



Committee: Executive

Date: Monday 10 January 2022

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)

Councillor Phil Chapman
Councillor Tony Ilott
Councillor Richard Mould
Councillor Dan Sames

Councillor Ian Corkin (Vice-Chairman)

Councillor Colin Clarke
Councillor Andrew McHugh
Councillor Lynn Pratt
Councillor Lucinda Wing

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 16)

To confirm as a correct record the Minutes of the meeting held on 6 December 2021.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Annual Monitoring Report 2021 (Pages 17 - 30)

(Due to the size of the documents, the appendices to the report are published as supplements to the main Executive agenda)

Report of Assistant Director – Planning and Development

Purpose of report

To seek approval of the Annual Monitoring Report (AMR) 2021, and to present the District's current housing land supply position.

To seek approval of the Housing Delivery Action Plan to assist the Councils approach to housing land supply.

To seek approval of accompanying updates to the Local Plan's Infrastructure Delivery Plan and the Brownfield Land Register.

Recommendations

The meeting is recommended:

- 1.1 To approve for publication the 2021 Annual Monitoring Report (AMR) presented at Appendix 1.
- 1.2 To note the district's housing delivery and five-year housing land supply positions (for conventional housing and for Gypsies and Travellers) at Section 5 of the AMR and the need for updating of the land supply positions should these materially change, including consideration of the Vale of White Horse Council's 3 December 2021 Cabinet decision relating to the Regulation 10A review of its Part 1 Plan.
- 1.3 To approve for publication the 2021 Infrastructure Delivery Plan (IDP) update presented at Appendix 2.
- 1.4 To approve for publication the 2021 Brownfield Land Register (BLR) presented at Appendix 3.
- 1.5 To authorise the Assistant Director - Planning and Development in consultation with the Lead Member for Planning to make any necessary minor and presentational changes to the Annual Monitoring Report, Infrastructure Delivery Plan update, Brownfield Land Register and Housing Delivery Action Plan, if required prior to publication.

7. 2020-2022 Community Nature Plan Progress Update (Pages 31 - 72)

Report of Assistant Director - Wellbeing

Purpose of report

To provide a progress update for the 2020-2022 Community Nature Plan and its approach to addressing the Council's statutory biodiversity duty.

Recommendations

The meeting is recommended:

- 1.1 To note the 2020-2022 Community Nature Plan progress report and its approach to addressing the Council's statutory biodiversity duty.
- 1.2 To recognise the essential role of key partners in the delivery of the Community Nature Plan.
- 1.3 To note that the development of the 2022-2024 Community Nature Plan (CNP) will include an all-member seminar in 2022 involving planners, as requested by the Overview and Scrutiny Committee in December 2020, and that the implications of the provisions of the Environment Act will be taken into account in this next iteration of the Community Nature Plan.

8. Fixed Penalty Notices (Pages 73 - 80)

Report of Assistant Director – Regulatory Services and Community Safety

Purpose of report

To review and agree the fixed penalty notice fines that can be charged for various environmental crimes.

Recommendations

The meeting is recommended:

- 1.1 To consider and determine the fixed penalty notice fine levels for certain environmental crimes enforced by the council.

9. Member Champion Review (Pages 81 - 92)

Report of Director – Law and Governance

Purpose of report

To consider the findings of the Member Champion Review.

Recommendations

The meeting is recommended:

- 1.1 To merge the roles of heritage and design Member Champion with the Lead Member for Planning portfolio, and the generations together Member Champion with the Lead Member for Wellbeing portfolio, taking effect from the 2022-2023 Municipal Year.
- 1.2 To retain the Military Member Champion role, to be appointed annually.
- 1.3 That the Terms of Reference for Member Champions be amended as shown in appendix 3, taking effect from the 2022-2023 Municipal Year.

10. **Council Tax Base 2022-2023** (Pages 93 - 108)

Report of Director of Finance

Purpose of report

To provide Council Tax Base for 2022-2023

Recommendations

The meeting is recommended:

- 1.1 That the report of the Director of Finance for the calculation of the Council's Tax Base for 2022-2023 be agreed and:
- (a) That pursuant to the Director of Finance's report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2022-2023 shall be **56,801.6**
 - (b) As for the parishes which form part of its area shown in Appendix 1, the amount calculated as the Council Tax Base for the year 2022-2023 in respect of special items shall be as indicated in the column titled Tax Base 2022-2023.
 - (c) As for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2022-2023 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	54,450.4
Anglian (Great Ouse) Flood Defence Area	1,901.3
Severn Region Flood Defence Area	449.9
TOTAL	56,801.6

11. **Monthly Performance, Risk and Finance Monitoring Report** (Pages 109 - 172)

Report of Director of Finance and Head of Insight and Corporate Programmes

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of November 2021.

Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.
- 1.2 To approve the changes in use of reserves as detailed at Appendix 7.

12. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Watching Meetings

Please note that Council meetings are currently taking place in person (not virtually) with social distancing at the meeting. Meetings will continue to be webcast and individuals who wish to view meetings are strongly encouraged to watch the webcast to minimise the risk of COVID-19 infection.

Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team democracy@cherwell-dc.gov.uk who will advise if your request can be accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk,
01295 221589

Yvonne Rees**Chief Executive**

Published on Thursday 23 December 2021