



# Meeting of Council

Monday 18 October 2021

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA on Monday 18 October 2021 at 6.30 pm, and you are hereby summoned to attend.

**Yvonne Rees**  
Chief Executive

Friday 8 October 2021

## AGENDA

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3 Communications (Pages 7 - 8)**

To receive communications from the Chair and/or the Leader of the Council.

**4 Petitions and Requests to Address the Meeting**

The Chair to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,
- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the reason for the address) should be submitted to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) The deadline for petitions and requests to address this meeting is noon on Friday 15 October 2021.

Full details of public participation at meetings is available in the Constitution.

## 5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## 6 Minutes of Council (Pages 9 - 16)

To confirm as a correct record the Minutes of Council held on 19 July 2021.

## 7 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council held on 19 July no decisions have been taken by the Executive which were not included in the 28 day notice.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

## 8 Questions (Pages 17 - 18)

- a) Written Questions

One written question has been submitted with advance notice in accordance with the Constitution. This is attached to the agenda.

Question from:	Question topic:
Councillor Mark Cherry	Regeneration of Garage Sites in Banbury

A written response to the question will be published on the working day before the meeting.

The Member who submitted the written question may ask a supplementary question provided it is relevant to the reply and does not introduce any new matter. The Member to whom the question was addressed may reply to such supplementary question or undertake to reply in writing.

b) Questions to the Leader of the Council

The Chair to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

c) Questions to Committee Chairmen on the Minutes

The Chair to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

## **Council Business Reports**

**9 Revised Statement of Community Involvement (Planning)** (Pages 19 - 86)

Report of Assistant Director – Planning and Development

### **Purpose of report**

To consider the proposed Statement of Community Involvement (SCI) for adoption following recommendation from Executive dated 4 October 2021.

### **Recommendations**

The meeting is recommended:

- 1.1 To adopt the Statement of Community Involvement (SCI) at Appendix 2 as a replacement for the current statement of community involvement (CSCI) adopted on 18 July 2016
- 1.2 To delegate the adoption of future Statements of Community Involvement and the approval of amendments to the Executive.
- 1.3 To delegate to the Assistant Director – Planning and Development the authority to modify the Statement of Community Involvement in exceptional circumstances with the agreement of the Lead Member for Planning.

**10 Cherwell District Wide Community Governance Review 2021** (Pages 87 - 116)

Report of Director Law and Governance and Monitoring Officer

### **Purpose of report**

For Council to approve the Terms of Reference for the District Wide Community Governance Review 2021; to delegate authority to the Director Law and Governance and Monitoring Officer, in consultation with the Chairman or Vice-Chairman of the working group, to make minor amendments to the timetable if required.

### **Recommendations**

The meeting is recommended:

- 1.1 To approve the Terms of Reference for the Community Governance Review (CGR) (appendix 1 to the report).
- 1.2 To delegate authority to the Director Law and Governance and Monitoring Officer, in consultation with the Chairman (or Vice-Chairman in the Chairman's absence) of the Parliamentary Boundary and Community Governance Review working group, to make minor amendments to the timetable for the CGR if required.

## **11 Calendar of Meetings 2022/2023 (Pages 117 - 126)**

Report of Director of Law and Governance and Monitoring Officer

### **Purpose of report**

Council is asked to consider and agree the proposed calendar of the meetings for the municipal year 2022/2023 (Appendix 1).

### **Recommendations**

The meeting is recommended:

- 1.1 To approve the calendar of meetings for Cherwell District Council for the municipal year 2022/2023 (Appendix 1).

## **12 Capital Programme Amendments (Pages 127 - 130)**

Report of Director of Finance

### **Purpose of report**

To seek Council's approval to amend the Capital Programme for 2021/22 in line with the Financial Regulations.

### **Recommendations**

The meeting is recommended:

- 1.1 to approve the increase in the Capital Programme of £1.240m Disabled Facilities Grant (DFG), funded by grant received from the Government.

**13 Local Government and Social Care Ombudsman Annual Report 2020/21**  
(Pages 131 - 142)

Report of the Director of Law and Governance and Monitoring Officer

**Purpose of report**

To provide Council with the Local Government and Social Care Ombudsman's annual report on Cherwell District Council for the financial year 2020/21.

**Recommendations**

The meeting is recommended:

- 1.1 To receive the report and comment on the Local Government and Social Care Ombudsman's Annual Review of Cherwell District Council for 2020/21.

**14 Amendments to Committee Membership**

Group Leaders to advise Council of any changes to the membership of committees for their political group. Council will be asked to note any amendments to committee membership.

**15 Motions** (Pages 143 - 144)

To debate the following motions which have been submitted with advance notice, in accordance with the Constitution (to be debated in the order submitted).

Topic	Proposer	Seconder
Planning	Cllr Ian Corkin	TBC
Banbury FM	Cllr Kieron Mallon	TBC
Oxford Cambridge ARC	Cllr Ian Middleton	Cllr John Broad

Please note that the deadline to submit motions has passed. The deadline for Members to submit amendments to motions is noon on Thursday 14 October 2021. No amendments will be permitted after this deadline.

Any amendments submitted will be published as a supplement to the agenda on the afternoon of Friday 15 October 2021. Amendments for motions will be dealt with in the order submitted.

## **For information**

Please note: Members are advised that written questions and motions for the next Council meeting on Monday 13 December 2021 must be submitted to the Director of Law and Governance, [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), by 12noon on Wednesday 1 December 2021.

**Councillors are requested to collect any post from their pigeon hole in the Members, Room at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

The meeting will be webcast live and those who wish to view are strongly encouraged to do so online. Places at meetings are limited. If you wish to attend this meeting in person, please contact the Democratic and Elections Team, [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) by noon on Friday 15 October and they will advise if you can be accommodated and of arrangements for the meeting.

In line with current government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221589