



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting  
of the Executive held on Monday 6 September 2021**

1. Date of publication of this summary: 7 September 2021
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None, however item 9, Notification of Urgent Action - Afghan Relocation and Assistance Policy (ARAP) for Afghan Locally Employed Staff (LES), is it is reporting urgent action already taken.
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 September 2021
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees  
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 6</b> <b>Local Development Scheme</b></p> <p>Report of Assistant Director – Planning and Development</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1.</p>	<p><b>Resolved</b></p> <p>(1) That the updated Local Development Scheme (LDS) (annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>An updated LDS has been prepared. It provides a programme for the preparation of the Council’s key planning policy documents to guide future planning decisions. The Council has a statutory responsibility to prepare and maintain an LDS. The LDS will be used by officers, the public, partners and developers and other stakeholders to monitor the production of documents and to plan for associated consultations. Approval of the LDS is needed to assist project management and ensure that the Council meets its statutory responsibilities for plan-making.</p>	<p>Option 1: Not to approve the LDS The Council has a statutory responsibility to maintain an up-to-date LDS. If the Council did not prepare its own LDS the Secretary of State could impose one. Aside from legal duty, not to approve the LDS could undermine the confidence of the public and stakeholders about the Council’s plan-making programme. The LDS would need to be re-presented to the Executive at a future meeting or to the Lead Member for Planning.</p> <p>Option 2: To reconsider the content of the LDS The LDS has been prepared having regard to</p>	<p>None</p>

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			the Council's statutory responsibilities and current resources. It is considered by officers to be appropriate for the present and foreseeable circumstances.	
<p><b>Agenda Item 7</b>  <b>Planning for Cherwell:</b>  <b>Cherwell Local Plan Review</b>  <b>- Options Consultation Paper</b></p> <p>Report of Assistant Director – Planning and Development.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.2 To approve the Options Paper at Appendix 1 for the purpose of public</p>	<p><b>Resolved</b></p> <p>(1) That the Options Paper be approved for the purpose of public consultation.</p> <p>(2) That the Assistant Director - Planning and Development be authorised to make any necessary minor and/or presentational changes to the options paper prior to the consultation and to determine the format</p>	<p>The Cherwell Local Plan Options Paper has been prepared to help continue dialogue with communities and other stakeholders in the interest of early engagement in the plan preparation process. The paper is the second stage in the preparation of the Local Plan. The Executive's approval of the Options Paper is sought to proceed to public consultation.</p>	<p>Option 1: Not to approve the Options Paper until the Oxfordshire Plan process is further advanced  A delay would affect the overall Local Plan programme and put the objective of adoption in 2023 at significantly higher risk.</p> <p>Option 2: To reconsider the content of the Options Paper  The Options paper has been produced having regard to national policy</p>	<p>None</p>

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<p>consultation</p> <p>1.3 To authorise the Assistant Director - Planning and Development to make any necessary minor and/or presentational changes to the options paper prior to the consultation and to determine the format of publication.</p>	<p>of publication.</p>		<p>and guidance, existing Local Plans, the emerging Oxfordshire Plan 2050 and other plans, programmes and policies. It is considered by officers to be an appropriate consultation document balancing technical information with discussion.</p>	
<p><b>Agenda Item 8 Joint Performance, Risk and Finance Report</b></p> <p>Report of Director of Finance and Head of Insight and Corporate Programmes</p> <p><b>Recommendations</b></p> <p>The meeting is</p>	<p><b>Resolved</b></p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report and the quarterly Climate and Equality, Diversity and Inclusion action</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress</p>	<p>Option 1: This report illustrates the Council's performance against the 2021-22 business plan. As this is a monitoring report, no further options have been considered. However, Members may wish to request that officers provide</p>	<p>None</p>

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<p>recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report and the quarterly Climate and Equality, Diversity and Inclusion action plans.</p> <p>1.2 To approve use of reserves requested in Appendix 6.</p> <p>1.3 To recommend to Council to include £1.240m Disabled Facilities Grant received and increase the associated scheme in the</p>	<p>plans be noted.</p> <p>(2) That the use of reserves detailed in the Annex to the Minutes (as set out in the Minute Book) be approved.</p> <p>(3) That Council be recommended to approve use of reserves to include £1.240m Disabled Facilities Grant received and increase the associated scheme in the capital programme as detailed in the Annex to the Minutes (as set</p>	<p>made during July 2021, to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>additional information.</p>	

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capital programme as shown in paragraph 3.23 and Appendix 6.	out in the Minute Book).			
<p><b>Agenda Item 9 Notification of Urgent Action - Afghan Relocation and Assistance Policy (ARAP) for Afghan Locally Employed Staff (LES)</b></p> <p>Report of Chief Executive.</p>	<p><b>Resolved</b></p> <p>(1) That the action taken by the Chief Executive under urgent powers to:</p> <p>i) Enter into 12-month full repairing leases for 10 homes from the Ministry of Defence: and</p> <p>ii) Delegate responsibility for agreeing the terms of those</p>	<p>To provide a positive response to the emerging Afghanistan crisis and central Government's call for help by securing suitable family accommodation for affected families within the Afghan Relocation and Assistance Policy (ARAP) for Afghan Locally Employed Staff (ALES).</p> <p>There is a need to act quickly and get leases in place so that families can begin to settle and receive the necessary wrap around support due to the rapidly changing situation in</p>	<p>Option 1: To withdraw from the scheme - the Council could decide not to participate in the scheme and decide not to proceed with acquisition of properties.</p> <p>Option 1 has been rejected due to the urgent need, by the end of September 2021 to provide emergency housing and support to Afghans who have worked for the UK in Afghanistan, and who have been relocated to the UK for safety following the withdrawal of NATO</p>	None

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	<p>leases to the Corporate Director, Commercial Development, Assets and Investment.</p> <p>Such action being taken in support of the programme for acquisition of accommodation to facilitate housing need in relation to the Afghan Relocation and Assistance Policy (ARAP) for Afghan Locally Employed Staff (ALES), be endorsed.</p>	<p>Afghanistan and to ensure suitable accommodation is provided and affected families are settled as quickly as possible.</p>	<p>(including UK) forces from Afghanistan.</p>	