



Forward Plan

June – September 2002

Cherwell District Council

Forward Plan

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This Forward Plan sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The schedule shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later date within that month, or to a later month. The latest position on prospective decisions can be obtained by contacting the Administration Department (see contact details below).

The Schedule to this Plan sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key decisions are those which are financially significant (in terms of spending or savings) for the service or function concerned or which will have a significant impact on communities, usually in two or more wards in the District. For the purposes of compiling its Forward Plan the Council has decided that a decision will be financially significant

- if it is equivalent in value to more than 10% of the annual gross budget for the service unit concerned or £50,000 whichever is the lesser. If the figure is below £50,000 regard will be had to the impact on communities in deciding whether the decision is key.
- If it involves an individual capital projects with a value greater than £250,000.

In assessing impact on local people (including businesses and organisations) the following factors will be borne in mind:

- The number of users of the service in the wards affected
- Whether the impact will be short term or will last for a number of years, or be permanent.
- The nature of the impact on communities in terms of economic, social and environmental well-being.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The forward plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents may be obtained on request from P W Rooke, Chief Administration Officer, Cherwell District Council, Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA (e-mail: peter.rooke@Cherwell-dc.gov.uk). There will be a copying charge for each document.

Comments on the matters for decision may be made to the relevant chief officer, or other named contact, up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Member</u>	<u>Portfolio</u>
Councillor G A Reynolds	Policy
Councillor Lawrie D Stratford	Community Planning, Corporate Strategy and IT
Councillor Kieron Mallon	Recreation
Councillor C F Blackwell	Development
Councillor	Environment
Councillor A J Fulljames	Housing
Councillor	Resources
Councillor E Heath	Best Value

Key to officer abbreviations in schedule:

CEX	Chief Executive	Grahame Handley
DT	District Treasurer	Les Angel
HCS	Head of Corporate Services	Clive Baynes
HPDS	Head of Planning and Development Services	Alan Jones
HLS	Head of Leisure Services	Ian Davies
HES	Head of Environmental Services	Eileen Edwards
HHS	Head of Housing Services	Kate Hindle
CAO	Chief Administration Officer	Peter Rooke

CCSO	Chief Computer Services Officer	Tony Camilleri
Sol	Solicitor	John Scarborough
PTSM	Property and Technical Services Manager	David Marriott

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June

Key decisions to be taken by full Executive during June. Likely date of decision: 5 June 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
Oxfordshire Structure Plan Review 2016: response to published issues papers	None	Development	HPDS (P Burke)	None
Environmental Strategy – consultation draft	Various stakeholders as part of Best Value review	Environment	HES (P Middlewood)	None
Large Scale Voluntary Transfer of Housing Stock – Update	Consultation with tenants and tenants' associations is a fundamental part of the LSVT process	Housing	DT	None
Former RAF Upper Heyford: planning policy and supplementary guidance issues		Development and Recreation	HPDS (P Burke)	None

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July

Key decisions to be taken by full Executive during July. Likely date of decision: 1 July 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
Stratfield Brake – consultant's report on future management and other financial and site issues	Correspondence and meetings with Kidlington and Gosford and Water Eaton Parish Councils.	Recreation	HLS	None
Draft Cherwell Local Plan 2011 for second stage deposit	Consultation already undertaken and plan placed on deposit during Feb/March 2001	Development	HPDS (P Burke)	Cherwell Local Plan 2011: Deposit Draft (Feb 2001)
Rural Strategy inc. Best Value Review – Final Report and Improvement Plan	Wide variety of interested organisations and individuals By: meetings, workshops and correspondence	Community Planning, Corporate Strategy & IT	HLS	Draft Rural Strategy
Racial Equality Scheme – implementing the Race Relations (Amendment) Act		Policy	CEx/HCS	None
Kidlington Urban Centre – pedestrian improvements		Development	HPDS	None
District Tree and Woodland Plan	Parish Councils and Community Groups	Recreation	HLS (J Sacha)	None

	By: correspondence			
Housing Renewal Best Value Review Final Report	Meetings with Social Services & Landlords Forum. Questionnaire to Service Users	Housing	HHS (P Page)	None

July (cont'd)

Key decisions to be taken by full Executive during June. Likely date of decision: 1 July 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
Architecture/ Estates BVR Final Report	Meetings with stakeholders as part of the Best Value Review	Resources	PTSM	None
Empty Homes Strategy		Housing	HHS (P Page)	None
Housing Strategy Review	Meetings with RSL Partners, private landlords, other Oxfordshire authorities and statutory agencies (including Probation Service and PCTs)	Housing	HHS	Current Housing Strategy
Large Scale Voluntary Transfer of Housing Stock – Update	Consultation with tenants and tenants' associations is a fundamental part of the LSVT process	Housing	DT	None
Capital Strategy	None	Resources	DT (T Scott)	Current strategy
Asset Management Plan	None	Resources	PTSM	Current AMP
Energy Management Plan	None	Resources	PTSM	None

July (cont'd)

Key decisions to be taken by full Executive during June. Likely date of decision: 1 July 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
ICT Strategy	None	Community Planning, Corporate & IT	DT/CCSO	Draft ICT Strategy
Community Safety Strategy and Programme	None	Policy	CEx (Alison Davies)	None
Banbury Regeneration Area: draft planning brief for public consultation relating to land east of the railway	Letter to invited consultees including town council. Publicity in local newspaper	Development	HPDS (A Wilson)	None
Woodgreen Leisure Centre/Spiceball Park Management Contracts (Exempt information)	Management contractors	Recreation	HLS	None
Bicester and Ploughley and Kidlington and Gosford Sports Centres and sports development sites – future management arrangements (Exempt information)	None	Recreation	HLS	None

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August

Key decisions to be taken by full Executive during August. Likely date of decision: 5 August 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
Draft Enforcement Policy on Fly Tipping and Litter	Correspondence and meetings with Environment Agency Team & Thames Valley Police	Environment	HES (G Melotti)	None
Large Scale Voluntary Transfer of Housing Stock – Update	Consultation with tenants and tenants' associations is a fundamental part of the LSVT process	Housing	DT	None
Supported Housing Strategy		Housing	HHS (P Whitfield)	None
Homelessness Strategy		Housing	HHS (J Danks)	None

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September

Key decisions to be taken by full Executive during June. Likely date of decision: 2 September 2002

Subject for Decision	External Consultees/consultation method	Relevant Portfolio(s)	Chief Officer (contact officer)	Documents submitted to decision-maker
IEG Statement and Action Plan		Community Planning, Corporate & IT	CEx (Pat Simpson)	Current IEG Statement ICT Strategy
Large Scale Voluntary Transfer of Housing Stock – Update	Consultation with tenants and tenants' associations is a fundamental part of the LSVT process	Housing	DT	None