,305.79	0	320,474.89
Kidlington	17,425	0	0	575.4	18,000.4
Rural Areas	28,966.92	8427.7	2758	546	40,698.62
<b>Cherwell Total</b>	<b>164,465.92</b>	<b>66,679.8</b>	<b>149,364.79</b>	<b>4921.4</b>	<b>385,431.91</b>

**Banbury** – The remaining 2 commercial buildings at Banbury 15 adjacent to the M40 under planning permission 23/00501/REM are now built out. All 13 ha of employment land are completed. There is an extant permission in Middleton Road for a change of use from office to self-contained flats.

**Bicester** – Buildings 5-8 at Land at Bicester Gateway (Bicester 10) were completed during the 23/24 monitoring period. The remaining Building 9 is still under construction and is expected to be delivered in 2025. The extension of the area for Buildings 10-13, not within Bicester 10, is permitted under 22/01945/REM. The groundwork has been started.

**Kidlington and Rural Areas** – There were more deliveries at Oxford Technology Park. These premises were mainly built and occupied. A wide range of employment completions have occurred in the monitoring year 23/24. This included four planning permissions for conversions from agricultural/horticulture to B2, B8 or E use planning categories.

**Table 7 Land on Local Plan Employment Allocations without planning permission on 31 March 2024 (ha)**

Location	Remaining Allocated Area (ha)
Banbury	5.9
Bicester	28.03
Rural Areas	3.7
<b>Total</b>	<b>37.63</b>

Table 7 shows the total remaining allocated land available in the district (33.93 ha) excluding land with planning permission (Local Plan 2011 to 2031) allocations). However, sites 'committed' for development (i.e. with planning permission) are still 'available' as it is possible that the permission may expire unimplemented or may be superseded by another planning permission.

The employment trajectory in the Local Plan 2011-2031 shows how it is anticipated the strategic sites will be delivered. The Council continues to work with promoters, strategic partners and others to bring the sites forward. Table 8 provides details of the status of each of the strategic employment sites. The Council is exploring the potential and suitability of sites for employment use through the next Local Plan process.

Table 8 Status of Local Plan Employment Allocations

Location	Comments
<b>Banbury</b>	<p data-bbox="395 331 1011 365"><u>Banbury 6: Employment Land West of the M40</u></p> <ul data-bbox="395 416 1430 745" style="list-style-type: none"> <li data-bbox="395 416 1430 488">• This strategic site provides for 35 ha of mixed employment generating development.</li> <li data-bbox="395 499 1430 571">• 29.1 ha of development (units 1-5, 6, 7, 8 and 9) has been completed under various planning permissions.</li> <li data-bbox="395 582 1430 698">• Planning permission was granted for the construction of two new logistics warehouses (units 9 and 10) (20/00608/F) in August 2020. Land within CDC amounts to 4.4 ha. Development has been completed.</li> <li data-bbox="395 710 1430 745">• There is no planning permission in place for the remaining area of 5.87 ha.</li> </ul> <p data-bbox="395 795 1129 828"><u>Banbury 15: Employment Land Northeast of Junction 11</u></p> <ul data-bbox="395 880 1430 1077" style="list-style-type: none"> <li data-bbox="395 880 1430 952">• This strategic site comprises 13 ha of land for mixed employment generating development.</li> <li data-bbox="395 963 1430 1077">• Planning permission was granted in July 2020 for commercial development (19/00128/HYBRID) divided into part A and B. All the development is now all built out and the site is complete.</li> </ul>
<b>Bicester</b>	<p data-bbox="395 1135 794 1169"><u>Bicester 1: Northwest Bicester</u></p> <ul data-bbox="395 1220 1430 1373" style="list-style-type: none"> <li data-bbox="395 1220 1430 1373">• A new zero-carbon mixed-use development totalling 390 ha of land. 10 ha of the total land allocated is expected to provide for employment uses within the Plan period. All the allocated land for employment development has now been completed.</li> </ul> <p data-bbox="395 1422 687 1456"><u>Bicester 2: Graven Hill</u></p> <ul data-bbox="395 1507 1430 1957" style="list-style-type: none"> <li data-bbox="395 1507 1430 1624">• This predominantly brownfield site is proposed for a mixed-use development totaling 241 ha of land. 26 ha of the total land allocation is expected to provide for employment uses within the Plan period.</li> <li data-bbox="395 1635 1430 1877">• Planning permission (11/01494/OUT) for all 26 ha of employment provision was granted in August 2014 and was subsequently amended by a section 73 application (19/00937/OUT). However, this lapsed in January 2023. As a result, no significant employment development has started, or further planning applications received related to employment development.</li> <li data-bbox="395 1888 1430 1957">• The Primary school which was 3.34ha has been built. The row of local centre units has been built with some units occupied. The area allocated</li> </ul>



Location	Comments
	<p>for a pub/restaurant community centre and fulfilment centre has not been completed to date.</p> <p><u>Bicester 4: Bicester Business Park</u></p> <ul style="list-style-type: none"> <li>• 29.5 ha of land to the southwest of Bicester proposed for employment-generating development.</li> <li>• Part of the site was granted outline planning permission in 2010 for the construction of a B1 business park and a hotel (07/01106/OUT) but this has lapsed and was superseded by 17/02534/OUT which has now also lapsed, and a new application 23/01080/OUT was granted in April 2023. Total site area is 13 ha for this permission.</li> <li>• There is a loss of employment land allocation to other uses of 7.64 ha.</li> <li>• There is no planning permission in place for the remaining area of 8.76 ha.</li> </ul> <p><u>Bicester 10: Bicester Gateway</u></p> <ul style="list-style-type: none"> <li>• A strategic development site totaling 18 ha of land for the provision of business uses.</li> <li>• The allocation has been brought forward in parts.</li> <li>• The land to the west of Wendlebury Road comprises two parcels of land. Phase 1a which is related to a hotel is completed. The southern parcel (phase 1b) has a reserved matters permission for B1 employment development. A planning outline 20/00293/OUT was granted in April 2021, but this site has not been commenced.</li> <li>• Phase 2 comprising the remainder of the Bicester 10 allocation, located to the east of Wendlebury Road was granted planning permission for B1 development and a health and racquets club on 15.8 ha of land in September 2020 (19/01740/HYBRID).</li> <li>• Reserved matters consent for phase 1 of the employment development, comprising 4no. units within two separate buildings, was granted in December 2020</li> <li>• 22/01632/REM and 20/02779/REM cover 9 units of employment land. Unit 1-4 were completed during 21/22. Unit 5-8 were completed during 23/24. Unit 9 remains under construction.</li> <li>• 22/18945/REM was granted 12<sup>th</sup> October 2022 consent for a further 4 units with 10,195sqm. This is outside, but adjacent to the allocation.</li> <li>• All 18 ha of the land allocated for employment development has planning permission.</li> </ul>

Location	Comments
	<p><u>Bicester 11: Employment Land at North-East Bicester</u></p> <ul style="list-style-type: none"> <li>• A strategic employment development site of 15 ha.</li> <li>• Outline planning permission (15/01012/OUT) was granted in May 2016, and various reserved matters have been approved pursuant to this outline consent.</li> <li>• Development of the northern part of the allocation – 10.5 ha of land – is complete.</li> <li>• There is no planning permission in place for the remaining 4.5 ha of the allocation.</li> </ul> <p><u>Bicester 12: Southeast Bicester</u></p> <ul style="list-style-type: none"> <li>• A mixed-use site for employment and residential development totaling 155 ha of land. 40 ha of total land allocated expected to provide for employment uses within the Plan period. However, it is unlikely that this will be implemented in full as the consented schemes have a lower employment floorspace.</li> <li>• Units A1, A2 and B (16/00861/HYBRID and 18/00091/F) to the south-east of the allocation adjacent to the A41 are complete and cover 11.01 ha of land. A further 5.47 ha of land has planning permission for the development of Unit C (19/00388/F). This has been completed.</li> <li>• 7 ha employment provision (60% B1 40% B8) (16/01268/OUT) was approved on 20<sup>th</sup> May 2022 to the north of Units A1, A2, B and C. The remaining Local Plan employment land allocation without planning permission is 16.52 ha.</li> </ul>
Rural Areas	<p><u>Former RAF Upper Heyford</u></p> <ul style="list-style-type: none"> <li>• Mixed use land allocation of 520 ha in the Local Plan (Policy Villages 5). Approximately 120,000 sqm of land is for employment provision.</li> <li>• Outline planning permission (10/01642/OUT) was granted in 2011 for the proposed new settlement ‘Heyford Park’ comprising residential and employment uses, and a school. The application site measures approximately 76.3 ha in total.</li> <li>• A Hybrid application (18/00825/HYBRID) for 1,175 dwellings, retail uses, a medical centre, employment uses, a new school, a community building, areas for indoor and outdoor sports, and additional education facilities was approved subject to legal agreement on 5 November 2020. The application was subsequently approved on 09 September 2022 yielding 8.3ha of employment floorspace with up to 35,175 sqm of new build employment in the proposed Creative City area.</li> <li>• No significant employment development has started on site.</li> </ul>

Location	Comments
<b>Kidlington</b>	<ul style="list-style-type: none"> <li>14/02067/OUT was approved 10<sup>th</sup> October 2016 for a new Technology Park South of Oxford Airport comprising 40,362 sqm of research and development laboratory storage and ancillary space. To date they are all being brought forward by a phasing application 17/00559/F for 14 units. There are 2 remaining units (9A and 9B) that are still under construction.</li> </ul>

**Table 9 Employment Permissions 31 March 2024 (ha)**

Extant permissions on allocations			Extant Permissions on Non-Allocations			Total Extant Permissions		
Location	Gross	Net	Location	Gross	Net	Location	Gross	Net
<b>Banbury</b>	0	0	<b>Banbury</b>	3.01	1.20	<b>Banbury</b>	3.01	1.20
<b>Bicester</b>	47.3	18.92	<b>Bicester</b>	26.3	10.52	<b>Bicester</b>	73.6	29.44
<b>Kidlington</b>	-	-	<b>Kidlington</b>	6.13	2.45	<b>Kidlington</b>	6.13	2.45
<b>Rural Areas</b>	8.3	3.32	<b>Rural Areas</b>	30.82	12.39	<b>Rural Areas</b>	39.12	15.65
<b>Total</b>	<b>55.6</b>	<b>22.24</b>	<b>Total</b>	<b>66.26</b>	<b>26.56</b>	<b>Total</b>	<b>121.86</b>	<b>48.74</b>

Table 9 shows the amount of land with planning permissions on 31 March 2024<sup>1</sup>. A gross total of 121.86 ha has been permitted with 45.6% being on strategic allocations. In terms of the planning permissions in Table 9, only new build employment development is shown, not changes of use between employment uses since this would result in no overall gain in employment land.

The total extant permissions at Oxford Technology Park and Begbroke Science Park are 2.73 (gross) / 1.09 (net) ha

**Table 10 Total Employment Land Available on Allocations (adopted Local Plan 2011-2031 and Non-Statutory Local Plan 2011) on 31 March 2024 (ha)**

Location	Site Area (gross)	Site Area (net)
<b>Banbury</b>	5.9	2.36
<b>Bicester</b>	75.33	30.13
<b>Kidlington</b>	-	-
<b>Rural Areas</b>	12	4.8
<b>Total</b>	<b>93.23</b>	<b>37.29</b>

<sup>1</sup> In the previous Annual Monitoring Report, Kidlington sites (Oxford Technology Park and Begbroke Science Park) were included in the calculations for extant permissions on allocation. For this Annual Monitoring Report, both of the sites are calculated on the non-allocations.

Table 10 shows the total employment land available on Local Plan allocations is 93.23 ha (this includes the remaining undeveloped land within allocated sites, a proportion of which will have planning permission). Planning permissions are in place on 55.6 ha of this allocated land. A large proportion of this is located at Bicester where there are six strategic allocations for employment and mixed-use development, and in the Rural Areas where there is a substantial allocation for employment provision at the Former RAF Heyford development. The remaining employment land available in Oxford Technology Park and Begbroke Science Park is 21.13 (gross) / 8.45 (net) ha.

**Table 11 Loss of employment land to non-employment use (includes completions on allocations and non-allocations) during 2023/24**

Location	Land Area (ha)
Banbury	0
Bicester	0
Kidlington	0
Rural Areas	0
<b>Cherwell Total</b>	0

During 2023/24, there is no recorded loss of employment land to other uses. This is a decrease from 2022/23 where total losses equated to 0.32ha.

### Town Centres

Policy SLE 2 Securing Dynamic Town Centres sets out policy relating to retail development and confirms that main town centre uses in out-of-centre locations will only be supported if no central or edge-of-centre sites are suitable or available, with preference given to accessible sites, well connected to the centre. The target is for no net loss of town centre use floorspace within town centres. Policy SLE 2 also sets out local thresholds for the retail impact test. The Monitoring Framework indicator and target requires a Retail Impact Assessment to be submitted with 100% of applications over the thresholds set out in Policy SLE 2.

The Council has not approved any planning applications during the monitoring period that have exceeded the thresholds set out in Policy SLE 2.

### Tourism

The amount of completed tourism developments is an indicator used to measure the effectiveness of Policy SLE 3 Supporting Tourism Growth. The target is for an annual increase in completed tourism developments over the plan period.

In previous reports this section provided information for all completions within use classes E (d), F (1) and Sui Generis (SG), including use of community halls. However, from 23/24 onwards

this section will provide information that specifically related to tourism development completion and tourism figures.

During 2023/24, there is no completion or extant permission related to tourism development.

**Table 12 Completed Tourism Developments During 01/04/2023 to 31/03/2024**

Use Class	Net floorspace completions (sqm) 2023/24
<b>E(d) and F1)</b>	0
<b>Former D2 (now Sui Generis)</b>	0
<b>Sui Generis</b>	0
<b>Total</b>	<b>0</b>

The effectiveness of Policy SLE 3 Supporting Tourism Growth is also measured by the number of visitors to tourist attractions in the district with the target being an annual increase over the plan period. Unfortunately, we do not have an accurate measure of these figures available for the district.

### Transport

Policy SLE 4 Improved Transport and Connections states that the Council will support key transport proposals. In respect of transport, Policy SLE 4 requires new development to provide financial and/or in-kind contributions to mitigate the transport impacts of development. This will support delivery of the infrastructure and services needed to facilitate travel by sustainable modes, whilst also enabling improvements to be made to the local and strategic road and rail networks.

Progress of transport schemes is recorded in the IDP Update. Section 6 of this AMR monitors the implementation of Policy INF 1 and contains a summary of completed and new transport infrastructure projects. During the period April 2023-March 2024 monitoring period there were improvement works to the Kidlington roundabout and A44 corridor which included new pedestrian and cycle paths and a dedicated in bound bus lane (now completed).

Policy SLE5 of the Local Plan sets out the Council's relevant policy in relation to the London to Birmingham high speed railway link and states that "Cherwell District Council will work with High Speed 2 Ltd, with the aim of influencing the design and construction of the route through Oxfordshire". A breakdown of progress on the schemes during the monitoring period is summarised below.

Table 13 Progress during 01/04/2023 and 31/03/2024 of HS2 Planning Applications

<u>24/01016/SCH17</u>	Land At Featherbed Lane Mixbury	Bringing into use request in accordance with Schedule 17 (paragraph 9) of the High-Speed Rail (London – West Midlands) Act 2017 for approval to bring into use Scheduled Work No.2/106B (temporary diversion of Featherbed Lane) within the Parish of Mixbury	15/04/2024	Application Permitted
<b>24/01001/SCH17</b>	Land South of River Great Ouse and North of Evenley Road Mixbury	A plans and specification submission (including part resubmission of details in original planning reference 22/02546/SCH17) in accordance with the requirements of Schedule 17 to the High-Speed Rail (London – West Midlands) Act 2017, the nominated undertaker hereby requests approval of PLANS and SPECIFICATIONS relating to the following development authorised by the Act, - Bridleway 303/4 Overbridge and associated earthworks - Westbury Viaduct Retaining Wall - Location of the permanent fencing and gates - Location of the vehicle restraint barriers	12/04/2024	Application Permitted
<b>23/02295/SCH17</b>	Land adjacent to the A422 Land parcel CFA_15_06,	HB022 - Submission in accordance with Paragraph 12, Part 1 of Schedule 17 of the High-Speed Rail (London – West Midlands) Act 2017 for a site restoration scheme for land adjacent to the A422	20/12/2023	Application Permitted
<b>23/02296/SCH17</b>	OS Parcel 0084 South West Of Fulwell House Adjoining And East Of Dismantled Railway Street Through Fulwell Fulwell	HB047 - Submission in accordance with Paragraph 12, Part 1 of Schedule 17 of the High-Speed Rail (London – West Midlands) Act 2017 for a site restoration scheme at land adjacent to Featherbed Lane	20/12/2023	Application Permitted
<b>23/02297/SCH17</b>	OS Parcel 5133 Warren Farm	HB110 - Submission in accordance with Paragraph 12, Part 1 of Schedule 17 of the High-Speed Rail	20/12/2023	Application Permitted

	Banbury Road Finmere	(London – West Midlands) Act 2017 for a site restoration scheme at land adjacent to A421, OS Parcel 5133		
<b>23/00778/CLUP</b>	Widmore Farm Banbury Road Finmere Buckingham MK18 4AH	Certificate of Lawfulness of Proposed Development: The proposal is required as a result of the construction of High Speed Two. The new railway will sever the existing access to the residence and forestry business. The works to improve the existing private way is not for the use of HS2, or any of its appointed contractors or agents. The private way is solely for the use of the landowner. The existing track which provides access through the woodland plantation owned and managed by the landowner is in need of improving with a new surface. The proposal therefore seeks to enhance the surface of the track to support all vehicle movements along the private way	22/03/2023	Application Permitted

## Theme Two: Building Sustainable Communities

### Five-year housing land supply

A land supply update has been produced with a base date of 31 March 2024 for permissions and completions and informed by developer expectations as of October 2024. The land supply update forms part of this AMR and is included at Appendix 1. Using the latest Standard Method calculation there is a need to provide 1118 dwellings per annum to meet Cherwell's needs.

### Housing Completions

Table 14 shows the annual housing completions in Cherwell since 2011. The total number of housing completions (net) between 2011 and 2024 is 13,117 dwellings. During 2023/24, 805 (net) housing completions were recorded, a decrease of 387 from the 2022/23 monitoring year. This decrease is primarily due to a slowdown in completions at both Banbury and Bicester.

Between 2015 and 2023/24 in six out of eight years housing completions in the district have remained higher than the adopted annualised planned requirement of 1,142 per annum. In February 2022 the Council resolved to apply the standard method for the assessment of local

housing need for Cherwell. For the monitoring period the local housing need for Cherwell was 706 dwellings per annum. Completions from 2015 to 2024 total 11,065, or an average of 1,229 per annum.

**Table 14 Housing completions from 1 April 2011 to 31 March 2024**

	Banbury			Bicester			Elsewhere			District			
	GF	PDL	Total	GF	PDL	Total	GF	PDL	Total	GF	PDL	Total	PDL %
2011/12	34	102	136	40	26	66	118	36	154	192	164	356	46
2012/13	4	38	42	116	14	130	50	118	168	170	170	340	50
2013/14	12	22	34	137	33	170	119	87	206	268	142	410	35
2014/15	222	106	328	193	30	223	119	276	395	534	412	946	44
2015/16	257	96	353	307	60	367	316	389	705	880	545	1425	38
2016/17	349	59	408	309	62	371	141	182	323	799	303	1102	27
2017/18	530	86	616	315	40	355	266	150	416	1111	276	1387	20
2018/19	521	133	654	272	165	437	252	146	398	1045	444	1489	30
2019/20	502	96	598	178	106	284	170	107	277	850	309	1159	27
2020/21	356	87	443	296	180	476	126	147	273	778	414	1192	35
2021/22	467	44	511	272	79	351	169	157	326	908	280	1188	24
2022/23	424	57	481	392	54	446	78	313	391	894	424	1318	32
2023/24	170	27	197	180	46	226	246	136	382	596	209	805	26
<b>Totals</b>	<b>3848</b>	<b>953</b>	<b>4801</b>	<b>3007</b>	<b>895</b>	<b>3902</b>	<b>2170</b>	<b>2244</b>	<b>4414</b>	<b>9025</b>	<b>4092</b>	<b>13117</b>	<b>31</b>

In 2023/24, 27% of completions were at Bicester, 25% at Banbury and 48% elsewhere. 26% of the 805 homes delivered during the monitoring year were on previously developed land. Of the 13,117 homes built since 2011, 37% have been at Banbury, 30% at Bicester and 33% elsewhere in the district.

There were 32 self-build dwellings completed at Graven Hill during 2023/24.

Table 15 shows the progress being made on strategic sites (100 or more dwellings) allocated in the 2015 Local Plan.

**Table 15 Progress of Strategic Sites as at 31 March 2024**

Site	Completions(2011 – 2024)	Permissions
<b>BICESTER</b>		
North West Bicester	412	2230
Graven Hill	511	239
South West Bicester Phase 2	649	0
South East Bicester	0	1500
Gavray Drive	0	0
<b>BANBURY</b>		
Canalside, Banbury	0	19
Southam Road	537	90



Site	Completions(2011 – 2024)	Permissions
West of Bretch Hill	480	0
Bankside Phase 2	0	0
North of Hanwell Fields	590	0
Bolton Road	0	78
South of SaltWay (West)	324	19
South of SaltWay (East)	359	1089
Drayton Lodge Farm	0	320
Higham Way	0	0
<b>ELSEWHERE</b>		
Former RAF Upper Heyford	1150	1440

The Housing Delivery Monitor in the AMR appendices provides further details.

Table 16 shows the housing completions recorded since 2011 for strategic sites (100 or more), non-strategic sites (10-99) and windfall development (<10 homes). Table 8 shows this data for permissions (note this includes all permissions not all will be considered “deliverable” supply for the purposes of calculating the five-year land supply).

**Table 16 Breakdown of Housing Completions (net) from 1 April 2011 – 31 March 2024**

	Banbury	Bicester	Elsewhere	District
<b>Strategic Sites</b>	3,680	3,312	1150	8,142
<b>Non-Strategic Sites</b>	586	422	2,369	3,377
<b>Windfalls (&lt;10)</b>	535	168	895	1,598
<b>Totals</b>	<b>4,801</b>	<b>3,902</b>	<b>4,414</b>	<b>13,117</b>

**Table 17 Breakdown of sites with extant permission (net) 31 March 2024**

	Banbury	Bicester	Elsewhere	District
<b>Strategic Sites</b>	1,964	2,542	1,611	6,117
<b>Non-Strategic Sites</b>	177	30	174	381
<b>Windfalls (&lt;10)</b>	63	40	190	293
<b>Totals</b>	<b>2,204</b>	<b>2,612</b>	<b>1,975</b>	<b>6,791</b>

### Housing Density

The indicator looks at net housing density of completions. However, due to the way in which data is recorded in planning applications, only the gross site area is available. As such, the housing density is reported lower than has been achieved.

**Table 18 Gross housing density of large, completed sites during 2023/24 (10 or more dwellings)**

	2023/24
<b>Total Site area (gross)</b>	<b>193.1</b>
<b>No. of dwellings on large sites</b>	<b>1661</b>
<b>Gross housing Density</b>	<b>8.6</b>

The housing density of large, completed sites (10 or more dwellings) during 2023/24 is 8.6 dwellings per hectare (dph) which is a decrease from the previous year (28.2). During the monitoring period completed sites cover a range of development types totalling a gross area of 193.1 hectares and 1,661 dwellings. The density is low due to the range of development types and gross area calculations

**Table 19 Net Affordable Housing Completions**

Year	Affordable housing completions (net)
2011/12	204
2012/13	113
2013/14	140
2014/15	191
2015/16	322
2016/17	278
2017/18	426
2018/19	510
2019/20	400
2020/21	295
2021/22	178
2022/23	181
2023/24	266
<b>Totals</b>	<b>3503</b>

266 net affordable housing completions were recorded during 2023/24 which is an increase on the previous 2 years. Of the 266 affordable housing completions there were 174 affordable rented tenure and 11 social rent and 81 others. Affordable Housing completions recorded in this AMR are secured through a Section 106 legal agreement and may therefore differ from the number recorded by the Strategic Housing Team.

#### Housing Mix

Policy BSC4 Housing Mix reports completions by number of bedrooms. This data is not readily available due to the way in which it is recorded on planning applications. Therefore, no reporting is available for this indicator.

#### Area Renewal

Policy BSC 5 states that the Council will support area renewal proposals that direct investment to improve the physical and community fabric of the district to improve social outcomes, improve health and well-being, educational attainment, and employment outcomes. Monitoring indicator targets are for improvements in levels of deprivation in the district and positive trends across all the Brighter Futures in Banbury programme indicators.

The Brighter Futures partnership covers three wards in Banbury, North Oxfordshire-Grimsbury, Neithrop and Ruscote enabling organisations from grass roots community groups through to statutory and strategic agencies to work together to increase opportunities, raise aspirations and improve health for the residents of this area.

The partnership sets out to break cycles of deprivation in the areas of Banbury with greatest health and income inequalities. There are 6 theme areas of Stronger Communities and Volunteering Health Wellbeing and Physical Activity Safer Communities Housing Economy

Education and Skills which deliver opportunities through steering group guidance and facilitating relationships between organisations and residents.

The Brighter Futures in Banbury Programme Annual Report is available to view on the Council's website <https://www.cherwell.gov.uk/info/118/communities/873/brighter-futures-in-banbury>

### Travelling Communities

On 31 October 2023 the Court of Appeal found that the Planning Policy for Traveller Sites (PPTS) 2015 definition is unlawfully discriminatory (Smith v SSLUHC & Ors [2022] EWCA Civ 139). Subsequently, the Government announced in December 2023 a reversal to the 2012 definition with immediate effect. A revised PPTS was published in December 2024 just ahead of the publication of the 20 December 2024 NPPF.

The Government's overarching aim is to ensure fair and equal treatment for travellers, in a way that facilitates the traditional and nomadic way of life of travellers whilst respecting the interests of the settled community.

Policy BSC 6: Travelling Communities of the adopted Cherwell Local Plan 2011-2031 (Part 1) provides a sequential and criteria-based approach for considering opportunities and planning applications. The Policy sets a requirement of 19 (net) additional pitches to meet the needs of Gypsies and Travellers from 2012 to 2031. It also requires 24 (net) additional plots for Travelling Show people from 2012 to 2031.

Policy BSC6 was informed by an assessment of need prepared in 2013 with West Oxfordshire and South Northamptonshire. The study recorded 9 Gypsy and Traveller sites (57 pitches) and 5 Travelling Show people yards (15 plots) in Cherwell. It identified a need of 15 pitches (2012 - 2027) for Gypsies and Travellers and highlighted the option to deliver additional pitch provision by granting planning permission to expand existing sites.

An updated assessment of need was prepared in 2017 jointly with Oxford City, South Oxfordshire and the Vale of White Horse councils. This study was undertaken under the 2015 Gypsies and Travellers PPTS definition. The study recorded 9 Gypsy and Traveller sites (57 pitches) and 5 Travelling Show people yards (15 plots). This study calculated need of 8 additional Gypsy and Traveller pitches based on households meeting the 2015 PPTS Planning definition and 1 additional Travelling Show people plot for the period 2017-2032.

The Council is progressing a new Plan, the Cherwell Local Plan Review 2042 and commissioned jointly with all other Oxfordshire authorities a new assessment of need. The study was prepared following the Government Decision in December 2023 to revert to the 2012 PPTS Traveller definition.

The 2024 study recorded 13 Gypsy and Traveller sites (76 pitches) and 4 Travelling Show people yards (14 plots).

### **2024 GTAA study Gypsy and Traveller need:**

5 year authorised pitch shortfall (2023/24 to 2027/28)	5
Long-term need (2028/29 to 2041/42)	20
Total net shortfall 2023/24 to 2041/42	25

**2024 GTAA study Travelling Showperson need:**

5 year authorised plot shortfall (2023/24 to 2027/28)	4
Long-term need (2028/29 to 2041/42)	0
Total net shortfall 2023/24 to 2041/42	4

Given the changes in national policy and new evidence we are presenting two 5 year supply scenarios one based on the need for 19 pitches in Policy BCS6 accounting for the period 2012 to March 2031 and one based on the new 2024 GTAA for Cherwell.

**Table 22: Existing Supply of Gypsy and Traveller Pitches at 31 March 2024**

Site	Net Loss / Gain													Net Totals
	31.03.12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	
Station Caravan Park, Banbury	10	0	0	0	0	0	-10	0	0	0	0	0	0	0
Smiths Caravan Park, Milton	36	0	0	-16	0	-20	0	0	0	0	0	0	0	0
Bicester Trailer Park, Chesterton	8	0	0	0	0	0	0	0	0	0	0	0	0	8
Corner Meadow, Farnborough Road, Mollington	4	0	5	0	0	6	0	0	0	0	0	6*	3	24
Stable block South, Mollington	0	0	0	0	0	5	0	0	0	0	0	0	0	5
Horwood Site, Ardley Road, Ardley/Foxfield	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Land adjoining A34 by Hampton Gay and Poyle (Manor Park)	8	0	0	0	0	0	3	0	0	0	0	0	0	11
Land South West of Woodstock Road, Yarnton (Little Acre)	3	0	0	0	0	0	0	0	0	0	0	0	0	3
OS Parcel 3431 Adjoining And North East Of Blackthorn Road, Launton (Summer Place)	0	2	0	0	0		2	0	0	0	0	0	0	4
*Summer Place extension									4	0	0	0	-4	0
Caulcott Park/Land West of Hill cottage, Caulcott					5	0	0	0	0	0	0	0	0	5
The Paddock, Main Street, Great Bourton													3	3

Land North East of HM Bullington Prison, Widnell Lane, Piddington									6	0	0	0	0	6
Land West of M40, Kirtlington Road, Chesterton/Greenacres									3	0	0	0	0	3
Totals	70	2	5	-16	5	-9	-5	0	13	0	0	6	2	73

\* Corner Meadow Retrospective planning permission was granted for nine additional pitches at this site, but whether there were 12 or 15 extant pitches on site on 31 March 2017 is disputed. As the planning permission allows a total of 21 pitches on the site, the net gain is reported as six additional pitches in 2022/23 for consistency with previously recorded / reported data.

\*Summer Place extension granted permission in July 2019 (18/01259/F) - permission not implemented at 31 March 2024

At 31 March 2024, the total supply of Gypsy and Traveller pitches was 73 therefore there has been a net gain of 3 pitches since 31 March 2012.

Not all those pitches have been completed, 13 deliverable pitches are detailed Table 24 and accounted for in the planned requirements table below (3 pitches net supply minus 13 pitches permitted but yet to be delivered) and detailed in the deliverable supply, table 24.

**Table 23 Planned requirements for Gypsy and Traveller Pitches (Policy BSC6)**

Policy BSC6 Requirements	
No. of additional pitches required 2012-2031	19
Completions net (2012-2023/24)*	-10
Remaining Requirement 2024-2031	26 pitches (19-3)

\*Net supply of 3 pitches minus 13 deliverable pitches

**Table 24 Deliverable supply**

Site	Permissions at 31/3/24	24/25	25/26	26/27	28/29	29/30	Details
Corner Meadow, Farnborough Road, Mollington	3	0	6	3	0	0	Permission 22/01671/F regularised the sites with 21 pitches (15 pitches prior regularisation) Accounting for the delivery of 6 pitches within the 5 year period. Expected delivery during 2025/26 Permission granted (23/00996/F) for 3 additional pitches. Expected delivery during 2026/27

The Paddock, Main Street, Great Bourton	0	0	0	3	0	0	Permission 22/01980/F granted at appeal for 3 pitches. Expected delivery during 2026/27
The Stables, Main Street, Great Bourton*	0	0	0	0	1*	0	Enforcement Notice(22/00026/ENF) for 1 pitch granted at appeal subject to conditions. Discharge of conditions refused due to lack of information in January 2024. Expected delivery 2028/29
<b>Totals</b>		<b>0</b>	<b>6</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>13</b>

\*Not accounted for in table 22

Table 25 provides the five-year supply calculation based on Policy BCS 6 requirements. It includes a deliverable supply of 13 pitches providing a 2.5 year supply for the period 2024-29.

**Table 25 Calculation of 5 Year Land Supply for Gypsy and Traveller Pitches (Policy BCS6)**

		Five Year Period 2024-29 (from 1 April 2024)
<b>a</b>	Plan Requirement (2012- 2031) Policy BSC 6	19
<b>b</b>	Annual Requirement (a/15)	1
<b>c</b>	Requirement to date (b x years)	11
<b>d</b>	Completions	-10
<b>e</b>	Shortfall at 31/3/24 (c-d)	21
<b>f</b>	Base Requirement over next 5 years (b x 5)	5
<b>g</b>	Base Requirement over next 5 years plus shortfall (f + e)	26
<b>h</b>	Revised Annual Requirement over next 5 years (g/5)	5.2
<b>i</b>	Deliverable Supply over next 5 Years	13
<b>j</b>	Total years supply over next 5 years (i/h)	2.5
<b>k</b>	Shortfall (g- i)	13

\* Future requirement base will be subject to new GTAA and Emerging LPR 2042

In addition to completions and deliverable supply, a Planning application (24/0097/F) for 12 pitches (6 net) at Widnell Lane, Piddington is pending determination and application 22/01293/F for 2 new pitches at Manor View (south of Manor Park), Hampton Poyle is pending appeal determination. An application at Manor Park (24/02741/F) was also submitted during the reporting period but at the time of writing the details of the application were unclear.

The 2024 Oxfordshire assessment of travellers needs will rebase the need period to 2023/24 – 2041/42. Taking into account current deliverable supply it provides a 7.85 years supply for the period 2024 to 2029.

**Table 26 Calculation of 5 Year Land Supply for Gypsy and Traveller Pitches (2024 GTAA)**

		Five Year Period 2024-29 (from 1 April 2024)
<b>a</b>	Plan Requirement (2023/24 to 2041/42)	25
<b>b</b>	Annual Requirement (a/19)	1.32
<b>c</b>	Requirement to date (b x years)	1.32
<b>d</b>	Completions	0
<b>e</b>	Shortfall at 31/3/24 (c-d)	1.32
<b>f</b>	Base Requirement over next 5 years (b x 5)	6.6
<b>g</b>	Base Requirement over next 5 years plus shortfall (f + e)	7.92
<b>h</b>	Revised Annual Requirement over next 5 years (g/5)	1.58
<b>i</b>	Deliverable Supply over next 5 Years	13
<b>j</b>	Total years supply over next 5 years (i/h)	8.23
<b>k</b>	Shortfall (g- i)	0

Table 27 shows the current supply position for plots for Travelling Showpeople. Table 28 shows the five-year supply calculation based on Policy BSC6 requirements, a need for 24 plots from 2012-2031. There remains a five-year land supply of zero years as no new supply has yet been identified.

Other than a planning application 2019 for extended storage at Hebbons Yard, there have been no applications for travelling showpeople accommodation since 2001.

**Table 27 Existing Supply of Travelling Showpeople Plots at 31 March 2024**



Site	31- March 2012	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	Net total
Rose's Yard, Blue Pitts, Bloxham	3	0	0	0	0	0	0	0	0	0	0	0	0	3
Blue Pitts, South Newington Road, Carousel Park, Bloxham	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Faircare, Bloxham	6	0	0	0	0	0	0	0	0	0	0	0	0	6
Hebborn's Yard, Gosford	3	0	0	0	0	0	0	0	0	0	0	0	0	3
<b>Totals</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>

Table 28 Planned requirements for Travelling Showpeople Plots (Policy BSC6)

BSC6 Requirements	
No. of additional pitches required 2012-2031	24
Completions	0
Remaining Requirement 2019-2032	24
Current Projected Supply 2020-2032	24

Table 29 Calculation of 5 Year Land Supply for Travelling Showpeople plots (Policy BSC6)

		Five Year Period 2024 - 29 (from 1 April 24)
<b>a</b>	Plot Requirement (2012 - 2031)	4
<b>b</b>	Annual Requirement (a/19)	1.26
<b>c</b>	Requirement to date (b x years)	13.89
<b>d</b>	Completions	0
<b>e</b>	Shortfall at 31/3/21 (c-d)	13.89

<b>f</b>	Base Requirement over next 5 years (b x 5)	6.31
<b>g</b>	Base Requirement over next 5 years plus shortfall (f + e)	20.21
<b>h</b>	Revised Annual Requirement over next 5 years (g/5)	4.04
<b>i</b>	Deliverable Supply over next 5 Years	0
<b>j</b>	Total years supply over next 5 years (i/h)	0
<b>k</b>	Shortfall (g- i)	20.21

The 2024 Oxfordshire assessment of travellers needs will rebase the need period to 2023/24 – 2041/42.

The 2024 Study identifies a short-term need of 4 plots to 2027/28. No long-term need is identified. Considering the 0 supply the need remains for 4 plots with a current land supply of 0. Given the lack of relevant planning applications since 2001 and the small level of need identified in the study. Criteria based policy BSC6 and the emerging Local Plan Review 2042 (once examined) provide suitable sequential approach to determine planning applications if they arise.

**2024 GTAA study Travelling Showperson need:**

5 year authorised plot shortfall (2023/24 to 2027/28)	4
Long-term need (2028/29 to 2041/42)	0
Total net shortfall 2023/24 to 2041/42	4

### Education

The effectiveness of Policy BSC 7 Meeting Education Needs is measured by the timely provision of education infrastructure to meet development needs in accordance with strategic site delivery and as set out in the IDP.

Bloxham Primary school is having a £2.8 million refurbishment. Gosford School has planning permission for their school rebuild. (24/00070/F). Bloxham Grove Academy new SEN school opened in January 2024 (19/00617/F). Extension to St Edburges CE Primary school in Bicester opened in September 2024. Blessed George Napier (BGN) School expansion of a new teaching block and school has been completed (22/01956/F). Graven Hill new primary school opened in September 2023. The two-form entry school has a capacity for 420 pupils and has 12 classrooms and 13,000 sqm (42,650 sq ft) of pitches and play areas.

### Health and Well Being

The effectiveness of Policy BSC 8 Securing Health and Well Being is measured by the timely provision of health infrastructure to meet development needs in accordance with strategic site delivery and as set out in the IDP.

### Public Services and Utilities

The effectiveness of Policy BSC 9 Public Services and Utilities is measured by the timely provision of public services and utilities infrastructure to meet development needs in accordance with strategic site delivery and as set out in the IDP.

Progress of public services and utilities infrastructure schemes is recorded in the IDP Update.

### Open Space, Sport, Recreation and Community Facilities

Provision of open space, sport, recreation, and community facilities is managed by Cherwell Local Plan 2011-2031 (Part 1) Policies BSC 10, BSC 11 and BSC 12. Policies BSC 11 and BSC 12 set qualitative and local standards of provision for outdoor and indoor recreation. Progress of open space, sport, recreation, and community facilities schemes is recorded in the IDP Update. Section 6 of this AMR monitors the implementation of Policy INF 1 and contains a summary of open space and recreation infrastructure projects.

A new “Cherwell Playing Pitch and Outdoor Sport Strategy” and the “Cherwell Built and Indoor Sports Facilities Strategy” was completed March 2024. These documents provide strategic framework in relation to the provision of playing pitch and outdoor sports facilities.

To date progress against policies BSC 10, BSC 11 and BSC 12 have not been reported. These indicators will not be monitored in future AMRs as the policies will be superseded by the Cherwell Local Plan Review 2042.

## Theme Three: Ensuring Sustainable Development

### Mitigating and Adapting to Climate Change

Several indicators have been developed to measure progress towards achieving the targets for Policy ESD 1 Mitigating and Adapting to Climate Change. There is some overlap with regards to the monitoring of Policy ESD 1 and other policies in the Plan. Indicators that are reported under Policy ESD 1 are: carbon emissions in the district per capita, permissions granted contrary to Environment Agency advice on flood risk grounds, and access to services and facilities by public transport, walking and cycling.

Carbon emissions per capita in the district were 10.4 tonnes in 2010. In 2021, the latest year for which data is available, estimates place the figure at approximately 7 tonnes.

The number of permissions granted contrary to Environment Agency advice on Flood Risk grounds is reported under Policy ESD 6.

*The Monitoring Framework lists former National Indicator (NI) 175—'access to services and facilities by public transport, walking, and cycling'—as an indicator of Policy ESD 1's progress. The NI framework was initially established to standardize local authority reporting against set targets. However, since NI reporting became voluntary in 2010, the Council no longer routinely collects data on NI 175. As a result, performance against this indicator is not reported in this Annual Monitoring Report (AMR).*

### Energy and Sustainable Construction

Policies ESD 2 – 4 of The Cherwell Local Plan (Part 1) 2011-2031 seek to address energy and climate considerations. Policy ESD 2 supports an 'energy hierarchy' – reducing energy use, promoting energy efficiency, and making use of renewable energy and allowable solutions. Policy ESD 3 encourages the use of sustainable design and construction measures and Policies ESD 4 and ESD 5 focus on developing the capacity to generate renewable energy within the district, setting out the policy requirements for such projects.

Several indicators and targets have been developed to measure the effectiveness of Policies ESD 2 – 4; these are addressed in turn below. However, monitoring progress against some of the indicators is not currently feasible. One of the indicators listed in the Monitoring Framework, linked to Policy ESD 3 is '% of new dwellings completed achieving water use below 110 litres /person/day'. However, all new dwellings are required to meet the mandatory national standard set out in the Building Regulations of 110 litres/person/day.

Another indicator listed in the Monitoring Framework, linked to Policy ESD 3 is 'completed non-residential development achieving BREEAM Very Good, BREEAM Excellent'. All non-residential development is typically required by condition to be constructed to achieve at least a BREEAM 'Very Good' rating based on the relevant BREEAM standard for that building type applicable at the time of the decision. There is however currently no requirement for developers to provide evidence that the development has achieved the required BREEAM

rating. Phase 3 of Axis J9 off Howes Lane is (20/02454/REM) being constructed to BREEAM Very good standard currently

The Council does not currently record the number of energy statements submitted or the number of district heating feasibility assessments submitted with planning applications. As this has not been monitored to date, it will not be reported in future AMRs. Suitable indicators will be considered through the Cherwell Local Plan Review.

In relation to monitoring of Policy ESD 4, one district heating schemes was permitted during 2023/24. (19/01036/HYBRID)

**Table 30 Permitted renewable energy capacity by type**

Type	No. of applications granted permission in 2023/24
Wind	0
Solar PV	48
Solar thermal	0
Ground source	0
Air source	13
Biomass	0
<b>Total</b>	<b>61</b>

During 2023/24, 61 planning applications were approved for renewable energy schemes which is an increase from 48 in 2022/23. The renewable energy schemes approved were mostly small-scale domestic installations. A small number of larger renewable schemes were permitted, such as the installation of solar photovoltaic equipment on the roofs of business premises such as several large industrial buildings (23/02701/REN56), (23/01204/REN56), (23/00873/REN56), Dunelm Mill (23/00966/REN56) (which is a large retail unit), David Lloyd Club (23/01972/REN56), village hall, Horton Hospital and Health Centre (23/01972/REN56). One permission was granted for 2 solar canopies in a commercial car park. Three permissions granted for installation of ground mounted solar panel systems in a paddock at Preedys Farm, North Aston

The majority of small-scale energy schemes, especially solar PV schemes, benefit from permitted development rights and do not require planning permission. Whilst it is not possible to identify and record these installations from planning application data, the Department for Business, Energy and Industrial Strategy have published renewable electricity data. The latest data confirms that at the end of 2023, there had been 4,467 photovoltaic installations in Cherwell. This is an increase of 920 installations since the end of 2022.

Flooding

Two indicators and targets have been developed to measure the effectiveness of Policy ESD 6 in seeking to manage and reduce flood risk in the district: the number of permissions granted contrary to Environment Agency advice on flood risk grounds and Flood Risk Assessments received for development proposals within Flood Zones 2 & 3, within 1 ha of Flood Zone 1, or 9m of any watercourse.

The Environment Agency publishes a list of applications they have lodged objections to on flood risk grounds to assist Local Authorities who are completing their annual monitoring reports. The list is designed to be as inclusive as possible and produced yearly and provides a starting point for Local Planning Authorities to check their own records.

**Table 31: Environment Agency Objection's to Planning Applications (01/04/2023 to 31/03/2024**

Planning Ref	Location	Permitted/not permitted at 31 March 2024
22/03709/F	Starbucks Part Of A34 By Weston on the Green Weston On the Green Bicester OX25 3QQ	Application Permitted
22/03883/F	Land North Of 66 And Adjacent Water Eaton Lane Gosford	Decision still outstanding
23/00156/F	23 Meadow Way Yarnton OX5 1TA	Application withdrawn
23/00977/OUT	OS Parcel 9195 North Of Claydon Road Cropredy	Decision still outstanding
23/01771/F	Former Pakefield House to Fortescue House St Johns Street Bicester OX26 6SL	Application permitted
23/02098/OUT	Begbroke Science Park Begbroke Hill Begbroke OX5 1PF	Decision still outstanding
23/03231/F	Hawthorn Hart Land Wroxton Lane Horley OX15 6BB	Application withdrawn
24/00017/F	Cropredy Cricket Club Williamscot Road Cropredy OX17 1PQ	Application refused

<https://www.gov.uk/government/publications/environment-agency-objections-to-planning-on-the-basis-of-f-risk>

During 2023/24, the Environment Agency lodged objections on flood risk grounds to eight planning applications in Cherwell. Of these, the Council permitted two planning applications, three are currently not determined and two were withdrawn by the client before a final decision could be made. 22/03709/F was approved against an EA objection following a further visit from the Local Flood Risk Manager who confirmed that the proximity to the ditch will not cause probable flooding to the location of the planning application. 24/00017/F planning application that was refused on grounds of failure to provide a Flood Risk Assessment for the Cricket pitch in Cropredy.

**Table 32: Planning applications received during 2023/24 for development proposals within Flood Zones 2 and/or 3.**

<b>Flood Zone</b>	<b>Applications Received</b>
Flood Zones 2	59
Flood Zones 3	53
<b>Total</b>	<b>112</b>

Note: 47 of the planning applications falling within flood zone 2 are also recorded as being in Flood zone 3

Policy ESD 7 sets out the Council's approach to Sustainable Drainage Systems (SuDS). The Monitoring Framework target is for an annual increase in completed SuDS schemes in the district over the plan period. The Council does not currently record the number of completed SuDS schemes in the district.

#### Water Resources

Alongside other policies in the Plan, Policy ESD 8 seeks to reduce the impact of development on the water environment, maintain water quality, ensure adequate water resources, and promote sustainability in water use. Data published by the Environment Agency confirms that the monitoring target for Policy ESD 8 has been achieved – there have been no planning permissions granted during 2023/24 contrary to an Environment Agency objection on water quality grounds.

#### Biodiversity and the Natural Environment

Through policies ESD 9 – 11 of The Cherwell Local Plan (Part 1) 2011-2031, the Council seeks the protection of the Oxford Meadows SAC (Policy ESD 9), protection and enhancement of biodiversity and the natural environment (Policy ESD 10) and Conservation Target Areas (Policy ESD 11).



**Table 33 Planning Applications within 1000 of Oxford Meadows SAC**

APPLICATION	location	proposal	
22/01530/F	Yarnton Manor Church Lane Yarnton OX5 1PY	Repairs to garden retaining walls	19/4/2023
23/00703/LB	Yarnton Manor Church Lane Yarnton OX5 1PY	Repairs and decoration to main staircase landing wall panelling and Long Gallery chimney piece	19/6/2023
23/01870/NMA	Photovoltaic Installation and Premises Woodstock Road Yarnton OX5 1PQ	Amend Condition 10 so it is now consistent with the approved access details, which have been approved through application 22/03091/F. Application 22/03091/F provides full details of the means of access between the site and the highway.	4/8/2023
23/02036/LB	Yarnton Manor Church Lane Yarnton OX5 1PY	Decorative coving and rose plasterwork and the installation of a platform lift to provide means of access to WC's at ground floor	12/10/2023
23/02061/CNMA	Worton Farm Cassington Road Yarnton	Non-material amendment to permission MW.0035/23 (Section 73 application to continue the development without complying with Condition 1 (approved plans and documents) of planning permission 22/00974/CM (MW.0036/22) (erection and use of Anaerobic Digestion	16/8/2023
23/02119/F	Yarnton Manor Church Lane Yarnton OX5 1PY	Siting of a prefabricated electrical substation within the corner of a car park at Yarnton Manor	26/9/2023
23/02311/NMA	Photovoltaic Installation and Premises Woodstock Road Yarnton OX5 1PQ	Amendment to allow the incorporation of additional battery storage as part of the approved associated infrastructure of the solar farm (proposed as non-material amendment to 19/01046/F)	18/9/2023
23/02961/F	"Kings Retreat" Church Lane Yarnton OX5 1PY	Convert existing Stable Building to ancillary living accommodation.	23/2/2024
23/03113/LB	The Barn Yarnton Manor Church Lane Yarnton OX5 1PY	Removal of condition 10 (2 x trusses method statement) of 22/01938/LB - the work does not include the removal of 2nr trusses either side of the entrance lobby	28/12/2023

There were nine planning applications granted within 1000m of the Oxford Meadows SAC contrary to consultee advice during 2023/24. See table above

Information on biodiversity has been provided by the Thames Valley Environmental Records Centre (TVERC) in their Biodiversity Annual Monitoring Report.

**Table 34 Designated sites of intrinsic environmental value**

Designated Site	Area in hectares (2020)	Area in hectares (2021)	Area in hectares (2022)	Area in hectares (2023)	Area in hectares (2024)	As % of Cherwell (2024)
Local Wildlife Sites (LWS)	1,469.48	1,460.93	1,457.73	1457.77	1473.69	2.50%
Local Geological Sites (LGS)	139.46	139.46	139.53	135.34	135.34	0.23%

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Local sites are non-statutory areas designated at local level for their significant nature conservation value. They include both local wildlife sites (designated for significant biodiversity value) and local geological sites (designated for their significant geological value). There are 89 Local Wildlife Sites and 13 Local Geological Sites within Cherwell. The data in 30 shows that the area of LWS has increased very slightly since last year whilst the area of LGS has remained the same. The calculation of the percentage of designated sites within Cherwell are based on GIS determination of the area that the Local Authority cover. For Cherwell this is 58873.21ha

The Single Data List 160-00 (SDL160) aims to measure the performance of local authorities at protecting their local biodiversity and geodiversity, by assessing the implementation of positive conservation management on Local Sites. The implementation of positive conservation management, defined as management which contributes to maintaining or enhancing the features of interest for which a site has been selected, is widely used for assessing improvements in biodiversity and geodiversity.

Due to a variety of restrictions relating to the COVID-19 pandemic, Natural England did not produce a SDL160 dataset for 2019/20 or 2020/21. The most recent SDL160 dataset was published in January 2023 and provides information for the 2021/22 monitoring period (no information has been published for the 2022/23 or 2023/24 monitoring periods as of the time of writing). The most recent SDL160 dataset shows that in 2021/22 there was a slight increase in the condition of Local Wildlife Sites compared to 2018/19 (the last year prior to 2021/22 for which data is available). The majority of Local Geological Sites across Oxfordshire were deemed to be in good condition in 2021/22.

Table 35 provides details of the 41 UK priority habitats which have been identified within Cherwell. The area of priority habitats has increased from 3,863 ha in 2023 to 4089.01 ha in

2024. There has been an introduction of Lowland Beech and Yew Woodland in 2024 this has not been recorded in previous years.

**Table 35 Changes in priority habitats by number and type**

UK priority habitat type	Area (ha) 2020	Area (ha) 2021	Area (ha) 2022	Area (ha) 2023	Area (ha) 2024
Coastal and floodplain grazing marsh	1,401.67	1,400.51	1,400.51	1471.395	1519.95
Eutrophic standing water	110.76	121.47	121.47	240.72	239.68
Lowland calcareous grassland	97.84	97.84	97.41	95.12	104.55
Lowland dry acid grassland	7.34	7.34	7.34	7.76	7.76
Lowland fens	41.81	41.70	39.07	39.62	41.87
Lowland meadows	518.71	515.55	510.08	509.44	510.01
Lowland mixed deciduous woodland	983.28	982.85	988.07	978.21	1037.82
Lowland wood pasture and parkland	438.46	438.46	438.46	437.22	441.78
Open mosaic habitats on previously developed land	56.34	56.34	56.34	57.16	78.93
Ponds	2.80	0	0	0	0
Possible priority grassland habitat	41.63	41.63	41.63	0	0
Purple moor grass and rush pasture	5.57	4.78	4.78	4.78	4.78
Reedbeds	17.50	17.50	17.50	17.46	17.46
Rivers	0.94	0.94	0.94	0.92	18.72
Traditional orchards	26.79	26.79	26.79	26.79	26.79
Wet woodland	29.35	29.61	30.18	28.92	29.76
Hedgerow (Priority Habitat)	0	0	0	9.83	8.79
Lowland Heathland	0	0	0	0.20	0.20
Lowland Beech and Yew Woodland				0.00	0.16
<b>Total area of priority habitat</b>	<b>3,780.78</b>	<b>3,783.29</b>	<b>3,780.56</b>	<b>3926.10</b>	<b>4,089.01</b>

Table 36 provides details of the number of UK priority species which have been identified within Cherwell. The number of UK priority species listed in Cherwell is 136. One species has been added to the list, and this is Lowland Beech

**Table 36 Change in numbers of UK priority species**

	2012-2022	2013-2023	2014-2024
<b>Number of UK priority species</b>	132	135	136

There are 51 SSSI's wholly or partly within Cherwell covering approximately 1.22% of the district. These sites are of national importance for nature conservation and are protected from damaging activities. Summary data for SSSI condition is provided in Table 37, based on condition assessments carried out by Natural England from 2002 to 2024.

**Table 37 SSSI condition for 2023-2024**

Condition	No. of units or part units 2023/24	Sum of hectares 2023/24	% in Cherwell
<b>Favourable</b>	34	569	78.9%
<b>Unfavourable/Declining</b>	2	5	0.7%
<b>Unfavourable/No change</b>	1	6	0.8%
<b>Unfavourable/Recovering</b>	12	132	18.3%
<b>Destroyed</b>	2	9	1.2%
<b>Total</b>	<b>51</b>	<b>721</b>	

**Table 38 Distribution and Status of Farmland Birds**

Species	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Corn Bunting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.29	0.00
Goldfinch	3.00	4.25	9.0	5.40	7.80	12.50	0.00	4.57	5.14	5.50
Greenfinch	4.75	2.5	1.8	1.00	0.40	0.33	0.67	1.14	0.14	0.50
Grey Partridge	0.00	0.0	0.2	0.00	0.00	0.00	0.00	0.00	0.29	0.17
Jackdaw	1.25	1.75	14.2	4.00	7.00	25.17	4.00	40.00	5.71	21.00
Kestrel	2.25	0.5	0.00	0.80	0.40	0.50	0.00	0.14	0.29	0.67
Lapwing	2.50	1.5	0.8	3.40	4.20	5.00	0.00	5.29	3.14	6.17
Linnet	6.50	6.0	6.0	7.80	6.40	2.67	0.67	11.29	7.86	5.33
Reed Bunting	4.75	6.0	2.8	4.80	3.60	2.00	0.67	3.14	2.14	4.50
Rook	15.75	16.75	9.4	14.20	16.80	7.67	2.67	2.57	3.43	7.33
Skylark	12.50	10.5	7.2	9.80	14.00	11.67	3.33	12.43	12.43	9.33
Starling	9.50	0.00	36.8	9.00	2.60	8.17	0.00	3.86	7.43	29.67

Stock Dove	1.00	0.00	1.2	4.40	5.20	2.17	1.67	3.00	2.14	1.67
Tree Sparrow	1.50	0.00	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Turtle Dove	0.00	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00
Whitethroat	5.25	3.75	3.2	5.00	4.20	3.67	4.33	2.86	5.29	2.67
Wood pigeon	58.75	33.25	38.4	43.20	36.20	22.67	21.67	26.14	23.371	25.00
Yellow Wagtail	0.00	0.00	0.0	0.00	0.40	0.17	0.00	0.14	0.29	0.00
Yellowhammer	10.50	7.50	5.6	4.60	4.60	3.33	4.00	10.00	<del>5.50</del> 4.43	3.50
Total Density	139.75	94.25	139.6	117.60	13.80	87.69	43.68	26.357	84.15	123.01
<b>Index</b>	<b>1.00</b>	<b>0.67</b>	<b>1.0</b>	<b>0.84</b>	<b>0.81</b>	<b>0.63</b>	<b>0.31</b>	<b>0.91</b>	<b>0.60</b>	<b>0.88</b>

(Mean counts per squares (i.e. density per square kilometre) of farmland birds in Cherwell. Results generated from data supplied by the BTO/JNCC/RSPB Breeding Bird Survey)

Farmland bird density and the index are given in Table 36. There was a change in the index compared with 2022. Survey effort was changed compared to the previous year

The data provided this year includes new data for previous years, based on new survey information. Therefore, the index values reported this year are slightly different to those reported last year. The most recent data is from 2023.

This indicator uses an established list of 19 species, identifiable as farmland birds, compiled by the RSPB. The Tree Sparrow has been excluded from this in Oxfordshire due to a lack of data. Survey data were generated by the British Trust for Ornithology (BTO), survey volunteers and compiled by BTO officers from the BTO/JNCC/RSPB Breeding Bird Surveys, in specific 1km by 1km squares and then used to determine a farmland bird index. These records were then made available to TVERC for processing at a district-specific level, using the methodology established by RSPB Central England Office staff. To establish a timeframe from which any kind of meaningful trend can be identified, a shifting baseline has been used. Changes in bird populations in subsequent years (over a 10-year period) are then stated relative to that baseline.

The farmland bird index for Cherwell for 2023 (the most recent year for which data is available) is 0.88, which shows the index increased by 0.28 compared to 2022.

**Table 39 Distribution and Status of Water Voles**

Year	Number of sections surveyed along the Oxford Canal (per 500m stretch)	Positive surveys	% positive
2019	14	1	7
2020	17	4	24
2021	13	0	0
2022	13	1	8
2023	10	0	0

Ten surveys for water voles were carried out along the Oxford Canal in 2023/4 by the Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust (BBOWT) There were no positive sightings during this period.

**Table 40 UK priority habitat resource in CTAs in Cherwell**

Priority Habitat	Total area (ha) 2020	Total area (ha) 2021	Total area (ha) 2022	Total area (ha) 2023	Total area (ha) 2024
Coastal and floodplain grazing marsh	935.90	935.90	1,138.27	1208.87	1254.18
Eutrophic standing waters	83.59	83.36	92.62	130.75	130.66
Lowland calcareous grassland	73.80	73.80	73.31	71.01	80.44
Lowland dry acid grassland	7.33	7.33	7.34	7.34	7.34
Lowland fens	36.08	36.80	34.74	34.81	37.06
Lowland meadows	497.09	492.83	486.85	493.51	492.83
Lowland mixed deciduous woodland	353.66	355.04	373.53	364.23	393.01
Lowland wood pasture and parkland	280.17	280.17	279.59	278.37	280.74
Open mosaic habitats on previously developed land	0.11	0.11	0.11	0.11	0.11
Ponds	1.35	0.00	N/A	N/A	N/A
Possible priority grassland habitat	14.22	14.22	27.95	0	0
Purple moor grass and rush pasture	5.57	4.78	4.78	4.78	4.78
Reedbeds	17.19	17.19	17.19	17.05	17.05
Rivers	0.35	0.35	0.34	0.32	5.49

Priority Habitat	Total area (ha) 2020	Total area (ha) 2021	Total area (ha) 2022	Total area (ha) 2023	Total area (ha) 2024
Traditional orchards	4.61	4.61	4.65	4.65	4.65
Wet woodland	19.01	19.27	20.90	19.63	19.98
Hedgerow (Priority Habitat)	0	0	0	9.73	8.69
Lowland Beech and Yew Woodland				0.00	0.16
<b>TOTAL</b>	<b>2,330.04</b>	<b>2,327.77</b>	<b>2,562.16</b>	<b>2645.14</b>	<b>2737.17</b>

Table 40 details the UK priority habitats within Conservation Target Areas (CTAs) in Cherwell. CTAs identify some of the most important areas for biodiversity, where targeted conservation action will have the greatest benefit. The total area of UK priority habitat within Conservation Target Areas in Cherwell has increased from 2645.14 ha in 2023 to 2737.17 ha in 2024. The changes in the UK priority habitats are mostly attributed to new information such as confirmation of boundaries of habitat types. During the monitoring period an additional habit was recorded which is Lowland Beech and Yew Woodland.

### Landscape

The Monitoring Framework identifies the indicators and targets to consider when determining the effectiveness of Policy ESD 12 Cotswold AONB: built development permitted in the AONB and permissions granted contrary to the advice of the AONB Management Board. Targets for both indicators have been met – no planning permissions were granted for major development within the AONB/National Landscape, and no permissions were granted for development within the AONB contrary to the advice of the AONB/National Landscape Management Board during 2023/24.

Policy ESD 13 seeks to conserve and enhance the distinctiveness and highly valued landscape character of the district. It has not been possible to gather data in relation to the monitoring indicators/targets for Policy ESD 13: the number and location of completed urban fringe restoration/improvement schemes or the number of permissions granted contrary to Landscape Officer advice in order to consider the effectiveness of the policy for this year's report. Data not available for this monitoring period.

### Oxford Green Belt

Part of Cherwell District falls within the Oxford Green Belt and Policy ESD 14 seeks the protection of the Green Belt in accordance with national planning policy. The indicator for this policy is completed development in the Green Belt complying with Policy ESD 14. This policy has not previously been monitored due to the availability of data. The Cherwell Local Plan Review 2042 will review how development in the Green Belt is recorded and analysed to ensure future indicators are effective.

### The Built and Historic Environment

Several indicators and targets have been developed to measure the effectiveness of Policy ESD 15 The Character of the Built and Historic Environment. Due to the way in which data has been collected over the plan period it has not been possible to gather data regarding the number of permissions granted contrary to consultee advice on heritage or design grounds. Nor has it been possible to collect data on the percentage of permitted and completed developments with Design and Access Statements that address the criteria of Policy ESD 15. The Cherwell Local Plan Review 2042 will review how development which impacts the historic environment is recorded and analysed to ensure future indicators are effective.

A post 2005 Conservation Area Appraisal and Management Plan for all 60 conservation areas in the district was achieved in 2022. No new Conservation Area Appraisals were adopted in 2023/24. Two Conservation Area Appraisals are in progress: Bloxham is currently being amended following feedback from the public consultation, the draft Conservation Area Appraisal for Grimsbury is to be reviewed and consulted upon in 2025. No new appraisals have been undertaken during this monitoring period.

### The Oxford Canal

A target in relation to measuring the effectiveness of Policy ESD 16 relates to the Oxford Canal. The target is for an increase in completed transport / recreation / leisure / tourism uses within 1km of the Oxford Canal over the plan period. Longford Park Development site was completed during the monitoring period, and this comes with money that the Canal and River Trust are using to repair a bridge over the canal from Longford Park to the tow path to provide access into Banbury Town. The money also goes towards the repair of areas of the tow path.

During the monitoring period no planning permissions were granted contrary to statutory consultee advice on heritage grounds.

### Green Infrastructure

Policy ESD 17 sets out the Council's approach to ensure the maintenance and enhancement of the district's green infrastructure network. The Monitoring Framework target is for a net gain in green infrastructure provision over the plan period. Progress of green infrastructure schemes is recorded in the IDP Update. Section 6 of this AMR monitors the implementation of Policy INF 1 and contains a summary of completed and new green infrastructure projects.

### Cherwell's Places

Housing and Employment completions at strategic allocations for Bicester, Banbury and Former RAF Heyford are reported elsewhere in this report (Theme 2) which provides a comprehensive overview of the status of the main allocations. For succinctness these findings are not repeated here.



Other Indicators – Policy Bicester 5 Strengthening Bicester Town Centre

Policy Bicester 5 is concerned with strengthening the town centre. Several indicators and targets have been developed in the Monitoring Framework to measure the effectiveness of this Policy: permitted residential development at ground floor level in Bicester town centre, town centre vacancies, diversity of uses, and completed town centre uses within and outside of Bicester town centre.

Vacancy rates within Bicester town centre were assessed as part of the Vacant premises feasibility study - Findings and recommendations June 2024.

**Table 41 Bicester Town Centre Retail unit result summary**

	March 2023	June 2024
Total Properties	213	213
Total on list	12	24
Vacant on market	5	12
Vacant not on market	0	6
Under offer	3	3
Fitting out	0	-
Trading and available	1	3
Under development /refurbishment	1	1
<b>Total empty and/or available</b>	6	21
%	3%	10%

Source: Vacant Premises Feasibility Study Finding and Recommendations June 2024

There has been a sharp increase in availability in 2024, with 19 units currently empty and/or available compared with only 6 in 2023. There are 3 empty units on Crown Walk and the owner of this parade has the whole walk on the market for sale. Cherwell District Council have 3 units that are currently empty, the former Wildwood restaurant, former pop in centre and the former link. There are 2 significant sized units empty on Sheep Street that used to be the former M&S which moved to the Launton Road Retail Park and Poundland that moved into the old Wilco's building.

**Table 42 Net gain in town centre uses in Bicester (sqm)**

Location	E	Total
<b>Within Bicester town centre</b>	0	<b>0</b>
<b>Outside Bicester town centre</b>	15,662	15,662
<b>Bicester Total</b>	15,662	15,662

There were no town centre uses completions within Bicester town centre in 2023/24. 15,662 sqm of floor space falling into town centre uses was completed outside of Bicester Town

Centre in 2023/24. The completion was related to employment building in Land Adjacent To Promised Land Farm, Chesterton (19/01740/HYBRID).

#### Other Indicators – Policy Bicester 7 Meeting the Need for Open Space, Sport & Recreation

Policy Bicester 7 sets out how the Council will seek to address current and future deficiencies in open space, sport and recreation provision in Bicester. The Council's 2024 Playing Pitch Strategy sets out the current provision and deficiencies across the district in sports provision. The community woodland provision in Bicester called Burnehyll has secured money from the Governments Coronations Living Heritage Fund and has been planted with 220 native trees and 169 apple trees throughout. There are plans to plant a further 725 native trees and 2000 shrubs with the help of the Woodland Trust 's "More Woods" scheme in the 24/25 planting season.

#### Other Indicators – Policy Bicester 8 Former RAF Bicester

Policy Bicester 8 relates to Former RAF land in Bicester of 141.5 ha for the provision of heritage tourism uses, leisure, recreation, employment, and community uses. No relevant planning applications have been submitted between the period 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2024.

#### Other Indicators – Policy Bicester 9 Burial Site Provision in Bicester

Policy Bicester 9 is concerned with burial site provision in Bicester. The Council are continually working on S106 contributions coming forward to contribute to Burial Ground Provision.

#### Other Indicators – Policy Banbury 7 Strengthening Banbury Town Centre

Policy Banbury 7 is concerned with strengthening the town centre. Several indicators and targets have been developed in the Monitoring Framework to measure the effectiveness of this Policy: permitted residential development at ground floor level in Banbury town centre, town centre vacancies, diversity of uses, and completed town centre uses within and outside of Banbury town centre. These are dealt with in turn below.

As noted in Theme 2, the indicators associated with floorspace have become more challenging due to the introduction of Class E. As such, one figure is now reported (previously uses A1-5, B1a and D2)

Data on vacancy rates within Banbury town centre was collated as part of the vacant premises feasibility study findings and recommendations report June 2024

**Table 43 Banbury Town Centre Retail unit result summary**

Date	March 2023	June 2024
Total Properties	475	475
Total on list	75	82

Vacant – Advertised	32	37
Vacant not on market	20	23
Under offer	6	10
Fitting out / Let	4	6
Trading and Available	7	5
Under refurbishment	6	1
Total empty / or available	59	65
<b>Percentage</b>	<b>13%</b>	<b>14%</b>

Source: Vacant Premises Feasibility Study Finding and Recommendations June 2024

There has been a gradual increase in the number of empty units since 2019 with a 10% increase over the last 12 months.

**Table 44 Town Centre uses completions within and outside of Banbury town centre (sqm)**

Location	E	Total
<b>Within Banbury town centre</b>	0	<b>0</b>
<b>Outside Banbury town centre</b>	0	<b>0</b>
<b>Banbury Total</b>	<b>0</b>	<b>0</b>

During 2023/24, there is no recorded completion or loss of E use class town centre use within Banbury town centre. In addition to that, there is also no completion or loss outside Banbury town centre. There were only B8 and F1 completions in Banbury during 2023/24.

Other Indicators:

- Policy Banbury 11 Meeting the need for Open Space, Sport & Recreation
- Policy Banbury 12 Land for the Relocation of Banbury United FC
- Policy Banbury 13 Burial Site Provision in Banbury
- Policy Banbury 14 Cherwell Country Park

**Policy Banbury 11**

There is ongoing development that is gradually meeting the open space requirements of Banbury 11. It is hoped that Longford Park Community Park will be transferred over to be managed by Cherwell District Council in the near future.

**Policy Banbury 12**

A new site for Banbury Utd FC is being secured in association with the following development. (19/01047/OUT Land Northeast of Oxford Road West of Oxford Canal and East of Bankside Banbury)

**Policy Banbury 13**

On 31st March 2024 there was no update on the provision of a new burial ground in Banbury

#### **Policy Banbury 14**

Banbury Country Park (nee Cherwell Country Park) now comprises of:

2.98 ha of Wildmere Wood,  
14.37ha of Gateway Meadow

4.64 ha of Hardwick Wood

8.3ha Roman Meadow Lake

4.36ha Railway Arboretum Field

These areas comprise of mixed native tree; scrubland; bramble; rough grassland; established mature trees; a new lake; wetland areas along ditch lines and natural scrapes.

#### Other Indicators – Policy Kidlington 1 Accommodating High Value Employment Needs

The Cherwell Local Plan recognises that London-Oxford Airport and Langford Lane industrial estate in Kidlington and Begbroke Science Park play an important role in the district’s wider employment context and Policy Kidlington 1 seeks to reinforce and strengthen the emerging cluster of high value industries in this area. There has been a relocation and expansion of Airbus within the parameter of London-Oxford airport consisting of an 68,009 sqm new aircraft hangar building, (22/00679/CLUP) which will bring a positive increase in employment to the site.

4,706 sqm of employment development (23/00915/F) was completed at the Oxford Technology Park in 2023/24. The location of the development falls within Green Belt land in Kidlington beyond the Local Plan review areas. The completed floor space relates to Building 8A and 8B, which are a mixed E(g) (i), and/or (ii), and/or (iii), and/or B2 and/or B8.

#### Other Indicators – Policy Kidlington 2 Strengthening Kidlington Village Centre

Policy Kidlington 2 is concerned with supporting the village centre and ensuring that the everyday shopping needs of residents are met. Several indicators and targets have been developed in the Monitoring Framework to measure the effectiveness of this Policy: permitted residential development at ground floor level in Kidlington village centre, village centre vacancies, diversity of uses, and completed town centre uses within and outside of Kidlington village centre.

There were no permissions granted for residential development at ground floor level in Kidlington village centre during 2023/24. The monitoring target for this indicator was therefore met in 2023/24.

**Table 45: Kidlington Centre/High Street retail unit result summary <sup>2</sup>**

Date	March 2023	June 2024
Total Properties	62	62
Total on list	5	8
Vacant on the market	5	4

Vacant not on market	0	1
Under offer	0	1
Trading and Available	0	0
Under refurbishment	0	0
Total empty / or available	5	5
<b>Percentage</b>	<b>8%</b>	<b>8%</b>

<sup>2</sup>Source: Vacant Premises Feasibility Study Finding and Recommendations June 2024

There have not been any significant changes in Kidlington over the past year.

**Table 46 Town Centre uses completions within and outside of Kidlington Village Centre**

Location	E	Total
<b>Within Kidlington village centre</b>	0	<b>0</b>
<b>Outside Kidlington centre</b>	4706	4706
<b>Kidlington Total</b>	<b>4706sqm</b>	<b>4706sqm</b>

There were no town centre uses completions within Kidlington village centre in 2023/24. Outside Kidlington village centre, 4,706 sqm of office space was created in Oxford Technology Park (23/00915/F). Under that planning permission, there are still four buildings (Building 9A and B, 10, and 11) that are still under construction.

#### Other Indicators – Policy Villages 1 Village Categorisation and Policy Villages 2 Distributing Growth Across the Rural Areas

The Cherwell Local Plan 2011-2031 (Part 1) directs most of the development to the two main towns in Cherwell with a proportion of the overall growth expected to come forward in the rural areas. Policy Villages 1 is intended to manage small-scale development in the built-up limits of villages while Policy Villages 2 identifies 750 dwellings to be delivered in Category A villages on sites of 10 or more dwellings. It was intended that sites would be allocated in an emerging Local Plan Part 2 but this Plan was not progressed.

Policy Villages 1 provides a categorisation of villages to guide the consideration of small-scale proposals for residential development within the built-up limits of settlements.

Policy Villages 2 of the adopted Local Plan 2011-2031 provides for an additional 750 dwellings at Category A villages (2014-2031) in addition to the rural allowance for small site 'windfalls' and planning permissions as of 31 March 2014. Therefore, new planning permissions given at the Category A villages from 1 April 2014 and completions on those sites will contribute to the requirement of 750 dwellings.

Table 47 shows dwellings that are either completed or under construction on sites with within the rural area. During 2023/24 there were 178 dwellings completed at Category A villages that contribute to the Policy Villages 2 requirement of 750 dwellings. Between 1 April 2014 and 31 March 2024, there have been a total of 985 completions, with a further 66 dwellings under construction but not completed on 31 March 2024, totalling 1051 dwellings.

Table 48 shows there are an additional 294 dwellings with planning permission on sites with planning permission, but construction has not yet started.

Since 1 April 2014 a total of 1,345 dwellings have been identified for meeting the Policy Villages 2 requirement of 750 dwellings, including 985 completions. The requirement to deliver 750 new dwellings at Category A villages set out in Policy Villages 2 has therefore been met. However, rural sites are likely to continue to be an important source of supply in the district.

There is one rural strategic allocation namely the Former RAF Upper Heyford included in the adopted Local Plan 2011-2031. The completion figure for Policy Villages 2 excludes any completions at this strategic allocation.

**Table 47 Completions and commitments at "Category A" settlements from 1 April 2014 to 31 March 2024**

Site	Location	Dwellings with planning permission	Completions during 14/15	Completions during 15/16	Completions during 16/17	Completions during 17/18	Completions during 18/19	Completions during 19/20	Completions during 20/21	Completions during 21/22	Completions during 22/23	Completions during 23/24	Total Completions	Site Status
OS Parcel 9100 Adjoining and East of Last House Adjoining and North of Berry Hill Road Adderbury	Adderbury	40	0	0	0	0	0	0	0	0	0	6	6	Under construction
East of Deene Close, Aynho Road, Adderbury	Adderbury	60	2	49	9	0	0	0	0	0	0	0	60	Complete

Land North of Milton Road, Adderbury	Adderbury	37	0	0	1	30	5	1	0	0	0	0	37	Complete
Land off Banbury Road, Adderbury	Adderbury	25	0	0	0	6	3	16	0	0	0	0	25	Complete
Ambrosden Court, Merton Road, Ambrosden	Ambrosden	44	0	0	22	22	0	0	0	0	0	0	44	Complete
Church Leys Field, Blackthorn Road, Ambrosden	Ambrosden	85	0	0	0	0	20	41	24	0	0	0	85	Complete
Land North of Merton Road	Ambrosden	84	0	0	0	0	0	0	0	0	0	84	84	Complete
Land North of Station Road, Bletchingdon	Bletchingdon	61	0	0	0	5	19	14	8	12	3	0	61	Complete
Diamond Farm Islip Road Bletchingdon	Bletchingdon	10	0	0	0	0	0	0	0	0	0	10	10	Complete
Cotefield Farm, Bodicote	Bodicote	4	0	0	0	0	4	0	0	0	0	0	4	Complete
Cotefield Farm, Bodicote Phase 2, Bodicote	Bodicote	95	0	0	0	0	0	29	36	30	0	0	95	Complete
The Paddocks, Chesterton	Chesterton	45	0	0	0	2	38	5	0	0	0	0	45	Complete

Hempton Gate Land North of Hempton Road and West of Wimborn Close Deddington	Deddington	14	0	0	0	0	0	0	0	0	0	0	14	14	Complete
Land South of Home Farmhouse Clifton Road Deddington	Deddington	15	0	0	0	0	0	0	0	0	0	15	0	15	Complete
Stone Pits, Hempton Road, Deddington	Deddington	21	0	0	0	0	0	0	0	3	18	0	0	21	Complete
OS Parcel 9507 South Of 26 And Adjoining Fewcott Road Fritwell	Fritwell	28	0	0	0	0	0	0	0	0	0	18	0	18	Under construction
Land North of Hook Norton Primary School and South of Redland Farm, Sibford Road, Hook Norton	Hook Norton	54	0	0	0	0	14	30	10	0	0	0	0	54	Complete
Land South and Adj to Cascade Road Hook Norton	Hook Norton	12	0	0	0	0	0	0	0	0	0	12	0	12	Complete
2-4 High Street, Kidlington	Kidlington	16	0	0	0	0	0	0	0	16	0	0	0	16	Complete
4 The Rookery, Kidlington	Kidlington	20	0	20	0	0	0	0	0	0	0	0	0	20	Complete
British Waterways Site, Langford Lane, Kidlington	Kidlington	10	0	0	0	0	0	0	0	10	0	0	0	10	Complete



Co Op, 26 High Street, Kidlington	Kidlington	54	0	0	0	0	0	8	0	46	0	0	54	Complete
Kidlington Green Social Club 1 Green Road Kidlington	Kidlington	32	0	0	0	0	0	0	0	0	32	0	32	Complete
Kings Two Wheel Centre, 139 Oxford Road, Kidlington	Kidlington	10	0	0	0	0	0	0	10	0	0	0	10	Complete
Southeast of Launton Road And Northeast of Sewage Works, Blackthorn Road, Launton	Launton	66	0	0	0	0	0	0	0	34	11	21	66	Complete
Land North of The Green and adj. Oak Farm Drive, Milcombe	Milcombe	44	0	0	0	0	0	0	0	38	6	0	44	Complete
OS Parcel 4300 North of Shortlands and South of High Rock Hook Norton Road Sibford Ferris	Sibford Ferris	25	0	0	0	0	0	0	0	0	0	3	3	Under construction
Land to the South of South Side Steeple Aston	Steeple Aston	10	0	0	0	0	0	0	0	0	10	0	10	Complete

Land North of Oak View, Weston on the Green	Weston on the Green	20	0	0	0	0	0	0	0	0	14	6	0	20	Complete
The Ley Community, Sandy Lane, Yarnton	Yarnton	10	0	0	0	0	0	0	0	0	0	0	10	10	Complete
<b>TOTAL</b>		<b>1051</b>	<b>2</b>	<b>69</b>	<b>32</b>	<b>65</b>	<b>103</b>	<b>144</b>	<b>88</b>	<b>203</b>	<b>101</b>	<b>178</b>	<b>985</b>		

Table 48 Sites with planning permission that have not commenced (at 31/03/2024)

Site	Location	Dwellings with planning permission
OS Parcel 3489 Adjoining and Southwest of B4011 Allectus Avenue, Ambrosden (22/01976/OUT)	Ambrosden	75
Os Parcel 0006 Adjoining North Side of Ells Lane, Bloxham (23/00065/OUT)	Bloxham	30
Land At Tappers Farm Oxford Road Bodicote (18/00792/OUT)	Bodicote	46
Land North of Railway House Station Road Hook Norton (21/00500/OUT)	Hook Norton	43
OS Parcel 2778 Grange Farm Northwest of Station Cottage Station Road Launton (21/04112/OUT)	Launton	65
Land To the Rear of No.12 And South of Dismantled Railway Heath Close Milcombe (22/02104/F)	Milcombe	35
	<b>TOTAL</b>	<b>294</b>

### Other Indicators – Policy Villages 3 Rural Exception Sites

Policy Villages 3 sets out the Council's planning policy regarding rural exception sites. No affordable homes on exception sites were completed during 2023/24, and none are in the process of coming forward at the time of writing (October 2024)

## Other Indicators – Policy Villages 4 Meeting the Need for Open Space, Sport & Recreation

Policy Villages 4 seeks to address existing open space, sport and recreation deficiencies in Kidlington and the rural areas. Monitoring targets for Policy Villages 4 are as set out in Policy BSC 11 and BSC 12 and the Infrastructure Delivery Plan and progress of open space, sport and recreation facilities schemes in the rural areas is recorded in the IDP Update. Section 6 of this AMR monitors the implementation of Policy INF 1 and contains a summary of new open space, sport and recreation facilities schemes.

## SA/SEA Adoption Statement – Cherwell Local Plan 2011-2031 Part 1 (July 2015)

### SA Objectives and Suggested Indicators

The SA/SEA Adoption Statement (July 2015) sets out the monitoring indicators for monitoring the effects of the Cherwell Local Plan 2011-2031 Part 1 on the SA objectives. The majority of the suggested indicators have already been included in the Monitoring Framework of the adopted Local Plan Part 1. However, there were three not included which related to SA Objectives 5 (crime) and 14 (waste).

SA Objective 14 seeks “To reduce waste generation and disposal and achieve the sustainable management of waste.” The latest data published by DEFRA which is presented in Table 45 confirms that in 2022/23 (the most recent year for which data is available), 52.91% of Cherwell’s household waste was sent for reuse, recycling and compost. The difference between 2021/22 and 2022/23 is due to the reduction in garden waste by 5,000 tonnes after a charge was introduced for the garden bins. <https://www.oxfordshire.gov.uk/cms/content/new-minerals-and-waste-local-plan>.

**Table 49 Percentage of household waste sent for reuse, recycling and composting (annual) in Cherwell District during 2013/14 – 2023/24 (Source: Iginform.local.gov.uk)**

Period	Percentage
2013/14	53.90
2014/15	54.80
2015/16	55.10
2016/17	56.50
2017/18	55.60
2018/19	54.20
2019/20	55.10
2020/21	55.60
2021/22	55.30
2022/23	52.91
2023/2024	Information not available yet

SA Objective 5 seeks “To reduce crime and disorder and the fear of crime.” The suggested indicator for this objective is by recorded crime levels in Cherwell District and data for

2023/24 is presented in Table 50. During 2023/24 there were a total of 5,802 recorded crimes in the district. The numbers provided for this report have come from a different source to previous years where it was collated and recorded differently. Going forward we will use this source and will be able to provide some comparisons year on year.

Table 50 Crime Rates in Cherwell District during 2023/24 (Source: [www.ukcrimestats.com](http://www.ukcrimestats.com))

	ASB	Burglary	Robbery	Vehicle	Violent	Shop lifting	CD&A	Other Theft	Drugs	Bike Theft	Theft from the person	Weapons	Public Order	Other	Total
Mar-24	57	14	8	21	191	53	55	30	10	4	8	5	42	13	511
Feb-24	34	10	2	35	172	49	53	27	11	3	7	4	32	5	444
Jan-24	53	22	0	24	161	43	26	27	15	3	7	3	32	11	427
Dec-23	32	10	3	25	188	29	28	20	11	1	7	1	37	9	401
Nov-23	34	15	0	17	219	41	42	36	15	2	2	7	36	3	469
Oct-23	48	9	3	11	231	33	34	42	12	2	8	3	42	8	486
Sep-23	61	8	2	14	198	25	29	34	14	1	2	2	39	9	438
Aug-23	35	15	1	18	197	30	50	34	24	3	7	5	33	11	463
Jul-23	72	8	2	34	228	45	42	37	18	4	9	6	24	9	538
Jun-23	88	8	5	10	245	27	51	36	8	5	3	6	51	14	557
May-23	72	18	3	12	226	38	50	27	17	3	2	7	47	10	532
Apr-23	49	19	3	19	220	44	39	42	12	3	10	7	60	9	536
TOTALS	635	156	32	240	2476	457	499	392	167	34	72	56	475	111	5802

## 5. Monitoring Results – Cherwell Local Plan 2011-2031 (Part 1) Partial Review

For each policy in the Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need, there is an indicator and a target which will be used to measure the policy’s effectiveness and to assess whether the objectives are being met. This section sets out the detailed monitoring results using specific indicators from the adopted Local Plan 2011-2031 (Part 1) Partial Review. The detailed Monitoring Framework is included at Appendix 6.

This is the fourth AMR to monitor against the indicators and targets from the adopted Local Plan 2011-2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need.

### Housing Completions

To date there has been no housing completions at the Partial Review sites. Residential completions will be reported in future AMRs. However, progress is being made with development briefs completed.

On 31 March 2024, there were no extant planning permissions in place for any of the Partial Review sites. They are detailed in Table . None of these planning applications had been determined by 31 March 2024.

**Table 51 Pending planning applications for the Partial Review sites at 31 March 2024**

Partial review site allocation	Planning application number (may not be determined at 31/03/2024)	Site address	Date submitted	Number of dwellings
PR6a	23/01233/OUT	Land East of Oxford Road, North Oxford	05/05/23	690
PR7a	22/00747/OUT	Land At Bicester Road Kidlington	11/03/22	370
PR7b	22/01611/OUT	Stratfield Farm 374 Oxford Road Kidlington	30/05/22	118
PR8	23/02098/OUT (1800) 23/03307/OUT (300)	Land East of the A44, Begbroke	04/08/23	2200
PR9	21/03522/OUT	OS Parcel 3673 Adjoining and West Of 161 Rutten Lane Yarnton	14/10/21	540

Outside of the monitoring period, two planning applications have been permitted for the PR7a and PR9 partial review site allocations. The remaining three planning applications were pending determination on 1 October 2024.

#### Housing, Mix, Tenure and Size

Policy PR2 Housing Mix, Tenure and Size sets out that the strategic developments provided for under Policies PR6 to PR9 will be expected to meet specific requirements to help meet Oxford's housing needs in terms of use, tenure (including affordable housing), dwelling size, key worker provision and self-build or self-finish housing. The Monitoring Framework target is to deliver the requirements of Policy PR2.

Due to there being no housing completions at the Partial Review sites to date, this indicator will be reported in future AMRs.

#### Transport

- a. Policy PR4a Sustainable Transport states that strategic sites are to provide proportionate financial contributions directly related to the development for:
- Highways improvements to infrastructure and services for public transport;
  - Provision of land to support implementation of schemes in LTP4, A44/A4260 and other transport mitigation assessment; and
  - Improved bus service
    - A44/A4144 corridor

- A4260/A4165
  - Cross corridors: Langford Lane, Frieze Way
- b. PR7a, will proportionally contribute to A4260 Bicester Road and Lyne Road Signalised Junction, Kidlington to Oxford active travel and bus lane improvements, London Oxford Airport Park and Ride, public transport Infrastructure and services
- c. PR9, will contribute to the A44 highway works prior to first Occupation of the 320<sup>th</sup> dwelling, public transport services and infrastructure contribution prior to the first occupation of any dwelling, as well as travel plan monitoring contribution.
- d. Further progress of transport schemes is recorded in the IDP Update. Section 7 of this AMR monitors the implementation of Policy PR1, Policy PR11 and delivery of the Infrastructure Schedule requirements and contains a summary of completed and new transport infrastructure projects.

#### Kidlington Centre

- e. Policy PR4b sets out the Council's approach to sustainable transport improvements and associated infrastructure to reduce private motorised through traffic along the A4260 in Kidlington and improve the built and natural environment along this corridor. The Monitoring Framework target is to delivery Policy PR4b requirements and Kidlington Masterplan.
- f. Progress of transport schemes is recorded in the IDP Update. Section 7 of this AMR monitors the implementation of Policy PR1, Policy PR11 and delivery of the Infrastructure Schedule requirements and contains a summary of completed and new transport infrastructure projects.

#### **Green Infrastructure**

- g. Policy PR5 sets out that the strategic developments provided for under Policies PR6 to PR9 will be expected to protect and enhance green infrastructure and incorporate green assets and the water environment into the design approach for each site. The Monitoring Framework target is to deliver the policy requirement to secure green infrastructure improvements.
- h. PR7a will deliver an open space scheme, LEMP, play area, sports pitches scheme, as well as combined LEAP LAP and combined LEAP NEAP MUGA SUDS.
- i. PR9, will contribute to deliver playing field site: a new re-profiled playing field on an area of not less than 1.22 ha suitable for laying out a sports pitch and running track on an area of 0.84 ha, together with an informal soft play area. In addition to that, there are two LEAPS of 500 sqm and one NEAP of 1000 sqm.
- j. Progress of green infrastructure schemes is also recorded in the IDP Update. Section 7 of this AMR monitors the implementation of Policy PR1, Policy PR11 and delivery of

the Infrastructure Schedule requirements and contains a summary of completed and new green infrastructure projects.

### **SA/SEA Adoption Statement – Cherwell Local Plan 2011-2031 (Part 1) Partial Review (September 2020)**

#### SA Objectives and Suggested Indicators

The SEA Directive requires monitoring of the significant environmental effects of the implementation of a plan or programme and this monitoring framework is set out in the Sustainability Appraisal accompanying the Local Plan Partial Review. The SA lists several 'significant effects indicators. Most of the suggested indicators have already been included in the Monitoring Framework of the adopted Local Plan Part 1 and the Partial Review.

## 6. Monitoring progress of infrastructure provision

- k. The Infrastructure Delivery Plan (IDP) contains the infrastructure required to support the adopted Cherwell Local Plan 2011-2031 Part 1 (July 2015) and the Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need.
- l. The IDP is a live document adjusted over time to reflect changes in circumstances and strategies alongside the annual monitoring of Local Plan infrastructure Policy INF1 and Policy PR11.
- m. This AMR update includes summary tables of infrastructure progress. The IDP Update has been produced for the emerging Local Plan 2042 (November 2024) Infrastructure updates relevant to the current adopted local plan can be viewed in appendix 3.



## 7. Future Monitoring

- n. The Local Plan 2011-2031 Part 1 was adopted in July 2015 which means that this is the sixth AMR to cover the full monitoring year. There are still several indicators from the Monitoring Framework within the Plan that cannot be monitored but which will be explored in future AMRs.
- o. The Cherwell Local Plan 2011-2031 Part 1 Partial Review – Oxford’s Unmet Housing Need was adopted in September 2020. This is the second AMR to monitor against the indicators and targets from the Monitoring Framework within the Plan.
- p. Monitoring is important to ensure the successful delivery and implementation of the Cherwell Local Plan 2011-2031 and in preparing future evidence and policy documents. Monitoring highlights good and poor performance, where action might be necessary and ultimately where policies might need to be reviewed.
- q. The Local Plan Monitoring Framework is closely linked to the monitoring framework developed for the Local Plan Sustainability Appraisal, which sets out the monitoring indicators for monitoring the effects of the Cherwell Local Plan 2011-2031 Part 1 on the SA objectives.

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Site	Local Plan Allocation	Development Management Status (December 2024)	Commentary on Deliverability / Developability (January 2025)	Completions 01/04/2011 to 31/03/2024	Planning permission at 31/3/2024 minus units built and recorded at 31/03/2024	Total Dwellings Expected to 2031	24/25	25/26	26/27	27/28	28/29	29/30	30/31	Supply 2011 to 2031	Supply Post 2031	Total Supply
<b>HOUSING FOR CHERWELL'S NEEDS</b>																
<b>BANBURY</b>																
Banbury Completed Sites (10 or more Homes)	-			3561	0	0	0	0	0	0	0	0	0	3561	0	3561
<b>Banbury Deliverable Sites</b>																
Canalside Caravan site, Station Road	2015 Local Plan Allocation - Banbury 1: Banbury Canalside	Outline planning permission 22/01564/OUT 18/00293/OUT	Outline permission (18/00293/OUT) for 63 dwellings expired in June 2022. A new outline application (22/01564/OUT) for 66 dwellings was granted permission on 19/07/2024. The site is part of a wider allocation in the adopted Cherwell Local Plan. Projection allows sufficient time (circa 3 years) for reserve matters submission and determination	0	0	63	0	0	0	30	33	0	0	63	0	63
Canalside Robert Keith Car Sales	2015 Local Plan Allocation - Banbury 1: Banbury Canalside	Full planning permission / Under Construction 23/00276/F 18/01569/F	Full planning permission granted in May 2023. Demolition works have completed on site. Completion anticipated 25/26.	0	19	19	0	19	0	0	0	0	0	19	0	19
Land West of Southam Road	2015 Local Plan Allocation - Banbury 2 - Hardwick Farm, Southam Road (East and West)	Reserved Matter approval / Under Construction 18/00273/OUT 19/02226/REM	One part of a strategic allocation in the adopted Local Plan 2011- 2031 (Banbury 2). Reserved Matters for 90 dwellings is secured by Sanctuary Housing. The majority of conditions have been discharged. Ground works commenced on site in 2023. Site visit at October 2024 confirmed 33 dwellings under construction at that time. Beechgrove homes are the developer and are advertising the opportunity to purchase the homes.	0	90	90	0	30	30	30	0	0	0	90	0	90
Bolton Road	2015 Local Plan Allocation - Banbury 8 - Bolton Road	Full Planning Permission / Under construction 21/04202/F	Planning permission 21/04202/F for the redevelopment of the Former Buzz Bingo, Bolton Road for 80 retirement living apartments including communal facilities, access, car parking and landscaping was submitted in December 2021 and was permitted in August 2022. Various DOC and a variation to condition approved outside of the monitoring period. Ground works started on the site and is being built by Churchill Living, promoting 78 units. The development commenced in Spring 2023. Delivery expected within the 5 year period.	0	78	78	0	0	28	50	0	0	0	78	0	78
Land South of Salt Way and West of Bloxham Road	2015 Local Plan Allocation - Banbury 16 - Land south of Salt Way and West of Bloxham Road	Reserved matters approval / under construction 14/01188/OUT 16/00597/F 17/00669/REM 18/01973/REM	The site is being developed by Redrow Homes and is very advanced with nearly all the homes built. The Council's latest site visit monitoring identifies the remaining completions will take place during 2024/25.	324	19	343	19	0	0	0	0	0	0	343	0	343
Land West Adj To Salt Way And West Of Bloxham Road Banbury		22/03868/OUT	Development of up to 60 homes. The site is not part of Banbury 16 Allocation, it is an extension of the allocation. Housing land supply was determinative to the appeal.	0	0	60	0	0	0	30	30	0	0	60	0	60

South of Salt Way - East	2015 Local Plan Allocation - Banbury 17 - South of Salt Way	15/01326/OUT 19/00895/REM (280) 21/03639/F (replan increasing to 303)  Part outline permission, Part REM permission, plus application pending decision.  14/01932/OUT (1000) 22/02068/REM (parcels 1 and 3 for 237) (Parcel 2 --24/00772/REM pending 94 dwellings)	Part complete / part under construction. NW Corner complete. Pavillions - 2 housebuilders on board , site largely complete assumed remaining 68 dwellings to be delivered 24/26 which is consistent with earlier build out rate. (associated permission of 107 dwellings is a replan and not a new permission. Total capacity 303.  Further outline permission for 1000 homes is secured. This covers the remaining area of the site which is the majority of the strategic allocation (Total allocation 1495 dwellings). Reserved matters for two of the development parcels (22/02068/REM) were permitted in April 2023 for 237 dwellings. Reserved matters has also been granted for a spine road (20/03702/REM) and link road (20/03724/REM) serving the school and a foul water pumping station (21/03950/REM). No known delays in developers starting on site, conditions discharged, S106 obligations varied to allow early road construction to facilitate speedier development (21/00653/M106), ground works in place. Infrastructure will be delivered based on the number of occupations meaning that there will be no significant delays in delivering the homes permtded. Persimmon homes are developing the 237 homes in Phases 1 & 3. Discussions are underway on reserve applications for further phases. Phase 2 land (south of Phases 1 & 3 – zoned for 110-122 dwellings). Projection is consistent with build rates on this site and in Banbury generally in recent years. There are two house builders on site. A significant proportion of the site is forecast to be completed within the 5 year period. Developer has indicated that development is likely to be delivered in line with the projection.	359	1089	1448	87	99	23	75	75	75	75	868	580	1448
Drayton Lodge Farm	2015 Local Plan Allocation - Banbury 18 - Drayton Lodge Farm	Reserved matters approval / under construction  22/02357/REM (320) 18/01882/OUT	Outline permission for up to 320 dwellings. The site was acquired by Vistry Group in November 2020. Reserved matters application (22/02357/REM) approved in May 2023. Development is under construction. Projection is consistent with build rates in Banbury generally in recent years. A site visit during October 2024 confirms that completions have occurred and all foundations are now in place. Developer has estimated that the site will be built out in 5 year period and they will start on site in early 2024.	0	320	320	30	50	50	50	50	50	40	320	0	320
Land at Deerfields Farm Canal Lane Bodicote	2004 Non-Statutory Local Plan - Policies H1b, H10, Bankside	Outline planning permission  19/02350/OUT	Outline application for up to 26 dwellings was approved 18/11/2022. Discharge of Condition for a Construction Management Plan was permitted in October 2024. The expected delivery rates allow for lead-in times of reserved matters and construction.	0	26	26	0	0	0	26	0	0	0	26	0	26
Land Adjoining Withycombe Farmhouse Stratford Road A422 Drayton	None	Outline permission, reserved matters pending decision  23/03139/REM 22/02101/OUT	Outline planning permission granted 10/01/2024. Reserved Matters 23/03139/REM -approved April 2024. Developer (Bloor homes) anticipates delivery of homes within the next 5 years (September 2024). Projection is consistent with build rates in Banbury generally in recent years	0	250	250	4	50	50	50	50	46	0	250	0	250



South West Bicester Phase 2	2015 Local Plan allocation - Bicester 3 - South West Bicester Phase 2	13/00847/OUT , 23/03073/HYBRID (82 extra care C3 and 14 dwellings 96 pending decision))	Largely complete. Ongoing developer interest and submission of planning applications for the remaining allocation area. There is an application pending decision (Nov 24). for a total of 96 units. Discharge of conditions pending decision.	649	0	745	0	30	30	36	0	0	0	745	0	745
North West Bicester	2015 Local Plan allocation - Bicester 1	Various (part permission) 10/01780/HYBRID 14/02121/OUT 19/01036/HYBRID 21/01227/F 21/01630/OUT 21/04275/OUT 21/01227/F 23/03365/OUT	Exemplar part of the site constructed. An application for outline planning permission for a mixed use development including 1,700 dwellings was permitted on 30/01/2020. A variety of applications including design and phasing plans and reserved matters application for access arrangements, road layouts. A first phase for 123 dwellings have permitted for Cala Homes. An outline application 21/01630/OUT for 530 dwellings was allowed on appeal 25/07/2023 (Firethorn). Application 21/04275/OUT and 23/03365/OUT -decision pending (Hallam - mixed use -3100 dwellings) At 31/03/2024 - 412 dwellings are recorded as complete (10/01780/HYBRID and 19/01036/HYBRID and 21/01227F) Discussions with the Council, developers & Homes England are ongoing.	412	2230	6000	0	25	100	100	100	100	200	1037	4963	6000
Graven Hill	2015 Local Plan allocation - Bicester 2 - Graven Hill	Various permissions under construction  Various planning records 11/01494/OUT, 15/02159/OUT, 15/02266/REM 16/01802/OUT, (21/03654, 22/0104, 22/02312, 22/02313. 22/02311, 22/02310, 22/02308, 22/02181, 22/02137)	Under construction. Graven Hill is an allocated site for 2,100 dwellings. The Council is the shareholder of arms length development company. Planning applications include development phases and individual self-build plots. Although a new planning application is required for stage 2 of the development an existing s106 agreement (relating to the original outline planning permission for 1900 homes) remains. 745 completions are expected from the first stage of development. During the 23/24 monitoring period and beyond a variety of applications have been approved for discharge of conditions and non-material amendments. Delivery projection is consistent with build rates in Bicester generally in recent years.	511	239	2100	50	50	50	50	50	100	111	972	1128	2100
Pakefield House St Johns Street Bicester OX26 6SL	None	Planning permission 21/01818/F 23/01771/F	Under construction. Planning permission granted on appeal for 34 retirement apartments in October 2022. The developer is Churchill retirement living. A subsequent application has been approved for a total of 41 apartments (23/01771/F) approved post monitoring period 02/04/2024. 4 completions recorded 23/24 The development is being actively marketed, first occupation Summer 2025. A site visit during Spring 2024 confirmed work continues on site.	4	30	34	20	10	0	0	0	0	0	34	0	34
Small Site Windfalls (<10 dwellings)	Windfalls	Permitted to 2027 & Trend Projection	Permissions to 2027 and trend based projection (average completions 2011 to 2024)	173	40	265	13	13	14	13	13	13	13	265	0	265
<b>Bicester Developable Sites</b>																
Gavray Drive	2015 Local Plan allocation - Bicester 13 - Gavray Drive	Allocation pending decision 21/03558/OUT	Outline application (21/03558/OUT) for up to 250 dwellings was submitted on behalf of land promoter (L&Q Estates) in October 2021 and is pending consideration. Section 106 agreement discussions are continuing. This is a developable site and will be kept under review.	0	0	250	0	0	0	0	50	50	50	150	100	250

South East Bicester (Wretchwick Green)	2015 Local Plan allocation - Bicester 12 - South East Bicester (Wretchwick Green)	Outline planning permission 16/01268/OUT	Site is promoted by Boyer Planning on behalf of Redrow Homes. Outline planning permission secured 20/05/2022. Conditions are being discharged indicating ongoing commitment to delivery. Several discharge of Conditions pending. Masterplan and Design Code approved 31/10/2024. Pioneer Roundabout now constructed. Legal Agreement signed spring 2022. Reserved matters application anticipated. House builder anticipated the majority of delivery to be post 5 year period.	0	1500	1500	0	0	0	0	75	75	100	250	1250	1500
<b>BICESTER TOTALS</b>																
<b>Bicester Completed Sites (10 or more Homes)</b>				<b>2153</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2153</b>	<b>2153</b>	<b>4306</b>
<b>Bicester Deliverable Sites</b>				<b>1749</b>	<b>2539</b>	<b>9144</b>	<b>83</b>	<b>128</b>	<b>194</b>	<b>199</b>	<b>163</b>	<b>213</b>	<b>324</b>	<b>3053</b>	<b>6091</b>	<b>9144</b>
<b>Bicester Developable Sites</b>				<b>0</b>	<b>1500</b>	<b>1750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>125</b>	<b>150</b>	<b>400</b>	<b>1350</b>	<b>1750</b>
<b>Bicester Total Supply</b>				<b>3902</b>	<b>4039</b>	<b>10894</b>	<b>83</b>	<b>128</b>	<b>194</b>	<b>199</b>	<b>288</b>	<b>338</b>	<b>474</b>	<b>5606</b>	<b>9594</b>	<b>15200</b>
<b>Bicester Permissions Excluded</b>				<b>0</b>	<b>273</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER AREAS</b>																
<b>Other Areas Completed Sites (10 or more Homes)</b>	<b>Completed Sites (10 or more Homes)</b>			<b>2329</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2329</b>	<b>0</b>	<b>2329</b>
<b>Other Areas Deliverable Sites</b>																
Heyford Park (Former RAF Upper Heyford)	2015 Local Plan allocation - Villages 5 - Heyford Park	10/01642/OUT 18/00825/HYBRID 21/03523/OUT, 21/04289/OUT, 22/03063/F 22/02255/REM	Under construction by Dorchester Living. The Former RAF site was allocated in the adopted Local Plan (Villages 5) for a new settlement comprising approximately 1,600 homes in addition to 761 dwellings permitted (2015). A hybrid outline/detailed planning permission was granted on 9/9/22. 22/02255/REM includes 138 dwellings , associated roads, footways, parking and drainage was approved on 27/02/2023. Full application 22/03063/F includes 123 dwellings that are pending S106 agreement which expected to be resolved end of January 2025. Two applications for residential development submitted in 2024 are expected to be determined before the end of the year.	1150	1440	3706	30	59	96	138	153	100	100	1826	1880	3706
Kidlington Garage, 1 Bicester Road, Kidlington	None	Planning permission 22/00017/F	Under construction. Demolition has taken place. A subsequent application has been submitted for a different design and increase to 18 units. (Decision pending November 24). Housebuilder sweetcroft Homes. Delivery anticipated towards the end of 5 year period due to submission for proposed change in design/numbers-decision. A site visit in October 2024 confirmed works have commenced on site.	0	0	15	0	0	0	0	15	0	0	15	0	15
Land South Of Green Lane Chesterton	None	Outline planning permission 23/00173/OUT	Outline planning application for up to 147 homes was allowed on appeal 15/05/2024. Housing land supply was determinative to the appeal.	0	0	147	0	0	30	30	50	37	0	147	0	147
OS Parcel 3489 Adjoining And South West Of B4011, Ambrosden	None	Outline planning permission 22/01976/OUT	Reserved Matters and Various Discharge of Conditions submitted July 2024, decision pending November 24. Housebuilder Mulberry Homes. The expected delivery rates allow for lead-in times for approval of reserved matters approval and construction.	0	75	75	0	0	25	50	0	0	0	75	0	75
Land East Of Ploughley Road Ambrosden	None	Outline planning permission 22/02866/OUT	OUTLINE planning application for up to 120 dwellings was allowed on appeal 08/07/2024. Housing land supply was determinative to the appeal.	0	0	120	0	0	30	30	40	20	0	120	0	120
OS Parcel 2778 Grange Farm North West Of Station Cottage Station Road Launton	None	Outline planning permission 21/04112/OUT	Outline granted on appeal April 2022. Various Discharge of Conditions approved and others pending at November 2024. Housebuilder Greencore Homes. Developer has advised completions anticipated in 2026 . The expected delivery rates have been moved to 27/28 to allow for lead-in times of reserved matters approval and construction.	0	65	65	0	0	0	30	35	0	0	65	0	65
Land North Of Railway House, Station Road, Hook Norton	None	Outline planning permission 21/00500/OUT 24/01045/REM	Outline Application for up to 43 dwellings was allowed on appeal 16/02/2021. Reserved Matters application submitted by Deanfield Homes. Various Discharge of Conditions submitted October 2024 - pending decision. The expected delivery rates allow for lead-in times for determination of reserved matters and construction.	0	43	43	0	0	0	20	23	0	0	43	0	43





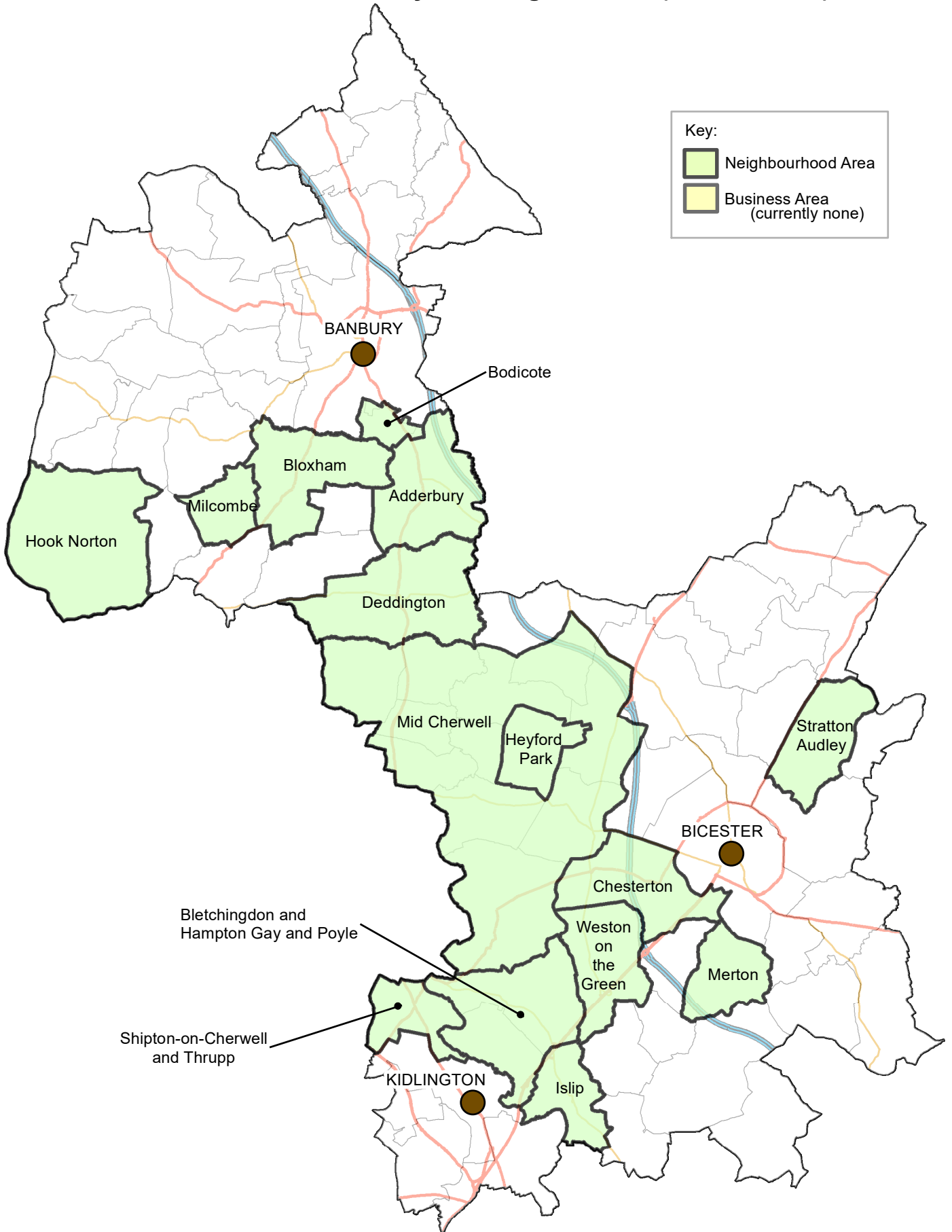


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**Appendices**

**Appendix 2: Neighbourhood Planning Parishes Map (November 2024)**

**Cherwell District Council  
Neighbourhood and Business Area Designations  
Under Sections 61G (8) and 61H (4)  
of the Town and Country Planning Act 1990 (As Amended)**



Key:

- Neighbourhood Area
- Business Area (currently none)



**Appendices**

**Appendix 3: Draft Infrastructure Delivery Plan Update (December 2024)**

# **Contents**

**Context to Infrastructure Update 2024 (01/04/2023– 31/03/2024)**

**Section 1 - Infrastructure Update 2024**

**2.1 LP 2015 IDP Update Bicester Projects**

**2.2 LP 2015 IDP Update Banbury Projects**

**2.3 LP IDP Update Kidlington and Rural Areas Projects**

**2.4 LPPR 2020 Infrastructure Schedule Projects Update**

## **Context to the Cherwell Local Plans Infrastructure Update 2024 (01/04/2023 – 31/03/2024)**

Infrastructure is an essential part of sustainable development supporting increased housing provision and economic growth, mitigating against climate change and facilitating improved quality of life within communities.

The Infrastructure Delivery Plan (IDP) contains the infrastructure required to support Cherwell Local Plan Part 1 adopted in July 2015 and it is set out in Appendix 8 of the Plan.

The Cherwell Local Plan Partial Review was adopted in September 2020. It is a focused Plan addressing Cherwell's apportionment of Oxford's unmet housing needs in the southern part of Cherwell. The infrastructure required to support the Local Plan Partial Review is detailed in Appendix 4 of that Plan.

The IDP and Infrastructure Schedule are live documents adjusted overtime to reflect changes in circumstance and strategies alongside the yearly monitoring of both Plans and infrastructure Policies INF1 and PR11 Infrastructure Delivery.

The Infrastructure Update, December 2024 reports on both Local Plans. It lists schemes for Bicester, Banbury, Kidlington and Rural areas identified by infrastructure providers to support the Plans' proposals. It follows from the previous update published in December 2023 and covers the Annual Monitoring Report (AMR) period: 1 April 2023 to 31 March 2024.

It includes adjusted phasing periods to reflect project updates as the plan period progresses and projects are completed: short term 2021-2025, medium term 2025-2029 and long term 2029-2031.

The Update provides a renumbering of schemes following completion of numerous infrastructure projects to date.

The infrastructure tables include information on known schemes, their main aim, priority, phasing, delivery partners, costs, delivery status and links to the local plan policies including site policies. This helps monitoring the delivery of the Local Plans and guide infrastructure investment over the adopted Plan periods to 2031. The information could assist prospective developers identifying potential planning obligations but does not confine negotiations at development management level for specific development proposals.

Section 1 contains the infrastructure tables for both Plans' areas, updated to include changes to existing infrastructure schemes and new schemes to be delivered to 2031.

More detailed information on infrastructure provision will arise through the progression of new Local Plans and Neighbourhood Plans. This includes the emerging Local Plan Review 2042.

## **Section 1 – Infrastructure Update 2024**

- LP 2015 IDP Update Bicester Projects
- LP 2015 IDP Update Banbury Projects
- LP 2015 IDP Update Kidlington and Rural Areas Projects
- LPPR 2020 Infrastructure Schedule Update - LPPR Oxford Unmet Needs Projects



## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Transport &amp; movement</b>											
1	East West Rail Phase 2 - Oxford to Milton Keynes.	Supporting economic growth and new homes with better access to the national rail network.	Necessary	Short term (2020-2024)	c. £1.2 Billion	Secured	East West Rail Consortium Network Rail OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy 9	All Bicester sites	Network Rail Statement of Case	Construction in progress. Completion expected in 2024. Negotiations in progress about the operation of EWR.
2	Investigating plans for Bicester North Station Forecourt.	Supporting economic growth and new homes with better access to the national rail network.	Necessary	Short term	TBC	Secured	Chiltern Railways OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy 9	All Bicester sites	OCC Chiltern Railways CDC	OCC working with Chiltern Railways on their aspirations for the station forecourt. Project deferred although Chiltern Railways have successfully bid for funding for cycle stands on the forecourt. New cycle stands and shared path have now been installed and a shuttle bus service is being operated between Bicester North and Bicester Village, in partnership with Value Retail.
2a (New)	Bicester North Station Forecourt - Parking Capacity Improvements	Supporting economic growth and new homes with better access to the national rail network.	Necessary	Short term	TBC	TBC	Chiltern Railways			Chiltern Railways	Upper deck of car park is life expired, survey work commissioned with a view to agreeing a work programme in 2024. Potential options for additional parking on adjacent land being explored.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
3 (Comp)	Charbridge Lane crossing- Conversion of current level crossing of A4144 Bicester eastern perimeter road with Oxford- Bletchley Railway line into grade separated overbridge.	Supporting economic growth and new homes with better access to the national rail network.	Critical	Short term	TBC	Committed	East West Rail Consortium Network Rail OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC1	Bicester 1 – North West Bicester Bicester 11 – North East Bicester Bicester 12 – South East Bicester Bicester 13 – Gavray Drive	OCC	Project complete
4	London Road level crossing changes, providing for pedestrians, cyclists and vehicles.	To avoid severance of the town centre from the development areas to the south east of the town.	Necessary	Short term	c. £100m	TBC	TBC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4	Bicester 2 – Graven Hill Bicester 12 – South East Bicester	OCC	EWR Co. is progressing options work
5	Electrification of railway lines.	Supporting economic growth and new homes with better access to the national rail network.	Necessary	Medium - long term	c. £120m	Secured	DfT Network Rail	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy 9	All Bicester sites	OCC	Network Rail Decarbonisation Strategy (July 2020) has identified the route through Bicester and Banbury for electrification. A DfT/Network Rail future project. A gap expected to be progressed under Zero Carbon Public Transport. Funding has not been identified for the period ending 2029, however Chiltern Railways has plans to introduce decarbonised units over the period 2027 - 2030.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
6	Ensuring delivery of high- quality public transport from all strategic development sites to Bicester Town Centre and rail stations.	Improving access and facilities at town centre and train stations.	Critical	Short to long term	Costs TBC for each strategic allocation	To be funded by securing contributions from strategic allocations	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC2	All strategic sites	LTP OCC	Part complete - South West Bicester and North West Bicester Ecotown Phase 1 sites
7b	Bus route between North West Bicester Ecotown (Bicester 1) to employment areas Extension route. Exploring the potential of extending Ecotown bus route to serve other areas of the town.	Connecting residential areas with existing and future employment centres.	Desirable	Medium term	TBC	TBC	OCC Bus operators Private sector developers	Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC2	Bicester 1 - North West Bicester Bicester 5 - Strengthening Bicester Town Centre Bicester 6 - Bure Place Phase 2	LTP	TBC
7c	Bus only link west of Howes Lane Link to the Howes Lane and Lords Lane (A4095) realignment	Connecting residential areas with existing and future employment centres	Necessary	Long term	TBC	TBC	OCC Bus operators Private sector developers	Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC2	Bicester 1 - North West Bicester	CDC internal	This bus link is being considered as a part of the A4095 realignment design.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
8b	Bus infrastructure on bus routes through North West Bicester and Middleton Stoney Road.	Serve all strategic sites by bus to Premium Route standards.	Necessary	Short term	TBC	TBC	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 North West Bicester	CDC	Bus infrastructure and infrastructure being secured on individual planning permissions at NW Bicester, to provide a circular route north and south of the railway.
8c	NW Bicester Bus service connecting to Bicester Town Centre.	Serve all strategic sites by bus to Premium Route standards.	Necessary	Short term	TBC	TBC	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 North West Bicester	CDC	E1 bus service now withdrawn due to expiry of developer contract, and 505 withdrawn due to expiry of contract with other local authority. 500 contract in place until March 2025 with uncertain funding situation beyond that.
9a	Highway capacity improvements to peripheral routes: eastern corridor Local Transport Plan 4 and its Bicester Strategy address traffic and travel demands growth resulting from LP1 to 2031.	Improvements to strategic highways capacity.	Critical	Short - medium term	c. £16, 837,894	Some funding secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 policy BIC1	All Bicester sites	OCC	Works to provide crossings on Wretchwick Way secured from Wretchwick Green. Informal crossings on Skimmingdish Lane – works secured from Bicester Motion, plus. Minor capacity improvements secured as works to roundabouts each end of Skimmingdish Lane.

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No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
9b	Charbridge Lane dualling south of new bridge to Gavray Drive, including additional capacity required under the railway.	Supporting economic growth and new homes with better access to the national rail network.	Critical	Short - medium term	c.£7.25m for Charbridge Lane additional capacity	Some funding secured	Private sector developers OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC1	Bicester 1 – North West Bicester Bicester 11 – North East Bicester Bicester 12 – South East Bicester Bicester 13 – Gavray Drive	OCC	Work to establish design principles for the eastern corridor improvements that facilitate connectivity to the strategic sites and improve vehicle capacity will be undertaken.
9c	Highway capacity improvements to peripheral routes: southern corridor Provision of new highway link in the form of a south east perimeter road.	Improvements to strategic highways capacity.	Critical	Short - medium term	c. £21.3m for SEPR Western Section	Some funding secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 policy BIC1	All Bicester sites	OCC	TBC
9f	Highway capacity improvements to peripheral Banbury Road Roundabout Improvements (junction of A4095 and B4100)	Improvements to strategic highways capacity To improve journey time reliability and traffic flow while improving access for all forms of transport	Critical	Medium term	c.5.5m	Seeking funding for the scheme	Private sector developers OCC	Local Plan: Improved Transport and Connections (SLE 4) and Securing dynamic town centres (SLE2) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC1	Bicester 1 - Northwest Bicester	CDC internal	TBC
9g	Caversfield junction improvements (Junction of Aunt Ems Lane and B4100).	To reduce pollution from road traffic.	Critical	Medium term	TBC	Being sought from development at NW Bicester	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester	Bicester 1 - Northwest Bicester	Planning applications information Bicester STS LTP	14/01384/OUT has not been taken forward. This junction is being considered under planning application 21/04275/OUT.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
10	Central corridor: Kings End and Queens.	To reduce traffic congestion and provide environmental improvements.	Necessary	Short - Medium	c. £850k	To funded by securing S106 contributions and LGF	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policies BIC1 and BIC2	All Bicester sites	Planning application information OCC LTP	Fully funded. Proposal for improvements included in the Bicester LCWIP (agreed by OCC Cabinet in September 2020). Works to Middleton Stoney Rd roundabout including active travel improvements secured from Bicester Village.
14	Electric vehicle initiatives. Including charging points for electric vehicles A number of charging points locations completed across the town. Wider provision under consideration.	To reduce pollution from road traffic.	Desirable	Short to Long term	TBC	TBC	CDC OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy 22	All Bicester sites	CDC	TBC
14a (Comp)	Park & Charge infrastructure at Cattle Market and Claremont Car Parks	To reduce pollution from road traffic.	Desirable	Short term	Part completed	Secured	CDC OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy 23	All Bicester sites	OCC	TBC
15 (comp)	Car Club at Elmsbrook (NW Bicester Phase 1)	To reduce pollution from road traffic.	Desirable	Short to long term	TBC	TBC	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester	All Bicester sites	CDC	#N/A

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
16a	Bicester pedestrian and cycle links: Banbury Road footpath and cycle path crossing (northern end - southern end).	Physical improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Necessary	Short term	Part completed	c.£300k secured	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - North West Bicester Bicester 8 - Former RAF Bicester Bicester 11 - North East Bicester Bicester 5 - Strengthening Bicester Town Centre Bicester 6 - Bure Place Phase 2	OCC	The crossing linking the two paths north of the railway line is being sought through development. Contributions being secured (not works) for Banbury Rd cycle improvements from development at NW Bicester.
16b	Bicester pedestrian and cycle links: Buckingham Road from Bicester North Station access to town centre.	Physical improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Necessary	Short term	TBC	c.£300k secured	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - North West Bicester Bicester 8 - Former RAF Bicester Bicester 11 - North East Bicester Bicester 5 - Strengthening Bicester Town Centre Bicester 6 - Bure Place Phase 2	LTP OCC	Options and concept design work has recently commenced

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No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
16d	Bicester pedestrian and cycle links: Graven Hill cycle route on London Road.	Physical improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Necessary	Short term	c.552k	Part committed	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 2 - Graven Hill	OCC Planning application information	In design and delivery stage through Tranche 3 Active Travel Funding.
16e	Bicester pedestrian and cycle links: Connectivity of Graven Hill to Town Centre. Public, pedestrian and cycle access from Graven Hill and Langford Park Farm to A41 underpass.	Improve potential connectivity with town centre.	Desirable	Short - medium term	TBC	TBC	CDC OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 2 - Graven Hill	CDC	To be aligned with Bicester Sustainable Transport Strategy. Progress is being made with land ownership through local user group. Ongoing work is required to complete this pedestrian / cycle link.
16i (comp)	Bicester pedestrian and cycle Links: The Cooper School to the town centre.	Physical Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Short term	TBC	TBC	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	All Bicester sites	LTP OCC	Options and feasibility work currently underway to look at Bicester North Station to the town centre. Will be looking to extend this pedestrian and cycle link up to Cooper School.



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16j	Bicester pedestrian and cycle links: Improving connections to rights of way network.	Physical Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Short to long term	TBC	Being sought from development at NW Bicester	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 policy BIC1	All Bicester sites	LTP	To be aligned with Bicester Sustainable Transport Strategy. STS published in October 2015. PRoW contributions secured on most residential developments.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
17	<p>Bicester pedestrian and cycle links: Providing cycle access to North West Bicester schools</p> <p>Upgrade of the field path alongside the railway to a full pedestrian / cycle route (with trespass proof fencing) to provide access to Bicester North station and onwards to the Launton Road employment area. This route would feed into the current toucan crossings on Banbury Road and Buckingham Road and connect with the southern end of the Banbury Road Express Way Improvement</p> <p>Bucknell Road to Queens Avenue Off road cycling link and traffic calming to Shakespeare Drive</p> <p>Middleton Stoney off site cycle route</p> <p>Footpath access to Caversfield Church.</p>	<p>Physical Improvements to cycling and walking routes to key destinations.</p> <p>Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.</p>	Desirable	Short - medium term	TBC	Being sought from development at NW Bicester	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	LTP CDC	Funding being sought from developments at NW Bicester for improvements on Middleton Stoney Road, Shakespeare Drive, Banbury Road and upgrade of path alongside railway.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
17a	Shakespeare Drive cycle and traffic calming scheme.	Physical Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Short term	TBC	Being sought from development at NW Bicester	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Funding being sought from developments at NW Bicester.
17b	Middleton Stoney Road cycle route: Phase 1	Physical improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Short - medium term	TBC	Eastern End completed	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Extension scheme being designed and delivered through Active Travel Tranche 3 funding. Design underway in the 2023/24 financial year.

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17c (comp)	Cycle route: Lords Lane to Banbury Road Route alongside and to the north of the railway.	Physical Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Medium term	TBC	Being sought from development at NW Bicester	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Funding being sought from developments at NW Bicester.
17d	Cycle improvements: Bucknell Road/George Street/Queens Avenue.	Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Medium term	TBC	Being sought from development at NW Bicester	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Seeking improvements at Northern end of Bucknell Rd and long term changes to junction with Howes Lane as part of developments at NW Bicester (works)

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17e	Bicester pedestrian and cycle links: Banbury Road.	Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Desirable	Short term	TBC	Being sought from development at NW Bicester	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Funding being sought from development at NW Bicester
17f	Bicester pedestrian and cycle links: Caversfield crossing.	Improvements to cycling and walking routes to key destinations. Deliver improved cycle/footpath links around the town and into the neighbourhoods to encourage visits to the town centre and sustainable travel.	Necessary	Short term	TBC	TBC	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester 1 - Northwest Bicester	CDC	Secured as S278 works.
18	Bicester pedestrian and cycle links: joining up the horse-riding network across the wider area using public rights of way to improve routes for commuting and recreation.	Improving public rights of way.	Desirable	Short to long term	TBC	TBC	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester	All Bicester sites	LTP	To be aligned with Bicester Sustainable Transport Strategy. STS published in October 2015.

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18a	Improvements to Bicester Bridleway 9 and Bucknell Bridleway 4.	Improving public rights of way.	Desirable	Short term	TBC	Developer contributions	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester	NW Bicester	CDC	TBC
18b	Field paths/public rights of way between North West Bicester and Bucknell Village.	Improving public rights of way.	Desirable	Short term	TBC	Developer contributions	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Bicester	NW Bicester	CDC	Funding being sought from development at NW Bicester
19	Improving street environment and facilities for pedestrians and cyclists: Providing better footways and pedestrian crossing facilities at bus stops Provide cycle stands at bus stops where possible and at key locations.	Improvements to facilities for cycling and walking.	Desirable	Short to long term	TBC	Some funding secured	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	All Bicester sites	LTP	Some cycle parking has been delivered at bus stops and in the town centre through the Travel Demonstration Project Additional cycle parking on Sheep Street has been provided. Additional wayfinding signs are required from Wretchwick Green development through Langford Village and onwards towards town centre. Also, improvements to footways, cycleways and crossings required from Wretchwick Green development have been secured. To be funded through planning obligations from new development in addition to other capital funding. Cycle stands are to be provided at the new bus stop on Warwick Road serving the Drayton Lodge Farm development

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21	Bicester Local Cycling and Walking Infrastructure Plan (LCWIP)schemes.	Improvements to facilities for cycling and walking.	Necessary	Short to long term	TBC	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Bicester Local Transport Plan: LTP4 Policy BIC 2	Bicester LCWIP 2020 All Bicester sites	OCC	Schemes being designed and delivered as mentioned above: - London Road - Middleton Stoney Road - Bicester North - town centre Improvements to cycle facilities (works) on the A41 secured from Bicester Catalyst (Bic 10), and Bicester Office Park, Bicester Service Station, Cycle facilities on Middleton Stoney Road secured from Himley Village and Axis J9. Cycle facilities and crossing secured on Buckingham Road from Bicester Motion (works).

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<b>Education</b>											
22a	Primary School 2 FE (NW Eco Town) - Himley Village site	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Long term	£13.262m @ BCIS TPI = 390 for a 2FE school including Early Years provision	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7) NW Bicester Masterplan	Bicester 1 - North West Bicester	OCC Planning applications information NW Bicester Masterplan	Funding to be secured as part of Ecotown development phases. Up to 4 Primary Schools will be needed to meet the needs arising from the entire site capacity.
22b	Primary School 2 FE (NW Eco Town) - Howes Lane site	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Long term	£13.262m @ BCIS TPI = 390 for a 2FE school including Early Years provision	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7) NW Bicester Masterplan	Bicester 1 - North West Bicester	OCC Planning applications information NW Bicester	Funding to be secured as part of Ecotown development phases. Up to 4 Primary Schools will be needed to meet the needs arising from the entire site capacity.
22c	Primary School 2.5FE (NW Eco Town) - Hawkwell Farm site	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Long term	£15.974m @ BCIS TPI = 390 for a 2.5FE school including Early Years provision	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7) NW Bicester Masterplan	Bicester 1 - North West Bicester	OCC Planning applications information NW Bicester Masterplan OCC	Funding to be secured as part of Ecotown development phases. 4 Primary Schools will be needed to meet the needs arising from the entire site capacity.



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22d	Primary school (1 x 2FE) - North West Bicester phase 1- Exemplar site (Elmsbrook) Gagle Brook Primary School Phase 2 (1 FE).	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Medium term	£5.4m estimated including Early Years provision	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7) NW Bicester Masterplan	Bicester 1 - North West Bicester	OCC	TBC
25	Up to 3 FE Primary School - Graven Hill.	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Short term	C. 17.1m	Committed	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7)	Bicester 2 - Graven Hill	OCC	2fe school has already been built, so 1 FE extension required.

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26	New secondary school provision to accommodate growth to 2040: New Secondary School - North West Bicester - Shared use cultural facilities of secondary school under consideration. Pending feasibility.	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Critical	Short term	£42.532m @ BCIS TPI = 390	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7)	All Bicester sites	LP Planning applications information OCC CDC	To be delivered following the progression of the Strategic Sites through the planning application process, LGF bids and education provider funds Site at SW Bicester Phase 1 for secondary education secured under 06/00967/OUT. Contributions secured towards secondary school provision as part of Northwest Bicester Phase 1 (Exemplar) and Albion Land planning permission at NW Bicester Phase 2. Now not expected until c2030 due to slower delivery of housing.
27	Special Education Needs: Expansion of provision based on approximately 1.5% of additional pupils attending SEN schools.	Expand SEN Education provision to match the needs of residents and businesses.	Necessary	Medium to long term	TBC	Developer contributions	OCC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7)	All Bicester sites	OCC Pupil Place Plan, Nov.2016 CDC internal	SEND esource bases have now opened.  There is an ongoing need for more special school capacity, being delivered through a county-wide strategy.
28	Early Years Education: Seek additional space as required within new community facilities and/or schools to deliver required provision	Expand Early Years Education provision to match the needs of residents and businesses.	Necessary	Short to long term	TBC	Developer contributions	OCC CDC Education providers Private sector developers	Local Plan: Meeting education needs (BSC7)	All Bicester sites	OCC	Additional provision included in new schools, and the expansion of St Edburg's CE Primary School.

**2.1 IDP Update Bicester Projects**

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<b>Utilities</b>											
29	Water supply links and network upgrades.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	Thames Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.

## 2.1 IDP Update Bicester Projects

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30	Sewerage links and treatment works upgrade.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to medium term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	Thames Water / Anglian Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development.
30a	Bicester STW Upgrade.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short term	£8m	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	Thames Water	Upgrades to Bicester STW completed in 2022, providing increased treatment capacity, reducing the need for untreated discharges in wet weather.

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31	Water conservation measures at North West Bicester to reduce water demand and aim for water neutrality.	Ensure utilities infrastructure grows at the same rate as communities.	Desirable	Short to long term	TBC	TBC	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Bicester 1 - North West Bicester	CDC	To be delivered through the implementation of North West Bicester Masterplan Partnership working will be necessary to agree a water strategy to achieve water neutral development Rainwater harvesting incorporated in Elmsbrook (NW Bicester Phase 1).
32	Bicester Green Reuse Centre permanent relocation.	Ensure utilities infrastructure grows at the same rate as communities	Necessary	Short - Medium	TBC	TBC	TBC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1)	All Bicester sites	CDC	Bicester Green lease at Mackay trading estate ended in March 2017, relocated temporarily to Claydon's Yard but long- term solution required.
33	Extension of North West Bicester district heating network into the rest of the EcoTown as it is delivered. Considering use of heat from Ardley Energy Recovery Facility to the rest of the town.	Ensure utilities infrastructure grows at the same rate as communities.	Necessary	Medium term	c.£61m	TBC	CDC Private developers OCC DECC VIRiDOR EA	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1)	All Bicester sites	CDC	Feasibility work is complete however the connection to Ardley Energy Recovery Centre is not being pursued at this point in time
34	Banks for glass and other materials.	Ensure utilities infrastructure grows at the same rate as communities.	Necessary	Short term	c. £45K	Secured	Secured	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1)	All Bicester sites	CDC	To be delivered through planning obligations as appropriate.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
35	Household Waste Recycling Centres: Building new or enhancing existing Household Waste Recycling Centre (HWRC) sites to deal with increased demand. Sites should be designed to manage waste in accordance with Local Plan Policy.	Ensure waste and recycle facilities grow at the same rate as communities needs	Necessary	Medium term	TBC	Developer contributions	OCC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1) OCC Minerals and Waste Local Plan and emerging Core Strategy	All Bicester sites	OCC	Closest site to Banbury for OCC is Alkerton, which has room to expand with new bins and re-use shop. Further project specific information to be added as project development progresses. Project to be progressed to design and construction as funding from development becomes available.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Flood risk</b>											
No projects were recorded for future capital works at the time of the 2023 update											
<b>Emergency and rescue services</b>											
36	Extension/adaptation and alterations to existing Bicester Police Station and delivery of new FIU Facility at NW Bicester	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Long term	TBC	Financial contributions secured through NW Bicester development	TVP	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	TVP	Contributions secured in various S106 Agreements, awaiting release of funds
37	Provision of touchdown facilities for blue light services as part of new community facilities. These could be part of planned community Facilities/Centres on the identified new housing sites or through the adaptatioN/Alteration and/or extension of existing TVP facilities in the local area.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short to long term	TBC	TBC	Thames Valley Police Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	TVP	To be explored as part of provision of community facilities. Engagement by TVP through planning application process.
38	Infrastructure required to directly serve new development including fleet, staff, set up costs and kit, upgrades to existing radio and emergency centre call capacity and siting of ANPR cameras.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short to long term	TBC	TBC	TVP Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	TVP	To be delivered in phase with housing developments as these provide the demand

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Health</b>											
39	Extension of Bicester Health Centre to generate additional clinical space	Ensure health infrastructure grows at the same rate as communities.	Necessary	Short - medium term	965000	TBC	BOB ICB & Bicester Health Centre	Local Plan: Public Service and Utilities (BSC9)	All Bicester sites	OCCG	TBC
40	Extension to Bicester Community Hospital to provide a second storey.	Ensure health infrastructure grows at the same rate as communities.	Desirable	Medium term	TBC	TBC	NE Locality CCG	Local Plan: Securing Health and Wellbeing (BSC8) All Bicester sites	All Bicester sites	OCCG	Exploring the provision of Bicester Central primary care improvements. Planning permission granted for 2 storey wings and the permission implemented through construction of the hospital, this enables construction of a second storey as and when needed. To be considered as part of town wide Health care model.



## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
41b	New surgery to serve South Bicester at Graven Hill.	Ensure health infrastructure grows at the same rate as communities.	Critical	Short term	c.£7.5m	TBC	OCCG Bicester Health Centre, Alchester Medical Group, Montgomery House Developers	Local Plan: Securing Health and Wellbeing (BSC8)	All Bicester sites	OCCG CDC North East Oxfordshire Locality Based Primary Care Plan Jan 2018	#N/A

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Community Infrastructure</b>											
42	Indoor Recreation to be provided as part of development throughout Bicester in accordance to Local Plan standards. Sports Facilities Strategy, October 2018 forecasts the future needs for sport and recreation up to 2031.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short to long term	Project specific (below)	Some funding committed	Bicester Town Council CDC Private sector developers Schools Local clubs	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	All Bicester Sites	Local Plan Sports Facilities Strategy 2018	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Table 10 Public access agreements to privately owned sites Dual use agreements to allow public use of school facilities Undertaking feasibility studies regarding the development of existing sites and identifying opportunities to secure new sites as development sites come forward.
42a	Expansion of existing Bicester Leisure Centre including a new indoor sports hall and new learning pool.	Ensure indoor recreation infrastructure grows at the same rate as communities.	Necessary	Medium term	c.2.2m	Secured through developer contributions for NW Bicester development	CDC OCC Bicester TC Private sector developers Sports clubs and organisations Schools Sports England	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	All Bicester Sites	CDC	Feasibility study and indicative plan completed in 2017. It is understood that consents not gained as project is at early stage. Full funding not secured, and is to be sought from new developments via S106 agreements. Phasing will therefore depend on development phasing.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
42b	4 new community facilities (one which will be a sports pavilion including nursery facilities and one on Elmsbrook site which will have flats above)	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short - Medium	TBC	TBC	CDC LMO	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Bicester 1 - Northwest Bicester	North West Bicester Masterplan Dec	4 community facility/hall (1 for Phase 1 below) are required to meet the needs arising from the entire site capacity (6,000 dwellings) and/or if NW Bicester were to come forward at a faster rate than currently envisaged in the Local Plan. This would be delivered through the NW Bicester Masterplan. 1 community facility/centre secured through Planning permission 10/01780/HYBRID. Temporary facility already operating. Elmsbrook Community Centre is approved 19/01036/HYBRID. Remaining hall will come forward in phase with development.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
42c	Community facility/centre (including nursery facilities) – North West Bicester Phase 1.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short term	Secured	Secured	CDC LMO	Local Plan Indoor Sport Recreation and Community Facilities (BSC12)	Bicester 1 - Northwest Bicester	North West Bicester Masterplan Dec 2013 Planning application information	1 community facility/centre secured through Planning permission 10/01780/HYBRID. Temporary facility already operating. Elmsbrook Community Centre is approved 19/01036/HYBRID. Anticipated delivery in next two years.
42e	Community facility/centre - Graven Hill.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short - medium term	Committed	Committed	CDC Private sector developers	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Bicester 2- Graven Hill	Planning applications information CDC	Meanwhile space agreed and plans are developing for permanent space on site. Community worker active on development.
43	Place of worship - North West Bicester Ecotown (0.5ha) Site to be reserved for future development.	Ensure social infrastructure grows at the same rate as communities.	Desirable	Short - medium term	TBC	TBC	CDC Private sector developers	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Bicester 1 - North West Bicester	Local Plan	To be delivered in phase with housing development
45	The provision of public art to enhance the quality of the place, legibility and identity: Installation of public art including participatory workshop in SW Bicester.	Improve health, social and cultural wellbeing.	Desirable	Short term	TBC	TBC	CDC	Local Plan: The Character of the Built and Historic Environment (ESD15)	Bicester sites with a direct relationship with this project	Developer Contributions SPD 2018 CDC	Phase 1 public art works completed and installed. Participatory workshops on hold due to Covid-19. Additional phase 2 requirements under discussion.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
46	Exploring the potential development of a multi- service community hub through the extension and remodelling of adjacent county sites in Launton Road.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Desirable	Short - medium term	TBC	TBC	Garden Town and Place Programme Board	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Bicester sites with a direct relationship with this project	CDC	Community spaces audit carried out in 2020.
(New)	Expansion and operation of the Museum Resource Centre at Standlake	To provide sufficient storage for archeological finds from development and ensure its safekeeping	Necessary	Medium- Long Term	TBC	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Bicester sites	OCC	TBC

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Open space, recreation and biodiversity</b>											
47	<p>Amenity open space, natural and semi-natural green space and Parks and Gardens to be provided as part of development throughout Bicester in accordance to Local Plan standards.</p> <p>Green Spaces Strategy 2008 identified existing deficiencies to 2026: 7ha park</p> <p>3.4 ha natural/semi-natural space through new provision/public access agreements to privately owned sites</p> <p>4.2 ha amenity open space</p> <p>These were partially updated in the Open Space update 2011: Natural/semi-natural green space.</p>	<p>Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.</p>	Necessary	Short to long term	Cost/provision to be determined for each development site	Part secured	CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Bicester Sites	Open space update 2011 Cherwell Open Space and Play Areas study 2022 Cherwell Green and Blue Infrastructure Strategy 2022	<p>To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 and the Cherwell Green &amp; Blue Infrastructure Strategy. New provision by public bodies or organisations; and Public access agreements to privately owned sites. Some secured through:</p> <p>North West Bicester Phase 1 (Exemplar site- Elmsbrook) S106 (10/01780/HYBRID) South West Bicester Phase 1 (06/00967/OUT) South West Bicester Phase 2 (13/00847) Graven Hill (11/01494/OUT) Some in the process of being secured through resolution to approve for North West Bicester sites (17/00455/HYBRID) (14/01384/OUT) (14/01641/OUT) (14/02121/OUT).</p>

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
48	Green Infrastructure at North West Bicester Eco Town: 40% green open space as mix of public and private open space. This is to include sports pitches and plays areas and a number of community allotments. In addition, options are being developed through the Northwest Bicester Master Plan (Dec.2013) such as: a nature reserve, a community farm, formal and informal park areas.	Provision of open space and green infrastructure to meet Eco Town standards (40% of the eco-town total area should be allocated to green space, of which at least half should be public).	Necessary	Short to long term	TBC	Part secured	CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester Bicester 7 - Meeting the needs for Open Space, Sport and Recreation	North West Bicester Masterplan december 2013 Planning applications information	20% public open space secured through S106 (10/01780/HYBRID) for Phase 1 - Exemplar site Work commenced on site. Some secured through: North West Bicester Phase 1 Exemplar site - Elmsbrook (10/01780/HYBRID); NW Bicester sites (17/00455/HYBRID) (14/01641/OUT) (14/02121/OUT; South West Bicester Phase 1 (06/00967/OUT); South West Bicester Phase 2 (13/00847); Graven Hill (11/01494/OUT).
48a (Comp)	Elmsbrook Forest School/Pocket Park.	Provision of open space and green infrastructure to meet Eco Town standards.	Necessary	Short term	TBC	c.£24K secured	CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester Bicester 7 - Meeting the needs for Open Space, Sport and Recreation	CDC	Grant funding from MHCLG Pocket parks 2019. Project underway adjacent to Gagle Book Primary School. Linked to Northwest Bicester Nature Reserve.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
51	Allotments to be provided as part of development throughout Bicester in accordance to Local Plan standards. 6.72 of allotment / food growing space	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short to long term	TBC	Part secured	CDC Bicester Town Council Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Bicester Sites	Local Plan Open Space Update 2011 Cherwell Green and Blue Infrastructure Strategy 2022 Planning applications information	To be delivered through policy requirement for all sites comprising 275 + dwellings. Part secured through: North West Bicester Phase 1 (Exemplar site- Elmsbrook) S106. (10/01780/HYBRID) Graven Hill s.106s (11/01494/OUT) South West Bicester Phase 1 (06/00967/OUT) South West Bicester Phase 2 (13/00847) Some in the process of being secured through resolution to approve for North West Bicester sites (17/00455/HYBRID) (14/01384/OUT) (14/01641/OUT) (14/02121/OUT).
52	North West Bicester Community Farm and allotment provision.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	TBC	TBC	A2 Dominion Private sector developers CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester	CDC	Allotment secured (14/02121/OUT) All other applications across the Northwest Bicester site allocation to contribute according to adopted standards.



## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
53	North West Bicester Country Park.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	TBC	TBC	A2 Dominion Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester	CDC	Secured though S106s
54	Community Garden projects Two locations in Bicester - in the proximity of the Garth and Bure Park Improving access to green spaces and opportunities for food growing or enhancing green spaces or biodiversity Increasing opportunities for participation and reducing social isolation Improved health and wellbeing for residents.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short term	Secured	Secured	Bicester Town Council CDC Harvest at Home	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Bicester sites	CDC	Work commenced on Garth Walled Garden growing space. Other local food growing spaces are also underway.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
55 (Comp)	Dangerfields/Kings End Conservation Area/Shakespeare Drive Access improvements (including board walk) and potential for nature and habitat projects.	To improve the management of habitat/green spaces and the connection of people with nature.	Desirable	Short term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Bicester sites	CDC	TBC

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
56	<p>Children's play areas, sports pitches and courts to be provided as part of development throughout Bicester in accordance to Local Plan standards.</p> <p>c.8ha additional playing field (c.5ha if AGDs developed). Need improvement of existing pitches and ancillary facilities. three full size 3G football pitches (sites to be confirmed) Stadia pitch (FA compliant) with ancillary facilities for Bicester Town FC and some community pitches Cricket 5 pitches Rugby Union Bicester RFC – 4 grass pitches on a single site 1 additional hockey pitch.</p>	<p>Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.</p>	Necessary	Short to long term	TBC	Part secured	<p>CDC Bicester Town Council Private sector developers Sports clubs and organisations Schools</p>	<p>Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)</p>	All Bicester Sites	<p>LP Playing Pitch Strategy 2018 Green Spaces Strategy 2008</p>	<p>To be delivered through:</p> <ul style="list-style-type: none"> <li>Development sites through the planning application process in accordance to Local Plan requirements</li> <li>New provision by public bodies or organisations</li> <li>Public access agreements to privately owned sites</li> <li>Dual use agreements for community access to school facilities</li> </ul> <p>Some secured through: North West Bicester Phase 1 Exemplar site - Elmsbrook (10/01780/HYBRID); NW Bicester sites (17/00455/HYBRID) (14/01641/OUT) (14/02121/OUT); South West Bicester Phase 1 (06/00967/OUT); South West Bicester Phase 2 (13/00847); Graven Hill (11/01494/OUT).</p>

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
56a	c.14 hectares of Sport pitches: North West Bicester Ecotown.	Ensure play and sports infrastructure grows at the same rate as communities and Eco standards for open space are met.	Necessary	Short - medium term	TBC	TBC	A2 Dominion Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester	CDC	Some secured through: North West Bicester Phase 1 (Exemplar site- Elmsbrook) S106. (10/01780/HYBRID) Some in the process of being secured through resolution to approve for North West Bicester sites (17/00455/HYBRID) (14/01641/OUT) (14/02121/OUT).
56b	North West Bicester: Sports pavilion	Ensure play and sports infrastructure grows at the same rate as communities and Eco standards for open space are met.	Necessary	Short - medium term	TBC	TBC	A2 Dominion Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester	CDC	To be secured through S106s linked to resolution to approve for (14/01641/OUT).
56c	Sport pitches: Graven Hill.	Ensure play and sports infrastructure grows at the same rate as communities.	Necessary	Short term	TBC	TBC	Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bicester 2- Graven Hill	Planning applications information CDC	Graven Hill s.106s (11/01494/OUT) Allocation of land has been committed. Facility mix is yet to be agreed.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
57	Proposals for development to achieve a net gain in biodiversity.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	Part secured	To be funded by securing development contributions	CDC OCC BBOWT Private sector developers	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Bicester Sites	OCC	Preparations are being made for the introduction of mandatory net gain from January 2024. The Local Plan Review includes a specific BNG policy which is being consulted on.
58 (Comp)	North West Bicester Nature Reserve.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats; opportunities for green infrastructure improvements along watercourse.	Desirable	Medium term	TBC	To be funded by securing development contributions	CDC BBOWT Private sector developers	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Green Infrastructure (ESD17)	Bicester 1 North West Bicester	CDC Bicester Masterplan	Project complete
59	Ecological Mitigation and Compensation - habitat creation and management. To be secured as part of development throughout.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	Some secured	To be funded by securing development contributions	CDC OCC BBOWT Private sector developers	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Bicester Sites	CDC	Secured through planning application consultations. Some already secured: Bicester Wetland nature reserve, owned by Thames Water and managed by the Banbury Ornithological Society, is enhancing the site in accordance with s106 funded offset scheme.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
60a	Restoration, maintenance and new habitat creation at Tusmore and Shelswell Park.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester	Local Plan Oxfordshire CDC	Several sites in this CTA gave survey permission to BBOWT as part of the Oxfordshire Local Wildlife Sites Project.
60b	Restoration, maintenance, new habitat creation at River Ray Conservation Target Area.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester Bicester 12 - South East Bicester	Local Plan Oxfordshire CDC	BBOWT has had the green light from National Lottery Heritage Fund to submit a full application for up to £5million for the Reconnecting Bernwood Otmoor and Ray Project. This accords with one of the focus areas in the Cherwell Green & Blue Infrastructure Strategy.
60c	River Ray Conservation Target Area	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Bicester 1 - North West Bicester Bicester 12 - South East Bicester	Local Plan Oxfordshire CDC	BBOWT - ongoing lowland meadow maintenance in its Upper Ray Reserves, south of Bicester, all of which have potential for biodiversity. BBOWT's Reconnecting Bernwood Otmoor and Ray Project, if approved for funding, will provide further opportunities for biodiversity improvements.

## 2.1 IDP Update Bicester Projects

No.	BICESTER Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
61	Restoration, maintenance, new habitat creation along the River Ray catchment.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of BAP.	Desirable	Short - medium term	£47k	Some funding secured	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Bicester sites	CDC	The Council supports BBOWT through the LWS Project and Wild Bicester to maximise opportunities for improving biodiversity. There are also opportunities through catchment partnership work led by BBOWT and Thames21.
62	Wild Bicester project.	To improve the management of habitat/green spaces and the connection of people with nature.	Desirable	Short - medium term	TBC	Some funding secured	BBOWT OXON	Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Bicester sites	CDC	Currently being delivered. Bicester Green Gym on various sites and groups based at Bicester Community Garden and Langford Community Orchard also improve management and connect people with nature.
63 (new)	Enhancement of Local Wildlife sites	Restoration, maintenance and new habitat creation associated with Local Wildlife Sites. The network of local wildlife sites is vital to sustaining populations of the UK's wildlife, and appropriate land management is often essential to enable this wildlife to survive and flourish.	Necessary	Short to long term	TBC	TVERC / BBOWT (in part via CDC annual grant funding)	Oxfordshire Local Wildlife Sites Project TVERC BBOWT		All Bicester sites	CDC / OCC	New project to meet the objectives of the Local Nature Recovery Strategy being developed by Oxfordshire County Council.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Transport and movement</b>											
1	Rail Electrification from Oxford – Banbury - Leamington Spa including road bridge alterations at Bridge Street, and A422 Hennef Way.	Providing increased rail capacity to support economic growth and new homes with better access to the national rail network.	Desirable	Medium term	TBC	TBC	Network Rail Chiltern Railways OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN3	All Banbury sites	Network Rail website HLOS 2012	Network Rail Decarbonisation Strategy (July 2020) has identified the route through Bicester and Banbury for electrification.
2	Re-designing the station forecourt to create an interchange that will provide for through bus services and feature a taxi rank, better cycle facilities, and more pedestrian space, with an improved public realm giving a sense of arrival.	Supporting economic growth and new homes with better access to the national rail.	Desirable	Short to long term	c. £6m	Some funding secured	Chiltern Railways Network Rail DfT	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN3	All Banbury sites	LTP	Cycle hub complete. Some elements will be delivered as part of the Tramway Road scheme. Conversations are ongoing with delivery partners.
3	Car parking routeing and guidance system.	To provide better traffic circulation in the town centre - leading to reduced congestion and improved route choices.	Necessary	Short - Medium	c. £0.5m	TBC	CDC OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN3	Banbury 7 - Strengthening Banbury Town Centre Banbury 8- Land at Bolton Road Banbury 9 - Spiceball Development Area	OCC	Signage scheme for Castle Quay agreed and in place.



## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
4	Reviewing the need for a bus station and rejuvenating and/or relocating Banbury Bus Station, including adding capacity and better linkage with the town centre. Existing bus station site or new site at George Street as one option to be explored.	Improved accessibility delivered from enhanced transport networks.	Necessary	Short - Medium	c. £8m	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2	All Banbury sites	Early work on emerging Banbury master plan	Work on town centre bus access and movement ongoing, related to delivery of BSIP-funded Cherwell Street bus lane.
5	Banbury Station Masterplan.	To align CRCL aspirations to improve Banbury station with the Local Transport Plan.	Critical	Short- Medium term	TBC	TBC	Chiltern Railways Network Rail DfT	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2	All Banbury sites	Chiltern Railways	Chiltern Railways are progressing a masterplan for Banbury station in 2023/24 alongside Network Railway and local partners. A number of "quick win" upgrade / refurbishment projects are planned in the short term which will run ahead of the preparation of the longer term strategic improvement plan

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
5a	Increase number of buses serving the railway station.	Improved access to and facilities at rail station.	Necessary	Short term	TBC	Tramway scheme has some Growth Deal Funding secured.	OCC	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2	All Banbury sites	LTP OCC	Linked to the Banbury Rail Station Plans as part of discussions with Chiltern Railways and Network Rail and with scheme 8 to open up a bus link via Tramway Road (Submission by OCC to productivity fund to open up the Tramway access for buses) Work is ongoing on the Tramway Road scheme.
6	Developing interurban services through enhancements or new services: Improving the Oxford to Banbury bus service (especially on the Banbury to Deddington section) and quality of bus, along with equipping vehicles with real-time information equipment Improve the frequency of the Deddington to Banbury bus service	New or improved bus services	Necessary	Short to medium term	c. £400K	Some funding secured	OCC Bus Operators Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2	All Banbury sites	LTP	Following Covid, S4 is now partially supported by OCC. New X4 express peak links to/from Oxford provided from September 2023. Services 200 (Daventry) and 500 (Brackley/Bicester) now financially supported by OCC.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
7	Serve all Strategic Development Sites by bus service, which may lead to new bus routes or changes to existing provision.	New or improved bus services Improve the transport and movement networks into and through the town.	Critical	Short to long term	TBC	To be funded by securing contributions from strategic allocations	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate Change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN Banbury Bus Strategy Objective 5	All Banbury sites	LTP OCC	Single Banbury-wide contract commenced in February 2024 for three years, including new service to Chalker Way.
8	Bus link between Bridge Street and Tramway Road to better serve the railway station, Canalside redevelopment and Longford Park (Bankside);	New or improved bus services Improve the transport and movement networks into and through the town.	Necessary	Short - medium term	£4.5m	Fully funded by OCC, Growth Board	OCC Private sector developers Bus operators Chiltern Railways Network Rail	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2 Banbury Bus Strategy Objective 3	Bankside Phase 1 Banbury 1-Canalside Banbury 4 - Bankside Phase 2	LTP OCC	Construction starts 24/10/24 for 12 months
9	Bus priority or other changes at junctions to reduce bus journey times.	New or improved bus services Improve the transport and movement networks into and through the town.	Necessary	Short - medium term	TBC	TBC	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2 Banbury Bus Strategy Objective 2	All Banbury sites	LTP OCC	TBC

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
10	Introduction of Real Time Information technology on buses and at bus stops.	New or improved bus services Improve the transport and movement networks into and through the town	Desirable	Short to long term	TBC	TBC	OCC Bus operators	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2	All Banbury sites	LTP	To be secured through developer contributions. Negotiations ongoing with supplier.
11	Improving the routing, quality and level of bus services and facilities to employment areas and new residential areas and the introduction of real time information technology on buses and bus stops.	New or improved bus services Improve the transport and movement networks into and through the town.	Desirable	Short to long term	c. £5m	c. £2.2m	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN2 Banbury Bus Strategy Objective 1	All Banbury sites	LTP OCC	TBC
12a	Improving capacity of north south routes: Cherwell Street/ A4620 Windsor Street corridor (covering junction with Oxford Road, Swan Close Road, and Bridge Street) Including bus priority measures at Cherwell St: Banbury Cherwell St bus lane.	Improving capacity of the highways network.	Critical	Short - medium term	c. £8m	Some funding committed	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 1 - Canalside Banbury 7 - Strengthening Banbury Town Centre Banbury 8 - Land at Bolton Road Banbury 9 - Spiceball Development Area	LTP OCC	Options and feasibility work on the Cherwell bus lane is being carried out this financial year

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
12b	Improving capacity of north south routes: Bankside Corridor (covering the junction with A4260 Oxford Road and Hightown Road).	Improving capacity of the highways network.	Necessary	Short - medium term	c. £10m	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Bankside Phase 1 Banbury 4 - Bankside Phase 2 Banbury 6 - Land West of the M40 Banbury 12 - Relocation of Banbury United FC	LTP OCC	Chicanes have been removed and replaced with traffic calming cushions, and cycle lanes introduced.
13	Traffic management of A361 South Bar Street (covering the junction with A361 Bloxham Road).	Improving capacity of the highways network Improve the transport and movement networks into and through the town.	Necessary	Short - medium term	c. £2m	Some funding committed	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 1 - Canalside Banbury 7 - Strengthening Banbury Town Centre Banbury 8 - Land at Bolton Road Banbury 9 - Spiceball Development Area	LTP OCC	This scheme is not being progressed and will undergo review through the area transport strategy review (LTCP).
14a	East-west strategic movements: Hennef Way corridor to address existing congestion issues and support growth within Banbury (signalisation likely).	Improving capacity of the highways network.	Critical	Short to long term	c. £18m	Some funding committed	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 2 Hardwick Farm/Southam Road Banbury 6 - Land West of the M40	OCC	M40J11 has been fully signalised and MOVA operation system installed as part of HS2 works Options assessment undertaken for Southam Road junction improvements.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
14b	East-west strategic movements: Warwick Road Corridor (covering the roundabout junctions with A422 Ruscombe Avenue and Orchard Way).	Improving capacity of the highways network Improve the transport and movement networks into and through the town.	Necessary	Medium term	c. £2.5m	Some funding committed	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 3 - West of Bretch Hill Banbury 10 - Bretch Hill Regeneration Area	OCC	Work was postponed due other priorities but the brief is currently being reconsidered to commission the work. Expected progress in 24/25.
15	Internal Spine Road Serving Development - East of Bloxham Road	Accommodating a new direction of growth with a comprehensive highways and access solution.	Necessary	Short term	c.£2.5m	Developer Contributions	Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 17 - South of Salt Way - East	CDC OCC	Secured through planning applications. S38 approvals in progress.
16	Review Town Centre traffic circulation, including bus routeing. Town centre, Spiceball, Bolton Road and Calthorpe Street.	Improving capacity of the highways network.	Necessary	Short term	c. £3.25m	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BAN1	Banbury 1 - Canalside Banbury 7 - Strengthening Banbury Town Centre Banbury 8 - Land at Bolton Road Banbury 9 - Spiceball Development Area	OCC	TBC

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
17(com p)	Electric vehicle initiatives. Including charging points for electric vehicles A number of charging points locations completed across the town. Wider provision under consideration.	To reduce pollution from road traffic.	Desirable	Short to long term	TBC	TBC	CDC OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy 22	All Banbury sites	CDC	Consider with individual applications in particular at town centre development and the station. EV Charge point at Banbury Railway Station had completed.
18a	Provide footways and cycleways from all Strategic Sites joining up with the existing network.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Necessary	Short to long term	TBC	Some committed	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	All Banbury sites	OCC	Cycle facility secured on Banbury 15 planning permission, between Banbury Gateway and Hennef Way. Drayton Lodge connection to existing network secured as S289 works, Longford Park Phase 2 will connect into Phase 1. Sites south of Salt Way will connect to Salt Way and via cycle facilities on new spine road.
18b	Provide footways cycleways connecting to other strategic development sites in North West Banbury - Drayton Lodge.	Improving cycling and walking routes.	Necessary	Short term	TBC	Developer Contributions	CDC OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 18 - Drayton Lodge Farm	CDC	TBC

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
19	Improving walking routes between the railway station, bus station and town centre via Bridge Street, via Bridge Street Park and through Canalside redevelopment with bridges over waterways, improved ramp into Bridge Street Park, segregated pedestrian and cycle facilities or wide shared paths where this is not possible, dropped kerbs and signage.	Improved access to and facilities at rail station.	Necessary	Short - medium term	TBC	Developers Direct delivery by developers	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 1 - Canalside Banbury 7 - Strengthening Banbury Town Centre Banbury 8 - Land at Bolton Road Banbury 9 - Spiceball Development Area	LTP OCC	Being considered as part of Banbury Rail Station Masterplan and also Canalside development discussions. Walking route via Bridge Street will be improved through Cherwell Street BSIP scheme by Sept 2025 if fully approved – currently in feasibility approval stage. OCC has safeguarded the route through the former caravan site through a legal agreement.
20	Waterside pedestrian and cycle path from Riverside car park to Spiceball Park Road.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Desirable	Short term	c. £0.75m	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 9 - Spiceball Development Area	OCC	Delivered as part of Castle Quay 2



## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
21	Cycle and pedestrian way route improvements at Daventry Road/A422 Hennef Way.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Desirable	Short term	Part of 14a above	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 2 Hardwick Farm/Southam Road Banbury 6 Land West of the M40 Banbury 15 - Employment Land North East of Junction 11	OCC	Currently being delivered by development.
22	Cycle route improvements at Waterloo Drive, between Fraser Close and Middleton Road.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Desirable	Short term	c. £0.1m	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 1 - Canalside	OCC	Scheme complete
23	New Perimeter Bridleway Providing Pedestrian / Cycle / Horse Riding route from White Post Road to Bloxham Road and circular connection with Salt Way - South of Salt Way –East.	Improving cycling and walking routes. Mitigation of impact from development of land to the south of Salt Way.	Desirable	Short - medium term	TBC	Committed	CDC OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 17 - South of Salt Way - East	CDC	Being delivered as sites build out.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
24	Delivering schemes such as the Hanwell Fields 4 cycle routes along the Former Minerals Railway providing improvements to the Mineral Railway route between the existing Highlands.	Improving cycling and walking routes.	Desirable	Short - medium term	TBC	Part secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	All Banbury sites	LTP OCC	This route is now in the approved Banbury LCWIP
24a	Banbury Health routes.	Improving cycling and walking routes.	Desirable	Short term	Secured	Secured	CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN5	All Banbury sites	CDC	Commenced. Was intended to be complete by March 2022.
25	Improving connections to the rights of way network.	Improving cycling and walking routes.	Desirable	Short to long term	TBC	Some funding secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	All Banbury sites	LTP	Hardwick Farm/Southam Road (13/00158/OUT & 13/00159/OUT) S106 contributions secured towards PRoW improvements from most residential sites.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
26	Improve bridleway 120/45 from the Salt Way to Oxford Road with surface and safety improvements.	Improving bridleway routes.	Desirable	Short term	c. £0.6m	Funding secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury	All Banbury sites	OCC	TBC
27	Providing cycle stands at bus stops where possible and at key locations	Improving street environment and facilities for pedestrians and cyclists Provide sustainable movement routes for pedestrian and cyclists	Desirable	Short to medium term	TBC	TBC	OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	All Banbury sites	LTP	To be funded through planning obligations from new development in addition to other capital funding. Cycle stands are to be provided at the new bus stop on Warwick Road serving the Drayton Lodge Farm development
28	Improving the pedestrian environment in Banbury, particularly in the town centre and to/within residential and employment areas; providing cycle stands at bus stops where possible.	Improvements to public realm.	Desirable	Short - medium term	TBC	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Banbury Local Transport Plan: LTP4 Policy BAN4	Banbury 1- Canalside Banbury 7 - Strengthening Banbury Town Centre Banbury 8- Land at Bolton Road Banbury 9 - Spiceball Development Area Banbury 10 - Bretch Hill Regeneration Areas	LTP	Town centre walking zone identified in the approved Banbury LCWIP. Work to start on an Action Plan for the zone.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
29	2FE primary school South of Salt Way.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short term	c. £11.5m	Developer Contributions	OCC	Local Plan: Meeting education needs (BSC7)	Banbury 17 - South of Salt Way East Banbury 16- South of Saltway West	LP OCC	CDC will work with OCC, developers and schools to facilitate the timely provision of new schools. Banbury 16 has planning permission and Banbury 17 is under consideration. Timing will depend on housing delivery. Timescale has been revised to 2027/28
30	2FE primary school Bankside Phase 1 & 2 (Longford Park Primary School Phase 2 - Expansion to 2 FE.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	c. £8.58m (1.5 FE already delivered)	Secured	OCC	Local Plan: Meeting education needs (BSC7)	Bankside Phase 1 Banbury 4: BanksidePhase 2	LP OCC	Expansion to 2FE not yet scheduled. To include additional early years provision. Timing has been revised to 2027/28
31	Expansion of William Morris Primary School by 35 places (to serve Warwick Rd & Bretch Hill and Drayton Lodge Farm).	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short term	TBC	Secured	OCC	Local Plan: Meeting education needs (BSC7)	Banbury 3 - West of Bretch Hill Banbury 18 - Drayton Lodge	OCC	Scheme complete

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
32	New secondary school provision - a total of 251 places required. Includes potential new secondary school – location to be determined.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Medium to long term	c.£30m	Developer Contributions	OCC	Local Plan: Meeting education needs (BSC7)	All Banbury sites	LP OCC	This is not expected to be delivered before 2028.  Warriner School in Bloxham is providing an extra 56 places per year group from 2019 Expansion of Blessed George Napier School is being planned to provide an addition 60 places per year group. Timing is dependent on housing delivery.
33	Special Needs Education: Expansion of provision based on approximately 1.5% of additional pupils attending SEN schools.	Expand the schools and colleges provision to match the needs of residents and businesses.	Necessary	Short to long term	TBC	Some funding committed Developer contributions	OCC	Local Plan: Meeting education needs (BSC7)	All Banbury sites	OCC	SEND resource base due to open at Cherry Fields Primary School January 2024. Ongoing need for more special school capacity, being delivered through a county-wide strategy.
33a	New 100-place special school at Bloxham, also serving the Banbury area.	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education.	Necessary	Short term	TBC	Some funding committed	OCC, Education providers Private sector developers	Local Plan: Meeting education needs (BSC7)	All Banbury sites	OCC	Bloxham Grove special school will be opening in January 2024.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
34	Early Years education: Seek additional space as required within new community facilities and/or schools to deliver required provision.	Expand Early Years provision to match the needs of residents and businesses.	Necessary	Short to long term	TBC	Developer contributions	OCC	Local Plan: Meeting education needs (BSC7)	All Banbury sites	OCC	Early years provision to be included within new primary schools. Further project specific information to be added as project development evolves.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Utilities</b>											
35	Water supply links and network upgrades.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	Discussions with Utility providers LP	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
36	Sewerage links and treatment works upgrade.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	Thames Water / Anglian Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development.
(New)	Banbury Sewage Treatment works upgrade programme to increase capacity from 266 to 490 liters per second, reducing the need for untreated discharges in wet weather and providing a higher quality of treated effluent going to watercourses.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Medium term	TBC	To be funded by TW and private developers	Thames Water	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	Thames Water	Work is planned to be completed during the 2025-2030 regulatory period.
37	Upgrading of Hanwell Fields water booster station.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	TBC	To be funded by site developers and utility providers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Banbury 5 - North of Hanwell Fields	Local Plan Planning applications information	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development.



## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
38	Upgrading of Hardwick Hill booster pumps.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	TBC	To be funded by site developers and utility providers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Banbury 5 - North of Hanwell Fields	Local Plan Planning applications information	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.
39	Relocating or realigning of twin foul rising main at Canalside.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - Medium	TBC	To be funded by site developers and utility providers	Thames Water EA CDC	Local Plan: Public Service and Utilities (BSC9)	Banbury 1 - Canalside	Local Plan Draft Canalside SPD 2009	To be implemented as part of the delivery of Canalside.
40	Extension and enlargement of Bankside Phase 1 connections and pumping station if required.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - Medium	TBC	TBC	Utility provider Private sector developer	Local Plan: Public Service and Utilities (BSC9)	Banbury 4 - Bankside Phase 2	Local Plan	The two rising main connections required to enable Bankside Phase 1 have been delivered. A strategic scheme for Phase 1 will be required. A strategic scheme for all growth in Banbury is currently underway.
41	Relocation and/or realignment of existing electricity and gas service infrastructure.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	TBC	TBC	SSE	Local Plan: Public Service and Utilities (BSC9)	Banbury 1 - Canalside	Discussions with Utility providers and LP representations	To be secured and delivered through the development process.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
42	2 new electrical substations.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	TBC	To be funded by site developers Utility providers	SSE	Local Plan: Public Service and Utilities (BSC9)	Banbury 5 - North of Hanwell Fields	Local Plan Planning applicatio ns informatio n	In process of signing S106 as per of resolution to approve Banbury 5- North of Hanwell Fields (12/01789/OUT).
43	Reinforcement of existing electricity network: Banbury to Bloxham.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short term	c.£28 m	To be funded by site developers and utility providers	TBC	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	CDC	Addressing generation and demand constraints in Banbury. The grid in Bloxham does not have enough demand load and with Epwell having too much generation is feeding electricity back the wrong way. Banbury also needs increased demand but has spare capacity for generation. Upgrade expected to take two years to complete and will involve linkages going through the road system through the centre of Banbury.
44	CHP at Canalside.	Ensure utilities infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	TBC	CDC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1)	Banbury 1 - Canalside	Draft Canalside SPD 2009	To be implemented as part of Canalside delivery.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
45	Banks for glass and other recyclable materials.	Ensure utilities infrastructure grows at the same rate as communities.	Desirable	Short to long term	TBC	To be funded by securing development contributions	CDC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1)	All Banbury sites	CDC	To be delivered through planning obligations as appropriate.
46	Waste Management Capacity: Building new or enhancing existing Household Waste Recycling Centre (HWRC) sites to deal with increased demand Sites should be designed to manage waste in accordance with the hierarchy, promoting reduction and reuse.	Ensure waste and recycling facilities grow at the same rate as communities needs.	Necessary	Medium term	TBC	Developer contributions	OCC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1) OCC Minerals and Waste Local Plan and emerging Core Strategy	All Banbury sites	OCC	Further project specific information to be added as project development progresses.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Flood risk</b>											
47	Further flood management measures for Canalside	Reduce probability of flooding.	Critical	Short - Medium	TBC	To be funded by Canalside development	EA CDC OCC	Local Plan: Sustainable Flood Risk Management (ESD 6) Sustainable Drainage Systems (ESD7) Water Resources (ESD8)	Banbury 1 - Canalside	Canalside SFRA	To be delivered through on- site design and Sustainable Urban Drainage for Canalside in consultation with EA and Lead Local Flood.
<b>Emergency and rescue services</b>											
48	Extension, adaptations and alterations to Banbury Police Station.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	TBC	TBC	TBC	TVP	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	TVP	Contributions secured in various S106 Agreements, awaiting release of funds
49	Provision of touchdown police facilities as part of new Community facilities.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short to long term	TBC	TBC	Thames Valley Police Private sector developers	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	TVP	To be explored as part of provision of community facilities.
50	Infrastructure required to directly serve new development including fleet, staff, set up costs and kit, upgrades to existing radio and emergency centre call capacity and siting of ANPR cameras.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short to long term	TBC	TBC	TVP	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	TVP	To be delivered in phase with housing developments as these provide the demand

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Health</b>											
51	Exploring delivery of healthcare through primary care network provision and additional primary care facilities to meet growing population need.	Ensure health infrastructure grows at the same rate as communities.	Necessary / critical	Short - medium term	TBC	TBC	Existing Health care estate premises owners, inc. practices NHS	Local Plan: Securing Health and Wellbeing (BSC8) Area Renewal (BSC5)	All Banbury sites	OCCG	OCCG commissioning an options appraisal for Banbury primary medical care estates – all future projects subject to the outcome of this report.
52	Additional GP provision in North Banbury.	Ensure health infrastructure grows at the same rate as communities.	Necessary	Short - medium term	c.£5m	TBC	Oxfordshire CCG	Local Plan: Securing Health and Wellbeing (BSC8) Area Renewal (BSC5)	All Banbury sites	OCCG	Currently progressing developer contributions negotiations with developers.
53	Additional GP provision in South Banbury.	Ensure health infrastructure grows at the same rate as communities.	Critical	Short term	c.£5m	TBC	OCCG	Local Plan: Securing Health and Wellbeing (BSC8) Area Renewal (BSC5)	All Banbury sites	OCCG	Currently progressing developer contributions negotiations with developers.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Community Infrastructure</b>											
54	Indoor Recreation to be provided as part of development throughout Banbury in accordance to Local Plan standards. Sports Facilities Strategy, November 2022 2018 forecasts the future needs for sport and recreation up to 2040.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short to long term	TBC	Some committed	Banbury Town Council CDC	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	All Banbury sites	Built Facilities Strategy, 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Table 10 Public access agreements to privately owned sites Dual use agreements to allow public use of school facilities Undertaking feasibility studies regarding the development of existing sites and identifying opportunities to secure new sites as development sites come forward.
55a	Exploring increasing capacity/expanding facilities at Spiceball Leisure Centre to provide 3G mini football	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	TBC	CDC	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	All Banbury sites	CDC	Option not to be pursued at present time.
55b	Expansion and improvements to Hanwell Fields (Rotary Way) Community Hall.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short term	c.100K	Secured	CDC	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Banbury 5 - North of Hanwell Fields West of Warwick Road	Planning applications information	Improvements to Hanwell Fields instead of new small facility agreed. Link to 57a

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
56a	New Community Facility - South of Saltway.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - medium term	TBC	TBC	CDC Private developers	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Banbury 17 - South of Salt Way - East	CDC	To be delivered by developer directly.
56b	New Community Facility - Drayton Lodge.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - medium term	TBC	TBC	CDC Private developers	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Banbury 18 - Drayton Lodge Farm	CDC	To be delivered by developer directly.
57	Exploring provision of community hub facilities that enable multi agency facilities to be co-located including provision of library accomodation	Ensure social infrastructure grows at the same rate as communities.	Desirable	Short - medium term	TBC	TBC	OCC CDC	Local Plan: Public Service and Utilities (BSC9) Indoor Sport Recreation and Community Facilities (BSC12)	All Banbury sites	OCC	TBC
58	Extension to Burial Site.	Ensure social infrastructure grows at the same rate as communities	Necessary	Short - medium term	TBC	TBC	Town Council CDC	Local Plan: Public Service and Utilities (BSC9)	All Banbury sites	Banbury Town Council	CDC working with Banbury Town Council to facilitate sufficient burial space over the lifetime.
59	Provision of public art to enhance the quality of the place, legibility and identity.	Improve health, social and cultural wellbeing.	Desirable	Short term	TBC	TBC	CDC	Local Plan: The Character of the Built and Historic Environment (ESD15)	Banbury sites with a direct relationship to this project	Developer Contributions SPD 2018	Artist appointed to create 'The Figure of Industry' sculpture. Installation planned summer 2021.
60	Indoor tennis provision: 3 courts by 2031.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	TBC	LTA CDC	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	All Banbury sites	CDC	Scheme being developed. Awaiting LTA position on available funding.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
(New)	Expansion and operation of the Museum Resource Centre at Standlake	To provide sufficient storage for archeological finds from development and ensure its safekeeping	Necessary	Medium-Long Term	TBC	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Banbury sites	OCC	TBC



## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Open space, recreation and biodiversity</b>											
61	Amenity open space, natural and seminatural green space and Parks and Gardens to be provided as part of development throughout Banbury in accordance to Local Plan standards. Green Spaces Strategy 2008 identified existing deficiencies to 2026: 3.3 ha park on the north west outskirts of the town 3.7 ha natural/seminatural space through new provision/public access agreements to privately owned sites 3.5 ha amenity open space These were partially updated in the Open Space update 2011: 8.81 ha natural/ seminatural green space.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Cost/provision to be determined for each development site	Part secured	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Banbury sites	Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 and the Cherwell Green & Blue Infrastructure Strategy.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
61a	Bankside Community Park (c.38.51 ha).	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short term	Funding secured	Funding secured	CDC Bodicote Parish Council Banbury Town Council Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Bankside Phase 1 Banbury 4 - Bankside Phase 2	LP	Secured as part of Bankside Phase 1 S106 (05/01337/OUT) work on site commenced in Dec. 2013.
61b	Open space provision at West of Bretch Hill. Minimum 3ha including parks and gardens, natural and semi-natural green space, amenity areas, civic spaces, allotments and community gardens, and outdoor provision for children and young people.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) The Oxford Canal (ESD16) Green Infrastructure (ESD17)	Banbury 3 - West of Bretch Hill	LP	To be delivery through policy requirement in accordance with LP Tables 7, 8 and 9.
62	Canal Towpath improvements (3000 linear metre)- Access to the Countryside (urban centre to Cherwell Country Park).	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	c.£200K	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) The Oxford Canal (ESD16) Green Infrastructure (ESD17)	All Banbury sites	CDC	On-going funding through planning obligations from new development.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
63	Open space that follows the canal and river corridor and supports greater connectivity of the area. Linking with existing open space to contribute to the objective of creating a linear park and thoroughfare from the north of the town to Bankside in the south.	Ensure open space and amenity infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	To be delivered as part of development proposal	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure ( ESD17) The Oxford Canal (ESD16)	Bankside Phase 1 Banbury 1- Canalside Banbury 9 - Spiceball Development Area	Local Plan Draft Canalside SPD 2009	To be delivered through the implementation of Canalside and Spiceball Development Area.
64	Allotments to be provided as part of development throughout Banbury in accordance to Local Plan standards.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short to long term	TBC	Part secured	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Banbury sites	Local Plan Green Spaces Strategy 2008	To be delivered through policy requirement for all sites comprising 275 + dwellings.
65a	Hanwell Fields orchard	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short to long term	TBC	Committed	CDC Private developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Banbury sites	Local Plan Green Spaces Strategy 2008	Committed through planning permission for North of Hanwell Fields (12/01789/OUT).

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
65b	Community Garden projects.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short term	Secured	Secured	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Banbury sites	CDC	The Hill to be delivered by end of 2021 Grimsbury area to be delivered by the end of March 2022.
66	Banbury Country Park(30ha) previously known as Cherwell Country Park–District Park northeast of Banbury to include walks, meadows, trees/woodland, carparking. Includes Wildmere Community Woodland Phase 1.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short term	£240K	Committed	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Banbury 14 - Cherwell Country Park All Banbury Sites	CDC	Phase 1: land purchase, bridges, fencing, signage/interpretation, footpath, park furniture and fishing platforms Character Area 5 known as the Roman Meadow is now owned by CDC (since October 2020)
67	Banbury Country Park (30ha) Phase 2.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short - Medium	c.£217K	TBC		Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Banbury 14 - Cherwell Country Park All Banbury Sites	CDC	Phase 2: Woodland Planting, biodiversity improvements, car park west and cycle way link.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
68	Banbury Country Park (30ha) - Phase 3: children's play area, public art, improved access from the canal and Grimsbury Wood, habitat improvement works, community planting initiatives and car park east.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Desirable	Short - Medium	c.£190.2K	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Banbury 14 - Cherwell Country Park All Banbury Sites	CDC	Phase 3: children's play area, public art, improved access from the canal and Grimsbury Wood, habitat improvement works, community planting initiatives and car park east.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
69	<p>Children's play areas, sports pitches and courts to be provided as part of development throughout Banbury in accordance to Local Plan standards. Paying Pitches Strategy 2018 identifies needs to 2031 for: Football: 8 ha additional playing field area, with pitches provided across all sizes (5ha if AGP are provided). Improved pitches and ancillary facilities.3 full size 3G football turf pitches (assumes use of hockey surface pitch(es) at North Oxfordshire Academy, Banbury Academy and Blessed George Napier Academy) Sites with stadia pitch with ancillary facilities plus community pitches for Banbury United FC and Easington Sports FC Cricket: 6</p>	<p>Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.</p>	Necessary	Short - medium term	Project specific (below)	Project specific (below)	CDC	<p>Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)</p>	All Banbury sites	CDC	<p>To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9.</p>

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
69a	Provision of a large all- weather pitch (70m x 106m) and new changing facilities at North Oxfordshire Academy (NOA) for education and community use.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC NOA	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	All Banbury sites	CDC	TBC
69b	Provision of sport pitches and pavilion - Saltway.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC, Banbury Academy	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	Banbury 17 - South of Salt Way - East	CDC	TBC
69c	Community Sport pitches - Banbury 4.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC, Banbury Academy	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	Banbury 4 - Bankside Phase 2	CDC	To come forward with development phasing
69d	North Oxfordshire Academy 3G pitch provision.	Ensure social infrastructure grows at the same rate as communities.	Desirable	Short term	TBC	Committed	NOA CDC	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Banbury sites with a direct relationship to this project	CDC	#N/A

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
70	Relocation of Banbury United Football Club.	Secure long term facilities for the club. Facilitate the redevelopment of Canalside with improved access to the railway station	Critical	Short - Medium	c. £2.5m - 3m	TBC	Tilstone / New College / Banbury Utd	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11)	Land for the Relocation of Banbury United Football Club - Banbury12Canal side - Banbury 1	LP CDC	#N/A
71a	Children Play areas – North of Hanwell Fields 1 LEAP and 3 LAPs.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	Banbury 5 – North of Hanwell Fields	CDC	Committed through planning permissions 12/01789/OUT
71b	Children Play areas – West of Warwick Road combined LAP and LEP provision as part of the site's central green.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	Banbury 10	CDC	Committed through planning permission 13/00656/OUT.
71c	Children Play areas – Bankside Phase 1 (Longford Park) Provision of 3 children equipped areas.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Committed	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation	Banbury 1 - Canalside	CDC	Committed through planning permission 05/01337/OUT.



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No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
72	Explore the potential of a "Movement Network" - link open spaces together in Banbury. There is potential to explore a movement network addressing accessibility and habitat fragmentation through the emerging Banbury Masterplan and the next Local Plan.	Address the fragmentation of natural environment by improving/providing green infrastructure corridors and increase accessibility of open spaces.	Desirable	Short to long term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	All Banbury sites	CDC	Banbury Fringe Circular Walk has existed for many years – towpath on the east side, Saltway on the south side, rights of way on the west side, mineral railway on the north side – various parks and green spaces along its route.  Some open spaces have been connected in the town along walking health routes. Also through digitisation of these routes and the Banbury Fringe Walk now appear on the Go Jauntly app - <a href="https://www.cherwell.gov.uk/info/3/leisure-and-culture/246/circular-walks-in-cherwell">https://www.cherwell.gov.uk/info/3/leisure-and-culture/246/circular-walks-in-cherwell</a>
73	Proposals for development to achieve a net gain in biodiversity.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	Part secured	To be funded by securing development contributions	CDC OCC BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Banbury sites	CDC	Preparations are being made for the introduction of mandatory net gain from January 2024. The Local Plan Review includes a specific BNG policy which is being consulted on.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
74	Ecological Mitigation and Compensation - habitat creation and management. To be secured as part of development throughout Banbury.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC OCC BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Banbury sites	CDC	Secured through planning application consultation.
74a	Restoration, maintenance, new habitat creation at Northern Valleys Conservation Target Area.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC Wild Oxfordshire BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Banbury sites	Local Plan OCC CDC	No project identified at this stage but potential area for biodiversity offsets from local development if net gain is not achieved on- site. The Council supports BBOWT through the LWS Project to maximise opportunities for improving biodiversity. There are additional opportunities through catchment partnership work led by BBOWT and Thames21.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
74b	Restoration, maintenance, new habitat creation at North Cherwell Conservation Target Area.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC Wild Oxfordshire BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Banbury sites	CDC	The areas of Banbury Country Park that are in CDC ownership are in this CTA so there are many opportunities for habitat improvement works and projects. Banbury Country Park is a potential habitat bank in terms of biodiversity net gain offsets. The Council supports BBOWT through the LWS Project and Wild Banbury to maximise opportunities for improving biodiversity. There are also opportunities through catchment partnership work led by BBOWT and Thames21

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
75	Wild Banbury Projects: New pond creation and Spiceball Park.	Enhancing urban habitats for wildlife and bringing people into contact with nature.	Desirable	Short term	£1,590 on tree work including chipping brush £1,593 on planting in and around ponds £7,327 on new interpretation boards	TBC	Banbury TC BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	All Banbury sites	CDC	Banbury TC sites are securing biodiversity improvements and connecting people with nature through the Wild Bicester volunteer group particularly in Spiceball Park and Hanwell Fields wetland. Banbury CAG do this in the Bridge Street Community Garden and Browning Road Orchard. Also there is the potential of orchard tree planting on some Banbury TC sites through Banbury CAG/Banbury Trees
76	Salt Way Action Group (SW AG) management plan.	Enhance natural environment by maximising opportunities for improving biodiversity.	Desirable	Short - medium term	TBC	TBC	Salt Way Action Group Banbury TC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Bankside Phase 1 (Longford Park) Banbury 4 Bankside Phase 2	CDC	Management work is ongoing.

## 2.2 IDP Update Banbury Projects

No.	BANBURY Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
77 (new)	Enhancement of Local Wildlife sites	Restoration, maintenance and new habitat creation associated with Local Wildlife Sites. The network of local wildlife sites is vital to sustaining populations of the UK's wildlife, and appropriate land management is often essential to enable this wildlife to survive and flourish.	Necessary	Short to long term	TBC	TVERC / BBOWT (in part via CDC annual grant funding)	Oxfordshire Local Wildlife Sites Project TVERC BBOWT		All Banbury sites	CDC / OCC	New project to meet the objectives of the Local Nature Recovery Strategy being developed by Oxfordshire County Council.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
<b>Transport and movement</b>											
1	London Oxford Airport and Langford Lane Industrial Estate / Oxford Technology Park	Supporting economic growth of employment clusters such as the one formed by the Oxford London Airport and Langford Lane Industrial estate.	Critical	TBC	TBC	TBC	DfT Airport Operator OCC CDC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4)	Kidlington 1: Accommodating High Value Employment Needs (1A. Langford Lane / London Oxford Airport)	Local Plan	To be progressed through the emerging Local Plan, liaison with Airport operator and existing businesses at the airport and on the Langford Lane Industrial Estate / Oxford Technology Park.
2	High Speed 2 Proposed route to run through Cherwell's Fringford Ward.	High Speed rail connecting UK's major cities.	N/A	Medium - long term	TBC	TBC	HS2 Ltd (DfT)	Local Plan: High Speed Rail 2 - London to Birmingham (SLE 5)	Local Plan: High Speed Rail 2 0 London to Birmingham (SLE 5)	Local Plan National Infrastructure Plan, Dec.	Phase 1 was issued with "Notice to Proceed" by the DfT on 15 April 2020 and construction works are underway.
3	Improving the level of public transport to and from London Oxford Airport and Langford Lane Industrial Estate / Oxford Technology Park.	Ensuring delivery of high-quality public transport.	Necessary	Short term	c. £400K	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4)	Local Plan: Improved Transport and Connections (SLE 4)  Kidlington 1: Accommodating High Value Employment Needs (1A. Langford Lane / London Oxford Airport)	LTP	Oxford Airport is now served by two buses per hour between Witney, Woodstock, Kidlington and Oxford, plus evening services between Banbury and Oxford.  Langford Lane Industrial Estate now served by two buses per hour, seven days per week. S106 funding enhanced evening bus services.
4	Implementation of a bus lane on Bicester Road (C43) using additional land rather than just existing highway.	Ensuring delivery of high-quality public transport.	Necessary	TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4)	Local Plan: Improved Transport and Connections (SLE 4)  Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	Fully funded and approved. To be completed by 2025.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
5a	Accessing Oxford Northern Approaches – Northern Gateway Site Link Road	Identified in LTP4 as part of the Oxford Transport Strategy. Delivery expected to be monitored as part of that area strategy and LTP4.		TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4)	Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	Works at Pear Tree substantially complete and commissioning of all new traffic signals booked for w/c 25 September 2023.  Works on Loop Farm to Cassington Road, Yarnton section to be substantially completed by end September with signals at bus gate and toucan crossing switched on w/e 29 September.
5b	Potential road link between A40 and A44 (Part of the above) (A40- A44 Strategic Link Road)	Identified in LTP4 as part of the Oxford Transport Strategy. Delivery expected to be monitored as part of that area strategy and LTP4.		TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4)	Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	Options assessment undertaken but project currently on hold

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
6	A34 on-slip improvements to the Pear Tree and Botley junction interchanges to the immediate south of the district.	Support delivery of strategic development with sufficient upgrades to road and active travel infrastructure.	Desirable	Short - medium term	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4)	All Kidlington Sites	OCC	A scheme of various highway improvements on the Botley Road corridor was completed in 2023. No further phases of work planned.
7a	Road network improvements: Remedial road safety measures such as installing Vehicle Active Signage; build outs or lining/surface measures to address speeding.	To improve highways safety.	Necessary	TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	To be progressed further through future Local Plan consultations and Kidlington Framework Masterplan
7b	Road network improvements: Remove clutter and ensure the routing is correct on the strategic road network particularly from the A44, A40 and A34 of signage to Kidlington.	To improve highways safety.	Necessary	TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	To be progressed further through the Local Plan and Kidlington Framework Masterplan.
8	Joining up the riding network across the wider area using public rights of way so that routes for commuting and recreation are improved.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Desirable	Short to long term	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington Non-strategic sites to be identified in the next Local Plan	LTP	Contributions continuing to be sought to join up the active travel network. Kidlington LCWIP adopted December 2021.



### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
9	Linking Kidlington to the railway station at Water Eaton (Oxford Parkway) to promote the opportunity for cycling and walking.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Necessary	TBC	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington 1: Accommodating High Value Employment Needs (Langford Lane and Begbroke Science Park) Non-strategic sites to be identified in the next Local Plan DPD, Neighbourhood Plans	LTP	Contributions continuing to be sought to promote active travel connections to Oxford Parkway.  Kidlington Roundabout improvements under construction.
10	Improving cycling and walking links to the Langford Lane area and shopping facilities in the centre of Kidlington.	Improving cycling and walking routes Provide sustainable movement routes for pedestrians and cyclists.	Necessary	TBC	TBC	Part secured	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington 1: Accommodating High Value Employment Needs (Langford Lane and Begbroke Science Park)	LTP	Negotiating improved walking and cycling routes through development proposals in the area.
11	Improvements of footways: widening, resurfacing, dropped kerbs and new or improved crossing points, which will contribute to greater containment and thus support their vitality and economic success, including the business parks and London Oxford Airport.	Improving cycling and walking Provide sustainable movement routes for pedestrians and cyclists.	Necessary	Short to long term	TBC	TBC	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington 1: Accommodating High Value Employment Needs (Langford Lane and Begbroke Science Park) Policy Kidlington 2: Strengthening Kidlington Village Centre	LTP	Negotiating improved walking and cycling routes through development proposals in the area.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
12	Pedestrianisation of part of the High Street, wider footways and pedestrian crossings.	Improving public realm.	Necessary	TBC	TBC	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington 2: Strengthening Kidlington Village Centre	LTP	To be progressed further through the Kidlington Framework Masterplan.
13a	Improvements to facilities for cyclists and pedestrians at key destinations and employment sites including London Oxford Airport and the rail station at Water Eaton.	Improving cycling and walking Provide sustainable.	Necessary	TBC	TBC	TBC	OCC CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington 1: Accommodating High Value Employment Needs (Langford Lane and Begbroke Science Park) Policy Kidlington 2: Strengthening Kidlington Village Centre)	LTP	To be progressed further through future Local Plan consultations and Kidlington Framework Masterplan.
13b	Cycle parking infrastructure in the 5K area.	Improvements to cycling infrastructure.	Necessary	Short term	Secured	Part completed	CDC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth in Kidlington	Kidlington/Water Eaton Kidlington 1: Accommodating High Value Employment Needs (Langford Lane and Begbroke Science Park) Policy Kidlington 2: Strengthening Kidlington Village Centre)	CDC	Providing and installing 2 cycle racks per Parish with opportunity for PCs to invest in more racks. Commenced, was expected to be complete by end of March 2022.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
14	Local and Area Bus Services - Former RAF Upper Heyford.	New or improved bus services with connections to other transport nodes Improved Accessibility Provide sustainable travel options.	Necessary	Short to long term	TBC in addition to approved scheme	Developer Contributions in addition to approved scheme	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth Local Transport Plan: LTP4 Policy BIC2	Policy Villages 5	CDC/OCC	Service 250 withdrawn in February 2023 following Heyford Park S106 expiry. New service 25 to/from Bicester operates hourly Mon-Sat. Expanded service (30 mins Mon-Sat, hourly Sunday) expected to start February 2024.
15	Improving bus stops on the A44 to access inter-urban services as well as the ability of the site to support and benefit from the local bus service that penetrates the strategic allocation immediately to the south. A conjoined strategy with the adjoining residential-led promotions remains essential.	Support delivery of strategic development with sufficient upgrades to road and active travel infrastructure.	Desirable	Short - Medium	TBC	TBC	OCC Private sector developers	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth Local Transport Plan: LTP4 Policy BIC2	PR8 and PR9	OCC	Contributions are being sought from site promoters.
16	Improvements to the Public Rights of Way Network including re-opening of historic routes (including the Portway)- Former RAF Upper Heyford.	Improvements to the network in addition to measures secured as part of the approved scheme.	Necessary	Short to long term	TBC in addition to approved scheme	Developer Contributions in addition to approved scheme	OCC	Local Plan: Improved Transport and Connections (SLE 4) and Mitigating and Adapting to Climate change (ESD1) in support of strategic growth	Policy Villages 5	CDC/OCC	Reopening of Aves Ditch overdue - condition on historic planning permission at Heyford has not been discharged. Contributions secured on policy Villages 5 towards upgrade of bridleway link to Bicester.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
17	Highways Improvements and Traffic Management Measures (including to the rural road network to the west and at Middleton Stony) - Former RAF Upper Heyford.	Improvements to the highways network as required by the Highways Authority in addition to the approved scheme. Including capacity improvements and village traffic calming subject to Transport Assessment.	Critical	Short to long term	TBC in addition to approved scheme	Developer Contributions in addition to approved scheme	OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy BIC1	Policy Villages 5	OCC/CDC	Contributions and works package secured on policy Villages 5.
18	M40 Junction 10 capacity improvements.	Required by National Highways and OCC.	Critical	Short term	c.£18.8m	TBC	National Highways OCC	Local Plan: Improved Transport and Connections (SLE 4) Local Transport Plan: LTP4 Policy 1	Policy Villages 5	CDC/OCC	Work originally due to start on site in 2024, but modelling work is ongoing so commencement may be delayed.
<b>Education</b>											
19	New Primary and Secondary Schools	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education	Critical	Short to long term	TBC	Developer Contributions	OCC Schools	Local Plan: Meeting education needs (BSC7)	Policy Villages 5 & Non-strategic sites to be identified in the Next Local Plan and Neighbourhood Plans	OCC	No new schools required for Kidlington and rural areas, except those identified as the Partial Review Oxford Unmet Needs sites. Other rural developments which benefit from these school would be required to contribute towards the cost in a proportionate manner.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
20	Expansion of existing primary schools - Location depends on the distribution of rural housing.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short to long term	£11,5K	Developer Contributions	OCC	Local Plan: Meeting education needs (BSC7)	Non-strategic sites to be identified in the next Local Plan Neighbourhood Plans	OCC	Contributions, including land and funding for expanded schools will be sought from site promoters. No currently identified expansions except those identified as needed for the Partial Review Oxford Unmet Needs sites or Heyford
20a	Heyford Primary School Places (expansion of Free School from 420 places to 700 or new 1 to 1.5FE Primary School)	Expand the schools and colleges provision to match the needs of residents and businesses. Provide opportunities for local people to improve the quality of their life: Skills, training and education	Critical	Short to medium term	TBC	Developer Contributions (developer direct provision)	OCC Schools	Local Plan: Meeting education needs (BSC7)	Villages 5 - Former RAF Upper Heyford	OCC	Contributions, including land and funding for expanded schools are being sought from site promoters. Current expectation is that a new site and building for a 1.5fe primary school will be directly delivered by the developer
21	Expansion of secondary school capacity - Location depends on the distribution of rural housing.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	c.£3.89m for 11-16 with further c.£276K	Developer Contributions	OCC	Local Plan: Meeting education needs (BSC7)	Non-strategic sites to be identified in Next Local Plan Neighbourhood Plans	OCC	Contributions, including land and funding for expanded schools will be sought from site promoters. No currently identified expansions except those identified as needed for the Partial Review Oxford Unmet Needs sites, Heyford and areas near Woodstock.
22	Special Needs Education – expansion of existing provision	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short to medium term	TBC	Developer Contributions	OCC Schools	Local Plan: Meeting education needs (BSC7)	Non-strategic sites to be identified in the next Local Plan Neighbourhood Plans	OCC	Ongoing need for more SEND capacity, being delivered through a county-wide strategy.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
22a	New SEN School in Bloxham	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short term	Committed	Committed	OCC DfT	Local Plan: Meeting education needs (BSC7)	Non-strategic sites to be identified in the next Local Plan Neighbourhood Plans	OCC	Bloxham Grove special school opening January 2024.
23	Early Years Education - seek additional space within new community facilities and/or schools to allow for delivery of Children's Centres services and early years provision.	Early years provision to match the needs of residents and businesses.	Necessary	Short to long term	TBC	Developer Contributions	OCC	Local Plan: Meeting education needs (BSC7)	Non-strategic sites to be identified in Next Local Plan Neighbourhood Plans	OCC	Specific infrastructure to be identified through future Local Plan consultations, Kidlington Framework Masterplan and Neighbourhood Plans work.
24	Heritage Centre - Former RAF Upper Heyford	To help conserve the heritage value of the site	Necessary	Medium to long term	TBC	TBC	Private sector developers CDC Third Sector	Local Plan: Supporting Tourism Growth (Policy SLE 3)	Policy Villages 5: Former RAF Upper Heyford	CDC	To be secured and delivered through the development process

Utilities

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
25	Water supply links and network upgrades.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Non-strategic sites to be identified in the next Local Plan Former RAF Upper Heyford (TBC)	Thames Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
26	Water supply links and network upgrades (for the parishes of Ardley, Cottisford, Finmere, Fringford, Fritwell, Godington, Hardwick with Tusmore, Hethe, Mixbury, Newton Purcell with Shelswell, Somerton, Stoke Lyne and Stratton Audley).	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Throughout plan period	Costs to be determined as individual development comes forward	To be funded by Anglian Water and private developers	Thames Water	Local Plan: Public Service and Utilities (BSC9)	Non-strategic sites to be identified in the next Local Plan Former RAF Upper Heyford (TBC)	Discussions with utility providers and LP representations Thames Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.
27	Sewerage links and treatment works upgrade.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Anglian Water Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Non-strategic sites to be identified in the next Local Plan	Thames Water / Anglian Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development.
28	Relocation and/or realignment of existing electricity and gas service infrastructure.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short to long term	Costs to be determined as individual development comes forward	TBC	SSE Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Non-strategic sites to be identified in Next Local Plan	LP	To be secured and delivered through the development process.



### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
29	Rural Gigabit Hub Site Programme. Enable full fibre infrastructure installation at village/community centres, schools and health sites.	Provision of digital infrastructure to support community services which are dependent on high speed connectivity.	Necessary	Short term	c.£8m (Countywide)	Secured	OCC DCMS	Local Plan: Public Service and Utilities (BSC9)	County Wide	OCC	Village Halls: Bourtons , Epwell , Hanwell, Hethe, Middleton Stoney, Mollington , Sibford, Tadmarton, Weston On The Green Primary School: Bishop Carpenter, Dr Radcliffes C Of E, Edward Field,Fritwell C Of E, Hornton, Sibford Gower,William Fletcher Libraries: Hook Norton, Woodgreen Bloxham Village Museum Cropredy Surgery Hook Norton Surgery Kidlington Ambulance Station Sibford Surgery The Key Medical Practice
30	Utilisation of Energy from heat from Ardley Energy Recovery Facility - Former RAF Upper Heyford.	Utilisation of heat from Ardley EfW Plant - To be investigated.	Desirable	Short to long term	TBC	TBC	CDC	Local Plan: Mitigating & Adapting to Climate Change (Policy ESD1) Energy Hierarchy (Policy ESD 2) Decentralised Energy Systems (Policy ESD 4)	Policy Villages 5	CDC/OCC	No progress made.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
31	Waste Management Capacity: Building new or enhancing existing Household Waste Recycling Centre (HWRC) sites to deal with increased demand Sites should be designed to manage waste in accordance with the hierarchy, promoting reduction and reuse.	Ensure waste and recycle facilities grow at the same rate as communities needs.	Necessary	Medium term	TBC	Developer Contributions	OCC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1) OCC Minerals and Waste Local Plan and emerging Core Strategy OCC HWRC Strategy	All Oxford unmet need sites	OCC	Further project specific information to be added as project development progresses.
<b>Flood Risk</b>											
No schemes identified in the 2022 update. Specific infrastructure to be identified through the next Local Plan, Kidlington Framework Masterplan and Neighbourhood Plans											
<b>Emergency and rescue services</b>											
32	Neighbourhood Police Office - Upper Heyford.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short - medium term	Committed	Committed	TVP and Private sector developers	Local Plan: Public Service and Utilities (BSC9)	Policy Villages 5 Former RAF Upper Heyford	TVP	Discussions ongoing with developer regarding delivery - anticipated in 2025
33	Infrastructure required to directly serve new development including fleet, staff, set up costs and kit, upgrades to existing radio and emergency centre call.	Ensure emergency and rescue infrastructure grows at the same rate as communities.	Necessary	Short to long term	TBC	TBC	TVP	Local Plan: Public Service and Utilities (BSC9)	Policy Villages 5 Former RAF Upper Heyford	TVP	Contributions secured through s106 agreements.
<b>Health</b>											
34	Primary Health Care Provision - Former RAF Upper Heyford.	Ensure health infrastructure grows at the same rate as communities.	Necessary	Short - medium term	TBC	TBC (in addition to approved scheme)	NHS Trust Development Authority Oxfordshire CCG	Securing Health & Well- Being (Policy BSC 8)	Policy Villages 5 Former RAF Upper Heyford	OCCG	Contributions to GP practice within the Primary Healthcare catchment area.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
35	New or expanded GP premises in Kidlington, Begbroke and Yarnton area.	Ensure health infrastructure grows at the same rate as communities.	Critical	Short - medium term	c.7.5m	TBC	Existing Health care estate premises owners, inc. practices NHS Property Services OCCG	Securing Health & Well- Being (Policy BSC 8)	PR6a PR6b PR7a PR7b PR8 PR9	OCCG	Dependent on development timing.
<b>Community Infrastructure</b>											
36	Indoor Recreation to be provided as part of development throughout Kidlington and the Rural areas in accordance to Local Plan standards.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short to long term	Project specific (below)	Project specific (below)	Parish Councils CDC Private sector developers Schools Local clubs	Local Plan: Indoor Sport Recreation and Community Facilities (BSC12)	Villages 4 - Meeting the Need for Open Space, Sport and Recreation Non-strategic sites to be identified in the next Local Plan	Sports Facilities Strategy, October 2018	To be delivered through: <ul style="list-style-type: none"> <li>•Development sites through the planning application process in accordance to Local Plan requirements and Table 10</li> <li>•Public access agreements to privately owned sites</li> <li>•Dual use agreements to allow public use of school facilities</li> </ul> Currently undertaking feasibility studies regarding the development of existing sites and identifying opportunities to secure new sites as various development sites come on stream. Sports studies identify the future needs for playing pitches and increased

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
37	Establishment of Local Centre - Former RAF Upper Heyford.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Critical	Short to long term	TBC - Part secured through approved scheme	TBC - Part secured through approved scheme	Private sector developers CDC	Local Plan: Indoor Sport, Recreation & Community Facilities (BSC 12)	Policy Villages 5 Former RAF Upper Heyford	CDC	Through implementation of Policy Villages 5 and developer contributions Artist has been appointed by Dorchester Group
38	Creation of a new community hub at Former RAF Upper Heyford that has the capability to accommodate multiple community related services including access to library.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Desirable	Short term	c.£0.5m	TBC	Private sector developers OCC	Local Plan: Indoor Sport, Recreation & Community Facilities (BSC 12)	Policy Villages 5 Former RAF Upper Heyford	OCC	Ongoing development discussions with main site developer.
(New)	Reconfiguration and refurbishment of Kidlington Library to provide additional capacity for growth	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Medium-Long Term	c. 0.35m	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Oxford unmet need sites	OCC	Early stage feasibility, not fully funded or gained consent
(New)	Expansion and operation of the Museum Resource Centre at Standlake	To provide sufficient storage for archeological finds from development and ensure its safekeeping	Necessary	Medium-Long Term	TBC	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Oxford unmet need sites	OCC	TBC
39	Heritage Centre - Former RAF Upper Heyford.	To help conserve the heritage value of the site.	Desirable	Short - Medium	TBC	TBC	Private sector developers CDC	Local Plan: Indoor Sport, Recreation & Community Facilities (BSC 12)	Policy Villages 5: Former RAF Upper Heyford	CDC	To be secured and delivered through the development process.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
40	Provision of burial space to serve this expanding new community.	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	TBC	TBC	Developer contributions	Private sector developers CDC		Policy Villages 5 Former RAF Upper Heyford	CDC Officers	This project is still in the early stages and will be subject to identifying an appropriate location and delivery mechanism.
<b>Open space, recreation and biodiversity</b>											
41	Amenity open space, natural and semi-natural green space and Parks and Gardens to be provided to Local Plan standards.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Cost/provision to be determined once sites identified in the next Local Plan or Neighbourhood Plans	TBC	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 and the Cherwell Green & Blue Infrastructure Strategy.
42	Kidlington Green Spaces Strategy 2008 identified existing deficiencies to 2026: Rural 0.4 ha park ideally on the northern outskirts of Kidlington 1.1ha natural/semi-natural green space 2ha amenity open space These were partially updated in the Open Space update 2011.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	Cost/provision to be determined once sites identified in the next Local Plan or Neighbourhood Plans	TBC	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Non-strategic sites to be identified in the next Local Plan	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 New provision by public bodies or organisations Public access agreements to privately owned sites future Local Plan consultations will seek to include allocations to help address deficiencies in open space sport and recreation for the plan period.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
43	Rural North Sub-area Green Spaces Strategy 2008 identified existing deficiencies to 2026: 5.3 ha natural/semi- natural green space 2.6 ha amenity open space These were partially updated in the Open Space update 2016. 38 ha amenity open space with priority provision in Adderbury, Bloxham and Bodicote, Cropredy and Sifford Wards.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Cost/provision to be determined once sites identified in the next Local Plan or Neighbourhood Plans	TBC	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Non-strategic sites to be identified in the next Local Plan	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 New provision by public bodies or organisations Public access agreements to privately owned sites future Local Plan consultations will seek to include allocations to help address deficiencies in open space sport and recreation for the plan period.
44	Rural Central Sub-Area Green Spaces Strategy 2008 identified existing deficiencies to 2026: 1.5 ha amenity open space.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Cost/provision to be determined once sites identified in the next Local Plan or Neighbourhood Plans	TBC	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Policy Villages 5 - Former RAF Upper Heyford Non-strategic sites to be identified in next Local Plan	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 New provision by public bodies or organisations Public access agreements to privately owned sites future Local Plan consultations will seek to include allocations to help address deficiencies in open space sport and recreation for the plan period.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
45	Rural South Sub-area Green Spaces Strategy 2008 identified existing deficiencies to 2026: 2.7 ha amenity open space. These were partially updated in the Open Space update 2011: 2.87 ha amenity open space with priority provision in Gosford and Water Eaton, Kirtlington, Launton, Otmoor and Yarnton.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Cost/provision to be determined once sites identified in the next Local Plan or Neighbourhood Plans	TBC	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Non-strategic sites to be identified in next Local Plan	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9 New provision by public bodies or organisations Public access agreements to privately owned sites future Local Plan consultations will seek to include allocations to help address deficiencies in open space sport and recreation for the plan period.
46	Green Space Network Heyford Park.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed in line with the Green & Blue Infrastructure Strategy.	Necessary	Short - medium term	TBC	Part Secured (for approved scheme)	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Villages 5 - Former RAF Upper Heyford	Planning applications information	Secured through S106 for Former RAF Upper Heyford (08/00716/OUT) (18/00825/HYBRID)

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
47	Allotments to be provided as part of development throughout Kidlington and rural areas in accordance to Local Plan standards.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short to long term	TBC	Part secured	Parish Councils CDC Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Policy Villages 5 - Former RAF Upper Heyford Non-strategic sites to be identified in the next Local Plan	Cherwell Green and Blue Infrastructure Strategy 2022	Future Local Plan consultations will include allocations to help address deficiencies in open space sport and recreation for the plan period.
48	Children's play areas, sports pitches and courts to be provided as part of development throughout Kidlington and rural areas in accordance to Local Plan standards.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Policy Villages 5 - Former RAF Upper Heyford Non-strategic sites to be identified in the next Local Plan	Local Plan Playing Pitch Strategy 2008	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9.
49	Playing Pitches Strategy 2018 identifies needs to 2031 for: Kidlington Football One 3G pitch deficiency likely to require a one 3G pitch during the plan period.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation Non-strategic sites to be identified in the next Local Plan	Local Plan Playing Pitches Strategy 2018	To be delivered through: Development sites through the planning application process in accordance to Local Plan requirements and Tables 8 and 9.



### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
50	Provision of a football pitch at Milton Road, Adderbury.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	TBC	TBC	c.£657k committed	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11)	Kidlington and rural areas Villages 4 - Meeting the Need for Open Space, Sport and Recreation	CDC	CDC are supporting the Parish Council to develop viable plans.
51	Playing fields Heyford Park Refurbishment of tennis courts Provision of: new cricket facilities Grass pitches: 2 football and 1 softball.	Ensure play and sports infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short term	TBC	Part Committed (for approved scheme)	CDC Private developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Villages 5 - Former RAF Upper Heyford	Planning applications information	Funding part committed through S106 for Former RAF Upper Heyford (08/00716/OUT).

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
52	Explore the potential of a "Movement Network" - link open spaces together at Kidlington. There is the potential to explore a movement network addressing accessibility and habitat fragmentation through the emerging Kidlington Framework Masterplan and next Local Plan.	Address the fragmentation of natural environment by improving/providing green infrastructure corridors and increase accessibility of open spaces.	Desirable	Short to long term	TBC	TBC	CDC Parish Council Private sector developers	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Village 4 - Meeting the needs for Open Space, Sport and Recreation Non-strategic sites to be identified in next Local Plan	CDC	<p>CDC are working with Kidlington Parish Council to improve biodiversity on Parish Council owned land.</p> <p>Some open spaces have been connected in the village along walking health routes (called zoo trails). Also through digitisation of these routes and the Explorer routes in and around the village onto the Go Jauntly app - <a href="https://www.cherwell.gov.uk/info/3/leisure-and-culture/246/circular-walks-in-cherwell">https://www.cherwell.gov.uk/info/3/leisure-and-culture/246/circular-walks-in-cherwell</a></p> <p>Wild Kidlington Project Officer continues to work well with KPC to improve biodiversity on Parish Council owned land. Also Cherwell Green &amp; Blue Infrastructure Strategy is relevant here.</p>
53	Explore the potential for improvements to the Canal corridor at Kidlington.	Improving/providing green infrastructure corridors and increase accessibility of open spaces.	Desirable	Short to long term	TBC	TBC	CDC	Local Plan: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17)	Village 4 - Meeting the needs for Open Space, Sport and Recreation Non-strategic sites to be identified in next Local Plan	CDC Cherwell Green and Blue Infrastructure Strategy 2022	TBC

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
54	Proposals for development to achieve a net gain in biodiversity. To be secured as part of development.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC OCC BBOWT	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Village 4 - Meeting the needs for Open Space, Sport and Recreation Non-strategic sites to be identified in next Local Plan	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	The Environment Act Nov. 2021 made it mandatory for development to achieve at least a 10% net gain in value for biodiversity. The Council's Executive endorsed 'seeking a minimum of 10% biodiversity net gain through engagement with the planning process' in October 2019.
55	Ecological Mitigation and Compensation - habitat creation and management.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	Cherwell Open Space and Play Areas 2022 Cherwell Green and Blue Infrastructure Strategy 2022	Secured through planning application consultation.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
56	Restoration, maintenance and new habitat creation at Upper and Lower Cherwell Conservation Target Areas.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	TBC	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	PR6a PR6b PR7a PR7b PR8 PR9	Local Plan OCC CDC	<p>The Council will work with Wild Oxfordshire, Natural England, Green Places Fund and developers to deliver restoration, maintenance and new habitat creation.</p> <p>The Council supports Wild Oxfordshire (which includes Wild Kidlington) and BBOWT (which includes the LWS Project) to maximise opportunities for improving biodiversity. There are also opportunities through catchment partnership work led by BBOWT and Thames21.</p>

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
57a	Restoration, maintenance and new habitat creation at Upper and Lower Cherwell Conservation Target Areas: Happy Valley Project Upper Thames Wader Group Wider Kidlington area.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Desirable	Annual project	TBC	Funded by Natural England	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	PR6a PR6b PR7a PR7b PR8 PR9	CDC	Happy Valley Project – landowners working together along the Deddington Brook catchment to improve their local environment. Funded by Natural England and supported by BBOWT. Upper Thames Wader Group - working on the Curlew Recovery Project supported by Wild Oxfordshire Wider Kidlington area - focus of extended Oxfordshire Local Wildlife Sites project (includes sites within Lower Cherwell CTA (along the River Cherwell and Oxford Canal), the Oxford Meadows and Farmoor CTA to the south). Potential for restoration of some declining sites.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
57b	Kidlington Biodiversity Projects: St Mary's Fields Nature Reserve. Lyne Road Green (hedgerow planting).	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Desirable	Short term	TBC	TBC	Parish Council CDC, Wild Oxfordshire	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	CDC internal	Owned by KPC, St Mary's Fields continues to be managed by a keen volunteer group and supported by Wild Kidlington. Lyne Road Green is also owned by KPC and has been the greenspace focus of Wild Kidlington. Habitats are created, managed and restored on both sites. Wild Oxfordshire which the Council funds on an annual basis advises local Parish groups on how best to protect and enhance the natural environment.

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
58	Otmoor Basin reserve expansion.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	TBC	TBC	Being sought	CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	Local Plan OCC CDC	<p>RSPB has secured funding from the Natural Environment Investment Readiness Fund to carry out a scoping review of the Otmoor Basin to identify land which RSPB thinks would fit into biodiversity net gain scheme. Funding continues to be sought for the purchase of land to extend the Otmoor Reserve which RSPB owns and manages.</p> <p>CDC has met with the RSPB about the reserve becoming a habitat bank but no firm conclusion has been reached. Funding has been secured to provide a training base on the Reserve. The Reserve is funded on an annual basis by the Council in terms of habitat management.</p>

### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
59	Restoration of s41 NERC Act habitats on Parish sites.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	TBC	TBC	TBC	CDC Wild Oxfordshire BBOWT TOE2	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17)	Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	CDC internal	A number of projects detailed in the 2022 update are ongoing and active. These include:  St Mary's Fields Nature Reserve, Park Hill Copse, Kidlington habitat restoration; The Slade LNR, Bloxham habitat restoration; Island Pond Nature Reserve in Launton and Adderbury Lakes LNR habitat restoration.  New orchard planted in Deddington in October 2021 by Deddington Environment Network (TOE funding) and Sustainable Kirtlington is working on setting up a community orchard.
60	Establishment of enhanced and new wildlife habitats & corridors - Former RAF Upper Heyford.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC (in addition to approved scheme)	TBC / Developer Contributions (in addition to approved scheme)	Private sector developers CDC	Local Plan: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Green Infrastructure (ESD17)	Policy Villages 5	CDC/OCC	Ardley and Heyford Conservation Target Area has been approved.



### 2.3 IDP Update Kidlington and Rural Areas Projects

No.	Kidlington and Rural Areas Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 Update
61 (new)	Enhancement of Local Wildlife sites	Restoration, maintenance and new habitat creation associated with Local Wildlife Sites. The network of local wildlife sites is vital to sustaining populations of the UK's wildlife, and appropriate land management is often essential to enable this wildlife to survive and flourish.	Necessary	Short to long term	TBC	TVERC / BBOWT (in part via CDC annual grant funding)	Oxfordshire Local Wildlife Sites Project TVERC BBOWT		Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	CDC / OCC	New project to meet the objectives of the Local Nature Recovery Strategy being developed by Oxfordshire County Council.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
<b>Transport &amp; movement</b>											
1	Explore potential for a new rail station/halt between Kidlington and Begbroke.	Identify potential for future new rail services and stations that reduce the reliance on private car for inter urban travel.	Desirable	Medium term	N/A	N/A	Network Rail, OCC, Rail providers, Begbroke Science Park/Oxford University	LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2 Sept. 2017	PR8	LP1 PR	A new Oxfordshire Rail Strategy following on from LTCP is expected in 2025 and will address this.  Policy PR8 safeguards land so that future opportunities are not prevented. Delivery of LP1 PR does not depend on this scheme.
2	Expansion of Oxford Parkway (formerly Water Eaton) P&R.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Necessary	Short - medium term	TBC	Local Growth Fund bids, developer contributions.	OCC, bus service providers, private developers	LTP4 LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) P&R Study, OCC May 2016 OxIS Stage 2 Sept 2017	All Kidlington Sites	OCC OTS	An Oxfordshire Mobility Hub Strategy was approved in 2023. There is some funding to address mobility hubs and the needs of Oxford Parkway Park & Ride are being considered as part of this.
3	P&R at London Oxford Airport.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Necessary	Short - medium term	c. £17m	Local Growth Fund bids, Developer contributions, other third party contributions.	OCC, bus service providers, private developers	LTP4 LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) P&R Study, OCC May 2016 OxIS Stage 2 Sept 2017	All Kidlington Sites	OCC OTS	Funding from developers is being sought.

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## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
4	Bus Lane and bus stop improvements along the A4260/A4165.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Scheme specific below	Scheme specific below	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	OCC OTS TA (ITP) BSIP 2021	Funding from developers is being sought.
4a	Improved bus lane provision on the A4165 between the Kidlington roundabout and past the new housing sites.	Reduce the proportion and overall number of car journeys.	Critical	Short - medium term	c. £3.87m	Potential sources of funding include: Emerging Oxfordshire Growth Deal	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	All Kidlington Sites	OCC OTS TA (ITP)	Options assessment complete; design and delivery being discussed with developers.
4b	A4260 – southbound bus lane from The Moors to Benmead Road.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC	off - February	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	All Kidlington Sites	OCC OTS TA (ITP)	TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
4c (comp )	A4260 Southbound bus lane from Bicester Road/A4260 junction to Kidlington roundabout.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC		OCC, bus service providers, private developers	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	All Kidlington Sites	OCC OTS TA (ITP)	Completed
5	Signalised junctions along the A4260/A4165 corridor to improve bus movements including Bus Gate near Kidlington centre).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Scheme specific below	Scheme specific below	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	OCC OTS TA (ITP)	Initial corridor study set out the outline schemes through these sections.
5a	A4260/Bicester Road Signalised junction – RT detection and advanced stop line.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	c. £0.313m	Potential sources of funding include: Local Growth Fund bids, developer contributions	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites		TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
5b	A4260/Lyne Road Signalised junction - RT detection, advance stop line and toucan crossing.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	c. £0.313m	Potential sources of funding include: Local Growth Fund bids, developer contributions	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites		TBC
5c	Langford Lane/A4260 junction improvements with bus lanes on some approaches.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC	Potential sources of funding include: Local Growth Fund bids, developer contributions	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites		TBC
6	Bus Lane improvements along the A44.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Scheme specific below	Scheme specific below	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	PR8 PR9	OCC OTS TA (ITP)	Works around Pear Tree are complete.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
6a	Northbound and southbound bus lane on A44 between Langford Lane and Bladon.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	£3.89m	Potential sources of funding include: Oxfordshire Growth Deal North Oxford All Modes Corridor Improvements, Local Growth Fund bids, developer contribution		LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	PR8 PR9	OCC OTS TA (ITP)	TBC
6b	Southbound bus lane on A44, between Langford Lane and Spring Hill junction.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC		OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8 PR9	OCC OTS TA (ITP)	Options assessment complete.
6c (complete)	Southbound bus lane on A44 between Spring Hill junction and Pear Tree interchange.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC			LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8 PR9	OCC OTS TA (ITP)	Completed

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
6d (New)	Bus service improvement to Eastern Arc	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Medium term	£2.16m	S106	OCC Bus operators Developers	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR	PR6a, PR6b, PR7a, PR7b	CDC	Financial contributions to support public transport connectivity between PR6/7 sites and Eastern Arc – notably major employment sites – are being sought.
7	4 buses per hour service between Oxford and Begbroke routed Land East of the A44 development site (A44/A4144 corridor).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Pending development	Bus operator and developer funded	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8	OCC OTS TA (ITP)	Funding from developers at PR8/PR9 is being sought.
8	Function improvements facilitating cross-corridor bus movements (A44 to/from A4260).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Scheme specific below	Scheme specific below	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	OCC OTS TA (ITP)	Optioneering and feasibility designs are near completion for 8a and 8b through Growth Deal Funding.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
8a	Left turn bypass lane from A4095 Upper Campsfield Road to A44.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	c. £1.04m	Potential sources of funding include: Oxfordshire Growth Deal Oxford All Modes Corridor Improvement, Local Growth Fund Bids, developer	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	OCC OTS	TBC
8b	Bus only left turn filter A44 to Langford Lane General traffic to turn left from additional lane at junction).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Necessary	Short - medium term	c. £1.04m	contribution	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	TA (ITP)	Scheme priority downgraded from "critical" to "necessary" due to main traffic flow remaining on A44.
8c	Signalising A4095 Upper Campsfield Road/A4260 junction and enhancement of pedestrian/cycle crossings.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	c. £1.04m	Potential sources of funding include: s278 plans as part of Minerals planning application, Local Growth Fund bids, developer contributions	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	OCC OTS	Was identified within the A44/A4260 corridor study but no further progress has been made at this stage.



## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
8d	Upgrade of outbound bus stop on A4165 opposite Parkway.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	TBC	TBC	OCC, bus service providers, private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	TA (ITP)	The cycle super highway along the A4260 between Kidlington Roundabout and Oxford city centre along the A4165 is going through optioneering and feasibility design through Growth Deal funding currently. Bus stop upgrade to be secured as S278 works
9	Cycle super highway along the A4260/A4165 to/from Oxford Parkway.	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	c. £2.1m-5.25m	Potential sources of funding include: s278 plans as part of Minerals planning application, Local Growth Funds bids	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites	TA (ITP)	Funding from developers is being sought.
9a	Cycle super highway along A4165 to/from Oxford Parkway to Oxford city centre.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	N/A		OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept 2017	All Kidlington Sites		TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
10	<p>Pedestrian and cycle improvements linking Kidlington, Begbroke and Yarnton: Potential closure/unadoption of Sandy Lane to form green cycle/pedestrian route linking the A44 and the A4260 (Subject to consultation with OCC). This will be the central spine of a network of footpaths/cycle ways through Land east of the A44 (PR8) and it will be cycle/pedestrian/wheelchair accessible. Improving Green Lane linking Sandy Lane/Yarnton Road and the A44 to become a cycle track.</p>	<p>Improving sustainable transport accessibility and active travel.</p>	Critical	Short - medium term	Scheme specific below	Scheme specific below	OCC	<p>LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 &amp; A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017</p>	All Kidlington Sites	TA (ITP)	Funding from developers is being sought. Some works will be provided as on-site infrastructure.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
11	Public Realm improvements on the A4260 between Benmead Road and Yarnton Road.	Integration of land use and transport in response to provide safe and attractive environments particularly in and around settlement centres.	Necessary	Short term	c.£0.50m	Potential sources of funding include: Local Growth Fund bids, DFT competitive fund, Developer contributions, Local authority budget	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure LP1 PR: Kidlington centre (PR4b) Kidlington Masterplan A44 & A4260 Corridor Study, OCC April 2017	All Kidlington Sites	OCC TA (ITP)	Outline scheme identified through the A44/A4260 corridor study.
11a	20mph zone in centre of Kidlington on A4260 between Lyne Road and Sterling Approach.	Integration of land use and transport in response to provide safe and attractive environments particularly in and around settlement centres.	Desirable	Short - medium term	TBC	Potential sources of funding include: Local Growth Fund bids, DFT competitive fund, Developer contributions, Local authority budget	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure LP1 PR: Kidlington centre (PR4b) Kidlington Masterplan A44 & A4260 Corridor Study, OCC April 2017	All Kidlington Sites	OCC TA (ITP)	20mph zone implemented on A4260 between Benmead Road and Yarnton Road. 20mph zone also implemented in residential streets throughout Kidlington.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
12	Walking/cycling/ wheelchair accessibility from land at Stratfield Farm (PR7b) to key facilities on the A4165 including proposed sporting facilities at Land South East Kidlington (PR7a) and Oxford Parkway.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	On-site transport mitigation/ design considerati ons	Development proposal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR:	PR7b	CDC	To be delivered by development proposal.
13	New public bridleways suitable for pedestrians, all- weather cycling, wheelchair use and horse riding, and connecting with existing public right of way network.	Improving accessibility and active travel.	Desirable	Short - medium term	Site/desig n considerati ons	Development proposals	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8 PR9	CDC	Will be delivered by and in phase with development
14	Walking/cycling/ wheelchair accessibility from land at Stratfield Farm (PR7b) to Land east of the A44 (PR8) (including suitable crossing.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	c.£503k*	Development proposals	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	PR7b PR8	TA (ITP) CDC	*Includes bridge cost. Apportionment to both sites. Funding from developers is being sought, but there is an expectation that these works will be provided as on-site infrastructure.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
15	New public bridleway/green link connecting Land at Stratfield Farm (PR7b) with Land East of the A44 (PR8) across the Oxford Canal, and exploration of links with the wider PRoW east of the A4165.	Improving accessibility and active travel.	Necessary	Short - medium term				LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	PR7b PR8		Funding from developers is being sought.
16	Wheelchair accessible Pedestrian/Cycle bridge over the Oxford Canal linking Stratfield Farm (PR7b) to Land East of the A44 (PR8).	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	C. £503	Private Developers	OCC Private developers Canal and Rivers Trust	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	PR7B PR8	CDC OCC	Includes bridge cost. Apportionment to both sites To be delivered by development proposal. Funding from developers is being sought.
17	Sandy Lane – pedestrian and cycle new link over railway.	Improve sustainable cross corridor connections between the A44 and the A4260.	Critical	Short - medium term	c. £2m-5m	Pending development proposal	OCC	LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8	OCC TA (ITP)	Network Rail has undertaken EIA scoping and public consultation on proposals for a new link. The current planning application at PR8 proposes a different pedestrian and cycle link. Discussions continue between parties.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
17a	Sandy Lane Level Crossing pedestrian/cycle bridge (Delivered with scheme 17.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	c.£0.52m	Pending development proposal	OCC	LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8	OCC TA (ITP) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	Network Rail has undertaken EIA scoping and public consultation on proposals for a new link. The current planning application at PR8 proposes a different pedestrian and cycle link. Discussions continue between parties.
18	Kidlington roundabout: provision pedestrian/cycle crossing at the roundabout.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	c. £5.8m	Potential sources of funding include: Emerging Oxfordshire Growth Deal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	PR6a PR6b PR7a PR7b	OCC	Construction task order expected in October 2023 to enable construction to commence at Kidlington Roundabout.
19	Public vehicular, cycle, pedestrian and wheelchair connectivity within the Land West of Yarnton site to services and facilities in Yarnton including William Fletcher Primary School.	Ensure safe access and integration with existing road network.	Critical	Short - medium term	Transport mitigation / design considerations	Development proposal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR9	OCC	Consent has been granted

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
20	New walking and cycling routes from Land West of Yarnton (PR9) through Yarnton.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Transport mitigation/design considerations	Development proposal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR9	TA (ITP)	To be delivered by development
21	Cycle and pedestrian improvements along the A44 (between Bladon Roundabout and Peartree Roundabout) Enabling: a) improved cycling facilities to link onto planned b) improvements to Peartree Roundabout c) pedestrian / cycle crossing through Langford Lane junction and across the A44 (Shared Use Path improvements and new provision).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy.	Critical	Short - medium term	Apportioned cost of A44 and Woodstock Road scheme c. £8.23m	Potential sources of funding include: Emerging Oxfordshire Growth Deal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	PR8 PR9	OCC TA (ITP)	Optioneering and feasibility design work is nearing completion through Growth Deal Funding.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
22	Cycle and pedestrian improvements along Langford Lane including enhancement to formalise crossing, Shared Use Path (SUP) on the western end of Langford Lane and hybrid cycle lanes for the eastern end.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	c. £0.772m	Private Developers	Private Developers	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	Kidlington 1a	CDC OCC	To be delivered in support of development within London-Oxford Airport / Langford Lane employment area
23	Reduction of speed limit and pedestrian/cycling crossing at key locations along the A44 (from Sandy Lane to Cassington Road).	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Transport mitigation / design considerations	Development proposal	OCC	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) A44 & A4260 Corridor Study, OCC April 2017 OxIS Stage 2, Sept. 2017	PR8 PR9	OCC TA (ITP)	TBC
24	Footpaths/cycleways within proposed development sites that link new development to existing and proposed networks	Improving sustainable transport accessibility and active travel	Critical	Short to medium term	Scheme specific below	Scheme specific below	OCC private developers	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	All LP1 PR sites	PRoW Management Plan 2014	To be delivered directly by development proposals



## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
25	Pedestrian / cycling / wheelchair accessibility from land east of Oxford Road (PR6a) to Water Eaton Park and Ride and Oxford Parkway Station.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	PR6a	TA (ITP)	To be delivered by development
26	Pedestrian/cycling/wheelchair accessibility from land west of Oxford Road (PR6b) and the employment opportunities at Oxford's Northern Gateway.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	PR6b	TA (ITP)	Delivery likely to be linked to Green Infrastructure schemes below.
27	Upgrade existing footbridge over the railway linking to Northern Gateway to pedestrian/cycle/Wheelchair accessible providing links to Northern Gateway.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	PR6b	OCC TA (ITP)	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
28	Pedestrian / cycling / wheelchair accessibility across A4165 from Land west of Oxford Road (PR6b) to services and facilities at Land East of Oxford Road (PR6a) and Oxford Parkway.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	PR6b	TA (ITP)	To be delivered by development proposal.
29	Footway along southbound carriage way of Bicester Road.	Improving sustainable transport accessibility and active travel.	Critical	Medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR7a	TA (ITP)	To be delivered by development proposal.
30	Pedestrian/cycling/wheelchair accessibility to Oxford Parkway, Water Eaton P&R, across to Bicester Road and to formal sports pitches on site.	Improving sustainable transport accessibility and active travel.	Critical	Medium term	Site transport mitigation/design consideration	Development proposal	OCC	LTP4:OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR7a	CDC	To be delivered by development proposal.
31	Vehicular spine route through Land East of the A44 (suitable for use by buses).	Reduce the proportion and overall number of car journeys and help deliver the transport changes provided for by the Oxford Transport Strategy	Critical	Short term	On-site transport mitigation/design considerations	Development proposal	OCC	LTP4: OTS LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) OxIS Stage 2, Sept 2017	PR8	TA (ITP)	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
32	Highways Works to Kidlington Roundabout/Oxford Road to enable site access for Land at Stratfield Farm.	Ensure safe access and integration with existing road network.	Critical	Short - medium term	Site transport mitigation/design considerations	Development proposal	OCC	LP1 PR: Infrastructure Delivery (PR11)	PR7b	OCC	To be delivered by development proposal.
33	Pedestrian/Cycle bridges (wheelchair accessible).	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	TBC	TBC	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	All Oxford unmet need sites	N/A	TBC
33a	Pedestrian/Cycle Bridge over the Oxford Canal and Railway.	Improving sustainable transport accessibility and active travel.	Critical	Short - medium term	TBC	TBC	OCC	LTP4: OTS LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	PR8	TA (ITP)	TBC
<b>Education</b>											
34	Primary School 2FE at Land East of Oxford Road.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	c. £11.5m	Developer contributions	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b PR7a PR7b	OCC	County education comments on the PR6a application require this 2FE primary school.
35	Additional permanent accommodation at Edward Field Primary School.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	Specific project costs TBC (standard expansion rates are £15,256)	Pending development proposal	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	PR7a PR7b	OCC	Expansion of primary school capacity within Kidlington not currently identified as required for adopted Local Plan scale of development.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
36	Primary School 3FE at Land East of the A44.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	C. 17.1m	Developer contributions	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	PR8	OCC	County education comments on the PR8 BID application require suitable primary school provision.
36a	Primary School 2FE at Land East of the A44 if required- in consultation with the LEA and unless otherwise agreed with CDC.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Medium term	c. £11.5m	Developer contributions	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	PR8	OCC	County education comments on with PR8 BID application require suitable primary school provision.
37	Additional permanent accommodation at William Fletcher Primary School	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	Specific project costs TBC (standard expansion rates are set out within developer contributions guide from OCC)	Developer contributions	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	PR9	OCC	County education comments on the PR9 application require land and funding for expanding William Fletcher primary school.
38	Secondary school (1100- place) at Land East of the A44.	Expand existing and provide new schools to match the needs of residents and businesses.	Critical	Short - medium term	c. £34m	Developer contribution and Education and Skills Funding Agency funding streams for capital investment in school provision	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	OCC	County education comments on the PR8 BID application require suitable secondary school provision. Contributions are sought from various developers. Required school size currently estimated as 900-places, but sufficient land required to protect ability to expand to 1100 places.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
39	SEN and early years school provision to meet projected needs either on site (including land) or adequate contributions to enable existing facilities to expand.	Expand the schools and colleges provision to match the needs of residents and businesses.	Critical	Short - medium term	TBC	Developer contributions	OCC	LP1: Meeting education needs (BSC7) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	OCC	Funding from developers is being sought.
<b>Utilities</b>											
40	Water supply links and network upgrades.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	Costs to be determine d as individual developme nt comes forward	To be funded by TW and private developers	Thames Water	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	Thames Water on LP1 IDP	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development may be used.
41	Sewerage links and treatment works upgrade.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	Costs to be determine d as individual developme nt comes forward	To be funded by TW and private developers	Thames Water	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	Non-strategic sites to be identified in the next Local Plan	Thames Water / Anglian Water	To be funded and provided as development comes forward. Capacity to be in place before development commences. In some instances, phasing of development.
41a	Wastewater Infrastructure upgrades required to serve Site Policy PR6a	Ensure utilities infrastructure grows at the same rate as communities	Critical	Medium term	Costs to be determine d as individual developm ent comes forward	To be funded by TW and private developers	Thames Water Private sector developers	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	WCS Nov.2017	Early engagement with TW and with the Environment Agency (EA) and Natural England (NE) when necessary

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
41b	Wastewater Infrastructure upgrades maybe required to serve Site Policy PR8	Ensure utilities infrastructure grows at the same rate as communities	Critical	Medium term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water Private sector developers	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	WCS Nov.2017	Early engagement with TW and with the Environment Agency (EA) and Natural England (NE) when necessary
42	Oxford WwTW upgrade will be required	Ensure utilities infrastructure grows at the same rate as communities	Critical	Short - medium term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b PR9	WCS Nov 2017	Thames Water are finalising plans for a major upgrade at Oxford STW, costed at more than £130m which will provide a significant increase in treatment capacity, larger storm tanks and a higher quality of treated effluent going to the river. Exact delivery date for these works TBC.
43	Cassington WwTW upgrade to improve its ability to treat the volumes of incoming sewage and reduce need for untreated discharges in wet weather	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water	LP1: Public Service and Utilities (BSC9) LP1: Water Resources (ESD8) LP1 PR: Infrastructure Delivery (PR11)	PR7a PR7b PR8	WCS Nov.2017	Thames Water is currently developing an upgrade programme with a view to delivery in 2025.
44	Water conservation measures.	Promote sustainable use of water: Maintaining quality and adequate resources.	Critical	Short to medium term	Costs to be determined as individual development comes forward	To be funded by TW and private developers	Thames Water	LP1: Water Resources (ESD8) LP1: Protection of Oxford Meadows SAC (ESD9) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites		Developers to engage with TW to draw up water and drainage strategies outlining the developments water and waste water infrastructure.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
45	Agreement in principle needed with DNO (Southern Electric Power Distribution) for any modification to overhead lines or development beneath overhead lines/undergrounding of overhead lines in relation to any development site.	Ensure utilities infrastructure grows at the same rate as communities.	Critical	Short - medium term	Costs to be determined as individual development comes forward	To be funded by SEPD and private developers	SEPD Private sector developers	LP1: Public Service and Utilities (BSC9) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b PR6c PR7a PR8 PR9	SEPD	TBC
(New)	Waste Management Capacity: Building new or enhancing existing Household Waste Recycling Centre (HWRC) sites to deal with increased demand Sites should be designed to manage waste in accordance with the hierarchy, promoting reduction and reuse.	Ensure waste and recycle facilities grow at the same rate as communities needs.	Necessary	Medium term	TBC	OCC, Developer Contributions	OCC	Local Plan: Public Service and Utilities (BSC9) Mitigating and adapting to Climate Change (ESD1) OCC Minerals and Waste Local Plan and emerging Core Strategy OCC HWRC Strategy	All Oxford unmet need sites	OCC	Further project specific information to be added as project development progresses.
<b>Flood risk</b>											
46	Agreement in principle from TW that foul drainage from the site will be accepted into their network as part of any planning application	Reducing potential flooding and pollution risks from surface water.	Critical	Short to medium term	Costs to be determined as individual development comes forward	TW Private sector developers	TW Private sector developers	LP1: Sustainable Flood Risk Management (ESD6) LP1: Sustainable Drainage Systems (SuDs) (ESD7) LP1: Water Resources (ESD8)	All LP1 PR sites	SFRA L2May 2017	To be delivered by development proposal

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
47	Site specific FRA with detailed analysis and ground investigation to inform SuDS techniques and demonstrating suitable dry site access and egress for each development site.		Critical	Short to medium term	Costs to be determined as individual development comes forward	Private sector developers	EA TW Private sector developers	LP1: Protection of Oxford Meadows SAC (ESD9) LP1 PR: Infrastructure Delivery (PR11)	All LP1 PR sites	SFRA L2May 2017	To be delivered by development proposal
48	Provision of blue corridors for public open space/ recreation within those areas of the site in FZ 3.	Reducing potential flooding and pollution risks from surface water.	Critical	Short - medium term	TBC	Private sector developers	EA	LP1: Protection of Oxford Meadows SAC (ESD9) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR7a PR8	SFRA	To be delivered by development proposal.
<b>Emergency and rescue services</b>											
49	Provision of Neighbourhood Policing facilities to serve the additional growth identified in the area. This could be through the provision of new touchdown offices as part of planned community Facilities/Centres on the identified new housing sites or through the adaptation/alteration and/or extension of existing TVP facilities in the local area.	To ensure the delivery of safe and secure communities where crime and the fear of crime is minimised.	Necessary	Short - medium term	Not known at this stage	To be funded via Developer contributions	CDC TVP	LP1 – BSC9: Public Services and Utilities LP1 PR: Infrastructure Delivery (PR11) LP1 PR: Infrastructure	All Kidlington Sites	TVP	Linked to progress of delivery of new housing schemes. Further updates pending the determination of planning applications and the securing of s106 funds.
<b>Health</b>											



## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
50	New or expanded GP premises in Kidlington, Begbroke and Yarnton area.	Ensure health infrastructure grows at the same rate as communities.	Critical	Short - medium term	c.7.5m	TBC	Existing Health care estate premises owners, inc. practices NHS Property Services OCCG	LP1: Securing health and wellbeing (BSC8) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b PR7a PR7b PR8 PR9	OCCG	Dependent on development timing.
<b>Community infrastructure</b>											
51	Sports hall at PR8 Secondary School for shared community use –one additional 4 court sports hall to Sport England specification .	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short - medium term	c. £2.34m	Private developers	OCC CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC OCC	To be delivered with scheme38 above.
52	Development of leisure provision at Kidlington Leisure Centre.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Medium term	c. £5.71m	Private developers	CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	TBC
53	Community building as part of onsite local centre at Land East of Oxford Road (community facility space of no less than 522m2).	Creation of a sustainable, mixed use development which provides opportunities for community cohesion.	Necessary	Short - medium term	c. £1.25m	Private developers	CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b	CDC	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
54	Community building as part of onsite local centre at Land East of A44 (community facility space of no less than 862m2).	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Short - medium term	c. £1.8m	Private developers	CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposal.
55	Extension to Kidlington Cemetery.	Ensure social infrastructure grows at the same rate as communities.	Essential	Medium term	c. £142.8k	Private sector developers	Kidlington PC CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	PR7a	CDC	Land secured. Relevant consents not understood to be granted yet. Project is not fully funded however is expected to collect s106 payments from forthcoming developments.
56	Expansion of community facilities located at St John's Baptist Church.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	Private developers	CDC	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	PR7a PR7b	CDC	To be delivered by development proposal.
57	Expansion of community facility in the vicinity	Ensure social infrastructure grows at the same rate as communities	Necessary	Medium term	TBC through work on site's development brief	Private developers	CDC Private Developers	LP1: Indoor Sport Recreation and Community Facilities (BSC12) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposal.
(New)	Reconfiguration and refurbishment of Kidlington Library to provide additional capacity for growth	Ensure social infrastructure grows at the same rate as communities and there are opportunities for culture and leisure.	Necessary	Medium-Long Term	c. 0.35m	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Oxford unmet need sites	OCC	Early stage feasibility, not fully funded or gained consent

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
(New)	Expansion and operation of the Museum Resource Centre at Standlake	To provide sufficient storage for archeological finds from development and ensure its safekeeping	Necessary	Medium-Long Term	TBC	Developer Contributions	OCC	PR: Infrastructure Delivery (PR11), Community Facilities (BSC 12)	All Oxford unmet need sites	OCC	TBC
<b>Open space, recreation and biodiversity</b>											
58	Oxford Canal – Improvement to towpath infrastructure.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - Medium	TBC	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) LP1: The Oxford Canal (ESD16) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All sites subject to consultation with Canal and Rivers Trust	Canal & River Trust Nov 16- Jan 17 Consultation	The canal with its towpath provides a direct route into central Oxford from the Kidlington/Begbroke area.
59	Measures for the protection and enhancement of the Oxford Canal corridor and towpath including the creation and restoration of water vole habitat in the Lower Cherwell Conservation Target Area and the of a dark.	Ensure social infrastructure grows at the same rate as communities.	Necessary	Short - Medium	c.£112.2 k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) LP1: The Oxford Canal (ESD16) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b PR8	CDC	To be delivered by development proposals Costs to be apportioned.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
60	Compensatory land for open space, countryside access and improvements c.19.6 ha at Land east of the Oxford Road (PR6a) c.30h at Land at Frieze Farm if need for replacement Golf Course is demonstrated (PR6b and PR6c) c. 11ha at Land South East of Kidlington for sports provision/new open green space/park c. 80 ha at Land at Stratfield Farm c.79 ha at Land East of the A44 (PR8) c. 24.8ha at Land West of Yarnton.	Compensatory improvements to Green Belt land environmental quality and accessibility.	Critical	Short - medium term	Scheme specific below	Scheme specific below	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP: Oxford Green Belt (ESD14) LP1 PR: The Oxford Green Belt (PR3) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR7a PPR7b PR8 PR9	CDC	To be delivered by development proposals.
61	Provision of formal sports, play areas and allotments to adopted standards.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Scheme specific below	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	To be delivered by development proposals.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
62	Formal sports provision at Land East of Oxford Road.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£ 147.8K	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	To be delivered by development proposals.
63	Formal sports provision at Land East of the A44.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£ 79.8K	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposals.
64	Formal sports provision at Land West of Yarnton.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£ 222.2K	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposals.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
65	Converting existing Hockey AGP at Kidlington and Gosford Leisure Centre to 3G and increasing its size.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c. £400k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	TBC
66a	Conversion of grass pitch into 3G pitch at Stratfield Brake to increase year round use of facilities.	Improve health, social and cultural wellbeing.	Desirable	Short - Medium	TBC	TBC	TBC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	Early stages of development
66b	Formal sport pitches provision at Land South East of Kidlington (PR7a) including: 4ha of football pitches.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Medium term	c. £3.17m	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	Provision of land at PR7a. To be delivered by development proposals - has been secured in legal agreement.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
67	Play areas provision at Land East of Oxford Road including: 3 LAPs, 2 LEAPs, 1 NEAP and 1 MUGA	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£1.05m	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	To be delivered by development proposals.
68	Play areas provision at Land West of Oxford Road including: 2 LAPs, 1 LEAP, 1 NEAP	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£756.4k	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6b	CDC	To be delivered by development proposals.
69	Play areas provision at Land South East of Kidlington including: 1 LAP and 1 LEAP	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Medium term	c.£217.8k	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7a	CDC	To be delivered by development proposals.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
70	Play areas provision at Land at Stratfield Farm including: 1 LAP and 1 LEAP	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£217.8k	Private Developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local	PR7b	CDC	To be delivered by development proposals.
71	Play areas provision at Land East of the A44 including: 5 LEPs, 3 LEAPs, 2 NEAPs and 1 MUGA.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£1.8m	Private Developers	CDC	Standards of Provision – Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposals.
72	Play areas provision at Land West of Yarnton including: 2 LAPs, 1 LEAP, 1 NEAP and 1 MUGA.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	c.£840k	Private Developers	CDC	Standards of Provision – Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposals.
73	Allotments to be provided at Land East of Oxford Road (0.47ha).	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c.£140k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	To be delivered by development proposals.



## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
74	Allotments to be provided at Land at Land West of Oxford Road (0.38ha).	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c.£113.2k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6b	CDC	To be delivered by development proposals.
75	Allotments to be provided at Land South East of Kidlington.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Medium term	c.£59.5k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7a	CDC	To be delivered by development proposals
76	Allotments to be provided at Land at Stratfield Farm.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c.£59.5k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be delivered by development proposals.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
77	Retention or replacement (to an equivalent quantity and quality) of the existing allotments at Land East of the A44 and extending allotment space in accordance with adopted.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c.£536k*	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposals.
78	Plotments to be provided at Land West of Yarnton.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c.£113.2k	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposals.
79	Exploring marked running routes associated with both existing green space and new open space on strategic sites as part of development briefs.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short - medium term	Through work on site's development brief	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	To be delivered by development proposals.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
80	A replacement Golf facility at Land at Frieze Way Farm PR6c should the need for replacement be demonstrated.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Critical	Short - medium term	c. £4m	Private developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6b PR6c	CDC	*should the need for replacement be demonstrated.
81	Amenity open space, natural and semi natural green space and Parks and Gardens to be provided as part of development in accordance with standards.	Ensure open space and amenity infrastructure grows at the same rate as communities and current deficiencies in provision are addressed.	Necessary	Short to long term	Scheme specific below	Private developers CDC	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	All Kidlington Sites	CDC	To be delivered through: Development sites through the planning application process in accordance with adopted Local Plan requirements and the preparation of site development briefs.
82	Retention of c. 3 ha of land in agricultural as part of Land East of the Oxford Road (PR6a).	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short - medium term	N/A	N/A	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
83	Retention of c. 12 ha of land in agricultural as part of Land East of the A44 (PR8).	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short - medium term	N/A	N/A	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	TBC
84	Retention of c. 39 ha of land in agricultural as part of Land West of Yarnton (PR9).	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short - medium term	N/A	N/A	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	TBC
85	Extension to Cutteslowe Park (c.11ha) including land set aside for the creation of wildlife habitats and for nature trail/circular walks accessible from the new primary school.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Short - medium term	c. £2.2m	Private sector developers	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
86	Enhancements to woodland area (along northern boundary of PR6b).	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Desirable	Short - medium term	c. £199.5k	Funded by development proposal	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6b	CDC	To be delivered by development proposal.
87	Enhanced area of woodland along the south-eastern boundary of Land south East of Kidlington (PR7a) and the establishment of a new area of woodland planting.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Desirable	Medium term	c.£342k	Funded by development proposal	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7a	CDC	To be delivered by development proposal.
88	Protection and improvement of Orchard in Stratfield Farm.	Provision of open space and green infrastructure to meet growth needs and addressing changing attitudes towards food growing.	Necessary	Short - medium term	c. £110.1k	Funding by development proposal	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
89	Maintenance and enhancement of protected trees, existing tree lines and hedgerows.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c.£40.8k	Funded by development proposal	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be delivered by development proposal.
90	Re-creation and restoration of hedgerows reflecting historic field pattern and enhancement of existing.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term			CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be delivered by development proposal.
91	Nature conservation area (c.5.3 ha), incorporating the community orchard (scheme 88 above) and with potential to link to and extend Stratfield Brake DWS.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c. £1.28m	Private sector developer	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be developed by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
92	Public open green space as informal canal side parkland on 23.4 hectares of land as shown.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c. £4.7m	Development proposal	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR4a)	PR8	CDC	To be delivered by development proposal.
93	New publicly accessible Local Nature Reserve (c. 12 ha) based on Sowel Brook at Land East of the A44.	Provision of open space and green infrastructure to meet growth needs and facilitate active travel.	Necessary	Short - medium term	c. £5.95m	Development proposal	CDC OCC BBOWT	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR4a)	PR8	CDC	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
94	A nature conservation area on c. 12.2 ha of land to the east of the railway line, south of the Oxford Canal and north of Sandy Lane.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	c. £2.49m	Development proposal	CDC OCC BBOT	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposal.
95	Local Nature Reserve Land West of Warnton	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	c. £59.1k	Development proposal	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposal.
96	New community woodland (7.8 ha) to the north west of PR9 developable area and to the east of Dolton Lane.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c. £2.3m	Development proposal	CDC	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposal.



## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
97	Green Infrastructure corridors and active travel: Green Infrastructure network connecting wildlife corridors (including through developable areas), improving existing corridors and improving and protecting hedgerows network and protection of mature trees.	Provision of open space and green infrastructure to meet growth needs and facilitate active travel.	Necessary	Short to long term	Scheme specific below	Scheme specific below	CDC	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR4a)	All Kidlington Sites	CDC	To be delivered by development proposal.
98	Green infrastructure corridor (c.8 ha) incorporating a pedestrian, wheelchair and all-weather cycle route along PR6a's eastern boundary.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c. £1.6m	Private sector developers	CDC BBOWT	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR4a)	PR6a	CDC	To be delivered by development proposal

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
99	Green infrastructure network with connected wildlife corridors, including within the residential area, and the improvement of the existing network including through the protection/enhancement of the existing hedgerow network and the protection of mature trees.	Provision of open space and green infrastructure to meet growth needs and facilitate active travel.	Necessary	Short - medium term	c.£816k	Private sector developers	CDC BBOWT	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	To be delivered by development proposal.
100	Examination of provision of wildlife corridors over or under the A34 and A4260 (Frieze Way) to Stratfield Break DWS.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	Pending development proposal	Pending development proposal	CDC OCC BBOT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6b	CDC	To be delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
101	Green infrastructure network with connected wildlife corridors, including within the residential area, and the improvement of the existing network including within the Lower Cherwell Conservation Target Area and to the Meadows West of the Oxford Canal Local.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	c.£581	Private sector developers	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR7b	CDC	To be delivered by development proposal.
102	Protection and enhancement of Sandy Lane and Barton Lane as green links and wildlife corridors and wildlife connectivity from Sandy Lane to the proposed Local Nature Reserve at Land east of the A44 (PR8).	Provision of open space and green infrastructure to meet growth needs and facilitate active travel.	Necessary	Short - medium term	Delivered through schemes 92 and 94	Private sector developers	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposal.
103	Green infrastructure network with connected wildlife corridors, including within the residential area and alongside the railway line.	Provision of open space and green infrastructure to meet growth needs and facilitate active travel.	Necessary	Short - medium term	c. £161.2k	Private sector developers	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	To be delivered by development proposal

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
104	Green infrastructure network with connected wildlife corridors, including within the developable area. The improvement of the existing network including hedgerows between the proposed Community.	Provision of open space and green infrastructure to meet growth needs.	Necessary	Short - medium term	c. £3.36m	Private sector developers	CDC OCC BBOWT	LP1: Open Space, Outdoor Sport Recreation Provision (BSC10) Local Standards of Provision - Outdoor Recreation (BSC11) Green Infrastructure (ESD17) LP1: Improved Transport and Connections (SLE4) LP1 PR: Sustainable Transport (PR4a) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To be delivered by development proposal.
105	Protection and enhancement of existing wildlife corridors, including along Frogwelldown Lane District Wildlife Site and Dolton Lane, and the protection of existing hedgerows and trees.	Enhance natural environment by providing opportunities to improve biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	c. £4.6m	Development proposal	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	To delivered by development proposal.

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021-2025 Mt 2025-2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
106	Development proposals for Land East of the A44 (PR8) are required to undertake an investigation of the former landfill site south of Sandy Lane to then remediate the site for a use compatible with the proposals and retained uses in the area as detailed in Policy PR8.	Establishing if land contamination has the potential to be present on historic land uses and surrounding area and explore remediation.	Desirable	Short - medium term	Pending development proposal	Private developer	CDC EA	1996 Local Plan Saved Policy: Development on contaminated Land (ENV12)	PR8	CDC	To delivered by development proposal.
107	Ecological Mitigation and Compensation - habitat creation and management.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC OCC BBOWT Private sector developers	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	Kidlington and Rural areas Non-strategic sites to be identified in next Local Plan Neighbourhood Plans	CDC	Secured through planning application consultation.
108	Farmland bird compensation required from proposals for site policies PR6a, PR7a, PR7b, and PR9.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short to long term	TBC	To be funded by securing development contributions	CDC OCC BBOWT Private sector developers	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR7a PR7b PR9	CDC	TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
109	Restoration, maintenance, new habitat creation at Lower Cherwell Conservation Target Area.	Ensure that people can access a network of green and blue infrastructure network and to support biodiversity.	Necessary	Short to long term	Site mitigation/development brief considerations	Private sector developers	CDC	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a PR6b PR7a PR7b PR8 PR9	CDC	To be delivered following the progression of the strategic sites through the planning.
110	Protection of the Orchard and Waterbody at St.rideswide Farm.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Desirable	Short - medium term	TBC	TBC	CDC	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR6a	CDC	TBC
111	Community Woodland east of Dolton Lane PR9.	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	TBC	TBC	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	TBC

## 2.4 LPPR Oxford Unmet Needs Update Projects

No.	Projects	Main aim	Priority Critical Necessary Desirable	Phasing St 2021- 2025 Mt 2025- 2029 Lt 2029 - 2031	Costs (where known)	Funding (where known)	Main Delivery Partners	Policy links (LP, LTP policies)	LP site policy	Source	2024 update
112	Local Nature Reserve based on Rowel Brook at Land East of the A44 (PR8).	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	TBC	TBC	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR8	CDC	TBC
113	Local Nature Reserve based on Frogwelldown Lane PWS and educational opportunities for PS (PR9).	Enhance natural environment by maximising opportunities for improving biodiversity; including maintenance, restoration and creation of s41 NERC Act habitats.	Necessary	Short - medium term	TBC	TBC	CDC OCC BBOWT	LP1: Protection and Conservation of Biodiversity and the Natural Environment (ESD10) Conservation Target Areas (ESD11) Green Infrastructure (ESD17) LP1 PR: Infrastructure Delivery (PR11)	PR9	CDC	TBC

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#### Appendix 4: List of Replaced and Retained Saved Policies

Policy Number	Description	Replaced or Retained	Replacement Policy	Does this Affect the Adopted Proposals Map 1996?
Saved Policies of the Cherwell Local Plan 1996				
GB1	Development in the Green Belt	replaced	ESD 14	Yes
GB2	Outdoor Recreation in the Green Belt	retained	-	
GB3	Major Development Sites in the Green Belt	retained	-	
H1	Allocation of sites for housing	replaced	BSC 1 Bicester 1 Bicester 2 Bicester 3 Bicester 12 Bicester 13 Banbury 1 Banbury 2 Banbury 3 Banbury 4 Banbury 5 Banbury 8 Banbury 16 Banbury 17 Banbury 18 Banbury 19 Villages 2 Villages 5	Yes (except BSC1 and Villages 2)
H4	Housing schemes for the elderly and disabled	replaced	BSC 4	No
H5	Affordable Housing	replaced	BSC 3	No
H6	Rural Exception Sites	replaced	Villages 3	No
H12	Housing in the rural areas	replaced	Villages 1 Villages 2 Villages 3	No
H13	Residential development in category 1 settlements	replaced	Villages 1	No
H14	Residential development in category 2 settlements	replaced	Villages 1	No
H15	Residential development in category 3 settlements	replaced	Villages 1	No
H16	White land at Yarnton	retained	-	
H17	Replacement dwellings	retained	-	

H18	New dwellings in the countryside	retained	-	
H19	Conversion of buildings in the countryside	retained	-	
H20	Conversion of farmstead buildings	retained	-	
H21	Conversion of buildings in settlements	retained	-	
H23	Residential Caravans	retained	-	
H25	Sites for travelling showpeople	replaced	BSC6	No
H26	Residential canal moorings	retained	-	
EMP1	Allocation of sites for employment generating development	part replaced sites replaced at Bicester, Banbury and Kidlington Rural sites retained	SLE 1 Bicester 1 Bicester 2 Bicester 4 Bicester 10 Bicester 11 Bicester 12 Banbury 1 Banbury 6 Banbury 15 Kidlington 1 Villages 5	Yes
EMP3	Employment generating development at Kidlington, Yarnton and Begbroke (East)	replaced	SLE1	No
EMP4	Employment generating development in the rural areas	replaced	SLE1	No
S2	Proposals for retail development in the shopping centre and town centre, Banbury	replaced	SLE 2 Banbury 7	Yes
S3	Primary shopping frontages, Banbury	replaced	Banbury 7	Yes
S8	Redevelopment of land north of Bridge Street and east of the inner relief road, Banbury for recreational or cultural use	replaced	Banbury 1	Yes
S9	Change of use of residential buildings in Banbury town centre	replaced	Banbury 7	Yes
S10	Development in Banbury commercial areas	replaced	Banbury 7	Yes
S12	Development proposals in Bicester town centre	replaced	SLE 2 Bicester 5	Yes
S13	Primary shopping frontages, Bicester	replaced	Bicester 5	Yes
S15	Redevelopment of land at Franklin's	replaced	Bicester 6	Yes

	Yard, Bicester			
S21	Development in Kidlington shopping centre	replaced	SLE 2 Kidlington 2	Yes
S22	Provision of rear servicing, Kidlington	retained	-	
S25	Retail development in the rural areas	replaced	SLE2	No
S26	Small scale ancillary retail outlets in the rural areas	retained	-	
S27	Garden centres in the rural areas	retained	-	
S28	Proposals for small shops and extensions to existing shops outside Banbury, Bicester and Kidlington shopping centres	retained	-	
S29	Loss of existing village services	retained	-	
TR1	Transportation funding	retained	-	
TR7	Development attracting traffic on minor roads	retained	-	
TR8	Commercial facilities for the motorist	retained	-	
TR10	Heavy Goods vehicles	retained	-	
TR11	Oxford Canal	retained	-	
TR14	Formation of new accesses to the inner relief road and Hennef Way, Banbury	retained	-	
TR16	Access Improvements in the vicinity of Banbury Railway Station	retained	-	
TR20	Reservation of land for road schemes at Bicester	replaced	SLE 4	Yes
TR22	Reservation of land for road schemes in the countryside	retained	-	
R1	Allocation of land for recreation use	part replaced	Bicester 13	Yes
R5	Use of redundant railway lines and disused quarries for recreation purposes	retained	-	
R7	Protection and enhancement of the recreational roles of the Oxford Canal and River Cherwell	replaced	ESD 16	No
R9	Facilities for canal users	replaced	ESD 16	No
R12	Provision of public open space in association with new residential development	replaced	BSC 11	No
R14	Reservation of land for community buildings in association with housing	replaced	BSC 12	No

	developments at Hanwell Fields, Banbury and Slade Farm, Bicester			
T2	Proposals for hotels, motels, guest houses and restaurants within settlements	retained	-	
T3	Land reserved for hotel and associated tourist or leisure based development, in vicinity of junction 11 of the M40, Banbury	retained	-	
T5	Proposals for new hotels, motels, guesthouses and restaurants in the countryside	retained	-	
T7	Conversion of buildings beyond settlements to self-catering holiday accommodation	retained	-	
AG2	Construction of farm buildings	retained	-	
AG3	Siting of new or extension to existing intensive livestock and poultry units	retained	-	
AG4	Waste disposal from intensive livestock and poultry units	retained	-	
AG5	Development involving horses	retained	-	
C1	Protection of sites of nature conservation value	replaced	ESD 10	Yes
C2	Development affecting protected species	replaced	ESD 10 ESD 11	No
C4	Creation of new habitats	replaced	ESD 10	No
C5	Protection of ecological value and rural character of specified features of value in the District	retained	-	
C6	Development proposals adjacent to the River Thames	retained	-	
C7	Landscape conservation	replaced	ESD 13	No
C8	Sporadic development in the open countryside	retained	-	
C9	Scale of development compatible with a rural location	replaced	ESD 13	No
C10	Historic landscapes, parks and gardens and historic battlefields	replaced	ESD 13 ESD 15	Yes
C11	Protection of the vista and setting of Rousham Park	retained	-	
C12	Development in the Cotswold Area of Outstanding Natural Beauty	replaced	ESD 12	Yes

C13	Areas of High Landscape Value	replaced	ESD 13	Yes
C14	Countryside Management Projects	retained	-	
C15	Prevention of coalescence of settlements	retained	-	
C17	Enhancement of the urban fringe through tree and woodland planting	replaced	ESD 13	Yes
C18	Development proposals affecting a listed building	retained	-	
C21	Proposals for re-use of a listed building	retained	-	
C23	Retention of features contributing to character or appearance of a conservation area	retained	-	
C25	Development affecting the site or setting of a schedule ancient monument	retained	-	
C27	Development in villages to respect historic settlement pattern	replaced	ESD 15	No
C28	Layout, design and external appearance of new development	retained	-	
C29	Appearance of development adjacent to the Oxford Canal	retained	-	
C30	Design Control	retained	-	
C31	Compatibility of proposals in residential areas	retained	-	
C32	Provision of facilities for disabled people	retained	-	
C33	Protection of important gaps of undeveloped land	retained	-	
C34	Protection of views of St Mary's Church, Banbury	retained	-	
C38	Satellite dishes in conservation areas and on listed buildings	retained	-	
C39	Telecommunication masts and structures	retained	-	
ENV1	Development likely to cause detrimental levels of pollution	retained	-	
ENV2	Redevelopment of sites causing serious detriment to local amenity	retained	-	
ENV6	Development at Oxford Airport, Kidlington likely to increase noise nuisance	retained	-	

ENV7	Development affecting water quality	replaced	ESD 8	No
ENV10	Development proposals likely to damage or be at risk from hazardous installations	retained	-	
ENV11	Proposals for installations handling hazardous substances	retained	-	
ENV12	Development on contaminated land	retained	-	
OA2	Protection of land at Yarnton Road Recreation ground, Kidlington for a new primary school	retained	-	
GB1	Saved Policy of the Central Oxfordshire Local Plan (Cherwell) 1992 - Development in the Green Belt	replaced	ESD 14	Yes
H2	Saved Policy of the Oxfordshire Structure Plan 2005 - Upper Heyford	replaced	Villages 5	Yes

## Appendix 5: Adopted Local Plan 2011-2031 Monitoring Framework

### A Strategy for Development in Cherwell

Policy Reference	Policy Title	Local Plan Indicators	Target
PSD 1	Presumption in favour of Sustainable Development	Monitoring of PSD1 is undertaken by Sustainability Indicators	Monitoring of PSD1 is undertaken by Sustainability Indicators

### Policies for Development in Cherwell

#### Theme One: Policies for Developing a Sustainable Local Economy

Policy Reference	Policy Title	Local Plan Indicators	Target
SLE 1	Employment Development	Employment commitments and completions on allocated employment land per sub area (Banbury, Bicester, Kidlington, Rural Areas)	100% take up of allocations by the end of the plan period
SLE 1	Employment Development	Employment commitments and completions on non-allocated employment land per sub area (Banbury, Bicester, Kidlington, Rural Areas)	Yearly increase in employment use class commitments and completions
SLE 1	Employment Development	Completions resulting in a loss of employment use to non employment use per sub area (Banbury, Bicester, Kidlington, Rural Areas)	No overall net loss of employment land
SLE 2	Securing Dynamic Town Centres	Town centre use (including use classes A1-A5, B1a, D2) completions within and outside of each of the town centres	No net loss of town centre use floor space within town centres
SLE 2	Securing Dynamic Town Centres	No. of retail impact assessments submitted with planning applications	100% of applications over the thresholds set out in Policy SLE2
SLE 3	Supporting Tourism Growth	Completed tourism developments (including D use class uses, Sui Generis uses)	An annual increase in completed tourism developments over the plan period
SLE 3	Supporting Tourism Growth	Number of visitors to tourist attractions in the District	An annual increase over the plan period
SLE 3	Supporting Tourism Growth	Number of visitors to tourist attractions in the District	An annual increase over the plan period

SLE 4	Improved Transport and Connections	Completed transport improvement schemes	Timely provision of transport infrastructure in accordance with strategic site delivery and as set out in the IDP
SLE 4	Improved Transport and Connections	Developer contributions to transport infrastructure	To meet development needs, as set out in the IDP
SLE 5	High Speed Rail 2 – London to Birmingham	Level of Council involvement with the proposed High Speed Rail Link	Respond to all relevant Government consultations on HS2  Respond to all planning applications relating to HS2.

### Theme Two: Policies for Building Sustainable Communities

Policy Reference	Policy Title	Local Plan Indicators	Target
BSC 1	District Wide Housing distribution	Housing commitments and completions per sub area (Banbury, Bicester, Kidlington, rural areas)	As set out in Policy BSC1
BSC 2	The Effective and Efficient Use of Land	% of residential completions on previously developed land	As set out in Policy BSC2
BSC 2	The Effective and Efficient Use of Land	Net housing density of completions	As set out in Policy BSC2
BSC 3	Affordable Housing	Net affordable housing completions/acquisitions per tenure	As set out in Policy BSC3
BSC 3	Affordable Housing	No. of self-build completions	An annual increase in the number of self-build completions
BSC 4	Housing Mix	Number of completed dwellings per number of bedrooms	As set out in Policy BSC4
BSC 4	Housing Mix	Number of 'extra care' completions	As set out in Policy BSC4
BSC 5	Area Renewal	Completed development per type in the 'area of renewal'	Improvements in levels of deprivation in the District
BSC 5	Area Renewal	The 'Brighter Futures in Banbury' Performance Measures Package Reports	Positive trends across all the Programme's indicators
BSC 6	Travelling Communities	Completed/Lost Gypsy & Traveller Plots/Travelling Showpeople Pitches, by location (location criteria as set out in Policy BSC6)	Provision for new pitches to meet identified shortfall as set out in Policy BSC6



BSC 7	Meeting Education Needs	Completed education infrastructure	Timely provision of education infrastructure in accordance with strategic site delivery and as set out in the IDP
BSC 7	Meeting Education Needs	Developer contributions to education infrastructure	To meet development needs, as set out in the IDP
BSC 8	Securing Health and Well Being	Completed health care infrastructure	Timely provision of health infrastructure in accordance with strategic site delivery and as set out in the IDP
BSC 8	Securing Health and Well Being	Developer contributions to health care infrastructure	To meet development needs, as set out in the IDP
BSC 8	Securing Health and Well Being	Completions at Bicester Community Hospital	Replacement of Bicester Community Hospital within the plan period
BSC 9	Public Services and Utilities	Completed public services/utilities infrastructure	Timely provision of public services/utilities infrastructure in accordance with strategic site delivery and as set out in the IDP
BSC 9	Public Services and Utilities	Developer contributions to public services/utilities	To meet development needs, as set out in the IDP
BSC 10	Open Space, Outdoor Sport & Recreation Provision	Amount, type and location of open space/sport/recreation facilities	No net loss of open space/outdoor sport/recreation sites
BSC 10	Open Space, Outdoor Sport & Recreation Provision	Areas deficient in recreation provision by type and amount	Annual improvements over the plan period
BSC 10	Open Space, Outdoor Sport & Recreation Provision	Completed built development on (former) sites of open space, outdoor sport and recreation	No net loss of open space/outdoor sport/recreation sites
BSC 10	Open Space, Outdoor Sport & Recreation Provision	Open spaces in the District meeting quality standards	A yearly improvement in the quality of sites/facilities
BSC 11	Local Standards of Provision - Outdoor Recreation	Developer contributions to open space/sport/recreation facilities per typology	As set out in policy BSC11
BSC 12	Indoor Sport, Recreation and Community	Developer contributions to open space/sport/recreation facilities per typology	As set out in policy BSC12

	Facilities		
BSC 12	Indoor Sport, Recreation and Community Facilities	Completed community facilities infrastructure	As set out in policy BSC12

### Theme Three: Policies for Ensuring Sustainable Development

Policy Reference	Policy Title	Local Plan Indicators	Target
ESD 1	Mitigating and Adapting to Climate Change	Carbon emissions in the District per capita	Reductions over the plan period
ESD 1	Mitigating and Adapting to Climate Change	Permissions granted contrary to Environment Agency advice on Flood Risk grounds	No permissions granted contrary to EA advice on flood risk grounds
ESD 1	Mitigating and Adapting to Climate Change	Access to services and facilities by public transport, walking and cycling	Improvement over the plan period, linked to Oxfordshire LAA target (National Indicator 175)
ESD 2	Energy Hierarchy	Number of Energy Statements submitted	As set out in Policy ESD2 i.e. required for all major applications
ESD 3	Sustainable Construction	% of new dwellings completed achieving water use below 110 litres/person/day	As set out in Policy ESD3
ESD 3	Sustainable Construction	Completed non residential development achieving BREEAM Very Good, BREEAM Excellent	As set out in Policy ESD3
ESD 4	Decentralised Energy Systems	Number of District Heating Feasibility Assessments submitted	As set out in Policy ESD4 i.e. required for all applications for 100 dwellings or more
ESD 4	Decentralised Energy Systems	Number of permitted District heating schemes in the District	Increase over the plan period
ESD 5	Renewable Energy	Permitted renewable energy capacity per type	Increase over the plan period
ESD 6	Sustainable Flood Risk Management	Permissions granted contrary to Environment Agency advice on flood risk grounds	No permissions granted contrary to EA advice on flood risk grounds
ESD 6	Sustainable Flood Risk Management	Flood Risk Assessments received for development proposals within Flood Zones 2 & 3, within 1 ha of Flood Zone 1, or 9m of any watercourse	As set out in Policy ESD6 i.e. required for all proposals meeting the locational criteria
ESD 7	Sustainable Drainage	Completed SuDS schemes in the District	Annual increase over the plan period

	Systems (SuDS)		
ESD 8	Water Resources	Number of permissions granted contrary to Environment Agency advice on water quality grounds	No permissions granted contrary to EA advice on water quality grounds
ESD 9	Protection of the Oxford Meadows SAC	Number of permissions granted contrary to consultee (Environment Agency, BBOWT, CDC/OCC etc) advice on water quality grounds within the SAC catchment	No permissions granted contrary to consultee (EA, BBOWT, CDC/OCC etc) advice on water quality grounds within the SAC catchment
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Total LWS/LGS area	A net gain in total areas of biodiversity importance in the District
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Changes in priority habitats by number & type	An annual increase over the plan period
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Changes in priority species by number & type	A net gain in priority species by number and type
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Ecological condition of SSSIs	100% of SSSI units in favourable or unfavourable recovering condition
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Distribution and status of farmland birds	A yearly increase in the District index of farmland bird presence
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Distribution and status of water voles	A yearly increase in the presence of water voles
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Permissions granted contrary to tree officer advice	No permissions granted contrary to tree officer advice
ESD 10	Protection and	Permissions granted contrary to	No permissions granted

	Enhancement of Biodiversity and the Natural Environment	biodiversity consultee advice	contrary to biodiversity consultee advice
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Number of Ecological Surveys submitted with applications	Ecological Surveys to accompany all planning applications which may affect a site, habitat or species of known or potential ecological value
ESD 10	Protection and Enhancement of Biodiversity and the Natural Environment	Local Sites in Positive Conservation Management	A net gain in Local Sites in Positive Conservation Management
ESD 11	Conservation Target Areas	Total amount of Natural Environment and Rural Communities (NERC) Act s41 Habitats of Principal Importance within active Conservation Target Areas (CTAs)	A net gain of relevant NERC Act Habitats in active CTAs within the District
ESD 11	Conservation Target Areas	Permissions granted in Conservation Target Areas contrary to biodiversity consultee advice	No permissions granted in Conservation Target Areas contrary to biodiversity consultee advice
ESD 12	Cotswolds AONB	Built development permitted in the AONB	No major development in AONB
ESD 12	Cotswolds AONB	Permissions granted contrary to the advice of the AONB Management Board	No permissions granted contrary to the advice of the AONB Management Board
ESD 13	Local Landscape Protection and Enhancement	Number and location of urban fringe restoration/improvement schemes completed	An annual increase over the plan period
ESD 13	Local Landscape Protection and Enhancement	Permissions granted contrary to Landscape Officer advice	No permissions granted contrary to Landscape Officer advice
ESD 14	Oxford Green Belt	Completed development (per type) in the Green Belt	All development in Green Belt to comply with Policy ESD14
ESD15	The Character of the Built Environment	Permissions granted contrary to the advice of English Heritage/consultee advice on heritage grounds	All development impacting on non designated/designated heritage assets to comply with ESD15
ESD15	The Character of the Built Environment	Permissions granted contrary to design consultee advice on design grounds	No permissions granted contrary to design consultee advice on design

			grounds
ESD15	The Character of the Built Environment	% of permitted and completed developments with Design and Access Statements (that address the criteria of policy ESD15).	All new developments to complete a Design and Access Statement
ESD15	The Character of the Built Environment	Number of new (and reviews of) conservation area appraisals	Review 6 Conservation Areas annually
ESD16	The Oxford Canal	Completed transport/recreation/leisure/tourism uses within 1km of the Oxford Canal	Increase over the plan period
ESD16	The Oxford Canal	Permissions granted contrary to consultee advice on heritage grounds	No permissions granted contrary to consultee advice on heritage grounds
ESD17	Green Infrastructure	Completed green infrastructure schemes	A net gain in green infrastructure provision over the plan period
ESD17	Green Infrastructure	Developer contributions to green infrastructure	To meet development needs and as identified in IDP/Green Infrastructure Strategy

### Policies for Cherwell's Places Bicester

Policy Reference	Policy Title	Local Plan Indicators	Target
Bicester 1	North West Bicester Eco-Town	Housing, infrastructure, employment completions at North West Bicester	As set out in policy Bicester 1 (and agreed masterplan/detailed planning documents)
Bicester 1	North West Bicester Eco-Town	Environmental standards of completed development at NW Bicester	As set out in policy Bicester 1
Bicester 1	North West Bicester Eco-Town	Embodied impacts of construction to be monitored, managed and minimised	As set out in policy Bicester 1
Bicester 1	North West Bicester Eco-Town	Sustainability metrics to be agreed and monitored	As set out in policy Bicester 1
Bicester 2	Graven Hill	Housing, infrastructure, and employment completions at Graven Hill	As set out in policy Bicester 2 (and agreed masterplan/detailed planning documents)
Bicester 3	South West Bicester Phase 2	Housing and infrastructure completions at South West	As set out in policy Bicester 3 (and agreed

		Bicester Phase 2	masterplan/detailed planning documents)
Bicester 4	Bicester Business Park	Completed employment development at Bicester Business Park	As set out in policy Bicester 4 (and agreed masterplan/detailed planning documents)
Bicester 5	Strengthening Bicester Town Centre	Permitted residential development at ground floor level in Bicester Town Centre	No residential floorspace permitted at ground floor level
Bicester 5	Strengthening Bicester Town Centre	Town centre vacancies	No increase in vacancy rates over the plan period
Bicester 5	Strengthening Bicester Town Centre	Diversity of uses	Maintain or improve the balance of uses within the town centre over the plan period
Bicester 5	Strengthening Bicester Town Centre	Completed town centre uses (including use classes A1-A5, B1a, D2) within and outside of Bicester Town Centre	No net loss of town centre use floorspace within Bicester Town Centre
Bicester 6	Bure Place Town Centre Redevelopment Phase 2	Completions (plot level) at Bicester Town Centre Phase 1 & 2	Development to accord with Policy BIC6 and agreed masterplan/detailed planning documents for the site
Bicester 7	Meeting the Need for Open Space, Sport & Recreation	Urban edge park schemes in Bicester	An annual increase in such schemes over the plan period
Bicester 7	Meeting the Need for Open Space, Sport & Recreation	Community woodland provision in Bicester	An annual increase in provision over the plan period
Bicester 7	Meeting the Need for Open Space, Sport & Recreation	Type of permitted/completed development at Stratton Audley Quarry	In accordance with a planning consent
Bicester 8	Former RAF Bicester	Completed development at former RAF Bicester	Development to accord with any agreed masterplan/detailed planning documents
Bicester 9	Burial Site Provision in Bicester	Developer contributions for Burial Site in Bicester	To meet needs and as set out in IDP
Bicester 10	Bicester Gateway	Employment and infrastructure completions at Bicester Gateway site	As set out in Policy Bicester 10 (and agreed masterplan/detailed planning documents)
Bicester 11	Employment Land at North East Bicester	Employment and infrastructure completions at Employment	As set out in Policy Bicester 11 (and agreed

		Land at North East Bicester	masterplan/detailed planning documents)
Bicester 12	South East Bicester	Employment, housing and infrastructure completions at South East Bicester	As set out in Policy Bicester 12 (and agreed masterplan/detailed planning documents)
Bicester 13	Gavray Drive	Housing and infrastructure completions at Gavray Drive	As set out in policy Bicester 13 (and agreed masterplan/detailed planning documents)

## Policies for Cherwell's Places

### Banbury

Policy Reference	Policy Title	Local Plan Indicators	Target
Banbury 1	Banbury Canalside	Employment, housing and infrastructure completions at Canalside	As set out in Policy Banbury 1 and Canalside SPD (i.e. masterplan/detailed planning documents)
Banbury 1	Banbury Canalside	Progress on completing the Canalside Supplementary Planning Document	As set out in an up to date Local Development Scheme
Banbury 2	Hardwick Farm, Southam Road (East and West)	Housing and infrastructure completions at Southam Road	As set out in Policy Banbury 2 (and agreed masterplan/detailed planning documents)
Banbury 3	West of Bretch Hill	Employment, housing and infrastructure completions at West of Bretch Hill	As set out in Policy Banbury 3 (and agreed masterplan/detailed planning documents)
Banbury 4	Bankside Phase 2	Housing and infrastructure completions at Bankside Phase 2	As set out in Policy Banbury 4 (and agreed masterplan/detailed planning documents)
Banbury 5	Land North of Hanwell Fields	Housing and infrastructure completions at Land North of Hanwell Fields	As set out in Policy Banbury 5 (and agreed masterplan/detailed planning documents)
Banbury 6	Employment Land West of the M40	Employment and infrastructure completions at Land West of the M40	As set out in policy Banbury 6 (and agreed masterplan/detailed planning documents)
Banbury 7	Strengthening Banbury Town Centre	Permitted residential development at ground floor level in Banbury Town Centre	No residential floorspace permitted at ground floor level

Banbury 7	Strengthening Banbury Town Centre	Town centre vacancies	No increase in vacancy rates over the plan period
Banbury 7	Strengthening Banbury Town Centre	Diversity of uses	Maintain or improve the balance of uses over the plan period
Banbury 7	Strengthening Banbury Town Centre	Completed town centre uses (including use classes A1-A5, B1a, D2) within and outside of Banbury Town Centre	No net loss of town centre use floorspace within Banbury Town Centre
Banbury 8	Bolton Road Development Area	Housing, Retail and Leisure Completions on the Bolton Road site	In accordance with Policy Banbury 8 and the Masterplan/detailed planning documents for the site
Banbury 9	Spiceball Development Area	Completions at the Spiceball Development Area	In accordance with Policy Banbury 9 and the Masterplan/detailed planning documents for the site
Banbury 10	Bretch Hill Regeneration Area	Completed development in the Bretch Hill Regeneration Area by type	Increase over the plan period
Banbury 11	Meeting the Need for Open Space, Sport & Recreation	Completed open space/sport/recreation facility provision within Banbury	As set out in Policy BSC10 and BSC11
Banbury 12	Meeting the Need for Open Space, Sport & Recreation	Completions at the relocation site for Banbury United FC	As set out in policy Banbury 12, to be achieved over the plan period
Banbury 13	Burial Site Provision in Banbury	Developer contributions for Burial Site in Banbury	To meet needs and as set out in the IDP
Banbury 14	Cherwell Country Park	Progress on delivering the Cherwell Country Park	As set out in Policy Banbury 11
Banbury 15	Employment Land North East of Junction 11	Employment and infrastructure completions at Employment Land North East of Junction 11	As set out in policy Banbury 15 (and agreed masterplan/detailed planning documents)
Banbury 16	Land South of Salt Way: West	Housing and infrastructure completions at Land at South of Salt Way: West	As set out in policy Banbury 16 (and agreed masterplan/detailed planning documents)
Banbury 17	Land South of Salt Way: East	Housing and infrastructure completions at Land at South of Salt Way: East	As set out in policy Banbury 17 (and agreed masterplan/detailed planning documents)
Banbury	Land at Drayton	Housing and infrastructure	As set out in policy Banbury 18



18	Lodge Farm:	completions at Land at Drayton Lodge Farm	(and agreed masterplan/detailed planning documents)
Banbury 19	Land at Higham Way	Housing and infrastructure completions at Land at Higham Way	As set out in policy Banbury 19 (and agreed masterplan/detailed planning documents)

### Policies for Cherwell's Places Kidlington

Policy Reference	Policy Title	Local Plan Indicators	Target
Kidlington 1	Accommodating High Value Employment Needs	Employment completions in Kidlington (at a. Langford Lane/London-Oxford Airport and b. Begbroke Science Park)	An annual increase over the plan period
Kidlington 1	Accommodating High Value Employment Needs	Completed employment development on Green Belt land in Kidlington beyond review areas	To accord with Policy ESD14
Kidlington 2	Strengthening Kidlington Village Centre	Permitted residential development at ground floor level in Kidlington Village Centre	No residential floorspace permitted at ground floor level
Kidlington 2	Strengthening Kidlington Village Centre	Village centre vacancies	No increase in vacancy rates over the plan period
Kidlington 2	Strengthening Kidlington Village Centre	Diversity of uses	Maintain or improve the balance of uses within the town centre over the plan period
Kidlington 2	Strengthening Kidlington Village Centre	Completed town centre uses (including use classes A1-A5, B1a, D2) within and outside of Kidlington Village Centre	No net loss of town centre use floorspace within Kidlington Village Centre

### Policies for Cherwell's Places Our Villages and Rural Areas

Policy Reference	Policy Title	Local Plan Indicators	Target
Villages 1	Village Categorisation	Completed development per village category and size of scheme (number of dwellings)	As set out in policy Villages 1
Villages 2	Distributing Growth Across the Rural Areas	Land allocations made in the rural areas	As set out in policy Villages 2 and to be set out in the Local Plan Part 2.

Villages 2	Distributing Growth Across the Rural Areas	Completions on allocated sites in rural areas	100% take up of allocations over the plan period
Villages 2	Distributing Growth Across the Rural Areas	Completions on non-allocated sites in rural areas	As set out in the criteria in policy Villages 1 and 2
Villages 3	Rural Exception Sites	Completions on rural exception sites	To meet needs as per Policy Villages 3
Villages 4	Meeting the Need for Open Space, Sport & Recreation	Developer contributions to open space/sport/recreation facilities in the rural areas	As set out in policy BSC11 and BSC12 and the Infrastructure Delivery Plan
Villages 4	Meeting the Need for Open Space, Sport & Recreation	Open space/sport/recreation facilities created in the rural areas	As set out in policy Villages 4, BSC11, BSC12 and the Infrastructure Delivery Plan
Villages 5	Former RAF Upper Heyford	Housing, employment and infrastructure completions at Former RAF Upper Heyford	As set out in policy Villages 5, and agreed masterplan/detailed planning documents

### The Infrastructure Delivery Plan

Policy Reference	Policy Title	Local Plan Indicators	Target
INF 1	Infrastructure	Projects provided to date in the Infrastructure Delivery Plan	Key infrastructure to be delivered in accordance with the Infrastructure Delivery Plan

### Duty to Cooperate

Reference	Title	Local Plan Indicators	Target
DTC 1	Duty to cooperate – Partial Review of the Cherwell Local Plan Part 1	Meet milestones for Partial Review of the Cherwell Local Plan Part 1 as set out in the Local Development Scheme (Nov 2014)	Adoption of a Partial Review of the Cherwell Local Plan 2011-31 Part 1 addressing wider unmet need within the housing market area within 2 years of Local Plan Part 1 adoption.

## Appendix 6 – Monitoring Framework

### Plan Monitoring Schedule

Policy Reference	Policy Title	Local Plan Indicators	Targets
PR1	Achieving Sustainable Development for Oxford's Needs	4,400 homes – commitments and completions Delivering the Vision, objectives and Policies in the Plan Delivery of the Infrastructure Schedule and Infrastructure Plan requirements	Deliver the requirements of Policy PR1:  Sites delivered by 2031  Delivery of Infrastructure requirements
PR2	Housing Mix, Tenure and Size	Net affordable housing completions/acquisitions per tenure, mix and size that specifically meet the needs of Oxford City.  -80% affordable/social rent -20% intermediate affordable -25 -30% - 1 bed -30 -35% - 2 bed -30 -35% - 3 bed -5 -10% - 4+ beds  Mix of sizes of market homes – create socially mixed and inclusive communities  Provision for key workers as part of both affordable and market homes  Self-build or self –finish housing	Deliver the requirements of Policy PR2.
PR3	The Oxford Green Belt	Removal of areas of land in association with the strategic development sites  PR6a – 32.09 ha PR6b – 31.5 ha PR7a – 20.7 ha PR7b – 5.2 ha PR8 – 111.79 ha PR9 – 27.2 ha  PR3a – 7.5 ha PR3b – 0.7 ha PR3c – 12.77 ha PR3d – 9.2 ha PR3e – 14.7 ha  Safeguarding of land identified in the policy	Safeguarding of land beyond plan period for development  Establish clear permanent boundaries to the Green Belt

<b>Policy Reference</b>	<b>Policy Title</b>	<b>Local Plan Indicators</b>	<b>Targets</b>
PR4a	Sustainable Transport	<p>Strategic sites to provide proportionate financial contributions directly related to the development for:</p> <p>Highway improvements to Infrastructure and services for public transport</p> <p>Provision of land to support implementation of schemes in LTP4, A44/A4260 and other transport mitigation assessment</p> <p>Improved bus service</p> <ul style="list-style-type: none"> <li>• A44/A4144 corridor</li> <li>• A4260/A4165</li> <li>• Cross corridors: Langford Lane, Frieze Way.</li> </ul>	<p>Deliver policy PR4a:</p> <p>Secure proportionate financial contributions for sustainable transport from strategic sites.</p> <p>Identify schemes for delivery</p> <p>S106 legal agreements for transport delivery with timescales. Include transport provision in masterplans for strategic sites</p>
PR4b	Kidlington Centre	<p>Sustainable transport improvements</p> <p>Associated infrastructure</p> <p>Improve natural and built environment</p>	Deliver Policy PR4b and Kidlington Masterplan
PR5	Green Infrastructure	<p>Protect and enhance green infrastructure (GI)</p> <p>Incorporate existing GI in new layouts</p> <p>Connect existing and new GI</p> <p>Restore and/or recreate habitats in new development</p> <p>Protect existing trees and new planting</p> <p>Provide GI along movement corridors</p> <p>Maintain GI</p> <p>GI benefits to the Green Belt</p> <p>Multi-functioning GI</p>	<p>Deliver Policy PR5:</p> <p>Secure Green Infrastructure improvements</p>
PR6a	Land East of Oxford Road	Residential completions	<p>Deliver Policy PR6a:</p> <p>Preparation of Development Brief</p>
PR6b	Land West of Oxford Road	Residential completions	<p>Deliver policy PR6b:</p> <p>Preparation of Development Brief</p>

<b>Policy Reference</b>	<b>Policy Title</b>	<b>Local Plan Indicators</b>	<b>Targets</b>
PR6c	Land at Frieze Farm	Reservation of land for replacement golf facility if required	Deliver policy PR6c:  Preparation of Development Brief if required
PR7a	Land South East of Kidlington	Residential completions	Deliver policy PR7a  Preparation of Development Brief
PR7b	Land at Stratfield Farm	Residential completions	Deliver policy PR7b  Preparation of Development Brief
PR8	Land East of the A44	Residential completions	Deliver policy PR8  Preparation of Development Brief
PR9	Land West of Yarnton	Residential completions	Deliver policy PR9  Preparation of Development Brief
PR11	Infrastructure Delivery	Projects contained in the Infrastructure Schedule accompanying the adopted LPI PR and their delivery according to its phasing Prepare and provide Infrastructure Schedule updates in cooperation with relevant infrastructure partners	Key Infrastructure to be delivered in accordance with LPI PR Infrastructure Schedule
PR12a	Delivering Sites and maintaining Housing Supply	Ensuring delivery of sites and demonstrating a 5 year housing land supply	Monitoring of housing delivery and progress of sites in the Council's AMR including 5 year housing land supply calculations
PR12b	Sites Not Allocated in the Partial Review	If delivery of LPI PR housing falls below 95% of the LPI PR housing target for a period of 3 years, CDC will publish an action plan and will indicate whether the requirements of Policy PR12b should be triggered.	Deliver LPI PR site policies in accordance with the Plans Housing Trajectory

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Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name/Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership/Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	First Added Date	Last Updated Date	Location
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR2	-	1 To 4A Church Lane And 12 To 14 Parsons Street Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445507	240613	0.12	Not owned by a public authority	yes	Not permissioned	-	-	-	-	8	16/01932/F and 17/00602/F - Retention of ground floor retail units and conversion of first floor over shops to form eight flats. Both of the permissions have been lapsed	-	-	-	-	-	-	Planning permission expired in November 2019.	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR4	-	27 Park Road, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	444776	240472	0.07	Not owned by a public authority	yes	Not permissioned	-	-	-	-	6	15/01555/F - Conversion of the existing building to form 6 no. self contained flats with associated car parking.	-	-	-	-	-	-	Planning permission expired in December 2018.	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR5	-	3 West Bar Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445189	240330	0.14	Not owned by a public authority	yes	Permissioned	full planning permission	28/02/2024	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	9	20/03605/F - Conversion and change of use of existing building to create 8 no apartments. Erection of a new 2.5 storey extension to the eastern side of the building, associated landscaping and car parking.	-	-	-	-	-	-	Original permission was superseded by 23/01784/F - Extension, alteration, and conversion of building to create 9no apartments with associated landscaping and car parking	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR9	-	Canalside, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	446105	240254	25.6	Mixed ownership	-	Not permissioned	-	-	-	-	654	Local Plan 2015 strategic allocation - Banbury 1. Proposes 700 dwellings and 15,000 sqm of commercial uses (only limited new B1a office use classes)	Commercial uses - only limited new B1a office use (15000 sqm)	-	-	-	-	-	2024 HELAA site - HELAA258. Planning permission for 46 homes at Crown House has already been granted and is now complete. The 46 homes have been deducted from the total of 700 homes. Further planning permissions for 96 homes which have not been started. 22/01564/OUT: Development of car park and caravan park to comprise up to 63 apartments all within Use Class C3; provision of vehicular and cycle parking together with all necessary internal roads and footpaths; provision of open space and associated landscape works. Permitted July 2024.	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR10	-	Car Park Edmunds House, 40 South Bar Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445258	240190	0.08	Not owned by a public authority	yes	Not permissioned	-	-	-	-	6	16/02154/F - 6 dwellings	-	-	-	-	-	-	Planning permission expired in July 2020.	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR11	-	Land at Bolton Road, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445482	240714	2	Unknown ownership	-	Not permissioned	-	-	-	-	200	Local Plan 2015 strategic allocation - Banbury 8. Proposes 200 dwellings and retail, hotel, leisure and car parking.	-	-	-	-	-	-	2024 HELAA site - HELAA257. 24/00819/F: Conversion of building to provide 4x residential apartments at Trelawn House, under consultation as of July 2024. North west of site: 21/04202/F: Redevelopment for 80 retirement living apartments including communal facilities, access, car parking and landscaping. Appeal Allowed (Against Non Determination) August 2022. South west of site:	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR15	-	PR Alcock And Sons Ltd, Castle Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445571	240807	0.16	Not owned by a public authority	yes	Not permissioned	-	-	-	-	5	15/01788/F - Redevelopment of the existing builders yard buildings to create 4 No dwellings and the extension of the existing terrace of dwellings to create 1 No further dwelling.	-	-	-	-	-	-	Planning permission expired in November 2018.	2017-12-04	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR17	-	The Imperial Oriental, 13 14 South Bar Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445346	240268	0.03	Not owned by a public authority	yes	Not permissioned	-	-	-	-	7	14/01709/F - partial demolition of ground floor rear extension, conversion and alterations to property to provide 7 No. self contained residential units with class A1 retail unit to ground floor frontage.	-	-	-	-	-	-	Planning permission expired in March 2018	2017-12-04	2024-12-01	Banbury

Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name/Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	First Added Date	Last Updated Date	Location
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR22	-	McKay Trading Estate, Station Approach, Bicester	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458622	222054	1.2	Not owned by a public authority	yes	Not permissioned	-	-	-	-	60	2024 HELAA site - HELAA070. The site could accommodate 60 dwellings as part of a mixed-use scheme.	-	-	-	-	-	-	The site is currently being used for employment purposes and is located at an industrial estate. Planning permission given for redevelopment to include new offices.	2017-12-04	2024-12-01	Bicester
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR28	-	Builder's Yard, The Moors, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449362	214579	0.3	Owned by a public authority	-	Permissioned	full planning permission	25/05/2018	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	6	18/00384/OUT - Outline development of up to 6 no dwellings and the demolition of the former Smitty building and garages. All matters reserved other than means of access.	-	-	-	-	-	-	2024 HELAA Site - HELAA149 superseded by 21/00355/OUT	2017-12-04	2024-12-01	Kidlington
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR31	-	The Plough Inn, Merton	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	457575	217639	0.38	Not owned by a public authority	yes	Not permissioned	-	-	-	-	1	15/00429/OUT - Development of 1No dwelling house - all matters reserved	-	-	-	-	-	-	Planning permission expired in May 2018.	2017-12-04	2024-12-01	Merton
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR40	-	Land Adjacent 83 And 85 Part Of Car Park Sheep Street, Bicester	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458352	222705	0.1	Not owned by a public authority	yes	Permissioned	full planning permission	22/01/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	9	20/02869/F - Retail units and 9 residential apartments.	Retail units	-	-	-	-	-	Original permission was superseded by 23/03427/F - 3 No retail outlets and 9 No residential apartments	2018-12-03	2024-12-01	Bicester
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR46	-	Banbury Cycles, 56 - 58 Broad Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445688	240494	0.04	Not owned by a public authority	yes	Permissioned	full planning permission	08/01/2019	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	6	18/01971/F - Conversion of first floor and construction of a new second floor over to form 6 self contained flats. Conversion of rear cottage to form a ground floor office and a maisonette on the first and second floors.	Ground floor office	-	-	-	-	-	The permission has been superseded by 21/00544/F and 23/00199/F which is a resubmission of 18/01971/F	2019-10-30	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR54	-	162 The Moors, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	448718	214832	0.07	Not owned by a public authority	yes	Not permissioned	-	-	-	-	5	18/00259/F - Demolition of existing two storey house and erection of building to form 6 flats.	-	-	-	-	-	-	The permission has been superseded by 23/00225/F - Demolition of the existing two storey house, and replacement with a new apartment building which includes five 2 bedroom flats and 1 one bedroom flat with provision of suitable parking and private amenity space.	2019-10-30	2024-12-01	Kidlington
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR66	-	Land To The Rear Of 7 And 7A High Street, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445650	240515	0.122	Not owned by a public authority	yes	Permissioned	full planning permission	20/03/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	14	18/00487/F - Part three storey, part two storey development of 14 flats with ground floor commercial units, on land to rear on 7 High Street; car parking area to rear accessed from George Street.	Commercial use on ground floor	-	-	-	-	-	Planning permission expired in March 2023	2020-10-31	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR68	-	Manor Farm Bungalow, Hornton	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	439594	244290	0.57	Not owned by a public authority	yes	Permissioned	full planning permission	03/05/2019	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	0	19/00157/F - Demolition of existing buildings and erection of replacement dwelling and ancillary open store/byre and stables with associated hardstanding.	-	-	-	-	-	-	The last Conditions were discharged in 2022	2020-10-31	2024-12-01	Hornton
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR69	-	175 The Moors, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	448704	214757	0.127	Not owned by a public authority	yes	Permissioned	full planning permission	13/03/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	2	19/02143/F - Demolition of existing dwelling and erection of 6 apartments in single building.	-	-	-	-	-	-	The permission has been superseded by 22/01219/F - Demolition of existing garage and annex and erection of 2 dwellings with associated parking, access and amenity	2020-10-31	2024-12-01	Kidlington
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR73	-	Taylor Livock Cowan, Suite F Kidlington Centre, High Street, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449111	214172	0.058	Not owned by a public authority	yes	Not permissioned	-	-	-	-	10	18/00587/F - The erection of ten residential flats with associated undercroft car parking, cycle storage and bin storage.	-	-	-	-	-	-	Planning permission expired in November 2022.	2020-10-31	2024-12-01	Kidlington
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR77	-	Johnson And Gaunt 47 48 North Bar Street, Banbury, OX16 0TH	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445421	240683	0.038	Not owned by a public authority	yes	Permissioned	full planning permission	18/08/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	3	20/00852/F - Internal and external alterations and conversion of offices to form five flats.	-	-	-	-	-	-	This permission has been superseded by 23/02112/LB - Alterations to facilitate the change of Use of existing offices at 48 North Bar into a single dwelling and the conversion of outbuilding at 48 North Bar into two dwellings	2021-11-23	2024-12-01	Banbury
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR79	-	Kings End Antiques, Kings End, Bicester, OX26 2AA	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458025	222508	0.082	Not owned by a public authority	yes	Permissioned	outline planning permission	10/08/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	10	19/02311/OUT - 10 apartments within a scheme of 2 to 2.5 storeys.	-	-	-	-	-	-	-	2021-11-23	2024-12-01	Bicester
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR83	-	88 Bicester Road, Kidlington, OX5 2LQ	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	450145	213429	0.092	Not owned by a public authority	yes	Permissioned	full planning permission	28/05/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	5	20/00503/F - Demolition of existing dwelling and erection of six apartments with parking.	-	-	-	-	-	-	Planning permission expired in May 2023.	2021-11-23	2024-12-01	Kidlington
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR88	-	High Wardington House, Thorpe Road, Wardington, OX17 1SP	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449617	246237	0.3	Not owned by a public authority	yes	Permissioned	full planning permission	17/02/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	1	20/03642/F - Extension to existing outbuilding and its conversion to create a dwelling. Associated works including amenity space, landscaping and access.	-	-	-	-	-	-	This permission has been superseded by 23/02461/F - Extension to existing outbuilding and conversion to create a dwelling. Associated works including amenity space, landscaping and access	2021-11-23	2024-12-01	Wardington



Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name/Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	First Added Date	Last Updated Date	Location		
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR89	-	Orchard House, Church Lane, Wendlebury, OX25 2PN	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	456052	219747	0.342	Not owned by a public authority	yes	Permitted	full planning permission	03/12/2020	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	1	20/02827/F - Change from residential care home (C2) to a single-family dwelling (C3).	-	-	-	-	-	-	-	Planning permission lapsed in December 2023.	2021-11-23	2024-12-01	Wendlebury	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR91	-	Barns Crockwell House Farm Manor Road Great Bourton OX17 1QT	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	445502	245685	0.275	Not owned by a public authority	yes	Permitted	reserved matters approval	08/11/2021	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	1	21/01254/REM - Reserved matters application to 19/00250/OUT - application for approval of matters reserved by Condition 1 of 19/00250/OUT	-	-	-	-	-	-	-	-	-	2023-01-20	2024-12-01	Bourton
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR92	-	Cotefield House Oxford Road Bodicote OX15 4AQ	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	446863	237362	0.282	Not owned by a public authority	yes	Permitted	full planning permission	19/01/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	5	21/03947/F - 5 attached two bedroom houses, parking and amenity spaces - re-submission of 21/01835/F	-	-	-	-	-	-	-	-	-	2023-01-20	2024-12-01	Bodicote
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR94	-	Reynards Lodge North Lane Weston On The Green OX25 3RG	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	453143	218902	0.428	Not owned by a public authority	yes	Permitted	outline planning permission	23/08/2021	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	4	21/02146/OUT - Outline application for demolition of workshops, stables and tennis court and erection of three dwellings and conversion of existing building to form a dwelling	-	-	-	-	-	-	-	-	-	2023-01-20	2024-12-01	Weston-on-the-Green
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR99	-	Barn Farm Plants, Barn Farm, Wardington, Banbury OX17 1SN	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	449308	245872	0.6	Not owned by a public authority	-	-	-	-	-	-	9	Residential (9 dwellings) and potentially employment development	-	-	-	-	-	-	-	Land promoters registered to the list in 2023. The site is currently being used as a garden centre (Use Class E) with associated car parking, poly tunnels, hard standing, storage areas, cafe, and additional retail areas	2023-01-20	2024-12-01	Wardington	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR102	-	20-26 Graven Hill Road Ambrosden Bicester OX25 2BF	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	458930	220990	0.39	Not owned by a public authority	yes	Permitted	reserved matters approval	26/10/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	44	Reserved matters application for 21/03749/F - Block A, 44 apartments (19 x 1 bed and 25 x 2 bed) and 626 sqm commercial space	Employment space	-	-	-	-	-	-	-	-	2023-01-01	2024-12-01	Bicester
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR103	-	Development Site South And Adjacent Building E2 Graven Hill Road Ambrosden	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	458397	220721	0.47	Not owned by a public authority	yes	Permitted	reserved matters approval	13/10/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	25	Reserved matters application to 21/03749/F - Plots 464-481, Plot 736 and Block G	-	-	-	-	-	-	-	-	2023-01-01	2024-12-01	Bicester	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR104	-	Plots 416-425 Phase 3A And Phase 3B Zone 1 Graven Hill Road Ambrosden	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	458604	220969	0.29	Not owned by a public authority	yes	Permitted	reserved matters approval	20/09/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	10	Reserved matters in respect to 21/03749/F for ten (10no.) dwellings (6 x detached and 4 x semi-detached 2-storey units) on Plots 416-425 in Phases 3A and 3B (Zone 1) of the Graven Hill development	-	-	-	-	-	-	-	2023-01-01	2024-12-01	Bicester		
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR106	-	Heyford Park, Camp Road, Upper Heyford, OX25 5HD	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	451442	226743	449.3	Not owned by a public authority	yes	Permitted	Hybrid	03/08/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	1175	Hybrid application (18/00825/Hybrid) for 1175 dwellings and other commercial and leisure uses	Medical centre, employment, primary school, community buildings, indoor sport	-	-	-	-	-	-	Construction has been started under 22/02255/REM for 138 dwellings. Remaining 1037 dwellings.	2024-12-01		Upper Heyford	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR108	-	Common Farm Swatcliffe Oxfordshire OX15 5EX	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	436823	236264	1.12	Not owned by a public authority	yes	Permitted	full planning permission	02/10/2022	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	0	Erection of new house to replace existing (22/02383/F)	-	-	-	-	-	-	-	-	2023-01-20	2024-12-01	Swatcliffe	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR109	-	Daisy Head Farm South Street Caulcott Bicester OX25 4NE	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	450863	224157	0.6	Not owned by a public authority	yes	Permitted	full planning permission	03/03/2023	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	0	Erection of a replacement dwelling (22/03782/F)	-	-	-	-	-	-	-	-	2023-01-20	2024-12-01	Lower Heyford	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR111	-	Windflower House Horton Hill Horton Cum Studley OX33 1AY, Horton Cum Studley, OX33 1AY	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	459619	212398	0.62	Not owned by a public authority	yes	Permitted	full planning permission	10/11/2023	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	4	23/00422/F - Erection of 2 x two storey, 4 bedroom houses and garaging	-	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Horton cum Studley	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR112	-	Claydon Hay Barn Boddington Road Claydon OX17 1HD, Claydon, OX17 1HD	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	445958	251769	0.41	Not owned by a public authority	yes	Permitted	full planning permission	28/03/2024	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	1	23/01743/F - Conversion of the existing swimming pool building to a single dwelling (use class C3). New driveway to connect to the existing vehicular access onto Boddington Road	-	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Claydon with Clattercot	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR113	-	High Wardington House Thorpe Road Wardington Oxfordshire OX17 1SP, Wardington, OX17 1SP	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	449617	246237	0.29	Not owned by a public authority	yes	Permitted	full planning permission	16/11/2023	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	0	23/02491/F - Extension to existing outbuilding and conversion to create a dwelling. Associated works including amenity space, landscaping and access (Alternative to 20/03642/F)	-	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Wardington	
<a href="http://opendata.communities.gov.uk/district-council/cherwell">http://opendata.communities.gov.uk/district-council/cherwell</a>	Cherwell District Council	BLR114	-	The Little House Clifton Road Deddington Oxfordshire OX15 0TP, Deddington, OX15 0TP	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browmf/eld-land-register</a>	OSGB36	447495	231824	0.83	Not owned by a public authority	yes	Permitted	full planning permission	15/09/2023	<a href="https://planning.registrier.cherwell.gov.uk/Search">https://planning.registrier.cherwell.gov.uk/Search</a>	-	0	22/03840/F - Demolition of existing dwelling and erection of replacement dwelling with a detached car barn, swimming pool, pool house and associated landscaping	-	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Deddington	

Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name/Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	First Added Date	Last Updated Date	Location	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR115	-	New Barn Farm Colony Road Sibford Gower OX15 5RY, Sibford Gower, OX15 5RY	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	434211	237071	0.7	Not owned by a public authority	yes	Permitted	full planning permission	25/08/2023	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	0	23/01092/F - Demolition of existing dwelling and erection of a replacement detached dwelling including the partial removal of existing outbuildings, replacement outbuildings, proposed swimming pool and associated landscaping	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Sibford Gower	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR116	-	Longview Pound Lane Sibford Gower Oxfordshire OX15 5AE, Sibford Gower, OX15 5AE	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	435390	238873	0.74	Not owned by a public authority	yes	Permitted	full planning permission	08/11/2023	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	0	23/02368/F - Demolition of existing dwelling and erection of replacement dwelling and outbuildings	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Sibford Gower	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR117	-	Fire Station and Brick Building, Queen's Avenue, Bicester	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458029	222569	0.36	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	HELA008	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Bicester	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR118	-	Former Oil Storage Depot, Blethingdon Road, Islip	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	452519	214664	13.31	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	HELA144	-	-	-	-	-	-	-	The site falls within the Oxford Green Belt and therefore contravenes existing planning policy. There would need to be exceptional circumstances for the release of this site from the Green Belt. The site does not relate well to the rest of the village, and the local road network and congestion through the village may be a constraint. However it is located in close proximity to the school and doctor's surgery. The Landscape Character Sensitivity and Capacity Assessment (2017) indicated that the combined landscape sensitivity of the site is considered to be low and visual sensitivity to the medium. It considered that the site has medium capacity for residential or employment uses, as development on the whole site may be out of scale with the village of Islip and encroach on to the valley of the River Cherwell. Landscape impact would therefore need to be carefully assessed due to lack of natural screening and local topography and not all of the site is considered suitable for development. Any development would need extensive screening to the north and east in particular. It is also noted that the site may have contamination issues due to its former use as an oil depot, which may reduce the overall viability of a scheme on this site.	01/12/2024	01/12/2024	Islip
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR119	-	Land North of Station Road, Launton	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	461231	223077	5.77	Mixed ownership	yes	Appeal Allowed (Against Refusal)	outline planning permission	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	HELA179 and 21/04112/OUT: Outline application for the erection of up to 65 dwellings, including up to 8 live-work dwellings (use class sui generis), public open space, access, infrastructure and demolition of existing buildings (all matters reserved except principle means of access). Appeal Allowed (Against Refusal) April 2022	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Launton	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR120	-	Launton Sewage Treatment Works, Launton	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	461142	222347	0.83	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	HELA237	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Launton	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR121	-	Co Op, 26 High Street, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449145	214033	0.55	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	40	HELA266	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Kidlington	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR122	-	Yarnton Nurseries, Sandy Lane, Yarnton	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	447561	213262	3.6	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	10	HELA289	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Yarnton	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR123	-	Sites H & G, South of Palmer Avenue, Lower Arnclott	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	461835	217743	28.44	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	HELA313	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Lower Arnclott	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR124	-	Former Magistrates Court, Waveley House, Queens Avenue, Bicester	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458047	222632	0.32	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	48	HELA352	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Bicester	
<a href="http://opendata.communities.org/g/id/district-council/cherwell">http://opendata.communities.org/g/id/district-council/cherwell</a>	Cherwell District Council	BLR125	-	Land and Facilities at Campsfield House IRC and Kidlington NTRG, Langford Lane, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	447381	214585	8.3	Unknown ownership	yes	Not permitted	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	138	HELA362	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Kidlington	

Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name/Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	First Added Date	Last Updated Date	Location
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR127	-	Claremont car park, Deans Court and the County Council Buildings on Lاونتون Road, Bicester, Site 1 Bicester, Town Centre & Retail Study 2021	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	458687	222381	1.73	Unknown ownership	yes	Permissioned	outline planning permission	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	5	HELA439 and 22/01619/OUT: Creation of a mixed development of one and two bedroom units and associated parking (Access and Layout). Permitted August 2022.	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Bicester
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR128	-	Bridge Street / Concorde Avenue, Site 4 Banbury, Town Centre & Retail Study 2021	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	445872	240663	0.9	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	108	HELA4491	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Banbury
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR129	-	George Street, Cherwell Street & Bridge Street, Site 5 Banbury, Town Centre & Retail Study 2021	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	445849	240513	1.49	Unknown ownership	yes	Permissioned	full planning permission	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	179	HELA492. Recent planning history represents piecemeal change e.g. 23/01499/F: Change of Use of upper floor offices (Class E) to 2 x studio apartments (Class C3), permitted	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Banbury
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR130	-	Bure Place / Sheep Street, Site 2 Bicester, Town Centre & Retail Study 2021	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	458402	222605	0.3	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	20	HELA494	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Bicester
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR131	-	Skoda Garage, Site 1 Kidlington, Town Centre & Retail Study 2021	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	448982	214023	0.4	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	54	HELA496	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Kidlington
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR132	-	Site at Bicester Road, Middleton Stony	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	453505	223551	1.259	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	8	HELA4517	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Middleton Stony
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR133	-	Land Between Calthorpe St and Marlborough Rd, Banbury	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	445470	240304	1.8	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	170	HELA4522	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Banbury
<a href="http://opendata.communities.org/gid/district-council/cherwell">http://opendata.communities.org/gid/district-council/cherwell</a>	Cherwell District Council	BLR134	-	Bodicote House	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/browfield-land-register</a>	OSGB36	446151	238114	3.33	Unknown ownership	yes	Not permissioned	-	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	75	HELA4530	-	-	-	-	-	-	-	01/12/2024	01/12/2024	Bodicote

## Brownfield Land Register December 2024

Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deletable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non-Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR12	-	Land at Higham Way, Banbury	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	446500	240186	3	Not owned by a public authority	yes	Not permitted	-	-	-	-	150	Local Plan strategic allocation - Banbury 19. Proposes 150 dwellings.	-	-	-	-	-	-	Deleted As in the 2024 HELAA site, the land owner confirmed that it's available for employment use
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR16	-	1 to 6 Malthouse Walk, Banbury	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	445797	240546	0.07	Not owned by a public authority	yes	Not permitted	-	-	-	-	20	19/01734/056 - Prior approval for the change of use of the first and second floors from office (use class B1a) to residential (use class C3) to create 20 self-contained flats.	-	-	-	-	-	-	Completed in March 2022
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR20	-	Former Bicester Library, Old Place Yard, Bicester	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	458354	222208	0.04	Owned by a public authority	yes	Not permitted	-	-	-	-	3	2018 HELAA site - HELAA080. The site could accommodate 3 dwellings.	-	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR23	-	St Edburg's School, Cemetery Road, Bicester	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	458143	222246	0.37	Not owned by a public authority	yes	Not permitted	-	-	-	-	10	2018 HELAA site - HELAA262. The site could accommodate 14 dwellings.	-	-	-	-	-	-	Development principles approved in October 2008 for re-use of school buildings. Not available anymore in the updated HELAA
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR26	-	Varneys Garage, Quarry Road, Horton	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	437897	245768	0.35	Not owned by a public authority	yes	Permitted	outline planning permission	30/05/2018	https://planningregister.cherwell.gov.uk/Search	-	3	18/00568/OUT - Application for redevelopment of existing car repair/sales, scrap yard/waste handling depot to residential development for three dwellings.	-	-	-	-	-	-	The permission has been superseded by 21/00766/OUT and 22/01758/REM which is a resubmission of 18/00568/OUT. The development has been started.
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR39	-	85-87 Churchill Road Bicester	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	459330	223175	0.19	Not owned by a public authority	yes	Permitted	reserved matters approval	28/02/2020	https://planningregister.cherwell.gov.uk/Search	-	10	19/01276/REM - Reserved Matters application to 16/02461/OUT - Access, appearance, landscaping, layout, scale.	1 commercial unit	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR42	-	Gurkha Village, 174 Oxford Road, Kidlington	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	449587	213246	0.23	Not owned by a public authority	yes	Permitted	full planning permission	05/02/2021	https://planningregister.cherwell.gov.uk/Search	-	8	20/02069/F - Removal of single storey outbuilding and erection of two and a half storey building incorporating eight apartments (5no. 2-bed and 3no. 1-bed), together with car parking, private amenity space, cycle parking and bin storage; reconfiguration of private car parking for restaurant.	-	-	-	-	-	-	Construction has been started
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR48	-	76 Bicester Road, Kidlington	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	450045	213423	0.09	Not owned by a public authority	yes	Permitted	full planning permission	27/03/2020	https://planningregister.cherwell.gov.uk/Search	-	6	20/00270/F - Alteration and extension of 76 Bicester Road to form 8no one and two bedroom flats with parking and ancillary space.	-	-	-	-	-	-	Construction has been started
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR55	-	Wintertake Springwell Hill, Bletchington	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	450130	218782	0.58	Not owned by a public authority	yes	Not permitted	-	-	-	-	0	18/01750/F - Demolition of existing dwellings and erection of a replacement dwelling.	-	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR61	-	57 - 58 High Street, Banbury	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	445484	240475	0.052	Not owned by a public authority	yes	Not permitted	-	-	-	-	5	19/00995/F - Demolition of 1980's single/two storey extension to the rear of the site former Post Office facility; erection of new single storey extension to rear of the building; alter ground floor retail unit and convert first and second floors to form 5 No one bedroom flats in total.	Commercial use on ground floor	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR62	-	66 High Street, Banbury	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	445527	240538	0.052	Not owned by a public authority	yes	Permitted	full planning permission	20/12/2019	https://planningregister.cherwell.gov.uk/Search	-	7	19/01752/F - Alterations and change of use to form 2no commercial units (A1/A2/A3 use) and 6no residential units within existing building. Erection of dwelling to the rear of the courtyard and ancillary development.	-	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR64	-	82 High Street, Banbury	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	445624	240588	0.014	Not owned by a public authority	yes	Permitted	full planning permission	10/03/2020	https://planningregister.cherwell.gov.uk/Search	-	5	19/02440/F - Conversion of first, second and third floors to 5no residential flats. New Entrance door and bin store/cycle store to ground floor.	-	-	-	-	-	-	Completed in March 2023
http://opendata.comunities.org/ld/district-council/cherwell	Cherwell District Council	BLR67	-	Cowpasture Farm, Traitors Ford Lane, Hook Norton	https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register	OSGB36	433506	235267	2.9	Not owned by a public authority	yes	Permitted	full planning permission	28/02/2020	https://planningregister.cherwell.gov.uk/Search	-	0	19/02848/F - Demolition of existing dwelling and garage outbuilding; provision of a replacement dwelling and detached garage.	-	-	-	-	-	-	Completed in March 2023

Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non-Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR70	-	27 - 31 High Street, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449106	214124	0.017	Not owned by a public authority	yes	Permissioned	full planning permission	31/05/2019	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		6	19/00521/O56 - Change of Use from offices (Use Class B1) to Dwellings (Use Class C3).	-	-	-	-	-	-	Construction has been started
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR71	-	63 Bicester Road, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449935	213496	0.096	Not owned by a public authority	yes	Permissioned	full planning permission	01/05/2019	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		5	19/00018/F - Demolition of an existing dwelling and the erection of 6no new build flats with commensurate ancillary facilities.	-	-	-	-	-	-	Completed in March 2023
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR72	-	Costa Coffee, 9 High Street, Kidlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449039	214103	0.131	Not owned by a public authority	yes	Permissioned	full planning permission	31/05/2019	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		5	19/00368/F - Development of a replacement shop and 5 apartments.	-	-	-	-	-	-	Completed in March 2021
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR75	-	Magistrates Court, Warwick Road, Banbury, OX16 2AW	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445274	240815	0.289	Not owned by a public authority	yes	Permissioned	full planning permission	12/10/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		23	20/01317/F - Conversion of existing building from Magistrates Court (Use Class D1) to 23 No apartments incorporating extension and selective demolition.	-	-	-	-	-	-	Completed in June 2022
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR76	-	Suite 2 46 - 47A South Bar Street, Banbury, OX16 9AB	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445259	240274	0.042	Not owned by a public authority	yes	Permissioned	full planning permission	19/05/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		6	20/00865/F - Alterations to and conversion of Suite 2 offices into 6no 1 bed apartments.	-	-	-	-	-	-	Completed in March 2023
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR78	-	Wykham Park Farm, Wykham Lane, Banbury, OX16 9UP	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	444381	238073	0.715	Not owned by a public authority	yes	Permissioned	full planning permission	28/09/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		-1	20/02034/F - Alterations including demolition of first floor flat and extensions to existing dwellinghouse demolition of barn and erection of replacement outbuilding and associated works.	-	-	-	-	-	-	Completed in March 2022
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR80	-	OS Parcel 9521, Underdowns, Lince Lane, Kirtlington	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	448931	218192	0.474	Not owned by a public authority	yes	Permissioned	full planning permission	31/03/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		1	20/02581/F - Erection of agricultural workers dwelling and new agricultural building.	Agricultural building	-	-	-	-	-	Completed in March 2022
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR81	-	The Old Granary, Ardley Road, Bucknell, OX27 7HW	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	455576	226118	0.337	Not owned by a public authority	yes	Permissioned	full planning permission	25/08/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		1	20/01423/F - Demolition of existing building and erection of a 4 bedroom dwelling and associated works.	-	-	-	-	-	-	Completed in September 2022
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR82	-	Lords Farm, Lords Lane Bicester, OX27 7HL	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	457328	224091	0.302	Not owned by a public authority	yes	Permissioned	technical details consent	12/03/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		1	20/03091/PIPTech - Technical Details Consent pursuant to approved Permission in Principle for the proposed demolition of existing outbuildings and replacement with new self-build house (Ref 19/02927/PIP).	-	-	-	-	-	-	Completed in March 2023
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR84	-	The Well House, Wigginton Road, Swerford, OX7 4BW	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	437763	231818	0.555	Not owned by a public authority	yes	Permissioned	full planning permission	29/05/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		0	20/00936/F - Demolition of existing dwellinghouse and garage, and erection of replacement dwellinghouse with garage, amenity space, landscaping, and associated works.	-	-	-	-	-	-	Completed in March 2023
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR85	-	Haffoty Stud, Tadmarton Heath Road, Hook Norton, OX15 5BU	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	433886	234561	0.984	Not owned by a public authority	yes	Permissioned	full planning permission	17/12/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		0	21/03380/F - Demolition of existing dwelling and outbuildings and erection of a replacement dwelling and ancillary buildings with associated landscaping.	-	-	-	-	-	-	Completed in September 2022
<a href="http://opendata.comunities.org/id/district-council/cherwell">http://opendata.comunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR86	-	Gowan Lea, 1 Mill End, Kidlington, OX5 2EG	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	450048	214071	0.414	Not owned by a public authority	yes	Permissioned	full planning permission	04/12/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>		0	19/02970/F - Demolition of existing 5-bed dwelling carport garage and garden stores and erection of new 4 bed dwelling with garage workshop and associated landscaping.	-	-	-	-	-	-	Completed in March 2023

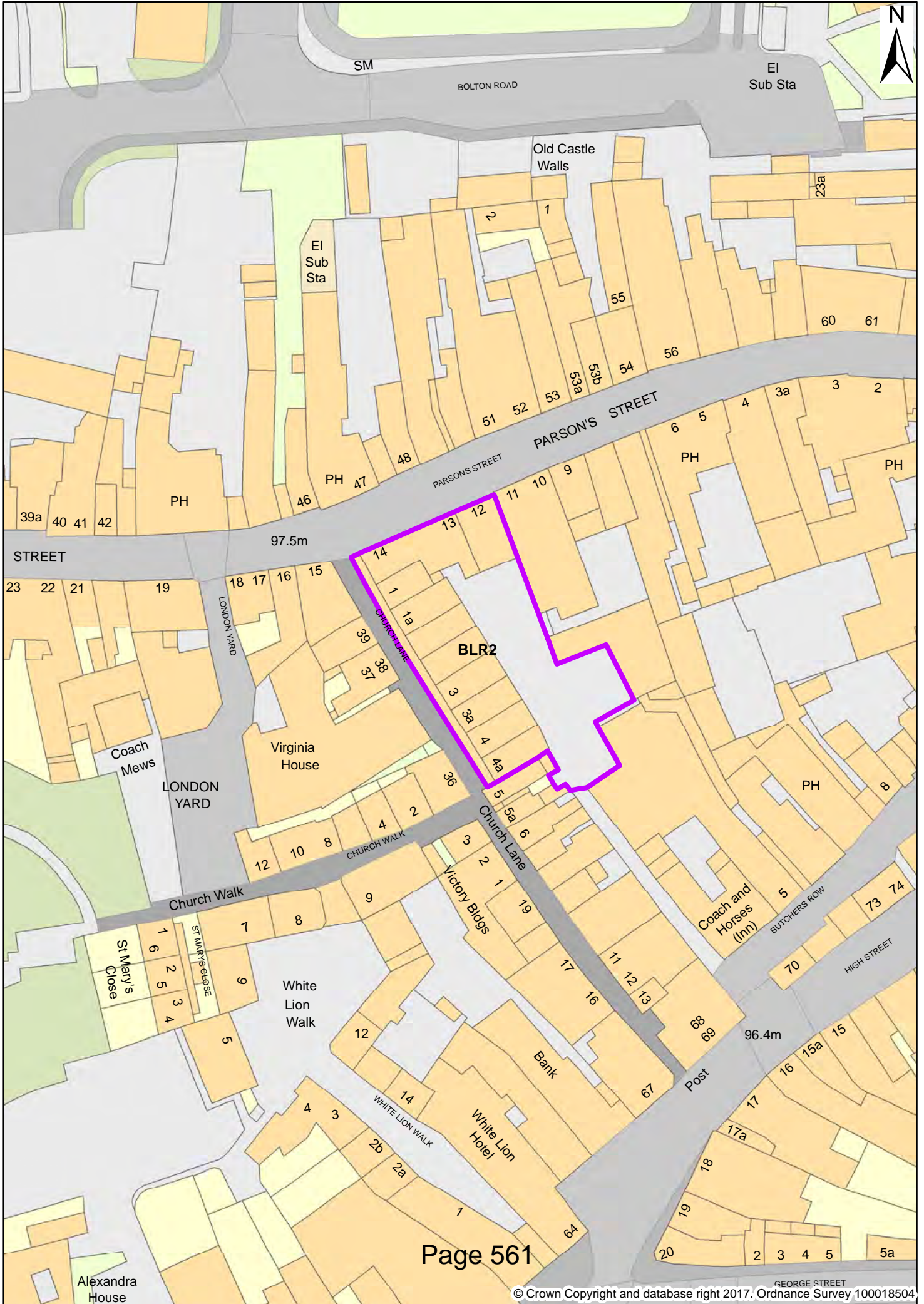
Organisation/URI	Organisation Label	Site Reference	Previously Part Of	Site Name Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For R/P	Min Net Dwellings	Development Description	Non-Housing Development	Part 2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR87	-	Heyford Park, Camp Road, Upper Heyford, OX25 5HD	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	450404	225736	12.04	Not owned by a public authority	yes	Permissioned	full planning permission	07/04/2020	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	296	16/02446/F - Erection of 296 residential dwellings (Use Class C3) comprising a mix of open market and affordable housing together with associated works including provision of new and amended vehicular and pedestrian accesses public open space landscaping utilities and infrastructure and demolition of existing built structures and site clearance works.	-	-	-	-	-	-	-	Construction has been started
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR90	-	The Ley Community, Sandy Lane, Yarnton, OX5 1PB	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	447690	213048	1.33	Not owned by a public authority	yes	Permissioned	full planning permission	18/02/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	10	20/01561/F - Erection of 10no dwellings (C3 Use Class) and Care Home (C2 Use Class), new access, parking, landscaping, demolition and other ancillary works.	Care home	-	-	-	-	-	-	Completed in March 2024
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR93	-	Kidlington Green Social Club 1 Green Road Kidlington OX5 2EU	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	449359	213819	0.426	Not owned by a public authority	yes	Permissioned	full planning permission	25/05/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	32	19/02341/F - Redevelopment to form 32 No apartments for older people (60 years of age and/or partner over 55 years of age), guest apartment, communal facilities, access, car parking and landscaping	-	-	-	-	-	-	Completed in June 2022	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR95	-	New Rectory Acre Ditch Sibford Gower OX15 5RW	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	435527	237904	0.445	Not owned by a public authority	yes	Permissioned	full planning permission	14/07/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	0	21/01437/F - Two storey detached replacement dwelling with semi basement	-	-	-	-	-	-	Completed in March 2023	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR96	-	Sites B C D And E Mod Bicester Murcott Road Upper Amcott	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458101	220851	0.459	Not owned by a public authority	yes	Permissioned	reserved matters approval	25/01/2022	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	12	21/03765/REM - Reserved matters application for 19/00937/OUT - Phase 1c, Graven Hill: for 12 dwellings (Plots 593-596, 598, 599 and 601-606), together with associated road infrastructure.	-	-	-	-	-	-	Completed in March 2023	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR97	-	Clarkstown Connemara Equestrian Stud Sands Farm Church Lane Epwell Banbury OX15 6LD	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	435005	240542	0.836	Not owned by a public authority	yes	Permissioned	full planning permission	27/07/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	1	21/01923/F - Erection of a permanent dwelling	-	-	-	-	-	-	Completed in September 2022	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR98	-	Block C Postal addresses 13 to 36 Roberts Drive Ambrosden OX25 2AW	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	459096	221077	0.192	Not owned by a public authority	yes	Permissioned	reserved matters approval	21/05/2021	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	26	21/00805/REM - Reserved matters application for 19/00937/OUT - Proposed details of Block C, Graven Hill (26 apartments). The outline planning application was subject to an environment impact assessment submitted to the planning authority at that time.	-	-	-	-	-	-	Completed in March 2024	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR100	-	Former Buzz Bingo, Bolton Road, Banbury, IX16 5UL	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	445427	240739	0.49	Not owned by a public authority	-	Permissioned	full planning permission	30/08/2022	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	80	Redevelopment for 80 retirement living apartments including communal facilities, access, car parking and landscaping (21/04022/F)	-	-	-	-	-	-	Duplication	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR101	-	Mod Bicester Building E2 Graven Hill Road Ambrosden	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458312	220826	6.21	Not owned by a public authority	-	Permissioned	reserved matters approval	15/08/2022	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	43	22/03654/REM - Reserved matters application for 21/03749/F - Phase 3a and 3b, Graven Hill: reserved matters for 43 dwellings (Plots 393-415, 448-455 and 482-493), together with associated road infrastructure and open space.	-	-	-	-	-	-	Construction has been started	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR105	-	Plots 416-425 Phase 3A And Phase 3B Zone 1 Graven Hill Road Ambrosden	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458604	220969	6.21	Not owned by a public authority	-	Permissioned	reserved matters approval	-	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	-	Reserved matters in respect to 21/03749/F for ten (10no.) dwellings (6 x detached and 4 x semi-detached 2-storey units) on Plots 416-425 in Phases 3A and 3B (Zone 1) of the Graven Hill development	-	-	-	-	-	-	Duplication	
<a href="http://opendatacommunities.org/id/district-council/cherwell">http://opendatacommunities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR107	-	Heyford Park, Camp Road, Upper Heyford, OX25 5HD	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	450663	225960	5.77	Not owned by a public authority	-	Permissioned	reserved matters approval	27/02/2023	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	138	Reserved Matters Approval(22/02255/REM) - Phase 10 of planning permission(18/00825/HYBRID) (above) for 138 dwellings.	-	-	-	-	-	-	Duplication	

Organisation URI	Organisation Label	Site Reference	Previously Part Of	Site Name Address	Site plan URL	Coordinate Reference System	GeoX	GeoY	Hectares	Ownership Status	Deliverable	Planning Status	Permission Type	Permission Date	Planning History	Proposed For PIP	Min Net Dwellings	Development Description	Non Housing Development	Part2	Net Dwellings Range From	Net Dwellings Range To	Hazardous Substances	Site Information	Notes
<a href="http://opendata.communities.org/id/district-council/cherwell">http://opendata.communities.org/id/district-council/cherwell</a>	Cherwell District Council	BLR110	-	Pakefield House St Johns Street Bicester OX26 6SL	<a href="https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register">https://www.cherwell.gov.uk/info/33/planning-policy/384/brownfield-land-register</a>	OSGB36	458211	222759	0.25	Not owned by a public authority		Permissioned	full planning permission	20/10/2022	<a href="https://planningregister.cherwell.gov.uk/Search">https://planningregister.cherwell.gov.uk/Search</a>	-	34	Redevelopment of the site to form 38 no. Retirement apartments including communal facilities (21/01816/F)	-						Construction has been started

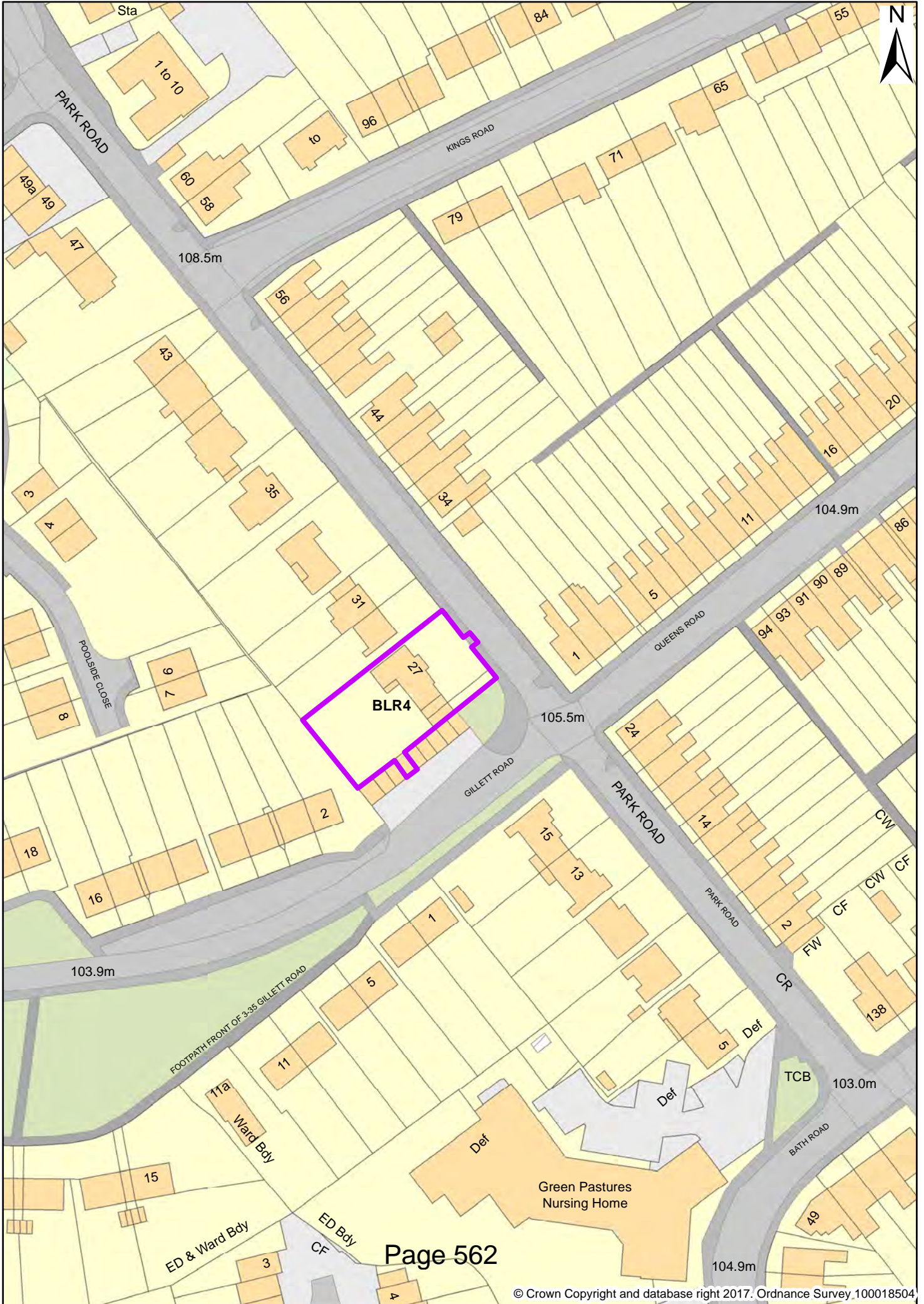
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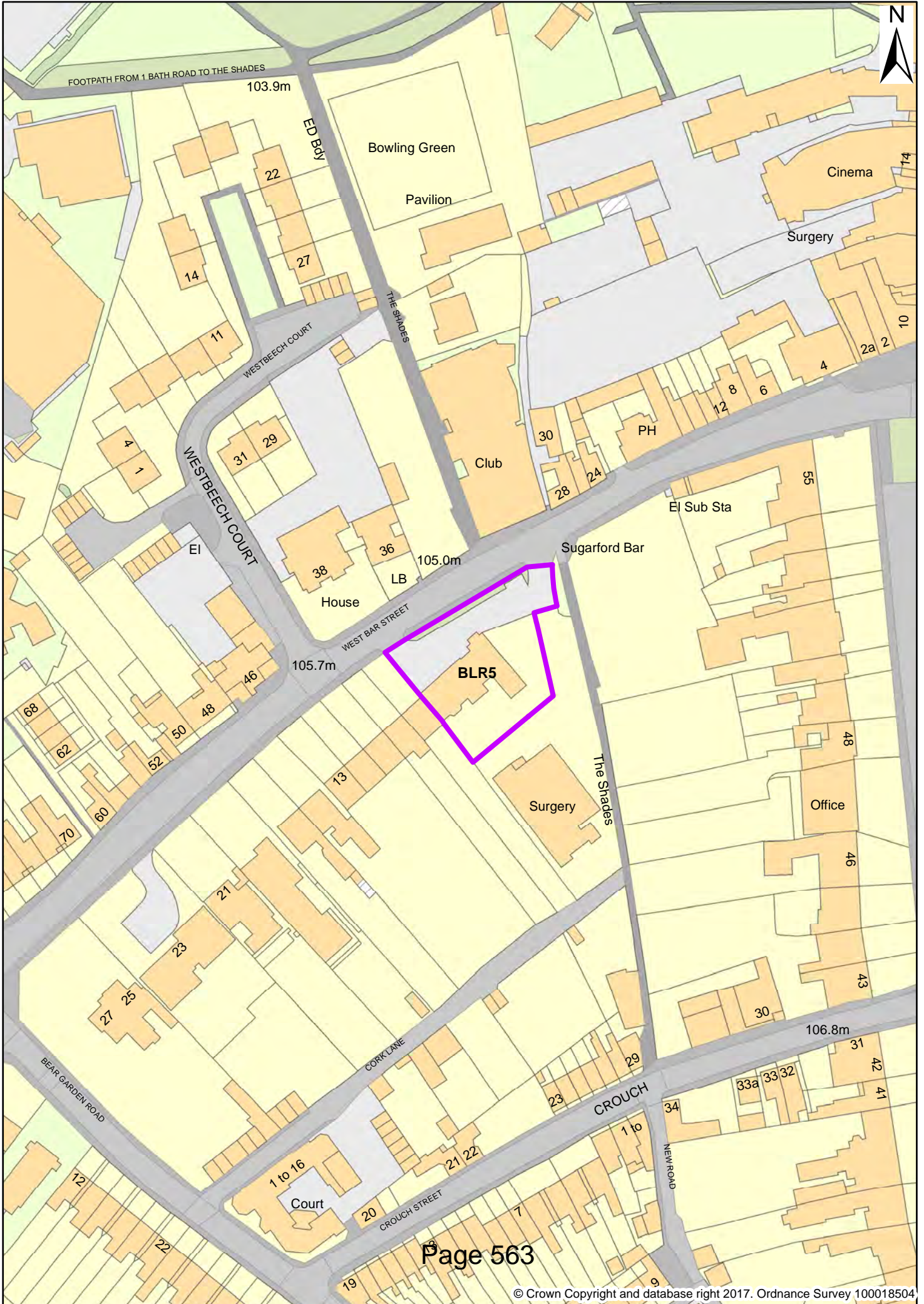
BLR2 1-4A Church Lane & 12-14 Parsons Street, Banbury



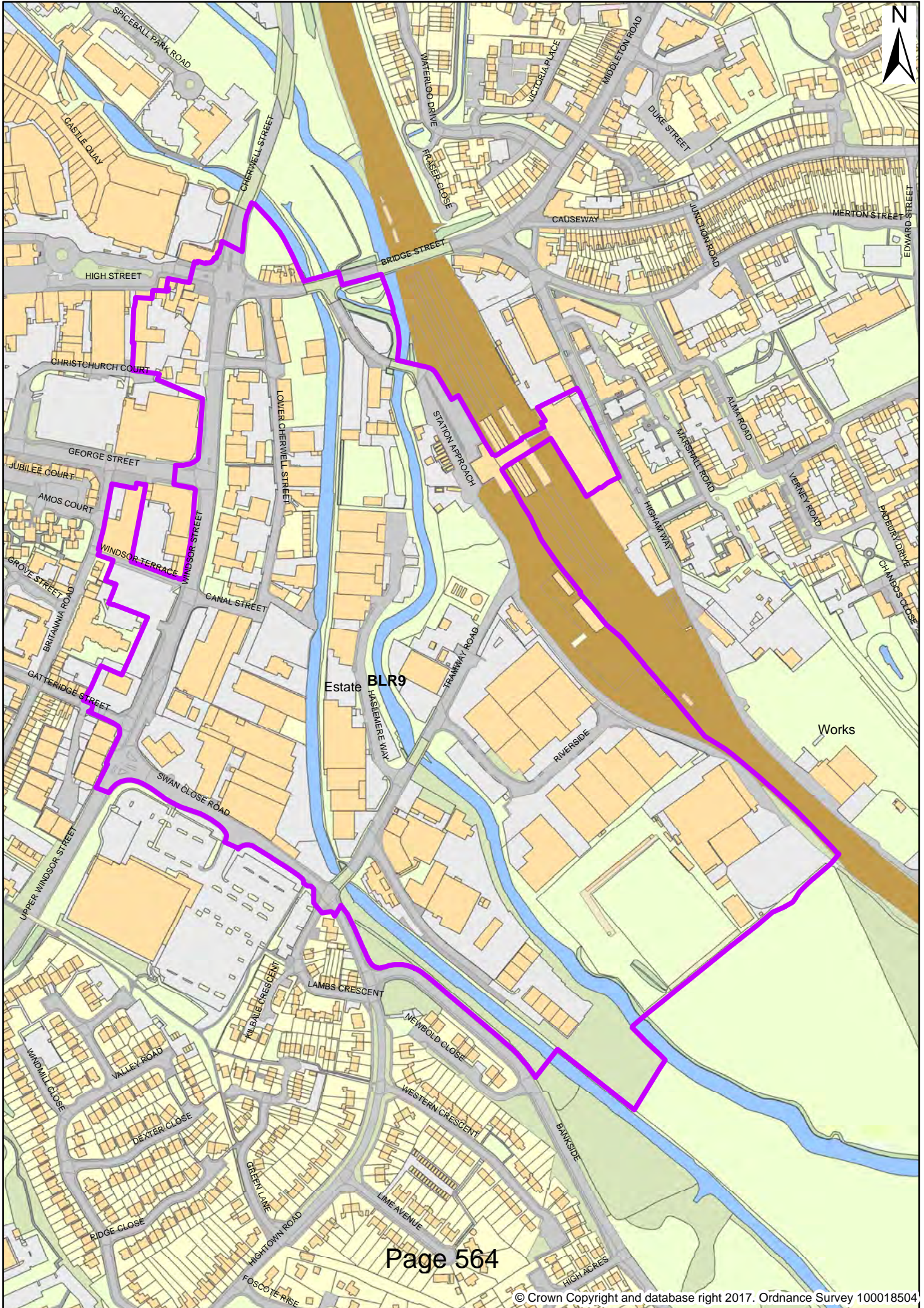
# BLR4 27 Park Road, Banbury



BLR5 3 West Bar Street, Banbury



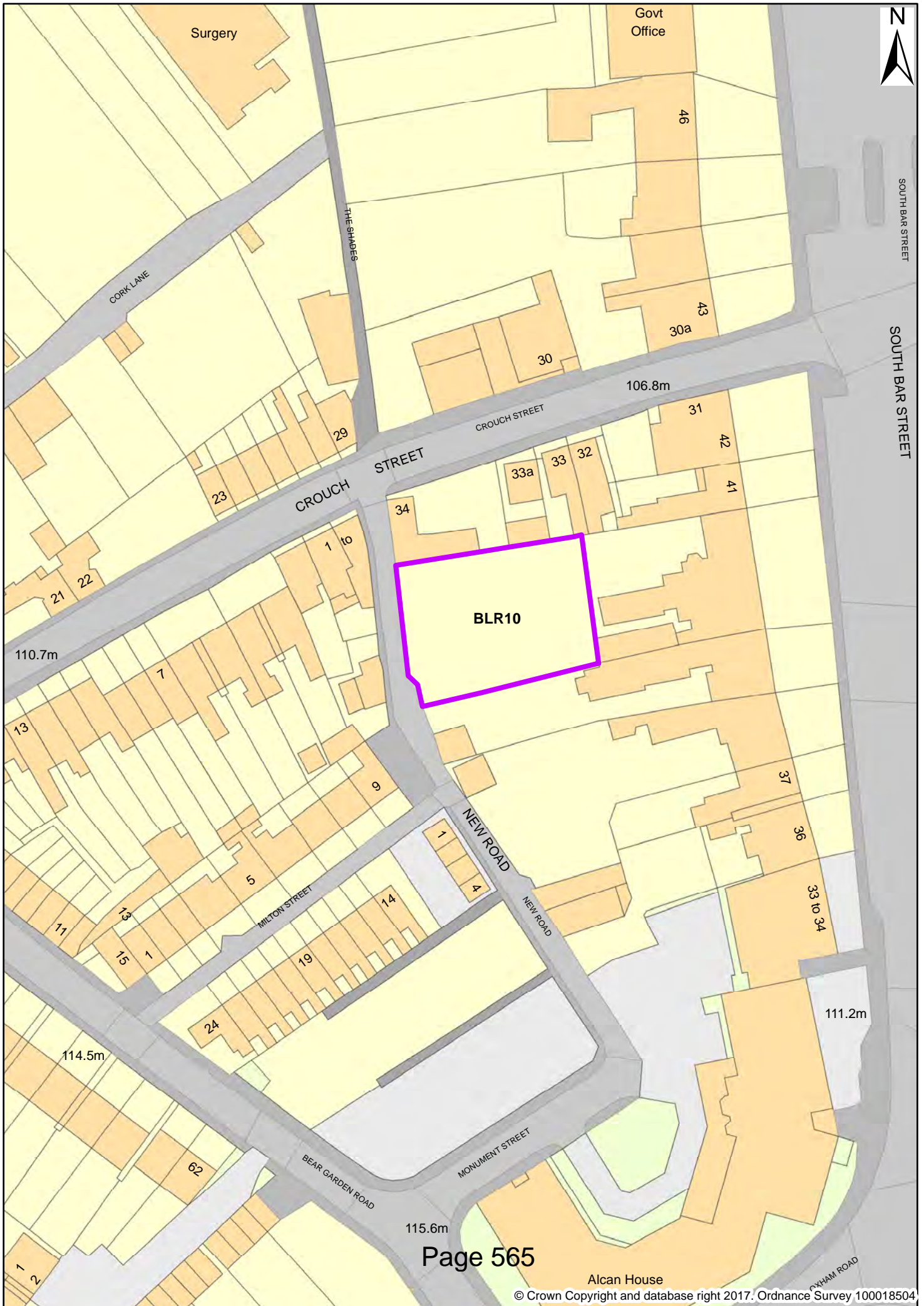
# BLR9 Canalside, Banbury



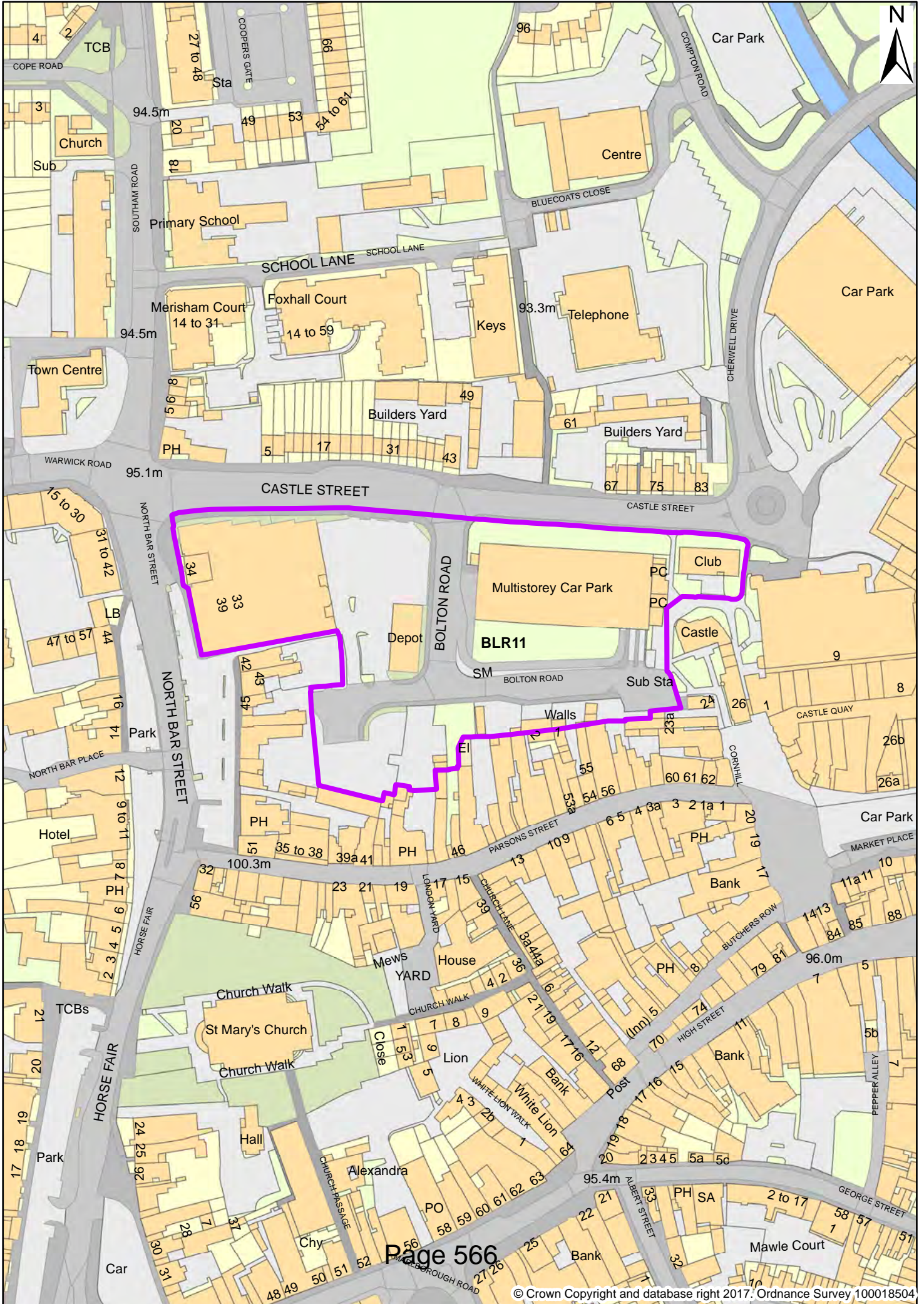
Estate **BLR9**

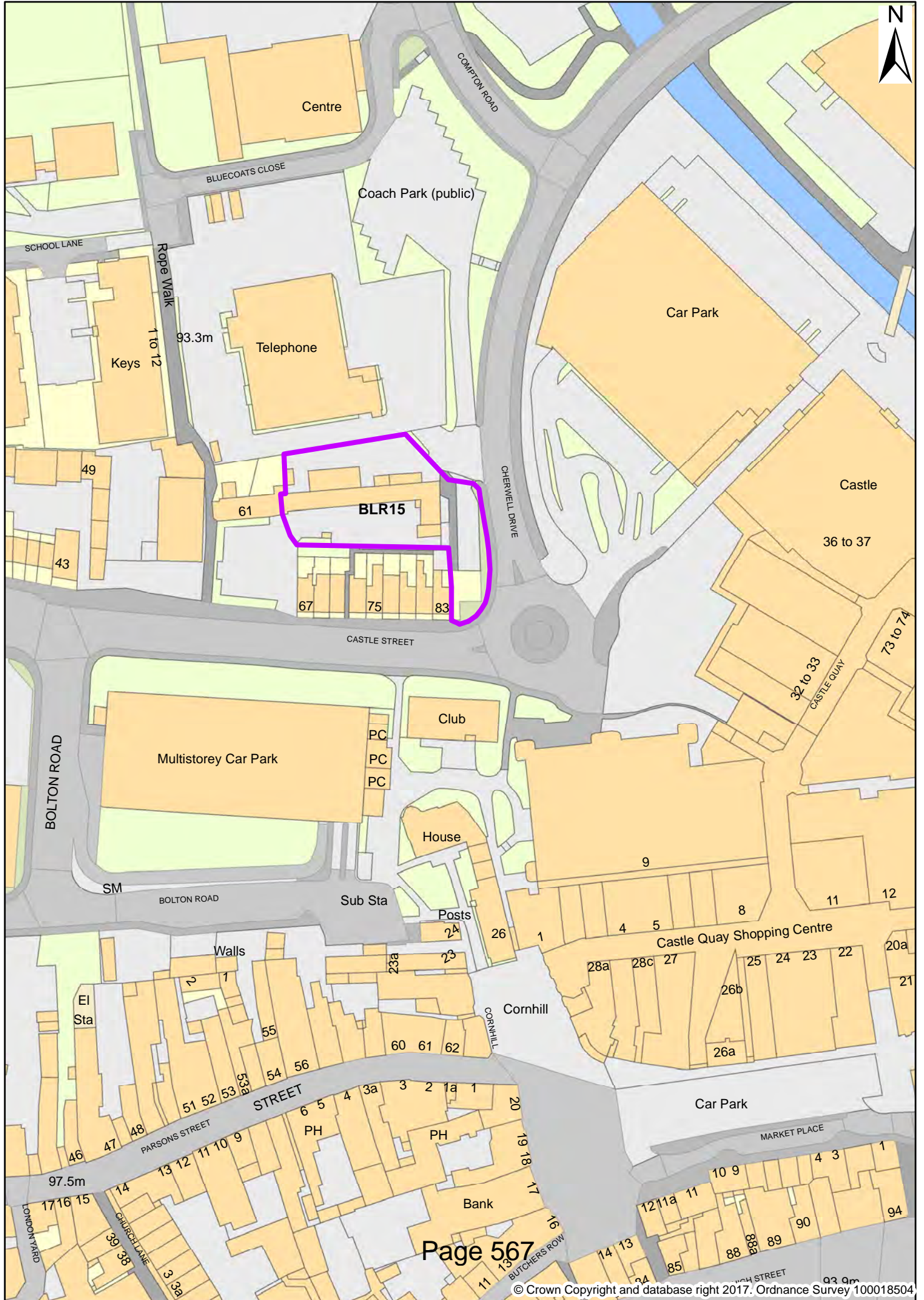
Works

**BLR10 Car Park Edmunds House, 40 South Bar Street, Banbury**

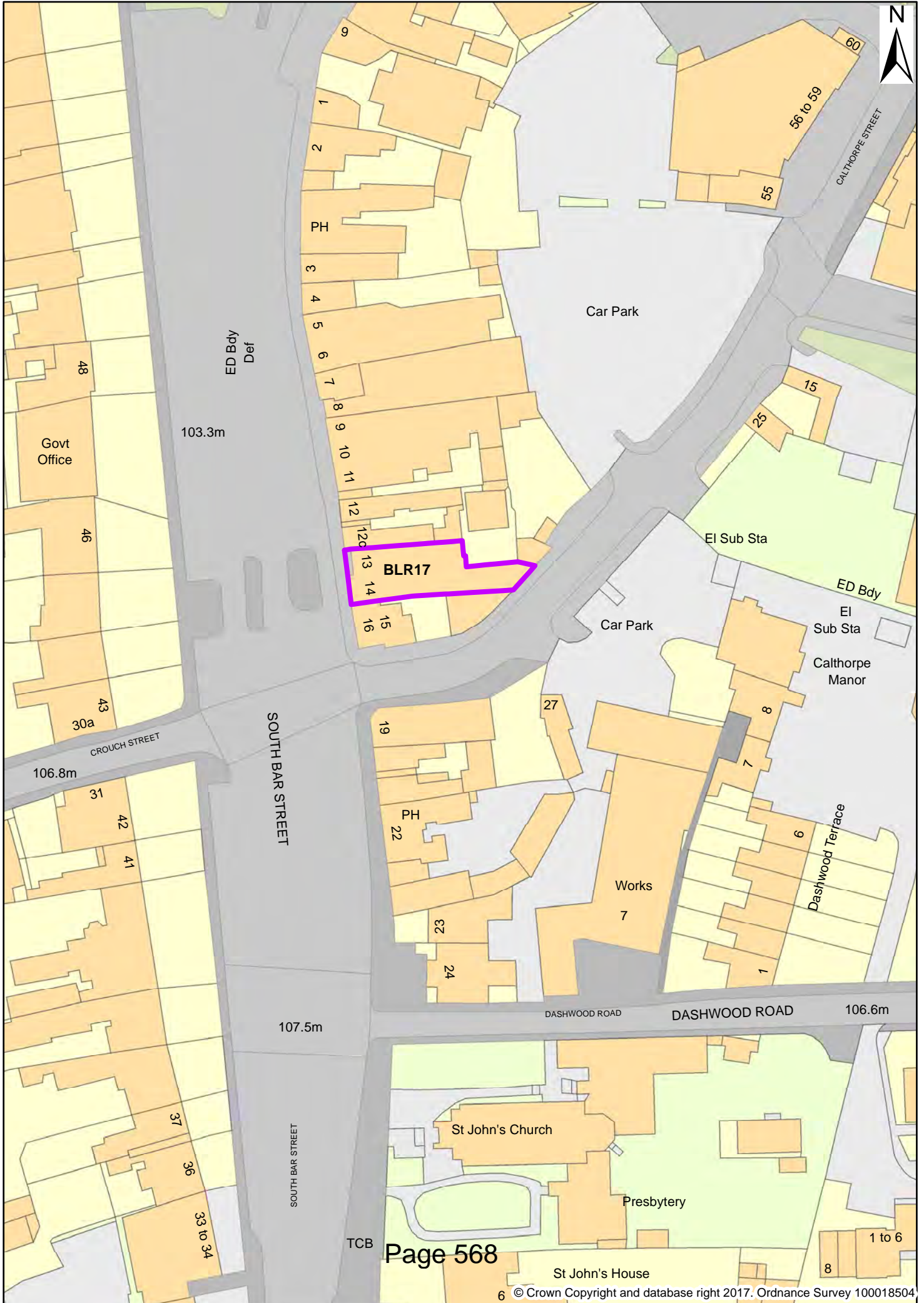


# BLR11 Land at Bolton Road, Banbury



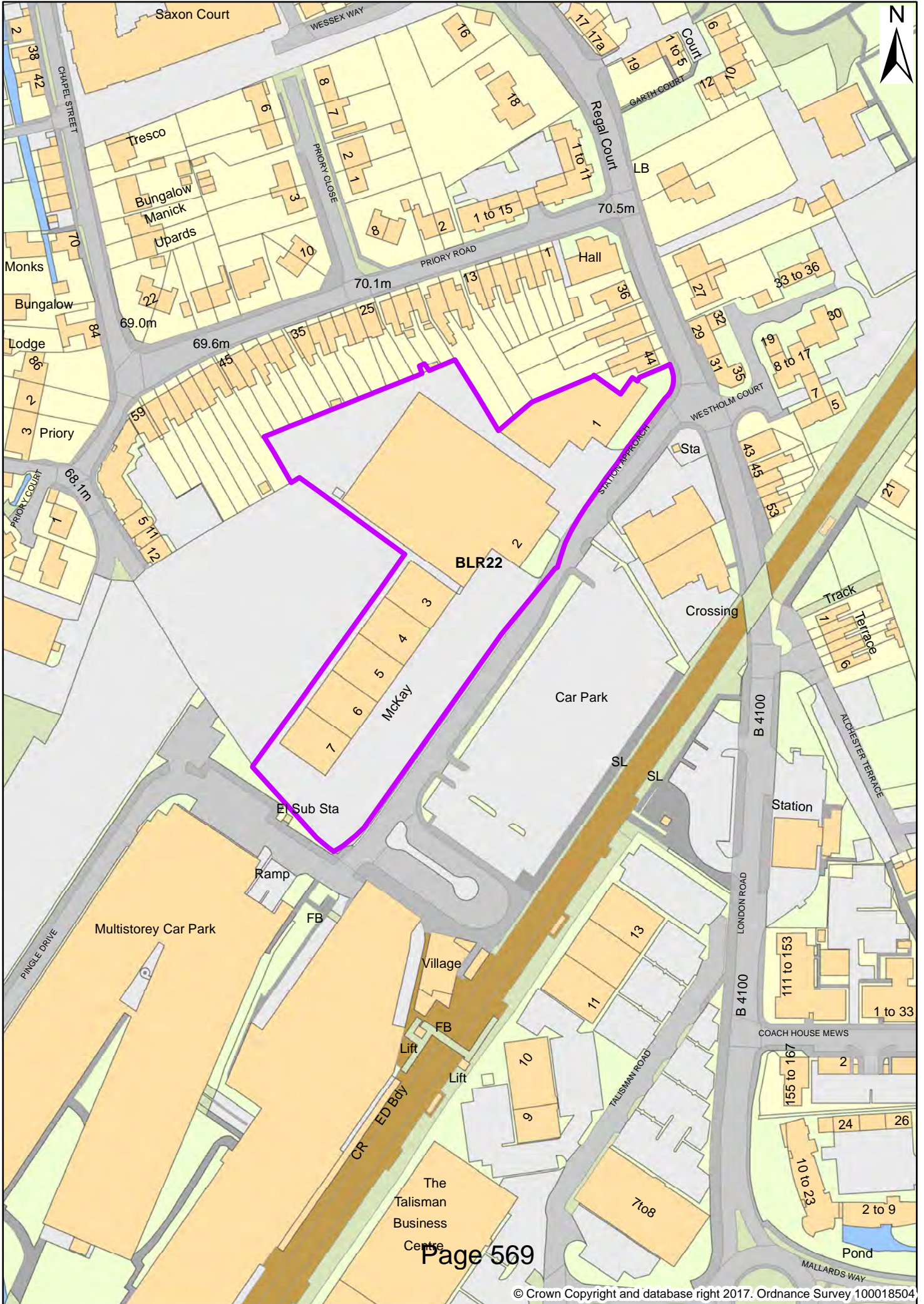


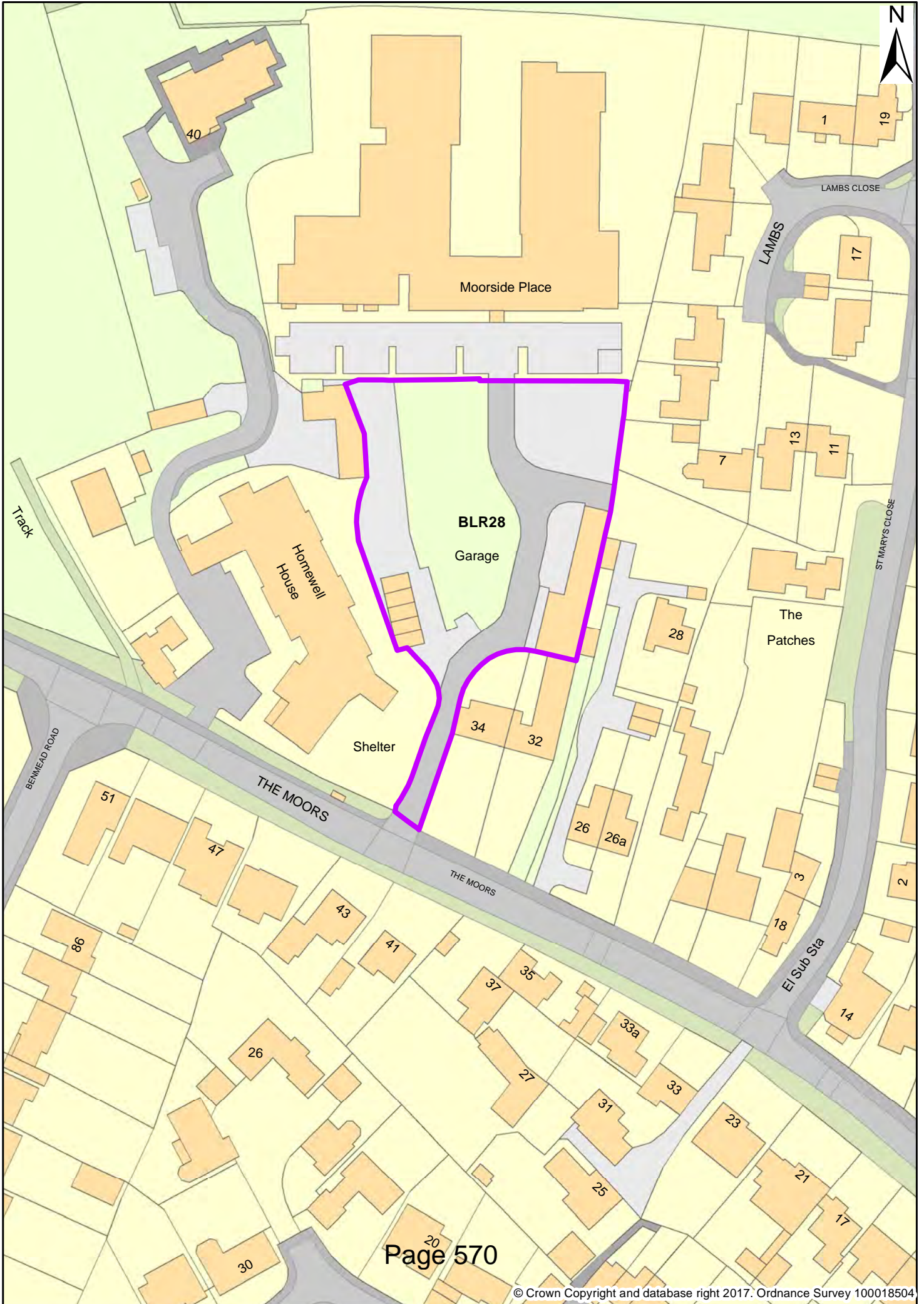
BLR17 The Imperial Oriental, 13-14 South Bar Street, Banbury



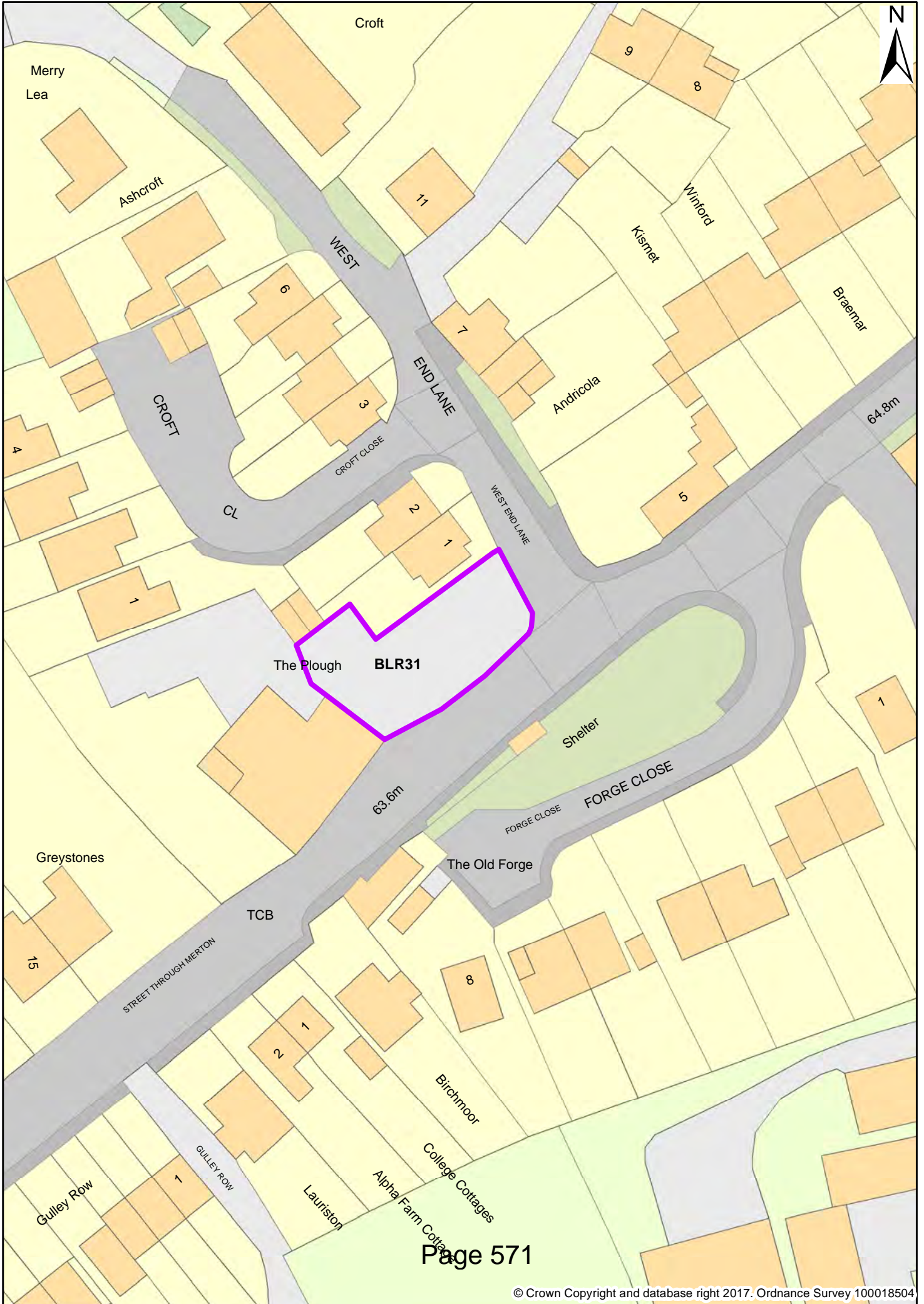


# BLR22 McKay Trading Estate, Station Approach, Bicester

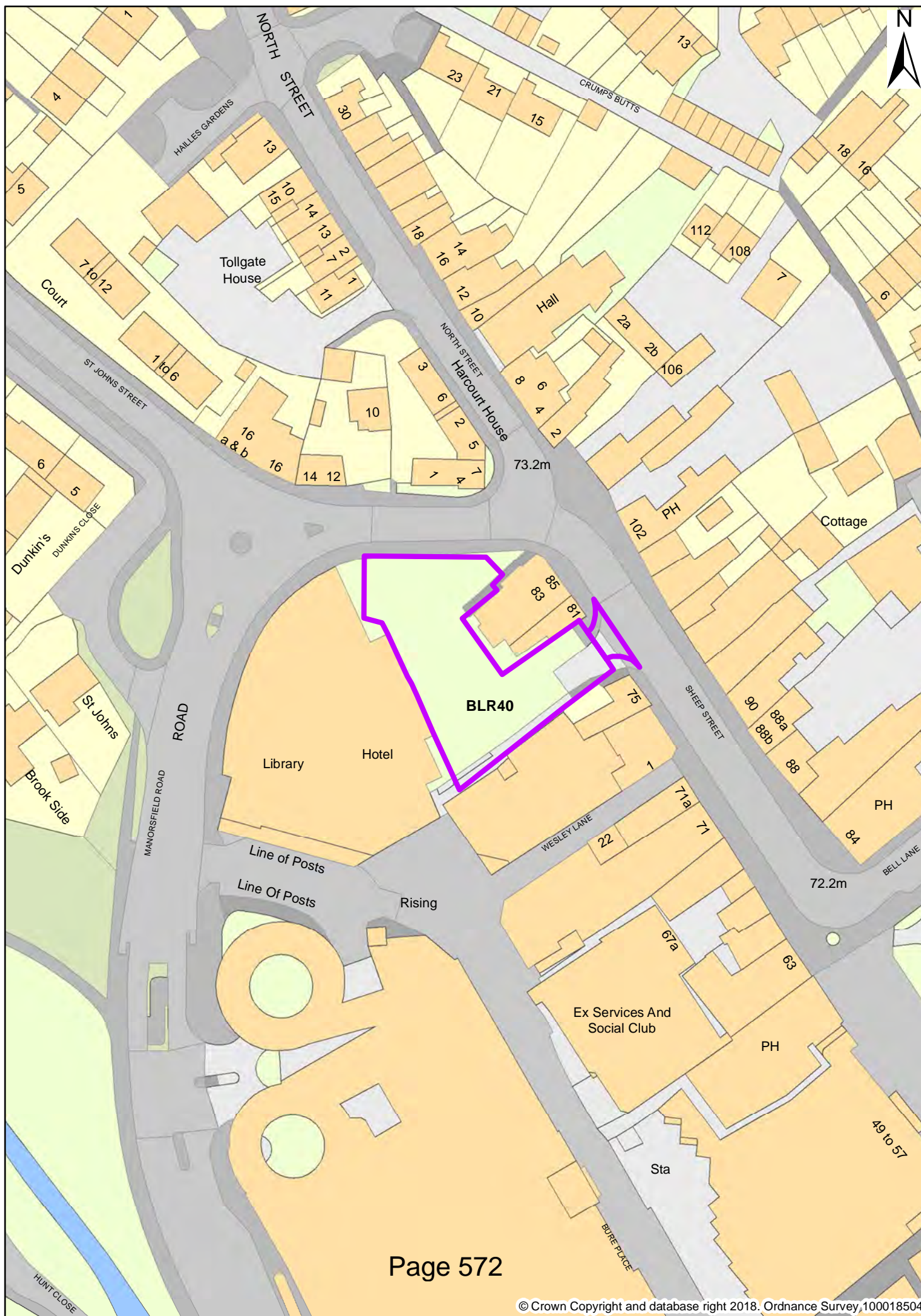




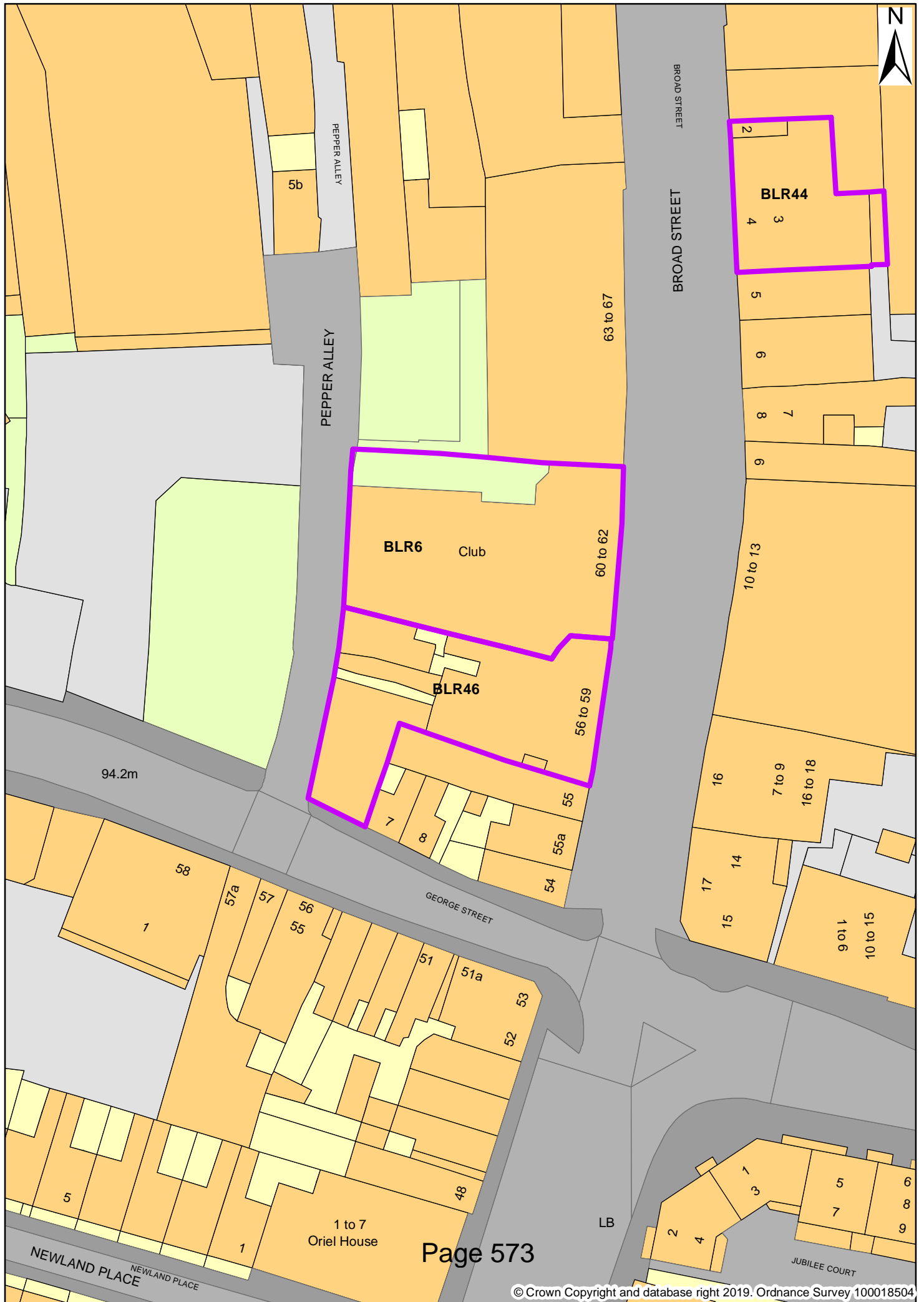
BLR31 The Plough Inn, Merton

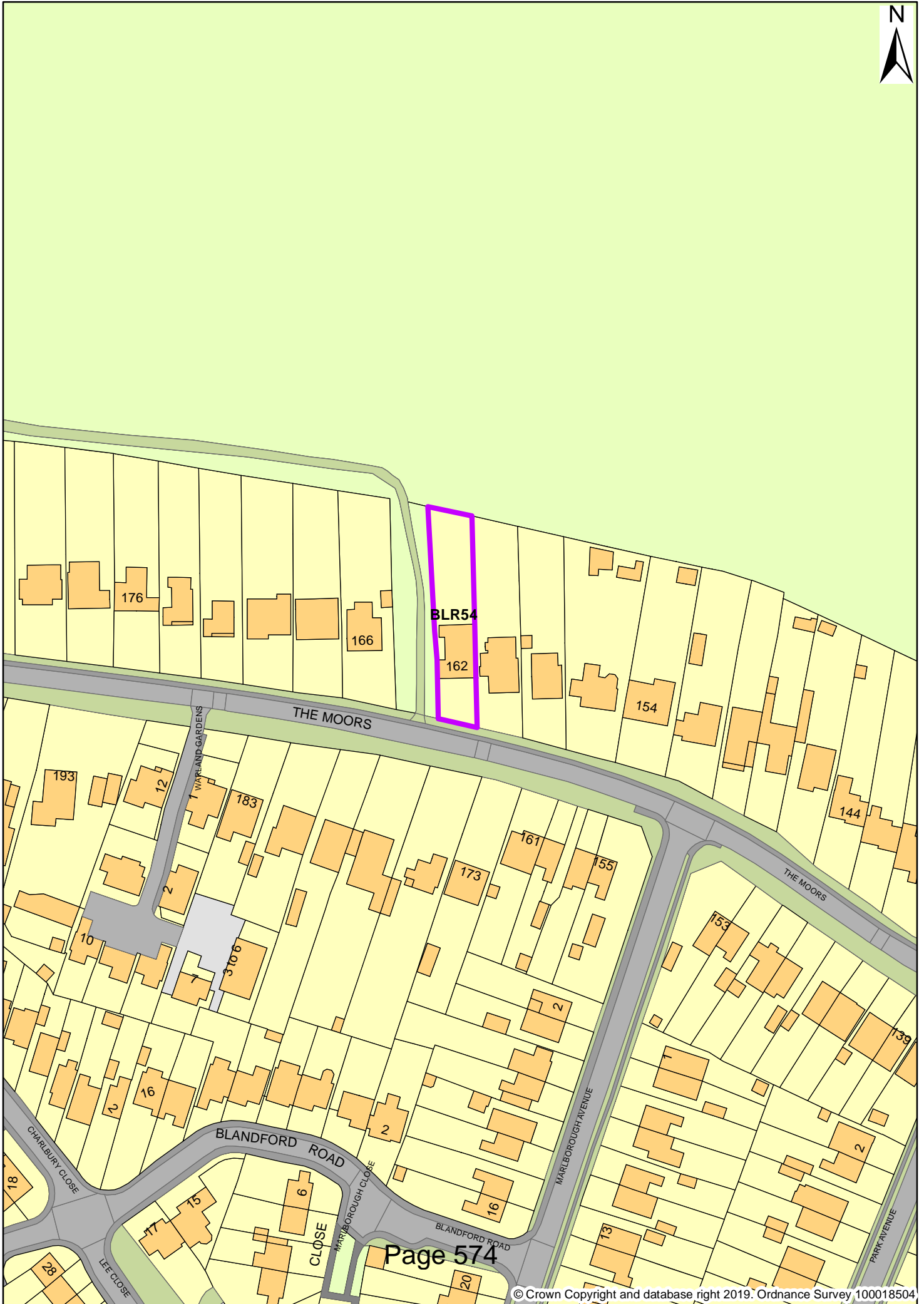


# BLR40 Land adjacent 83 and 85 part of car park, Sheep Street, Bicester

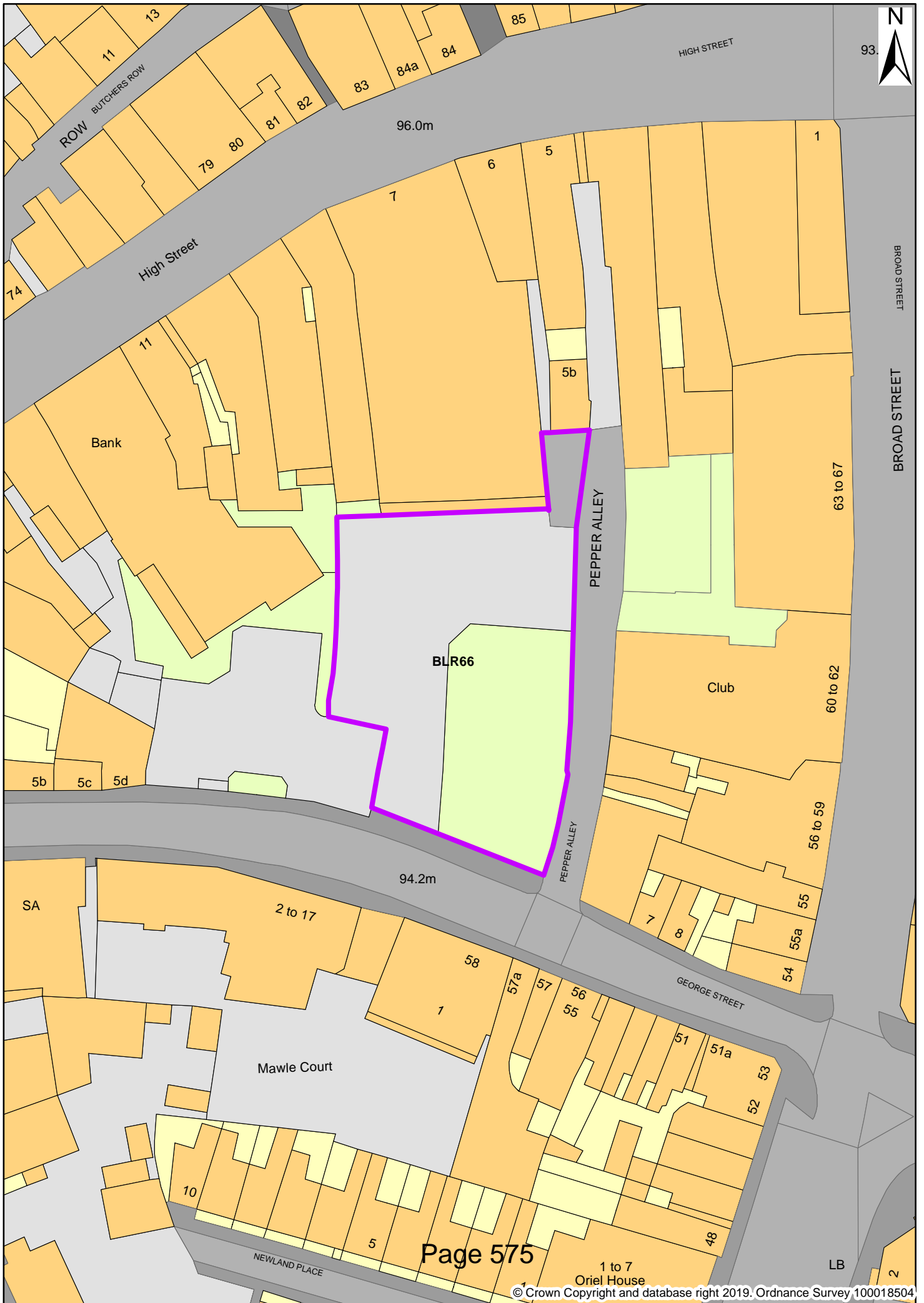


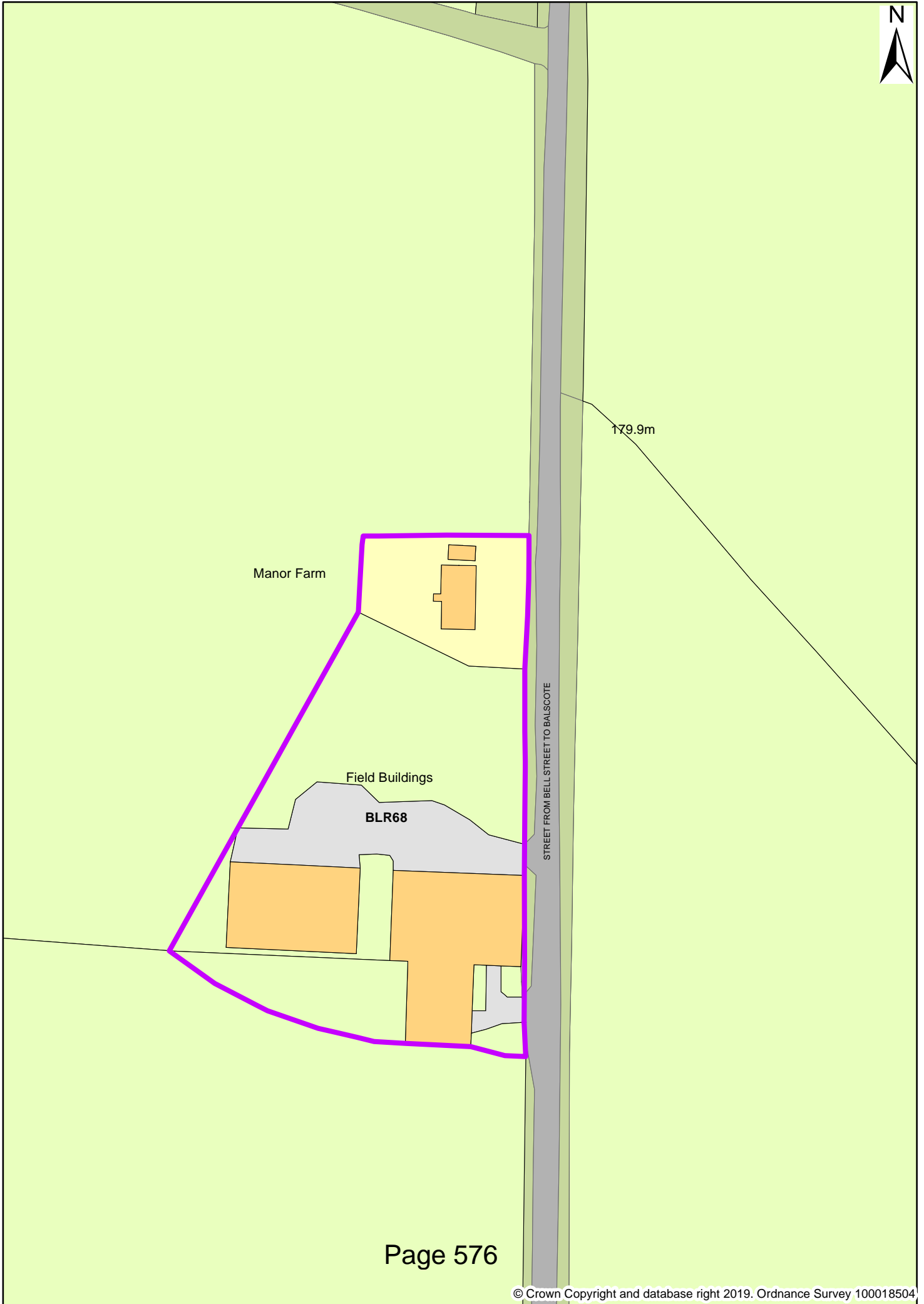
**BLR46 Banbury Cycles, 56-58 Broad Street, Banbury**



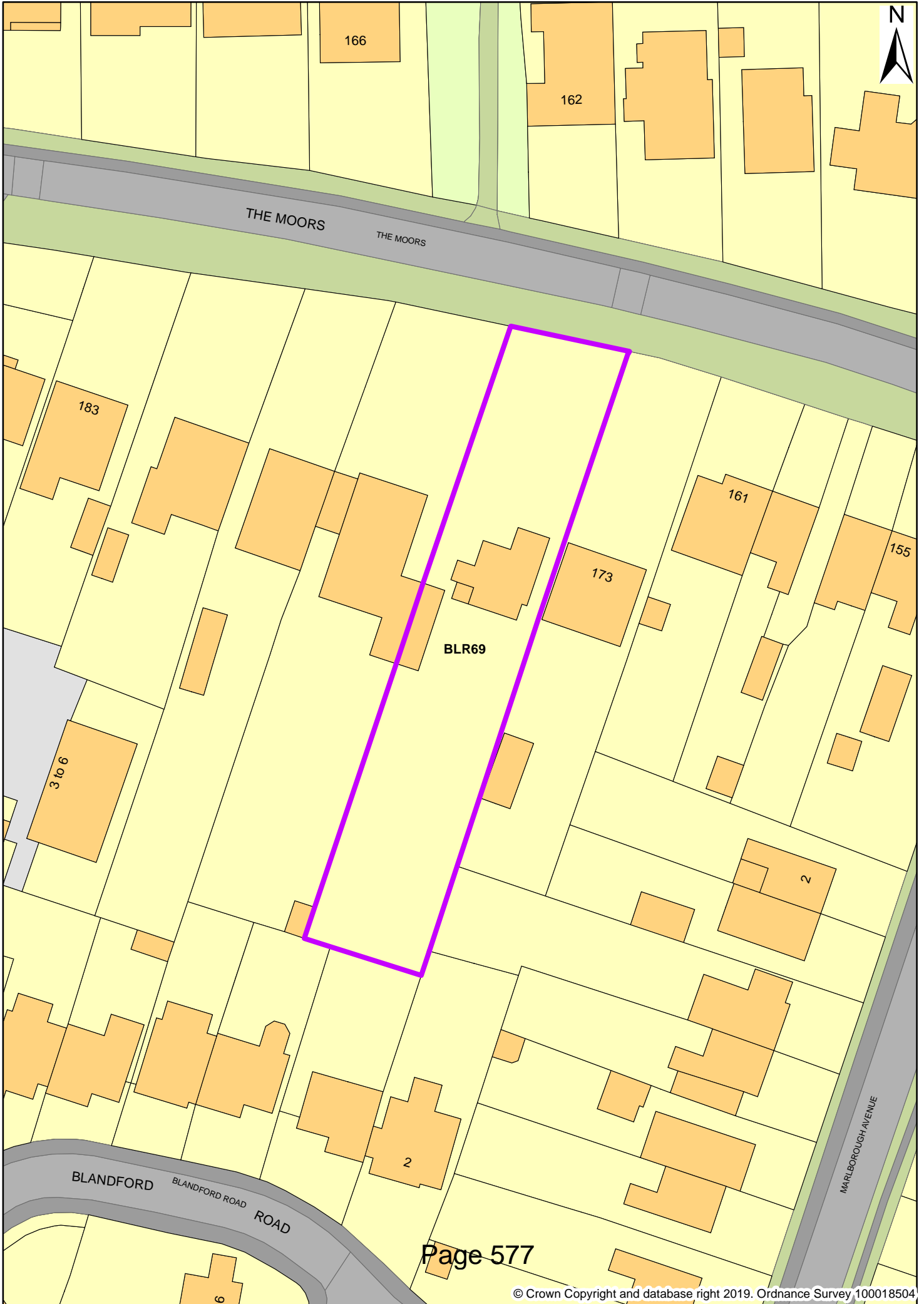


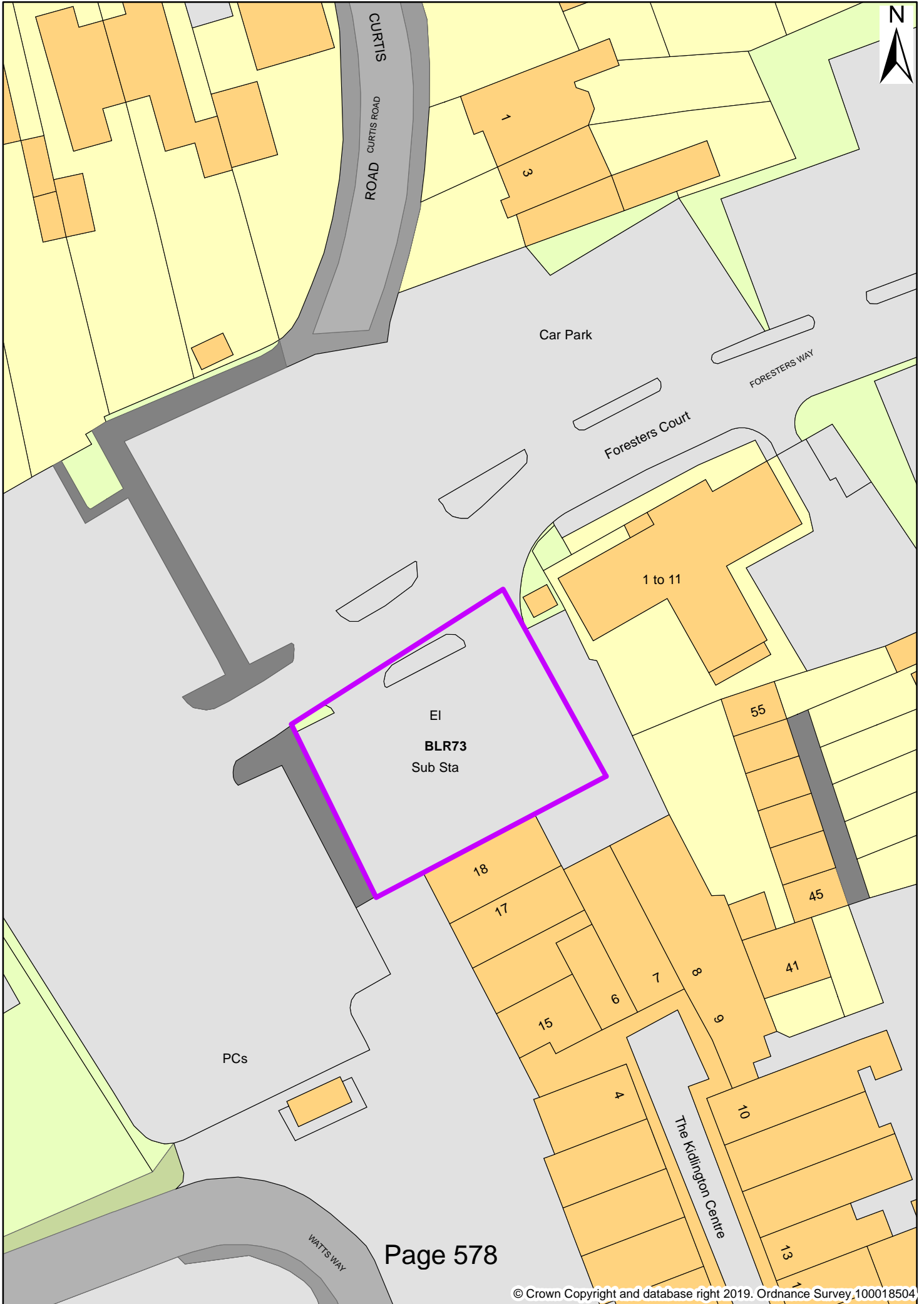
BLR66 Land to the rear of 7 and 7A High Street, Banbury



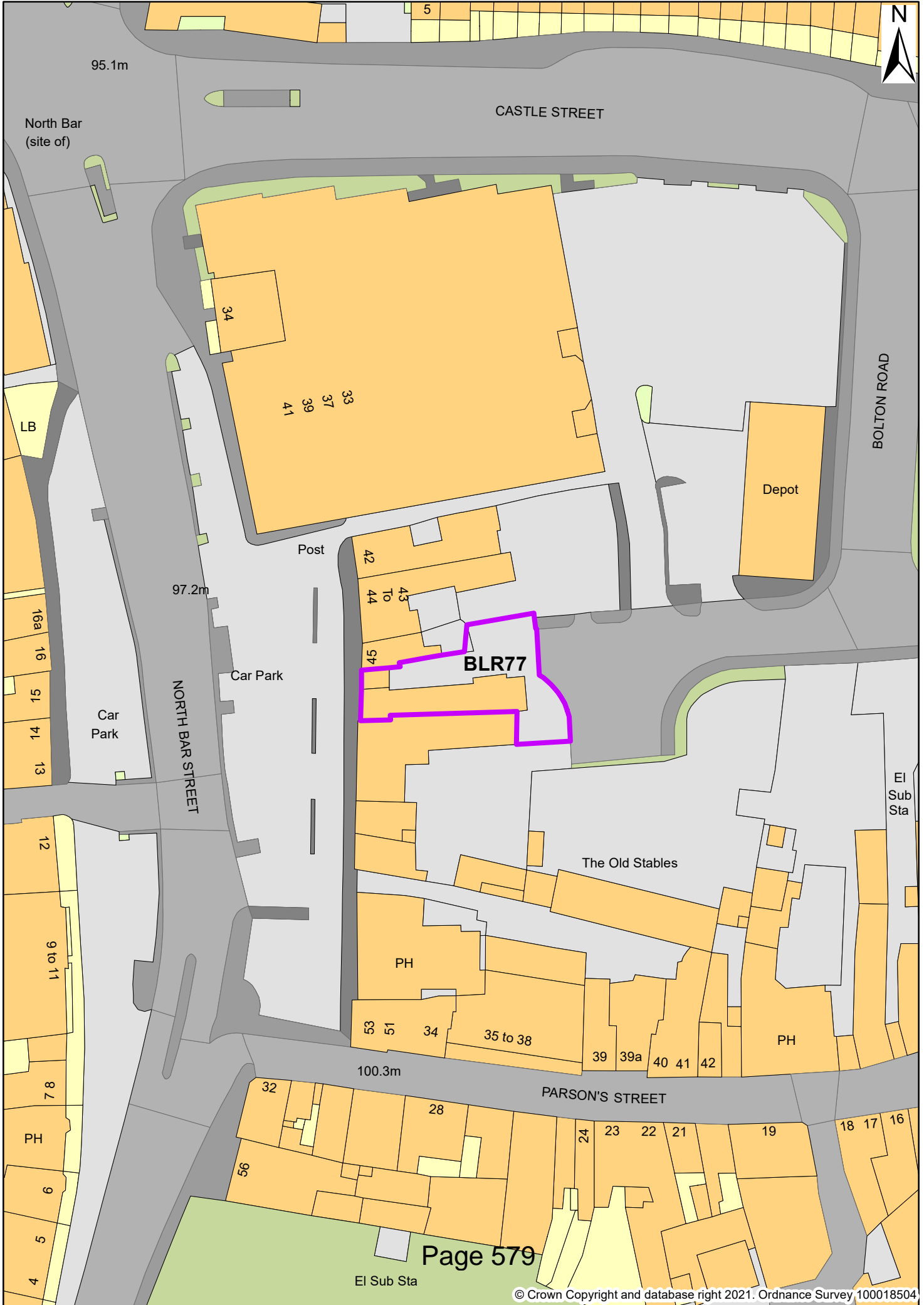


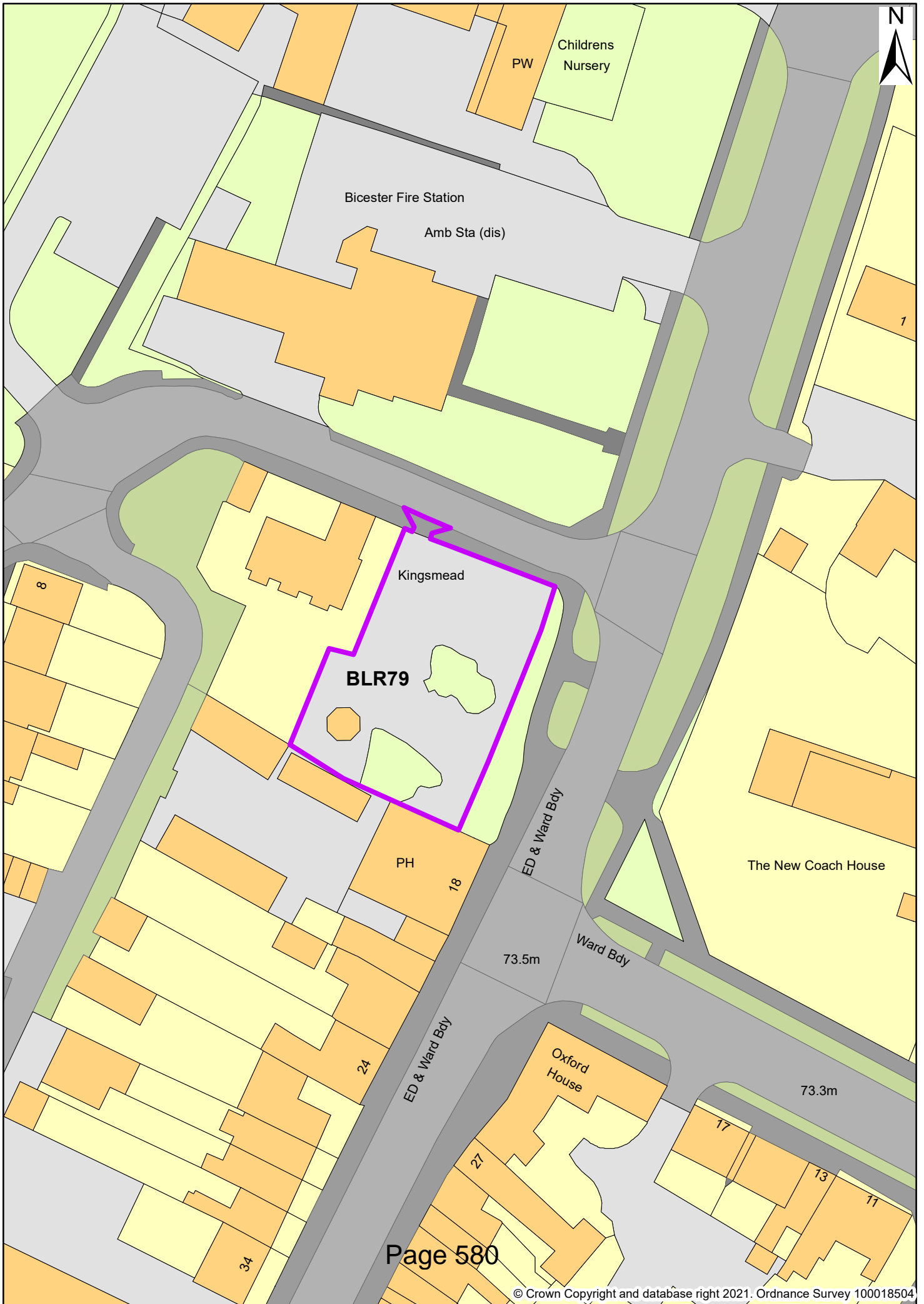


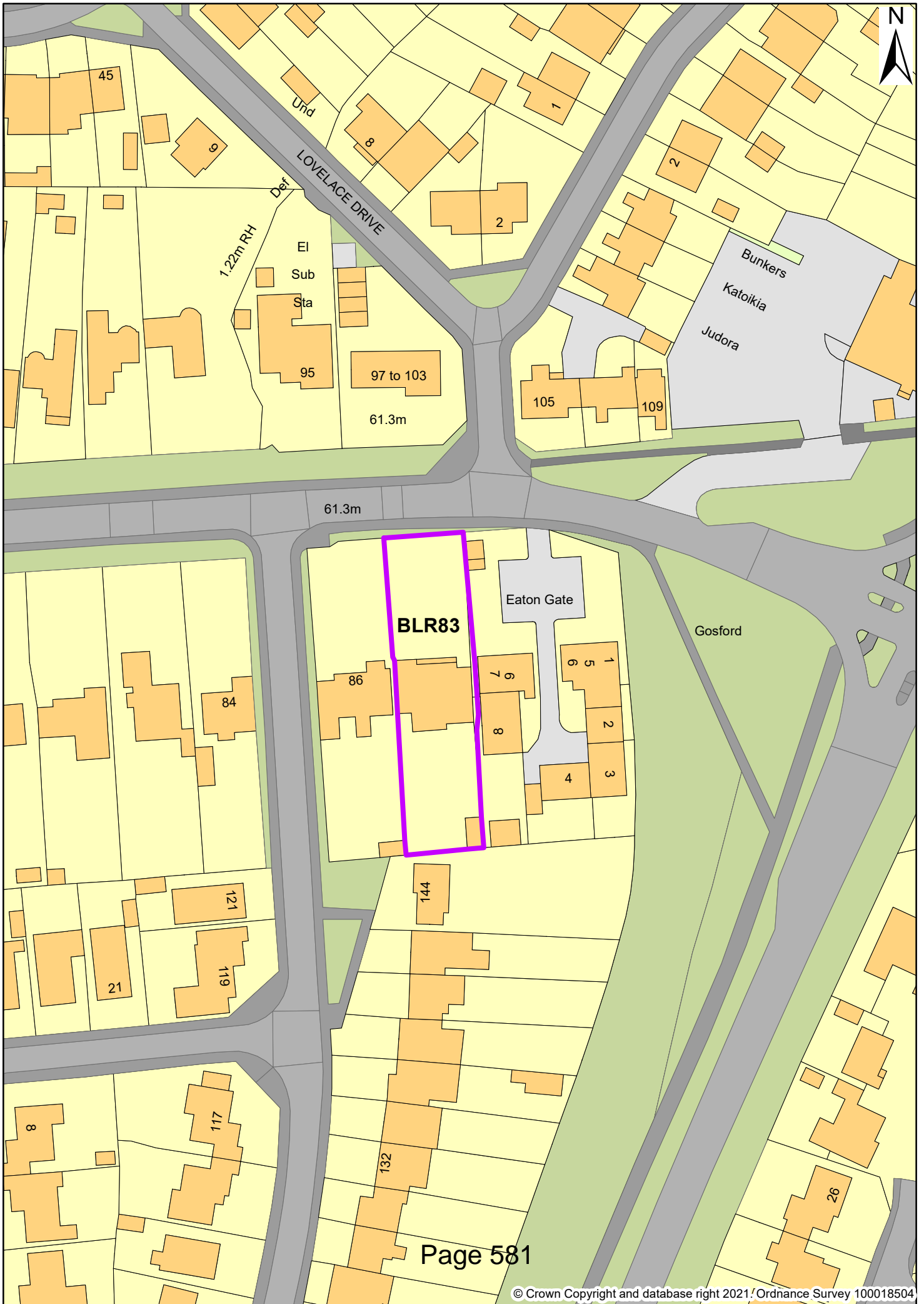




BLR77 Johnson and Gaunt, 47-48 North Bar Street, Banbury OX16 0TH







**BLR83**



**BLR88**

High Wardington House

Tennis Court

Track

Higher Wardington Cottages

Close Cottage

Laurasia House

Close View

Tite Cottage

Stone

Sundial House

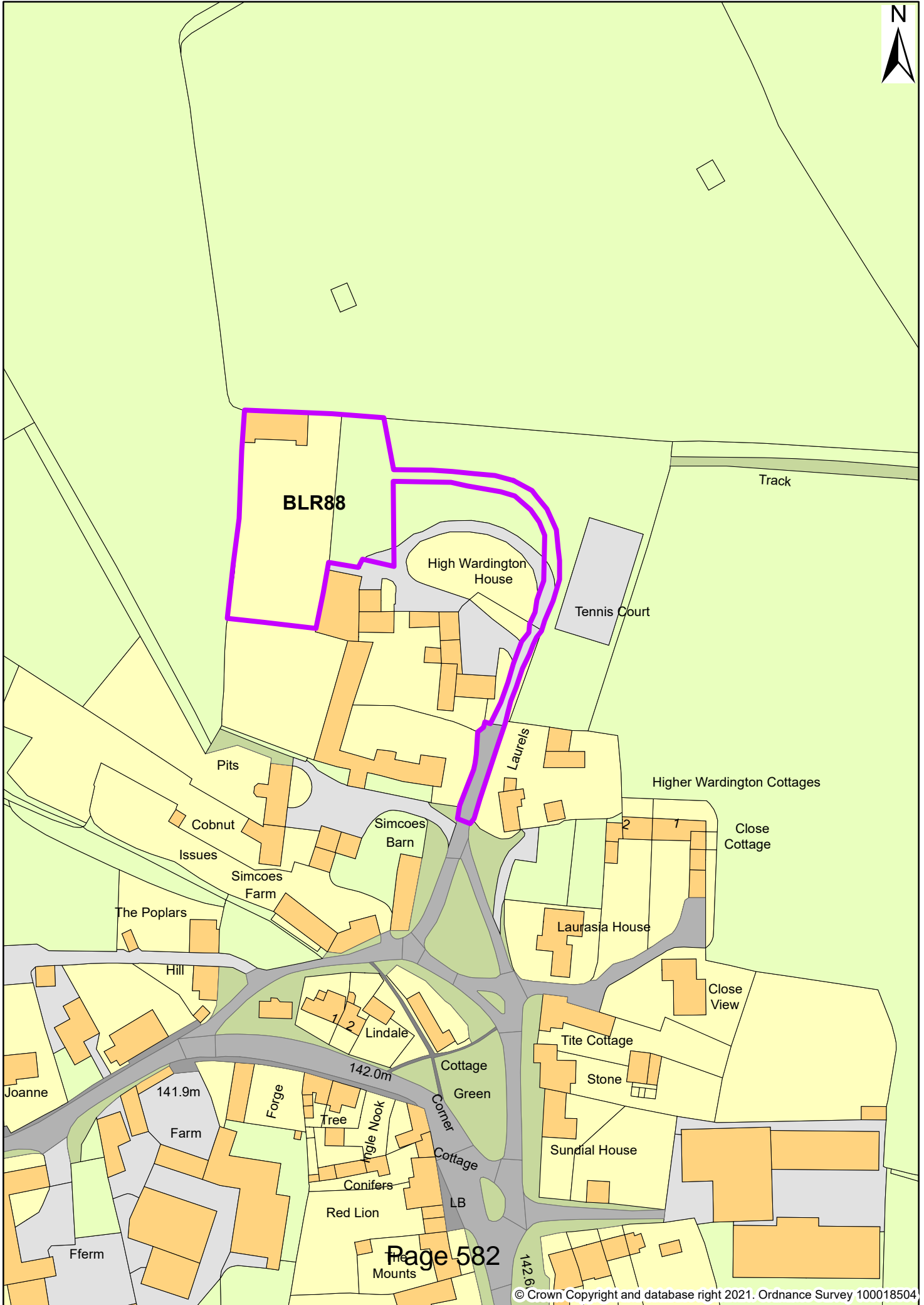
Cottage Green

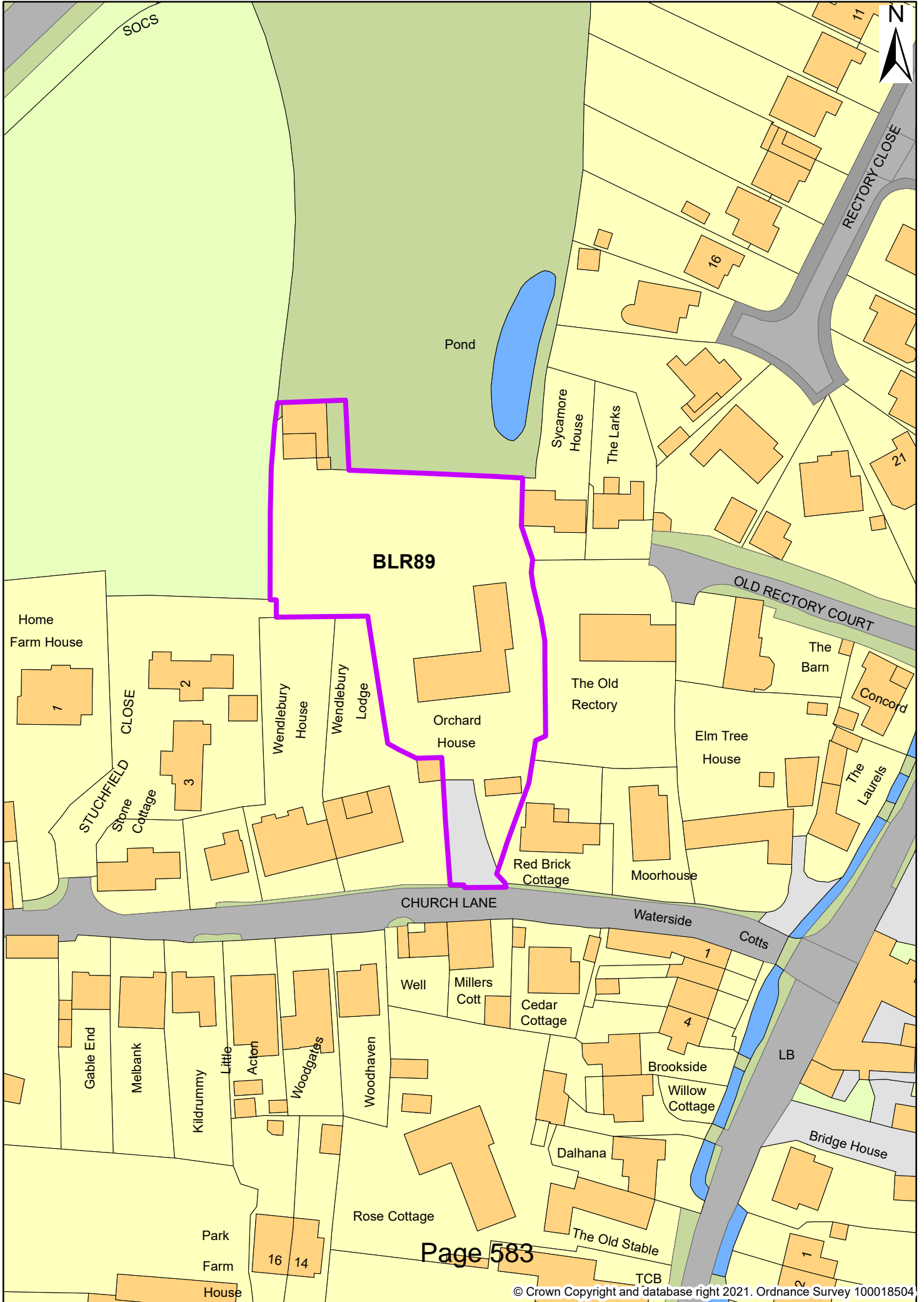
Comer Cottage

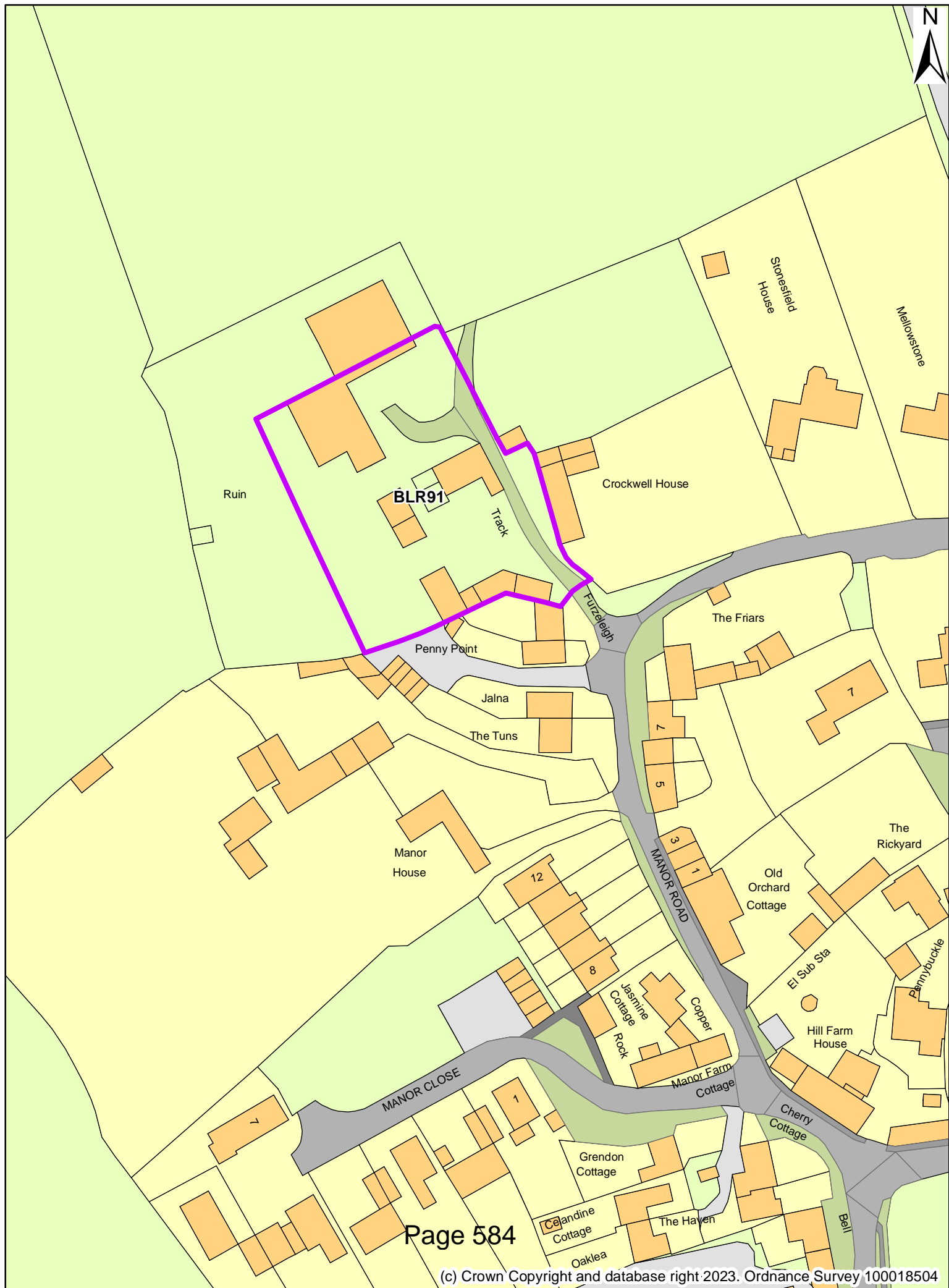
LB

Red Lion

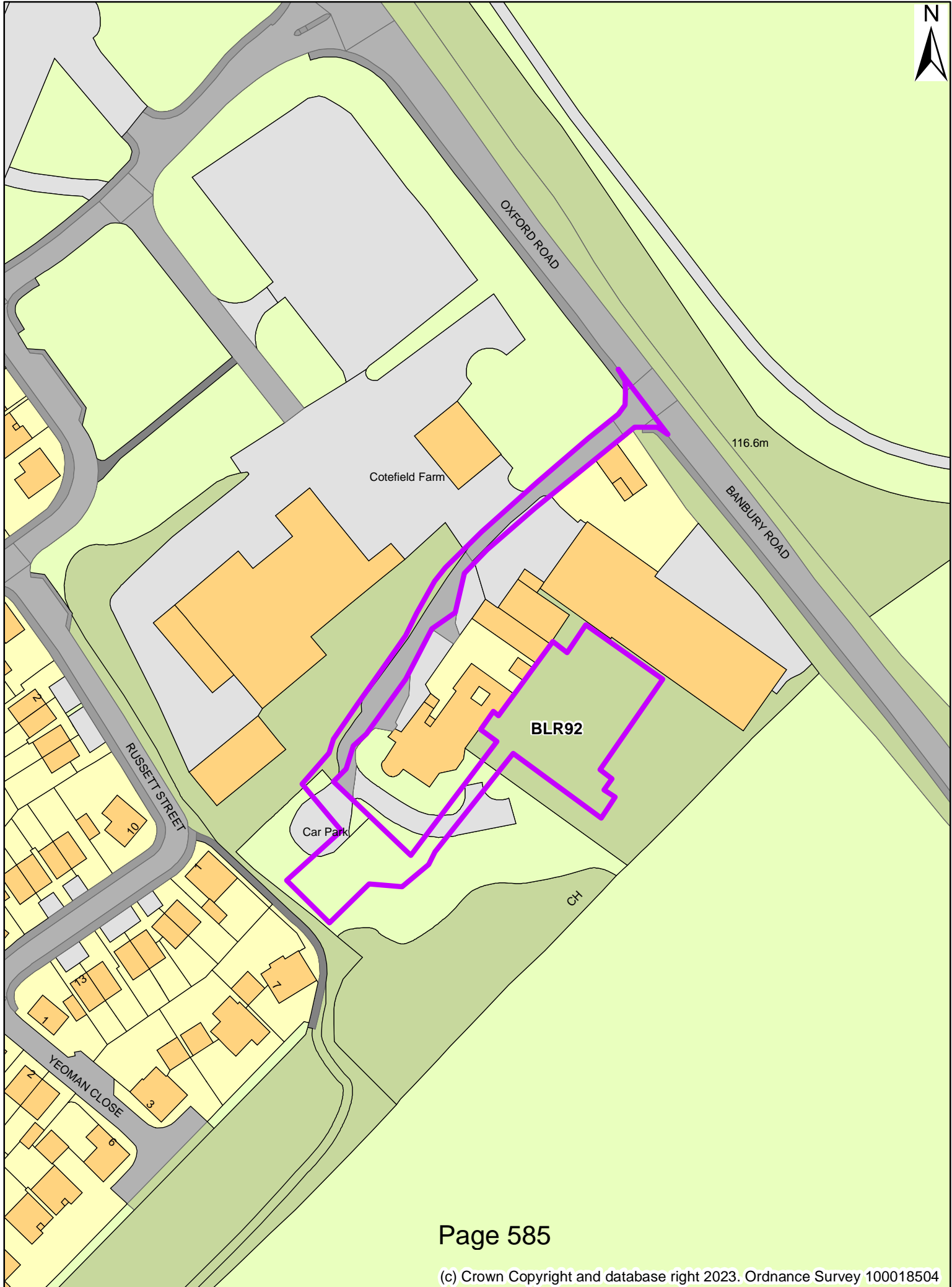
Page 582



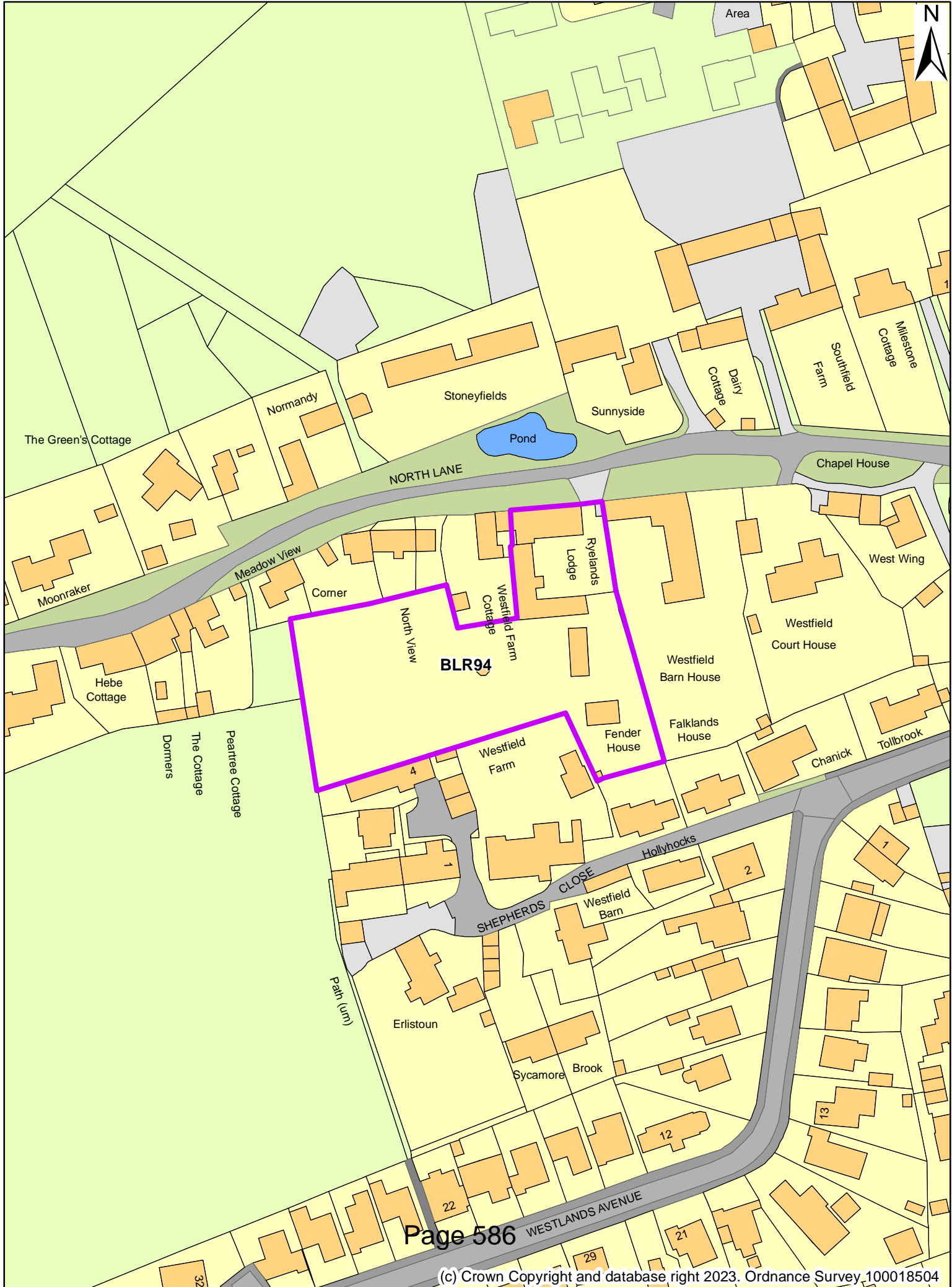


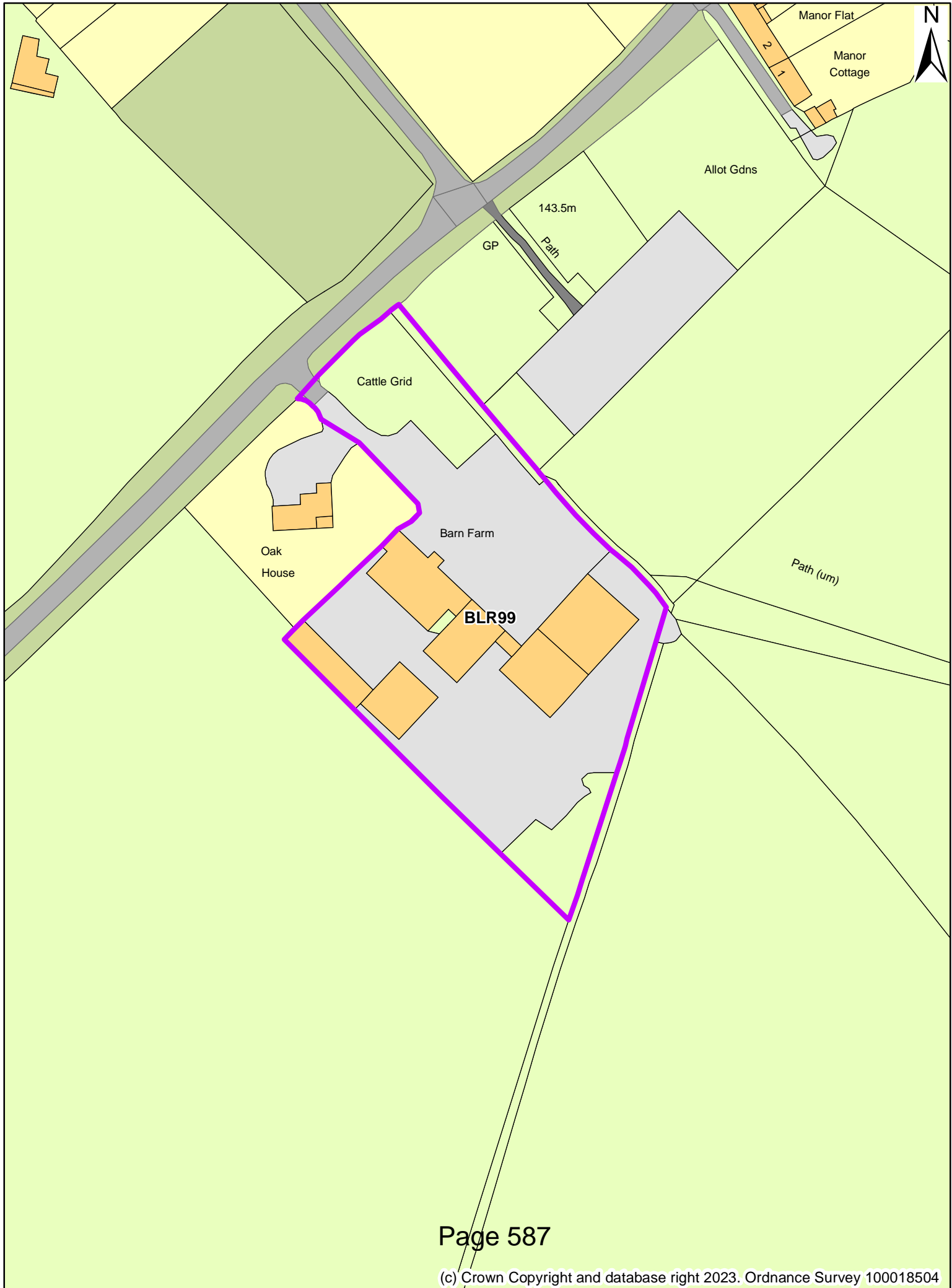


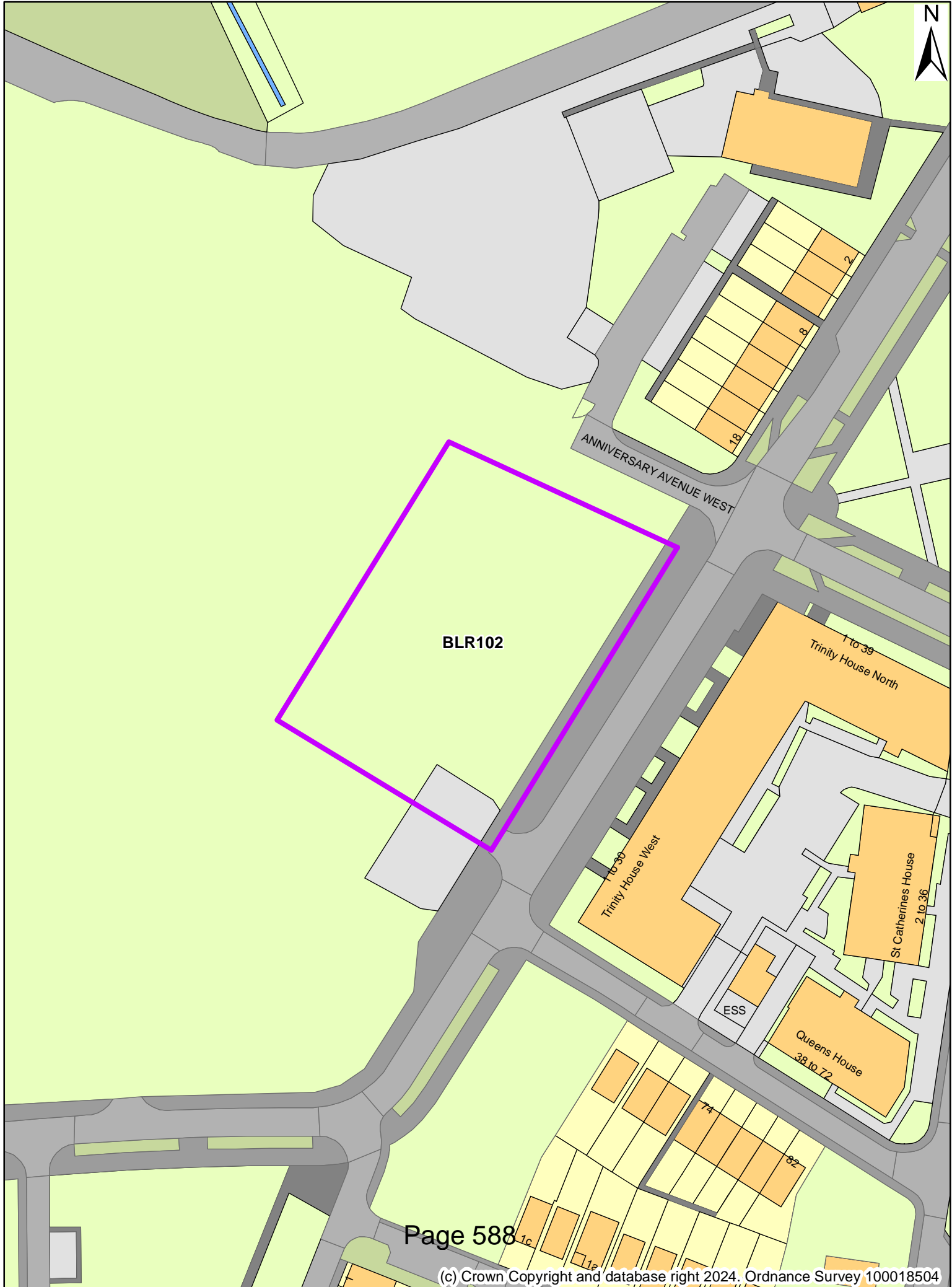


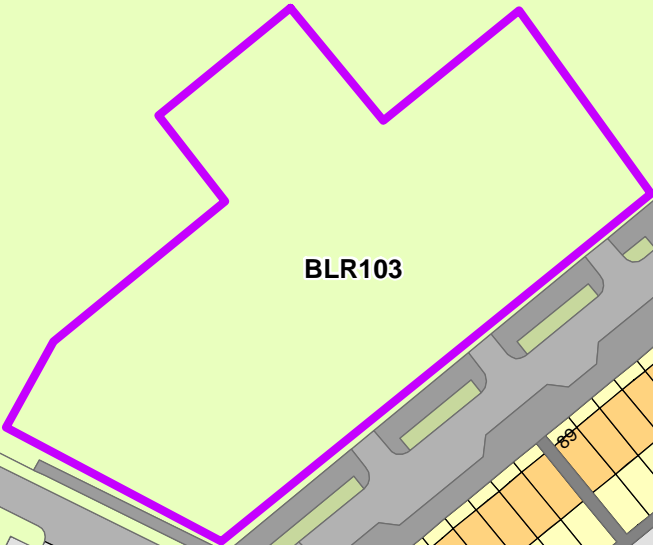


BLR94 - Reynards Lodge, North Lane, Weston On The Green, OX25 3RG



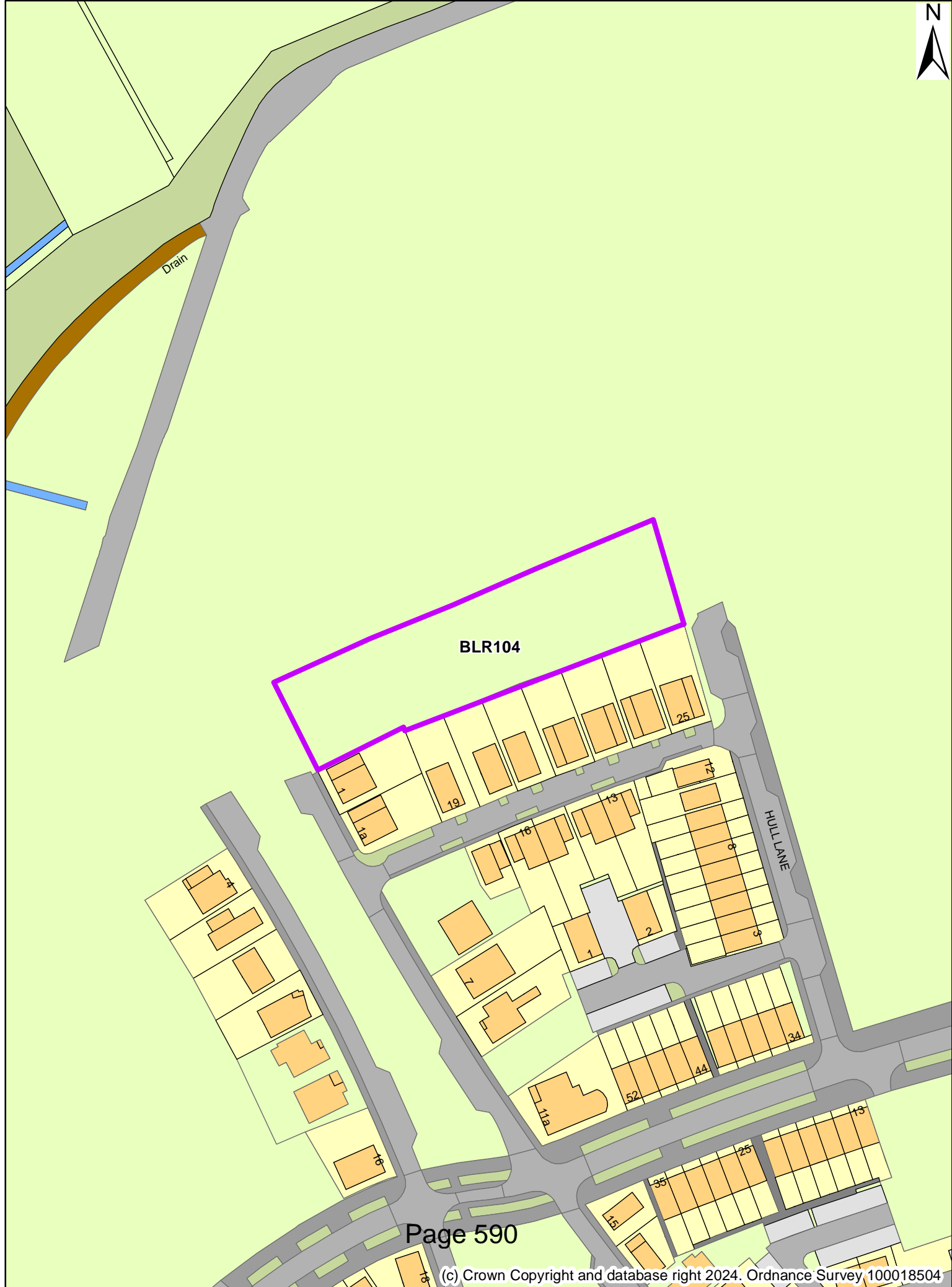




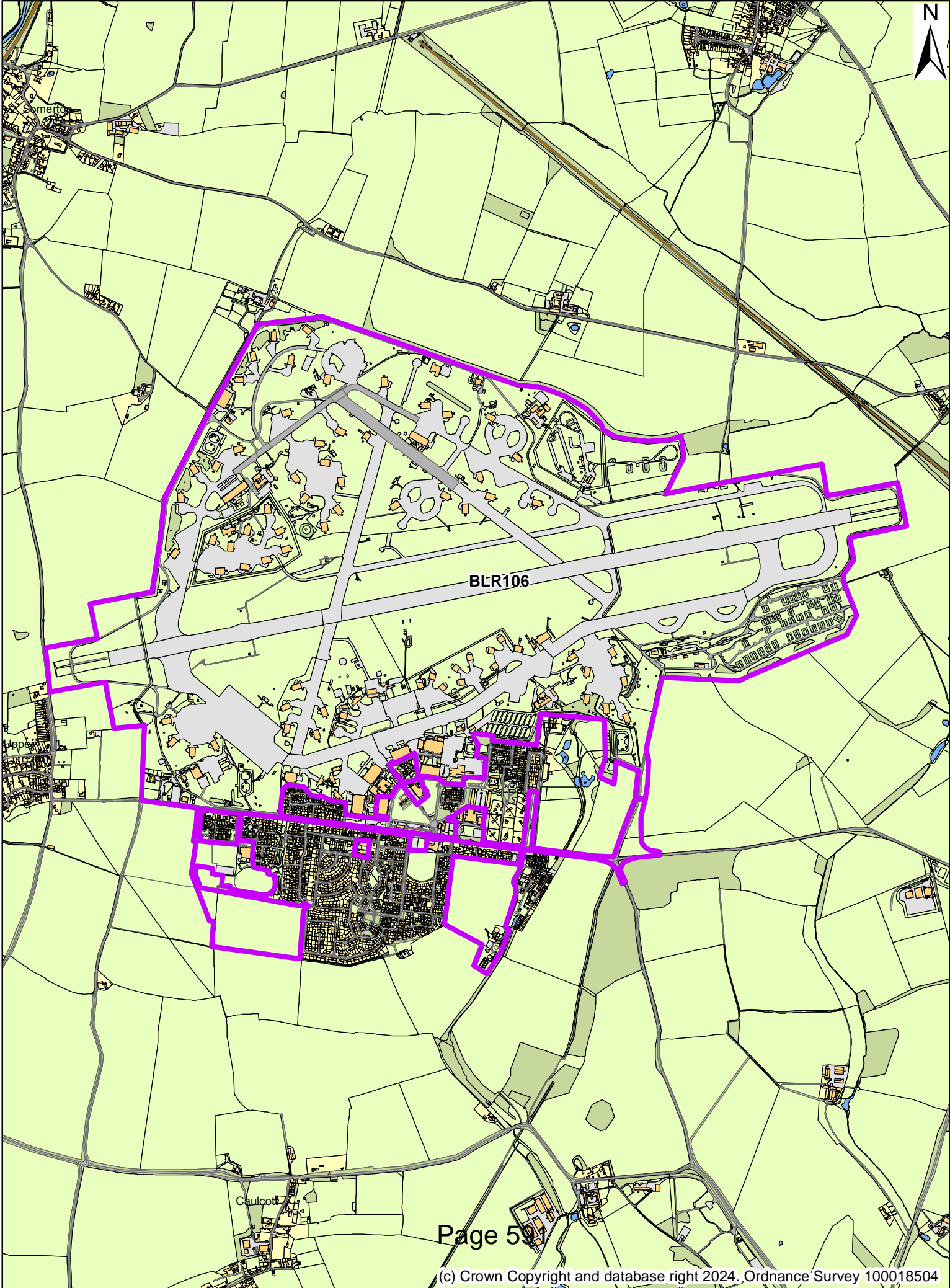


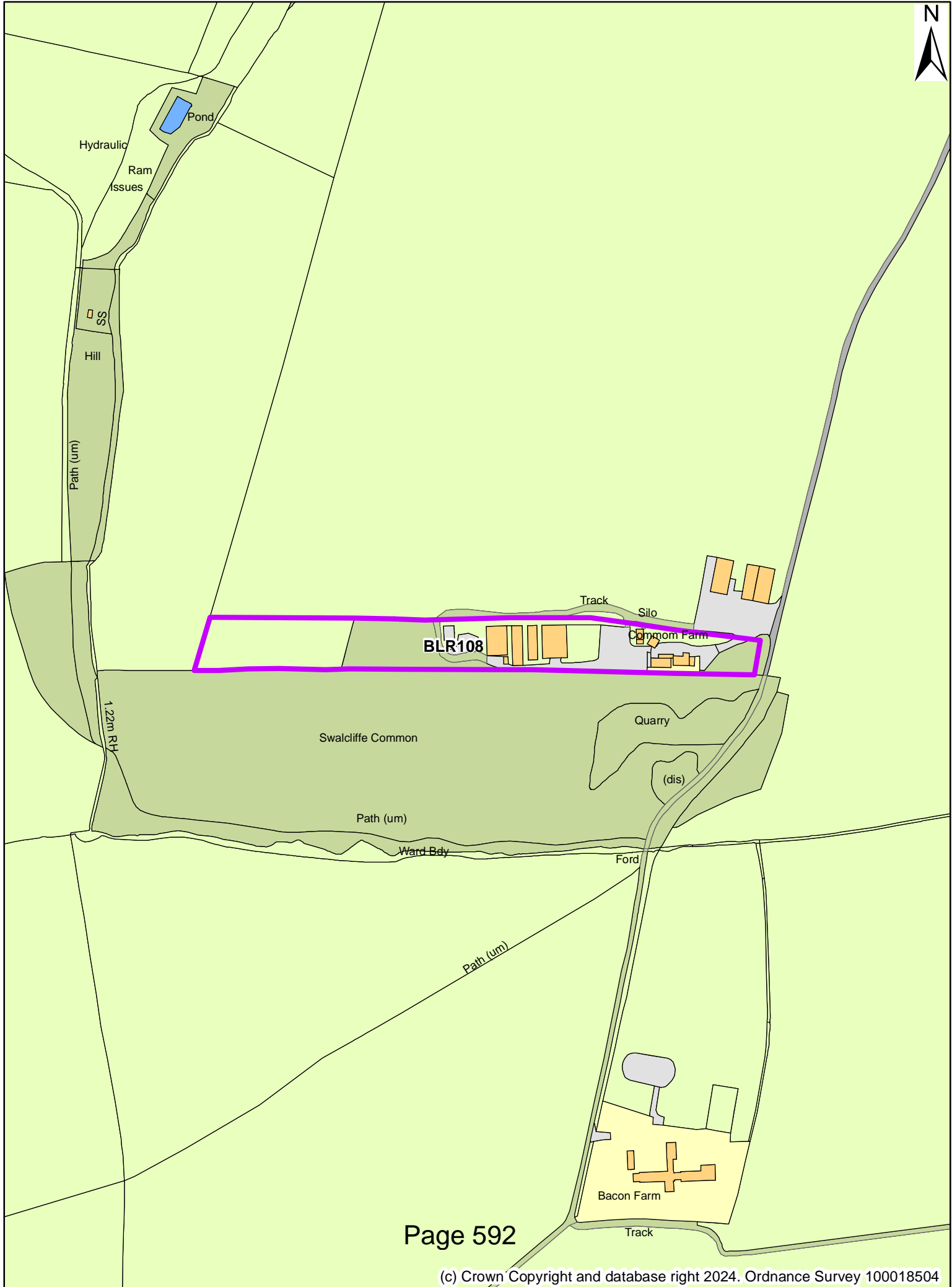
BLR103





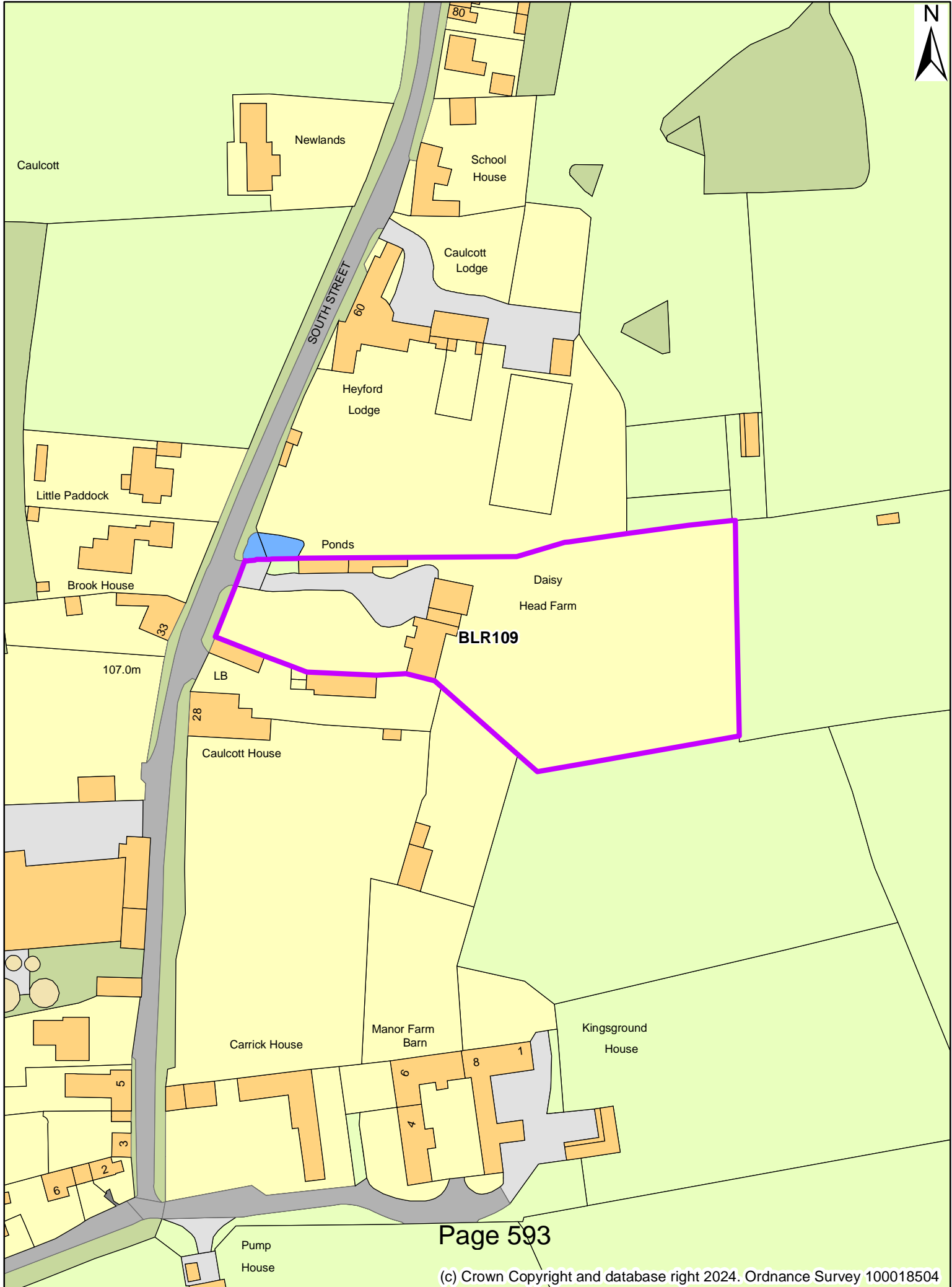
BLR106 - Heyford Park Camp Road Upper Heyford, OX25 5HD

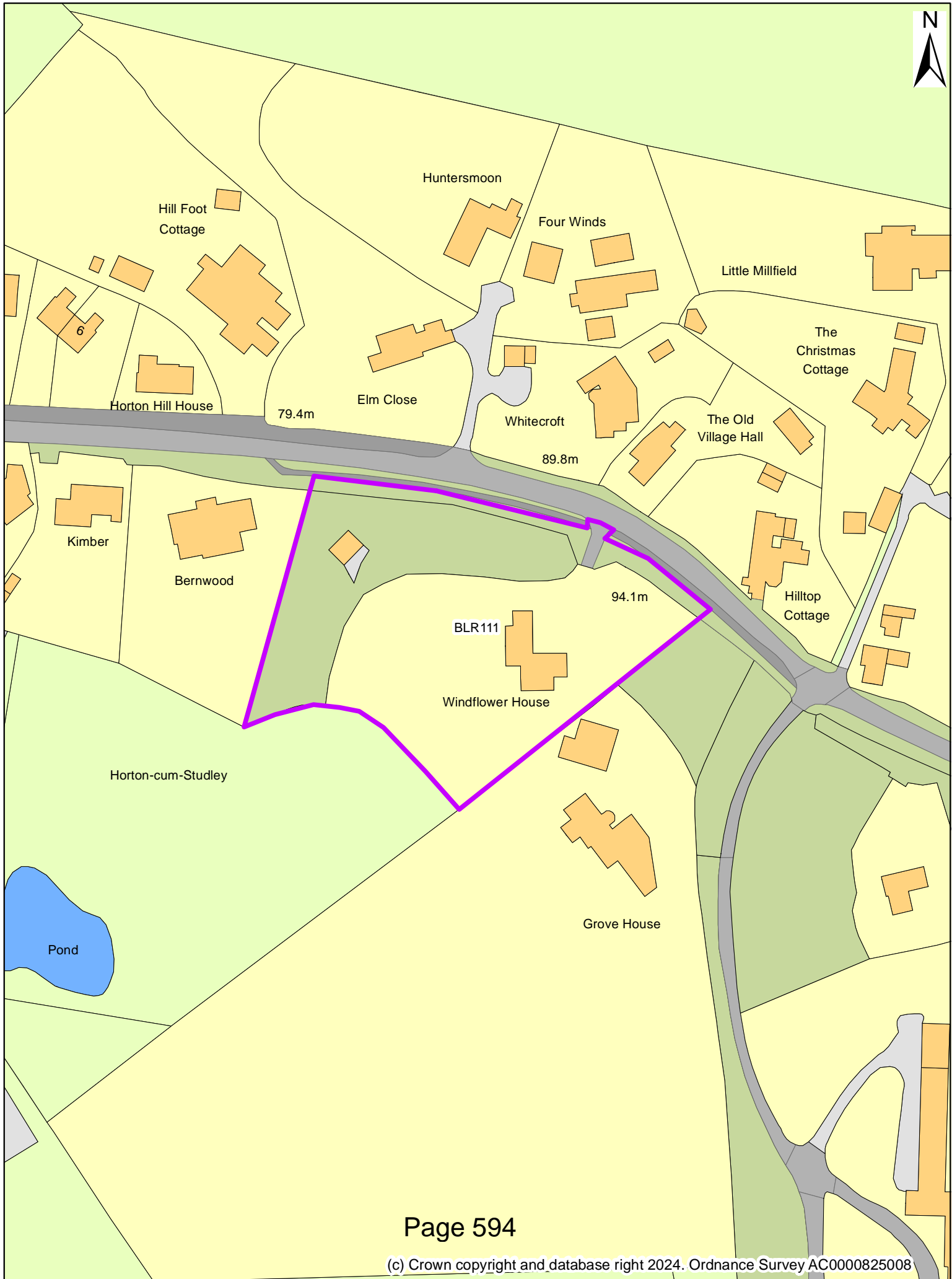


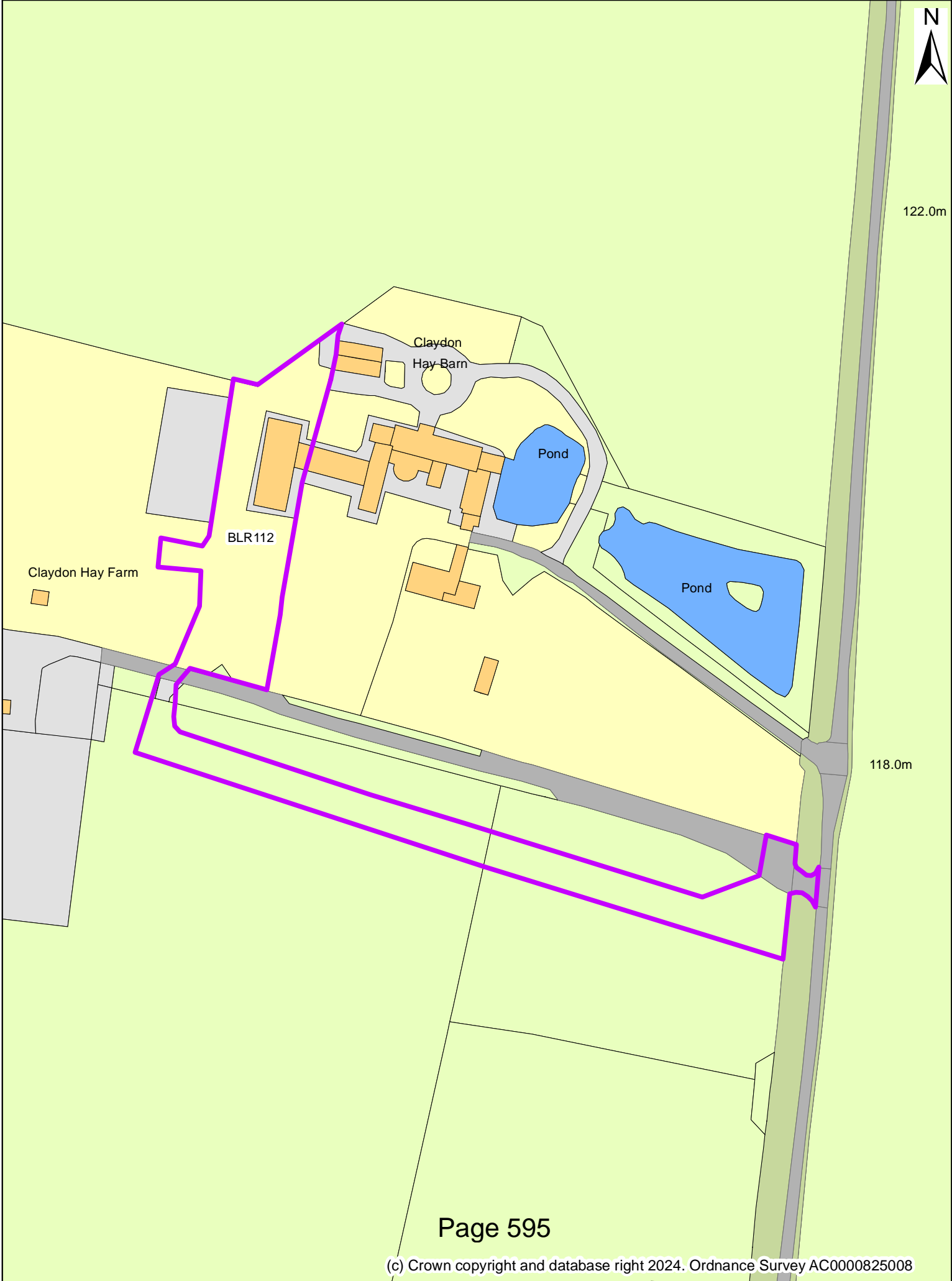


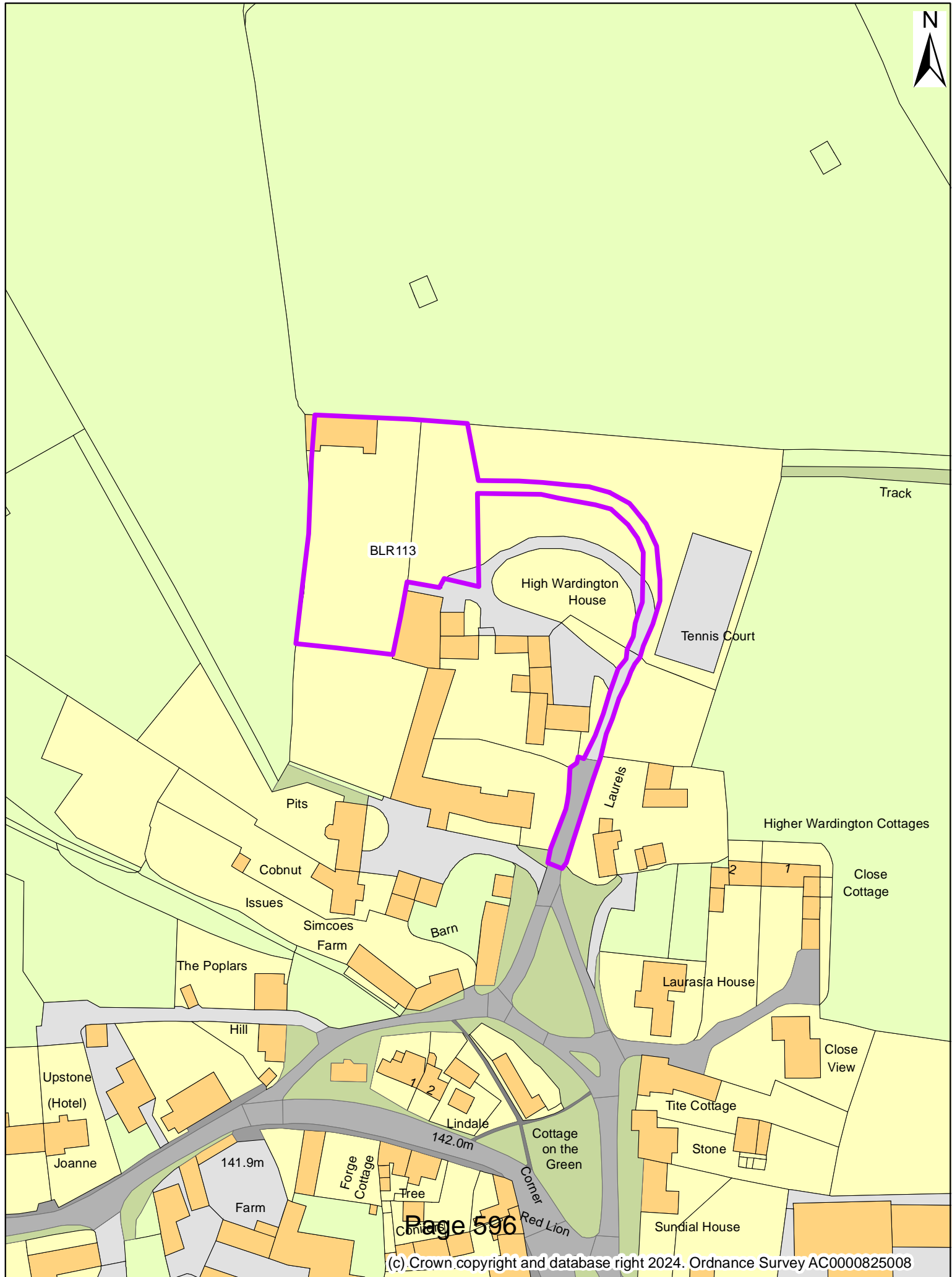


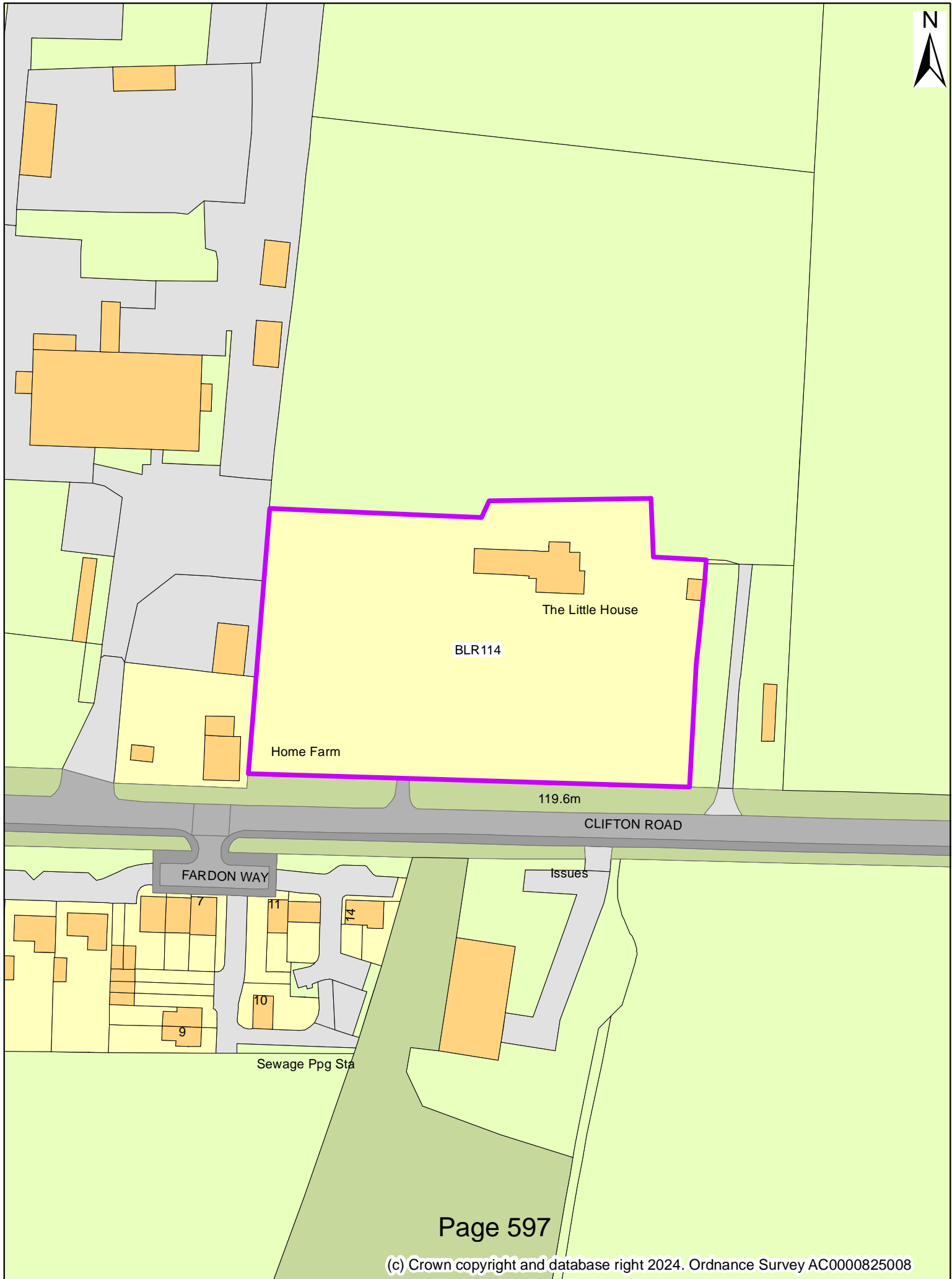
BLR109 - Daisy Head Farm South Street Caulcott Bicester OX25 4NE

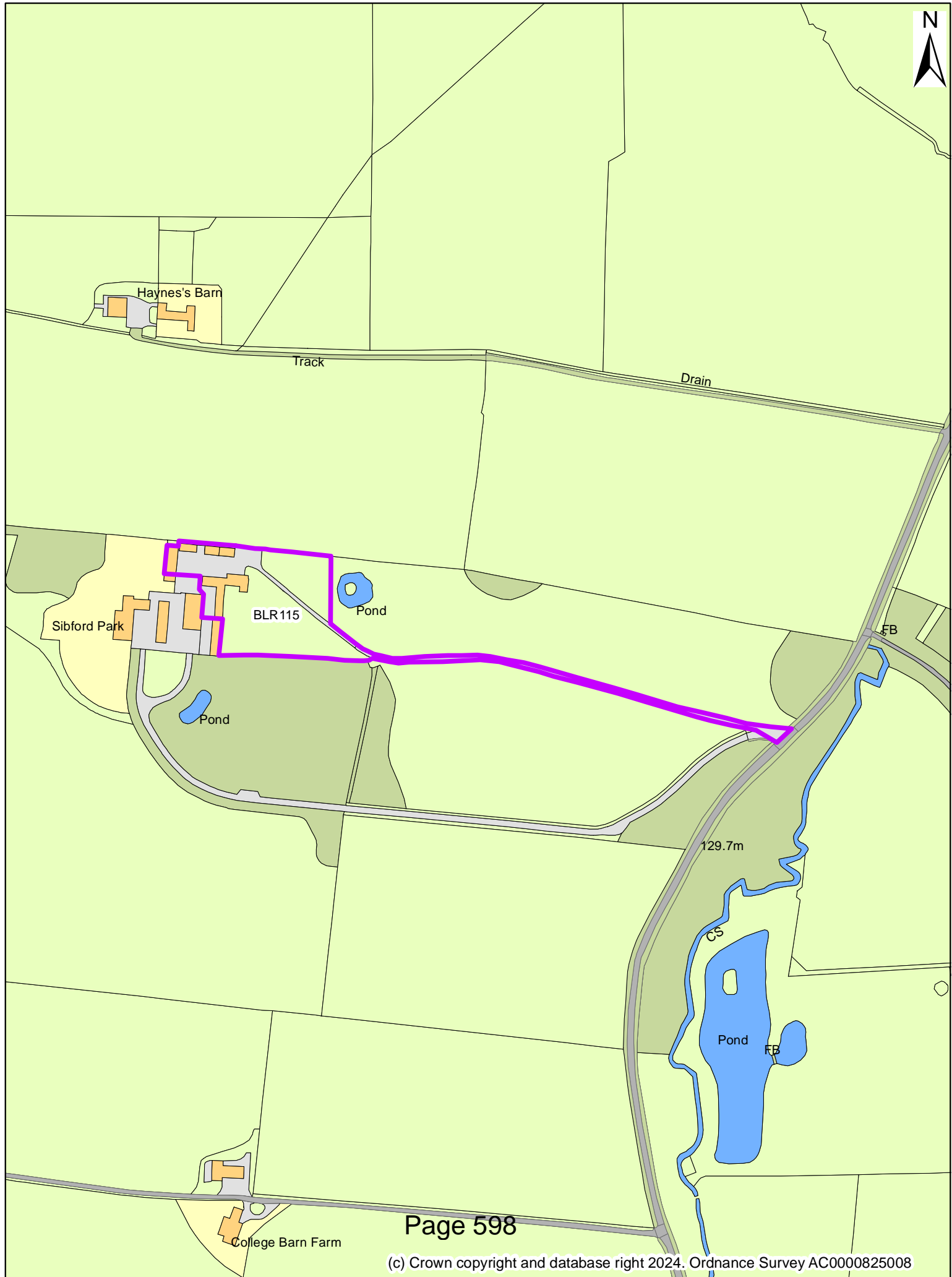












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Spring

204.3m

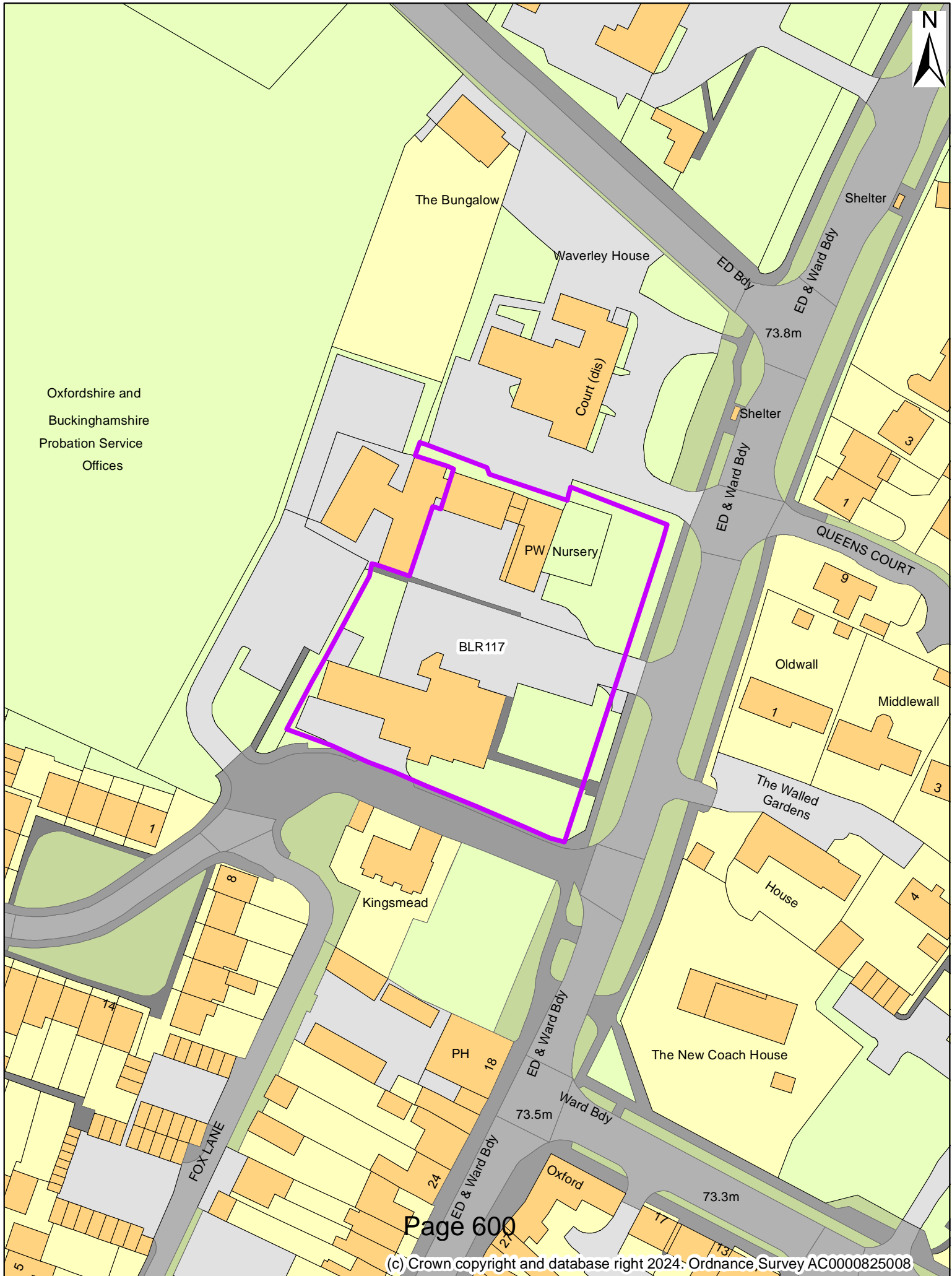
Handywater House

204.5m

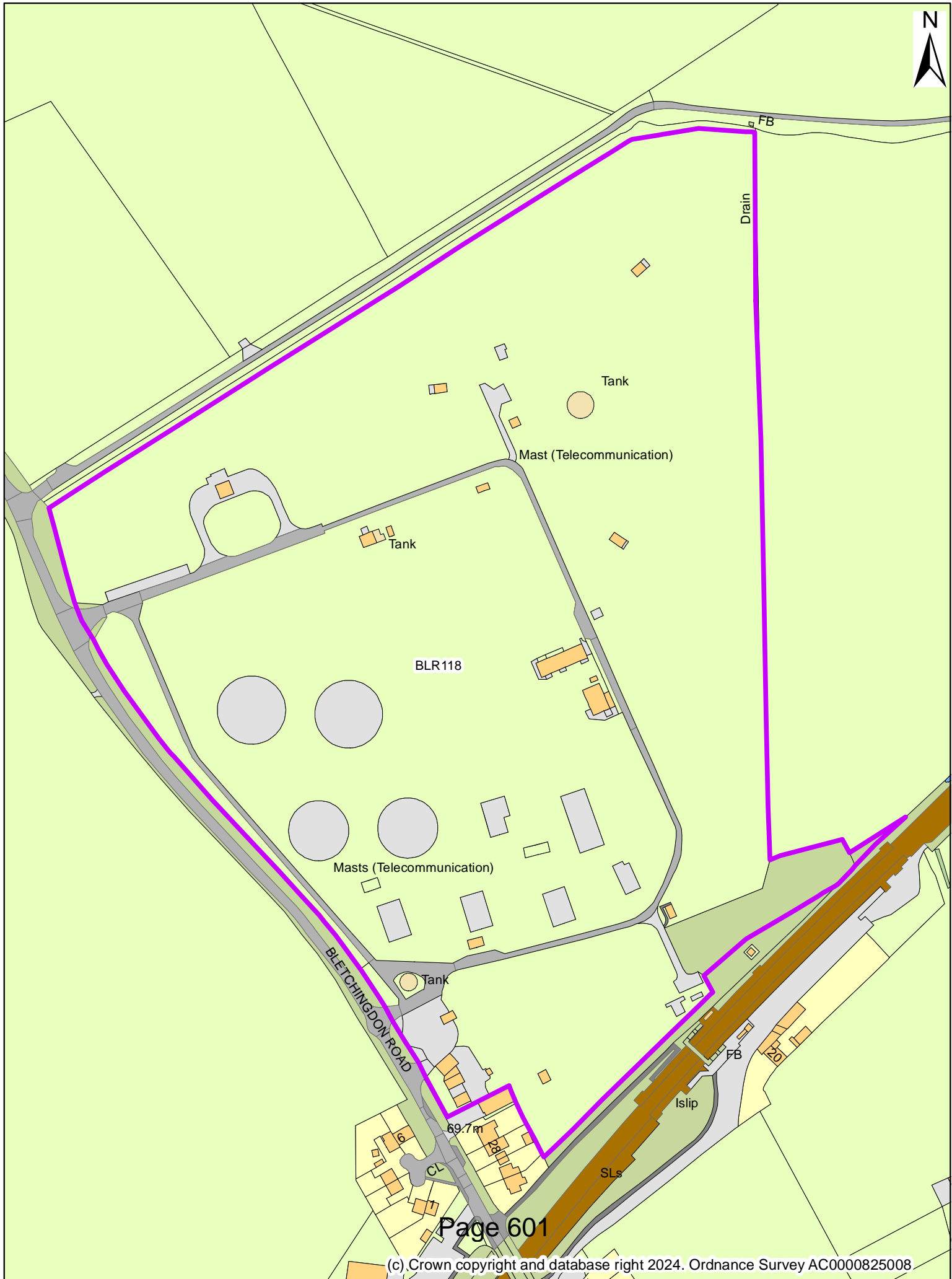
BLR 116

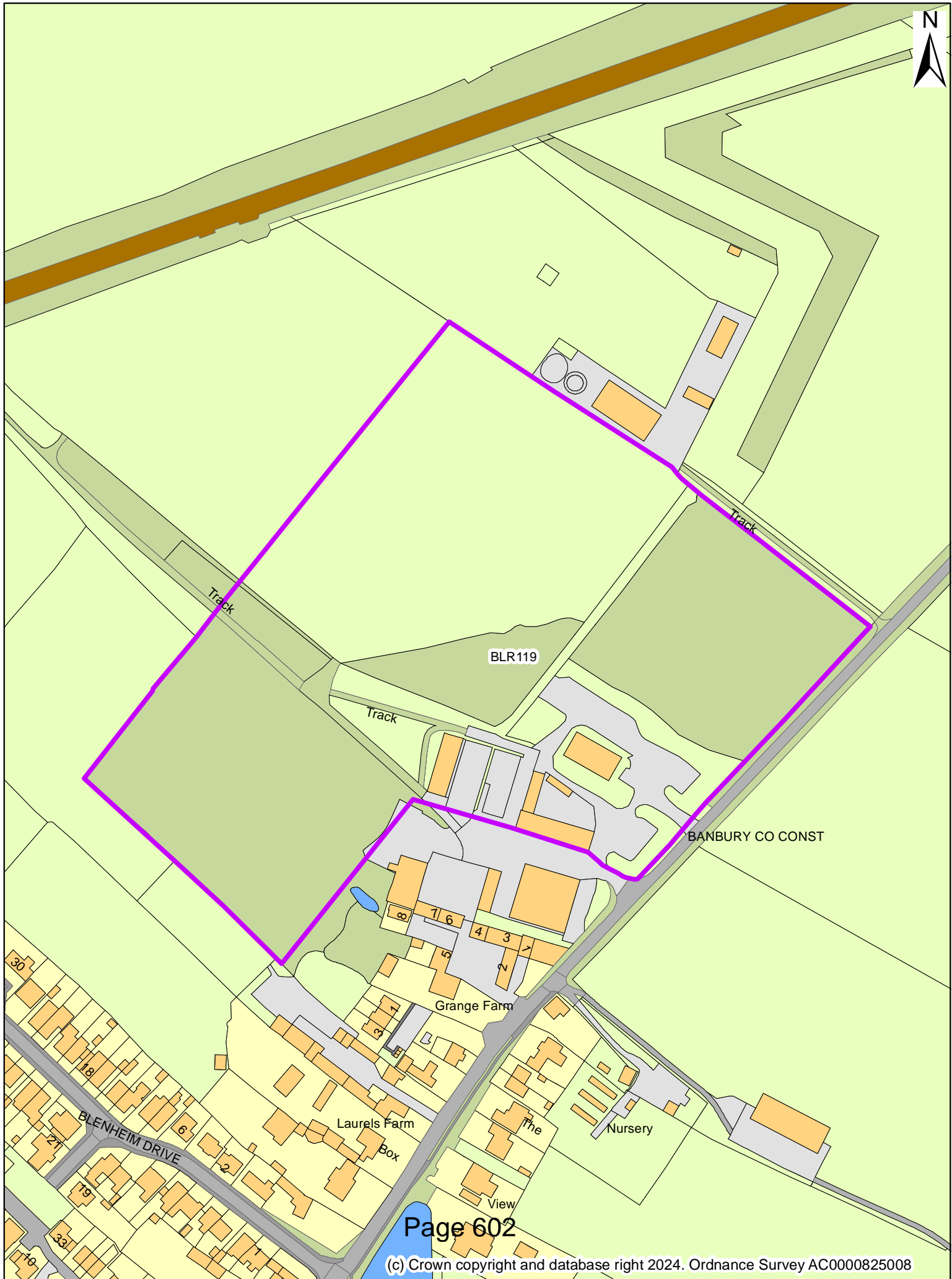
Tennis Court

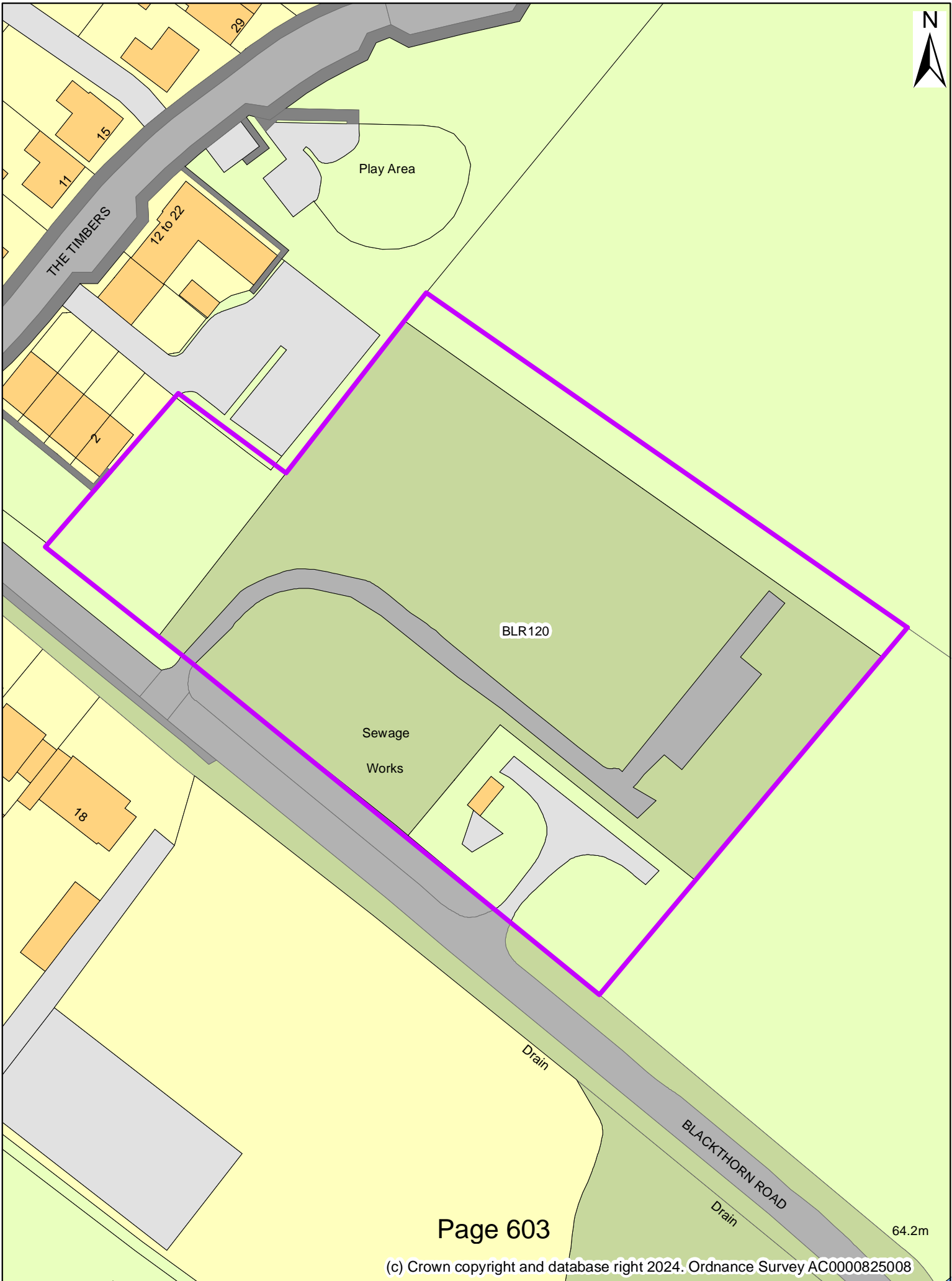
199.5m

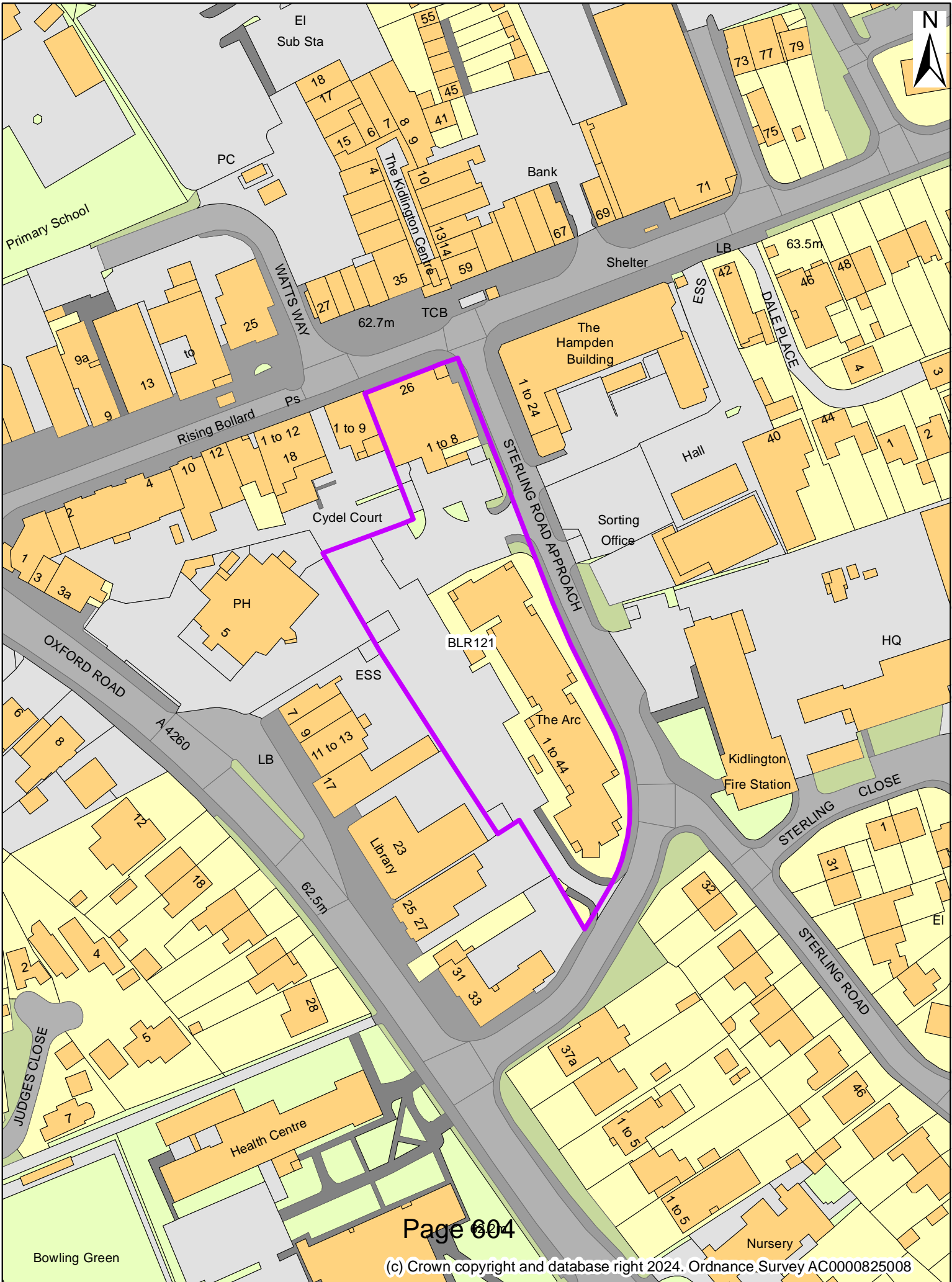


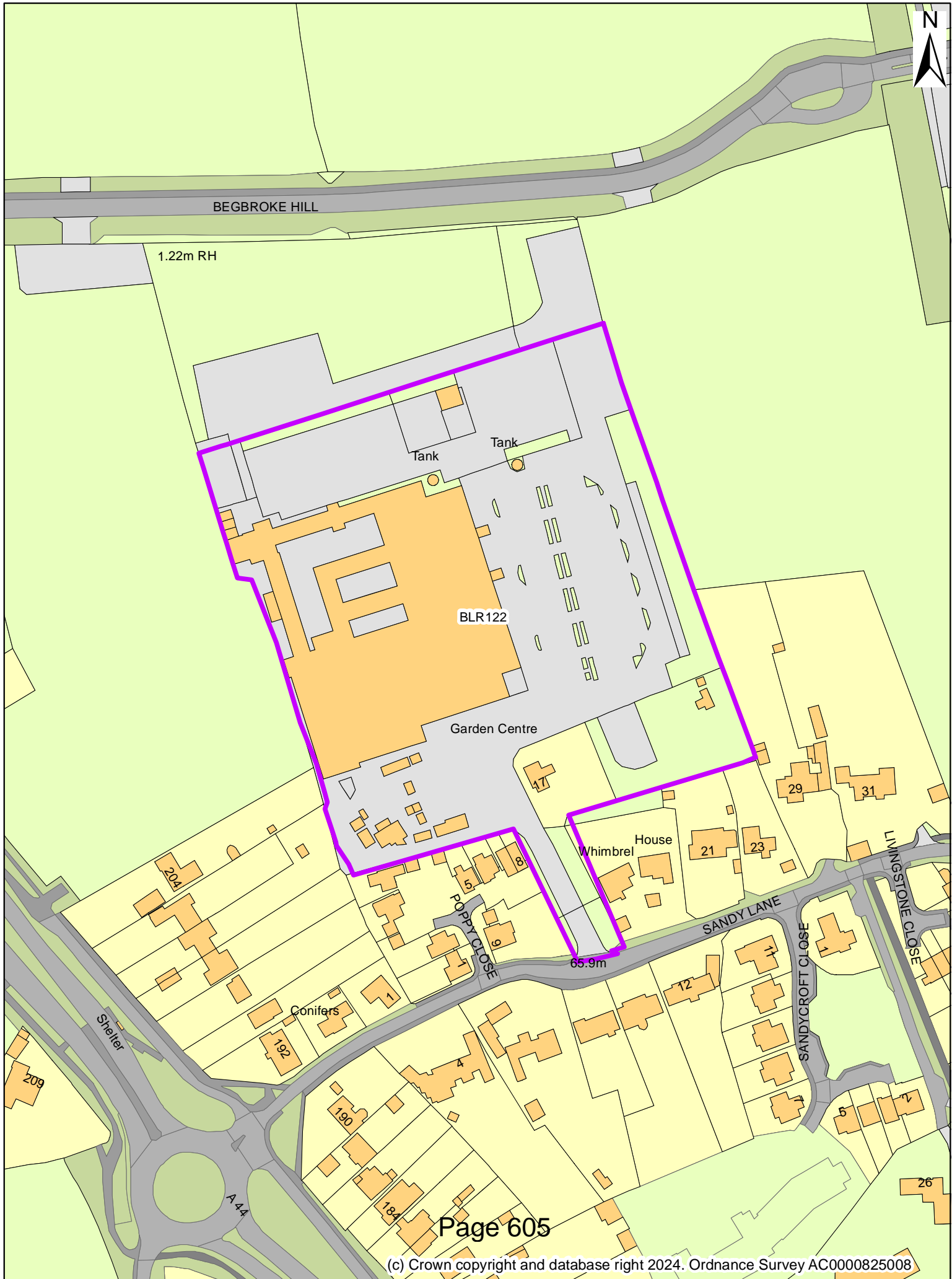


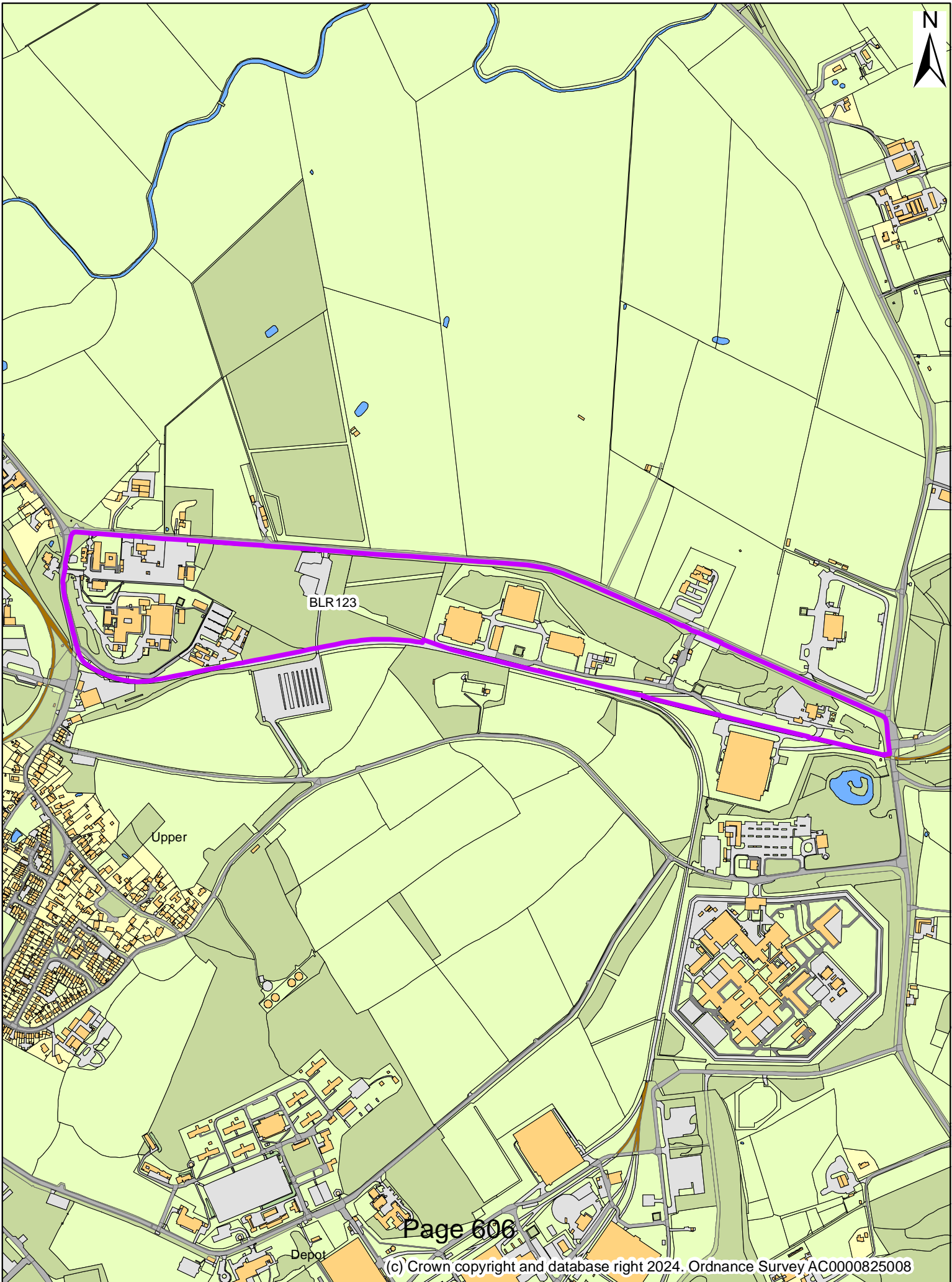




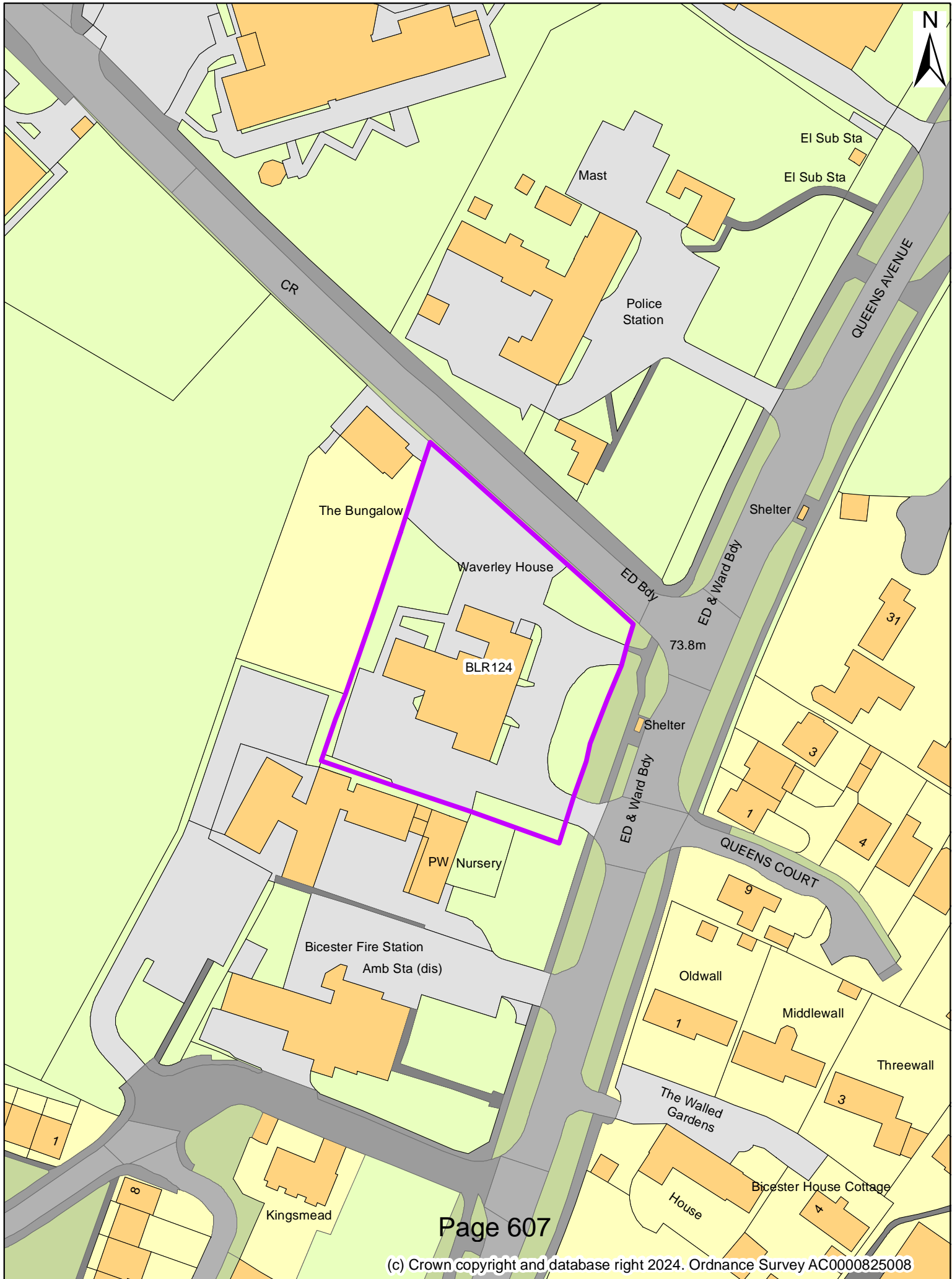


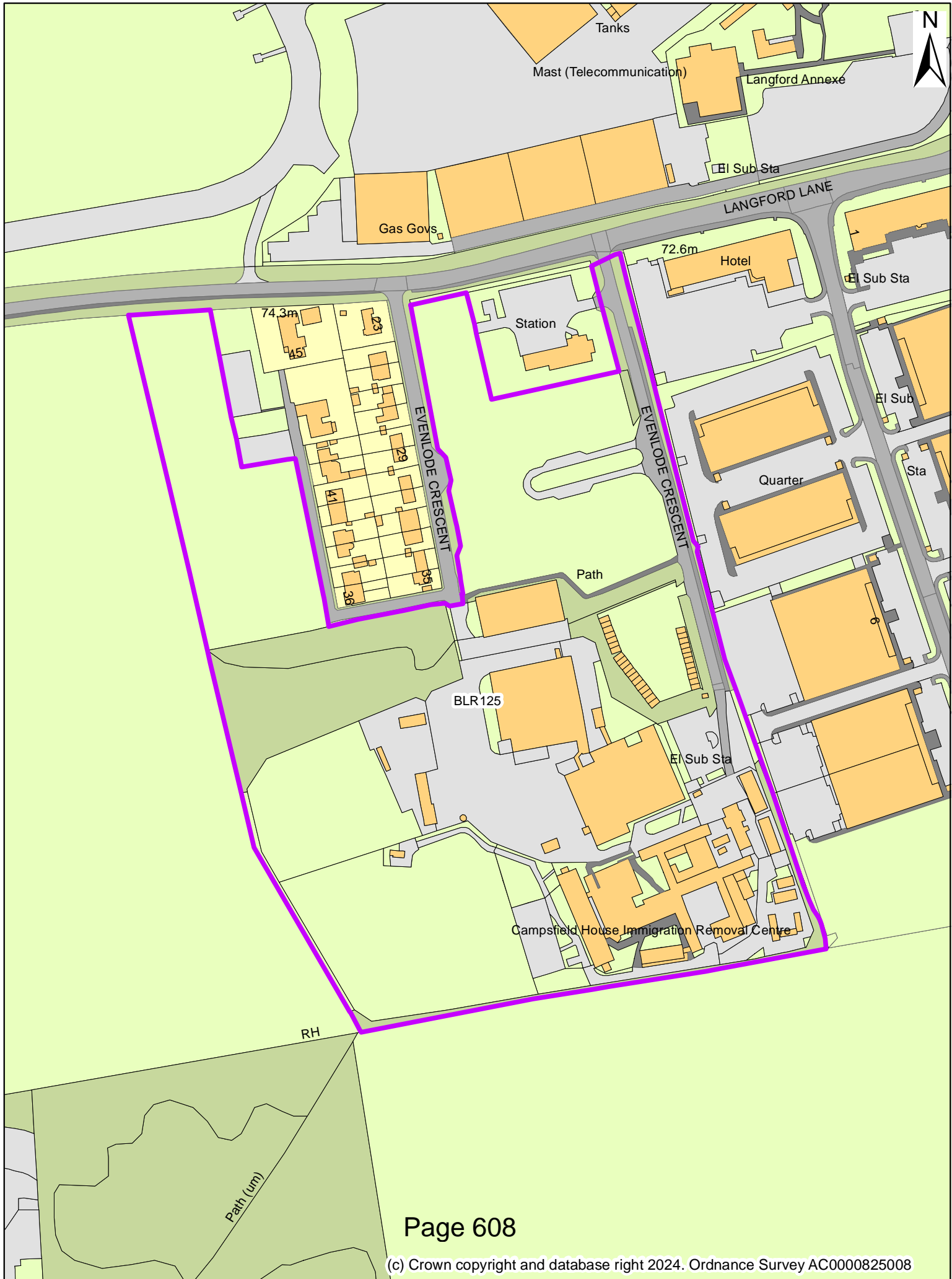






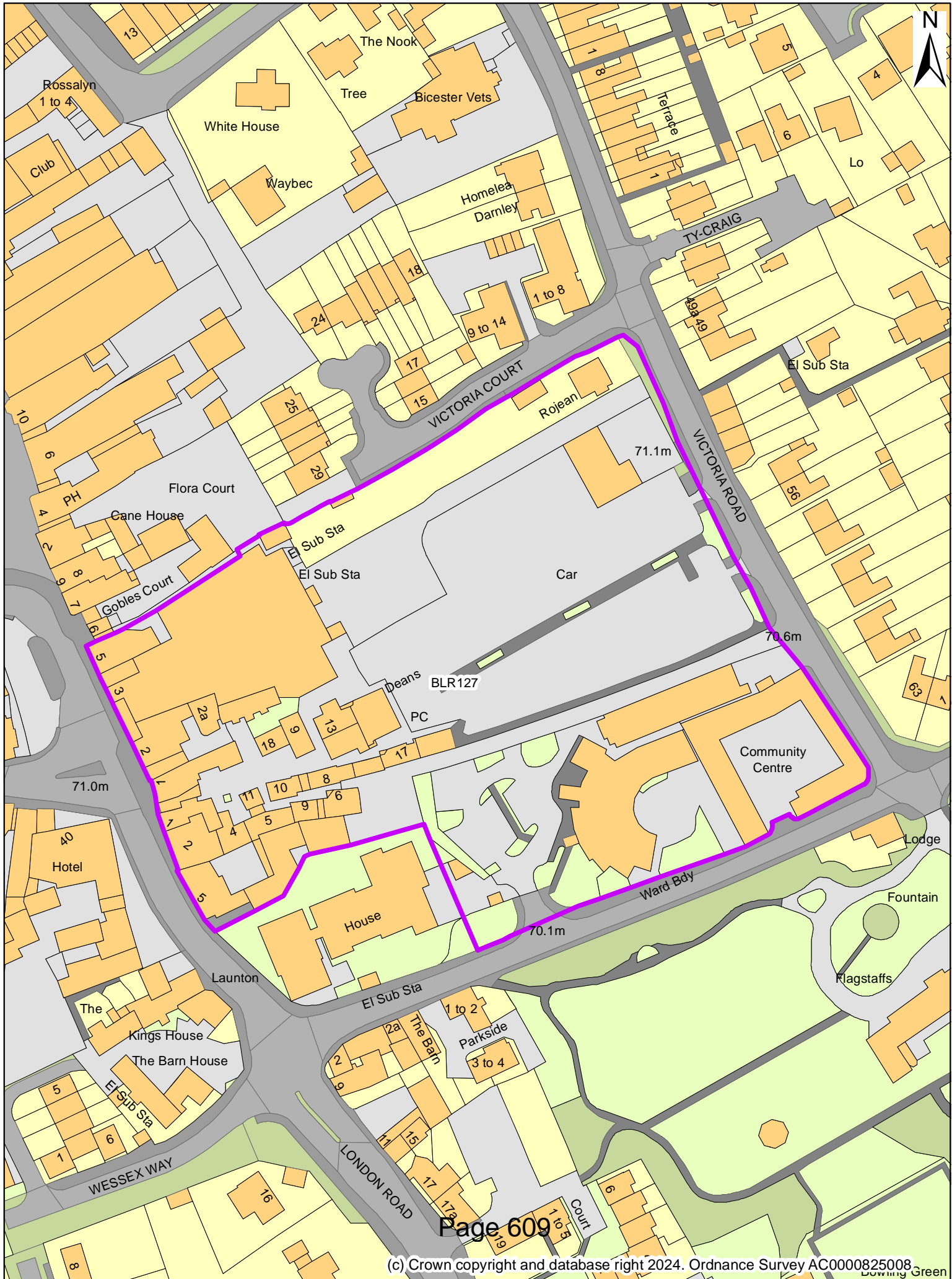
BLR124 - Former Magistrates Court, Waveley House, Queens Avenue, Bicester

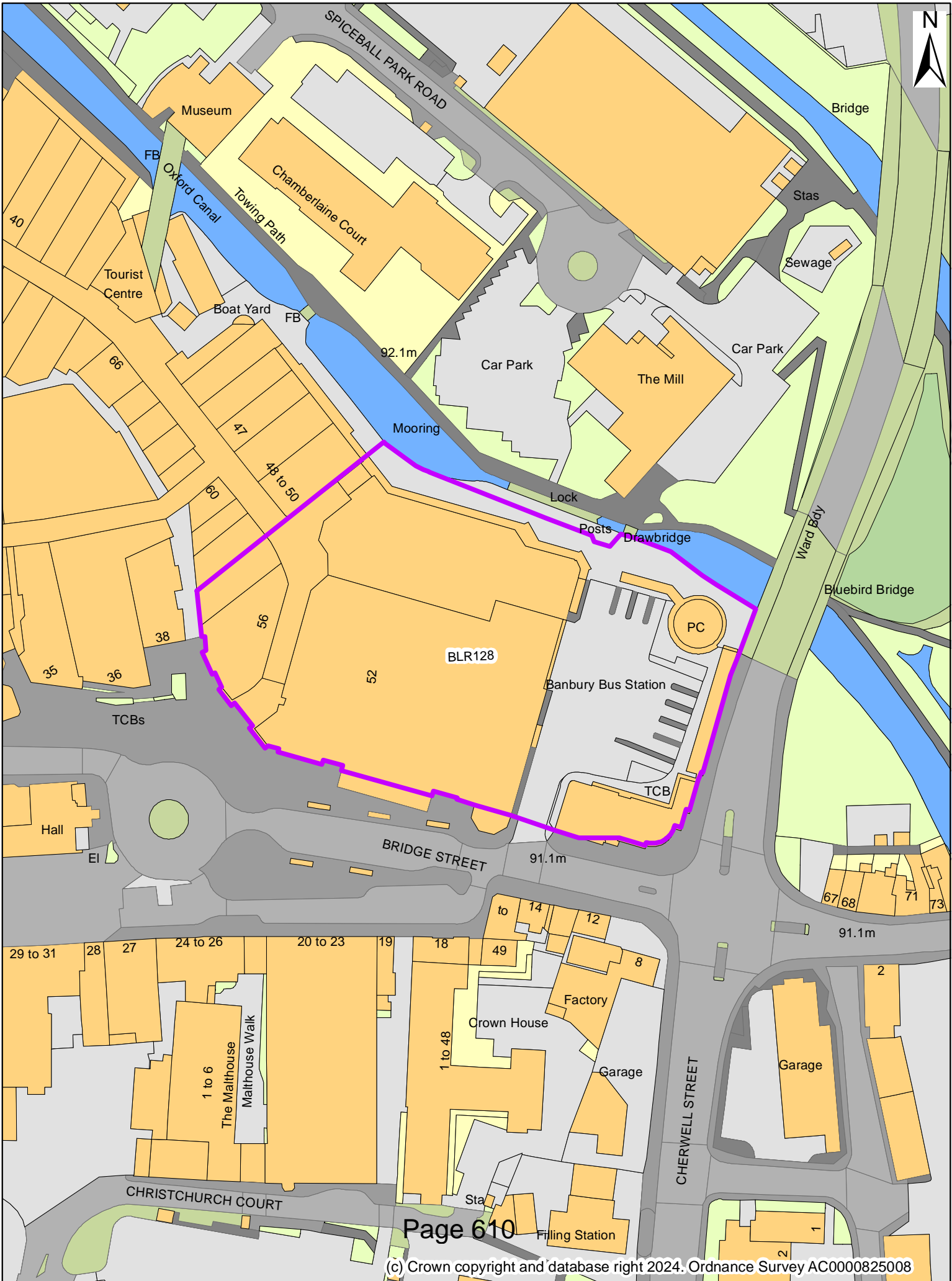


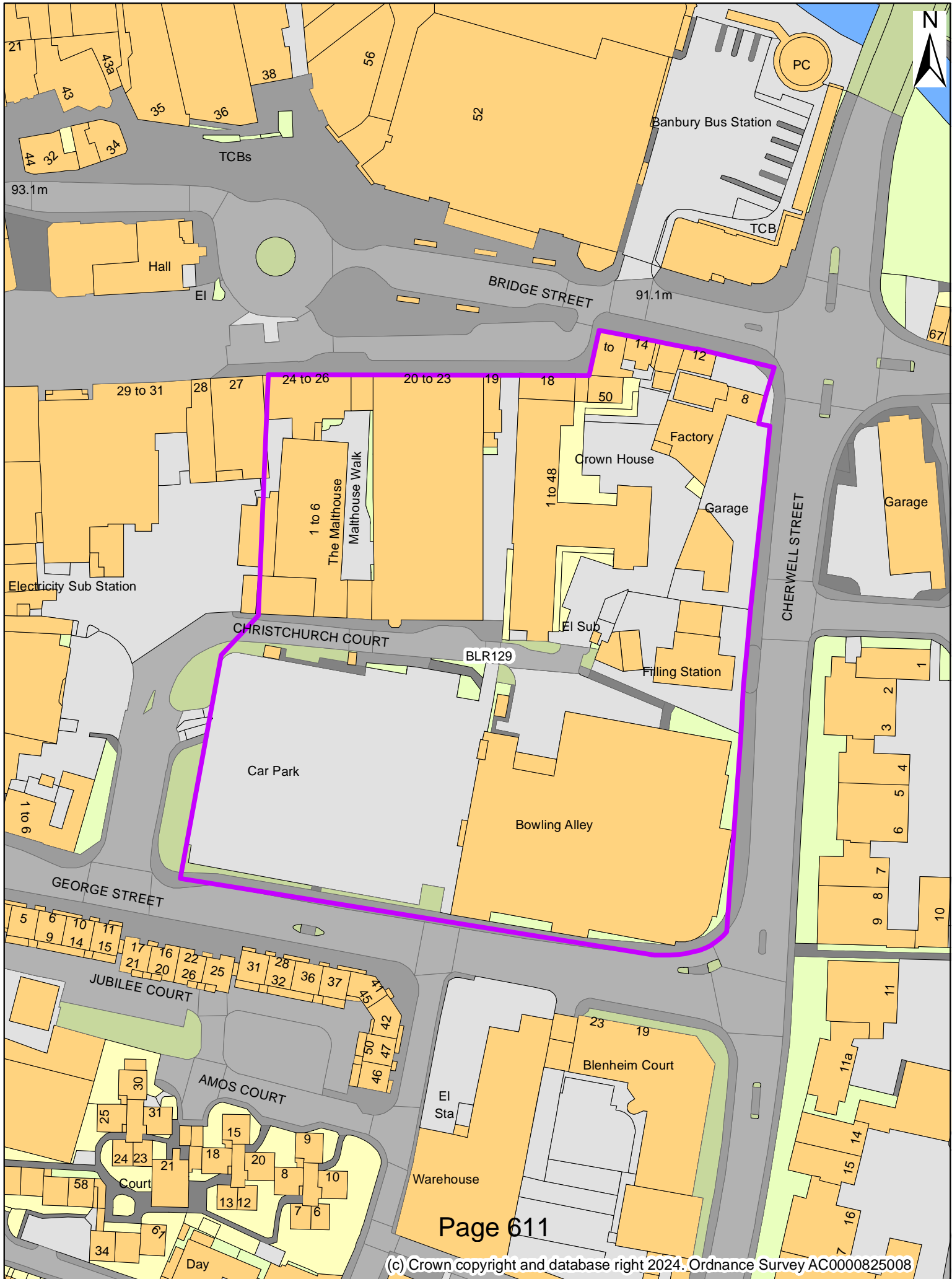


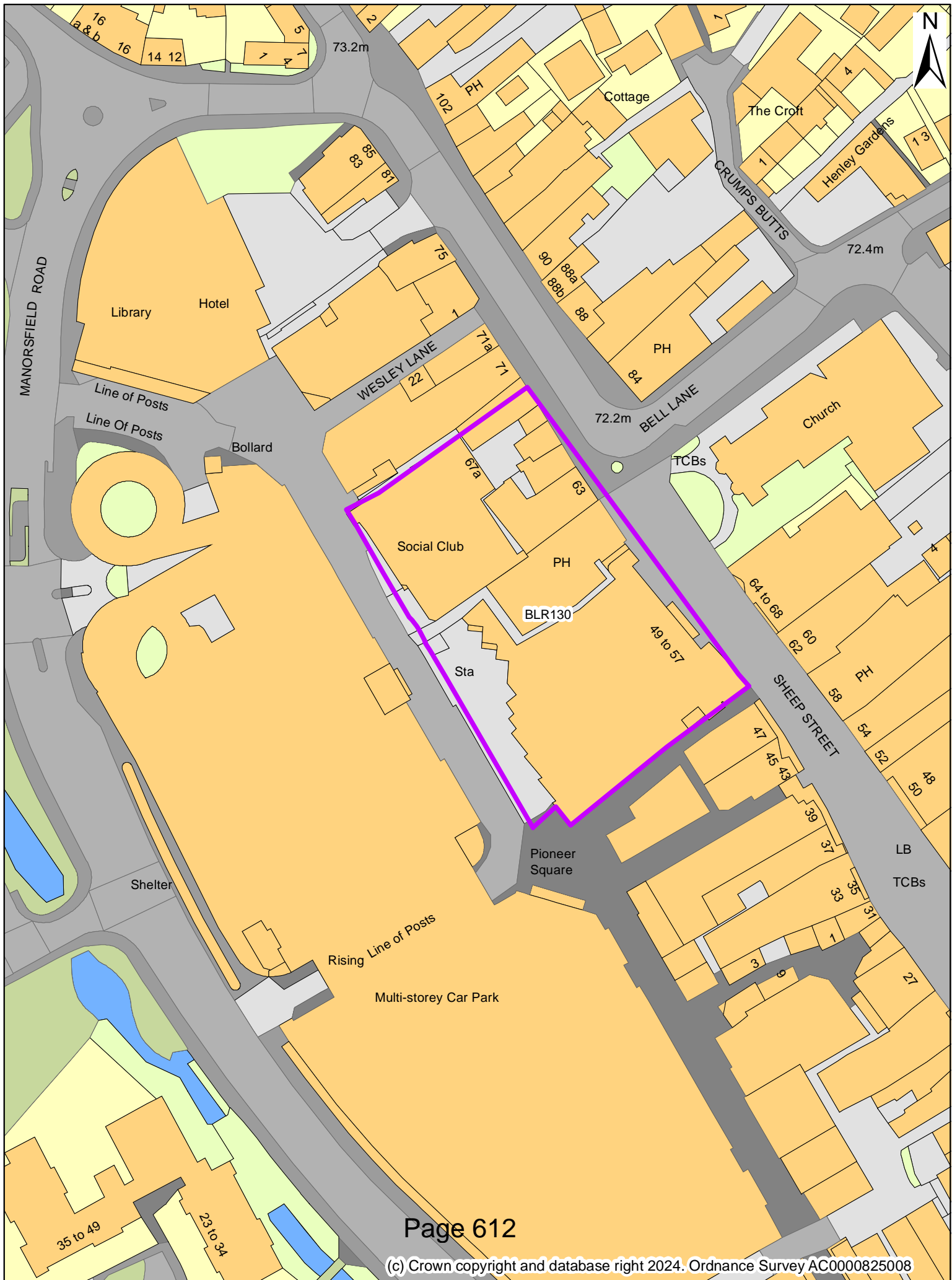


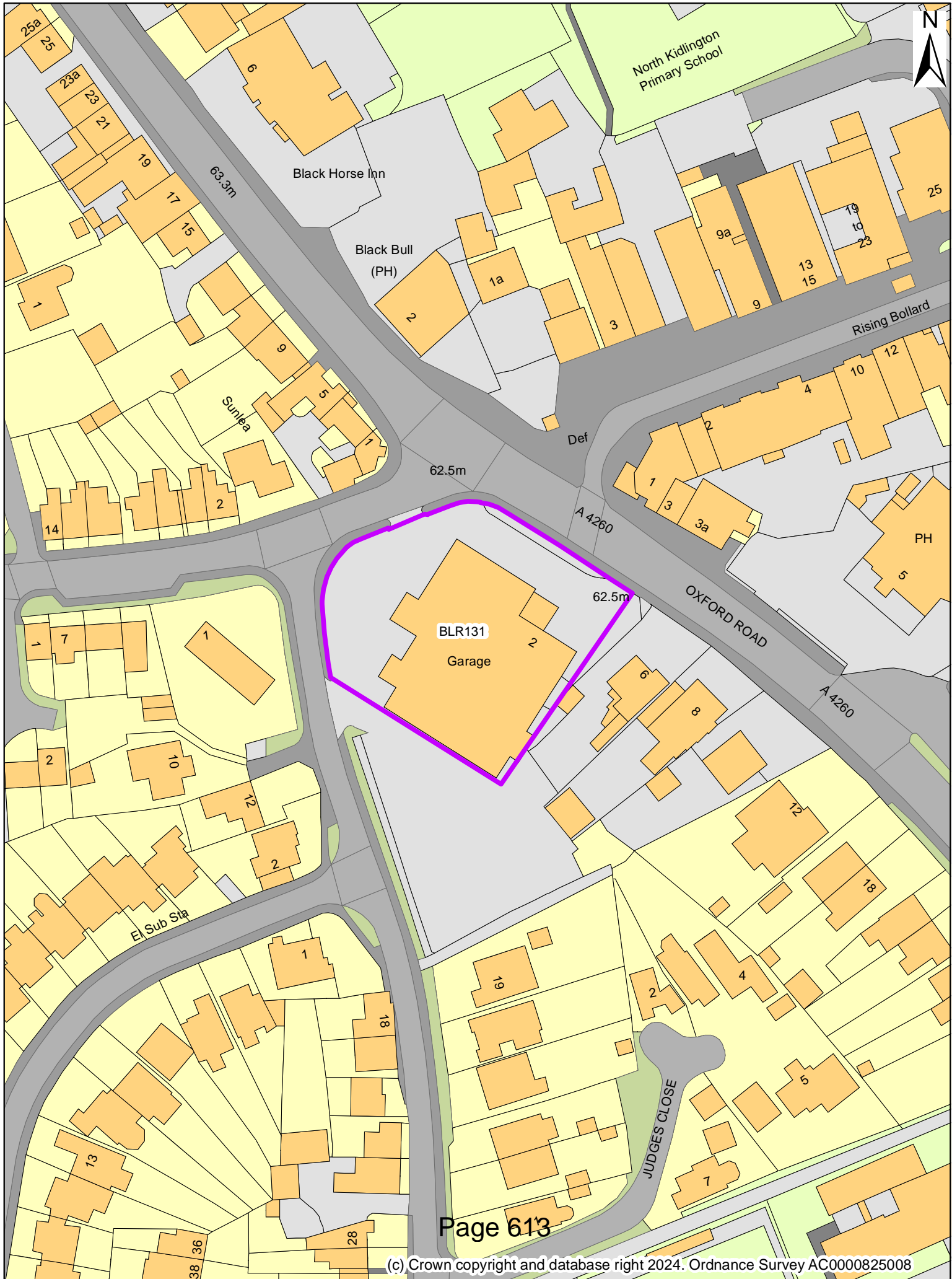
**BLR127 - Claremont car park, Deans Court and the County Council Buildings Launton Road, Bicester.**  
**Site 1 Bicester, Town Centre & Retail Study 2021**



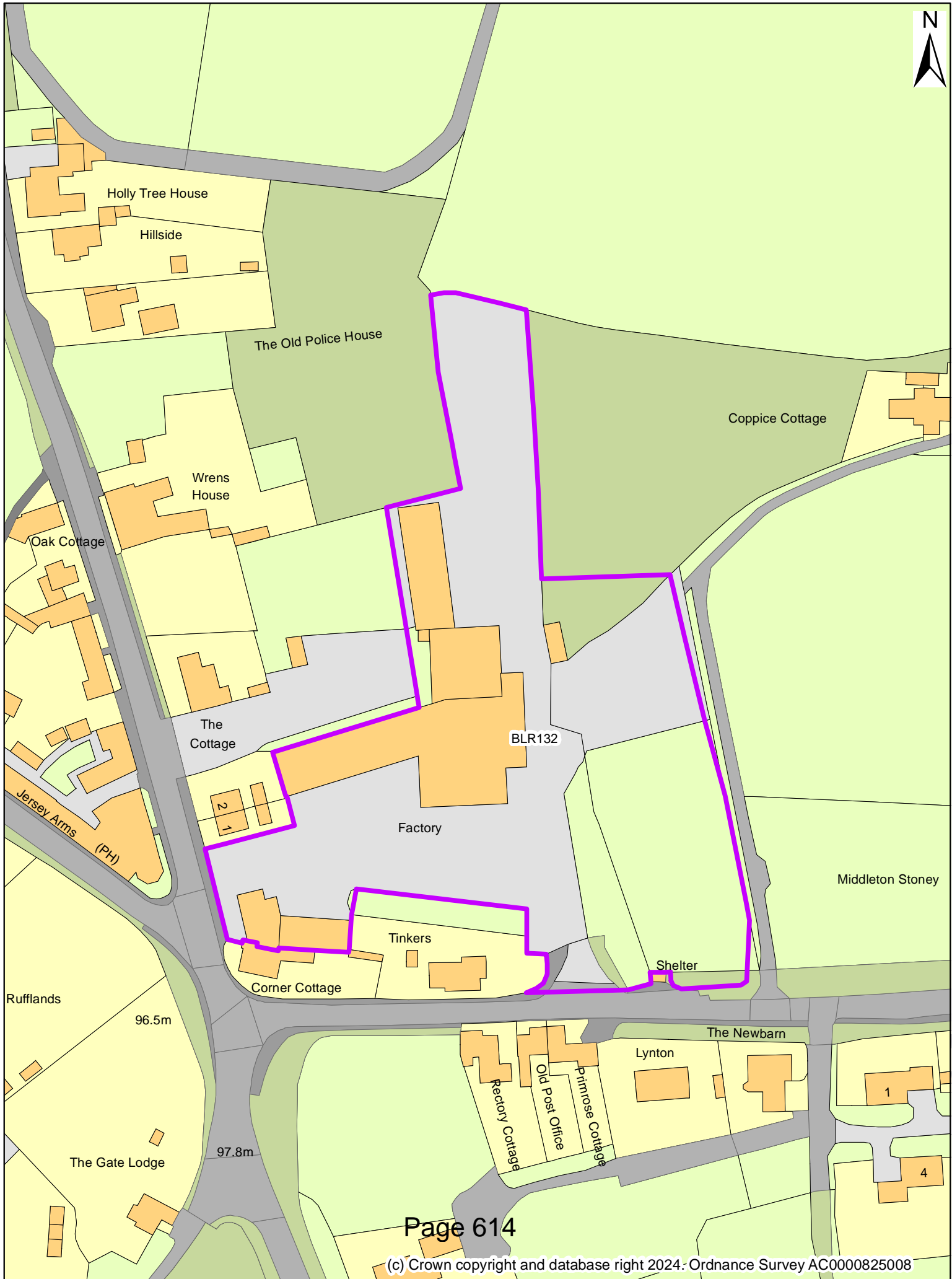




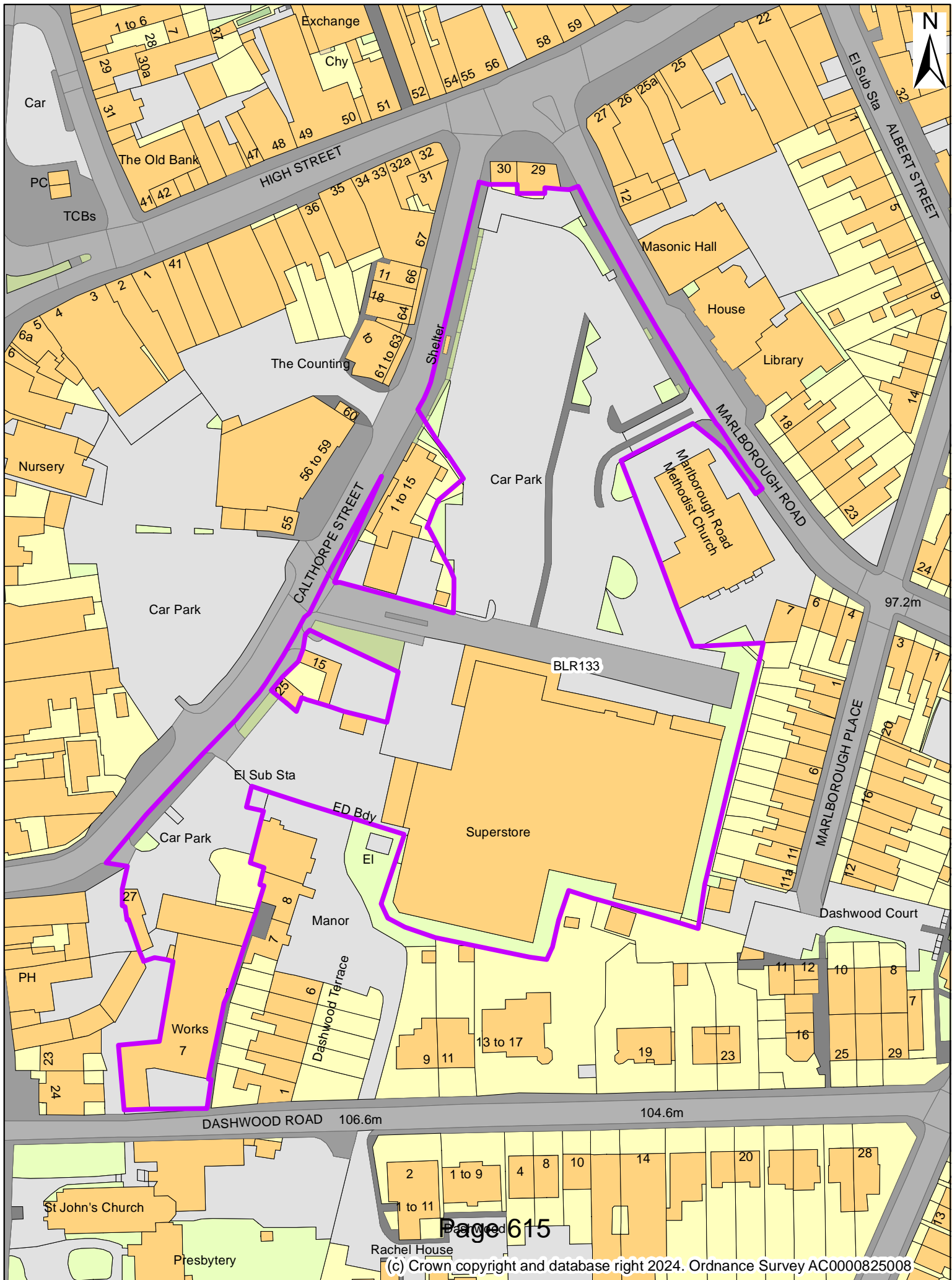




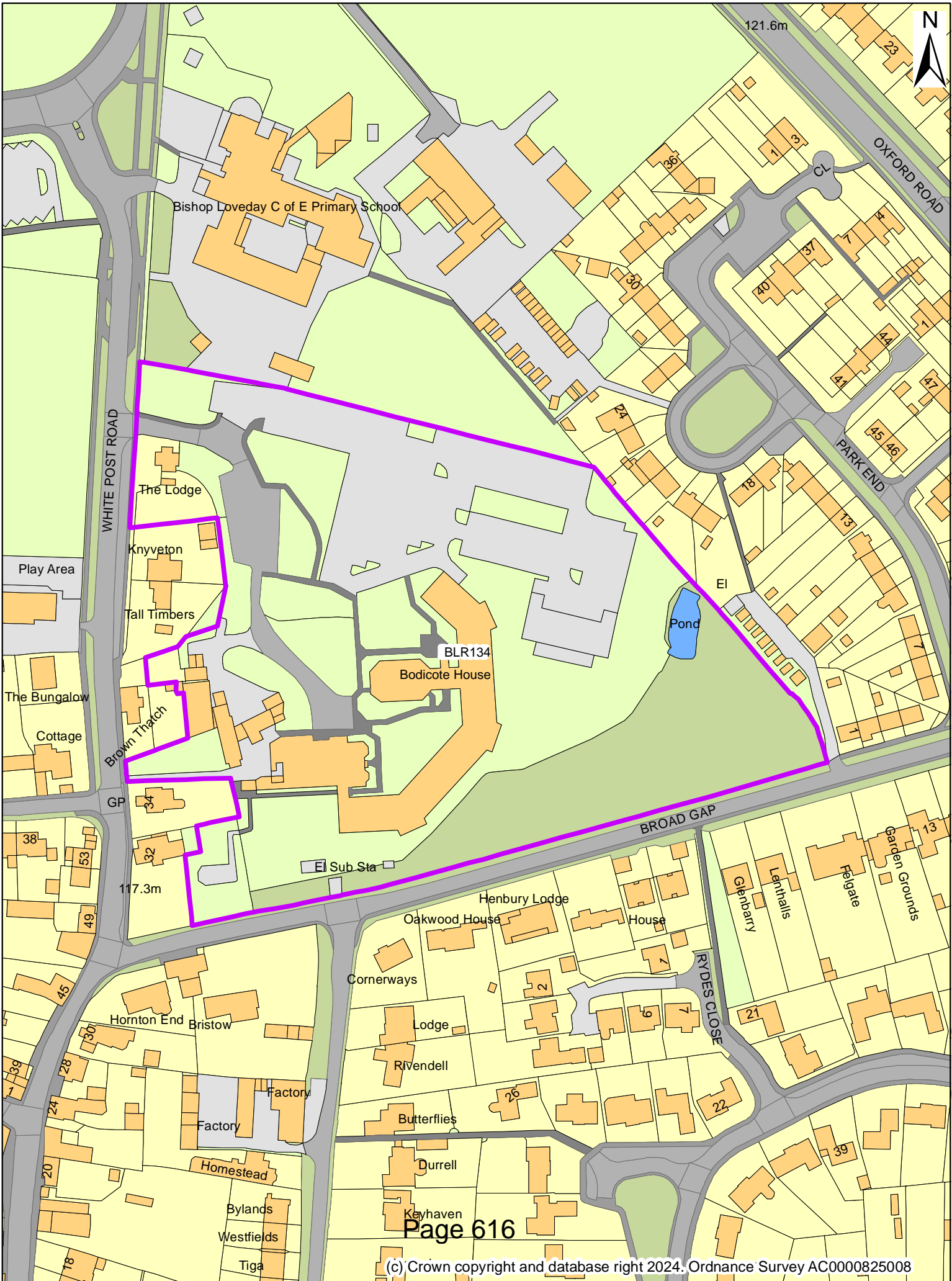
BLR132 - Site at Bicester Road, Middleton Stoney



BLR133 - Land Between Calthorpe Street and Marlborough Road, Banbury



BLR134 - Bodicote House





<p><b>This report and appendices, excluding appendix 6, are public</b></p> <p><b>Appendix 6 to this report is exempt from publication by virtue of paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of schedule 12A of the Local Government Act 1972</b></p>	
<p><b>Finance, Performance and Risk Monitoring Report Quarter 3 2024-25</b></p>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	3 February 2025
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Finance, Property and Regeneration, Councillor Lesley McLean, Portfolio Holder for Corporate Services, Councillor Chris Brant
<b>Date Portfolio Holder agreed report</b>	23 January 2025
<b>Report of</b>	Assistant Director of Finance (Section 151 Officer), Michael Furness Assistant Director Customer Focus, Shona Ware

## Purpose of report

To report to Executive the council's forecast financial position, performance and risk as at the end of the Quarter 3 2024-25.

## 1. Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial, performance and risk report as at the end of Quarter 3 2024 -25.
- 1.2 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.3 To approve the Use of Reserve Requests set out in Appendix 5.
- 1.4 To approve the proposed write offs set out in exempt Appendix 6.
- 1.5 To note the Minimum Revenue Provision (MRP) underspend of (£1.600m) due to the reprofiling of capital projects within the programme and to approve the moving of this to the Projects Reserve as detailed in Appendix 2 and 5.

## 2. Executive Summary

2.1 This report is split into three sections:

- Finance
- Performance
- Risk

2.2 The Finance section presents the forecast outturn position for the 2024/25 financial year.

2.3 The Performance section sets out how the council has performed against its priorities for 2024-25, which are set out in its Outcomes Framework.

2.4 The Risk section highlights the current risks within the council's Leadership Risk Register, reflecting the final position for Quarter 3 2024-25

## Implications & Impact Assessments

Implications	Commentary
<b>Finance</b>	<p>Financial and Resource implications are detailed within sections 4.1 and 4.2 of this report. The reserves policy requires Executive to agree transfers to and from earmarked reserves and general balances during the financial year.</p> <p>Joanne Kaye, Head of Finance, 8 January 2025</p>
<b>Legal</b>	<p>Section 28 of the Local Government Act 2003 (the Act) requires Councils to review their financial position on an ongoing basis.</p> <p>In particular when reviewing the financial position, the Act sets out the following requirements: In carrying out a review the authority must use the same figures for financial reserves as those used in the calculations under review, except in the case of financial reserves to meet a revenue account deficit from an earlier financial year.</p> <p>If as a result of carrying out a review it appears to the authority that there has been a deterioration in its financial position, it must take such action, if any, as it considers necessary to deal with the situation.</p> <p>Regarding performance, there are no legal implications arising directly from this report.</p> <p>It is important to note when reviewing the report that we have statutory duties in relation to our obligations to provide housing as noted in paragraph 4.4.2 and in relation to the access audit noted in 4.6.4. The Council should be mindful that if it misses these targets then it is at risk of opening itself up to legal challenges in this area.</p> <p>Denzil Turbervill, Head of Legal, 8 January 2025.</p>

<b>Risk Management</b>	This report contains a full update with regards to the council's risk position at the end of Quarter 3 2024-25. Celia Prado-Teeling, Performance Team Leader, 15 January 2025			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>		X		There are no direct equalities and inclusion implications because of this report. The report includes a summary on our performance against the Equalities, Diversity, and Inclusion Action plans during Quarter 3 2024-25 Celia Prado-Teeling, Performance Team Leader, 15 January 2024
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		N/A
<b>B</b> Will the proposed decision has an impact upon the lives of people with protected characteristics, including employees and service users?		X		N/A
<b>Climate &amp; Environmental Impact</b>		X		N/A
<b>ICT &amp; Digital Impact</b>		X		N/A
<b>Data Impact</b>		X		N/A
<b>Procurement &amp; subsidy</b>		X		N/A
<b>Council Priorities</b>	This report links to all council's priorities, as it summarises our progress against them during 2024/25.			
<b>Human Resources</b>	N/A			
<b>Property</b>	N/A			
<b>Consultation &amp; Engagement</b>	N/A			

# Supporting Information

## 3. Background

- 3.1 The council actively and regularly monitors its financial, performance and risk positions to ensure it can deliver its corporate priorities and respond effectively to emerging issues.
- 3.2 This monitoring takes place monthly for finance, and quarterly for performance and risk, so the council can identify potential issues at the earliest opportunity and put measures in place to mitigate them.
- 3.3 These updates are consolidated on a quarterly basis given the implications and interdependencies between them, and this is the summary for the end of Quarter 3 2024/25.

## 4. Details

### 4.1 Finance Update

- 4.1.1 The council's overall forecast outturn position for 2024/25 is an overspend of £0.043m. The forecast overspend is due to pressures totalling £0.474m within service budgets which are being offset by an underspend of (£0.431m) across Executive Matters and Policy Contingency.

The Corporate Leadership Team (CLT) has agreed that a Budget Oversight Group will meet with service managers each month where overspends are identified to agree in-year mitigation plans and to further strengthen budget management and forecasting.

The projected outturn for the services is summarised below in Table 1 and further details providing explanations for variances can be found in Appendix 2.

**Table 1: Forecast Year End Position**

Service	Current Budget £m	December Forecast Outturn £m	December Variance (Under) / Over £m	% Variance to current budget %	November Variance (Under) / Over £m	Change since Previous (better) / worse £m	
Finance	3.177	3.177	0.000	0.0%	0.000	0.000	
Legal, Democratic, Elections & Procurement	2.384	2.516	0.132	5.5%	0.132	0.000	
ICT	1.730	1.730	0.000	0.0%	0.000	0.000	
Property	(2.386)	(2.250)	0.136	-5.7%	0.136	0.000	
HR & OD	0.815	0.845	0.030	3.7%	0.030	0.000	

Customer Focus	2.577	2.457	(0.120)	-4.7%	(0.090)	(0.030)	
<b>Resources &amp; Transformation</b>	<b>8.297</b>	<b>8.475</b>	<b>0.178</b>	<b>2.1%</b>	<b>0.208</b>	<b>(0.030)</b>	
Planning & Development	2.398	2.471	0.073	3.0%	0.057	0.016	
Growth & Economy	0.455	0.469	0.014	3.1%	0.014	0.000	
Environmental	6.387	6.591	0.204	3.2%	0.245	(0.041)	
Regulatory	1.164	1.148	(0.016)	-1.4%	(0.016)	0.000	
Wellbeing & Housing	2.263	2.163	(0.100)	-4.4%	(0.100)	0.000	
<b>Communities</b>	<b>12.667</b>	<b>12.842</b>	<b>0.175</b>	<b>1.4%</b>	<b>0.200</b>	<b>(0.025)</b>	
<b>Subtotal for Directorates</b>	<b>20.964</b>	<b>21.317</b>	<b>0.353</b>	<b>1.7%</b>	<b>0.408</b>	<b>-0.055</b>	
Executive Matters	4.293	4.178	(0.115)	-2.7%	(0.115)	0.000	
Policy Contingency	1.730	1.535	(0.195)	-11.3%	(0.195)	0.000	
<b>Total</b>	<b>26.987</b>	<b>27.030</b>	<b>0.043</b>	<b>0.2%</b>	<b>0.098</b>	<b>(0.055)</b>	
<b>FUNDING</b>	<b>(26.987)</b>	<b>(26.987)</b>	<b>0.000</b>	<b>0.0%</b>	<b>0.000</b>	<b>0.000</b>	
<b>(Surplus)/Deficit</b>	<b>0.000</b>	<b>0.043</b>	<b>0.043</b>		<b>0.098</b>	<b>(0.055)</b>	

**Note:** A positive variance is an overspend or a reduction in forecast income and a (negative) is an underspend or extra income received.

Green represents an underspend and red represents a overspend for the outturn position.

4.1.2 Table 2 below analyses the variances to distinguish between base budget variances and variances resulting from the non-delivery of previously approved savings. The non-delivery of savings has a knock-on impact on the Medium-Term Financial Strategy as failure to deliver on an ongoing basis adds to future pressures.

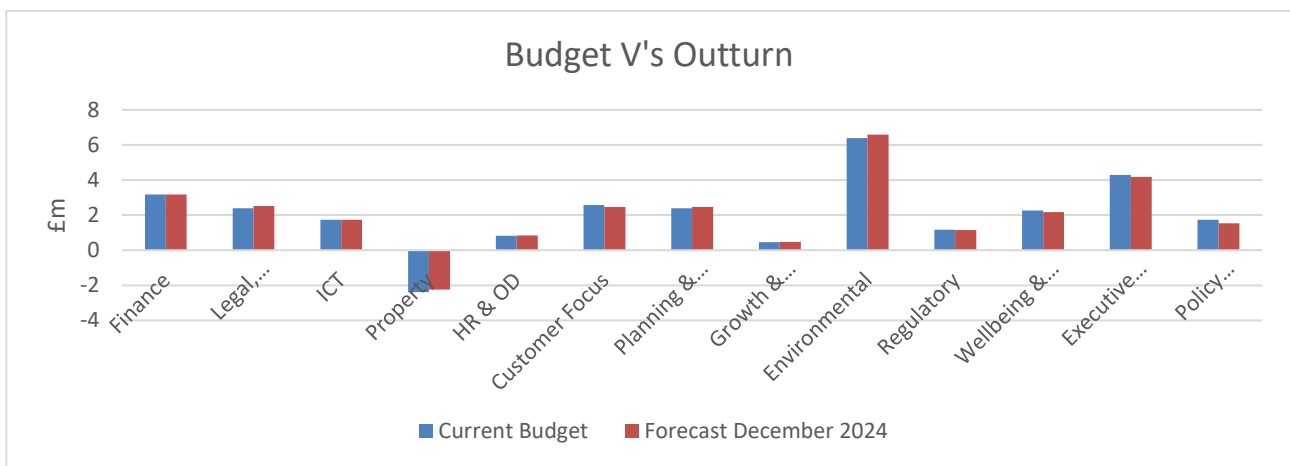
**Table 2:** Analysis of Variance – December 2024

Breakdown of current month forecast	December 2024 Forecast	Base Budget Over/ (Under)	Savings Non-Delivery
	£m	£m	£m
Resources	0.178	0.128	0.050
Communities	0.175	(0.249)	0.424
<b>Subtotal Directorates</b>	<b>0.353</b>	<b>(0.121)</b>	<b>0.474</b>
Executive Matters	(0.115)	(0.115)	0.000
Policy Contingency	(0.195)	(0.195)	0.000

<b>Total</b>	<b>0.043</b>	<b>(0.431)</b>	<b>0.474</b>
<b>FUNDING</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>(Surplus)/Deficit</b>	<b>0.043</b>	<b>(0.431)</b>	<b>0.474</b>

4.1.3 The graph below shows the Budget compared with the forecast to the end of the financial year.

**Graph 1: Budget compared with Forecast**



4.1.4 Table 3 below summarises the major forecast variances for the reporting period. Further details can be found in Appendix 2.

**Table 3: Top Major Variances:**

Service	Current Budget	Variance	% Variance
Environmental	6.387	0.204	3.2%
Property	(2.386)	0.136	5.7%
Legal, Democratic, Elections & Procurement	2.384	0.132	5.5%
Policy Contingency	1.730	(0.195)	-11.3%
<b>Total</b>	<b>6.385</b>	<b>0.472</b>	

## Reserves

4.1.5 Allocations to and from reserves are made according to the Reserves Policy. Table 5 below summarises the movements which have been requested as at 31 December 2024, more details can be found within Appendix 5.

**Table 5:** Reserves forecast:

Reserves	Balance 1 April 2024	Original Budgeted use/ (contribution)	Changes agreed since budget setting	Changes proposed December 2024	Balance 31 March 2025
	£m	£m	£m	£m	£m
General Balance	(6.153)	0.000	0.000	0.000	(6.153)
Earmarked	(28.325)	(0.776)	0.070	(1.480)	(30.511)
Ringfenced Grant	(2.552)	0.898	0.502	0.164	(0.988)
<b>Subtotal Revenue</b>	<b>(37.030)</b>	<b>0.122</b>	<b>0.572</b>	<b>(1.316)</b>	<b>(37.652)</b>
Capital	(6.293)	3.250	0.000	0.000	(3.043)
<b>Total</b>	<b>(43.323)</b>	<b>3.372</b>	<b>0.572</b>	<b>(1.316)</b>	<b>(40.695)</b>

\*According to the Reserves Policy Executive are only required to approve uses of Capital Reserves, not contributions.

## 4.2 Capital

4.2.1 Table 6 below summarises the projected year end forecast for profiled spend in 2024/25 and Table 7 summarises the financing. There is a projected in-year underspend of (£0.438m), with £0.270m that is recommended to be reprofiled into future years. The current month variance is due to underspends on the Town Centre House Purchase & Repair (£0.356m), Castle Quay (£0.233m) and overspend on the following, Bicester East Community Centre £0.051m, Sunshine Centre £0.075m and Development of New Land Bicester Depot £0.036m and minor variances totalling £0.011m. Further detail can be found in appendix 1.

Projects that are recommended to have budget reprofiled from 2024/25 are detailed in Table 9.

**Table 6:** Capital Projection

Directorate	Revised Budget £m	Forecast Spend 24/25 £m	Re- profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Resources & Transformation	8.387	8.195	0.105	(0.087)	(0.056)
Communities	8.760	8.243	0.165	(0.352)	(0.352)

<b>Total</b>	<b>17.147</b>	<b>16.438</b>	<b>0.270</b>	<b>(0.438)</b>	<b>(0.407)</b>
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For further detail on individual schemes please see Appendix 1.

**Note:** A positive variance is an overspend or a reduction in forecast income and a (negative) is an underspend or extra income received.

Green represents an underspend and red represents a overspend for the outturn position.

**Table 7:** How the Capital Programme is financed

<b>Financing</b>	<b>24/25 Budget £m</b>	<b>Future Years £m</b>	<b>Total</b>
Borrowing	12.734	11.516	24.250
Capital Grants	1.962	9.195	11.157
Capital Receipts	0.425	5.896	6.321
S106 Receipts	2.026	3.562	5.588
	<b>17.147</b>	<b>30.169</b>	<b>47.316</b>

4.2.2 Table 8 below summarises the projected spend against the full capital programme (i.e. forecast spend across all years of the capital programme). Since November's report there has been a increase in forecast underspend in the programme of (£0.031m) predominantly due to the PCI Compliance software that cannot be completed until the accompanying systems have been implemented.

**Table 8:** Total Capital Project Outturn

<b>Directorate</b>	<b>Budget £m</b>	<b>Total Forecast 2024/25 £m</b>	<b>Variance to Budget £m</b>	<b>Prior Month Variance to Budget £m</b>
Resources & Transformation	14.754	14.667	(0.087)	(0.056)
Communities	32.562	32.210	(0.352)	(0.352)
<b>Total</b>	<b>47.316</b>	<b>46.877</b>	<b>(0.438)</b>	<b>(0.407)</b>

4.2.3 Table 9 below details the capital scheme which it is recommended budgets are reprofiled from 2024/25 to 2025/26 or beyond. The reprofiling of capital budgets can be for several reasons and is common on multi-year projects. The reasons for the recommendations are summarised in section 4.2.4.

**Table 9: Requested capital budget reprofiling**

<b>Code</b>	<b>Top In-Year Variances</b>	<b>Budget Total £'000</b>	<b>Reprofile to 24/25 £'000</b>	<b>% of in year Budget Variance</b>
40242	H&S Works to Banbury Shopping Arcade	122.00	105.00	86.07%



40329	Spiceball Leisure Centre Structural Beams	100.00	100.00	100.00%
40295	S106 - Ambrosden Indoor Sport Project	65.00	65.00	100.00%
		<b>287.00</b>	<b>270.00</b>	

#### 4.2.4 Capital schemes recommended to be reprofiled:

- H&S Works to Banbury Shopping Arcade (40242)  
Works currently in design
- Spiceball Leisure Centre Structural Beams (40329)  
Works to be deferred until December 2025.
- S106 - Ambrosden Indoor Sport Project  
Awaiting new project details. Request to reprofile to 2025/26

### 4.3 Performance Summary

4.3.1 The council is performing well against its Quarter 3 objectives, which consist of 27 Business Plan Measures 15 Annual Delivery Plan actions, and 24 Equalities Diversity and Inclusion Action Plan activities.

4.3.2 Of the 55 measures with targets for Quarter 3, the majority were on track or within the agreed tolerance, eight were slightly behind target and 3 behind target.

### 4.4 Business Plan Measures

4.4.1 Of the 16 business plan measures with set targets, 12 were either achieved or within the agreed tolerance, two were slightly behind target, and two behind target:

#### 4.4.2 “Number of Homeless Households living in Temporary Accommodation”

Reported behind target, with 77 households living in temporary accommodation at the end of quarter 3. The numbers of households in temporary accommodation therefore remain high and more than agreed target number. This trend is being observed nationally, target for this KPI will be reviewed for the new financial year to ensure it reflects the current local and national context whilst remaining ambitious

The composition of those living in temporary accommodation remains like the previous quarter. At the end of Q3, there were 80 children in temporary accommodation (48 under the age of 10 and 32 over the age of 10)

#### 4.4.3 “No of affordable homes delivered”

Reported behind target for Q3 (38 against a target of 50), however is reporting ahead of target for the year-to-date figure (a total of 192 against a YTD target of 150). Of the 38 homes delivered, 15 were Social Rent homes, 13 Affordable Rent, 7 were Shared Ownership and 3 were Discount Market Sale.

#### 4.4.4 “Percentage of Building Control full plans assessed within 5 weeks (or longer with applicant's agreement)”

Reported slightly behind target for Quarter 3. Reporting 87.5% against a target of 95%, our year-to-date figure is 90.8% against a target of 95%. The underperformance has been recognised, and resource reconfigured so recovery of performance is prioritised. Where in individual instances we have failed to achieve the 25 per day (or with agreed extension) target time, we have negotiated outcomes such that no work has started on site that is not compliant. The resource to achieve the target will continue to be prioritised over other activities.

#### 4.4.5 “Percentage Waste Recycled & Composted”

Reported slightly behind during Quarter 3 (49.16% against a target of 54%). The recycling percentage is down by 2.1% in comparison to last year due to over 1,000 tonnes less of compostable waste.

4.4.6 There are also 11 measures that the council monitors to be able to identify any emerging trends that might require early intervention from us or partners. There are no targets for these measures as they are dependent on external factors.

4.4.7 During Quarter 3 we observed the following trends on a few of these monitoring measures:

- Homes improved through enforcement action – There has been a noticeable increase on the number of homes improve through enforcement action this quarter, 26% of the cases related to mould, which could imply seasonality in the number of requests received.
- Percentage of recycling contamination rate – Contamination is up by 2.5% year to date compared to last year, an upwards trend has been registered so far during 2024-25. This is due to a different testing system because of a fire at the processing facility which has meant the material testing is an average of the facility not just Cherwell’s recycling. The testing of recycling will return to normal in the next quarter.

See Appendix 7 for the full list of targeted and monitoring measures.

## 4.5 Annual Delivery Plan Priorities

4.5.1 Of the 15 Annual Delivery plan milestones set for Quarter 3, 12 were achieved, three reported slightly behind scheduled, all priorities but one are delivering to plan for the year to date.

The milestones reporting behind are:

#### 4.5.2 “HMN1 Work with partners and landlords to settle refugees into suitable accommodation in Cherwell through a Migration Moving Plan”

**Quarter 3 Milestone - Continue to identify hosts and work across Oxfordshire system to identify suitable properties and protocols for dealing with PRS Landlords.**

This quarter’s milestone reported slightly behind schedule. During quarter 3, 23 refugees have been settled throughout the district and there is now a central

rematching team to support Ukrainian refugees particularly who are seeking new host families.

#### 4.5.3 **“HRE1 To develop a framework that determines the effectiveness and positive impact of the wellbeing strategy on our communities”**

##### **Quarter 3 Milestone - Present for sign off and disseminate**

Milestone reported slightly behind for quarter 3, we expect to bring to deliver on this milestone during quarter 4, after presenting outcomes in February 2025 at CLT and Overview & Scrutiny that will capture baseline data from the Annual Satisfaction Survey.

#### 4.5.4 **“HRE3 To work with partners on delivering against agreed actions to protect women and girls from violence”**

##### **Quarter 3 Milestone - Review and report on Q3 milestones as set out in delivery plan**

Referrals were slightly behind target during quarter 3, delaying the delivery on this milestone. During this quarter 4 young people have signed up for the 1-2-1 sessions 12 young people for the group sessions in schools. To date there are 10 young people who are engaged in the 1- 2-1 sessions and 52 1-2-1 sessions have been delivered.

4.5.5 Following the Executive approval of the Area Oversight Groups and Framework approach to managing major development and regeneration across the three principal areas of Bicester, Banbury and the Kidlington and Four Parish area, revised milestones have been inserted to reflect the changes to the approach of Area Plans. The work completed on Banbury Vision is due to be published in Quarter 4 and will be included in the evidence pack to support the Area Framework development going forwards.

4.5.6 Please note the appendix shows the priority outdented and underneath the quarterly milestones from Quarter 1 to Quarter 4, the status for each milestone will be RAG (Red, Amber, Green) rated to show the status per quarter. If activity starts ahead of time, this will also be RAG rated and will have commentary.

See Appendix 8 for Quarter 3 updates on the Annual delivery plan.

## **4.6 Equalities, Diversity, and Inclusion Action plans**

4.6.1 Of the 24 actions for Quarter 3, three reported slightly behind scheduled.

#### 4.6.2 **“Conduct an access audit on Castle Quay and other major council buildings, unless up to date audits are already available”**

Reported slightly behind schedule during Quarter 3.

Awaiting confirmation of existence/status of reports for Castle Quay and other major Cherwell owned assets, if none exists, the service will commission and prepare audits by end of March 2025.

**4.6.3 “Consider and if appropriate, implement the recommendations of the access audit”**

Reported behind schedule during Quarter 3.

The service will review access audit findings, and if appropriate plan for implementation of recommendations during 2nd quarter 2025/26.

**4.6.4 “Conduct an access audit on Castle Quay and other major council buildings (internal)”**

Reported slightly behind schedule during Quarter 3. Awaiting confirmation of existence/status of reports for Castle Quay and other major Cherwell owned assets.

See Appendix 9 for Quarter 3 updates on Equalities, Diversity, and Inclusion Action plans.

**4.7 Risk Update**

4.7.1 The Council maintains a Leadership Risk Register, which contains Strategic risks that could be significant in size and duration and could potentially impact on the reputation and performance of the Council as a whole, and in particular, on its ability to deliver on its corporate priorities. The Leadership Risk Register is reviewed quarterly by the Corporate Leadership Team; however, this is a live document that gets updated as and when required.

4.7.2 Please note risks deemed as high (L01) and medium (L03, L07, L08, L11, L14 and L15) present higher scores, mostly due to the magnitude of the impact these events could have for the organisation, mitigating actions are in place across all of them to reduce the potential severity of the impact, and controls are established to prevent the probability of the risk event happening. The full Leadership Risk Register, including controls and mitigating actions, is attached in Appendix 10.

4.7.3 There were no score changes to the Leadership Risk Register during Quarter 3.

4.7.4 One new risk has been added to the Leadership Risk Register during Quarter 3, to manage and monitor the risks related to the Local Government Reorganisation and their potential impact on Cherwell District Council and its residents.

The overall position as of the end of Quarter 3 of all Leadership risks is as follows:

Impact	Probability				
	1 - Remote	2 - Unlikely	3 - Possible	4 - Probable	5 - Highly Probable
<b>5 - Catastrophic</b>			L08		
<b>4 - Major</b>		L09-L06	L03- L07 –L11, L12 -L14	L01	
<b>3 - Moderate</b>		L04-L05-L10	L02- L13	L15	
<b>2 - Minor</b>					

<b>1 - Insignificant</b>					

## 5. Alternative Options and Reasons for Rejection

5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report summarises the council's forecast financial position up to the end of March 2025, and performance and risk position as of the end of Quarter 3 2024-25, therefore there are no alternative options to consider.

## 6 Conclusion and Reasons for Recommendations

6.1 The report updates Executive on the projected year-end financial position of the council for 2024/25, and performance and risk position as of the end of Quarter 3 2024-25. Regular reporting is key to good governance and demonstrates that the council is actively managing its resources sustainably.

### Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

### Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Capital December 2024
<b>Appendix 2</b>	Detailed Revenue Narrative on Forecast December 2024
<b>Appendix 3</b>	Virements & Aged Debt December 2024
<b>Appendix 4</b>	Funding December 2024
<b>Appendix 5</b>	Use of Reserves and Grant Funding December 2024
<b>Appendix 6 EXEMPT</b>	Debt Write Off Report EXEMPT
<b>Appendix 7</b>	Business Plan KPIs Quarter 3
<b>Appendix 8</b>	Annual Delivery Plan Quarter 3

<b>Appendix 9</b>	Equalities, Diversity and Inclusion Action Plans Quarter 3
<b>Appendix 10</b>	Leadership Risk Register Quarter 3
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Leanne Lock, Strategic Business Partner Celia Prado-Teeling, Performance Team Leader
<b>Report Author contact details</b>	<a href="mailto:Leanne.lock@cherwell-dc.gov.uk">Leanne.lock@cherwell-dc.gov.uk</a> 01295 227098 <a href="mailto:Celia.prado-teeling@cherwell-dc.gov.uk">Celia.prado-teeling@cherwell-dc.gov.uk</a> 01295 221556
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Statutory Officer (Section 151 Officer) Report Stephen Hinds, Corporate Director Resources & Transformation

Appendix 1 - CHERWELL CAPITAL EXPENDITURE

Cost Centre	DESCRIPTION	BUDGET 2024/25	YTD ACTUAL	PO COMMITMENTS	Forecast	RE- PROFILED BEYOND 2024/25	RE- PROFILED BEYOND 2025/26	Current month Variances £000	Prior month Variances £000	Forecast Narrative (Public)
40139	Banbury Health Centre - Refurbishment of roof covering and removal of redunant ventilation plant from roof	84	75	5	80			(4)	0	Works complete
40141	Castle Quay Waterfront	0	(616)	0	0			0	0	Retention payment to be paid
40144	Castle Quay	940	1,313	4,397	707			(233)	(233)	As part of the Castle Quay Development and the regeneration of Banbury, the Council is working closely and in partnership with a number of public and private organisations to repurpose parts of Castle Quay Shopping Centre to deliver a number of complimentary uses enabling the regeneration of Banbury. The underspend results from a cash flow and technical accounting adjustment per the requirements of the CIPFA code on Local Authority Accounting. These costs will instead be recognised as Revenue costs, spread over the life of the project
40167	Horsefair, Banbury	20	2	0	20			0	0	Works complete
40219	Community Centre - Works	94	72	1	94			0	0	Design works complete and contractor appointed. Condition report on Museum to be considered and funding sought to rectify a number of elements.
40224	Fairway Flats Refurbishment	13	3	10	13			0	0	Planning approval has been achieved. Designers are completing the detail design and specification for the solar panels and roof works. We will then need to tender these works as they are over £0.100m. We therefore anticipate works commencing in the new year and the works to continue through to the new financial year, partly due to the need to avoid the worst of the winter / spring weather, whilst carrying out works on a residential building roof space. We have adjusted the spend profile for these works.
40227	Banbury Museum - Decarbonisation Works	0	(20)	0	0			0	0	Retention payment to be paid
40232	Kidlington Leisure Centre - Decarbonisation Works	0	0	4	4			4	4	Small overspend for retention payment (offset elsewhere)
40239	Bicester East Community Centre	685	715	101	736			51	62	Overspend due to additional works on resolving public sewers diversion requirement of Thames Water and inaccurate information provided by them in the design stages. These works delayed works on site thus incurring further costs from the main contract works.
40241	Thorpe Place Roof Works	0	(0)	(0)	0			0	0	Carrying out drone survey of roof to identify condition ready for scoping and design.

40242	H&S Works to Banbury Shopping Arcade	122	14	3	17	105		0	0	Works currently in design
40254	Thorpe Lane Depot - Renewal of Electrical Incoming Main	169	0	0	169			0	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator to install the new sub station, who are engaged. Waiting for dates from the District Network Operator.
40255	Installation of Photovoltaic at CDC Property	79	7	0	79			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q4 the financial year 2024/25.
40263	Kidlington Leisure New Electrical Main	20	0	0	20			0	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator (DNO) to install the new sub station, who are engaged. Waiting for dates from the DNO. Planned delivery expected to be Q4 2024/25. There are 3 leases and sub leases to be amended before this can proceed.
40264	Sunshine Centre	182	226	32	257			75	75	Pressure occurred as result of previously unknown but essential works identified during the course of the works.
40279	Spiceball Sports Centre - Solar PV Car Ports	173	0	0	173			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q3/Q4 of the financial year 2024/25
40280	Kidlington Sports Centre - Solar PV Car Ports	137	0	0	137			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Work cannot start until electrical mains installed (dependant on DNO). Planned delivery Q4 2024/25
40281	North Oxfordshire Academy - Solar Panels	18	0	0	18			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40282	Community Centre Solar Panels	108	0	0	108			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery in Q3/Q4 of 24/25. Part of EPC work, community centres will need to agree.
40283	Thorpe Lane - Solar Panels	34	0	0	34			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40284	Thorpe Lane - Heater Replacement (Gas to Electric)	24	0	0	24			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery is Q4 2024/25.



40278	Development of New Land Bicester Depot	85	89	32	121			36	36	The designers are appointed and Consultation on proposed layouts for the new depot are taking place with user groups. A Planning application is being prepared, however an ecological survey and protected species survey will be required to be submitted with this application and we have been unable to obtain these services, due to high demand for Ecologists, until October. This has resulted in a delay of 4 months to our original programme and consequent re-profiling of the capital budget as the anticipated completion is impacted by the delay to Planning approval.
40317	Cope Road, Banbury	29	3	31	34			5	0	Design work completed pending tendering. Contractor now appointed and starts in 4 weeks on site.
40316	CDC Office Relocation to Castle Quay	5,146	141	79	5,146			(0)	0	On target to be delivered in 24/25
40327	Thorpe Place Roofing Works	109	2	5	109			0	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
<b>Property</b>		<b>8,271</b>	<b>2,025</b>	<b>4,699</b>	<b>8,099</b>	<b>105</b>	<b>0</b>	<b>(67)</b>	<b>(56)</b>	
40256	Processing Card Payments & Direct Debits	20	0	0	0			(20)	0	PCI Compliance will be completed once accompanying systems are implemented.
<b>Finance</b>		<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(20)</b>	<b>0</b>	
40334	Robotic Process Automation Pilot	96	0	96	96			0	0	On target to be delivered in 24/25
<b>ICT</b>		<b>96</b>	<b>0</b>	<b>96</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Resources &amp; Transformation</b>		<b>8,387</b>	<b>2,025</b>	<b>4,795</b>	<b>8,195</b>	<b>105</b>	<b>0</b>	<b>(87)</b>	<b>(56)</b>	
40062	East West Railways	30	0	3	30			0	0	The capital fund has been set up to enable the Council's costs to be recharged when responding to enquiries and regulatory applications, involving for example environmental and land drainage matters, made in connection with the East West Railways project. This is in partnership with England's Economic Heartland. The Digital Enhancement Project is a small element of CDC's commitment, involving the transfer of funds in four stages to reflect Network Rail's delivery of the digital infrastructure. Final invoice expected to be received by the end of Q3 once work is completed
40286	Transforming Market Square Bicester	180	(3)	0	180			0	0	Market Square study to be completed in 2024/25. An engagement event for the business sector was held in July and prompted clarification of the project's objectives. Further engagement events to gather input from both the business sector and local community groups are scheduled for November. Final drawings will be available by February 2025 for approval. Procurement of contractor and works to begin in 25/26, works aim to be completed 26/27.
40287	UK Shared Prosperity Fund (UK SPF) Year Three Investment Plan Programme	162	17	3	162			0	0	UKSPF capital grant will be fully spent in 2024/25 on the following: £90k Improvements to town centres & high streets £70k Community & neighbourhood infrastructure £2K improvements to local green spaces £50K contribution to floodlights at Whitelands Sport ground which is shown in cost centre Whiteland Farm Sports ground.
40288	UKSPF Rural Fund	408	319	55	408			(0)	(0)	UKSPF Rural Fund (REPF capital grant) will be fully spent in 2024/25: £20k - creation and improvements to local rural green spaces £67k – active travel enhancements to the local rural area £321k – capital grants for micro and small enterprises in rural areas.
<b>Growth &amp; Economy</b>		<b>780</b>	<b>333</b>	<b>62</b>	<b>780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
40028	Vehicle Replacement Programme	1,073	668	400	1,073			0	0	Anticipating full spend in 2024/25.

40187	On Street Recycling Bins	18	0	0	18			0	0	Anticipating full spend in 2024/25.
40216	Street Scene Furniture and Fencing project	15	0	0	15			0	0	Anticipating full spend in 2024/25.
40222	Burnehyll- Bicester Country Park	10	12	10	10			0	0	Anticipating full spend in 2024/25.
40259	Market Equipment Replacement	15	5	0	15			0	0	Anticipating full spend in quarter 2 of 2024/25.
40291	New Commercial Waste IT System	25	18	0	25			0	0	Anticipating full spend in 2024/25.
40331	Additional Commercial Waste Containers	29	0	0	33			4	4	Anticipating full spend in 2024/25.
	<b>Environmental Services</b>	<b>1,185</b>	<b>703</b>	<b>410</b>	<b>1,189</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	
40083	Disabled Facilities Grants	1,200	779	28	1,200			0	0	Full spend anticipated
40084	Discretionary Grants Domestic Properties	150	76	2	150			0	0	Full spend anticipated
40160	Housing Services - capital	168	8	0	168			0	0	Forecasting in line with budget
40262	Town Centre House Purchase and Repair	2,880	1,751	41	2,524			(356)	(356)	Some delays resulting in later completion but still due to complete in 2024/25
40294	S106 - Ambrosden Community Facility Project	20	0	0	20			0	0	Parish Council has a variety of projects they are looking to increase capacity at the village hall.
40295	S106 - Ambrosden Indoor Sport Project	65	0	0	0	65		0	0	Awaiting new project details. Request to reprofile to 2025-26
40297	S106 - Ardley & Fewcott Play Area Project	15	0	0	15			0	0	Bench and play tunnel project approved, all paperwork completed and signed off, project delivery underway.
40298	S106 - Ardley & Fewcott Village Hall Project	3	0	0	3			0	0	Project details for replacement windows received. S106 spend approved.
40301	S106 - Graven Hill Outdoor Sport Project	52	0	0	52			0	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions to take place
40303	S106 - Hanwell Fields Community Centre Projects	180	4	10	180			0	0	S106 funding is allocated to Hanwell Fields Community Centre to enhance the existing facility with the intention of increasing opportunities for residents to take part in activities. This project is centred around the options for putting in a mezzanine floor in the current main hall area to give a split level facility. Currently working with Property Team around whether this is feasible and affordable with some cost estimates. Initial design proposals provided (to be discussed as part of design team meetings) Outline costs provided, however review and update of designs will result in amended costs. Preferred option being explored
40308	S106 - Milton Road Community Facility and Sports Pitch Project	100	0	0	100			0	0	CDC hold the £471k of s106 for the Parish Council who are seeking additional grant funding from other sources to increase what they are aiming to deliver on
40310	S106 - Spiceball Leisure Centre Improvements	14	0	0	14			0	0	Options are being considered
40312	S106 - Whitelands Farm Sports Ground (Pedestrian crossing and various works)	132	98	0	132			0	0	Awaiting confirmation of how the pedestrian crossing is to be delivered. Project to be delivered upon in 2024/25
40313	S106 - Woodgreen Leisure Centre Improvements	141	8	8	141			0	0	Improvements planned to the Swimming Pool Changing Rooms. Expected to complete on works during February/March 2025. Quotations expected by 11th December
40314	S106 - Deddington Parish Council Projects	67	0	0	67			0	0	To be spent on the Windmill Community Centre car park lighting project - project spend approved and delivery underway.
40315	S106 - Longford Park Sport Pitches	10	0	0	10			0	0	Maintenance cost for the pitches and pavilion

40319	Local Authority Housing Fund R2	335	279	0	335			0	0	Grant agreements have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward for clients within resettlement scheme. Second and final payment of £100k to Sanctuary Housing <b>now paid</b> . £56k remaining for floor coverings which Sanctuary will also deliver, some funds may remain at then of the project.
40324	Development of Activity Play Zones	162	0	0	162			0	0	Application process for Football Foundation Funding has been completed and working with Football Foundation and Town Council on project delivery. Grant application has been accepted by the Football Foundation. Subject to Planning Permission works likely to commence early to mid 2025. Projects identified in Princess Diana Park and Chandos Close. <b>Planning permission has now been submitted</b>
40325	Graven Hill Community and Infrastructure Projects	80	0	0	80			0	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions
40328	S106 – Windmill Community and Sports Centre Tennis Courts	51	0	42	51			0	0	Mini tennis court project underway and full spend anticipated in 2024/25
40329	Spiceball Leisure Centre Structural Beams	100	0	0	0	100		0	0	<b>Works to be deferred until December 2025</b>
40330	Replacement of the Sports Hall Roof at Bicester Leisure Centre	45	0	20	45			0	0	After receiving the condition survey report into the roof that gave options to extend the lifespan by 5 to 10 years it was agreed to take this option which fell within the budget allocation, rather than a new complete roof which would require a request for additional funding. - <b>works to commence week beginning 13th Jan</b>
40332	S106 - grant funded Affordable Accommodation	560	0	0	560			0	0	To provide grant funding to South Oxfordshire Housing Association (SOHA) (a registered provider of social housing), providing 40% contribution towards the cost of securing 4 homes in the Cherwell District to be converted to social housing. Initially, these homes will provide temporary accommodation for homeless households in Cherwell to whom CDC have a legal duty to temporarily accommodate. Longer term they will revert to affordable rented housing let through CDC's housing register should they no longer be required to be used as temporary accommodation. The size/type of the homes agreed in principle for SOHA to purchase are 3 x 2-bedroom houses and 1 x 3-bedroom house. Grant agreement to be put in place with SOHA Autumn 2024. Payment of grant to be made to SOHA Winter/Spring 2024/25
	<b>Wellbeing &amp; Housing</b>	<b>6,530</b>	<b>3,001</b>	<b>152</b>	<b>6,009</b>	<b>165</b>	<b>0</b>	<b>(356)</b>	<b>(356)</b>	
40245	Enable Agile Working	15	0	0	15			0	0	This funding is still intended to be used to purchase the IT hardware required to enable the teams in Regulatory Services to use the case management system whilst 'on-site' carrying out inspection work, etc. The release of the app that will support mobile working continues to be delayed but is progressing. we <b>expect the app to be available early 2025</b>
40333	CCTV Thames Valley Project	250	0	0	250			0	0	Upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project
	<b>Regulatory Services</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Communities</b>	<b>8,760</b>	<b>4,037</b>	<b>624</b>	<b>8,243</b>	<b>165</b>	<b>0</b>	<b>(352)</b>	<b>(352)</b>	
	<b>Capital</b>	<b>17,147</b>	<b>6,063</b>	<b>5,419</b>	<b>16,438</b>	<b>270</b>	<b>0</b>	<b>(438)</b>	<b>(407)</b>	

CHERWELL TOTAL CAPITAL PROJECT EXPENDITURE

CODE	DESCRIPTION	Total 24/25 Project Budget	Forecast	RE-PROFILED BEYOND 2024/25	24/25 Variance	Future Years Budget	Project Total Budget	Project Total forecast	Project Total Variance	Narrative
40139	Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems	84	80	0	(4)	0	84	80	(4)	Works complete
40144	Castle Quay	940	707	0	(233)	1,793	2,733	2,500	(233)	As part of the Castle Quay Development and the regeneration of Banbury, the Council is working closely and in partnership with a number of public and private organisations to repurpose parts of Castle Quay Shopping Centre to deliver a number of complimentary uses enabling the regeneration of Banbury. The underspend results from a cash flow and technical accounting adjustment per the requirements of the CIPFA code on Local Authority Accounting. These costs will instead be recognised as Revenue costs, spread over the life of the project
40167	Horsefair, Banbury	20	20	0	0	0	20	20	0	Works complete
40219	Community Centre - Works	94	94	0	0	0	94	94	0	Design works complete and contractor appointed. Condition report on Museum to be considered and funding sought to rectify a number of elements.
40224	Fairway Flats Refurbishment	13	13	0	0	325	338	338	0	Planning approval has been achieved. Designers are completing the detail design and specification for the solar panels and roof works. We will then need to tender these works as they are over £0.100m. We therefore anticipate works commencing in the new year and the works to continue through to the new financial year, partly due to the need to avoid the worst of the winter / spring weather, whilst carrying out works on a residential building roof space. We have adjusted the spend profile for these works.
40232	Kidlington Leisure Centre - Decarbonisation Works	0	4	0	4	0	0	4	4	Small overspend for retention payment (offset elsewhere)
40239	Bicester East Community Centre	685	736	0	51	0	685	736	51	Overspend due to additional works on resolving public sewers diversion requirement of Thames Water and inaccurate information provided by them in the design stages. These works delayed works on site thus incurring further costs from the main contract works.
40242	H&S Works to Banbury Shopping Arcade	122	17	105	0	0	122	122	0	Works currently in design
40254	Thorpe Lane Depot - Renewal of Electrical Incoming Main	169	169	0	0	0	169	169	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator to install the new sub station, who are engaged. Waiting for dates from the District Network Operator.
40255	Installation of Photovoltaic at CDC Property	79	79	0	0	0	79	79	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q4 the financial year 2024/25.
40263	Kidlington Leisure New Electrical Main	20	20	0	0	0	20	20	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator (DNO) to install the new sub station, who are engaged. Waiting for dates from the DNO. Planned delivery expected to be Q4 2024/25. There are 3 leases and sub leases to be amended before this can proceed.
40264	Sunshine Centre	182	257	0	75	0	182	257	75	Pressure occurred as result of previously unknown but essential works identified during the course of the works.
40279	Spiceball Sports Centre - Solar PV Car Ports	173	173	0	0	0	173	173	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q3/Q4 of the financial year 2024/25
40280	Kidlington Sports Centre - Solar PV Car Ports	137	137	0	0	0	137	137	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Work cannot start until electrical mains installed (dependant on DNO). Planned delivery Q4 2024/25

40281	North Oxfordshire Academy - Solar Panels	18	18	0	0	0	18	18	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40282	Community Centre Solar Panels	108	108	0	0	0	108	108	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery in Q3/Q4 of 24/25. Part of EPC work, community centres will need to agree.
40283	Thorpe Lane - Solar Panels	34	34	0	0	0	34	34	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40284	Thorpe Lane - Heater Replacement (Gas to Electric)	24	24	0	0	0	24	24	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery is Q4 2024/25.
40278	Development of New Land Bicester Depot	85	121	0	36	3,874	3,959	3,995	36	The designers are appointed and Consultation on proposed layouts for the new depot are taking place with user groups. A Planning application is being prepared, however an ecological survey and protected species survey will be required to be submitted with this application and we have been unable to obtain these services, due to high demand for Ecologists, until October. This has resulted in a delay of 4 months to our original programme and consequent re-profiling of the capital budget as the anticipated completion is impacted by the delay to Planning approval.
40316	CDC Office Relocation to Castle Quay	5,146	5,146	0	(0)	0	5,146	5,146	(0)	On target to be delivered in 24/25
40317	Cope Road, Banbury	29	34	0	5	0	29	34	5	Design work completed pending tendering. Contractor now appointed and starts in 4 weeks on site.
40327	Thorpe Place Roofing Works	109	109	0	0	0	109	109	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
<b>Property</b>		<b>8,271</b>	<b>8,099</b>	<b>105</b>	<b>(67)</b>	<b>5,992</b>	<b>14,263</b>	<b>14,196</b>	<b>(67)</b>	
40256	Processing Card Payments & Direct Debits	20	0	0	(20)	0	20	0	(20)	PCI Compliance will be completed once accompanying systems are implemented.
<b>Finance Total</b>		<b>20</b>	<b>0</b>	<b>0</b>	<b>(20)</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>(20)</b>	
40237	Council Website & Digital Service	0	0	0	0	122	122	122	0	Work underway to select a product to form basis of Unified CRM Platform.
40334	Robotic Process Automation Pilot	96	96	0	0	36	132	132	0	
40326	Digital Futures Programme (Business Cases Required)	0	0	0	0	217	217	217	0	New digital futures budget
<b>ICT</b>		<b>96</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>375</b>	<b>471</b>	<b>471</b>	<b>0</b>	
<b>Resources &amp; Transformation</b>		<b>8,387</b>	<b>8,195</b>	<b>105</b>	<b>(87)</b>	<b>6,367</b>	<b>14,754</b>	<b>14,667</b>	<b>(87)</b>	
40062	East West Railways	30	30	0	0	4,248	4,278	4,278	0	The capital fund has been set up to enable the Council's costs to be recharged when responding to enquiries and regulatory applications, involving for example environmental and land drainage matters, made in connection with the East West Railways project. This is in partnership with England's Economic Heartland. The Digital Enhancement Project is a small element of CDC's commitment, involving the transfer of funds in four stages to reflect Network Rail's delivery of the digital infrastructure. Final invoice expected to be received by the end of Q3 once work is completed
40286	Transforming Market Square Bicester	180	180	0	0	4,055	4,235	4,235	0	Market Square study to be completed in 2024/25, An engagement event for the business sector was held in July and prompted clarification of the project's objectives. Further engagement events to gather input from both the business sector and local community groups are scheduled for November. Final drawings will be available by February 2025 for approval. Procurement of contractor and works to begin in 25/26, works aim to be completed 26/27.
40287	UK Shared Prosperity Fund (UK SPF) Year Two Investment Plan Programme	162	162	0	0	0	162	162	0	UKSPF capital grant will be fully spent in 2024/25 on the following: £90k Improvements to town centres & high streets £70k Community & neighbourhood infrastructure £2k improvements to local green spaces £50k contribution to floodlights at Whitelands Sport ground which is shown in cost centre Whiteland Farm Sports ground.
40288	UKSPF Rural Fund	408	408	0	(0)	0	408	408	(0)	UKSPF Rural Fund (REPF capital grant) will be fully spent in 2024/25: £20k - creation and improvements to local rural green spaces £67k - active travel enhancements to the local rural area £321k - capital grants for micro and small enterprises in rural areas.
<b>Growth &amp; Economy</b>		<b>780</b>	<b>780</b>	<b>0</b>	<b>0</b>	<b>8,303</b>	<b>9,083</b>	<b>9,083</b>	<b>0</b>	
40028	Vehicle Replacement Programme	1,073	1,073	0	0	5,331	6,404	6,404	0	Anticipating full spend in 2024/25.
40187	On Street Recycling Bins	18	18	0	0	0	18	18	0	Anticipating full spend in 2024/25.

40216	Street Scene Furniture and Fencing project	15	15	0	0	0	15	15	0	Anticipating full spend in 2024/25.
40218	Depot Fuel System Renewal	0	0	0	0	35	35	35	0	Budget reprofiled in to 2025/26.
40222	Burnehyll- Bicester Country Park	10	10	0	0	114	124	124	0	Anticipating full spend in 2024/25.
40258	Kidlington Public Convenience Refurbishment	0	0	0	0	90	90	90	0	Budget reprofiled in to 2025/26.
40259	Market Equipment Replacement	15	15	0	0	0	15	15	0	Anticipating full spend in quarter 2 of 2024/25.
40291	New Commercial Waste IT System	25	25	0	0	0	25	25	0	Anticipating full spend in 2024/25.
40320	Net Zero	0	0	0	0	625	625	625	0	
40321	Landscape Software Upgrade	0	0	0	0	25	25	25	0	Anticipating full spend in 2024/25.
40322	Street Cleansing IT System	0	0	0	0	25	25	25	0	Anticipating full spend in 2024/25.
40331	Additional Commercial Waste Containers	29	33	0	4	25	54	58	4	Anticipating full spend in 2024/25.
<b>Environmental</b>		<b>1,185</b>	<b>1,189</b>	<b>0</b>	<b>4</b>	<b>6,270</b>	<b>7,455</b>	<b>7,459</b>	<b>4</b>	
40019	Bicester Leisure Centre Extension	0	0	0	0	79	79	79	0	The current budget is for preparatory works to identify the business case for operation ahead of S106 monies coming in from developments. Budget requires reprofiling as scheme is outlined for build in 2027-28
40083	Disabled Facilities Grants	1,200	1,200	0	0	5,140	6,340	6,340	0	Full spend anticipated
40084	Discretionary Grants Domestic Properties	150	150	0	0	450	600	600	0	Full spend anticipated
40160	Housing Services - capital	168	168	0	0	0	168	168	0	Forecasting in line with budget
40251	Longford Park Art	0	0	0	0	45	45	45	0	Artist will complete their commissions once the parkland has been handed over. This is dependent on the development reaching the required standard.
40262	Town Centre House Purchase and Repair	2,880	2,524	0	(356)	0	2,880	2,524	(356)	Some delays resulting in later completion but still due to complete in 2024/25
40294	S106 - Ambrosden Community Facility Project	20	20	0	0	0	20	20	0	Parish Council has a variety of projects they are looking to increase capacity at the village hall.
40295	S106 - Ambrosden Indoor Sport Project	65	0	65	0	0	65	65	0	Awaiting new project details. Request to reprofile to 2025-26
40296	S106 - Ambrosden Outdoor Sports	0	0	0	0	130	130	130	0	Site to be confirmed before project can move forward therefore reprofiled beyond 2024/25
40297	S106 - Ardley & Fewcott Play Area Project	15	15	0	0	0	15	15	0	Bench and play tunnel project approved, all paperwork completed and signed off, project delivery underway.
40298	S106 - Ardley & Fewcott Village Hall Project	3	3	0	0	0	3	3	0	Project details for replacement windows received. S106 spend approved.
40300	S106 - Bicester Leisure Centre Extension	0	0	0	0	1,154	1,154	1,154	0	Initial stages of feasibility have been completed with high level costings received to deliver the project. Further stages required including detailed business case. Re-profiled beyond 2024-25 to when S106 funding is received and fully available.
40301	S106 - Graven Hill Outdoor Sport Project	52	52	0	0	0	52	52	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions to take place
40303	S106 - Hanwell Fields Community Centre Projects	180	180	0	0	0	180	180	0	S106 funding is allocated to Hanwell Fields Community Centre to enhance the existing facility with the intention of increasing opportunities for residents to take part in activities. This project is centred around the options for putting in a mezzanine floor in the current main hall area to give a split level facility. Currently working with Property Team around whether this is feasible and affordable with some cost estimates. Initial design proposals provided (to be discussed as part of design team meetings) Outline costs provided, however review and update of designs will result in amended costs. Preferred option being explored
40304	S106 - Hook Norton Sport And Social Club Project	0	0	0	0	80	80	80	0	The scale and scope of the project is yet to be confirmed and therefore reprofiled to 2025/26
40305	S106 - Horley Cricket Club Pavilion Project	0	0	0	0	110	110	110	0	The project is for improvements and enhancements to the Horley Cricket Club Pavilion. There have been contractors on site to price up the works, however nothing will happen until post September because of cricket season.
40307	S106 - Kidlington & Gosford Leisure Centre	0	0	0	0	20	20	20	0	No detailed projects as yet therefore S106 funding to be reprofiled beyond 2024-25
40308	S106 - Milton Road Community Facility and Sports Pitch Project	100	100	0	0	371	471	471	0	CDC hold the £471k of s106 for the Parish Council who are seeking additional grant funding from other sources to increase what they are aiming to deliver on
40310	S106 - Spiceball Leisure Centre Improvements	14	14	0	0	0	14	14	0	Options are being considered

40311	S106 - The Hill Improvements Project	0	0	0	0	50	50	50	0	Awaiting details of projects funded by S106 funding already received, therefore budget request to reprofile beyond 2024/25
40312	S106 - Whitelands Farm Sports Ground (Pedestrian crossing and various works)	132	132	0	0	0	132	132	0	Awaiting confirmation of how the pedestrian crossing is to be delivered. Project to be delivered upon in 2024/25
40313	S106 - Woodgreen Leisure Centre Improvements	141	141	0	0	0	141	141	0	Improvements planned to the Swimming Pool Changing Rooms. Expected to complete on works during February/March 2025. <b>Quotations expected by 11th December</b>
40314	S106 - Deddington Parish Council Projects	67	67	0	0	0	67	67	0	To be spent on the Windmill Community Centre car park lighting project - project spend approved and delivery underway.
40315	S106 - Longford Park Sport Pitches	10	10	0	0	0	10	10	0	Maintenance cost for the pitches and pavilion
40319	Local Authority Housing Fund R2	335	335	0	0	0	335	335	0	Grant agreements have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward for clients within resettlement scheme. Second and final payment of £100k to Sanctuary Housing <b>due in the next week</b> . £56k remaining for floor coverings which Sanctuary will also deliver, some funds may remain at then of the project.
40323	NOA 3G Pitch Development	0	0	0	0	1,600	1,600	1,600	0	Due to proposed alternative location of 3G Pitch, the progression to delivery will be dependent on a number of factors. Whilst unlikely there will be any spend in 2024/25 there may be some set up costs should delivery stage be achieved before year end
40324	Development of Activity Play Zones	162	162	0	0	0	162	162	0	Application process for Football Foundation Funding has been completed and working with Football Foundation and Town Council on project delivery. Grant application has been accepted by the Football Foundation. Subject to Planning Permission works likely to commence early to mid 2025. Projects identified in Princess Diana Park and Chandos Close. Planning permission has now been submitted
40325	Graven Hill Community and Infrastructure Projects	80	80	0	0	0	80	80	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions
40328	S106 – Windmill Community and Sports Centre Tennis Courts	51	51	0	0	0	51	51	0	Mini tennis court project underway and full spend anticipated in 2024/25
40329	Spiceball Leisure Centre Structural Beams	100	0	100	0	0	100	100	0	Works to be deferred until December 2025
40330	Replacement of the Sports Hall Roof at Bicester Leisure Centre	45	45	0	0	0	45	45	0	After receiving the condition survey report into the roof that gave options to extend the lifespan by 5 to 10 years it was agreed to take this option which fell within the budget allocation, rather than a new complete roof which would require a request for additional funding. Tender returns required for 30th October. Works now anticipated November/December 2024. <b>Contract awarded for the works - completion expected Jan 25</b>
40332	S106 - grant funded Affordable Accommodation	560	560	0	0	0	560	560	0	To provide grant funding to South Oxfordshire Housing Association (SOHA) (a registered provider of social housing), providing 40% contribution towards the cost of securing 4 homes in the Cherwell District to be converted to social housing. Initially, these homes will provide temporary accommodation for homeless households in Cherwell to whom CDC have a legal duty to temporarily accommodate. Longer term they will revert to affordable rented housing let through CDC's housing register should they no longer be required to be used as temporary accommodation. The size/type of the homes agreed in principle for SOHA to purchase are 3 x 2-bedroom houses and 1 x 3-bedroom house. Grant agreement to be put in place with SOHA Autumn 2024. Payment of grant to be made to SOHA Winter/Spring 2024/25
<b>Wellbeing &amp; Housing</b>		<b>6,530</b>	<b>6,009</b>	<b>165</b>	<b>(356)</b>	<b>9,229</b>	<b>15,759</b>	<b>15,403</b>	<b>(356)</b>	
40245	Enable Agile Working	15	15	0	0	0	15	15	0	This funding is still intended to be used to purchase the IT hardware required to enable the teams in Regulatory Services to use the case management system whilst 'on-site' carrying out inspection work, etc. The release of the app that will support mobile working continues to be delayed but is progressing. we expect the app to be available early 2025
40333	CCTV Thames Valley Project	250	250	0	0	0	250	250	0	Upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project
<b>Regulatory Services</b>		<b>265</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>265</b>	<b>265</b>	<b>0</b>	
<b>Communities</b>		<b>8,760</b>	<b>8,243</b>	<b>165</b>	<b>(352)</b>	<b>23,802</b>	<b>32,562</b>	<b>32,210</b>	<b>(352)</b>	
<b>Capital Total</b>		<b>17,147</b>	<b>16,438</b>	<b>270</b>	<b>(438)</b>	<b>30,169</b>	<b>47,316</b>	<b>46,877</b>	<b>(438)</b>	

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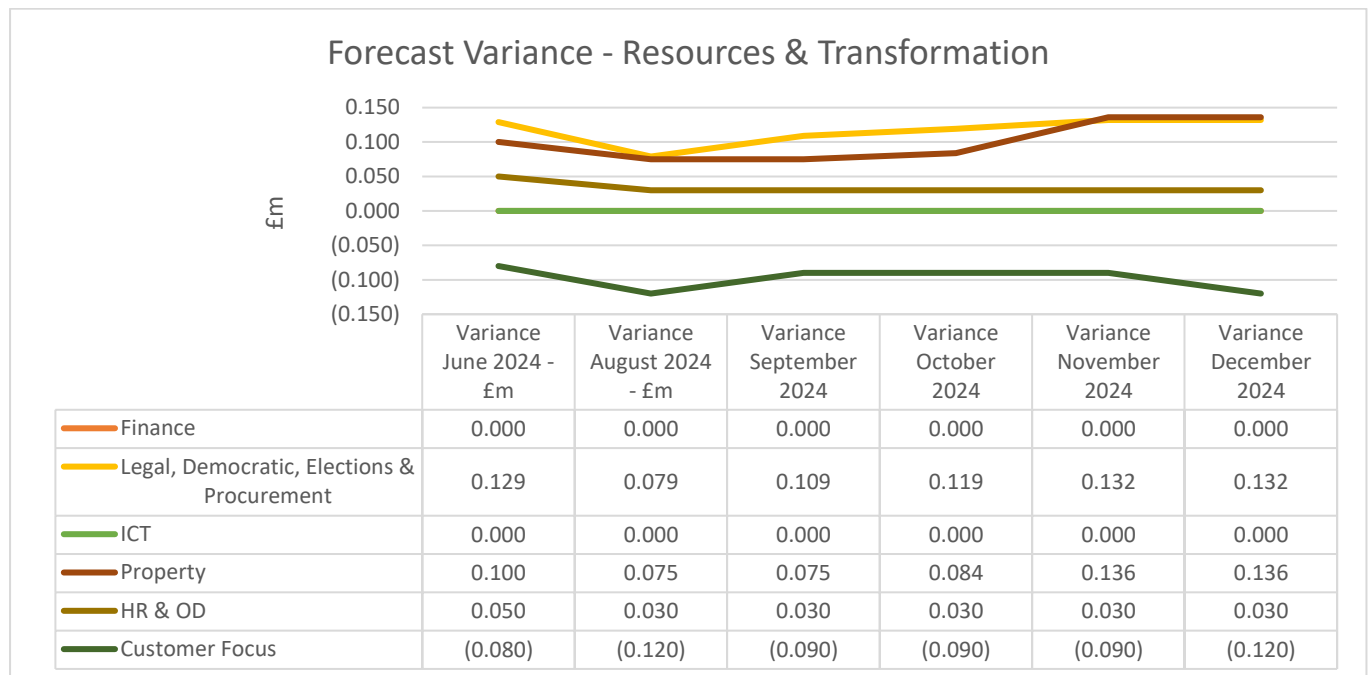
## Appendix 2 - Report Details – Additional Revenue narrative

### Resources & Transformation

#### Revenue:

Resources & Transformation are forecasting £0.178m overspend against a budget of £8.297m (2.1%).

The service is keeping spend tightly under control, with constant action being taken to mitigate against increased costs.




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#### Finance

Variation  
£0.000m

Finance is forecasting in line with budget.

Variation to  
November's Forecast  
£0.000m

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Legal, Democratic,  
Elections &  
Procurement

Variation  
£0.132m  
Overspend

There is a continued need to provide legal advice to officers and members in relation to litigation, information governance, planning and general case load. Most of the work in these areas is funded through engaging locum lawyers and other professional staff. The service is also covering maternity leave and case load accumulated due to key staff being on leave.

The Monitoring Officer is responsible for securing appropriate staff and suitable legal advice, investigating and reporting on anything the Council does that has the potential to be an illegal action or investigating and reporting on any action that might count as maladministration.

Variation to  
November's Forecast  
£0.000m

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ICT

Variation  
£0.000m overspend

IT are forecasting to be within budget with small overspends in supplies and services being offset by an underspend in salaries to be adjusted now that budgets are realigned for Digital and Innovation.

Variation to  
November's Forecast  
£0.000m

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Property

Variation  
£0.136m

The £0.136m overspend is due to the following: -  
£0.100m overspend at CQ remains unchanged and is due to void costs of holding vacant units and unscheduled necessary expenditure for car park lighting and other maintenance costs. Work to review contracts and market void units is continuing with the impact of reducing the overspend as the year progresses. There have been some

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positive movements achieved through the reduction of utility expenditure forecasts.

(£0.008m) underspend in Property because of an underspend due to vacancies that were not filled until November, admin charges generating an income, improved income from rent reviews and lease renewals and reduced repair and maintenance costs. This underspend has been largely offset by an overspend in repair and maintenance across the service

£0.044m overspend in car parks (due to various small overspends across the service, including electricity and insurance expenses)

Variation to  
November's Forecast  
£0.000m

#### Customer Focus

Variation (£0.120m) underspend Customer Focus is forecasting an underspend of (£0.120m) at year end. The bulk of this underspend is from vacancies being held.

Variation to November's Forecast (£0.030m) Improvement in land charges income projection and recruitment to vacant posts postponed to Q4 24/25.

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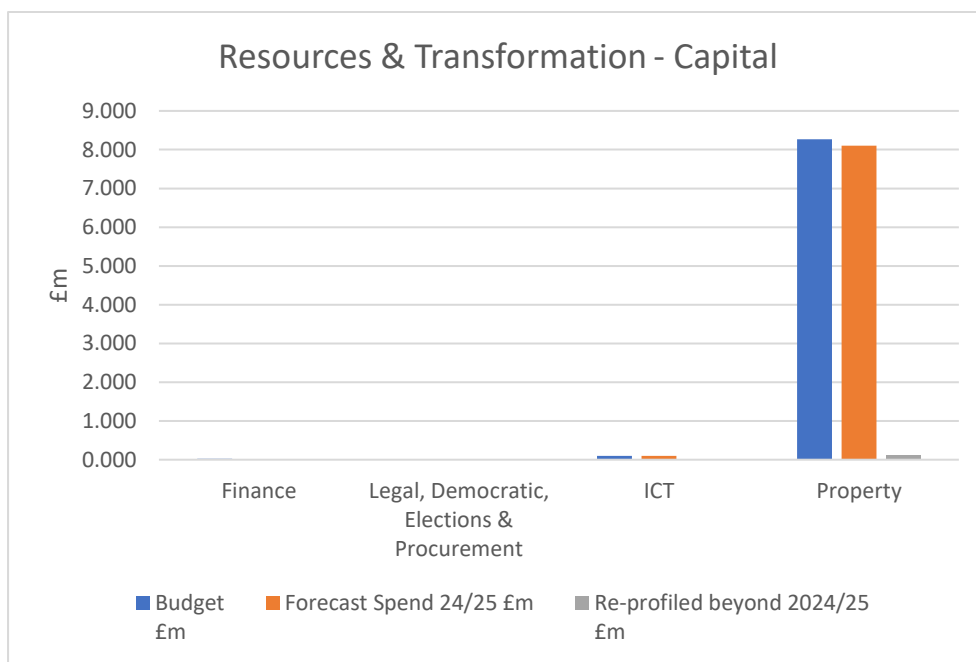
#### HR & OD

Variations £0.030m Overspend Implementation of the managed payroll system has proven more economical and offered more resilience than the in-house service, however there is an anticipated overspend of £0.050m as a result of the implementation which the service is looking to mitigate with efficiencies within the HR budget. The current forecast is £0.030m overspend.

Variation to  
November's Forecast  
(£0.000m)

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## Capital:



Service	Budget £m	Forecast Spend 24/25 £m	Re-profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Finance	0.020	0.000	0.000	(0.020)	0.000
Legal, Democratic, Elections & Procurement	0.000	0.000	0.000	0.000	0.000
ICT	0.096	0.096	0.000	0.000	0.000
Property	8.271	8.099	0.105	(0.067)	(0.056)
<b>Total</b>	<b>8.387</b>	<b>8.195</b>	<b>0.105</b>	<b>(0.087)</b>	<b>(0.056)</b>

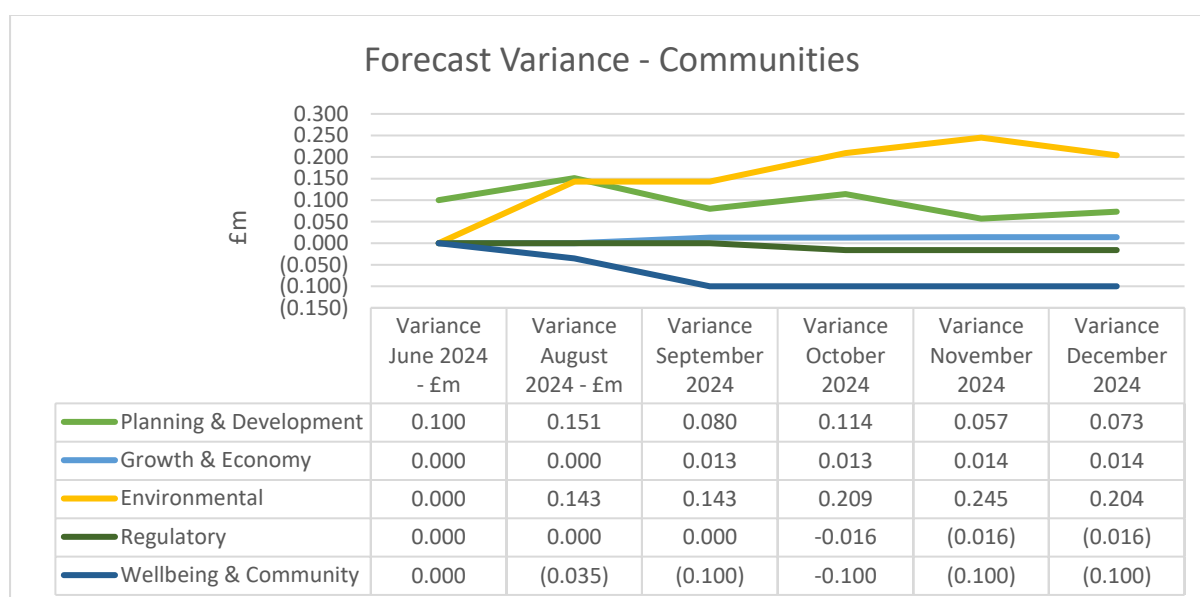
For detailed explanation and variances please see appendix 1.

## Communities

### Revenue:

Communities are forecasting a £0.175m overspend against a budget of £12.842m, (1.4%).

With a number of pressures emerging in the forecast to year end, the directorate leadership team has carried out a review of pressures and mitigations to contain across the Communities directorate in so far as possible. This has substantially reduced the forecast pressures to year end and will be closely monitored month by month to track progress and for any further changes.




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### Planning & Development

Variation  
£0.073m  
overspend

Planning and Development is forecasting an overspend of £0.073m.

Development management has a forecast overspend of £0.037m. This includes a lower forecast for planning application fees for the year but higher expected income from Planning Performance Agreements (PPAs).

Planning Policy, Conservation & Design is essentially forecasting to budget (an underspend of (£0.003m)).

Building Control is forecasting an overspend of £0.037m due mainly to lower income expectations and necessary agency costs.

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Variation to  
November's Forecast  
£0.016m

The main changes since last month are relating to consultancy costs in Planning Policy £0.020m and other small variances. Overall, the net change is £0.016m.  
There is active monitoring of costs relative to income to continue to put downward pressure on the forecast overspend.

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#### Growth & Economy

Variation  
£0.014m overspend

Growth and Economy are predicting a £0.014m overspend. Delivery continues in relation to the Shared Prosperity Funding commitments, alongside the Bicester Garden Town programme and work in Banbury. Additional temporary resource has been secured for the development of a programme for Kidlington and to provide interim project management capacity.

Variation to  
November's Forecast  
£0.000m

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#### Environmental

Variation  
£0.204m overspend

The forecasted pressure of £0.204m within Environmental Services is primarily due to staffing pressures and agency costs within Waste and Recycling, this is being closely monitored and managed.  
An overspend of £0.116m has arisen due to general vehicle maintenance expenses.

Variation to  
November's Forecast  
(£0.041m)

The on-month movement from November's reporting is primarily due to vehicle maintenance expenses.

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The request for the £0.200m transfer from market risk reserve to cover the gate fees overspend has now been actioned.

In addition to £0.026m increase in required vehicle repairs and equipment, £0.017m in employee costs; primarily an increase in agency staff and medical fees to cover long term sickness. An increase of £0.017m in disposal charges due to higher than anticipated tonnage collected.

A reduction in bulky waste income has been offset by an increase in recycling credits income and a reduction in fuel costs of (£0.010m) along with further small overspends across the service.

The service is looking at all options to mitigate the overspend including additional non-recruitment to vacant posts, close working with Human Resources regarding long term sickness, generating additional and progressing existing income streams and closer joint working and contracts with other Oxfordshire councils and the treatment of vehicle parts as stock.

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#### Regulatory

Variation  
(£0.016m) Underspend

Regulatory Services and Community Safety are forecasting a (£0.016m) underspend – this is due to savings in staffing costs as some posts remain unfilled following the department restructure.

Variation to  
November's Forecast  
£0.000

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#### Wellbeing & Housing

Variation  
(£0.100m) underspend

The services continue to actively manage pressures arising from operating front line services and flexing programme delivery, however pressures on finances are increasing on a range of activities but to date we have managed to contain them.

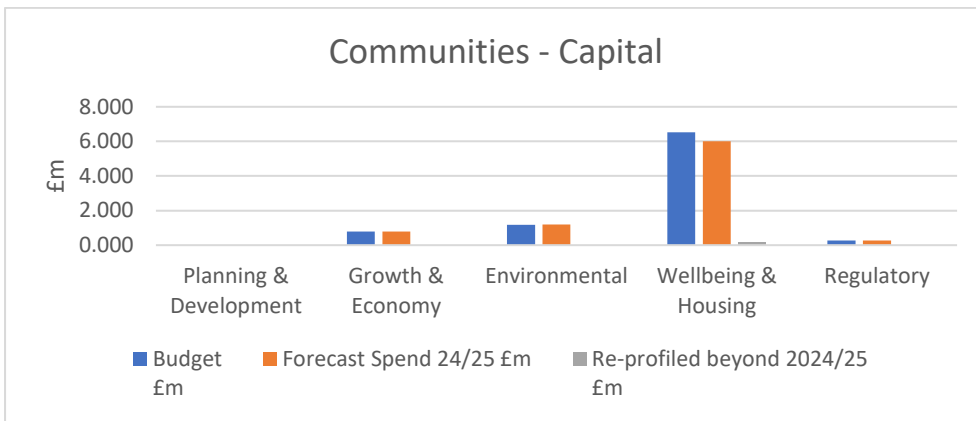
Variation to  
November's Forecast  
(£0.000m)

Pressures have been defrayed through operational efficiency and effective use of grants. Continued effort to redress these balances are being taken by rescheduling some activity and

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reducing developmental expenditure in core budgets.

**Capital:**

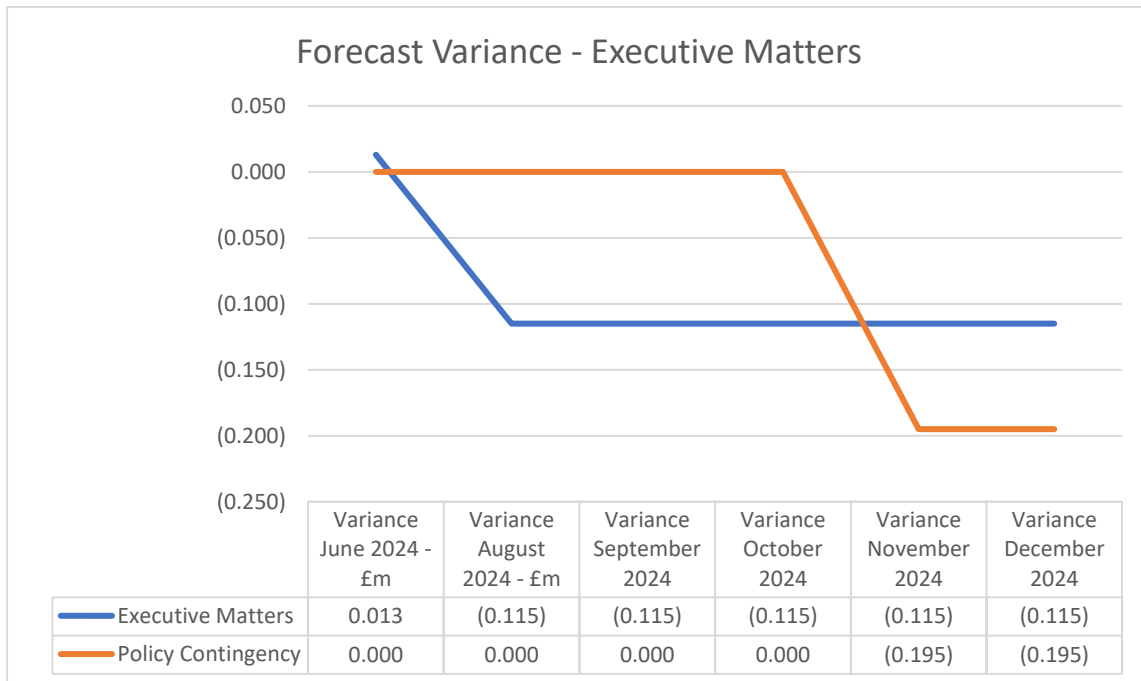


Service	Budget £m	Forecast Spend 24/25 £m	Re-profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Planning & Development	0.000	0.000	0.000	0.000	0.000
Growth & Economy	0.780	0.780	0.000	0.000	0.000
Environmental	1.185	1.189	0.000	0.004	0.004
Wellbeing & Housing	6.530	6.009	0.165	(0.356)	(0.356)
Regulatory	0.265	0.265	0.000	0.000	0.000
<b>Total</b>	<b>8.760</b>	<b>8.243</b>	<b>0.165</b>	<b>(0.352)</b>	<b>(0.352)</b>

For detailed explanation and variances please see appendix 1.



## Executive Matters



## Revenue:

Executive Matters is reporting a (£0.115m) underspend against the budget of £4.293m (-2.7%).

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### Executive Matters

Variation (£0.115m) underspend      Executive Matters are forecasting an over recovery of net interest of (£0.115m).

Variation                      to  
November's Forecast  
(£0.000m)

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## **Policy Contingency**

Policy Contingency is forecasting an underspend of (£0.195m) against a budget of £2.430m, (-8.0%)

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### Policy Contingency

Variation  
(£0.195m) Underspend

Policy Contingency are currently forecasting an underspend of (£0.195). This relates to the ability to release contingency now that the pay award has been agreed for 2024/25.

Variation to  
November's Forecast  
(£0.000m)

Due to reprofiling of capital projects within the programme this has resulted in an underspend of (£1.600m) which is proposed to be moved to the Projects Reserve as part of this month's reporting. Further detail is held within appendix 5.

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## Appendix 3 - Virement Summary

### Virement Movement

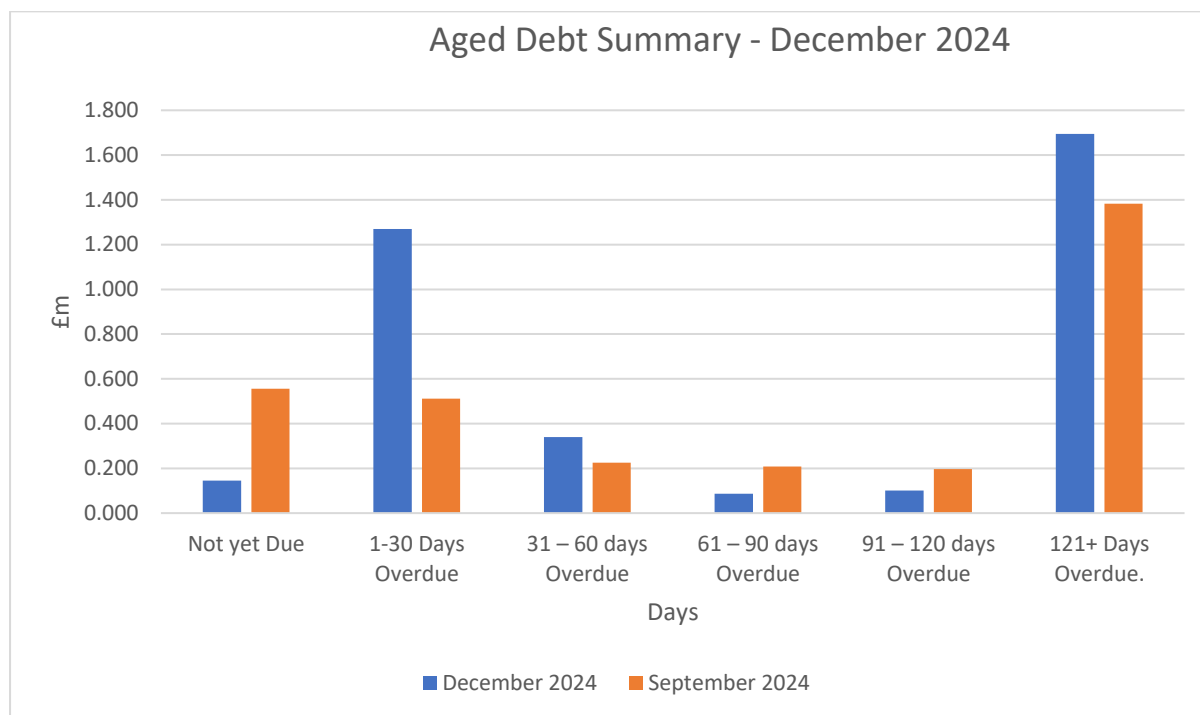
This table shows the movement in Net Budget from November 2024 to December 2024.

<b>Virements - Movement in Net Budget</b>	<b>£m</b>
Directorate Net Budget - November 2024	18.891
Directorate Net Budget - December 2024	20.964
<b>Movement</b>	<b>2.073</b>

<b>Breakdown of Movements</b>	<b>£m</b>
Redundancy costs funded from Policy Contingency - IT	(£0.189)
Redundancy costs funded from Policy Contingency - Environmental Services	(£0.085)
24/25 Pay Award from Policy Contingency	(£1.099)
Use of Policy contingency to mitigate gate fees	(£0.200)
Use of Policy Contingency for the cost of appeals	(£0.500)
<b>Total</b>	<b>(2.073)</b>

## Aged Debt Summary

The below graph shows the movement in sundry aged debt as at the end of December 2024.



The financial regulations make provision for writing off debts that are bad, uneconomical to collect or irrecoverable. The Council maintains a number of bad debt provisions in the anticipation that debts will become bad and these once agreed are charged to the relevant provision or cost centre.

There is a provision within the council for sundry bad debt totalling £0.938m that is sufficient and by writing off the amount of debt mentioned in this report will not cause the provision to be exceeded. This provision is reviewed on a regular basis to ensure that we have sufficient within it.

### Aged Debt Write Off Summary:

	£m
Sundry Debts previously written off	0.305
Sundry Debts written off in December 2024 under £0.005m details in Appendix 6	0.003
Sundry Debts over £0.005m to be written off via committee details in Appendix 6	0.107
<b>Total write offs in financial year 2024/25</b>	<b>0.415</b>

### Housing Benefit Write off Summary:

	£m
Housing Benefit previously written off	0.035

Housing Benefit Overpayments to be written off via committee approval, details in Appendix 6	0.020
Housing Benefit Overpayments due to written off in February 2025 under S151 Delegation	0.000
<b>Total write offs in financial year 2024/2025</b>	<b>0.055</b>

**Council Tax Write off Summary:**

	£m
Council Tax previously written off	0.194
Council Tax to be written off via Committee Approval details in Appendix 6	0.015
Council Tax due to written off in February 2025 under S151 Delegation	0.102
<b>Total write offs in financial year 2024/2025</b>	<b>0.311</b>

**Non-Domestic Rates Write off Summary:**

	£m
Non-Domestic Rates previously written off	0.141
Non-Domestic Rates written off via Committee Approval, details in Appendix 6	0.107
Non-Domestic Rates due to written off in February 2025 under S151 Delegation	0.093
<b>Total write offs in financial year 2024/2025</b>	<b>0.341</b>

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## Appendix 4 - Funding for 2024/25

Specific Funding received since budget was set:

Dept.	Grant Name	Funding
		£
DLUHC	UK Shared Prosperity Fund	(£0.658)
DLUHC	Homelessness Prevention Grant	(£0.763)
DLUHC	Electoral Integrity Programme New Burdens Funding	(£0.050)
DLUHC	Rough Sleeping Initiative	(£0.271)
DLUHC	Domestic Abuse Grant	(£0.037)
DLUHC	Redmond Review Implementation	(£0.024)
DLUHC	Tenant Satisfaction Measures New Burdens	(£0.005)
DLUHC	Local Authority Housing Fund Round 3	(£0.005)
Home Office	Syrian Resettlement Scheme	(£0.135)
Home Office	Afghan Relocations and Assistance Policy	(£1.723)
Home Office	Young Women and Girls Funding	(£0.021)
DSIT	Innovate UK	(£0.005)
		<b>(£3.697)</b>

Grants included as part of Budget setting:

Grant Name	£m
Homeless Prevention Grant	(0.517)
Afghan Resettlement Scheme	(0.244)
Syrian Refugee Initiative	(0.183)
Ukrainian Refugees Resettling in the UK	(0.417)
Asylum Seeker Dispersal Grant	(0.029)
<b>Chief Executive Total</b>	<b>(1.391)</b>
UK Shared Prosperity Fund	(0.829)
<b>Communities Total</b>	<b>(0.829)</b>
NNDR Cost of Collection Allowance	(0.231)
Rent Allowances	(25.004)
<b>Resources Total</b>	<b>(25.235)</b>
	<b>(27.455)</b>
Funding Guarantee Grant	(2.839)
Services Grant	(0.154)
<b>Corporate Total</b>	<b>(2.993)</b>
	<b>(30.448)</b>
Business Rates Retained Scheme	(9.647)
New Homes Bonus	(1.375)
Revenue Support Grant	(0.328)
<b>Funding Total</b>	<b>(11.350)</b>
<b>Government Grants Grand Total</b>	<b>(41.798)</b>

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## Appendix 5 - Reserves and Grant Funding

### Uses of/ (Contributions to) Reserves

#### Specific requests

Directorate	Type	Description	Reason	Amount £m
Resources	Earmarked	Transformation Reserve Request	To fund the transformation ongoing projects across the council.	0.120
Resources	Earmarked	Projects Reserve	To move unspent MRP to the Projects Reserve	(1.600)
<b>Total Earmarked Reserves</b>				<b>(1.480)</b>
Communities	Grant	Homelessness Prevention Grant	To fund the ongoing temporary accommodation costs and also the hardship prevention discretionary costs	0.164
<b>Total Ringfenced Grants</b>				<b>0.164</b>

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## Housing that meets your needs - KPI's 2024-2025

Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G	YTD Actual	YTD Target	YTD R.A.G
BP1.2.01 Number of Homeless Households living in Temporary Accommodation (TA)	Cllr N Cotter	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Smaller Is Better	77	45	▲	74	45	▲
<p><b>Commentary</b></p> <p>There were 77 households living in temporary accommodation at the end of quarter 3. The numbers within temporary accommodation therefore remain high and in excess of the target number. The composition of those living in temporary accommodation remains similar to the previous quarter. At the end of Q3, there were 80 children in temporary accommodation (48 under the age of 10 and 32 over the age of 10).</p> <p>This is a trend being observed nationally, target for this KPI will be reviewed for the new financial year to ensure it reflects the current local and national context whilst remaining ambitious.</p>									
BP1.2.04 No of affordable homes delivered	Cllr N Cotter	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Bigger Is Better	38	50	▲	192	150	★
<p><b>Commentary</b></p> <p>The 38 affordable homes delivered this quarter brings the total for the year to 192, ahead of the YTD target of 150. Of the 38 homes, 15 were Social Rent homes, 13 Affordable Rent, 7 were Shared Ownership and 3 were Discount Market Sale.</p>									
BP1.2.05 % of Homelessness cases successfully prevented rather than relief/main duty being applied	Cllr N Cotter	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Bigger Is Better	63.00%	60.00%	★	68.33%	60.00%	★
<p><b>Commentary</b></p> <p>At the end of Q3 we had successfully prevented homelessness in 62 cases. A slight decrease on the previous quarter which was recorded at 64% (67 cases). 20 of these cases were made final offers to the private rented sector.</p>									

Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G	YTD Actual	YTD Target	YTD R.A.G
BP1.2.06 Average time taken to process Housing Benefit New Claims and council tax reduction (Days)	Cllr L McLean	<ul style="list-style-type: none"> <li>■ Michael Furness</li> <li>■ Stephen Hinds</li> </ul>	Smaller Is Better	11	18	★	12	18	★
<b>Commentary</b> We continue to monitor the performance in this area									
BP1.2.07 Average time taken to process Housing Benefit Change Events & council tax reduction (Days)	Cllr L McLean	<ul style="list-style-type: none"> <li>■ Michael Furness</li> <li>■ Stephen Hinds</li> </ul>	Smaller Is Better	2	8	★	3	8	★
<b>Commentary</b> We continue to monitor the performance in this area									
BP1.2.08 % of Major Planning Applications determined to National Indicator	Cllr J Conway	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Bigger Is Better	100.0%	60.0%	★	86.0%	60.0%	★
<b>Commentary</b> 17 Major Planning Applications were determined during Q3 2024/25, all (100%) of which were determined within the National Indicator target or agreed timeframe.									
BP1.2.09 % of Non-Major Planning Applications determined to National Indicator	Cllr J Conway	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Bigger Is Better	89.6%	70.0%	★	86.7%	70.0%	★
<b>Commentary</b> 231 Non-Major Planning Applications were determined during Q3 2024/25, 207 of them within National Indicator target or agreed timeframe.									

Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G	YTD Actual	YTD Target	YTD R.A.G
BP1.2.10 % of Major Applications overturned at appeal	Cllr J Conway	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Smaller Is Better	0.0%	10.0%	★	11.0%	10.0%	●
<b>Commentary</b> No Major Planning Application decisions were overturned at Appeal by the Planning Inspectorate during Q3 2024/25. The national target is that no more than 10% of the Council's decisions on major planning applications should be overturned at appeal. There were no overturns during Q3. The YTD is 11% (amber). As previously reported the return for Q1 was 18.8% as three decisions out of 16 were overturned at appeal. The Q2 return was 14.3% (2 out of 14 decisions). This emphasises the importance of planning decisions to be as robust and defensible as possible. It is recognised that a small number of appeal decisions can significantly affect the return and matters of planning judgement can be finely balanced. Nevertheless, the Development Management team is working to ensure that overturns at appeal are as low as possible and will continue to liaise closely with the Portfolio Holder for Planning and Development Management and the Chair of Planning Committee.									
BP1.2.11 % of Non-Major Applications overturned at appeal	Cllr J Conway	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Smaller Is Better	2.2%	10.0%	★	1.4%	10.0%	★
<b>Commentary</b> 5 (2.16%) of Non-Major Planning Application decisions were overturned at Appeal by the Planning Inspectorate during Q3 2024/25, from a total of 231 applications processed during the quarter.									
BP1.2.12 Average time taken for new applications to be responded to within 15 working days	Cllr N Cotter	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Smaller Is Better	8	15	★	10	15	★
<b>Commentary</b> An average of 8 working days to respond to new housing register applications									
BP1.2.14 % of BC full plans assessed within 5 weeks (or longer with applicant's agreement)	Cllr J Conway	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tony Brummell</li> </ul>	Bigger Is Better	87.50%	95.00%	●	90.80%	95.00%	●
<b>Commentary</b> The quarterly figures to date have been Q1 73/79 within target = 92.4%   Q2 62/67 within target = 92.5%   Q3 56/64 slightly behind target = 87.5%, reporting year to date at 191/210 - 90.8%, around 4% behind target. The under performance has been recognised, and resource reconfigured so recovery of performance is prioritised. Where in individual instances we have failed to achieve the 25 per day (or with agreed extension) target time, we have negotiated outcomes such that no work has started on site that is not compliant. The resource to achieve the target will continue to be prioritised over other activities.									

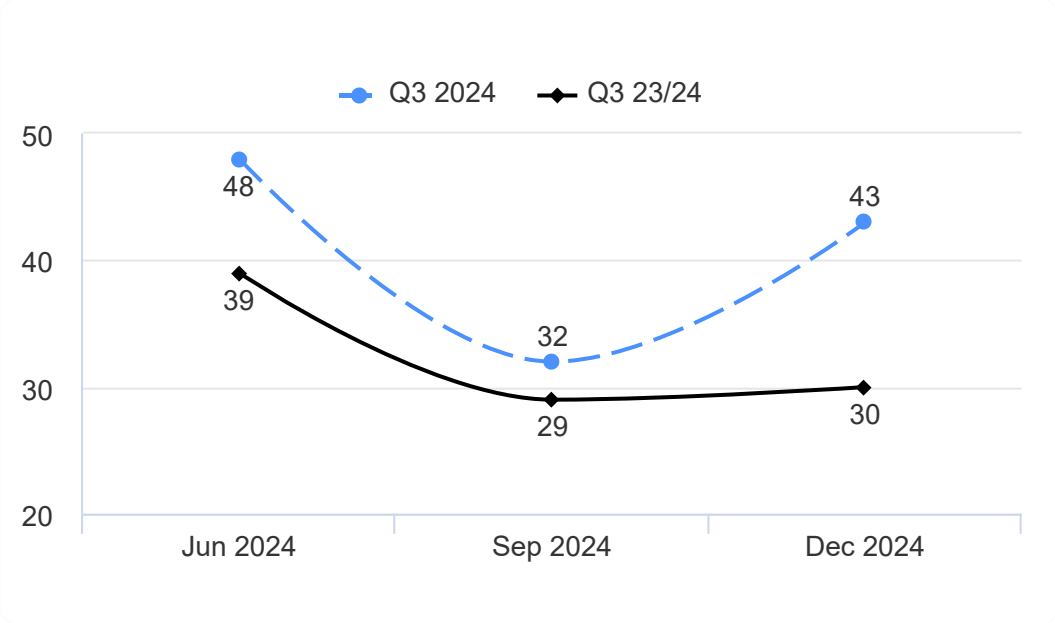
Please note in all the charts below the blue line represents the current performance and the black line the previous financial year 2023-24

BP1.2.03 Homes improved through enforcement action

Another busy quarter for the Housing Standards Team, with 43 homes improved following formal or substantial informal enforcement action. Of those 43 cases, 11 (25.5%) related to damp and mould.

Commentary

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Supporting environmental sustainability - KPIs 2024-2025

Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G	YTD Actual	YTD Target	YTD R.A.G
BP2.2.01 % Waste Recycled & Composted	Cllr I Middleton	<ul style="list-style-type: none"> <li>▪ Ed Potter</li> <li>▪ Ian Boll</li> </ul>	Bigger Is Better	49.16%	54.00%	●	53.22%	54.00%	★
<p><b>Commentary</b> The recycling % is down by 2.1% compared to last year due to over 1,000 tonnes less of compostable waste.</p>									
BP2.2.03 % of Climate Action Plan delivering to target	Cllr D Hingley	<ul style="list-style-type: none"> <li>▪ Ian Boll</li> <li>▪ Jo Miskin</li> </ul>	Bigger Is Better	66.67%	66.00%	★	63.24%	66.00%	★
<p><b>Commentary</b> In the Q3, out of total 126 Climate Actions, 107 actions were On-going, 15 actions were On-hold, and 4 actions were got Completed. The actions were further marked as per their RAG ratings for Q3, and out of total 126 Climate Actions, 84 actions were in Green, 27 were in Amber and 15 actions were in Red. In this quarter, we've submitted the PSDS 4 bid for four CDC buildings including Leisure Centres. We have evaluated the Local Area Energy Planning (LAEP) tenders alongside with OCC and other neighbouring Local Authorities and OCC has now awarded the contract to the successful bidder. We'll be having Mobilisation meeting with the LAEP consultant in early January and set the agenda for upcoming works in the Phase 1 of the LAEP programme. We've published the light touch revised Climate Action Plan (CAP) and will be taking this to CLT in the next quarter. We're now reviewing the draft of the Solar Strategy. This quarter the Climate Action Team managed to have a Sustainable Business Development Officer on Secondment who will be focusing on Business emissions.</p>									

30/09/2024

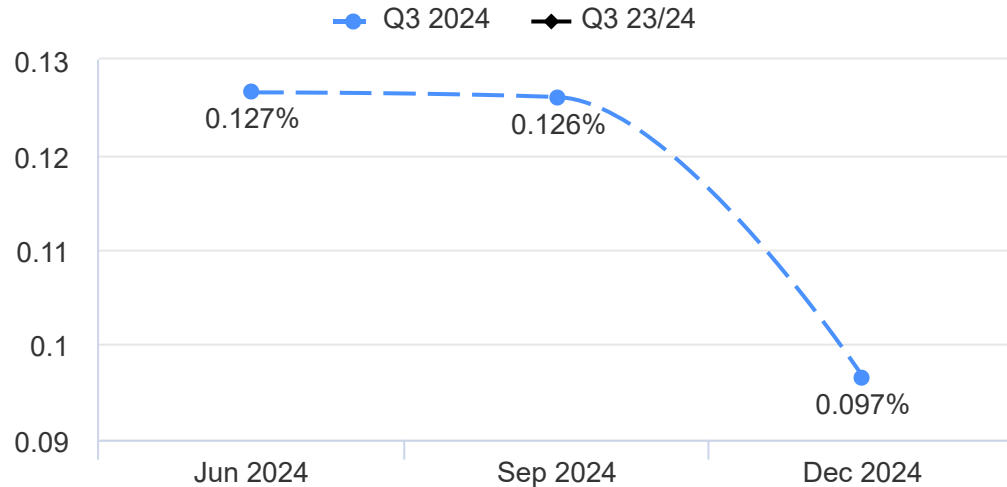
Please note in all the charts below the blue line represents the current performance and the black line the previous financial year 2023-24

BP2.2.04 % of missed waste containers

% of missed bins in this quarter is 0.097% compared to 0.11% in the previous quarter.

Commentary

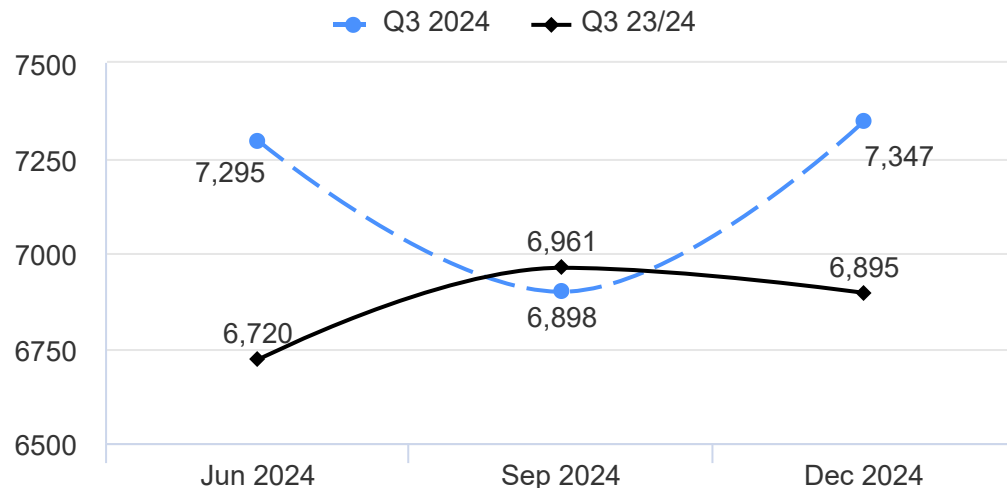
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BP2.2.01d Tonnes residual household waste collected

Residual waste has grown by over 500 tonnes YTD due to housing growth.

Commentary

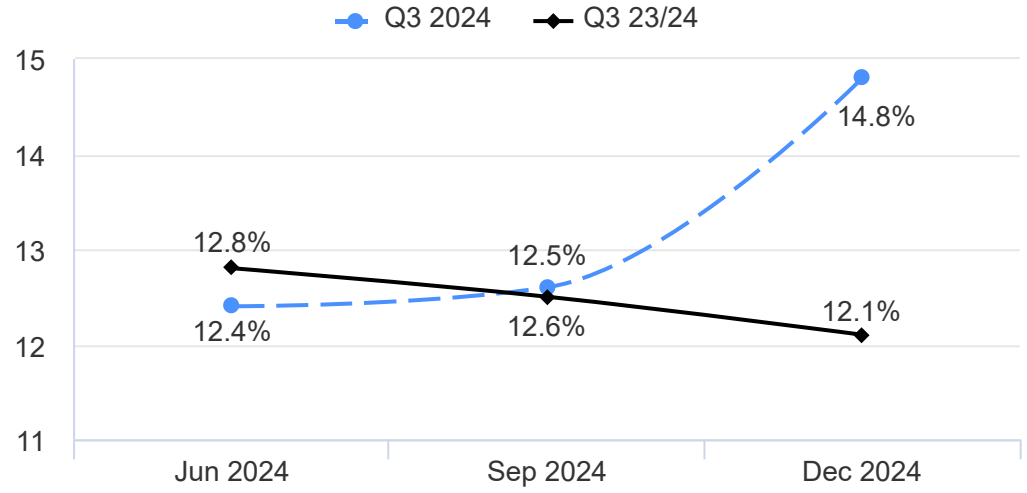




BP2.2.07 % of Recycling Contamination rate

Contamination is up by 2.5% YTD compared to last year. This is due to a different testing system because of a fire at the processing facility which has meant the material testing is an average of the facility not just CDC recycling. The testing of recycling will return to normal in the next quarter.

Commentary



An enterprising economy with strong and vibrant local centres - KPIs 2024-2025

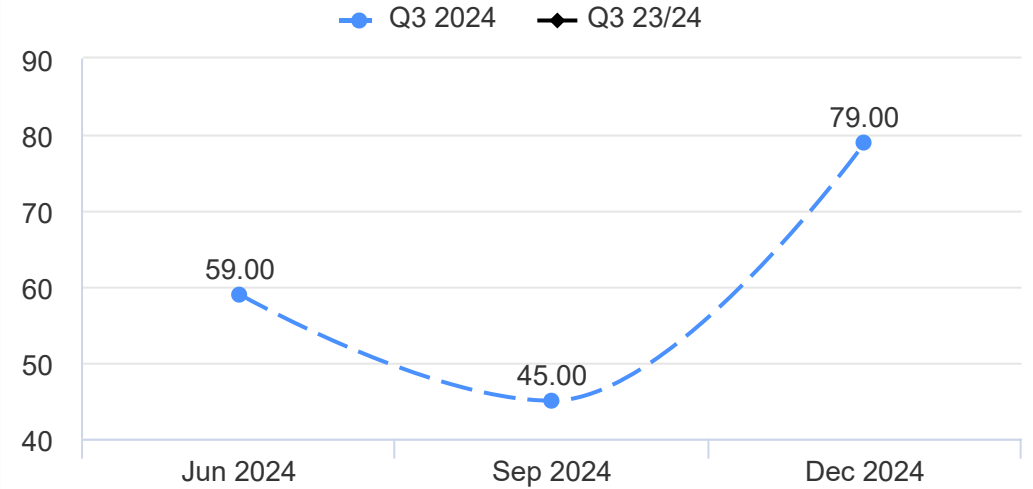
Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G
BP3.2.01 % of Council Tax collected, increase Council Tax Base	Cllr L McLean	<ul style="list-style-type: none"> <li>■ Michael Furness</li> <li>■ Stephen Hinds</li> </ul>	Bigger Is Better	83.45%	82.00%	★
BP3.2.02 % of Business Rates collected, increasing NNDR Base	Cllr L McLean	<ul style="list-style-type: none"> <li>■ Michael Furness</li> <li>■ Stephen Hinds</li> </ul>	Bigger Is Better	85.41%	86.00%	★

Please note in all the charts below the blue line represents the current performance and the black line the previous financial year 2023-24

**BP3.2.04 No. of businesses engaged through UKSPF and REPF funded programmes**

79 businesses were engaged, benefitting from \* 143 hours of business support for start-up businesses \*306 hours of support for growing businesses \*Free Green Skills courses \*Small grants for businesses based in rural Cherwell

Commentary

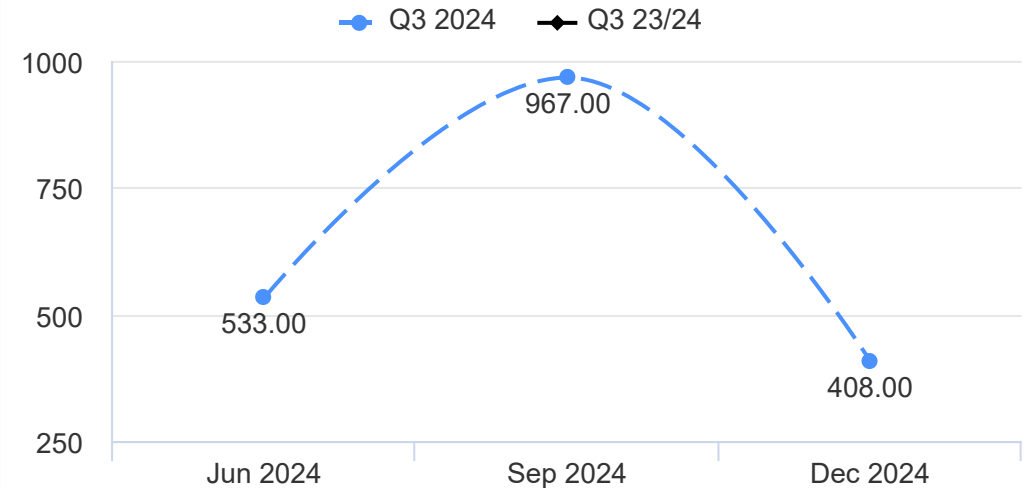


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**BP3.2.05 No. of residents engaged through UKSPF and REPF funded programmes**

408 residents were engaged, benefitting from \* Free Green Skills course \* Employability support sessions \* Enterprise activity in secondary schools in partnership with Young Enterprise \* A community workshop programme \* Widened participation in cultural activities and attendances at performances at a theatre and arts centre \* Widened access to an existing community garden through new events to bring communities together.

Commentary



Healthy, resilient and engaged communities - KPIs 2024-2025

Measure	Portfolio Holder	Director/Lead Officer	Good is	Qtr Actual	Qtr Target	R.A.G	YTD Actual	YTD Target	YTD R.A.G
BP4.2.04 % of due food hygiene inspections of premises rated A-D completed	Cllr R Parkinson	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Bigger Is Better	97.44%	95.00%	★	97.74%	95.00%	★

**Commentary**  
 Statutory Food Program still on track to be completed, 4 overdue will be picked up early January 2025, very low number can be picked up with normal program.

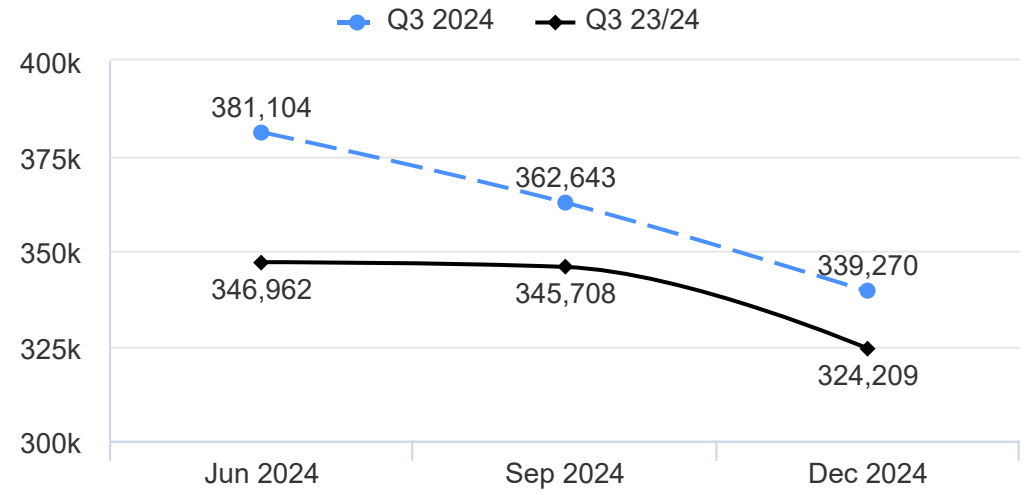
Please note in all the charts below the blue line represents the current performance and the black line the previous financial year 2023-24

BP4.2.01 Number of Visits/Usage of all Leisure Facilities within the District

Usage figures for the quarter have increased by circa 15,000 visits to the leisure facilities across the same period last year. Generally the rise in visits were attributable to Bicester Leisure Centre and Spiceball Leisure Centre who grew by circa 13,000 visits and 4,000 visits respectively

Commentary

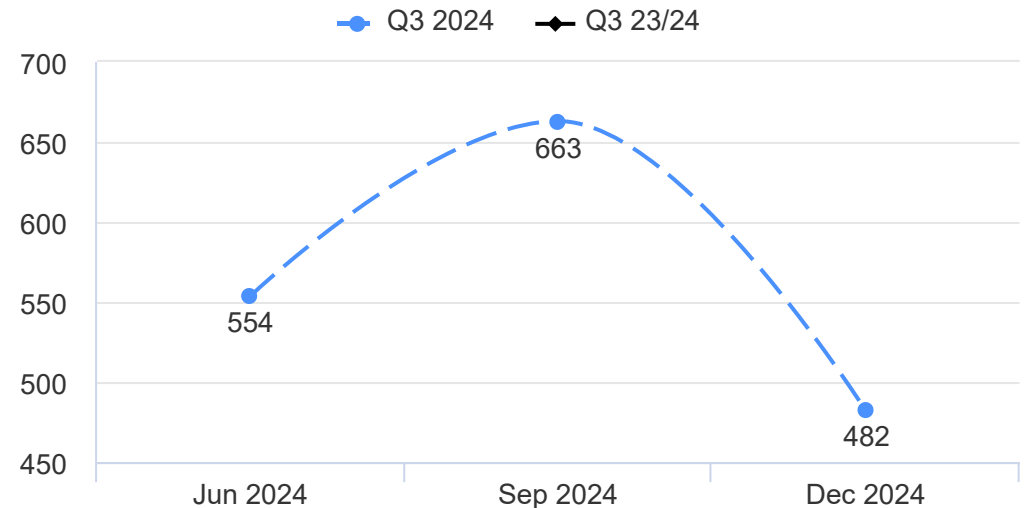
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BP4.2.02 Residents who have taken part in programmes contributing to improving health inequalities

Highly successful quarter with a large number of participants joining Move Together and You Move health prevention programmes. You Move have had 264 participants register in the quarter with 3257 participants on the programme in total Outcomes report showed that 56% of adult participants on the programme have increased their activity levels and 48% for children. On average adults have increased activity levels by 74 minutes a week with children increasing by 148 minutes a week. Move Together saw 218 adults sign up with 3012 having benefitted and been through the Move Together programme. Outcomes report shows that Participants on the programme have recorded 51% GP appointments since being on the programme around 4.5 GP appointments saved per participant on Move Together. 64% of participants increased their activity levels on average by 4700 steps a day per participant along with 23% fewer falls from being on Move Together.

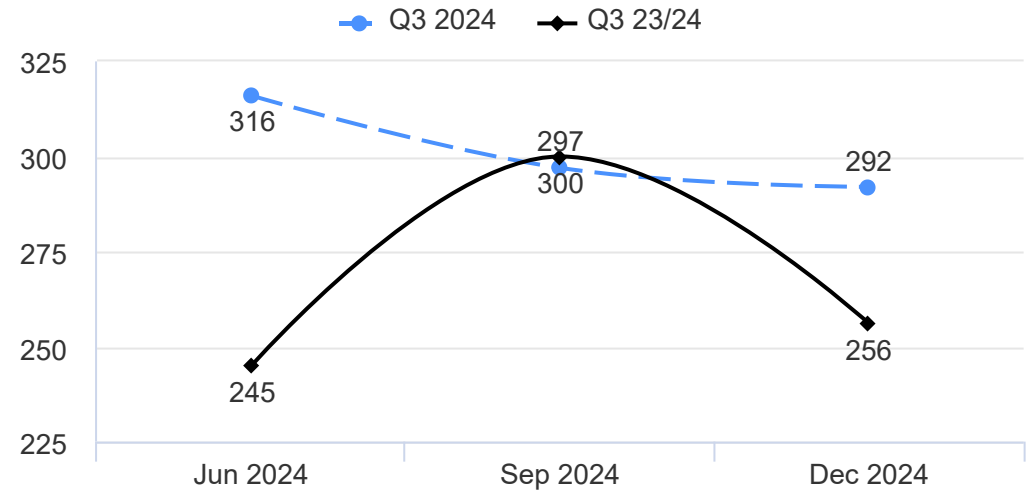
Commentary



### BP4.2.05 Number of Illegal Fly Tips

This is an increase of 36 on the same period in 2023. Of the 292 reports received 236 were investigated.

Commentary

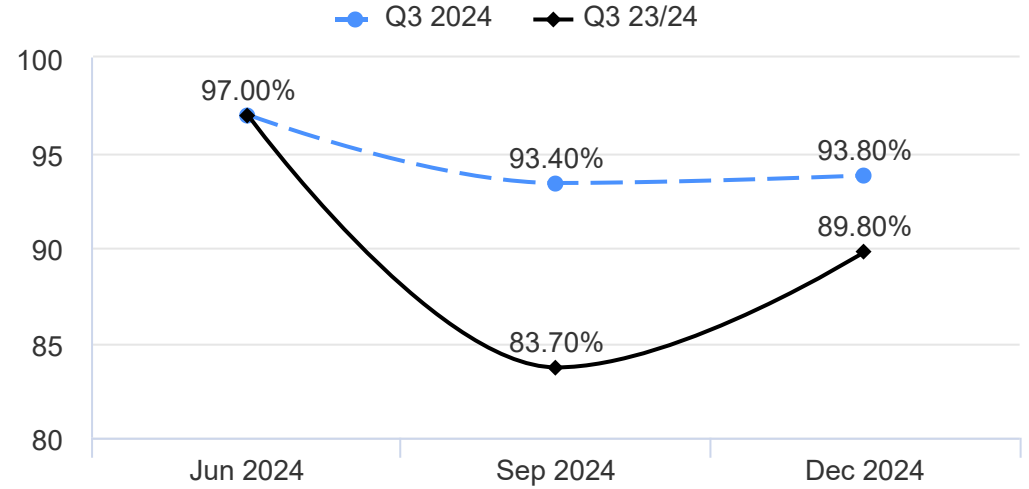


Please note in all the charts below the blue line represents the current performance and the black line the previous financial year 2023-24

BP5.1.02 Non-ringfenced reserves as percentage of service spend

This quarter shows a 0.4% increase compared to the previous quarter, primarily due to the 522k contribution to the interest rate equalisation reserve made during the quarter.

Commentary

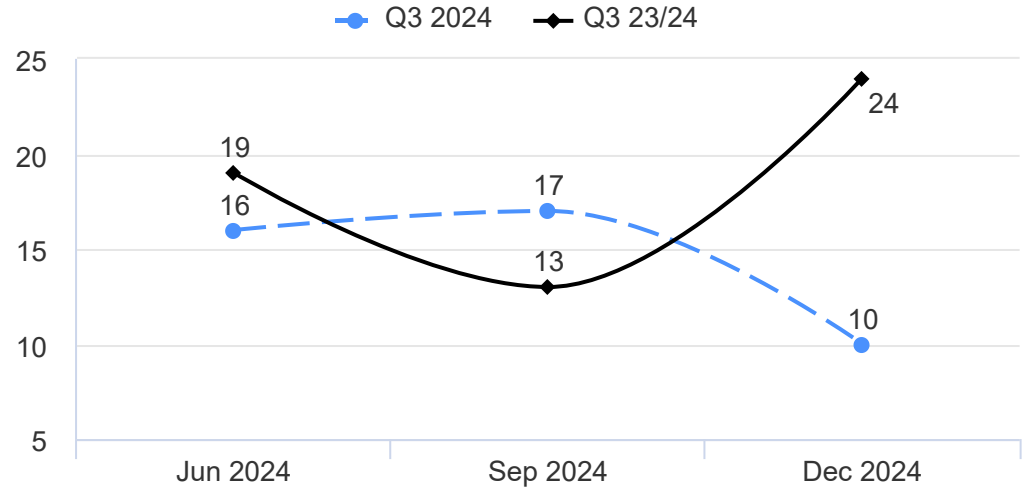


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BP5.1.07 Number of upheld complaints

There were overall 10 upheld complaints (seven less than last quarter) comprising of: Waste (4), Business Rates (1), Finance (1), Community Safety(1), Environmental Services (3). However, the register for this quarter also have, three Development Planning complaints still open (one of which is overdue), and one Housing with its deadline extended.

Commentary



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## Annual Delivery Plan - Housing that meets your needs

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
<p>✓ HMN1 Work with partners and landlords to settle refugees into suitable accommodation in Cherwell through a Migration Moving Plan</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr N Cotter	01 Apr 2024	<b>31 Mar</b> 2025	Slightly behind schedule	This priority overall is slightly behind schedule
<p>HMN1 Q1 - Q4 Deliver properties identified through LAHF 2</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr N Cotter	01 Apr 2024	<b>31 Mar</b> 2025	Slightly behind schedule	4 further homes were delivered with LAHF Round 2 funding this quarter, including the first Sanctuary long-term void refurbished homes. 11 of 20 homes have now been delivered which is in line with the delivery plan. Works are underway on the remaining 9 homes which are expected to be delivered in Quarter 4.
<p>Page 673 HMN1 Q2 Extend community liaison and settlement support provided for new residents to capture newly settled families from Afghanistan.</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr N Cotter	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
<p>HMN1 Q3 Continue to identify hosts and work across Oxfordshire system to identify suitable properties and protocols for dealing with PRS Landlords.</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr N Cotter	01 Oct 2024	<b>31 Dec</b> 2024	Slightly behind schedule	23 refugees have been settled throughout the district and there is now a central rematching team to support Ukrainian refugees particularly who are seeking new host families.

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
HMN1 Q4 Re-let accommodation in Town Centre House following successful completion of restoration work funded through LAHF1.	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr N Cotter	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - Housing that meets your needs

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ HMN2 To continue delivering on our Housing that meets our needs priority through the development of a new housing strategy	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Cllr N Cotter	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule
HMN2 Q1 Review existing strategy and develop evidence base for new strategy and its goals	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Cllr N Cotter	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
HMN2 Q2 Identify key themes and objectives, feeding into Local Plan consultations	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Cllr N Cotter	01 Jul 2024	<b>30 Sep 2024</b>	Completed	Activity in this milestone has completed.
HMN2 Q3 Deliver draft strategy for consultation with stakeholders and residents	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Cllr N Cotter	01 Oct 2024	<b>31 Dec 2024</b>	Delivering to Plan	Consultation was completed during Q3 and ceased at end of November. Final version of the strategy is on the forward plan for the Feb Exec
HMN2 Q4 Launch new strategy and communicate with widest stakeholder group	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Richard Smith</li> </ul>	Cllr N Cotter	01 Jan 2025	<b>31 Mar 2025</b>	N/A	Activity not yet started – due to commence in Q4

## Annual Delivery Plan - Housing that meets your needs

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ HMN3 Identify the Housing and Infrastructure our communities need in the future to create a healthy, thriving and sustainable Cherwell through developing our new Local Plan.	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Cllr J Conway	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule
HMN3 Q1 Evidence gathering and preparation	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Cllr J Conway	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
Page 676 HMN3 Q2 Evidence gathering and preparation	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Cllr J Conway	01 Jul 2024	<b>30 Sep 2024</b>	Completed	Activity in this milestone has completed.
HMN3 Q3 Present the Proposed Plan (Reg. 19) to the Council's Executive for approval and then consult on the Proposed Plan	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Cllr J Conway	01 Oct 2024	<b>31 Dec 2024</b>	Delivering to Plan	The Proposed Local Plan was presented and approved by the Council's Executive in December 2024. Consultation commences on 19 December 2024.
HMN3 Q4 Consider response to consultation and present Submission Plan to Council for approval	<ul style="list-style-type: none"> <li>■ David Peckford</li> <li>■ Ian Boll</li> </ul>	Cllr J Conway	01 Jan 2025	<b>31 Mar 2025</b>	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - Supporting environmental sustainability

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ SES1 As part of our climate action commitments, we will review and update our Air Quality Management Action plan to ensure its effectiveness and suitability	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule
SES1 Q1 to produce report for Exec to provide update on air quality monitoring for 2023. To approve the draft revised existing air quality action plan. To consider revocation of a number of Air Quality Management Areas (AQMA's)	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
SES1 Q2 Follow up actions from Executive decisions i.e. revoke the Air Quality Management Areas (AQMA's)	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
SES1 Q3 Review and produce new Air Quality Management Action Plan and submit to DEFRA	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Oct 2024	<b>31 Dec</b> 2024	Delivering to Plan	The 2024 Air Quality Action Plan has been approved by Defra. The 2024 Annual Status Report, reporting on the monitoring undertaken in 2023 has also been approved by Defra. Copies of both documents are available on the air quality page on the website at the following link: <a href="https://www.cherwell.gov.uk/downloads/download/1069/air-quality-management">https://www.cherwell.gov.uk/downloads/download/1069/air-quality-management</a>

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
SES1 Q4 Engage with partners on the revised actions arising as a result of the new plan	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	02 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - Supporting environmental sustainability

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ SES2 To progress activity within Climate Action Plan to support communities to develop and implement plans to make all of the district a more sustainable place to live and work.	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Jo Miskin</li> </ul>	Cllr D Hingley	01 Apr 2024	31 Mar 2025	Delivering to Plan	This priority overall is delivering to schedule
SES2 Q1 Implement, review and report on progress of project in Q1	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Jo Miskin</li> </ul>	Cllr D Hingley	01 Apr 2024	30 Jun 2024	Completed	Activity in this milestone has completed.
Page 679 SES2 Q2 Implement, review and report on progress of projects in Q2	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Jo Miskin</li> </ul>	Cllr D Hingley	01 Jul 2024	30 Sep 2024	Completed	Activity in this milestone has completed.
SES2 Q3 Implement, review and report on progress of projects in Q3	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Jo Miskin</li> </ul>	Cllr D Hingley	01 Oct 2024	31 Dec 2024	Delivering to Plan	In the Q3, out of total 126 Climate Actions, 107 actions were On-going, 15 actions were On-hold, and 4 actions were got Completed. The actions were further marked as per their RAG ratings for Q3, and out of total 126 Climate Actions, 84 actions were in Green, 27 were in Amber and 15 actions were in Red. We've commissioned three studies on Carbon Baseline for the District, decarbonizing Council's Estate and decarbonization of CDC's Fleet. We are in the process of identifying existing and emerging methodologies for nature- based carbon sequestration and evaluating each within the context of Cherwell to explore sequestration potential, carbon storage, and associated challenges or risks to assess the district's overall potential. Additionally, we are commissioning studies on the ecological baselines of Cherwell's natural sites to support further interpretation and helping to develop a holistic management plan that balances biodiversity gains, ecosystem services (e.g., carbon capture), and community benefits.

SES2 Q4 Implement, review and report on progress of projects in Q4 and report on conclusion of the three year programme.	<ul style="list-style-type: none"><li>■ Ian Boll</li><li>■ Jo Miskin</li></ul>	Cllr D Hingley	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4
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Annual Delivery Plan - Supporting environmental sustainability

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ SES3 Move to a smaller, greener HQ with better public transport, walking and cycling opportunities to reduce costs and reliance on cars.	<ul style="list-style-type: none"> <li>■ Mona Walsh</li> <li>■ Stephen Hinds</li> </ul>	Cllr L McLean	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule
SES3 Q1 Appoint contractor to undertake Castle Quay fit-out refurbishment works	<ul style="list-style-type: none"> <li>■ Mona Walsh</li> <li>■ Stephen Hinds</li> </ul>	Cllr L McLean	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
SES3 Q2 Carry out Castle Quay fit out refurbishment works	<ul style="list-style-type: none"> <li>■ Mona Walsh</li> <li>■ Stephen Hinds</li> </ul>	Cllr L McLean	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
SES3 Q3 Office preparation and relocation works to enable transfer of staff to new accommodation	<ul style="list-style-type: none"> <li>■ Mona Walsh</li> <li>■ Stephen Hinds</li> </ul>	Cllr L McLean	01 Oct 2024	<b>31 Dec</b> 2024	Delivering to Plan	On target for Mar 2025 project completion. Contract award complete. Strip out complete. Fit out works underway and currently on programme and budget. Other work packages awarded and/or out for tender. Work underway to clear Bodicote House ahead of the move to Castle Quay in February 2025, with further clearance works to vacate and secure Bodicote House planned for Mar 2025.
SES3 Q4 Bodicote House cleared	<ul style="list-style-type: none"> <li>■ Mona Walsh</li> <li>■ Stephen Hinds</li> </ul>	Cllr L McLean	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - An enterprising economy with strong and vibrant local centres

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ EEV1 To deliver key projects within the third year of the UK Prosperity Fund and Rural England Prosperity Fund	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule
EEV1 Q1 Implement, review and report on progress of projects in Q1.	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
EEV1 Q2 13 Projects from Q1 continue. Four projects start in Q2 • Support for Economically Inactive residents • Green Construction Skills courses • Business Support scheme • Rural Business grants scheme	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jul 2024	<b>30 Sep 2024</b>	Completed	Activity in this milestone has completed.
EEV1 Q3 Flood lighting at Whitelands sports ground, Bicester completed 16 Projects from Q1 and Q2 continue Three projects start in Q3 • Active Travel scheme in rural areas • Creation of village growing spaces • Decarbonisation support for businesses	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Oct 2024	<b>31 Dec 2024</b>	Delivering to Plan	During Q3 the sixteen projects delivering in Q2 continued, and three new projects launched: *Active Travel scheme in rural areas *Creation of village growing spaces *Decarbonisation support for businesses.

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
EEV1 Q4 All projects are scheduled to be complete in Q4	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - An enterprising economy with strong and vibrant local centres

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ EEV2 To continue the development of the Banbury Vision 2050, which will identify short and long terms measures to regenerate the town centre	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule
EEV2 Q1 Master planners appointed to prepare non-statutory Banbury 2050 masterplan	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
EEV2 Q2 Masterplan engagement complete	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jul 2024	<b>30 Sep 2024</b>	Behind schedule	Town centre engagement has been ongoing with partners to develop an action plan for short term and long term town centre priorities; however, the development of a masterplan approach is being reviewed.
EEV2 Q3 Establish the principle of an Area Framework and begin development of a new Area Plan & prepare for the implementation of a Banbury Area Oversight Group (AOG) New Milestone	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Oct 2024	<b>31 Dec 2024</b>	Completed	Following the Executive approval of the Area Oversight Groups and Framework approach to managing major development and regeneration across the three principal areas of Bicester, Banbury and the Kidlington and Four Parish area, revised milestones have been inserted to reflect the changes to the approach of Area Plans. The work completed on Banbury Vison is due to be published in Quarter 4 and will be included in the evidence pack to support the Area Framework development going forwards.

EEV2 Q4 To develop the principles for the Area Plan and to hold the first Banbury AOG by the end of March 2025, with the publication of the existing Banbury 2050 Vision report. New Milestone	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Milestone updated and plans in progress to achieve the milestone
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**Annual Delivery Plan - An enterprising economy with strong and vibrant local centres**

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ EEV3 To develop a plan for reimaging Bicester and ensure existing and new communities benefit from short and long-term measures of the Garden Town principles	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule
EEV3 Q1 Procurement of design consultants to Market Square Project. Programme of stakeholder consultation events/surveys. Master planners appointed to prepare non-statutory Bicester masterplan.	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
EEV3 Q2 Market square consultation continues	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
<p>EEV3 Q3 Market Square scheme design development on-going with a new date agreed for the final design to be completed in Feb 2025 (Q4). Establish the principle of an Area Framework and begin development of a new Area Plan &amp; prepare for the implementation of a Bicester Area Oversight Group (AOG) to replace the existing Strategic Oversight Board.</p> <p>New Milestone</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Oct 2024	<b>31 Dec</b> 2024	Completed	<p>Engagement events regarding the Market Square project continued, gathering input from both the business sector and the local community. Final concept designs are scheduled to be completed by end February 2025, as agreed with the PH ahead of seeking Executive approval of the design.</p> <p>The establishment of Area Oversight Groups (AOGs), with the objective of producing Area Plans, was approved by Executive on 04 November 2024. This led to the Bicester Strategic Oversight Partnership agreeing at its December meeting that it would regroup as the Bicester AOG, with its first meeting scheduled in February or March 2025. The Bicester Area Plan will replace the Bicester non-statutory masterplan originally programmed. The Area Plan will be developed during January and February, and a draft presented to the Bicester AOG at its March meeting for discussion and further development.</p>
<p>EEV3 Q4 Market Square final concept design to be completed by the end of February 2025 as agreed with the PH, to develop the principles for the Area Plan and to hold the first Bicester AOG by the end of March 2025</p> <p>New Milestone</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Robert Jolley</li> </ul>	Cllr L McLean	01 Jan 2025	<b>31 Mar</b> 2025	N/A	<p>Milestone updated and plans in progress to achieve the milestone</p>

Annual Delivery Plan - An enterprising economy with strong and vibrant local centres

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ EEV4 Developing a Kidlington Vision	<ul style="list-style-type: none"> <li>Ian Boll</li> <li>Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	31 Mar 2025	Delivering to plan	This priority overall is delivering to schedule
EEV4 Q1 Establish oversight board for Kidlington Vision	<ul style="list-style-type: none"> <li>Ian Boll</li> <li>Robert Jolley</li> </ul>	Cllr L McLean	01 Apr 2024	30 Jun 2024	Completed	Activity in this milestone has completed.
EEV4 Q2 Commence engagement with communities and stakeholders	<ul style="list-style-type: none"> <li>Ian Boll</li> <li>Robert Jolley</li> </ul>	Cllr L McLean	01 Jul 2024	30 Sep 2024	Slightly behind schedule	A programme of stakeholder events has been scheduled to take place during Q3 and Q4.
EEV4 Q3 Establish the principle of an Area Framework and begin development of a new Area Plan & prepare for the implementation of a Four Parishes Area Oversight Group (AOG) New Milestone	<ul style="list-style-type: none"> <li>Ian Boll</li> <li>Robert Jolley</li> </ul>	Cllr L McLean	01 Oct 2024	31 Dec 2024	Completed	The establishment of Area Oversight Groups (AOGs), with the objective of producing Area Plans, was approved by Executive on 04 November 2024. The AOG for Kidlington will include Yarnton, Begbroke, and Gosford and Water Eaton, and will be known as the Four Parishes AOG. The Four Parishes Area Plan will replace the Kidlington Vision originally planned. Work to establish the the Area Plan and the first AOG meeting are being scheduled for Q4.
EEV4 Q4 To develop the principles for the Area Plan and to hold the first Four Parishes AOG by the end of March 2025 New Milestone	<ul style="list-style-type: none"> <li>Ian Boll</li> <li>Robert Jolley</li> </ul>	Cllr L McLean	01 Jan 2025	31 Mar 2025	N/A	Milestone updated and plans in progress to achieve the milestone

Annual Delivery Plan - Healthy, Resilient and engaged communities

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ HRE1 To develop a framework that determines the effectiveness and positive impact of the wellbeing strategy on our communities	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	ClIr R Pattenden	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule.
HRE1 Q1 Draft impact framework based on current data capture	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	ClIr R Pattenden	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
Page 688 HRE1 Q2 Consult stakeholders on their contributions	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	ClIr R Pattenden	01 Jul 2024	<b>30 Sep 2024</b>	Completed	Activity in this milestone has completed.
HRE1 Q3 Present for sign off and disseminate	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	ClIr R Pattenden	01 Oct 2024	<b>31 Dec 2024</b>	Slightly behind schedule	Presenting outcomes in February 2025 at CLT and Overview & Scrutiny that will capture baseline data from the Annual Satisfaction Survey. Once these have been presented and agreed this will bring the milestone up to date.
HRE1 Q4 Capture impact of the actions delivered from the strategy action plan, including annual surveys and partner contributions. Report on it.	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	ClIr R Pattenden	01 Jan 2025	<b>31 Mar 2025</b>	N/A	Activity not yet started – due to commence in Q4



Annual Delivery Plan - Healthy, Resilient and engaged communities

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ HRE2 To respond to the Food Insecurity Emergency and improve outcomes for our residents through delivery of the Cherwell Food Action Plan	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>31 Mar 2025</b>	Delivering to Plan	This priority overall is delivering to schedule.
HRE2 Q1 Develop an annual delivery plan and report to Overview and Scrutiny	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>30 Jun 2024</b>	Completed	Activity in this milestone has completed.
HRE2 Q2 Hold stakeholder event to generate interest and encourage new delivery partners involvement	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Parkinson	01 Jul 2024	<b>30 Sep 2024</b>	Completed	Activity in this milestone has completed.
HRE2 Q3 Consider future budget and funding need beyond our own resources	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Parkinson	01 Oct 2024	<b>31 Dec 2024</b>	Delivering to Plan	We have secured funding through the Cherwell Food Action plan and Household Support Fund Round 6.
HRE2 Q4 Reset Year 2 targets and report on achievements	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Parkinson	01 Jan 2025	<b>31 Mar 2025</b>	N/A	Activity not yet started – due to commence in Q4

## Annual Delivery Plan - Healthy, Resilient and engaged communities

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ HRE3 To work with partners on delivering against agreed actions to protect women and girls from violence	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule.
HRE3 Q1 To Review and report on partner activity as agreed in the delivery plan for Q1	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
Page 690 HRE3 Q2 To review and report on partner activity as agreed in delivery plan for Q2	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
HRE3 Q3 Review and report on Q3 milestones as set out in delivery plan	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Oct 2024	<b>31 Dec</b> 2024	Slightly behind schedule	Referrals are slightly behind target. 4 Young people have signed up for the 1-2-1 sessions 12 young people for the group sessions in schools To date there are 10 young people who are engaged in the 1- 2-1 sessions and 52 1-2-1 sessions have been delivered
HRE3 Q4 Review success and outcomes and explore opportunities to sustainably continue the work	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Tim Hughes</li> </ul>	Cllr R Parkinson	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

Annual Delivery Plan - Healthy, Resilient and engaged communities

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
<p>✓ HRE4 To consider and deliver actions that will improve the experience of residents in relation to the cost of living by enabling voluntary and community groups to deliver services through the redistribution of central government grants</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Pattenden	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule.
<p>HRE4 Q1 Refresh the Cost of Living action plan based on the delivery of the 23/24 plan. Search for and secure external funding for this area of work</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Pattenden	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
<p>HRE4 Q2 Undertake stakeholder engagement to help reflect on good practice and degrees of success and replicability in current programme. Search for and secure external funding for this area or work.</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Pattenden	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
<p>HRE4 Q3 Develop a winter impact strategy and deliver. Search for and secure external funding for this area of work</p>	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Pattenden	01 Oct 2024	<b>31 Dec</b> 2024	Delivering to Plan	We have created our cost of living plan which is currently being implemented and have projects being delivered with partners to help residents through the winter including our winter warmer and warm spaces projects. We have funding from Household Support Round 6 to help with this work.

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
HRE4 Q4 Monitor and evaluation to coincide with the work of the FIWG. Search for and secure external funding for this area of work	<ul style="list-style-type: none"> <li>■ Ian Boll</li> <li>■ Nicola Riley</li> </ul>	Cllr R Pattenden	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

## Annual Delivery Plan - Organisational Health

Priorities & Milestones	Lead/Director	Portfolio Holder	Start Date	Due Date	R.A.G.	Milestones update
✓ COR1 Identifying future services delivery options, to ensure efficiency, best use of resources and continuous improvement through Transformation Programme and Balanced MTFS	<ul style="list-style-type: none"> <li>■ Shona Ware</li> <li>■ Stephen Hinds</li> </ul>	Cllr D Hingley	01 Apr 2024	<b>31 Mar</b> 2025	Delivering to Plan	This priority overall is delivering to schedule
COR1 Q1 Agree transformation and budget process/complete current transformation reviews	<ul style="list-style-type: none"> <li>■ Shona Ware</li> <li>■ Stephen Hinds</li> </ul>	Cllr D Hingley	01 Apr 2024	<b>30 Jun</b> 2024	Completed	Activity in this milestone has completed.
Page 693 COR1 Q2 Develop draft transformation and saving proposals	<ul style="list-style-type: none"> <li>■ Shona Ware</li> <li>■ Stephen Hinds</li> </ul>	Cllr D Hingley	01 Jul 2024	<b>30 Sep</b> 2024	Completed	Activity in this milestone has completed.
COR1 Q3 Consultation on savings and Transformation Proposals	<ul style="list-style-type: none"> <li>■ Shona Ware</li> <li>■ Stephen Hinds</li> </ul>	Cllr D Hingley	01 Oct 2024	<b>31 Dec</b> 2024	Delivering to Plan	The budget consultation was published as agreed on 22/11/2024 and ran for 4 weeks, closing on 23/12
COR1 Q4 Agree Budget and MTFS	<ul style="list-style-type: none"> <li>■ Michael Furness</li> <li>■ Stephen Hinds</li> </ul>	Cllr D Hingley	01 Jan 2025	<b>31 Mar</b> 2025	N/A	Activity not yet started – due to commence in Q4

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## Inclusive Communities

## ED11.01 Engage with, and support local community groups and organisations

Action	Owner	Actual	Comments
ED11.01.01 Evaluate the quality of council's existing relationships with community groups and organisations which further the Council's commitment to equality, diversity and inclusion	Jon Wild	Delivering to plan	Continue to engage and support all community groups, through current forums and networks and voluntary sector support resources. We are currently looking at the structure of our current annual volunteer forum to pick up specific themes to help us engage with all groups at all levels. All forums and networks are promoted on our website so that all groups in the district can engage and get the councils support as well as working with our community centre's and residents associations to promote the opportunities we offer to support current and new groups of any size.
ED1.01.02 Establish new relationships with community groups focused on ethnicity or national identity with priority given to those with the largest number of members in need in the district	Jon Wild	Delivering to plan	Continue to engage and support all community groups, through current forums and networks and voluntary sector support resources. We are currently looking at the structure of our current annual volunteer forum to pick up specific themes to help us engage with all groups at all levels. All forums and networks are promoted on our website so that all groups in the district can engage and get the councils support as well as working with our community centre's and residents associations to promote the opportunities we offer to support current and new groups of any size.
ED11.01.03 Establish a Language Bank where Cherwell staff proficient in community languages can opt-in to assist with outreach efforts to further the Council's EDI objectives	Claire Cox	Delivering to plan	In November 2024, we communicated with staff that we are building a language bank and provided a link to a survey that asked a number of questions around languages and proficiency levels, including British sign language. To date we have had 14 responses with 15 different languages covered. We have not yet identified any staff fluent in British sign language but will continue to promote the language bank to existing staff and new starters in the hope of further building on volunteers to call upon should a need arise.

ED11.02 Promote inclusive behaviour with residents and service users

Action	Owner	Actual	Comments
ED11.02.01 Promote externally the Council's work to promote inclusivity	Julian Cotton	Delivering to plan	We regularly showcase our support for inclusivity online. We did extensive work on Black History Month and we tap into themed awareness weeks and months to show support for all residents.
ED11.02.02 Add additional pro-forma text on accessibility to the committee meetings pages of the council's website and agenda reports pack	Natasha Clark	Ahead of schedule	Complete in Q1.

ED11.03 Work directly with communities to identify inequality and tackle disadvantage

Action	Owner	Actual	Comments
ED11.03.01 Work with partners to promote an ethnically diverse representation at our voluntary sector forum	Nicola Riley	Delivering to plan	Actively promoting and engaging with ethnically diverse groups to attend Volunteer Forum. This has been facilitated through network partnerships such as Brighter Futures and Healthy Bicester along with Ward Profile Community Insight work by highlighting future events, resident engagement and ensuring that representation is inclusive and accessible to all residents.

ED11.04 Promote equality, diversity & inclusion through our supply chain and strategic partnerships

Action	Owner	Actual	Comments
ED11.4.01 Make sure EDI implications and clauses are included in all our procurement processes as stated in our contracts and evaluation process guidelines	Shiraz Sheikh	Delivering to plan	This is complete



EDI1.05 Promote and encourage inclusive behaviour for future generations

Action	Owner	Actual	Comments
EDI1.05.01 Collaborate with partner organisations to involve young people in volunteering activities and engage with them to undertake active participation in their local communities	Nicola Riley	Delivering to plan	Volunteer forum will be a standalone event separating away from Seniors Forum in 2025 This will enable the Wellbeing team to target young people through links into schools and through quarterly head teacher meetings with volunteering as an agenda item. Also targeted work through Brighter Futures Partnership to facilitate community organisations increasing
EDI1.05.02 Raise awareness of the role of a councillor from an EDI perspective within political leaders	Shiraz Sheikh	Delivering to plan	Shahin Ismail, Deputy MO and Claire Cox, HR AD delivered EDI training to members on 12 December 2024.
EDI1.05.03 Raise awareness of the role of councillors and routes to be becoming a councillor targeted at underrepresented group	Natasha Clark Nicola Riley	Delivering to plan	There are no district council elections in 2025. Elections to Oxfordshire County Council are scheduled in May 2025 and OCC is therefore responsible for communication activity in respect of these elections.

## Inclusive Services

### ED12.01 Ensure information, website and digital services are accessible to all incl. digitally excl

Action	Owner	Actual	Comments
ED12.01.01 Agree, implement, and publicise the new translations and alternative formats policy	Celia Prado-Teeling	Delivering to plan	The policy has been drafted, implementation plans are in progress.
ED12.01.02 Complete an Equalities Impact Assessment on the website (including the terms and conditions)	Celia Prado-Teeling	Delivering to plan	We are finalising the draft assessment report with a couple of questions that need input from the IT team.

### ED12.02 Take action to make our buildings accessible to all residents

Action	Owner	Actual	Comments
ED12.02.01 Conduct an access audit on Castle Quay and other major council buildings, unless up to date audits are already available	Mona Walsh	Slightly behind schedule	Awaiting confirmation of existence/status of reports for Castle Quay and other major CDC owned assets. If none exist will commission/prepare audits by end Mar 2025. Activity delayed due to capacity issues within Property team.
ED12.02.02 Consider and if appropriate, implement the recommendations of the access audit	Mona Walsh	Slightly behind schedule	Will review access audit findings (see ED12.02.01 above) and if appropriate plan for implementation of recommendations during 2nd quarter 2025/26. Activity delayed due to capacity issues within Property team.

### ED12.03 Better understand those using services & their needs by collecting information & feedback

Action	Owner	Actual	Comments
ED12.03.01 Implement the recommendations of the review of data from customer contact	Celia Prado-Teeling	Delivering to plan	Recommendations will be implemented as part of the transformation programme, during this and the next financial year

ED12.04 Engage residents, those using services and community groups when planning services

Action	Owner	Actual	Comments
ED12.04.01 When officer review is completed, bring the draft consultation and engagement framework to Equality, Diversity & Inclusion working group for consideration	Celia Prado-Teeling	Delivering to plan	Draft is being amended and will be circulated as soon as final version is completed.

ED12.05 Plan and deliver services that promote inclusion

Action	Owner	Actual	Comments
ED12.05.01 Complete an Equalities Impact Assessments on all services and contracts	Celia Prado-Teeling	Delivering to plan	Work is progressing well, making sure all new policies, activities and proposals have the correspondent Equalities Impact Assessment.

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## Inclusive Workplaces

### EDI3.01 Improve diversity of our organisation at all levels to be representative of our communities

Action	Owner	Actual	Comments
EDI3.01.01 Introduce a yearly report to Personnel Committee, which splits the demographic information on the Council's workforce by grade and department	Claire Cox	Delivering to plan	Workforce Statistics continue to be provided to Personnel Committee on a quarterly basis, outlining quarterly turnover and sickness absence rates, starters and leavers information, agency usage, and demographics by grade and department with additional statistics provided at the financial year end.

### EDI3.02 Celebrate and promote diversity in our workforce

Action	Owner	Actual	Comments
EDI3.02.01 Within the annual report referenced in EDI3.01, include a short update on networks & virtual social groups for employees interested in particular causes	Julian Cotton	Delivering to plan	The performance team (Celia) intended to include a reference in the annual report as it's their publication.

### EDI3.03 Provide a supportive environment so all staff can reach their potential

Action	Owner	Actual	Comments
EDI3.03.01 Deliver new communication plan which promotes development opportunities for the Council's workforce	Julian Cotton	Delivering to plan	We continue to promote training and opportunities to staff liaising with HR. Updates go in the weekly Sway update and on Viva Engage. Sometimes emails and staff briefings are used to highlight them, too.
EDI 3.03.02 Conduct an access audit on Castle Quay and other major council buildings (internal)	Mona Walsh	Slightly behind schedule	Awaiting confirmation of existence/status of reports for Castle Quay and other major CDC owned assets. If none exist will commission/prepare audits by end Mar 2025. Activity delayed due to capacity issues within Property team.

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ED13.04 Identify and tackle discrimination in all its forms

Action	Owner	Actual	Comments
ED13.04.01 Complete the review and approval by Personnel Committee of the remaining HR policies	Claire Cox	Delivering to plan	As at December 2024, we have 2 policies outstanding for review which are Overtime and Induction. The Induction policy and process are currently undergoing a significant review with a view to improvement. The overtime policy will be updated and consulted upon in January 2025, and subject to the outcome of consultation will be provided to February's Personnel Committee for review and approval. It is hoped the Induction policy will follow the same trajectory but work is still underway on the review. If this does not go to February's Personnel Committee then it will go to the next one.

ED13.05 Provide managers with the skills to support employees with different needs

Action	Owner	Actual	Comments
ED13.05.01 Integrate additional inclusion training for manager into the mandatory e-learning suite	Teresa Reed	Delivering to plan	Managers are required to complete mandatory e-learning in both EDI and Recruitment.

ED13.06 Train our staff to identify and avoid unconscious bias and deliver inclusive services.

Action	Owner	Actual	Comments
ED13.06.01 Provide an update on the roll out of unconscious bias training & to what extent the Council has been able to gauge its effectiveness	Teresa Reed	Delivering to plan	HR run regular Recruitment Training sessions with managers where unconscious bias is covered in detail.

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Appendix 10 – Leadership Risk Register as at 21/01/2025

Level of risk	How the risk should be managed
<b>High Risk</b> (16-25)	<b>Requires active management</b> to manage down and maintain the exposure at an acceptable level. Escalate upwards.
<b>Medium Risk</b> (10 -15)	<b>Contingency Plans</b> - a robust contingency plan may suffice together with early warning mechanisms to detect any deviation from the profile.
<b>Low Risk</b> (1 – 9)	<b>Good Housekeeping</b> - may require some risk mitigation to reduce the likelihood if this can be done cost effectively, but good housekeeping to ensure that the impact remains low should be adequate. Re-assess frequently to ensure conditions remain the same.

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Risk Scorecard – Residual Risks						
		Probability				
		1 - Remote	2 - Unlikely	3 - Possible	4 - Probable	5 - Highly Probable
Impact	5 - Catastrophic			L08		
	4 - Major		L09 - L06	L03-L07-L11-L14	L01	
	3 - Moderate		L04-L05-L10	L02-L12-L13	L15	
	2 - Minor					
	1 - Insignificant					

Risk Definition	
<b>Leadership</b>	Strategic risks that are significant in size and duration, and will impact on the reputation and performance of the Council as a whole, and in particular, on its ability to deliver on its corporate priorities
<b>Operational</b>	Risks to systems or processes that underpin the organisation’s governance, operation and ability to deliver services





Name and Description of risk	Potential impact	Inherent (gross) risk level (before Controls)		Controls	Control assessment	Lead Member	Risk owner	Risk manager	Residual risk level (after existing controls)		Direction of travel	Mitigating actions (to address control issues)	Comments	Last updated
		Probability	Impact						Probability	Impact				
					Fully effective Partially effective Not effective									
				Programme Boards in place to oversee key corporate projects and ensure resources are allocated as required. Extended Leadership Team (ELT) Meetings established to oversee and provide assurance on key organisational matters including resourcing.	Partially Fully							Review Directorate/Service risk registers.		

Name and Description of risk	Potential impact	Inherent (gross) risk level (before Controls)		Controls	Control assessment	Lead Member	Risk owner	Risk manager	Residual risk level (after existing controls)		Direction of travel	Mitigating actions (to address control issues)	Comments	Last updated		
		Probability	Impact						Probability	Impact						
		4	4		Fully effective Partially effective Not effective				3	4	12	↔				
<b>L03 - CDC Local Plan</b> - Failure to have an up to date Local Plan could result in poor planning decisions such as development in inappropriate locations. It could also make it more difficult to demonstrate an adequate supply of land for housing which could lead to more planning by appeal and decisions that are contrary to the Council's wishes. The Plan requires approval by Council to be submitted for Examination.	Poor planning decisions leading to inappropriate growth in inappropriate place.	4	4	16	The statutory Local Development Scheme (LDS) is actively managed and reviewed, built into Service Plan, and integral to staff appraisals of all those significantly involved in Plan preparation and review	Councillor J. Conway	Ian Boll	David Peckford	3	4	12	↔	Annual (Authority) Monitoring Reports presented to the Executive on plan making and policy effectiveness.  An updated LDS presented to the Executive when there is a significant change in the circumstances for the Local Plan timetable.  Programme built into Directorate level objectives (e.g. via Service Plans) and staff appraisals; on-going preparation of the Local Plan is a service priority.  Project management of the Local Plan process continues.  Regular Corporate Director, Portfolio Holder and Members Advisory Group briefings  Continuance of internal Members' Advisory Group meetings.  Political consensus building through Chief Executive briefings and the Local Plan's Members Advisory Group.	The Proposed Local Plan (Reg.19) was approved by the Council's Executive on 5 December 2024. Consultation commenced on 19 December 2024 and continues to 14 February 2025. The Executive also approved an updated Local Development Scheme containing the latest Local Plan Programme. Subject to the consideration of comments received, the Plan could be submitted to the Planning Inspectorate for Examination in Spring 2025.	Risk reviewed on 09/01/25	
	Failure to have up to date policies that meet the District's requirements.				Team capacity and capability kept under continual review with gaps and pressures identified and managed at the earliest opportunity.											Partially
	Negative impact on the council's ability to deliver its strategic objectives, including for minimising carbon emissions.				On-going review of planning appeal decisions to assess robustness and relevance of Local Plan policies											Partially
	A higher number of planning appeals with associated increased costs				Regular Councillor briefings to ensure all timescale requirements are understood. Ensuring that staff and consultancy resourcing is maintained											Partially
	Reputational damage with our local communities through not having up to date policies to meet needs and protect the environment				Political consensus - building											Partially
Reputational damage with investor community of Cherwell as a good place to do business created by uncertainty/lack of policy clarity.																
Failure to submit Plan for Examination by June 2025 would mean that the Council would need to prepare a Local Plan under a new plan-making system on which further Gov't guidance is awaited. This would significantly delay having a new, up-to-date Plan.																
<b>L04 - Business Continuity</b> - Failure to ensure that critical services can be maintained in the event of a short or long term incident impacting on the delivery of the Council's operations	Inability to deliver critical services to customers/residents	4	4	16	Business continuity strategy, statement of intent and framework in place and all arrangements overseen by a Business Continuity Steering Group	Councillor R. Parkinson	Ian Boll	Tim Hughes	2	3	6	↔	BCSG meeting routinely and corporate refresh across all areas completed. BC programme is in place and timescales for review/update/test are being followed.  BC Impact Assessments and BCPs being updated and reviewed by Emergency Planning Team with supporting document management system being implemented. Business Continuity Statement of Intent and Framework reviewed and updated to align with new incident management framework Cross-council BC Steering Group meets regularly to identify BC improvements needed; BC Steering Group engagement is being achieved across all service areas. Plans tested and annual cycle clearly sets out the test/improve process and expectations.	Full risk review carried out. Mitigating actions updated.	Risk reviewed on 13/01/2025	
	Financial loss/ increased costs				Services prioritised and ICT recovery plans reflect those priorities and the requirements of critical services											Fully
	Loss of important data				ICT disaster recovery arrangements in place with data centre and cloud services reducing likelihood of ICT loss and data loss											Fully
	Inability to recover sufficiently to restore non-critical services before they become critical				Incident management team identified in Business Continuity Framework											Fully
	Loss of reputation				All services undertake annual business impact assessments and updates of business continuity plans											Partially
Reduced service delivery capacity in medium term due to recovery activity	Cross-council Business Continuity Steering Group meets regularly to identify Business Continuity improvements needed	Partially														
<b>L05 - Emergency Planning (EP)</b> - Failure to ensure that the local authority has plans in place to respond appropriately to a civil emergency fulfilling its duty as a category one responder	Inability of council to respond effectively to an emergency	4	4	16	Incident Management Framework in place and key contact lists updated monthly.	Councillor R. Parkinson	Ian Boll	Tim Hughes	2	3	6	↔	IMF reviewed and updated. Training schedule in place and being delivered including training for new ADs/CEX and refresh for existing duty directors. Emergency plan contacts list updated monthly and reissued to all duty directors periodically. Available on ELT Teams channel.  Supporting officers for incident response reviewed and identified across some areas, to ensure they are reviewed and updated across all service areas.	Debrief/lessons learnt exercise to be carried out following Sept. flooding event. Duty Directors, customer services, Gold and OCC EP Officer to be included.	Risk reviewed on 14/01/2025	
	Unnecessary hardship to residents and/or communities				Emergency Planning Lead Officer defined with responsibility to review, test and exercise plan and to establish, monitor and ensure all elements are covered											Fully
	Risk to human welfare and the environment				Expert advice and support provided by Oxfordshire County Council's Emergency Planning Team under partnership arrangements											Fully
	Legal challenge				Council Duty Directors attend training relating to role prior to joining duty director rota and have refresh training annually											Fully
	Potential financial loss through compensation claims				CEX and Corporate Directors have received Strategic Co-ordinating Group (SCG) Training.											Partially
	Ineffective Cat 1 partnership relationships				Multi agency emergency exercises conducted to ensure readiness											Fully
	Reputational damage				Active participation in Local Resilience Forum (LRF) activities  On-call rota being maintained and updated to reflect recent staffing changes											Fully

Name and Description of risk	Potential impact	Inherent (gross) risk level (before Controls)		Controls	Control assessment	Lead Member	Risk owner	Risk manager	Residual risk level (after existing controls)		Direction of travel	Mitigating actions (to address control issues)	Comments	Last updated		
		Probability	Impact						Probability	Impact						
		4	4		Fully effective Partially effective Not effective				2	4						
<b>L06 - Safeguarding the Vulnerable – Operational and partnership actions.</b> Increased harm and distress caused to vulnerable individuals and their families.  Council subject to external reviews  Failure to work effectively with partners to identify and protect vulnerable people in the district and disrupt exploitation leaving vulnerable people at risk or subject to exploitation.  Criminal investigations potentially compromised  Potential financial liability if council deemed to be negligent.  Reputational damage to the council.		4	4	16	Continue in linking in with Oxfordshire partnerships protocol review to ensure outcomes relevant to CDC are understood and implemented as necessary	Partially	Councillor R. Parkinson	Ian Boll	Tim Hughes	2	4	8	↔	Continue in linking in with Safer Oxfordshire partnership and contributing towards partnership activity to ensure safeguarding responsibilities are met.	Full risk review carried out. Risk controls updated	Risk reviewed on 14/01/2025
					Exploitation concerns and actions discussed routinely at Joint Agency Tasking and Co-ordination meetings on a monthly basis	Fully								Exploitation concerns and actions discussed routinely at Joint Agency Tasking and Co-ordination meetings on a monthly basis		
<b>L07 - Health and safety</b> Unsafe services leading to fatality, serious injury & ill health to employees, service users or members of the public  Failure to ensure effective arrangements are in place for Health and Safety.  Criminal prosecution for failings Breach of legislation and potential for enforcement action.  Financial impact (compensation or improvement actions)  Reputational Impact		5	4	20	Corporate H&S governance arrangements and policies are regularly reviewed and updated by the Corporate H&S Team and monitored by the H&S Assurance Board.	Fully	Councillor C. Brant	Claire Cox	Ruth Woolbridge	3	4	12	↔	Corporate H&S Auditing and Inspection programme on track. Reports issued to managers and actions tracked for completion. Work ongoing with 2 audits per calendar month.	Full risk review carried out. Risk reviewed and mitigation actions updated.	Risk reviewed on 06/01/2025
					Directors and service leads are responsible for ensuring H&S arrangements are in place within their areas or responsibility. Managers are responsible for ensuring operational health and safety risks are assessed and effective control measures implemented.	Fully								Work still in progress with service areas around the corporate H&S register, which will be managed and monitored with a focus on the depots as our highest risk areas.	These are ongoing risks which cannot be removed only reduce the likelihood of these happening.	
					Consultation with employee representatives via employer and union consultative committees (Unison)	Fully								Relevant and required policies and procedures are regularly reviewed.	The final Veritau report was presented to AARC on 15 January 2025. Work is now progressing on the audit actions which we hope to have completed the actions that we own by the Autumn 2025.	
					Corporate H&S Training provided via corporate learning and development programme. Training for operational risks may be organised by services.	Fully									Working with service areas to ensure that suitable risk assessments are in place.	
					H&S performance monitored by accident and incident reports and corporate H&S auditing and inspection programme.  H&S information is disseminated via internal communications and updates to ELT and other relevant meetings.	Fully									Working with service areas and providing training to staff where necessary.	
<b>L08 - Cyber Security</b> Financial loss / fine -if there is insufficient security with regards to the data held and IT systems used by the councils and insufficient protection against malicious attacks on council's systems then there is a risk of: a data breach, or a loss of service.  Prosecution – penalties imposed  Individuals could be placed at risk of harm  Reduced capability to deliver services  Unlawful disclosure of sensitive information  Inability to share services or work with partners  Loss of reputation		4	5	20	Intrusion prevention and detection monitoring and regular actions are implemented from the resulting reports	Fully	Councillor C.Brant	Stephen Hinds	David Spilsbury	3	5	15	↔	All staff reminded to be vigilant to unexpected emails due to the heightened risk of cyber-attack due to escalating worldwide tensions and at critical periods such as the run up to Elections.	Full risk review carried out. Impacts, controls and mitigating actions updated	Risk reviewed 08/01/2025
					Additional 3rd party monitoring in place using a SIEM tool and 24/7 monitoring via a SOC	Fully										
					A zero trust VPN model.	Fully									Cyber Security advice and guidance regularly highlighted to all staff.	
					Schedule of regular security patching	Fully										
					Vulnerability scanning	Fully									Cyber Security is mandatory e-learning for all staff to be completed annually and is part of new starters induction training. Additionally regular Mimecast videos sent to all users for bitesize regular training	
					Malware protection and detection	Fully										
					File and data encryption on computer devices	Fully									External Health Check undertaken each year and Cabinet Office PSN compliance reviewed and certified each year to ensure the infrastructure is secure to connect to the PSN.	
					Managing access permissions and privileged users controls.	Fully									Internal Audits complete regular cyber audits.	
					Effective information management and security training and awareness programme for staff	Fully										
					Password and Multi Factor Authentication security controls in place.	Fully										
					Robust information and data related incident management procedures in place	Fully										
					Appropriate robust contractual arrangements in place with all third parties that supply systems or data processing services	Fully										
					Appropriate plans in place to ensure ongoing PSN compliance	Fully										
					Preventative measures in place to mitigate insider threat, including physical and system security	Fully										
				Advice received from NCSC on specific activity alerts, the increased threat of globalised ransomware and malware attacks	Fully											
				Mimecast awareness training and comprehensive defence system deployed to improve email security	Fully									Cyber Security lead has specific responsibility for Cyber Security, and we have engaged a specialist partner to advise on industry best practices and standards.		



Name and Description of risk	Potential impact	Inherent (gross) risk level (before Controls)		Controls	Control assessment	Lead Member	Risk owner	Risk manager	Residual risk level (after existing controls)		Direction of travel	Mitigating actions (to address control issues)	Comments	Last updated		
		Probability	Impact						Probability	Impact						
					Fully effective Partially effective Not effective											
L11 - Financial sustainability of third-party suppliers and contractors	The financial failure of a third party supplier and contractors results in the inability or reduced ability to deliver a service to customers or provide goods needed. A reduced supply market could also result in increased costs due to the council's loss of competitive advantage.	3	4	12	Ensure contract management in place review and anticipate problems within key service suppliers and partners	Partially	Councillor C Brant	Shiraz Sheikh	TBC	3	4	12	↔	Creditsafe UK tool purchased to allow Procurement to carry out supplier credit checks when required.	No changes	Risk reviewed on 15/01/25
					Business continuity planning arrangements in place in regards to key suppliers	Partially										
					Ensuring that proactive review and monitoring is in place for key suppliers to ensure we are able to anticipate any potential service failures	Partially										
					Intelligence unit set up procurement Hub to monitor supplier and contractor market	Fully										
	Reduced resilience and business continuity				Fully											
	Increased complaints and/or customer dissatisfaction				Fully											
	Increased costs and/or financial exposure to the Council due to having to cover costs or provide service due to failure of third party supplier of contractor				Fully											



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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