

## Cherwell District Council

### Licensing Sub Committee

Minutes of a meeting of the Licensing Sub Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 14 December 2010 at 11.00 am.

#### 5. Constitution of the Sub Committee

The Membership of the Licensing Sub-Committee for this meeting was Councillors Rose Stratford (Chairman), Reynolds and Lawrie Stratford.

#### 6. Premise Licence Determination Hearing

### ***Environment & Community***

**D Ian Davies** BSc (Hons) DMS **Strategic Director Environment & Community**

**Chris Rothwell** BSc (Hons) FInst SRM **Head of Safer Communities, Urban & Rural Services**

The logo for Cherwell District Council, featuring the word "Cherwell" in a stylized, bold, serif font with a decorative swoosh underneath.

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

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*Our ref  
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*Your ref  
Email **licensing@cherwell-dc.gov.uk***

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16 December 2010

Dear Sir/Madam

Licensing Act 2003 – Grant of Premises Licence Application  
The Cock Horse, 98 Warwick Road, Banbury.

I refer to the hearing of the Licensing Sub-Committee on 20 August 2010 at which the Sub-Committee considered an application in respect of the above premises for the variation grant of a premises licence under the Licensing Act 2003. The decision contained in this letter is a decision of the Licensing Authority.

After considering all the representations made at the hearing the Sub-Committee decided as follows:

The Sub-Committee considered all the submissions made by all parties. They noted that the Licensing Act 2003 states that all licensing matters must promote the four Licensing Objectives. Representations were received from Thames Valley Police in relation to the promotion of the prevention of crime and disorder objective. Interested Parties attended and raised objections about potential issues should the licence be granted in relation to the prevention of public nuisance objective. The Sub-Committee found that no evidence of actual incidents relating to this premise were presented to the Committee. The Committee therefore resolved to approve the application with the inclusion of the following conditions:

- Those submitted by the applicant with the application;
- Those agreed between Thames Valley Police and the applicant, and included at page 3 of the agenda; and
- The following additional conditions:

<b>CD36</b>	<b>A CCTV system shall be installed or the existing system maintained which is fit for the purpose. The system will incorporate a camera covering each of the entrance doors and capable of providing an image which is regarded as ‘identification standard.’</b>
<b>CD38</b>	<b>The CCTV system shall incorporate a recording facility which shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the integrity of the recorded image and a complete audit trail maintained. The system will comply with the Data Protection Act 1998 and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording systems, to maintain the quality of the recorded image the cassette tape shall be used on no more than 12 occasions.</b>
<b>CD39</b>	<b>At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1 July 2004).</b>
<b>CD40</b>	<b>The CCTV system must be notified to the Office of the Information Commissioner, <a href="http://www.informationcommissioner.gov.uk">www.informationcommissioner.gov.uk</a></b>
<b>CD41</b>	<i>The positions of all CCTV cameras shall be clearly shown on the deposited plans and any alteration to the system should only be carried out after consultation with Thames Valley Police and the Licensing Authority.</i>
	<b>A chain will be provided to cordon off the rear of the premises and prevent persons from congregating. The chain will be in use after 23.00 hours, every night. The exact positioning and location of the chain will be agreed between the premises licence holder and Thames Valley Police and notified in writing with a plan showing the precise location to the Licensing Authority within 28 days of the licence being issued.</b>

You have a right of appeal against this decision to the Magistrates' Court within 21 days of the date of this letter. The relevant Magistrates Court for the area is;

Northern Oxfordshire Magistrates Court  
The Courthouse  
Warwick Road  
Banbury  
Oxon  
OX16 2AW

Tel: 01295 452000  
Fax: 01295 452050

Finally, if you have any queries regarding this notice, please contact a member of the Licensing Team on 01295 753744.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Claire Bold', written in a cursive style.

Claire Bold  
Licensing Team Leader

The meeting ended at 12.25 pm