



SUPPLEMENTARY INFORMATION

Overview and Scrutiny Committee

15 July 2025

Agenda Item Number	Page	Title	Officer Responsible	Reason Not Included with Original Agenda
6.	(Pages 3 - 4)	Overview and Scrutiny Annual Report 2024/25 – Addendum	Assistant Director Law & Governance and Monitoring Officer	Spelling and grammatical errors have been picked up since the original agenda was published. This document details the amendments that have been made.
7.	(Pages 5 - 10)	Work Programme Update – indicative work programme	Principal Officer – Scrutiny and Democratic Lead	The Chair and Vice-Chair of the Committee met with Corporate Leadership Team on 8 July, after publication of the agenda.

If you need any further information about the meeting please contact Emma Faulkner / Martyn Surfleet, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

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Addendum to Overview and Scrutiny Annual Report 2024/25

Following publication of the Annual Report of the Committee (agenda item 6 on 15 July 2025), a number of spelling and grammatical errors have been found and corrected, ahead of submission of the report to full Council.

These errors are as follows:

Page 6/Agenda pack page 18

para 1.6 remove 'The' in the first sentence
para 1.8 'Throughout' is one word
para 1.9 last sentence – 'no call in' rather than 'no cal in'

Page 7/Agenda pack page 19

para 2.5 first bullet point last word should read 'households'

Page 8/Agenda pack page 20

para 2.10 first sentence delete repeated 'that'.
para 2.10 after 70% of the set target. Delete 'said that' and start the sentence 'This measure'

Page 9/Agenda pack page 21

para 2.10 delete 'the' before lower.
para 2.13 in final sentence delete second 'that' and 'there'

Page 10/Agenda pack page 22

para 2.22 second line delete 'the Council'
para 2.22 second bullet. Full stop after 'Quarter 3' then new sentence

Page 13/Agenda pack page 25

para 2.36 there seems to be a word missing after 'industrial' – 'uses' has been added
para 2.39 after 'Draft Local Plan' word should be 'including'

Page 14/Agenda pack page 26

para 2.40 before 'Middleton Stoney Road' word should be 'bordering'

Page 15/Agenda pack page 27

para 2.48 after 'Freedom of Information request' remove comma

Page 17/Agenda pack page 29

para 2.59 non-emergency should be hyphenated. 'Social media' rather than 'social medial'

Page 18/Agenda pack page 30

para 2.67 after 'to what extent' delete 'has' and insert 'has' after 'possibility'

Page 22/Agenda pack page 34

para 3.12 in first sentence delete 'that'

Page 23/Agenda pack page 35

para 3.19 after key elements the word should read 'for'

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Draft Overview and Scrutiny Work Programme 2025-26

(Updated: 8 July 2025)

Items allocated to specific meeting dates		
9 September 2025		
Quarter One (April to June) Performance Monitoring Report	Performance Monitoring To consider the Quarter one performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder for Corporate Services, Councillor Chris Brant
Graven Hill	Holding Executive to Account/External Scrutiny Update on Phase 2 of the site, performance during last financial year and governance arrangements.	Stephen Hinds, Shareholder Representative Leader & Portfolio Holder for Strategic Leadership, Councillor David Hingley
14 October 2025		
Transformation Programme (may feed into Local Government Reorganisation and Budget Planning) Suggestion from Chief Executive	Holding the Executive to account. To consider regular updates on the transformation programme; initial 'Case for Change' scheduled for Executive in July 2025, OSC involvement during implementation phase. To become an annual item.	Stephen Hinds, Corporate Director Resources and Transformation & Shona Ware, Assistant Director Customer Focus Leader & Portfolio Holder for Strategic Leadership, Councillor David Hingley
Simpler Recycling Projects – Government legislation	Holding the Executive to account Understanding the implications of national changes to recycling announced by Government.	Ed Potter, Assistant Director Environmental Services Portfolio Holder for Neighbourhood Services, Councillor Ian Middleton

Suggestion from Corporate Director – Communities		
Flytipping Suggestion from Ian Boll following discussion with Cllr Amanda Watkins	Cllr Watkins has reported flytipping issues in Banbury specifically. Ian has suggested flytipping for the work programme.	Ian Boll, Corporate Director Communities, and Ed Potter Assistant Director Environmental Services Portfolio Holder - TBC
11 November 2025		
Quarter Two (July to September) Performance Monitoring Report	Performance Monitoring To consider the Quarter two performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder for Corporate Services, Councillor Chris Brant
Safeguarding Annual Return	Performance Monitoring - Annual recurring item Whilst there is no requirement for Committee to sign-off the annual return to the Safeguarding Boards, it is important to have an overview of the work we're doing at this time in training staff, members and the reflect on the number and nature of referrals, and make any recommendations to Executive regarding changes in delivery.	Nicola Riley, Assistant Director Wellbeing Portfolio Holder for healthy Communities, Councillor Rob Pattenden
Service Levels Suggestion from Monitoring Officer	Holding the Executive to account Following on from 'Case for Change' decision, scrutinising possible impact on service levels	Various
16 December 2025		

27 January 2026		
Quarter Three (October to December) Performance Monitoring Report	Performance Monitoring To consider the Quarter three performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder for Corporate Services, Councillor Chris Brant
Temporary Accommodation (Previously referred to as Homelessness and Rough Sleeping) Suggestion from Cllr Lynne Parsons	Progress against the new Temporary Accommodation Policy Cllr Parsons revised the remit of this suggested topic following the recent approval of the new Temporary Accommodation Policy (Executive 1 July 2025)	Nicola Riley, Assistant Director Wellbeing Portfolio Holder for Healthy Communities, Councillor Rob Pattenden
24 March 2026		
Draft Performance Outcomes Framework 2026-27	Performance Monitoring. To consider and make comments / recommendations to Executive on the draft Performance Outcomes Framework for 2026-2027 prior to Executive adoption of the framework	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder for Corporate Services, Councillor Chris Brant
Action Plans stemming from Planning and Development To include: <ul style="list-style-type: none"> PAS Review Merton College PR9 Site Appeal Housing Delivery Action Plan (as discussed at 3.6.25 Committee) 	Holding the Executive to account Multiple items across the year; Scrutinising implementation of the various action plans. An initial update on implementation of the various plans.	David Peckford, Assistant Director Planning & Development & Paul Seckington, Head of Development Management Portfolio Holder for Planning and Development Management, Councillor Jean Conway

Suggestion from Monitoring Officer		
Overview and Scrutiny Committee Annual Report	To consider the draft annual report of the Committee, prior to submission to full Council	Emma Faulkner, Principal Officer – Scrutiny and Democratic Lead
To be allocated – remaining 25-26 Year		
Graven Hill	Holding Executive to Account/External Scrutiny Review planning process for Phase 2 July 2026, then annually – review of previous year’s performance and monitoring of Phase 2 implementation. Timing of this element is dependent on the planning process.	Stephen Hinds, Shareholder Representative Leader & Portfolio Holder for Strategic Leadership, Councillor David Hingley
Cherwell Safer Communities Partnership Attendance by the Chief Constable and the Police and Crime Commissioner for the Thames Valley	External Scrutiny - Annual recurring item To fulfil the Council’s requirement regarding crime and disorder scrutiny to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions no less than once in every twelve-month period. All Members are invited to attend the meeting. Scheduling of this item is dependent on availability of Community Safety Partnership representatives. Suggestion of early 2026, and as a standalone agenda item to give sufficient time	Ian Boll, Corporate Director Communities Portfolio Holder for Safer Communities, Councillor Rob Parkinson
Follow-up on recommendation relating to Cherwell Safer Communities Partnership Plan	At 11 March 2025 meeting of the Committee it was resolved - “(1) That the Committee recommends that the Executive, as a matter of urgency, ensure that the Cherwell Safer Community Partnership Plan be reviewed and updated and presented to this committee early in the next municipal year”	Ian Boll, Corporate Director Communities Portfolio Holder for Safer Communities, Councillor Rob Parkinson

	This item could be tied in with the wider CSCP item above, dependent on timing of the renewed plan	
Performance of S106 delivery Raised by Cllr Dr Isabel Creed	Many housing developments across the district, particularly in Banbury, are having houses built but then developers appear to not be completing additional infrastructure such as play parks. Could be covered under transformation item in future, due to possible changes to how S106 agreements are monitored. Initial OSC aspect could be current enforcement of S106 Developer Agreements.	David Peckford, Assistant Director – Planning and Development Portfolio Holder for Planning and Development Management, Councillor Jean Conway
To be allocated to 2026-27 work programme		
Year end Performance Monitoring 2025/26	Performance Monitoring To consider the year end performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder for Corporate Services, Councillor Chris Brant
Action Plans stemming from Planning and Development To include: <ul style="list-style-type: none"> PAS Review Merton College PR9 Site Appeal Housing Delivery Action Plan (as discussed at 3.6.25 Committee) Suggestion from Monitoring Officer	Holding the Executive to account Multiple items across the year; Scrutinising implementation of the various action plans. Full detailed report on each action plan.	David Peckford, Assistant Director Planning & Development & Paul Seckington, Head of Development Management Portfolio Holder for Planning and Development Management, Councillor Jean Conway

Transformation Programme (may feed into Local Government Reorganisation and Budget Planning) Suggestion from Chief Executive	Holding the Executive to account. To consider regular updates on the transformation programme; initial 'Case for Change'. To become an annual item.	Stephen Hinds, Corporate Director Resources and Transformation & Shona Ware, Assistant Director Customer Focus Leader & Portfolio Holder for Strategic Leadership, Councillor David Hingley
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Meeting dates 2025-26 (All Tuesday 6:30pm unless indicated)

15 July; 9 September; 14 October; 11 November; 16 December; 27 January; 24 March.

Members are reminded of the five roles of scrutiny when considering items for the work programme:

Performance Monitoring; Policy Development; Policy Review; Holding the Executive to Account; External Scrutiny

The Executive Forward Plan is [published on the Cherwell District Council website monthly](#).