



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Shareholder Committee held on Thursday 12 October 2023**

1. Date of publication of this summary: 16 October 2023
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Thursday 19 October 2023
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Appointment of Non-Executive Directors</p> <p>Report of the Shareholder Representative.</p> <p>Purpose of report</p> <p>To appoint three new non-executive directors to replace the Council appointed non-executive directors on the GHVDC Board.</p> <p>Recommendations</p> <p>The Shareholder Committee is recommended:</p> <p>1.1 To approve the appointment of Non-Executive Director Terry Fuller, Elizabeth Rappaport and David</p>	<p>Resolved</p> <p>(1) That the appointment of Non-Executive Director Terry Fuller, Elizabeth Rappaport and David Gelling for the Graven Hill companies be approved.</p>	<p>Through agreeing the recommendations in this report the Council is properly exercising its governance responsibilities and complying with best practice.</p>	<p>The following alternative options have been identified and rejected for the reasons as set out below:</p> <p>None applicable.</p>	

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<p>Gelling for the Graven Hill companies, subject to appropriate checks being completed.</p>				
<p>Agenda Item 7 Crown House Banbury Limited Quarter One Business Report 2023/24</p> <p>Report of the Shareholder Representative.</p> <p>Purpose of report</p> <p>To note, comment and approve recommendations in response to Crown House Banbury Limited Quarter One Business Report and 23/24 Budget Plan.</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That the Crown House Banbury Ltd Quarter One 2023/24 Business Report as contained in this report be noted.</p> <p>(2) That the Crown House Banbury Ltd 23/24 Budget Plan be approved.</p>	<p>The electricity sub-metering programme has been re-started with National Grid and progress over the next quarter is anticipated.</p> <p>All contracted support will be reviewed by year end. An internal governance review will commence in October. Cherwell District Council have agreed to provide additional professional services to the company to effect changes in the delivery of the company's business plan. These services have been costed into the budget.</p>	<p>None</p>	

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<p>The Shareholder Committee is recommended:</p> <p>1.2 To note and comment on the Crown House Banbury Ltd Quarter One 2023/24 Business Report as contained in this report.</p> <p>1.3 To approve the Crown House Banbury Ltd 23/24 Budget Plan (Exempt Appendix 1)</p>		Draft accounts have been prepared and the annual audit is currently underway.		
<p>Agenda Item 10 Graven Hill Governance Review Action Plan</p> <p>Exempt report of Monitoring Officer & Assistant Director Law and Governance.</p>	<p>Resolved</p> <p>(1) That the Graven Hill Governance Review Action Plan be approved.</p>	Exempt Report	Exempt Report	

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<p>Agenda Item 11 Graven Hill Village Development Company (GHVDC) Quarter One Business Report 2023/24</p> <p>Exempt report of the Shareholder Representative</p>	<p>Resolved</p> <p>(1) That the Graven Hill Village Development Company Quarter One Business Report be noted.</p> <p>(2) That the verbal Quarter Two (2023/24) Flash update be noted.</p> <p>(3) That, having given due consideration, the Graven Hill Village Development Company S106 update be noted.</p> <p>(4) That the 22/23 Audited Financial Statements for Graven Hill Village Development Company and subsidiaries be noted.</p>	<p>Exempt Report</p>	<p>Exempt Report</p>	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
	<p>(5) That the GHVDC 2022/23 Year In Review document be noted.</p> <p>(6) That the GHVDC Quarter One Business Report and verbal Quarter Two (2023/24) update be approved.</p>			
<p>Agenda Item 12 Graven Hill Bonus Scheme 2024/2025</p> <p>Exempt report of the Shareholder Representative</p>	<p>Resolved</p> <p>(1) That the recommendations set out in the exempt report be approved.</p>	Exempt Report	Exempt Report	