



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan

May 2009 to August 2009

Cherwell District Council

Forward Plan

This Forward Plan sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The schedule shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later date within that month, or to a later month. The latest position on prospective decisions can be obtained by contacting the Legal and Democratic Services Department (see contact details below).

The Schedule to this Plan sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key decisions are those which are financially significant (in terms of spending or savings) for the service or function concerned or which will have a significant impact on communities, usually in two or more wards in the District. For the purposes of compiling its Forward Plan the Council has decided that a decision will be financially significant

- if it is equivalent in value to more than 10% of the annual gross budget for the service unit concerned or £50,000 whichever is the lesser. If the figure is below £50,000 regard will be had to the impact on communities in deciding whether the decision is key.
- If it involves an individual capital projects with a value greater than £250,000.

In assessing impact on local people (including businesses and organisations) the following factors will be borne in mind:

- The number of users of the service in the wards affected
- Whether the impact will be short term or will last for a number of years, or be permanent.
- The nature of the impact on communities in terms of economic, social and environmental well-being.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The forward plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Portfolio</u>	<u>Member</u>
Communications and Public Relations (with Special Responsibility for Climate Change)	Councillor Mallon
Community, Health and Environment	Councillor Reynolds
Customer Service and ICT	Councillor Turner
Economic Development and Estates	Councillor Bolster
Organisational Development and Improvement	Councillor Miss Pickford
Planning and Housing	Councillor Gibbard
Policy and Community Planning	Councillor Wood
Resources	Councillor Macnamara
Urban and Rural Services	Councillor Morris

Cherwell District Council Forward Plan

Key decisions to be taken by the full Executive

May 2009					
Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Information Communication Technology Strategy To consider an information communication technology strategy for the Council.		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.	
Results of Scrutiny Review on Rural Affordable Housing and Improvement Plan To consider the results of the scrutiny review of Rural Affordable Housing and Improvement Plan		Portfolio Holder for Planning and Housing	Catherine Phythian Tel: 01295 221583	None.	
Banbury Market Future Management To consider options for the future management and direction for Banbury market.		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.	
Weston, Cottisford and Kidlington Conservation Area Appraisal Programme To consider responses to the consultation draft and approval of final appraisal.		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	Added Oct 08

Banbury Cultural Quarter To consider proposals for the development of a cultural quarter.		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.	
Review of the Cherwell Biodiversity Action Plan To consider the Cherwell Biodiversity Action Plan.		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.	

June 2009					
Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Phone Access and Telephony Review To consider</p> <ul style="list-style-type: none"> • A proposal and associated business case and plan for a single customer contact number or small suite of numbers • Revised procurement practice in respect of telephony with associated reduction in costs • Plan for upgrade for main telephone switch and decommissioning of satellite switches • A clear product catalogue for telephony services to the Council 		Portfolio Holder for Organisational Development and Improvement	Simon Park Tel: 01295 223707	None.	Decision due date for Executive changed from 06/04/2009 to 01/06/2009.

<p>Definition of Waste and Collections from Charities To consider the Council's position with regards to the definition of waste and collections from charities.</p>		<p>Portfolio Holder for Community, Health and Environment</p>	<p>Ed Potter Tel: 01295 221902</p>	<p>None.</p>	
<p>Investment Strategy To consider the outcome and recommendations of the independent review of the investment strategy.</p>		<p>Portfolio Holder for Resources</p>	<p>Karen Curtin Tel: 01295 221551</p>	<p>None.</p>	
<p>A sustainable community strategy for Cherwell To consider an update regarding the progress of the new sustainable community strategy for Cherwell. To endorse the next steps of the project.</p>	<p>The strategy will be subject to extensive consultation with members, partners and the public.</p>	<p>Leader of the Council and Portfolio Holder for Policy and Community Planning</p>	<p>Claire Taylor Tel: 01295 221563</p>	<p>None.</p>	<p>Decision due date for Executive changed from 02/03/2009 to 01/06/2009.</p>
<p>Pitt Review into Summer 2007 Floods - Further Implications following the Government's Response to the Report Recommendations To consider further implications arising from the Government's response to the Pitt Report.</p>		<p>Portfolio Holder for Community, Health and Environment</p>	<p>Tony Brummell Tel: 01295 221524</p>	<p>None.</p>	

<p>Conservation Area Appraisal Programme Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	
<p>Performance Management Framework Year End Report To consider the Performance Management Framework Year End Report</p>		Portfolio Holder for Organisational Development and Improvement	Mike Carroll Tel: 01295 227959	None.	

July 2009					
Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Eco Town - Government Decisions and Implications To consider matters arising from the Government decision regarding proposed Eco Towns and any resulting implications for the District.</p>		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840	None.	

<p>Conservation Area Appraisal Report Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	
<p>Economic Development Strategy Review To consider the Economic Development Strategy for the District</p>		Portfolio Holder for Economic Development and Estates	David Marriott Tel: 01295 221603	None.	
<p>Banbury Residents Parking Scheme To consider proposals for the scheme.</p>		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.	Decision due date for Executive changed from 11/05/2009 to 06/07/2009.
<p>Local Development Framework Next Steps To consider the next steps with regard to creating a Local Development Framework</p>		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840	None.	
<p>Accommodation Review To consider and review Phase 1. To consider the proposals for Phase 2.</p>		Portfolio Holder for Organisational Development and Improvement	Julie Evans Tel: 01295 221595	None.	

August 2009					
Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Conservation Area Appraisal Report Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.	